



COUNTY of GALVESTON

Department of Parks & Cultural Services

4102 Main Street (FM 519) • La Marque, Texas 77568
Phone: (409) 934-8100 • Fax: (409) 621-7986

Space City Cruisers INC.
2025 - 2028 Fee Reduction Request - Bi-annual Car Show
April 19, 2025 & October 18, 2025 & Dates TBD 2026 - 2028 from 7:00am-4pm for use of Walter Hall Park

5.1.2 Criteria for Requesting Reduction of a Permit Fee. The criteria for requesting such a reduction are:

- i) Submit a written request to the Parks and Senior Services Department at least 90 days before the event;
- ii) Describe the level of significant contributions the organization or agency has provided to a Galveston County park, Galveston County senior services and/or beach facilities, or the Galveston County community in the past year;
- iii) Submit financial plans on the upcoming event, including all projected revenues and expenditures for the event;
- iv) Submit background information regarding the organization or agency; and
- v) Provide proof of current tax-exempt status or non-profit status, including IRS Form 990.*

Once all criteria are met, the Parks Department and Senior Services Department will submit the item to the Commissioners' Court agenda. Commissioners' Court will either approve reduction of the permitting fee or deny the request. A member of the organization requesting the reduction of a permit fee may be present at the Commissioners' Court meeting.

5.1.3 Options and requirements for Fee Reduction:

- i) Fees may be reduced by up to 80%, but not to exceed a \$1,000.00 reduction in fees.
- ii) Admission to events receiving reduced fees must be open to the public free of charge. While event sponsors may charge for goods or services at the event, no admission or gate fee shall be charged.
- iii) Galveston County must be identified as a sponsor of any event in which a fee is reduced. The County must be recognized on any and all print media, banners, websites and in a place of prominence at event locations during the event. Galveston County reserves the right to place a banner or signage at/in event grounds.
- iv) Galveston County reserves the right to view sales and special event documentation at its request at any time.

2016 Non-refundable user fees Amount:

Special Event Permit Fee for 301-500 attendees = \$345.00

Indoor Banquet Hall 9 hrs. @ \$85 hr. = \$765.00

Upstairs Room 1 hr. @ \$20 hr. = \$20.00

Event Total without reduction: \$1,130.00

Fee Reduction Amount (80%): \$904.00

Grand Total of User Fee Payment should reduction be approved: \$226.00

Event Deposit: \$400.00; deposit amounts cannot be waived or reduced.

*Please see attached request. The 2026-2028 fee reduction will be based on the information provided to the Parks Department on the special event application and current special event fees at the time the application is received.

**Galveston County Parks & Cultural Services
4102 Main Street (FM 519)
La Marque, Texas 77568**

January 13, 2025

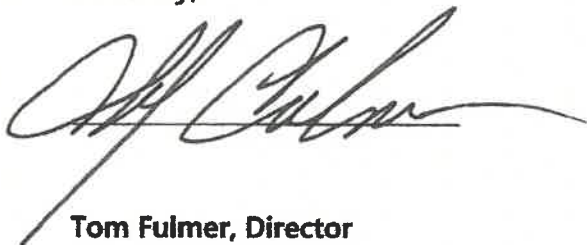
Space City Cruisers, Inc., a not for profit organization, initially organized in 1995 by a group of people interested in automobiles. From this, the club decided to promote a car show with the proceeds benefiting the young people of the Clear Lake Community.

Presently, Space City Cruisers hosts two open car shows per year at Walter Hall Park in League City, Texas. The club also assists, when requested, in promoting other fund-raising events throughout the year.

Proceeds generated by these endeavors fund numerous scholarships we award to graduating high school seniors in the Clear Lake area. Additionally, Space City Cruisers supports the Texas Lions Camp for Disabled children with monetary donations on an annual basis.

As a means to continue with these efforts, we respectfully request consideration for future rentals of Walter Hall park to our organization.

Sincerely,



**Tom Fulmer, Director
Space City Cruisers, Inc.
2951 Marina Bay Drive
Suite 130 - #255
League City, Texas 77573-4078**

**A not for profit exempt organization as described
in Section 501(c)(3) of the Internal Revenue Code;
EIN # 82-3321280**





Galveston County - Parks & Cultural Services
4102 Main Street
La Marque, TX 77568
Phone: 409-934-8102 Fax: 409-621-7986
Scheduling Invoice

Creation Date: Mon Mar 28, 2022 **Invoice #:** 7572

PAYEE: Esther Trusty
Space City Cruisers
2951 Marina Bay Dr. Suite 130 - #255
League City, Texas, United States
77574

Total Amount Due: \$1,530.00
Amount Paid: \$0.00
Balance Due: **\$1,530.00**

Client #: 48 **Email:** esthert815@aol.com **Phone 1:** (409) 789-2600
Phone 2: (281) 415-4624 **Event:** 2025 Space City Cruisers Spring Car Show **Special Event:** Yes

Status: Firm

Please make checks payable to Galveston County Parks Department.

Facility Times

Facility Name	Description	Date	Time	Price
Walter Hall Park - Facilities - Indoor Banquet Hall (downstairs)	Individual/Tax Exempt - \$85.00 Per Hour	Sat Apr 19, 2025	07:00AM - 04:00PM	\$765.00
Facility Subtotal:				\$765.00
Walter Hall Park - Facilities - Pavilion Meeting Room (upstairs)	Individual/Tax Exempt - \$20.00 Per Hour	Sat Apr 19, 2025	06:00AM - 07:00AM	\$20.00
Facility Subtotal:				\$20.00
Walter Hall Park - Facilities - South Grounds	Events with 301-500 persons - \$345.00 Flat Rate	Sat Apr 19, 2025	07:00AM - 04:00PM	\$345.00
Facility Subtotal:				\$345.00
Walter Hall Park - Facilities - North Grounds	No Charge - \$0.00	Sat Apr 19, 2025	07:00AM - 04:00PM	\$0.00
Facility Subtotal:				\$0.00
Total:				\$1,130.00

Services

Service Name	Description	Qty	Date	Time	Price
Deposits - All - Indoor Facility - Large	Deposit - \$400.00 Daily Rate (All Units)				
Walter Hall Park - Facilities - Indoor Banquet Hall (downstairs)		1	Sat Apr 19, 2025	07:00AM - 04:00PM	\$400.00
Service Subtotal:					\$400.00
Total:					\$400.00

Transactions

There are no transactions to display for this Invoice...

Comments

Thank you for booking with Galveston County Parks & Cultural Services. We are open M-F from 8am-5pm and closed on County holidays. If you have any issues after-hours or on the weekends, please call 409-996-9883 or 409-934-8101 and listen to the pre-recorded message for the current park staff call-out number. Please note that payment for invoices for indoor/outdoor facility rentals and special events are due 30 days prior to your event.

Subtotal: \$1,530.00

Total: \$1,530.00

Amount Paid: \$0.00

Balance Due: **\$1,530.00**



Galveston County Parks & Cultural Services
4102 Main Street (FM 519), La Marque, TX 77568
Office Hours: Monday-Friday; 8am-5pm
www.galvestoncountytexas.gov
PUBLIC EVENT/SPECIAL EVENT PERMIT APPLICATION

FIRST TIME EVENTS: It is recommended to schedule a meeting with the Rental Supervisor to discuss the application in detail for first time applicants. Please call (409) 934-8102 to make arrangements.

Set-Up Date:	<u>04/19/2025 & 10/18/2025</u>	Start time:	<u>7:00 am</u>	End Time:	<u>4:00 pm</u>
Event Date(s):	<u>04/19/2025 & 10/18/2025</u>	Start time:	<u>7:00 am</u>	End Time:	<u>4:00 pm</u>
*Event Date(s):	<u>as above</u>	Start time:	<u> </u>	End Time:	<u> </u>
(Two-day event) / add additional line for 3+ day event					
Break-down Date:	<u> </u>	Start time:	<u> </u>	End Time:	<u> </u>
Reservations can be made 24 months in advance for any public event, special event or company picnic.					
Park Requested:	<u>Walter Park</u>				
*Facility/Facilities Requested:	<u>Pavilions, Restrooms, Indoor Banquet Hall, Parking Lots</u>				
<u> </u>					
*including but not limited to: pavilions, gazebos, sports fields, cabanas, bunkers, restrooms, etc.					
Type of event:	<u> </u> Fair/Festival	<u> </u> Parade	<u> </u> Event exceeds		
	<u> </u> Circus/Carnival	<u> </u> Company Picnic	<u> </u> facility capacity		
	<u> </u> Wedding	<u> </u> Race/Fun Run	<u> </u> Amusement request		
	<u> </u> Concert	<u> </u> Demonstration/Rally			
	<u>X</u> Other: <u>Car Show, Arts & Crafts, Food Vendors</u>				
*Estimated # attending event:	<u>425</u> (include vendors, staff, volunteers and participants)				
Descriptive summary of the event (attach additional sheets if necessary): <u>Car Show to be on</u>					
<u>the parking lot south of entrance road; arts & crafts inside & around pavilions; food</u>					
<u>vendors in and around BBQ shed; displays & entrant registration also inside pavilion</u>					
<u> </u>					
Event Name:	<u>Space City Cruisers Car Show</u>				
Name of Applicant:	<u>Tom Fulmer / Esther Trusty</u> (Photo ID req. / age 21+)				
Company Name (if applicable):	<u>Space City Cruisers, Inc.</u>				
Individual/Tax-Exempt For-Profit or Commercial:	<u>Tax exempt</u>				
(attach proof of current tax-exempt/non-profit status, including IRS form 990)					
Mailing address:	<u>2951 Marina Bay Drive Suite #130 #255</u>				
City:	<u>League City</u>	State:	<u>TX</u>	Zip:	<u>77573-4078</u>
Email address:	<u>teejaze@aol.com</u>				
Cell Phone (281)	<u>415-4624</u>	Other Phone (409)	<u>789-2600</u>		
Event Day Contact Name:	<u>Tom Fulmer</u>	Phone (281)	<u>415-4624</u>		
Certain indoor facilities have additional amenities for rent. Please see page 7 and use the checklist below if you would like to rent:					
<u> </u> PA System (Add \$50.00)	<u> </u> *Set-Up & Break Down of Tables/Chairs (Add \$250 for large facilities or \$125 for small facilities) *Lay-out required				
<u> </u> Podium (Add \$10.00)					



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Is the event being sponsored, co-sponsored or supported by another organization or group? If yes, attach a list of supporting organization(s) and describe their role. _____ YES ☒ NO

Will gate, admission or registration fees be charged? _____ YES ☒ NO
If yes, attach a list of proposed fees and their purpose and also see section 5.1.4 of Facility Permitting Policy.

How will the event be promoted? ☒ TV Ads ☒ Newspaper Ads ☒ Radio
☒ Flyers/posters ☒ Billboards ☒ Internet
☒ Facebook Other: _____

Event website: www.spacecitycruisers.com

REQUIRED ATTACHMENTS - Use the blank space as a check list before submitting your application to the Rental Supervisor.

 Event Location Layout - Please list the proposed event location and attach a map of the proposed logistical layout for your event.

 Event Parking - What parking arrangements have been made for your event? If you are using alternate parking lots, an approval letter from the property owner must accompany this application.

Event Set-Up Parking Area: _____

Event Participant Parking Area (vendors, staff, volunteers, media): _____

 Existing parking areas in park

Event Attendees: Existing parking areas in park

Grass Parking - If you are requesting to utilize a grass parking area, what will you do in the event of inclement weather?

 Organize with park & rental supervisors

 Event Size: 200 # of Participants 50 # of Staff/Volunteers
200 # of Spectators 450 **Total Number of Attendees**

 Event History: Is this a first time event? _____ YES ☒ NO
Is this an Annual Event? ☒ YES _____ NO
How many years in existence? 27 YEARS
Previous Name(s) of Event: Space City Cruisers Spring/Fall Car Shows

If your previous year's application is on file, are there any changes from the previous year? List: _____
NO



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REQUIRED ATTACHMENTS - Continued

Activities and Entertainment - Please attach a list of scheduled activities and entertainment with times (i.e. bands, contests, arts & crafts show, cook-off, performers, etc.).

Static Car Show; vendor booths; food trucks; Easter Egg Hunt

Structures - Please check all structural elements that apply.

Tent(s) ☒ Booth(s) ☒ Table(s) ☒ Chair(s) ☐ Stage(s)

Fencing ☐ Light Tower(s) ☐ Generator(s) ☐ RV(s)

Other(s), please list: _____

Utilities

Will you need electricity? ☒ YES ☐ NO (see page 9, item #13)

Electricity for: Sound system

Will you need access to water? ☐ YES ☒ NO

Water for: _____

***Portable Toilets:** Indicate the number of portable toilets you will have at your event. The closure of free-standing park restrooms may be required depending on the # of participants expected. Minimum of (1) per one hundred (100) participants is required.

_____ # of Regular

_____ # of ADA

When will they be delivered? _____

*For multi-day events, servicing of port-a-lets is required!

***Event Clean-Up/Trash:**

Who is responsible for the event clean-up? Space City Cruisers

Contact Phone Number: 281 415 4624

Will your event have a dumpster? ☐ YES ☒ NO

What size? _____

When will it be delivered? _____

Recycling: Do you have a plan for recycling for the event? If so, please describe:

*Galveston County Parks & Cultural Services may be able to donate a limited number of trash can liners and extra toilet paper to the event, depending on available supplies.



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REQUIRED ATTACHMENTS - Continued

_____ **Food/Beverages:** Please indicate all food/beverage elements that apply:

☒ Sale of food/beverages _____ Distribution of food/beverages

A Health Permit is required for each vendor selling or distributing food/beverages.

☐ Sale of Alcoholic beverages ☐ Distribution of Alcoholic beverages

You must obtain a TABC Permit for the sale/distribution of alcoholic beverages and will need permission from the Galveston County Parks & Senior Services Division to obtain your permit, if required.

Please state your plan(s) to keep others from bringing alcoholic beverages into your event and to keep patrons from taking alcoholic beverages out of the event.

_____ **First Aid Plan:** Will you have a first aid station on-site? _____ YES ☒ NO

What are your plans for a minor/major emergency? Galveston County Constables
from Precinct 4 to be present all day. First Aid kit available in pavilion

Does your event layout provide for emergency vehicle access? ☒ YES _____ NO

_____ **Insurance Requirements:** Public liability and property damage insurance is required for all athletic user groups, amusement vendors (i.e. moonwalks), special event organizers Producing events that are open to the public , and for-profit commercial vendors, otherwise known as "vendor" in the amounts set forth below. Insurance must be issued by a casualty company authorized to do business in the State of Texas, and in standard form approved by the Board of Insurance Commissioners of the State of Texas, with coverage provisions insuring the public from any loss or damage that may arise to any person or property by reason of the acts or omissions of the vendor.

Vendor shall at its own expense be required to carry the following minimum insurance coverage:

- For damages arising out of bodily injury to or death of one person in any one occurrence – one hundred thousand and no/100 dollars (\$100,000.00);
- For damages arising out of bodily injury to or death of two or more persons in any one occurrence – three hundred thousand and no/100 dollars (\$300,000.00);
- For injury to or destruction of property in any one occurrence – one hundred thousand and no/100 dollars (\$100,000.00);
- Alcohol - If alcoholic beverages are sold, served, or allowed to be consumed during the event, the insurance certificate must state specifically that it also covers any losses resulting from the consumption of alcohol at the event.



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24. Cleaning and Trash For Outdoor Facility Rentals, the Permittee must pick up trash and litter during and after all Events. Events where in excess of 100 persons are in attendance will be required to remove bags of trash from the Site the same day of the event. In the event that trash is not removed, the permittee may be responsible for other costs incurred by the Department for the removal of trash and litter from the Site.

25. The Applicant must provide for the Event, at no additional charge to the public, an adequate number of portable toilets (one per 100 attendees), including a proper ratio of such toilets that meet the Americans with Disabilities Act specifications (ADA).

26. The Permittee may use for the Event any electrical outlets that currently exist at the Site at a cost of \$10.00 per outlet. It is the Permittee's responsibility to contact the Department at least 72 hours before the Event to ensure that the electrical power is turned on. If the Event takes place at a Site where no electrical outlets are currently in place or if the Permittee has additional electrical requirements, it will be the Permittee's responsibility to safely provide for the Event's additional needs.

27. Any misrepresentation of the signed special event application or failure to meet the requirements set forth herein will result in retention of the deposit fee.

Tom Fulmer

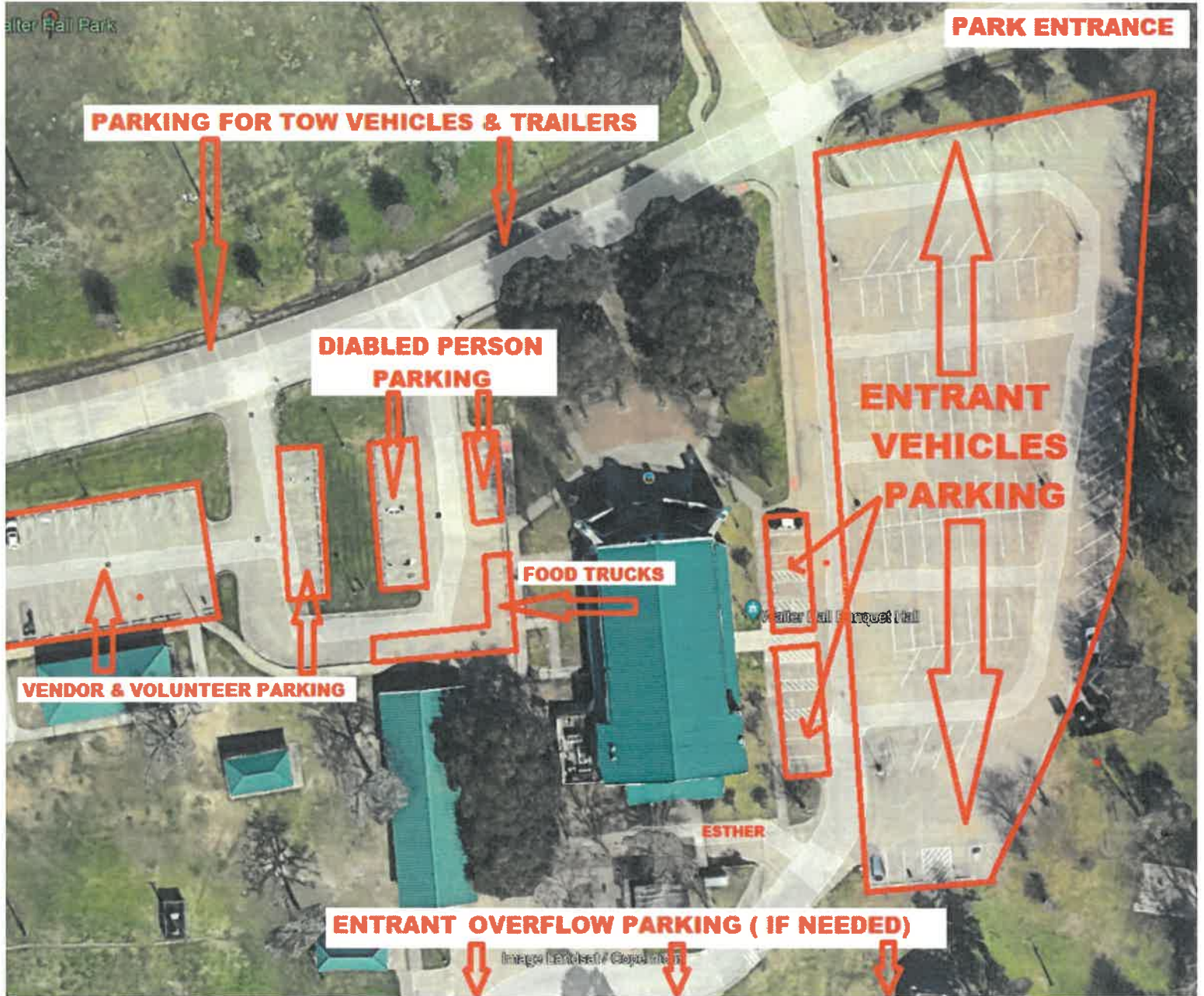
Applicant's Name

Tom Fulmer

Applicant's Signature

01/13/2025

Date





**SPECTATOR
PARKING**

**SPECTATOR PARKING
(WEATHER PERMITTING)**

PARK ENTRANCE