



View Budget Amendment: Budget
Amendment: FY2025 - Annual Budget Detail
on 06/09/2025 : BAT-0000160

01:41 PM
06/03/2025
Page 1 of 2

Company The County of Galveston
Plan Template Annual Budget Detail : FY25 Amended Budget
Plan FY25 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000160
Amendment Date 06/09/2025
Description Policy Tracking Software
Amendment Type Budget Transfer
Balanced Amendment Yes
Entry Type Amended
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	5419000:Other Professional Services	211101 Sheriff Administration	1101 General Fund		Software Licensing and Maintenance			\$23,084.50	\$0.00	Power DMS Software	
FY2025 Annual (FY25 Amended Budget)	5419000:Other Professional Services	211131 Identification Division	1101 General Fund		Software Licensing and Maintenance			\$0.00	\$23,084.50	Power DMS Software	

PowerDMS Sole Source Letter-Pro and Accreditation-2022.02.16.docx.pdf

File Name PowerDMS Sole Source Letter-Pro and Accreditation-2022.02.16.docx.pdf
Content Type application/pdf
Updated By Melencio Villarreal
Upload Date 05/30/2025 04:01:49 PM
Comment Sole Source Letter

Galveston County Sheriff's Final.pdf

File Name Galveston County Sheriff's Final.pdf
Content Type application/pdf
Updated By Melencio Villarreal
Upload Date 05/30/2025 04:01:49 PM
Comment Power DMS Quote

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Step Completed	05/30/2025 04:01:50 PM	05/31/2025	Melencio Villarreal	1	



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Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Approval by Cost Center Manager	Automatic Approval	05/30/2025 04:01:50 PM	06/01/2025	Melencio Villarreal (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	06/02/2025 11:29:49 AM		Gabriela De Los Santos (Budget Specialist)	1	Gabriela De Los Santos: 25-132-0609-C: Request transfer from Sheriff - Identification Division - Software Licensing and Maintenance to Sheriff Administration - Software Licensing and Maintenance to fund policy tracking software.
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		05/31/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead	Approved	06/02/2025 05:04:10 PM		Lauren Swift (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	06/03/2025 11:42:57 AM	06/04/2025	Diana Hualpa Trevino (Budget Manager)	1	<i>Diana Hualpa</i>
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		06/05/2025	Sergio Cruz (Finance Executive)	1	

THIS IS NOT AN INVOICE

Contract Records		Order Details	
Account Number:	A-6247	Order #:	Q-342091
Customer:	Galveston County Sheriff's Office (TX)	Valid Until:	7/31/2025
Effective Employee Count:	560	Start Date:	Last signature date
Sales Rep:	Julianna Kearns		
Customer Contact		Shipping Contact	
Billing Contact:	Galveston County Sheriff's Office (TX)	Shipping Contact :	Galveston County Sheriff's Office (TX)
Billing Address:	601 54th St Galveston, TX 77551	Shipping Address:	Clayton Pope 601 54th St Galveston, TX 77551
Billing Contact Email:		Shipping Contact Email:	cpope@yahoo.com
Billing Phone:		Shipping Phone:	14097662300
Payment Terms			
Payment Term:	Net 30	Notes:	
PO Number:			
Subscription Service			

Year 1

Item	Type	Term (Months)	Qty.	License Type	Total (USD)
PowerPolicy Professional Subscription	Recurring	12	560	Employee Based	\$19,572.00
A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting.					
PowerPolicy Professional Setup (Onboarding)	Services	12	560	Employee Based	\$2,362.50
This package includes implementation services to ensure a successful setup and launch of PowerPolicy. An Implementation Consultant will be assigned to work with the customer's project leader and includes: Kickoff Call, Technical Set Up (User Import / SSO - if purchased), Document Upload Service, Group Structure Setup/Training, Workflow Setup/Training, Document Functionality Training, Training Module Setup/Training (if purchased), Standards Setup/Training (if purchased), and a Rollout Prep call. Once Implementation is complete, the customer will be transitioned to their Customer Success Manager.					
TPCA Manual (TX LE Standards)	Recurring	12	1	Quantity Based	\$0.00
View Standards manual electronically.					
PowerDMS Standards for TPCA	Recurring	12	1	Quantity Based	\$1,150.00
Attach proofs to show compliance with TPCA Standard, assign assessment tasks, track revisions, and status-based grading.					
PowerStandards Setup	Services	12	1	Quantity Based	\$0.00
LiteAccred / Standards Implementation service for the setup of Accreditation purchases. Typically used for Standards Only purchases. An Implementation Consultant will be assigned to work with the customer's project leader and includes: Kickoff Call, Technical Set Up (User Import / SSO - if purchased), Document Upload Service, Group Structure Setup/Training, Standards Setup/Training, and a Rollout Prep call. Once Implementation is complete, the customer will be transitioned to their Customer Success Manager.					
Year 1 TOTAL:					\$23,084.50

Year 2

Item	Type	Term (Months)	Qty.	License Type	Total (USD)
PowerPolicy Professional Subscription	Recurring	12	560	Employee Based	\$22,018.50
A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting.					
TPCA Manual (TX LE Standards)	Recurring	12	1	Quantity Based	\$0.00
View Standards manual electronically.					
PowerDMS Standards for TPCA	Recurring	12	1	Quantity Based	\$1,150.00
Attach proofs to show compliance with TPCA Standard, assign assessment tasks, track revisions, and status-based grading.					
Year 2 TOTAL:					\$23,168.50
Total: \$46,253.00					

This price does NOT include any sales tax. Total in USD

Additional Terms and Conditions

License Terms: Enterprise license denotes that Customer has purchased an enterprise wide license up to the employee count specified above. User based license denotes that Customer has purchased the number of licenses set forth in the quantity column. Item count denotes the number of items that Customer has licensed as set forth in the quantity column.

Payment Terms: All invoices issued hereunder are due upon the invoice due date. If the Order is for a period longer than one year, the fees for the first period shown shall be invoiced immediately and the fees for future years/periods shall be invoiced annually in advance of each 12 month period shown on the Order, but regardless of the billing cycle, Customer is responsible for the fees for the entire Order. The fees set forth in this Service Order are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc. a wholly owned subsidiary of Governmentjobs.com, Inc. (D/B/A NEOGOV).

Terms & Conditions: This Order Form creates a legally binding contract on the parties. Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") and Customer, this Order Form and the services to be furnished pursuant to this Order Form are subject to the terms and conditions set forth here: <https://www.neogov.com/service-specifications>.

Special Condition:

If this Order Form is executed and/or returned to NEOGOV by the Customer after the Subscription Start Date stated in this Order Form, NEOGOV may adjust the Subscription Start Date and the corresponding Subscription End Date, without increasing the total fees, based on the date NEOGOV activates the subscription, provided the total length of the subscription term does not change. Following activation, any adjustments to such Subscription Start Date and Subscription End Date may be confirmed by reference to the invoice sent by NEOGOV.

Your signature below constitutes acceptance of terms herein and contractual commitment to purchase the items listed above.

Accepted and Agreed By Authorized Representative of:
Galveston County Sheriff's Office (TX)

Signature: _____

Printed Name: _____

Title: _____

Date _____

THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.

Re: Sole Source Letter

To Whom It May Concern:

PowerDMS serves over 4,800 customers in the fields of law enforcement, fire, corrections, health care and elsewhere. This letter confirms that PowerDMS is the only cloud-based software as a service ("SaaS") platform that combines document management, training management and accreditation management, and electronically links that content to alert users whenever a change may impact compliance. Other capabilities, including side-by-side comparison and Public Facing Document functionality are unique to PowerDMS and empower customer organizations to reduce risk, increase efficiency, and drive accountability by simplifying how they manage their most crucial content. This letter also confirms that PowerDMS is the exclusive software option for demonstrating compliance with the accreditation standards for the following entities and accreditation programs:

PowerDMS

www.powerdms.com

800.749.5104

101 S. Garland Ave, Ste 300
Orlando, FL 32801

- Arizona Law Enforcement Accreditation Program
- Commission on Accreditation for Law Enforcement Agencies
- Commission for Florida Law Enforcement Accreditation
- Florida Telecommunications Accreditation Commission
- Illinois Law Enforcement Accreditation Program
- Maine Law Enforcement Accreditation Program
- Michigan Association of Chiefs of Police
- New Jersey Local Government Accreditation Program
- Oregon Accreditation Alliance
- Pennsylvania Law Enforcement Accreditation Program
- Rhode Island Police Accreditation Commission
- South Carolina Law Enforcement Accreditation Program
- Tennessee Law Enforcement Accreditation Program
- Utah Law Enforcement Professional Standards Accreditation Program
- Washington Association of Sheriffs & Police Chiefs Law Enforcement Accreditation Program

No software other than PowerDMS is authorized by these accrediting bodies as a means to achieve or prove compliance or attain accreditation.

The PowerDMS proprietary platform was developed "in-house" by PowerDMS, Inc., and all maintenance, new releases and applicable support for the platform is provided by PowerDMS, Inc. personnel. Additionally, PowerDMS remains the only source from which PowerDMS professional services may be purchased. Note that this letter is for information purposes only, and the recipient of this letter is expected to conduct their own analysis to determine whether procurement regulations applicable to their agency permit sole source procurement.

Sincerely,



Josh Snyder

VP, Business Development

FY25 Budget Amendment Request

Row 192

Commissioners' Court Status	
Fiscal Year	2025
Workday BA Number	BAT-000160
Budget Amendment Number	25-132-0609-C
Sponsor:	County Judge, Honorable Mark Henry
Department:	Sheriff Administration
Agenda Item Caption	Request transfer from Sheriff - Identification Division - Software Licensing and Maintenance to Sheriff Administration - Software Licensing and Maintenance to fund policy tracking software.
Amount	\$23,084.50
Notes	PDF
Amount From General Fund Budgeted Reserves	
Division Number:	211101
Department Head Name:	Melencio Villareal

Department Head Email: melencio.villarreal@co.galveston.tx.us

Submitted By: Lee Clemmer

Contact Extension Number: 5323

Contact Email Address: Lee Clemmer

Associated Forms Not Applicable

Budget Amendment Justification: Policy Tracking Software

Key Org (From): 1101211131

Object Code From (Line Item): 5419000

Amount (From): \$23,084.50

Add an additional Key Org (From): ☐

(2) Key Org (From):

(2) Object Code From (Line Item):

(2) Amount (From):

(3) Add an additional Key ☐

Org (From):

**(3) Key Org
(From):**

**(3) Object Code
(Line Item):**

**(3) Amount
(From):**

**(4) Add an
additional Key ☐
Org (From):**

**(4) Key Org
(From):**

**(4) Object Code
(Line Item):**

**(4) Amount
(From):**

Key Org (To): 1101211101

**Object Code 5419000
(Line Item):**

Amount (To): \$23,084.50

**Add an
additional Key ☐
Org (To):**

**(2) Key Org
(To):**

**(2) Object Code
To (Line Item):**

(2) Amount (To):

(3) Add an additional Key ☐
Org (To):

(3) Key Org
(To):

(3) Object Code
To (Line Item):

(3) Amount (To):

(4) Add an additional Key ☐
Org (To):

(4) Key Org
(To):

(4) Object Code
To (Line Item):

(4) Amount (To):

(5) Key Org (To)

(5) Object Code
To (Line Item):

(5) Amount To:

Total (From) \$23,084.50

Total (To) \$23,084.50