



GALVESTON COUNTY ENGINEERING DEPARTMENT

Amendment No. 1

Engineering Services for 2025 Bond Program Management

Owner: Galveston County
Consultant: DCCM Infrastructure, Inc.

Contract Number: CM24222
Purchase Order Number: F407590

Work Being Changed

Program Management for the design & construction of 11 bond projects.

CHANGE IN AGREEMENT PRICE

Original Agreement Amount:	\$198,452.00
Net Change From Previous Amendments:	\$0.00
Contract Price Prior To this Amendment:	\$198,452.00
Net Increase/Decrease of this Amendment:	\$1,194,354.00
Contract Price With All Approved Amendments:	\$1,392,806.00

RECOMMENDED:

By: 
County Engineer

Date: 07/21/26

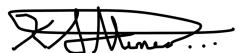
APPROVED:
County Of Galveston

By: _____
Mark Henry, County Judge

Date: _____

Attest: _____
Dwight Sullivan, County Clerk

ACCEPTED:
Consultant: DCCM Infrastructure, Inc.

By: 

Date: 20 July 2026

Kevin Mineo, P.E.
Printed Name



May 22, 2026

Via: E-Mail

Mr. Michael Shannon, P.E.
County Engineer
Galveston County
722 Moody Avenue, 1st Floor
Galveston, TX 77550

Re: DCCM Program Management Services – 2025 Bond

Dear Mr. Shannon:

DCCM Infrastructure, Inc. (DCCM) is pleased to present our Scope of Engineering Services and Engineering Management Fee to Galveston County.

We are excited to have the opportunity to leverage our technical expertise and project delivery experience to enhance Galveston County's transportation network. A strong transportation system is vital to mobility, economic growth and safety.

DCCM has extensive experience in all phases of project development, from initial planning to completion of construction and project close-out for transportation and public infrastructure projects. Our transportation specialists bring hands-on experience providing Program Management services to deliver mobility projects on time and within budget.

Our in-house transportation capabilities also include hydrological, environmental scientists, construction managers and inspectors, as well as public involvement specialists.

This proposal covers the management of the selected consultants, as well as coordination efforts required for completion of design and construction of 11 projects.

The projects under DCCM Program Management are as follows:

Entity	Facility
Dickinson	California Ave N: FM 517 to 29 th Street
Galveston County	Dickinson Bayou: SH3 to FM 517
Galveston County	San Luis Pass Bridge
Galveston County	Ave B Drainage Improvements
Galveston County	Gordy Ave Drainage Improvements
Galveston County	Reppert Street Drainage Improvements
Galveston County	Miles Road Drainage Improvements
Hitchcock	Prairie Street
Kemah	Hanson Road, South Kemah Drive, 3 rd , 4 th , & 5 th Streets, Harris Avenue
La Marque	Various Streets Rehabilitation
League City	Bay Area Blvd: FM 517 to southern terminus



The attached documents are:

- 1) Exhibit A Scope of Services to be Provided by the Program Manager
- 2) Exhibit B Project List with Project Management Fee
- 3) Exhibit C Maximum Billing Rate

Thank you for your consideration. Please feel free to call me at 713.869.3433 x2756.

Regards,

DCCM Infrastructure, Inc.

Amber Forrest, P.E.

Amber Forrest, P.E.
Sr. Managing Director - Transportation
aforrest@dccm.com

cc: Kevin Mineo, Vice President - Transportation

EXHIBIT A

2025 Bond Program Services provided by Program Manager

The PM may provide additional services not specifically listed below at the request of County Engineer.

Program Management and Communication

The PM will communicate with key project stakeholders throughout the life of the project, including but not limited to the following:

- Participating in monthly status meetings with the County Engineer
- Communicate regularly with the County Engineer regarding general and/or project-specific topics
- Serve as the primary County contact for City staff during design and construction
- Providing Cities with construction documents upon completion of design
- Coordinate with Cities regarding utility relocation needs and right-of-way acquisition needs

Project Scoping

For each project, the PM will prepare a preliminary project scope which will document and describe in detail the basic elements of the project. The scope will clearly define the engineering Design Consultant's services which include:

- Establish the Project Limits
- Typical Sections
- Specific roadway or structural design issues.
- Hydraulic Considerations,
- Environmental permitting issues,
- ROW Requirements,
- Utility Coordination Requirements.
- Provide preliminary construction cost estimate,
- Provide preliminary design and construction schedule.

This scope will serve as a starting point for Design Consultant negotiations.

Engineering Consultant Negotiations

- The PM will provide a scope of services and schedule to Design Consultant.
- The PM will evaluate and negotiate the fee proposals for each Design Consultant.
- The PM will provide a recommendation to the County Engineer for acceptance or rejection of Design Consultant's fee proposal.
- If accepted by the County, the PM will provide the proposal and contract worksheet needed for the County Attorney to prepare and agreement.

Project Documentation

The PM will document the progress of the project including:

- Coordination and communication,
- Monthly progress reporting,
- Contract administration,
- Invoicing,
- Document filing.

Project Kick-Off Meeting

The PM will schedule and conduct a kick-off meeting with each Design Consultant. The purpose of this meeting will be to ensure that the Design Consultant and the PM have a thorough understanding of the project issues, deliverables, schedule, and procedures that will be used for the Project.

Engineering Design Management

Plans, specification and estimate (PS&E)

The PM will monitor the Design Consultant work relative to the contract requirements and will be responsible for reviewing the Design Consultant's quality assurance/control (QA/QC) Plan.

The PM will review the PS&E at 30%, 60%, 90% and 100% submittals. Each review will include all appropriate disciplines, focusing on the consistency in design solution, compliance with the Summary of Design Process, design criteria, specifications, and design standards.

- The PM will review each design submittal and provide comments within two weeks of submission.
- The PM will facilitate a comment resolution meeting, if needed to discuss and resolve comments before advancing to the next phase of PS&E.
- The PM will facilitate a monthly Design Consultant coordination meeting to evaluate the Design Consultant's progress against the baseline schedule of all PS&E activities.
- Each Design Consultant will be expected to report on progress, identify project issues and bring potential solutions to the meeting.
- The PM will assist the consultants to ensure that schedules are met.

At the request of the County Engineer the PM will assist the County with Community involvement meetings with selected projects. Supporting engineering exhibits will be prepared by the Design Consultants.

Invoice Review

The Design Consultant will submit invoices directly to the County Engineer, and copy the County Engineer's staff person and the PM. The PM will review and approve or comment within 5 days of receipt.

ROW Mapping and Acquisition

The PM will assist the County Engineer in coordination with the design consultant and/or surveyor related to the determination of right-of-way needs and document preparation, as well as coordination with the City where the project is located; the City will ultimately facilitate right-of-way acquisition.

Environmental Coordination

The PM will coordinate with the Environmental Consultants regarding any environmental concerns on projects in the program.

Utility and SUE Coordination

The PM will coordinate with the Utility and SUE Consultants regarding any potential utility conflicts with the proposed work and assist in the coordination with utility owners regarding the need and schedules for relocations. The City where the project is located will be responsible for payment of relocation costs, if any.

Bid and Construction Phase Services

The PM will provide the following bid and construction phase services:

- Facilitate the delivery of bid documents by the Design Consultant to the County Purchasing Department.
- Attend the Pre-Bid Meeting.
- Facilitate the preparation of Addenda by the Design Consultant for distribution by the County Purchasing Department.
- Prepare the bid tabulation for each project.
- Conduct a Pre-construction Meeting.
- Review the RFI's and RFI Responses. Determine which RFI's require change orders.
- Negotiate a reasonable cost for additional work. Supervise sub-consultants providing inspection services.
- Attend construction meetings.
- Make site visits.
- Monitor progress and schedule of construction.
- Review construction progress invoices
- Monitor shop drawing reviews.

List of Deliverables

The following deliverables will be prepared by the PM and submitted to the County

- Scope of Services for each Project.
- Project Schedule
- Monthly Progress Report template for engineering consultants.
- Deliver Complete Project including Design, ROW requirements, Environmental Permits, Utilities Cleared and approval of other agencies (TxDOT, City, MUD, etc.)

Task Number	Description	SR. PROJECT MANAGER	PROJECT MANAGER	SR. PROJECT ENGINEER	PROJECT ENGINEER	EIT II	SR. CLERICAL/ ADMIN	TOTAL LABOR AND COSTS
1	Program Management and Communication							
	Status Meetings with the County (2 years)	12	24					36
	Coordination with Stakeholders	12	24					36
	Invoicing and Monthly Reports	6	24				24	54
	Montly Schedule updates	6	24		6			36
		36	96	0	6	0	24	162
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$12,960.00	\$30,432.00	\$0.00	\$1,212.00	\$0.00	\$2,976.00	\$47,580.00
		27.24%	63.96%	0.00%	2.55%	0.00%	6.25%	100.00%
2	Prairie Street (12 months)							
	Project Scoping	4	4					8
	Monthly Meeting with the Prime	6	6		6			18
	Consultant Coordination (Contracting and Invoicing)							
	Prime	2	12				3	17
	Surveying	2	8				3	13
	Geotech & Material Testing	2	8				3	13
	Environmental	2	8				3	13
	SUE and Utility Coordination	2	8				3	13
	Construction Inspection	2	8				3	13
	Project Documentation	2	6				10	18
	Project Kick-off meeting	2	2	2				6
	Design Management and Plan Review (30%, 60%, 90%, Final)	4	8	12	14	8		46
	Bid and Construction Phase Services	1	8	6	6			21
		31	86	20	26	8	28	199
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$11,160.00	\$27,262.00	\$4,720.00	\$5,252.00	\$1,440.00	\$3,472.00	\$53,306.00
		20.94%	51.14%	8.85%	9.85%	2.70%	6.51%	100.00%
3	Hanson Road, South Kemah Drive, 3rd, 4th & 5th Streets, Harris Avenue (12 months)							
	Project Scoping	4	4					8
	Monthly Meeting with the Prime	6	6		6			18
	Consultant Coordination (Contracting and Invoicing)							
	Prime	2	12				3	17
	Surveying	2	8				3	13
	Geotech & Material Testing	2	8				3	13
	Environmental	2	8				3	13
	SUE and Utility Coordination	2	8				3	13
	Construction Inspection	2	8				3	13
	Project Documentation	2	6				10	18
	Project Kick-off meeting	2	2	2				6
	Design Management and Plan Review (30%, 60%, 90%, Final)	4	8	12	14	8		46
	Bid and Construction Phase Services	1	8	6	6			21
		31	86	20	26	8	28	199
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$11,160.00	\$27,262.00	\$4,720.00	\$5,252.00	\$1,440.00	\$3,472.00	\$53,306.00
		20.94%	51.14%	8.85%	9.85%	2.70%	6.51%	100.00%

Task Number	Description	SR. PROJECT MANAGER	PROJECT MANAGER	SR. PROJECT ENGINEER	PROJECT ENGINEER	EIT II	SR. CLERICAL/ ADMIN	TOTAL LABOR AND COSTS
4	La Marque Various Streets Rehabilitation (12 months)							
	Project Scoping	4	4					8
	Monthly Meeting with the Prime	12	18		6			36
	Consultant Coordination (Contracting and Invoicing)							
	Prime	2	12				3	17
	Surveying	2	8				3	13
	Geotech & Material Testing	2	8				3	13
	Environmental	2	8				3	13
	SUE and Utility Coordination	2	8				3	13
	Construction Inspection	2	8				3	13
	Project Documentation	2	6				10	18
	Project Kick-off meeting	2	2	2				6
	Design Management and Plan Review (30%, 60%, 90%, Final)	12	24	24	24	24		108
	Bid and Construction Phase Services	1	8	12	6			27
		45	114	38	36	24	28	285
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$16,200.00	\$36,138.00	\$8,968.00	\$7,272.00	\$4,320.00	\$3,472.00	\$76,370.00
		21.21%	47.32%	11.74%	9.52%	5.66%	4.55%	100.00%
5	California Ave N: FM 517 to 29th Street (12 months)							
	Project Scoping	4	4					8
	Monthly Meeting with the Prime	12	18		6			36
	Consultant Coordination (Contracting and Invoicing)							
	Prime	2	12				3	17
	Surveying	2	8				3	13
	Geotech & Material Testing	2	8				3	13
	Environmental	2	8				3	13
	SUE and Utility Coordination	2	8				3	13
	Construction Inspection	2	8				3	13
	Project Documentation	2	6				10	18
	Project Kick-off meeting	2	2	2				6
	Design Management and Plan Review (30%, 60%, 90%, Final)	16	28	32	40	40		156
	Bid and Construction Phase Services	1	18	12	12			43
		49	128	46	58	40	28	349
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$17,640.00	\$40,576.00	\$10,856.00	\$11,716.00	\$7,200.00	\$3,472.00	\$91,460.00
		19.29%	44.36%	11.87%	12.81%	7.87%	3.80%	100.00%

Task Number	Description	SR. PROJECT MANAGER	PROJECT MANAGER	SR. PROJECT ENGINEER	PROJECT ENGINEER	EIT II	SR. CLERICAL/ ADMIN	TOTAL LABOR AND COSTS
6	Bay Area Blvd: FM 517 to southern terminus (18 months)							
	Project Scoping	4	6					10
	Monthly Meeting with the Prime	60	60		60			180
	Consultant Coordination (Contracting and Invoicing)							
	Prime	4	12				6	22
	Surveying	4	12				6	22
	Geotech & Material Testing	4	12				6	22
	Environmental	4	12				6	22
	SUE and Utility Coordination	4	12				6	22
	Construction Inspection	4	12				6	22
	Project Documentation	4	12				24	40
	Project Kick-off meeting	2	2	2				6
	Design Management and Plan Review (30%, 60%, 90%, Final)	40	72	60	96	96		364
	Bid and Construction Phase Services	4	16	24	24			68
		138	240	86	180	96	60	800
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$49,680.00	\$76,080.00	\$20,296.00	\$36,360.00	\$17,280.00	\$7,440.00	\$207,136.00
		23.98%	36.73%	9.80%	17.55%	8.34%	3.59%	100.00%
7	Dickinson Bayou: SH3 to FM 517 (12 months)							
	Project Scoping	4	4					8
	Monthly Meeting with the Prime	12	18		6			36
	Consultant Coordination (Contracting and Invoicing)							
	Prime	2	12				3	17
	Surveying	2	8				3	13
	Geotech & Material Testing	2	8				3	13
	Environmental	2	8				3	13
	SUE and Utility Coordination	2	8				3	13
	Construction Inspection	2	8				3	13
	Project Documentation	2	6				10	18
	Project Kick-off meeting	2	2	2				6
	Design Management and Plan Review (30%, 60%, 90%, Final)	16	28	32	40	40		156
	Bid and Construction Phase Services	1	18	12	12			43
		49	128	46	58	40	28	349
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$17,640.00	\$40,576.00	\$10,856.00	\$11,716.00	\$7,200.00	\$3,472.00	\$91,460.00
		19.29%	44.36%	11.87%	12.81%	7.87%	3.80%	100.00%
9	Ave B Drainage Improvements (14 months)							
	Project Scoping	4	6					10
	Monthly Meeting with the Prime	36	36		36			108
	Consultant Coordination (Contracting and Invoicing)							
	Prime	4	12				6	22
	Surveying	4	12				6	22
	Geotech & Material Testing	4	12				6	22
	Environmental	4	12				6	22
	SUE and Utility Coordination	4	12				6	22
	Construction Inspection	4	12				6	22
	Project Documentation	4	12				24	40
	Project Kick-off meeting	2	2	2				6
	Design Management and Plan Review (30%, 60%, 90%, Final)	36	48	42	48	48		222
	Bid and Construction Phase Services	4	16	24	24			68
		110	192	68	108	48	60	586
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$39,600.00	\$60,864.00	\$16,048.00	\$21,816.00	\$8,640.00	\$7,440.00	\$154,408.00
		25.65%	39.42%	10.39%	14.13%	5.60%	4.82%	100.00%

Task Number	Description	SR. PROJECT MANAGER	PROJECT MANAGER	SR. PROJECT ENGINEER	PROJECT ENGINEER	EIT II	SR. CLERICAL/ ADMIN	TOTAL LABOR AND COSTS
10	Gordy Ave Drainage Improvements (12 months)							
	Project Scoping	4	6					10
	Monthly Meeting with the Prime	24	24		24			72
	Consultant Coordination (Contracting and Invoicing)							
	Prime	4	12				6	22
	Surveying	4	12				6	22
	Geotech & Material Testing	4	12				6	22
	Environmental	4	12				6	22
	SUE and Utility Coordination	4	12				6	22
	Construction Inspection	4	12				6	22
	Project Documentation	4	12				24	40
	Project Kick-off meeting	2	2	2				6
	Design Management and Plan Review (30%, 60%, 90%, Final)	24	32	36	42	48		182
	Bid and Construction Phase Services	4	16	24	24			68
		86	164	62	90	48	60	510
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$30,960.00	\$51,988.00	\$14,632.00	\$18,180.00	\$8,640.00	\$7,440.00	\$131,840.00
		23.48%	39.43%	11.10%	13.79%	6.55%	5.64%	100.00%
11	Reppert Street Drainage Improvements (14 months)							
	Project Scoping	4	6					10
	Monthly Meeting with the Prime	36	36		36			108
	Consultant Coordination (Contracting and Invoicing)							
	Prime	4	12				6	22
	Surveying	4	12				6	22
	Geotech & Material Testing	4	12				6	22
	Environmental	4	12				6	22
	SUE and Utility Coordination	4	12				6	22
	Construction Inspection	4	12				6	22
	Project Documentation	4	12				24	40
	Project Kick-off meeting	2	2	2				6
	Design Management and Plan Review (30%, 60%, 90%, Final)	36	48	42	48	48		222
	Bid and Construction Phase Services	4	16	24	24			68
		110	192	68	108	48	60	586
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$39,600.00	\$60,864.00	\$16,048.00	\$21,816.00	\$8,640.00	\$7,440.00	\$154,408.00
		25.65%	39.42%	10.39%	14.13%	5.60%	4.82%	100.00%

Task Number	Description	SR. PROJECT MANAGER	PROJECT MANAGER	SR. PROJECT ENGINEER	PROJECT ENGINEER	EIT II	SR. CLERICAL/ ADMIN	TOTAL LABOR AND COSTS
12	Miles Road Drainage Improvements (12 months)							
	Project Scoping	4	6					10
	Monthly Meeting with the Prime	24	24		24			72
	Consultant Coordination (Contracting and Invoicing)							
	Prime	4	12				6	22
	Surveying	4	12				6	22
	Geotech & Material Testing	4	12				6	22
	Environmental	4	12				6	22
	SUE and Utility Coordination	4	12				6	22
	Construction Inspection	4	12				6	22
	Project Documentation	4	12				24	40
	Project Kick-off meeting	2	2	2				6
	Design Management and Plan Review (30%, 60%, 90%, Final)	24	32	36	42	42		176
	Bid and Construction Phase Services	4	16	24	24			68
		86	164	62	90	42	60	504
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$30,960.00	\$51,988.00	\$14,632.00	\$18,180.00	\$7,560.00	\$7,440.00	\$130,760.00
		23.68%	39.76%	11.19%	13.90%	5.78%	5.69%	100.00%
Total		771	1590	516	786	402	464	4529
		\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
		\$277,560.00	\$504,030.00	\$121,776.00	\$158,772.00	\$72,360.00	\$57,536.00	\$1,192,034.00
		23.28%	42.28%	10.22%	13.32%	6.07%	4.83%	100.00%

OTHER DIRECT EXPENSES		QTY	UNIT	COST	
	Mileage (# of miles)	3200	mile	\$2,320.00	20 trips (2 trips per project)
SUBTOTAL DIRECT EXPENSES				\$2,320.00	

TOTAL FEE	\$1,194,354.00
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**2017 Bond Program
Galveston County Texas**

**EXHIBIT D
Fee Schedule
Method of Payment: Specified Rate**

Role	SR. PROJECT MANAGER	PROJECT MANAGER	SR. PROJECT ENGINEER	PROJECT ENGINEER	EIT II	SR. CLERICAL/ ADMIN	TOTAL LABOR COSTS
Hours	771	1590	516	786	402	464	4,529
Rate	\$360.00	\$317.00	\$236.00	\$202.00	\$180.00	\$124.00	
Total Cost	\$277,560	\$504,030	\$121,776	\$158,772	\$72,360	\$57,536	\$1,192,034
%	23.28%	42.28%	10.22%	13.32%	6.07%	4.83%	100.00%

SUBTOTAL LABOR EXPENSES **\$1,192,034**

OTHER DIRECT EXPENSES	QTY	UNIT	RATE	COST
Mileage (# of miles) (current IRS rate)	3200	mile	\$0.725	\$2,320.00
SUBTOTAL DIRECT EXPENSES				\$2,320

TOTAL FEE **\$1,194,354**

ROUND TO \$1,195,000



DCCM Infrastructure, Inc.
2026 Billable Rates by Classification

Classification	Unit	Billable Rate
Principal	Hour	\$394.00
Sr. Project Manager	Hour	\$360.00
Project Manager	Hour	\$317.00
Structural Engineer	Hour	\$279.00
Construction Manager	Hour	\$279.00
Sr. Project Engineer	Hour	\$236.00
Project Engineer	Hour	\$202.00
Field Engineer	Hour	\$251.00
Electrical & Instrumentation Engineer	Hour	\$236.00
Engineer Technician	Hour	\$196.00
EIT II	Hour	\$180.00
Graduate Engineer/EIT I	Hour	\$159.00
Structural Inspector	Hour	\$185.00
Construction Observer/Sr. Inspector III	Hour	\$180.00
Construction Observer/Inspector II	Hour	\$167.00
Construction Observer/Inspector I	Hour	\$144.00
Sr. Designator	Hour	\$152.00
Designator	Hour	\$131.00
Sr. Utility Coordinator	Hour	\$219.00
Utility Coordinator	Hour	\$192.00
Production Manager	Hour	\$294.00
Production Technician	Hour	\$123.00
Sr. Electrical Designer	Hour	\$206.00
Sr. CADD/Designer	Hour	\$223.00
CADD/Designer	Hour	\$177.00
CADD Technician	Hour	\$146.00
GIS Manager	Hour	\$234.00
GIS Analyst	Hour	\$134.00
Sr. Clerical/Administrator/Document Specialist/Recordkeeper	Hour	\$124.00
Clerical/Administrator	Hour	\$114.00
3D Modeling	Day	\$1,182.00

**These rates are subject to a Consumer Price Index (CPI) adjustment.*

Direct Expenses

1. Subconsultant, reproduction, delivery, and other associated expenses shall be reimbursed at cost plus 10%.
2. Mileage shall be reimbursed at the current federal rate as published by the IRS.