

COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER

Department:	Auditor's Office	24-182-0930-A
Date Submitted:	9/24/2024	(Assigned by Department of Professional Services)

COMMISSIONER'S COURT ACTION:

Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

GENERAL EXPLANATION:

Request transfer from within various cost-centers to reclassify fixed assets reconciliation for FY 2024.

This budget amendment does not increase the budget for FY 2024

TRANSFER FROM				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
3271 - Parks Dept Capital Projects	522020 - Parks	5783000 - CIP Imp Other Than Bldgs	65,441.80	
2901 - American Rescue Plan Stimulus	412110 - Mental Health	5781000 - CIP Buildings	21,125.00	
2102 - Cnty Clerk Records Mgmt & Pres	114020 - County Clerks Records Mgmt	5744000 - Furniture and Fixtures	5,530.00	
TOTAL - Transfer From			\$ 92,096.80	

TRANSFER TO				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
3271 - Parks Dept Capital Projects	522020 - Parks	5730000 - Improvements Other than Bldgs	65,441.80	
2901 - American Rescue Plan Stimulus	412110 - Mental Health	5722000 - Building Improvements	21,125.00	
2102 - Cnty Clerk Records Mgmt & Pres	114020 - County Clerks Records Mgmt	5481000 - Other Contract Services	5,530.00	
TOTAL - Transfer To			\$ 92,096.80	

ADDITIONAL COMMENTS:

Sergio Cruz
Budget Office Authorization

9/24/2024
Date

AUDITOR'S REVIEW

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: *Randall Rice CPA*

Date: 09/24/2024

Auditor's Remarks:

COMMISSIONERS COURT APPROVAL

Date Submitted: _____

Date Approved: 9/30/2024

FY24 Budget Amendment Request

Row 247

**Commissioners'
Court Status**

Fiscal Year 2024

**Budget
Amendment
Number** 24-182-0930-A

Sponsor:

Department: Auditor's Office

**Agenda Item
Caption** Request transfer from within various cost-centers to reclassify fixed assets reconciliation for FY 2024.

Amount \$92,096.80

Notes

**Amount From
General Fund
Budgeted
Reserves**

**Division
Number:** 151400

**Department
Head Name:** Sergio Cruz

**Department
Head Email:** sergio.cruz@galvestoncountytexas.gov

Submitted By: Joselinne Piedras

**Contact
Extension
Number:** 2296

**Contact Email
Address:** Joselinne Piedras

**Associated
Forms** Not Applicable

**Budget
Amendment
Justification:** Reclassifying FY24 accounts for fixed assets recon

Key Org (From): Various Divisions

**Object Code
From (Line
Item):** Various Line Items

Amount (From): \$92,096.80

**Add an
additional Key
Org (From):** ☐

**(2) Key Org
(From):**

**(2) Object Code
From (Line
Item):**

**(2) Amount
(From):**

**(3) Add an
additional Key
Org (From):** ☐

**(3) Key Org
(From):**

**(3) Object Code
(Line Item):**

**(3) Amount
(From):**

**(4) Add an
additional Key
Org (From):** ☐

**(4) Key Org
(From):**

**(4) Object Code
(Line Item):**

**(4) Amount
(From):**

Key Org (To): Various Divisions

**Object Code
(Line Item):** Various Line Items

Amount (To): \$92,096.80

**Add an
additional Key** ☐

Org (To):

(2) Key Org
(To):

(2) Object Code
To (Line Item):

(2) Amount (To):

(3) Add an
additional Key ☐
Org (To):

(3) Key Org
(To):

(3) Object Code
To (Line Item):

(3) Amount (To):

(4) Add an
additional Key ☐
Org (To):

(4) Key Org
(To):

(4) Object Code
To (Line Item):

(4) Amount (To):

(5) Key Org (To)

(5) Object Code
To (Line Item):

(5) Amount To:

Total (From) \$92,096.80

Total (To) \$92,096.80



GALVESTON COUNTY, TEXAS
AUDITOR'S OFFICE
Budget Amendments
OS FINANCIAL SYSTEM

BATCH ID:

JE # :

Job #

DESCRIPTION	Account Number ORG KEY			DEBIT	CREDIT	+ OR - OF	MISC
	FUND	COST	OBJECT				
	NUMBER	CENTER	NUMBER				
Fixed Asset Recon							
Reclassifications							
CIP Improvements Other Than Bldgs	3271	522020	5783000	65,441.80		-	
CIP Buildings	2901	412110	5781000	21,125.00		-	
Furniture and Fixtures	2102	114020	5744000	5,530.00		-	
Improvements Other Than Bldgs	3271	522020	5730000		65,441.80	+	
Building Improvements	2901	412110	5722000		21,125.00	+	
Other Contract Services	2102	114020	5481000		5,530.00	+	
<i>To reclassify FY24 budgets/expenses to various accounts for fixed assets recon.</i>							
Total				\$ 92,096.80	\$ 92,096.80		

Posted by:

Date Posted: _____

Acctg Date: 1/1/2024

Budget Entry Approval:

Prepared By: Austin Schumann

Date Approved:

Date Prepared: 9/12/2024

FORM # AO-007

Reasons for Reclassification (Budget amendment needed)

3271-522020:

Budget Amendment needed because 3271-522020-5730000 is not budgeted for FY 2024. The \$65,441.80 PO F403845 Transactions need to be reclassified because they are not a part of a CIP (project was completed within this FY).

2901-412110

Budget amendment needed because 2901-412110-5722000 is not budgeted for FY 2024. This needs to be reclassified to 5722000 Building Improvements because the Asbestos Air Monitoring Project was completed within a single FY (not a CIP).

2102114020:

Budget Amendment needed because there is not enough budget left in 2102114020-5481000 to cover the \$5,530 expenses. These items need to be reclassified because they are related to land plat representations (not furniture and fixtures).

Galveston County, Texas
GL Budget to Actual Report
FY2024-SEP

Org Key	Org Key Desc	Object	Object Desc	Operational Budget	Actual	Encumbrance	Balance
2901412110	Mental Health	4303030	Other Financial Assistance	15,064,614.50	1,913,976.24	-	13,150,638.26
		5781000	CIP Buildings	15,064,614.50	2,074,784.55	7,611,941.51	5,377,888.44
	Total Revenue			15,064,614.50	1,913,976.24	-	13,150,638.26
	Total Expense			15,064,614.50	2,074,784.55	7,611,941.51	5,377,888.44
	Net Total (Revenue - Expense)			-	(160,808.31)	(7,611,941.51)	7,772,749.82
	Grand Total Revenue			15,064,614.50	1,913,976.24	-	13,150,638.26
	Grand Total Expense			15,064,614.50	2,074,784.55	7,611,941.51	5,377,888.44
	Grand Totals (Revenue - Expense)			-	(160,808.31)	(7,611,941.51)	7,772,749.82

Galveston County, Texas
GL Budget to Actual Report
FY2024-SEP

Org Key	Org Key Desc	Object	Object Desc	Operational Budget	Actual	Encumbrance	Balance
2102114020	County Clerk Records Mgmt	4412307	Records Mgmt & Preservatn Fee	375,767.00	466,251.32	-	(90,484.32)
		4412330	Crt Records Pres Fee GC51.708	90.00	71.80	-	18.20
		4414020	Fee for Vital Statistics RMP	1,980.00	3,283.00	-	(1,303.00)
		4801001	Miscellaneous Revenue	-	340.99	-	(340.99)
		5100000	Salaries	164,578.00	102,894.80	-	61,683.20
		5151000	County Paid Health Ins Premium	28,623.00	17,465.87	-	11,157.13
		5152102	Medicare FICA payments	2,388.00	1,499.87	-	888.13
		5153000	Pension - TCDRS	19,602.00	12,244.82	-	7,357.18
		5154000	Alternate Plan	12,916.00	7,707.67	-	5,208.33
		5155000	Unemployment Compensation	233.00	194.20	-	38.80
		5156000	Worker's Compensation	545.00	454.20	-	90.80
		5310000	Administrative Supplies	14,000.00	14,321.49	-	(321.49)
		5310001	Extraordinary Supplies	31,850.00	21,083.77	9,836.55	929.68
		5419310	Subscription-Based IT Arrangmt	58,413.00	58,413.00	-	-
		5423000	Maint & Repairs Equipment	9,187.00	5,816.99	-	3,370.01
		5481000	Other Contract Services	95,000.00	50,046.71	40,150.00	4,803.29
		5491400	Self Insurance	21,000.00	17,500.00	-	3,500.00
		5496100	Travel and Conference	19,400.00	14,052.30	53.00	5,294.70
		5496301	Business Mileage Reimbursement	2,000.00	1,462.48	-	537.52
		5721000	Buildings	95,830.00	94,733.68	-	1,096.32
		5744000	Furniture and Fixtures	110,000.00	75,689.58	-	34,310.42
		5750000	Capital Outlay-Technology	363,600.00	130,314.81	-	233,285.19
		Total Revenue		377,837.00	469,947.11	-	(92,110.11)
		Total Expense		1,049,165.00	625,896.24	50,039.55	373,229.21
		Net Total (Revenue - Expense)		(671,328.00)	(155,949.13)	(50,039.55)	(465,339.32)
		Grand Total Revenue		377,837.00	469,947.11	-	(92,110.11)
		Grand Total Expense		1,049,165.00	625,896.24	50,039.55	373,229.21
		Grand Totals (Revenue - Expense)		(671,328.00)	(155,949.13)	(50,039.55)	(465,339.32)

Galveston County, Texas
GL Budget to Actual Report
FY2024-SEP

Org Key	Org Key Desc	Object	Object Desc	Operational Budget	Actual	Encumbrance	Balance
3271522020	Parks	4911101	TFm General Fund	65,442.00	65,442.00	-	-
		5783000	CIP Imp Other Than Bldgs	405,508.00	345,605.34	42,044.00	17,858.66
	Total Revenue			65,442.00	65,442.00	-	-
	Total Expense			405,508.00	345,605.34	42,044.00	17,858.66
	Net Total (Revenue - Expense)			(340,066.00)	(280,163.34)	(42,044.00)	(17,858.66)
	Grand Total Revenue			65,442.00	65,442.00	-	-
	Grand Total Expense			405,508.00	345,605.34	42,044.00	17,858.66
	Grand Totals (Revenue - Expense)			(340,066.00)	(280,163.34)	(42,044.00)	(17,858.66)