

GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

SPECIAL MEETING

AGENDA

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

Mark Henry
County Judge

Darrell Apffel
Commissioner, Precinct 1

Joe Giusti
Commissioner, Precinct 2

Hank Dugie
Commissioner, Precinct 3

Robin Armstrong, MD
Commissioner, Precinct 4

Monday, November 24, 2025

9:30 AM

CALDER MEETING LOCATION

174 Calder Rd., Room 100
League City, Texas 77573
SPECIAL MEETING

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERISK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE COMMISSIONERS COURT. ANY COMMISSIONERS COURT MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the County Judge's office at 722 Moody, Galveston, Texas 77550 (409) 766-2244.

Call to Order

Invocation and Pledge of Allegiance

Public Comment

Consent Agenda

Submitted by the Auditor's Office:

- *1. Approval of the accounts payable checks dated 11/24/2025
- *2. Order for payroll ending 11/19/2025 bi-weekly #24
- *3. Order for supplemental payroll period ending 11/19/2025 bi-weekly #24
- *4. Internal audit report of the Department of Parks and Cultural Services audit for period of 9/1/2024 - 8/31/2025 with response letter from Julie Walker, dated 11/3/2025
- *5. Quarterly audit report for the Department of Mosquito Control for period of 7/1/2025 - 9/30/2025
- *6. Early check release dated 11/5/2025 to Hart Intercivic check number AP00483707
- *7. Early check release dated 11/12/2025 to Texas Association of Counties check number AP00348759

- *8.** Receive and file notification of FY2025 budget amendment for Constable Precinct #3 Forfeitures Fund
- *9.** Receive and file FY2026 budget roll forward of FY2025 ending balances for Fund 2250, Law Enforcement Officer Standards and Education (LEOSE) Fund
- *10.** Receive and file refund check list from Odyssey submitted by the District Clerk
- *11.** Receive and file the restitution checklist from Odyssey submitted by Personal Bond/Collections
- *12.** Receive and file the October 2025 Personal Bond/Collections Monthly Report submitted by Personal Bond/Collections
- *13.** Receive and file Galveston County Sheriff's Office FY2026 Budget Commissary Fund 2240 submitted by the Sheriff's Office
- *14.** Receive and file Summary of Biweekly Personnel Movements pay period #23, October 23 - November 05, 2025, submitted by Human Resources
- *15.** Consideration of approval for a Network Provider Agreement with South Shore ER, submitted by Human Resources
- *16.** Consideration of approval for a Network Provider Agreement with Friendswood Hospital LLC, submitted by Human Resources
- *17.** Consideration of approval of Benefit Program Application with Blue Cross Blue Shield, effective January 1, 2026, submitted by Human Resources
- *18.** Consideration of approval for Equifax to produce the 2025 1095C forms, as required by the Affordable Care Act, submitted by Human Resources
- *19.** Receive and file Resource & Crisis Center of Galveston County SART Biennial Report for January 2023 - December 2024 submitted by Commissioner, Precinct 2
- *20.** Consideration of approval of an Memorandum of Understanding with Lighthouse Christian Ministries for distribution of food at Bayshore Park for 2026 submitted by the Parks and Cultural Services Department
- *21.** Consideration of authorization to close the Bayshore boat ramp located in Bayshore Park in Bacliff for construction November 24, 2025 through March 3, 2026 with signs posted, submitted by Parks and Cultural Services Department
- *22.** Consideration of authorization for the County Judge to sign amendment of contract with Alert Alarms to provide labor & materials to install keypad for monitoring services at Galveston County Clerk Records & Elections Center at 10000 Emmett Lowry Expy. Suite 1152 Texas City TX 77591 submitted by Facilities

- *23.** Consideration of approval of an Agreement for Architectural Services for Mid County Annex Tax Office and Sheriff's Office with Joiner Architects, Inc. submitted by Facilities
- *24.** Consideration for authorization to dispose of salvage or surplus property submitted by the Purchasing Agent
- *25.** Consideration of approval of contract renewal with Transit Asset Management (previously known as FASTER Asset Solutions) for asset management software submitted by Fleet Services/Road and Bridge Dept.
- *26.** Consideration of approval of FY 2026 Auto Crimes Task Force Interlocal Agreement with City of League City and authorize County Judge to sign agreement submitted by Auto Crimes Task Force
- *27.** Consideration of approval for the County Judge to execute a Memorandum of Understanding between the Department of Public Safety of the State of Texas (DPS) and the Galveston County Sheriff's Office to enforce Texas Transportation Code Chapter 621, Subchapter F, submitted by the Galveston County Sheriff's Office
- *28.** Consideration of approval to release bond no. CMS0359038 in the amount of \$100,000.00 in association with Texas City Hurricane Levee permit no. TCSW-25-383 issued to Kinder Morgan submitted by the County Engineer
- *29.** Consideration of approval of an Order of Abandonment & Discontinuance of an Unopened Alley Right-of-Way Located Near Ave A & 2nd Street in Algoa Suburbs subdivision submitted by Platting & Right-of-Way
- *30.** Consideration of renewal of fire protection services contract between Galveston County and Crystal Beach Volunteer Fire Department submitted by Legal Services Manager
- *31.** Consideration of renewal of fire protection services contract between Galveston County and Jamaica Beach Volunteer Fire Department submitted by Legal Services Manager
- *32.** Consideration of acceptance of FY 2026 Specialty Courts Program "HOPE" Drug Court grant award from the Office of the Governor's Public Safety Office - Criminal Justice Division, submitted by Professional Services
- *33.** Consideration of acceptance of FY26 Violence Against Women Act Prosecutor grant award from the Office of the Governor's Public Safety Office - Criminal Justice Division, submitted by Professional Services
- *34.** Consideration of approval to accept FY 2026 Specialty Courts Program Mental Health Specialty Court Enhancement Project grant award from the Office of the Governor's Public Safety Office - Criminal Justice Division, submitted by Professional Services

- *35.** Consideration of approval of a Memorandum of Understanding (MOU) between Galveston County and the Bolivar Peninsula Special Utility District (BPSUD) in support of the County's application under the Texas General Land Office (GLO) Regional Mitigation Program, submitted by Professional Services
- *36.** Ratification of AFFH Certification acknowledging the Galveston County's fair housing actions and compliance, submitted by Professional Services
- *** Consideration of approval of the following budget amendments submitted by Professional Services:
- *37.** 25-196-1124-A
Professional Services- Fund 3100 Cleanup - closing out old budgets-Jury Wheel Project
- *38.** 26-35-1124-A
Information Technology- Request transfer from General Fund - Budgeted Reserves to Information Technology - Extraordinary Supplies to fund desktop equipment for added position
- *39.** 26-36-1124-B
Road & Bridge Department- Request transfer from within Road Department from Professional and Technical Services to Other Professional Services to fund expenses under the appropriate ledger account
- *40.** 26-37-1124-C
Elections- Request transfer from Election Services Contract Fund - Budgeted Reserves to Election Services - Furniture and Fixtures to fund cubicles for voter registration.
- *41.** 26-38-1124-D
Professional Services- Request transfer from Grants Administration - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments
- *42.** 26-39-1124-E
Sheriff's Office - Request transfer from General Fund - Budgeted Reserves to Sheriff's Office - Communications Division - Various Spend Categories to fund various software maintenance

Action Agenda

Human Resources

- 43.** Consideration of approval of the hiring of the Director of Grants

General Counsel

- a.** Break into Executive Session:

b. Executive Session:

Texas Government Code Section 551.071, Consultation with Attorney: the Commissioners Court will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.071 of the Government Code to seek the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the County under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act relating to the following item:

b.44. Potential claims regarding procedural error in procurement

c. Reconvene into Special Meeting

Adjourn

Appearances before Commissioners Court

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court members to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) and will be allowed to speak before the meeting is adjourned. Please arrive prior to the meeting and sign in with the County Clerk.

Executive Sessions

The Galveston County Commissioners Court may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the Commissioners Court shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the Commissioners Court may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Commissioners Court votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***1.**

Approval of the accounts payable checks dated 11/24/2025

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/13/25 11:03 am



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***2.**

Order for payroll ending 11/19/2025 bi-weekly #24

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/13/25 11:27 am



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***3.**

Order for supplemental payroll period ending 11/19/2025 bi-weekly #24

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/13/25 11:28 am



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

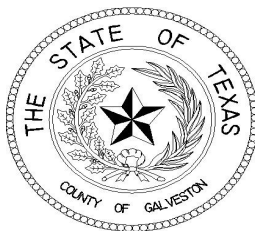
***4.**

Internal audit report of the Department of Parks and Cultural Services audit for period of 9/1/2024 - 8/31/2025 with response letter from Julie Walker, dated 11/3/2025

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/13/25 12:39 pm

GALVESTON COUNTY



Office of the County Auditor

Sergio Cruz
County Auditor

Christie Motogbe, CPA
First Assistant County Auditor

P.O. Box 1418, Galveston, Texas 77553

(409) 770-5300

722 Moody Ave, 4th Floor, Galveston, TX 77550

November 24, 2025

Honorable Mark A. Henry, County Judge, and
Members of the Commissioners Courts
722 Moody Avenue
Galveston, Texas 77550

Honorable Mark A. and Members of the Court:

Attached to be received and filed is the internal audit report of the Department of Parks and Cultural Services Audit that covered the period September 1, 2024 through August 31, 2025. Also attached is the response letter from Director of Galveston County Parks & Cultural Services, Julie Walker, dated November 3, 2025.

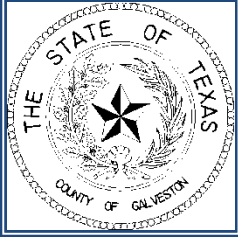
Sincerely,

A handwritten signature in blue ink that reads "Sergio Cruz".

Sergio Cruz
County Auditor

cc: Julie Walker, Director of Galveston County Parks & Cultural Services

Attachment: Department of Parks and Cultural Services Audit Report
Julie Walker, Response Letter



Department of Parks and Cultural Services Audit

October 27, 2025

Galveston County
Internal Audit Division

Sergio Cruz
County Auditor

Executive Summary	1
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Statistical Analysis	6-7

Executive Summary

Reliability and Integrity of Information (page 3)

- Compensating controls have been implemented in different areas of the department where a proper separation of duties is not feasible.
- No material discrepancies were noted in the review of the monitoring and control of the distribution and sales of Bolivar Beach parking stickers.
- No material discrepancies were noted in the testing of facility use permit fees collected.
- No material exceptions were noted in the review of the security deposits received and disbursed for facility use rentals.

Safeguarding of Assets (page 4)

- Physical security over assets (collections) is adequate.
- Money collected from the sale of parking stickers is secured until ready for deposit.

Compliance with Statutes, Policies and Procedures (page 5)

- Collections were deposited in compliance with LGC §113.022.

Statistical Analysis (pages 6-7)

- Revenue from facility use increased 5.34% from \$143,918 FY2024 to \$151,603 in FY2025. From FY2021 through FY2025, revenue averaged \$143,935.
- Revenue from the Bolivar Beach parking sticker sales totaled \$852,971 for the audit period. As a whole, from FY2021 through FY2025, revenue averaged \$913,408 while expenditures averaged \$1,045,159.

Introduction

The Internal Audit Division conducted an internal audit of the Department of Parks and Cultural Services, in accordance with Local Government Code (LGC) §115. The internal audit covered the period September 1, 2024 through August 31, 2025. The audit was performed from September 19, 2025 through October 27, 2025.

The primary objectives of the internal audit are to provide reasonable assurance concerning:

- Reliability and integrity of the information.
- Safeguarding of assets.
- Compliance with laws, regulations, contracts, policies, plans and procedures.

The scope of the internal audit encompassed the financial records and administrative procedures related to the Department of Parks and Cultural Services. The internal audit included, but was not limited to, the books, accounts, reports and records of the Department of Parks and Cultural Services.

The internal audit included examining transactions on a test basis and required exercising judgment in the selection of such tests. As the internal audit was not a detailed examination of all transactions, there is a risk that errors or fraud were not detected during the internal audit. The official therefore retains the responsibility for the accuracy and completeness of the financial information.

Because of certain statutory duties required of the County Auditor, we are not independent with regard to the Department of Parks and Cultural Services as defined by the AICPA professional standards. However, our internal audit was performed with objectivity and due professional care.

Cynthia Hicks, Internal Auditor, performed the audit.

Reliability and Integrity of Information

Reliable information is accurate, timely, complete and useful. In order to achieve this, controls over record keeping and reporting must be adequate and effective.

Separation of Duties

One of the most important controls is to have proper separation of duties. No one person should authorize a transaction, record the transaction and have custody of the assets.

A proper separation of duties is sometimes difficult to establish due to the size of staff and budgetary constraints; however, compensating controls have been implemented in different areas of the department where a proper separation of duties is not feasible.

Bolivar Beach Parking Sticker Program (BBPSP)

The BBPSP generates revenue through the sale of parking stickers for vehicles and golf carts. The stickers are numbered and color coded for each fiscal year. Parking sticker sales are recorded and reconciled on daily reports filled out by each individual seller. The daily reports serve as support to the deposit warrants and as a means for assuring parking sticker numbers and receipt numbers are not skipped. The Beach Parking Sticker Supervisor reconciles the daily reports of stickers sold to the sticker inventory.

No material exceptions were detected in the review of the BBPSP collections.

Facility Use Permits

The Department of Parks and Cultural Services has several parks and facilities available for rent. Each customer is required to complete an indoor or outdoor facility use agreement provided by the department. The agreement provides the security deposit amount and the hourly rate charged for the facility, as well as the reservation guidelines that apply. The auditor tested a sample of facility use permits to verify the accuracy of the rates charged.

No material discrepancies were noted in the review of facility use permits.

Security Deposits

Some facility rentals require a security deposit to be paid in advance. The security deposits are deposited in the county demand account and recorded as a liability in the general ledger. After the event is over, a department employee performs a 'walk through' evaluating the condition of the facility. The security deposit is either refunded to the customer or retained by the county to pay for damages. The department uses a 'Security Deposit Tracker' to monitor the security deposits from receipt to disbursement.

No material discrepancies were noted in the review of security deposits received and disbursed.

Safeguarding of Assets

Safeguarding of assets has three basic components: 1) physical security of the collections, 2) minimal exposure to loss, and 3) proper management of the collections.

Physical Security

Physical security encompasses any method to physically secure the collections from loss. Monies collected should be kept locked away until they are deposited.

As part of the audit, surprise cash counts were conducted on September 19, 2025, September 22, 2025 and October 16, 2025, at the Crystal Beach, and La Marque offices. All cash was accounted for at the time of the surprise cash counts. Controls are in place to ensure staff uses a lockable drawer, locker, or safe to secure collections and manual receipt books until they are ready for deposit. The drawer, locker, or safe remains locked when not in use.

BBPSP Revenue

Approximately twenty-four percent of the FY2025 parking stickers were sold on the beach by part-time employees. During FY2024, and FY2023, twenty-one percent and twenty-seven percent, respectively, of total sticker sales were sold on the beach. The employees count each other's collections during close-out each work day and secure the money in the drop box combination safe located in the bolivar beach pavilion in Crystal Beach. Only authorized personnel have access to the safe. The Beach Parking Sticker Supervisor or the Beach Sticker Assistant Supervisor, or their back-up collects the revenue from sticker sales and prepares the bank deposit slips. The money remains in the safe until ready for deposit. During peak season (March-August), a Galveston County Constable Deputy picks up the revenue from sticker sales and delivers the money to the bank in a locked bank bag. During the remainder of the year, the Beach Parking Sticker Supervisor or the Beach Sticker Assistant Supervisor delivers the money to the bank in a locked bank bag.

Compliance with Statutes, Policies and Procedures

Timeliness of Deposits

LGC §113.022 Time for Making Deposits states, “a county officer or other person who receives money shall deposit the money with the County Treasurer on or before the next regular business day after the date on which the money is received. If this deadline cannot be met, the officer or person must deposit the money, without exception, on or before the fifth business day after the day on which the money is received.” A sample of deposits was tested for compliance with LGC §113.022.

No exceptions were noted.

Statistical Analysis

Facility Use Revenue

During FY2025, the Department of Parks and Cultural Services had 16 parks, facilities, and community centers available for rent. The following reflects the revenue generated for the leading locations:

Rental Revenue		
Facility Name	Amount	% of Total
Walter Hall Park	55,477	41.92%
Johnson Community Center	25,721	19.43%
Bayside Community Center	14,025	10.60%
Carbide Park	14,013	10.59%
Dickinson Community Center	10,275	7.76%
J.B. Park Arena	4,450	3.36%
Jack Brooks Park	4,361	3.30%
Bayshore Park	1,792	1.35%
Bayside Park	700	0.53%
Fort Travis Park	680	0.51%
Paul Hopkins Park	644	0.49%
Gregory Park	140	0.11%
Runge Park	70	0.05%
Total Revenue	\$ 132,348	100.00%

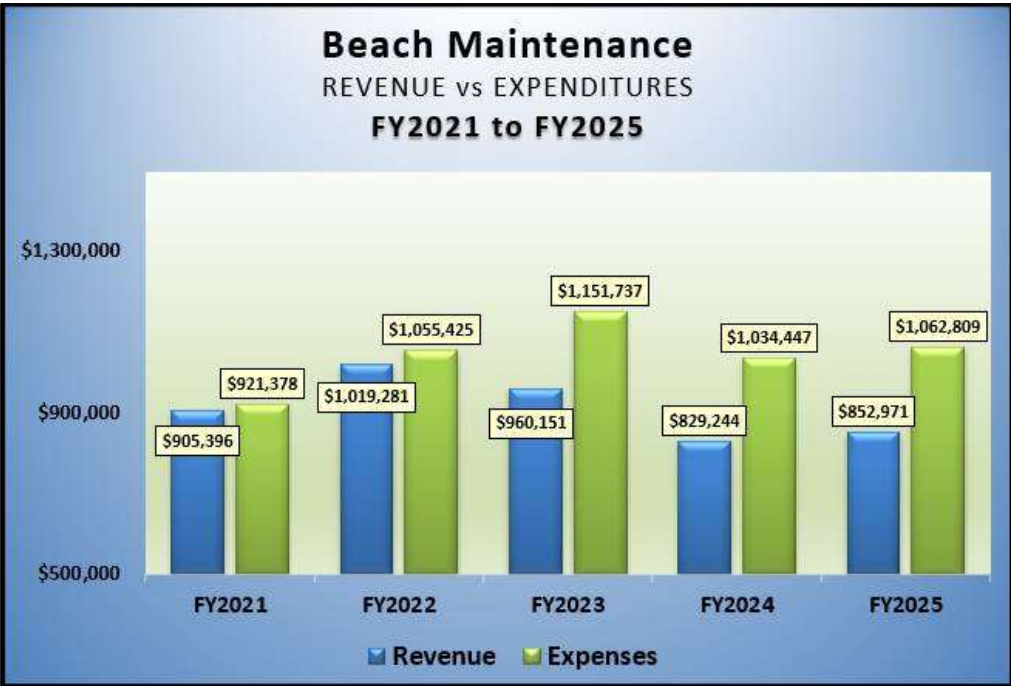
The chart below reflects the revenue garnered from facility use fees. Revenue from facility use has increased 5.34% from \$143,918 FY2024 to \$151,603 in FY2025. As a whole, from FY2021 through FY2025, revenue averaged \$143,935.



Statistical Analysis (cont.)

Bolivar Beach Maintenance

The Bolivar Beach parking sticker sales and beach vendor permits generate the revenue that funds the beach maintenance program. Parking stickers sales make up over 95% of the total revenue. Revenue from the Bolivar Beach parking sticker sales totaled \$811,664 for the audit period. As a whole, from FY2021 through FY2025, revenue averaged \$913,408 while expenditures averaged \$1,045,159.





COUNTY of GALVESTON
Department of Parks & Cultural Services
4102 Main Street (FM 519) • La Marque, Texas 77568
Phone: (409) 934-8101 • Fax: (409) 621-7986

November 3rd, 2025

Sergio Cruz County Auditor
The County of Galveston
County Auditor's Office
P. O. Box 1418
Galveston, Texas 77553

RE: Department of Park and Cultural Services Audit

Mr. Cruz,

The purpose of this letter is to present the Department of Parks and Cultural Services response to your office's Audit that covered September 1st, 2024 through August 31st, 2025.

Based on the report, the audit covered:

- Reliability and integrity of information
- Safeguarding of assets
- Compliance with laws, regulations, contracts, policies, plans, and procedures

Your office found no exceptions in any areas of the audit.

I would like to thank your staff for their professionalism as they conducted the audit and interactions with our staff.

Thank you,

A handwritten signature in black ink, appearing to read "Julie Walker", is positioned above the typed name and title.

Julie Walker
Director
Galveston County Parks & Cultural Services
409-934-8114
Julie.Walker@galvestoncountytexas.gov



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

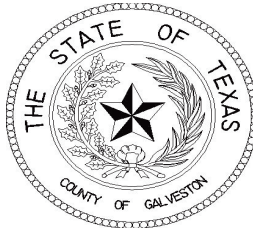
***5.**

Quarterly audit report for the Department of Mosquito Control for period of 7/1/2025 - 9/30/2025

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/13/25 3:25 pm

GALVESTON COUNTY



Office of the County Auditor

Sergio Cruz
County Auditor

Christie Motogbe, CPA
First Assistant County Auditor

P.O. Box 1418, Galveston, Texas 77553

(409) 770-5300

722 Moody Ave, 4th Floor, Galveston, TX 77550

November 24, 2025

Honorable Mark A. Henry, County Judge, and
Members of the Commissioners Court
722 Moody Avenue
Galveston, Texas 77550

Honorable Mark A. Henry and Members of the Court:

Attached to be received and filed is the Quarterly Audit Report for the Department of Mosquito Control. The audit covered the period from July 2025 through September 2025.

Sincerely,

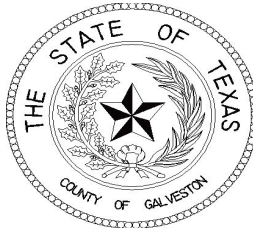
A handwritten signature in blue ink that reads "Sergio Cruz".

Sergio Cruz
County Auditor

cc: Ashley Wilson, Director of Mosquito Control

Attachment: Quarterly Audit Report, Department of Mosquito Control

GALVESTON COUNTY



Office of the County Auditor

Sergio Cruz
County Auditor

Christie Motogbe, CPA
First Assistant County Auditor

P.O. Box 1418, Galveston, Texas 77553

(409) 770-5300

722 Moody Ave, 4th Floor, Galveston, TX 77550

November 6, 2025

Ms. Ashley Wilson
Director of Mosquito Control
5115 Highway 3
Dickinson, Texas 77539

Ms. Wilson:

The Galveston County Auditor's Office has examined the chemical inventory of the Mosquito Control Department for the months of July 2025 through September 2025. The scope of the examination was limited to reviewing the records submitted to this office by the Mosquito Control Department. The objectives of the examination were to verify the mathematical accuracy of the inventory reports and to monitor chemicals received and used during the audit period.

- Monthly reports were submitted in compliance with LGC §114.001 General Requirements Applicable to Reports and LGC §114.043 Periodic Report to County Auditor.
- All chemicals received were recorded accurately and completely in Workday.
- All chemicals received and used were recorded accurately and completely on the monthly inventory logs.

This report will be submitted to Commissioners Court on November 24, 2025. Please contact Lori McWhirter, Internal Audit Manager, if you have any questions or comments regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Sergio Cruz".

Sergio Cruz
County Auditor



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***6.**

Early check release dated 11/5/2025 to Hart Intercivic check number AP00483707

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/13/25 3:05 pm



Galveston County Request for Early Release of Check

Why do you need
the early release?

Contract with Hart Intercivic requires payment to continue maintenance on Election
equipment and Poll Pads for FY26

Early Release Date
Needed

10/31/2025

Check Amount \$ 270,901.00

Vendor Name

Hart Intercivic

Requested by
(Employee)

Mae Ross
(print name)

2205
(Ext.)

Mae Ross
(signed)

Approved by
(Department
Head)

Dwight D. Sullivan
(print name)

2210
(Ext.)

Dwight D. Sullivan
(signed)

Department Name County Clerk - Elections

Disposition ☒ Mail ☐ Pickup

Approved by
County Auditor

Sergio Cruz
(signed)

10/31/2025
(date)

Approved by
County Judge

Mark Henry
(signed)

11/05/25
(date)

**** It is mandatory that you HAND DELIVER the request to the County Auditor for approval, then HAND DELIVER the request to the County Judge for approval to process the request. The form must have all original signatures; all blanks must be completed before request will be processed. You will also need backup documentation when making the request. (i.e., purchase order or affidavit, invoice copy, receipts, etc.) Please return the signed request to the Auditor's Office after approval by the County Judge. The release of funds will be from the County Clerk's Office - Treasury Division.**

Check No: AP00483707

Check Date: 11/05/2025

Release Date: 11/05/2025



Find Payments - County Auditor Voucher Warrants Report

09:52 AM
11/05/2025
Page 1 of 1

Settlement Run Number: SR-0000259

Payment Amount Equal To: 0

Payment Amount Greater Than: 0

Payment Amount Less Than: 0

Is Intercompany: No

Is Direct Intercompany: No

Payment Category	Payee / Payor	Transaction Date	Payment Type	Settlement Run	Transaction Reference	Payment Amount
Supplier Payment	HART INTERCIVIC	11/05/2025	Check	SR-0000259	483707	270,901.00
						270,901.00

GALVESTON COUNTY, TEXAS

List of County Auditor's Approved Claims for Voucher Warrants Dated 11/05/2025

Approved Order to pay by Commissioners Court this day_____,_____.


Sergio Cruz, County Auditor

Mark Henry, Galveston County Judge

Darrell A. Apffel, Galveston County Commissioner, Pct 1

Joe Giusti, Galveston County Commissioner, Pct 2

ATTEST:

Hank Dugie, Galveston County Commissioner, Pct 3

Dwight D. Sullivan, County Clerk

Robin Armstrong, MD, Galveston County Commissioner, Pct 4



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***7.**

Early check release dated 11/12/2025 to Texas Association of Counties check number
AP00348759

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/13/25 3:18 pm



Galveston County Request for Early Release of Check

Why do you need
the early release?

The 2nd Q TAC payment is over due. There was a little confusing on who should be submitting the request for payment.

Early Release Date
Needed

11/12/2025

Check Amount \$ 27,726.05

Vendor Name

TEXAS ASSOCIATION OF COUNTIES

Requested by
(Employee)

Donna Green
(print name)

5427
(Ext.)

Donna Green
(signed)

Approved by
(Department
Head)

Sergio Cruz
(print name)

5398
(Ext.)

Sergio Cruz
(signed)

Department Name County Auditor

Disposition

☒ Mail ☐ Pickup

Approved by
County Auditor

Sergio Cruz
(signed)

11/10/2025
(date)

Approved by
County Judge

Mark Henry
(signed)

11/10/25
(date)

**** It is mandatory that you HAND DELIVER the request to the County Auditor for approval, then HAND DELIVER the request to the County Judge for approval to process the request. The form must have all original signatures; all blanks must be completed before request will be processed. You will also need backup documentation when making the request. (i.e., purchase order or affidavit, invoice copy, receipts, etc.) Please return the signed request to the Auditor's Office after approval by the County Judge. The release of funds will be from the County Clerk's Office - Treasury Division.**

Check No: AP00348759

Check Date: 11/12/2025

Release Date: 11/12/2025



Find Payments - County Auditor Voucher Warrants Report

11:13 AM
11/12/2025
Page 1 of 1

Settlement Run Number: SR-0000265

Payment Amount Equal To: 0

Payment Amount Greater Than: 0

Payment Amount Less Than: 0

Is Intercompany: No

Is Direct Intercompany: No

Payment Category	Payee / Payor	Transaction Date	Payment Type	Settlement Run	Transaction Reference	Payment Amount
Ad Hoc Payment	TEXAS ASSOCIATION OF COUNTIES	09/30/2025	Check	SR-0000265	348759	27,726.05
						27,726.05

GALVESTON COUNTY, TEXAS

List of County Auditor's Approved Claims for Voucher Warrants Dated 11/12/2025

Approved Order to pay by Commissioners Court this day_____,_____.


Sergio Cruz, County Auditor

Mark Henry, Galveston County Judge

Darrell A. Apffel, Galveston County Commissioner, Pct 1

Joe Giusti, Galveston County Commissioner, Pct 2

ATTEST:

Hank Dugie, Galveston County Commissioner, Pct 3

Dwight D. Sullivan, County Clerk

Robin Armstrong, MD, Galveston County Commissioner, Pct 4



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***8.**

Receive and file notification of FY2025 budget amendment for Constable Precinct #3 Forfeitures Fund

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/13/25 4:31 pm



CONSTABLE DERRECK W. ROSE

Galveston County Precinct 3

203 Vauthier Road La Marque, Texas 77568

Office: 409-795-2937

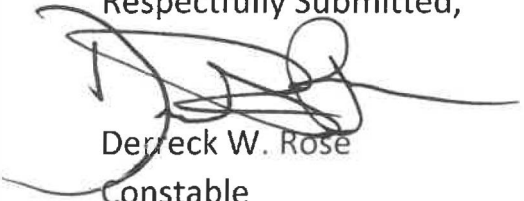
November 13, 2025

To: Galveston County Judge Mark Henry and members of the Commissioner's Court of Galveston County.

Gentlemen,

Please accept this letter supporting my request for the transfer of \$7,250.00 from the "Unreserved Fund Balance" (2254-000000-3532001) to the FY 2025 expenditure Extraordinary Supplies (2254-223300) account to pay for all Precinct 3 Deputy Constables Ballistic Vests.

Respectfully Submitted,



Derreck W. Rose

Constable

Galveston County Precinct 3

409-765-2937

*Serving:
La Marque, Hitchcock and Texas City*



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

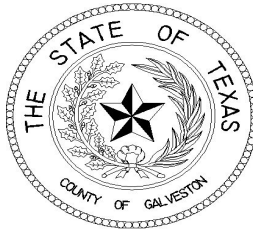
***9.**

Receive and file FY2026 budget roll forward of FY2025 ending balances for Fund 2250, Law Enforcement Officer Standards and Education (LEOSE) Fund

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 9:48 am

GALVESTON COUNTY



Office of the County Auditor

Sergio Cruz
County Auditor

Christie, Motogbe, CPA
First Assistant County Auditor

P.O. Box 1418, Galveston, Texas 77553

(409) 770-5300

722 Moody Ave, 4th Floor, Galveston, TX 77550

November 24, 2025

Honorable Mark A. Henry, County Judge
and Members of the Commissioners Court
722 Moody Avenue
Galveston, Texas 77550

Re: FY2026 Receive and File Budget for LEOSE Fund 2250

Honorable Mark A. Henry, County Judge, and Members of the Commissioners Court,

Attached for your review is the FY2026 budget for Fund 2250, Law Enforcement Standards and Education (LEOSE) Fund. This budget reflects the rollforward of FY2025 ending balances into the new fiscal year. We submit it for your acknowledgment and receipt into the official records.

Respectfully,

A handwritten signature in blue ink that reads "Sergio Cruz".

Sergio Cruz
County Auditor

Attachment: LEOSE Beginning Balance FY26 Budget Amendment

Budget Amendment for LEOSE Funds
FY 2026
November 24, 2025

<u>GL Account</u>	<u>Ledger Account</u>	<u>Cost Center and Spend Category</u>	<u>+ / -</u>	<u>Amount</u>
2250-127100-5496100	5496000	DA Travel and Conference	+	\$ 11,865.41
2250-211101-5496100	5496000	SO Travel and Conference	+	136,513.29
2250-223300-5496100	5496000	Const Pct #3 Travel and Conference	+	5,121.05
2250-223400-5496100	5496000	Const Pct #2 Travel and Conference	+	14,961.75
2250-223700-5496100	5496000	Const Pct #1 Travel and Conference	+	14,699.47
2250-223800-5496100	5496000	Const Pct #4 Travel and Conference	+	9,816.77
Total Budget Amendment				<u><u>\$ 192,977.74</u></u>

The purpose of this budget amendment is to rollforward FY2025 budget balances into FY2026 for the Law Enforcement Officers Standards and Education Fund.



Galveston - Budget vs Actual - Company

01:23 PM

10/29/2025

Page 1 of 1

Company: The County of Galveston

Period: FY2025 - Sep

Time Period: Current Period YTD

Plan Structure: Annual Budget Detail

Plan Name: FY25 Amended Budget

Worktags: Cost Center: 127100 District Attorney

Fund: 2250 Law Enforcement Education Fund

Ledger Account/Summary: 5496000:Travel and Transportation

Book: Modified Accrual

Ledger Account	Original Budget	Amended Budget	Actuals	Commitments	Obligations	Reserved Journals	Actuals, Encumbrance, Reserved	Budget Remaning	Budget Used %
Ledger Accounts	12,740.41	12,740.41	675.00	0.00	0.00	200.00	875.00	11,865.41	6.9%
5496000:Travel and Transportation	12,740.41	12,740.41	675.00	0.00	0.00	200.00	875.00	11,865.41	6.9%
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expenditures	12,740.41	12,740.41	675.00	0.00	0.00	200.00	875.00	11,865.41	6.9%
Net Total (Revenue - Expense)	(12,740.41)	(12,740.41)	(675.00)	0.00	0.00	200.00	875.00	11,865.41	6.9%



Galveston - Budget vs Actual - Company

01:25 PM

10/29/2025

Page 1 of 1

Company: The County of Galveston

Period: FY2025 - Sep

Time Period: Current Period YTD

Plan Structure: Annual Budget Detail

Plan Name: FY25 Amended Budget

Worktags: Cost Center: 211101 Sheriff Administration

Fund: 2250 Law Enforcement Education Fund

Ledger Account/Summary: 5496000:Travel and Transportation

Book: Modified Accrual

Ledger Account	Original Budget	Amended Budget	Actuals	Commitments	Obligations	Reserved Journals	Actuals, Encumbrance, Reserved	Budget Remaning	Budget Used %
Ledger Accounts	162,220.19	162,220.19	22,706.90	3,000.00	0.00	0.00	25,706.90	136,513.29	15.8%
5496000:Travel and Transportation	162,220.19	162,220.19	22,706.90	3,000.00	0.00	0.00	25,706.90	136,513.29	15.8%
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expenditures	162,220.19	162,220.19	22,706.90	3,000.00	0.00	0.00	25,706.90	136,513.29	15.8%
Net Total (Revenue - Expense)	(162,220.19)	(162,220.19)	(22,706.90)	(3,000.00)	0.00	0.00	25,706.90	136,513.29	15.8%



Galveston - Budget vs Actual - Company

01:27 PM

10/29/2025

Page 1 of 1

Company: The County of Galveston

Period: FY2025 - Sep

Time Period: Current Period YTD

Plan Structure: Annual Budget Detail

Plan Name: FY25 Amended Budget

Worktags: Cost Center: 223700 Constable Precinct #1

Fund: 2250 Law Enforcement Education Fund

Ledger Account/Summary: 5496000:Travel and Transportation

Book: Modified Accrual

Ledger Account	Original Budget	Amended Budget	Actuals	Commitments	Obligations	Reserved Journals	Actuals, Encumbrance, Reserved	Budget Remaning	Budget Used %
Ledger Accounts	5,121.05	5,121.05	0.00	0.00	0.00	0.00	0.00	5,121.05	0.0%
5496000:Travel and Transportation	5,121.05	5,121.05	0.00	0.00	0.00	0.00	0.00	5,121.05	0.0%
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expenditures	5,121.05	5,121.05	0.00	0.00	0.00	0.00	0.00	5,121.05	0.0%
Net Total (Revenue - Expense)	(5,121.05)	(5,121.05)	0.00	0.00	0.00	0.00	0.00	5,121.05	0.0%



Galveston - Budget vs Actual - Company

01:27 PM
10/29/2025
Page 1 of 1

Company: The County of Galveston

Period: FY2025 - Sep

Time Period: Current Period YTD

Plan Structure: Annual Budget Detail

Plan Name: FY25 Amended Budget

Worktags: Cost Center: 223400 Constable Precinct #2

Fund: 2250 Law Enforcement Education Fund

Ledger Account/Summary: 5496000:Travel and Transportation

Book: Modified Accrual

Ledger Account	Original Budget	Amended Budget	Actuals	Commitments	Obligations	Reserved Journals	Actuals, Encumbrance, Reserved	Budget Remaning	Budget Used %
Ledger Accounts	14,961.75	14,961.75	0.00	0.00	0.00	0.00	0.00	14,961.75	0.0%
5496000:Travel and Transportation	14,961.75	14,961.75	0.00	0.00	0.00	0.00	0.00	14,961.75	0.0%
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expenditures	14,961.75	14,961.75	0.00	0.00	0.00	0.00	0.00	14,961.75	0.0%
Net Total (Revenue - Expense)	(14,961.75)	(14,961.75)	0.00	0.00	0.00	0.00	0.00	14,961.75	0.0%



Galveston - Budget vs Actual - Company

01:26 PM
10/29/2025
Page 1 of 1

Company: The County of Galveston

Period: FY2025 - Sep

Time Period: Current Period YTD

Plan Structure: Annual Budget Detail

Plan Name: FY25 Amended Budget

Worktags: Cost Center: 223300 Constable Precinct #3

Fund: 2250 Law Enforcement Education Fund

Ledger Account/Summary: 5496000:Travel and Transportation

Book: Modified Accrual

Ledger Account	Original Budget	Amended Budget	Actuals	Commitments	Obligations	Reserved Journals	Actuals, Encumbrance, Reserved	Budget Remaning	Budget Used %
Ledger Accounts	15,659.47	15,659.47	960.00	0.00	0.00	0.00	960.00	14,699.47	6.1%
5496000:Travel and Transportation	15,659.47	15,659.47	960.00	0.00	0.00	0.00	960.00	14,699.47	6.1%
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expenditures	15,659.47	15,659.47	960.00	0.00	0.00	0.00	960.00	14,699.47	6.1%
Net Total (Revenue - Expense)	(15,659.47)	(15,659.47)	(960.00)	0.00	0.00	0.00	960.00	14,699.47	6.1%



Galveston - Budget vs Actual - Company

Company: The County of Galveston
Period: FY2025 - Sep
Time Period: Current Period YTD
Plan Structure: Annual Budget Detail
Plan Name: FY25 Amended Budget
Worktags: Cost Center: 223800 Constable Precinct #4
Fund: 2250 Law Enforcement Education Fund
Ledger Account/Summary: 5496000:Travel and Transportation
Book: Modified Accrual

Ledger Account	Original Budget	Amended Budget	Actuals	Commitments	Obligations	Reserved Journals	Actuals, Encumbrance, Reserved	Budget Remaning	Budget Used %
Ledger Accounts	9,816.77	9,816.77	0.00	0.00	0.00	0.00	0.00	9,816.77	0.0%
5496000:Travel and Transportation	9,816.77	9,816.77	0.00	0.00	0.00	0.00	0.00	9,816.77	0.0%
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expenditures	9,816.77	9,816.77	0.00	0.00	0.00	0.00	0.00	9,816.77	0.0%
Net Total (Revenue - Expense)	(9,816.77)	(9,816.77)	0.00	0.00	0.00	0.00	0.00	9,816.77	0.0%



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***10.**

Receive and file refund check list from Odyssey submitted by the District Clerk.

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/10/25 11:46 am



View Payment Group

01:52 PM

10/31/2025

Page 1 of 2

Payment Group Ad Hoc Payment(Check) for Prosperity-District Clerk Odyssey 3561
Settlement Run SR-0000256
Organization The County of Galveston
Currency USD
Group Payment Date 10/31/2025
Payment Category Ad Hoc Payment
Bank Account Prosperity-District Clerk Odyssey 3561
Payment Type Check

Payments

Payment	Status	Payee	Payment Category	Payment Type	Payment Date	Handling Code	Payment Memo	Prenote Status	Transaction Reference	Payment Amount	Payment Currency	Bank Amount	Bank Currency
Ad Hoc Payment: PERDUE BRANDON FIELDER COLLINS & MOTT - 10/29/2025	Complete	PERDUE BRANDON FIELDER COLLINS & MOTT	Ad Hoc Payment	Check	10/29/2025		14-TX-0077		2899	75.00	USD	75.00	USD

Payment Printing Information

Payment Printing Run	Count	Payment Amount Total	Account Currency	Printed Date	PDF File	Positive Pay Files			
						Positive Pay File	Positive Pay File Payment Count	Amount Total	Account Currency
Ad Hoc Payment - Odyssey - 10/31/2025 07:17 AM	1	75.00	USD	10/31/2025 09:17:00 AM	Ad Hoc Payment - Odyssey - 10/31/2025 07:17 AM.pdf	Positive Pay File for Prosperity-District Clerk Odyssey 3561 on 10/31/2025, 7:17 AM	1	75.00	USD

Process History

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Print Checks Task	Print Checks Task	Step Completed	10/31/2025 08:50:44 AM	11/01/2025	Susie Smith	1	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	



View Payment Group

01:52 PM
10/31/2025
Page 2 of 2

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Step Completed	10/31/2025 09:17:01 AM	10/31/2025	Annaya Nigrelle	1	
Print Checks Task	Service: Remittance	Step Completed	10/31/2025 09:17:01 AM	11/01/2025	Workday Service	1	

Related Business Processes History

Business Process	Status
Positive Pay File: Prosperity-District Clerk Odyssey 3561 on 10/31/2025 for \$75.00	Successfully Completed



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***11.**

Receive and file the restitution checklist from Odyssey submitted by Personal Bond/Collections

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/13/25 12:13 pm



View Payment Group

01:54 PM

10/31/2025

Page 1 of 4

Payment Group Ad Hoc Payment(Check) for Prosperity-Court Collections Odyssey 9911
Settlement Run SR-0000256
Organization The County of Galveston
Currency USD
Group Payment Date 10/31/2025
Payment Category Ad Hoc Payment
Bank Account Prosperity-Court Collections Odyssey 9911
Payment Type Check

Payments

Payment	Status	Payee	Payment Category	Payment Type	Payment Date	Handling Code	Payment Memo	Prenote Status	Transaction Reference	Payment Amount	Payment Currency	Bank Amount	Bank Currency
Ad Hoc Payment: CVS STORE 6319 - 10/29/2025	Complete	CVS STORE 6319	Ad Hoc Payment	Check	10/29/2025		18-CR-1204		313488	16.00	USD	16.00	USD
Ad Hoc Payment: Texas Department of Safety Restitution Accounting - 10/29/2025	Complete	Texas Department of Safety Restitution Accounting	Ad Hoc Payment	Check	10/29/2025		21-CR-2703		313509	15.00	USD	15.00	USD
Ad Hoc Payment: Emeterio Ocampo Gonzalez - 10/29/2025	Complete	Emeterio Ocampo Gonzalez	Ad Hoc Payment	Check	10/29/2025		17-CR-0255		313493	500.00	USD	500.00	USD
Ad Hoc Payment: JESSICA MARIEL DELOCH - 10/29/2025	Complete	JESSICA MARIEL DELOCH	Ad Hoc Payment	Check	10/29/2025		MD-0411171		313498	50.00	USD	50.00	USD
Ad Hoc Payment: David Nathanael Powell - 10/29/2025	Complete	David Nathanael Powell	Ad Hoc Payment	Check	10/29/2025		MD-0424548		313489	50.00	USD	50.00	USD
Ad Hoc Payment: Graber Family Partnership - 10/29/2025	Complete	Graber Family Partnership	Ad Hoc Payment	Check	10/29/2025		10-CR-1505		313496	293.00	USD	293.00	USD
Ad Hoc Payment: Billy Leonard Stanley - 10/29/2025	Complete	Billy Leonard Stanley	Ad Hoc Payment	Check	10/29/2025		24-CR-3668		313484	40.00	USD	40.00	USD
Ad Hoc Payment: CNA INSURANCE C/O JOHN STANKOVICH, NIELSE, ZEHE& ANTAS, P.C - 10/29/2025	Complete	CNA INSURANCE C/O JOHN STANKOVICH, NIELSE, ZEHE& ANTAS, P.C	Ad Hoc Payment	Check	10/29/2025		23-CR-3101		313487	1,275.00	USD	1,275.00	USD



View Payment Group

01:54 PM
10/31/2025
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Payment	Status	Payee	Payment Category	Payment Type	Payment Date	Handling Code	Payment Memo	Prenote Status	Transaction Reference	Payment Amount	Payment Currency	Bank Amount	Bank Currency
Ad Hoc Payment: MOAREFTI HOUSHYAR - 10/29/2025	Complete	MOAREFTI HOUSHYAR	Ad Hoc Payment	Check	10/29/2025		23-CR-3101		313502	254.00	USD	254.00	USD
Ad Hoc Payment: Kitten Leopold - 10/29/2025	Complete	Kitten Leopold	Ad Hoc Payment	Check	10/29/2025		24-CR-0874		313501	420.00	USD	420.00	USD
Ad Hoc Payment: Bharat N. Patel - 10/29/2025	Complete	Bharat N. Patel	Ad Hoc Payment	Check	10/29/2025		15-CR-1104		313483	125.00	USD	125.00	USD
Ad Hoc Payment: TARGET ATTN: APTL - 10/29/2025	Complete	TARGET ATTN: APTL	Ad Hoc Payment	Check	10/29/2025		18-CR-1294		313506	3,000.00	USD	3,000.00	USD
Ad Hoc Payment: HEATHER SHAIN - 10/29/2025	Complete	HEATHER SHAIN	Ad Hoc Payment	Check	10/29/2025		25-CR-0966		313497	159.17	USD	159.17	USD
Ad Hoc Payment: John Charles Boridy - 10/29/2025	Complete	John Charles Boridy	Ad Hoc Payment	Check	10/29/2025		20-CR-3761		313499	50.00	USD	50.00	USD
Ad Hoc Payment: Naomi Delarosa - 10/29/2025	Complete	Naomi Delarosa	Ad Hoc Payment	Check	10/29/2025		MD-0421921		313503	25.00	USD	25.00	USD
Ad Hoc Payment: STATE FARM INSURANCE - 10/29/2025	Complete	STATE FARM INSURANCE	Ad Hoc Payment	Check	10/29/2025		22-CR-1085		313505	600.00	USD	600.00	USD
Ad Hoc Payment: Shirley Guidry - 10/29/2025	Complete	Shirley Guidry	Ad Hoc Payment	Check	10/29/2025		23-CR-4106		313504	65.00	USD	65.00	USD
Ad Hoc Payment: WALTER PREMIRELLI - 10/29/2025	Complete	WALTER PREMIRELLI	Ad Hoc Payment	Check	10/29/2025		20-CR-1685		313512	94.00	USD	94.00	USD
Ad Hoc Payment: TREY INDUSTRIAL INC. - 10/29/2025	Complete	TREY INDUSTRIAL INC.	Ad Hoc Payment	Check	10/29/2025		01-CR-1399		313510	130.00	USD	130.00	USD
Ad Hoc Payment: City Of Galveston - 10/29/2025	Complete	City Of Galveston	Ad Hoc Payment	Check	10/29/2025		18-CR-2549		313486	7.70	USD	7.70	USD
Ad Hoc Payment: ELVIS SIQUENZA - 10/29/2025	Complete	ELVIS SIQUENZA	Ad Hoc Payment	Check	10/29/2025		17-CR-3523		313492	100.00	USD	100.00	USD
Ad Hoc Payment: Elric M. King - 10/29/2025	Complete	Elric M. King	Ad Hoc Payment	Check	10/29/2025		MD-0418089		313491	50.00	USD	50.00	USD



View Payment Group

01:54 PM
10/31/2025
Page 3 of 4

Payment	Status	Payee	Payment Category	Payment Type	Payment Date	Handling Code	Payment Memo	Prenote Status	Transaction Reference	Payment Amount	Payment Currency	Bank Amount	Bank Currency
Ad Hoc Payment: FAMILY DOLLAR - 10/29/2025	Complete	FAMILY DOLLAR	Ad Hoc Payment	Check	10/29/2025		21-CR-2426		313494	20.00	USD	20.00	USD
Ad Hoc Payment: Van Ness Brooke - 10/29/2025	Complete	Van Ness Brooke	Ad Hoc Payment	Check	10/29/2025		20-CR-3684		313511	100.00	USD	100.00	USD
Ad Hoc Payment: DONALD M GUNDERMANN - 10/29/2025	Complete	DONALD M GUNDERMANN	Ad Hoc Payment	Check	10/29/2025		17-CR-1857		313490	125.00	USD	125.00	USD
Ad Hoc Payment: Texas Department of Public Safety - 10/29/2025	Complete	Texas Department of Public Safety	Ad Hoc Payment	Check	10/29/2025		MD-0422605		313508	5.00	USD	5.00	USD
Ad Hoc Payment: FIDENCIO GONZALEZ FLORES - 10/29/2025	Complete	FIDENCIO GONZALEZ FLORES	Ad Hoc Payment	Check	10/29/2025		22-CR-0588		313495	20.00	USD	20.00	USD
Ad Hoc Payment: Alicia Gaye Burrell - 10/29/2025	Complete	Alicia Gaye Burrell	Ad Hoc Payment	Check	10/29/2025		24-CR-2842		313482	300.00	USD	300.00	USD
Ad Hoc Payment: Brianna Rachelle Alleman - 10/29/2025	Complete	Brianna Rachelle Alleman	Ad Hoc Payment	Check	10/29/2025		21-CR-0530		313485	40.00	USD	40.00	USD
Ad Hoc Payment: Texas Department of Public Safety - 10/29/2025	Complete	Texas Department of Public Safety	Ad Hoc Payment	Check	10/29/2025		23-CR-4245		313507	180.00	USD	180.00	USD
Ad Hoc Payment: KAREN GRISWOLD - 10/30/2025	Complete	KAREN GRISWOLD	Ad Hoc Payment	Check	10/30/2025		MD-0373096		313500	290.00	USD	290.00	USD

Payment Printing Information

Payment Printing Run	Count	Payment Amount Total	Account Currency	Printed Date	PDF File	Positive Pay Files			
						Positive Pay File	Positive Pay File Payment Count	Amount Total	Account Currency
Ad Hoc Payment - Odyssey - 10/31/2025 07:19 AM	31	8,398.87	USD	10/31/2025 09:19:13 AM	Ad Hoc Payment - Odyssey - 10/31/2025 5 07:19 AM.pdf	Positive Pay File for Prosperity-Court Collections Odyssey 9911 on 10/31/2025, 7:19 AM	31	8,398.87	USD

Process History



View Payment Group

01:54 PM
10/31/2025
Page 4 of 4

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Print Checks Task	Print Checks Task	Step Completed	10/31/2025 08:50:41 AM	11/01/2025	Susie Smith	1	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Not Required		11/01/2025		0	
Print Checks Task	Print Checks	Step Completed	10/31/2025 09:19:14 AM	10/31/2025	Annaya Nigrelle	1	
Print Checks Task	Service: Remittance	Step Completed	10/31/2025 09:19:14 AM	11/01/2025	Workday Service	1	

Related Business Processes History

Business Process	Status
Positive Pay File: Prosperity-Court Collections Odyssey 9911 on 10/31/2025 for \$8,398.87	Successfully Completed



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Settlement Run Information

Settlement Run SR-0000261
Name Odyssey
Number SR-0000261
Status Complete
Date 11/07/2025
Include Payments On Behalf Of No
Exclude Negative Payments Yes
Express Settlement No

Additional Information

Organization The County of Galveston
Currency USD
Filters Used

Payment Information

Display Currency USD
Outbound Total 7,750.51
Inbound Total 0.00
Ad Hoc Payment Count 32

Payment Groups

Payment Groups

View	Category	Bank Account	Payment Type	Date	Payments	Amount	Currency	Business Process	Status
Ad Hoc Payment(Check) for Prosperity-Court Collections Odyssey 9911	Ad Hoc Payment	Prosperity-Court Collections Odyssey 9911	Check	11/07/2025	32	7,750.51	USD	Print Checks: Prosperity-Court Collections Odyssey 9911 for Ad Hoc Payment (Check) on 11/07/2025	Successfully Completed

Ad Hoc Payments

Ad Hoc Payment	Company	Payee	Payment Date	Payment Type	Transaction Reference	Payment Amount	Currency
Ad Hoc Payment: SONIA HAYNES - 11/04/2025	The County of Galveston	SONIA HAYNES	11/04/2025	Check	313536	40.65	USD
Ad Hoc Payment: BECKY FELLOWS - 11/04/2025	The County of Galveston	BECKY FELLOWS	11/04/2025	Check	313517	51.66	USD
Ad Hoc Payment: TONY SOUTHALL - 11/04/2025	The County of Galveston	TONY SOUTHALL	11/04/2025	Check	313543	117.75	USD



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Ad Hoc Payment	Company	Payee	Payment Date	Payment Type	Transaction Reference	Payment Amount	Currency
Ad Hoc Payment: CHARLIE FAHRMEIER - 11/04/2025	The County of Galveston	CHARLIE FAHRMEIER	11/04/2025	Check	313519	50.20	USD
Ad Hoc Payment: SHARON DEPAUW - 11/04/2025	The County of Galveston	SHARON DEPAUW	11/04/2025	Check	313535	32.73	USD
Ad Hoc Payment: DANIEL MCKINNEY - 11/04/2025	The County of Galveston	DANIEL MCKINNEY	11/04/2025	Check	313523	62.34	USD
Ad Hoc Payment: TERRY GRAHAM - 11/04/2025	The County of Galveston	TERRY GRAHAM	11/04/2025	Check	313537	68.69	USD
Ad Hoc Payment: AUBREY ADAMS - 11/04/2025	The County of Galveston	AUBREY ADAMS	11/04/2025	Check	313516	95.65	USD
Ad Hoc Payment: JOHN PARKER - 11/04/2025	The County of Galveston	JOHN PARKER	11/04/2025	Check	313531	21.14	USD
Ad Hoc Payment: KHAMBREL MARSHALL - 11/04/2025	The County of Galveston	KHAMBREL MARSHALL	11/04/2025	Check	313532	82.03	USD
Ad Hoc Payment: BRETT COPE - 11/04/2025	The County of Galveston	BRETT COPE	11/04/2025	Check	313518	58.16	USD
Ad Hoc Payment: UTMB PD - 11/05/2025	The County of Galveston	UTMB PD	11/05/2025	Check	313544	500.00	USD
Ad Hoc Payment: Coastal Community FCU - 11/05/2025	The County of Galveston	Coastal Community FCU	11/05/2025	Check	313521	2,679.98	USD
Ad Hoc Payment: EDWARD JANEK SR. - 11/05/2025	The County of Galveston	EDWARD JANEK SR.	11/05/2025	Check	313525	800.00	USD
Ad Hoc Payment: JACQUELINE ZHANE NELSON - 11/05/2025	The County of Galveston	JACQUELINE ZHANE NELSON	11/05/2025	Check	313528	300.00	USD
Ad Hoc Payment: PAUL BROWN - 11/05/2025	The County of Galveston	PAUL BROWN	11/05/2025	Check	313534	200.00	USD
Ad Hoc Payment: Darwin Castellanos - 11/05/2025	The County of Galveston	Darwin Castellanos	11/05/2025	Check	313524	300.00	USD
Ad Hoc Payment: Gary Kent Syfert - 11/05/2025	The County of Galveston	Gary Kent Syfert	11/05/2025	Check	313526	23.65	USD
Ad Hoc Payment: Janet Stricklin - 11/05/2025	The County of Galveston	Janet Stricklin	11/05/2025	Check	313529	35.14	USD
Ad Hoc Payment: Albert Matties - 11/05/2025	The County of Galveston	Albert Matties	11/05/2025	Check	313513	152.06	USD
Ad Hoc Payment: Marsha Martin - 11/05/2025	The County of Galveston	Marsha Martin	11/05/2025	Check	313533	334.53	USD
Ad Hoc Payment: Chris Griffin - 11/05/2025	The County of Galveston	Chris Griffin	11/05/2025	Check	313520	454.62	USD
Ad Hoc Payment: Texas Department of Safety Restitution Accounting - 11/05/2025	The County of Galveston	Texas Department of Safety Restitution Accounting	11/05/2025	Check	313542	23.00	USD
Ad Hoc Payment: CYNTHIA LYNN FLETCHER - 11/05/2025	The County of Galveston	CYNTHIA LYNN FLETCHER	11/05/2025	Check	313522	18.75	USD
Ad Hoc Payment: JESUS DE HOYOS - 11/05/2025	The County of Galveston	JESUS DE HOYOS	11/05/2025	Check	313530	35.00	USD



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11/12/2025

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Ad Hoc Payment	Company	Payee	Payment Date	Payment Type	Transaction Reference	Payment Amount	Currency
Ad Hoc Payment: ALECIA HAYNES - 11/05/2025	The County of Galveston	ALECIA HAYNES	11/05/2025	Check	313514	25.00	USD
Ad Hoc Payment: Texas Department of Public Safety - 11/05/2025	The County of Galveston	Texas Department of Public Safety	11/05/2025	Check	313541	30.00	USD
Ad Hoc Payment: ANGELINA GALINDO - 11/05/2025	The County of Galveston	ANGELINA GALINDO	11/05/2025	Check	313515	885.00	USD
Ad Hoc Payment: Texas Department of Public Safety - 11/05/2025	The County of Galveston	Texas Department of Public Safety	11/05/2025	Check	313540	30.00	USD
Ad Hoc Payment: Giles Wesley Bartle - 11/05/2025	The County of Galveston	Giles Wesley Bartle	11/05/2025	Check	313527	57.78	USD
Ad Hoc Payment: Texas Department of Public Safety - 11/05/2025	The County of Galveston	Texas Department of Public Safety	11/05/2025	Check	313539	180.00	USD
Ad Hoc Payment: Texas Department of Public Safety - 11/05/2025	The County of Galveston	Texas Department of Public Safety	11/05/2025	Check	313538	5.00	USD

Remittance

Remittance

Process	Date	Remittance Events	Remittance Details
Print Checks: Prosperity-Court Collections Odyssey 9911 for Ad Hoc Payment (Check) on 11/07/2025	11/07/2025	0	

Process History

Settlement Run Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Settlement Run Event	Settlement Run Event	Step Completed	11/07/2025 08:08:24 AM	11/08/2025	Annaya Nigrelle	1	
Settlement Run Event	Approval by Payroll Accountant	Not Required		11/08/2025		0	
Settlement Run Event	Approval by Settlement Specialist	Approved	11/07/2025 08:12:38 AM	11/09/2025	Mien Tran (Settlement Specialist)	1	

Related Business Processes History

Business Process	Status
Print Checks: Prosperity-Court Collections Odyssey 9911 for Ad Hoc Payment (Check) on 11/07/2025	Successfully Completed

Background Processes



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Created Date and Time	Started Date and Time	Process Type	Process	Request	Status	Parent Status	Total Processing Time	Submitted by	Errors & Warnings
11/07/2025 08:12 AM	11/07/2025 08:12 AM	Job	Settlement Run Complete	Settlement Run Complete for SR-0000261	Completed		00:00:04	Mien Tran	



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***12.**

Receive and file the October 2025 Personal Bond/Collections Monthly Report submitted by
Personal Bond/Collections

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/5/25 11:23 am

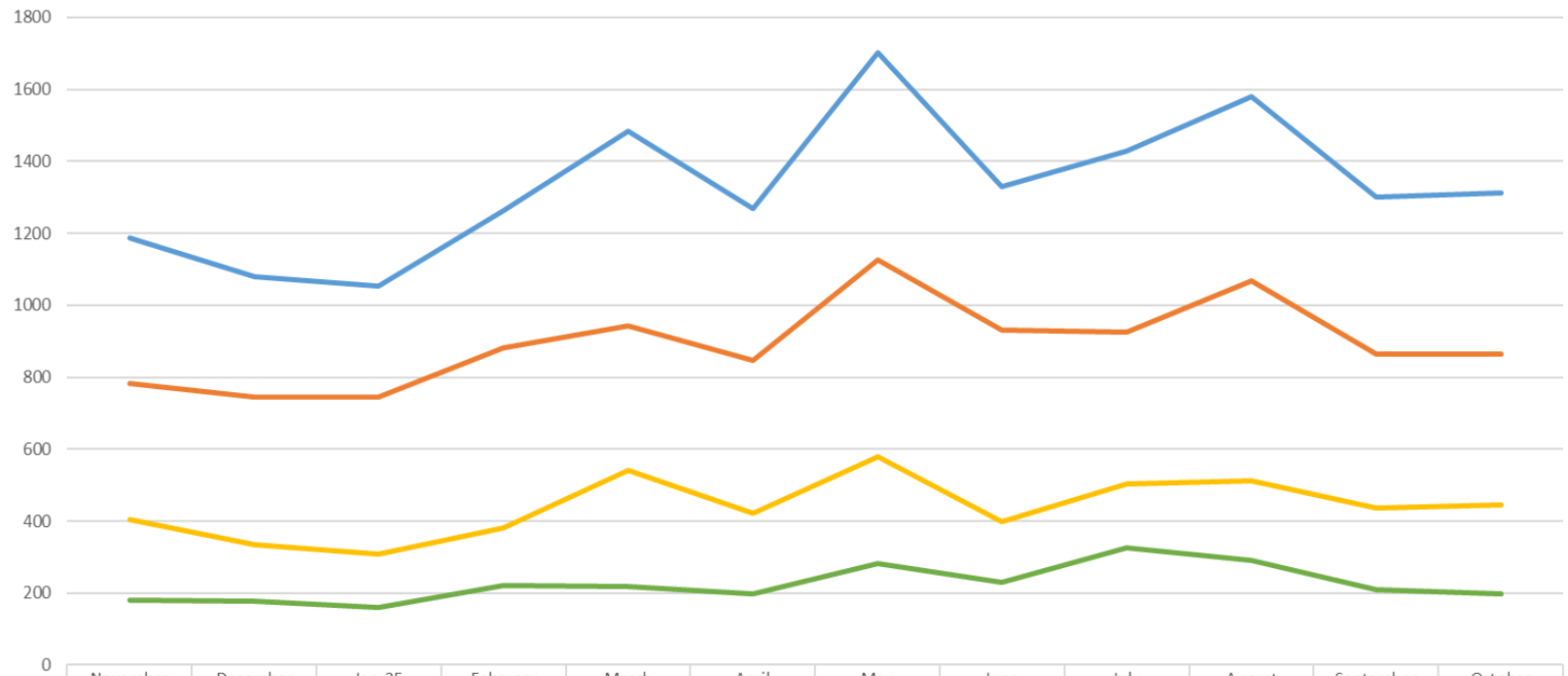
PERSONAL BOND MONTHLY REPORT OCTOBER 2025

PERSONAL BOND OFFICE

Aaron Johnson, Director

November 4, 2025

Bookings Initiated, Financial Affidavit Completed and Cases sent to Bail Review

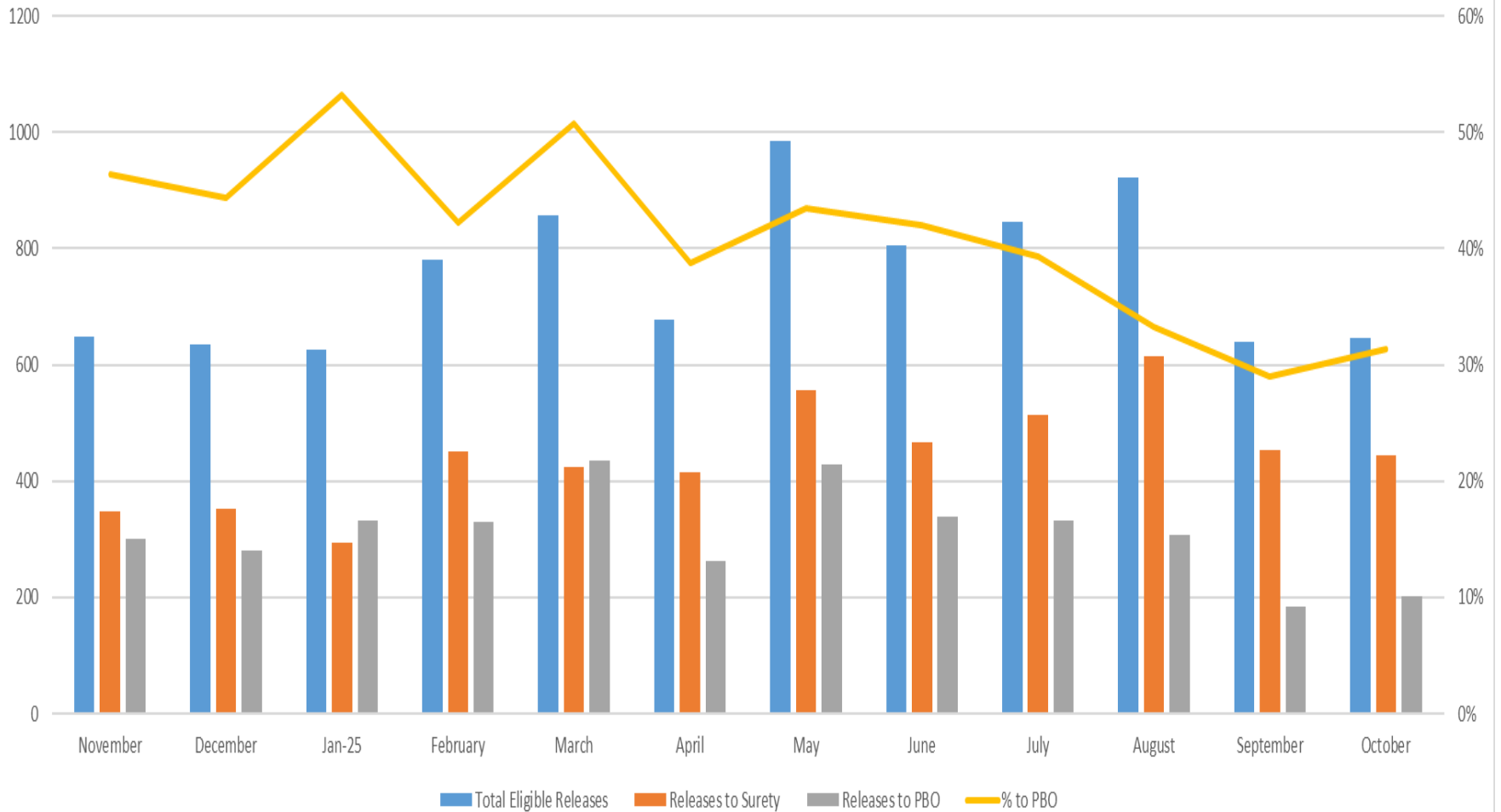


	November	December	Jan-25	February	March	April	May	June	July	August	September	October
Bookings Initiated	1187	1080	1053	1263	1485	1269	1703	1331	1430	1579	1301	1311
FA Completed	782	745	746	881	944	846	1125	932	926	1068	864	865
FA Not Provided	405	335	307	382	541	423	578	399	504	511	437	446
Bail Review	179	176	161	221	219	198	283	230	327	292	208	197

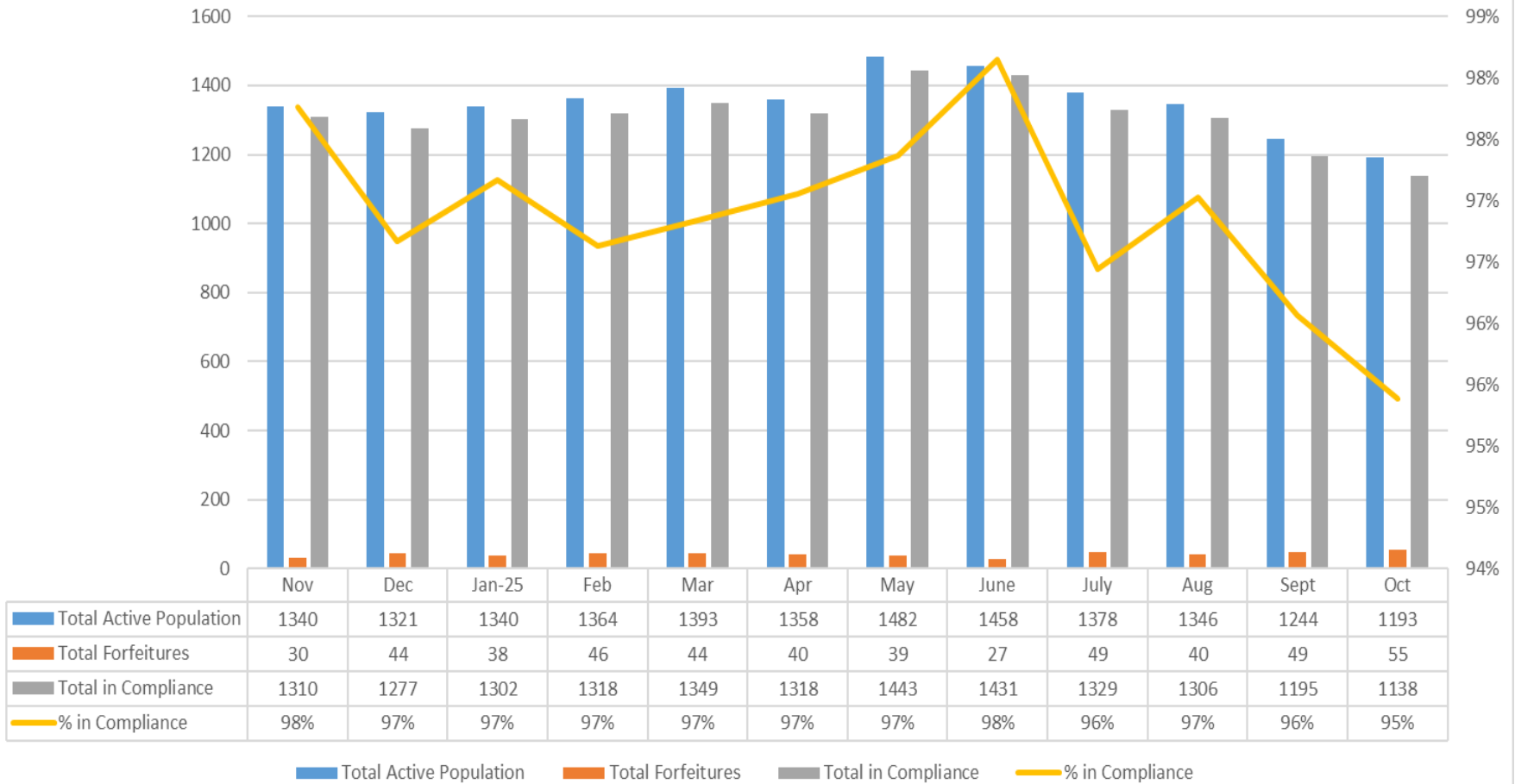
Bookings Initiated FA Completed FA Not Provided Bail Review

Financial Affidavits not provided reasons include but not limited to: Magistrated cases in other jurisdictions, Defendant refused, Out of County Warrants, Municipal Holds, and Class C cases.

Total Eligible Releases, Type and % to PBO



Personal Bond Compliance Report based on Monthly Average Population





GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***13.**

Receive and file Galveston County Sheriff's Office FY2026 Budget Commissary Fund 2240
submitted by the Sheriff's Office

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/13/25 10:34 am



Galveston County Sheriff's Office

Jimmy Fullen, Sheriff

FY 2026

Fund: 2240 Commissary Operations

Re: FY 2026 Budget, Fund 2240 (Sheriff's Commissary)

To: The Honorable Mark Henry, County Judge, and members of the
Commissioner's Court of Galveston County

Please accept this letter as notification establishing the FY 2026 budget for fund
2240 (Sheriff's Commissary)

This budget established expenditures related to all operating expenses of the
Commissary and its services.

Should you have any questions or need additional information, please contact me

Sincerely,

A handwritten signature in blue ink, appearing to read "Jimmy Fullen", with a stylized flourish extending to the right.

Jimmy Fullen
Galveston County Sheriff

Courtesy, Protection, Service



Galveston County Sheriff's Office

Jimmy Fullen, Sheriff

FY 2026

Fund: 2240 Commissary Operations

Fund/Cost Center	Object	Object Code Description	Total FY25
2240-211186	5417050	<u>Commissary Expenses</u>	<u>\$2,000,000.00</u>
		Total Expenses:	\$2,000,000.00

Courtesy, Protection, Service



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***14.**

Receive and file Summary of Biweekly Personnel Movements pay period #23, October 23 - November 05, 2025, submitted by Human Resources.

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/12/25 3:01 pm

Biweekly Movement for New Hires PP#23 - 10/23/2025 - 11/05/2025

Division	Employee	Hire Date	Job Profile	Salary
District Attorney	Alec Beller	10/23/2025	Attorney II	\$86,477.00
Road & Bridge	Brett Darling	10/23/2025	Seawall Maintenance Operator	\$37,729.00
Road & Bridge	Kevin Scott	10/23/2025	Heavy Equipment Operator II	\$41,596.00
Auditor's Office	Logan Caloway	10/23/2025	Accountant I	\$55,000.00
Auditor's Office	Ranson Ingram	10/23/2025	Accountant I	\$55,000.00
Tax Office	Samantha Wright	10/23/2025	Customer Service Representative I	\$34,222.00

Biweekly Movement for Personnel Movement PP#23 - 10/23/2025 - 11/05/2025

Division	Employee	Transfer Date	Job Profile	Salary
Sheriff's Office	Andrew Mejia	10/23/2025	Investigator	\$86,463.00
Sheriff's Office	Anthony Miranda	10/28/2025	Lieutenant Sheriff	\$102,377.00
Sheriff's Office	Armando Galvan	10/23/2025	Deputy Sheriff I	\$59,941.00
Mosquito Control	Ashley Wilson	10/27/2025	Mosquito Control Manager	\$87,630.00
Sheriff's Office	Bruce Wright	10/23/2025	Sergeant Sheriff	\$91,768.00
Constable Pct. 1	Clint Millo	10/23/2025	Deputy Constable V	\$75,854.00
Sheriff's Office	Colter Culwell	10/23/2025	Deputy Sheriff I	\$59,941.00
Auditor's Office	Cristina Mendoza	10/23/2025	Accounts Payable Clerk	\$50,560.00
Sheriff's Office	David Rojas	10/23/2025	Deputy Sheriff V	\$75,854.00
County Clerk	Destinie Casimere	10/23/2025	Deputy County Clerk II	\$34,222.00
District Attorney	Erika Mercado	10/23/2025	Attorney III	\$98,567.83
Sheriff's Office	Faith Clark	10/23/2025	Deputy Sheriff I	\$59,941.00
Sheriff's Office	Kendrick Hardy	10/23/2025	Deputy Sheriff I	\$59,941.00
Sheriff's Office	Kobe Langley	10/23/2025	Corrections Officer II	\$58,706.00
Sheriff's Office	Larry Williamson	10/23/2025	Sergeant Sheriff	\$91,768.00
Sheriff's Office	Lucio Martinez	10/23/2025	Sergeant Sheriff	\$91,768.00
Sheriff's Office	Matthew Guffey	10/23/2025	Corrections Officer II	\$58,706.00
District Attorney	Nasharria Martinez	10/23/2025	Attorney III	\$98,567.83
District Attorney	Quinten McConico	10/23/2025	Chief ADA	\$111,000.00

Biweekly Movement for Terminations PP#23 - 10/23/2025 - 11/05/2025

Division	Employee	Termination Date	Job Profile	Salary
County Clerk	Barbara Blaylock	10/31/2025	Senior Court Clerk Coordinator	\$70,817.76
Fleet	Dennis Ivy	10/30/2025	Shop Foreman	\$57,857.99
Grants	Elizabeth Thomas	10/31/2025	Grants Coordinator Writer	\$61,457.00
Sheriff's Office	Garret Foskit	11/5/2025	Deputy - Part Time	\$30/hour worked
Sheriff's Office	Jared Alfred	10/24/2025	Corrections Officer I	\$53,316.00
Parks	Jay Brinson	10/28/2025	Beach Sticker Ambassador	\$24,554.59
Sheriff's Office	Jose Longoria	11/4/2025	Communications Officer I	\$53,316.00
Juvenile Justice	Priscilla Azore	10/31/2025	Juvenile Supervision Officer	\$57,810.80
Road & Bridge	Ty McKinney	10/24/2025	Heavy Equipment Operator I	\$37,729.00
Sheriff's Office	Tyler So	10/24/2025	Deputy Sheriff I	\$59,941.00



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***15.**

Consideration of approval for a Network Provider Agreement with South Shore ER, submitted by Human Resources.

Approval History

Seq #	Approver	Action	Action Date
1	Veronica Van Horn	Approve	11/14/25 8:35 am
2	Dianna Martinez	Approve	11/14/25 11:25 am

Network Provider Agreement

This Agreement ("Agreement") is made and entered into as of November 24, 2025, by and between Galveston County, a political subdivision of the State of Texas ("County"), and South Shore ER, LLC, a Texas corporation with its principal place of business at 3016 Marina Bay Dr., League City, TX 77573 ("Provider"). The County and Provider may collectively be referred to as the "Parties" or individually as a "Party."

RECITALS

WHEREAS, the County provides health insurance coverage for its employees, retirees, and their dependents through a benefits plan ("Insurance Plan") currently administered by Blue Cross Blue Shield; and

WHEREAS, Provider is a licensed emergency medical care facility that wishes to offer services to beneficiaries of the County's Insurance Plan; and

WHEREAS, the County wishes to improve the availability of services under its Insurance Plan while managing enrollees' exposure to out of pocket costs;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

1. SCOPE OF SERVICES

1.1 The Provider agrees to offer medical care services, including emergency care to all persons who are enrolled in the County's Insurance Plan at the time of service.

1.2 The Provider agrees to accept reimbursement from the County's Insurance Plan at in-network rates as the full, reasonable and customary cost of services provided to any person enrolled in the County's Insurance Plan.

1.3 The Provider agrees not to seek any other payment or compensation from any person enrolled in the County's Insurance Plan with the sole exception of the patient responsibility amount approved by the administrator of the County's Insurance Plan in satisfaction of the patient's deductible.

1.4. The Provider further agrees that any and all practitioners who treat enrollees of the County's Insurance Plan through the Provider's facilities will also be bound by this agreement.

1.5. County and Provider acknowledge that enrollees of the County's Insurance Plan are the intended beneficiaries of this agreement.

2. PAYMENT TERMS

2.1 The County agrees that the Provider shall be compensated at the in-network rates under the County's Insurance Plan by the administrator of that plan.

2.2 Employees and covered individuals shall only be responsible for their applicable copayments and/or out-of-pocket deductibles as specified in the Insurance Plan.

3. TERM AND TERMINATION

3.1 This Agreement shall commence on the date first written above and shall continue in effect for a period of one year unless terminated earlier in accordance with this Agreement.

3.2 Either Party may terminate this Agreement for any reason upon thirty (30) days written notice to the other Party.

3.3 If neither Party terminates this Agreement before its expiration or provides notice of intent to not renew the same at least 30 days prior to expiration, this Agreement shall be renewed for successive one-year terms.

4. CONFIDENTIALITY

4.1 The Parties agree to comply with all laws governing confidentiality of information, specifically including HIPAA and the Texas Medical Practice Act. The Parties do not anticipate directly exchanging information, but rather intend to transmit information regarding treatment and claims via the administrator of the County's Insurance Plan in compliance with normal claims-processing practices and applicable law.

5. GOVERNING LAW

5.1 This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, regardless of its choice of law principles. Exclusive venue for any dispute arising under or relating to this agreement shall lie in the state courts located in Galveston County, Texas.

6. AMENDMENTS

6.1 This Agreement may only be amended or modified in writing signed by both Parties.

7. ENTIRE AGREEMENT

7.1 This Agreement constitutes the entire agreement between the Parties and supersedes all prior negotiations, understandings, and agreements between the Parties relating to the subject matter hereof.

8. SEVERABILITY

8.1 If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.

9. NOTICES

9.1 Any notice required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given when delivered personally or sent by certified mail,

return receipt requested, to the addresses set forth below or to such other address as either Party may designate by written notice.

If to County:

Galveston County

722 Moody Ave., 2nd Floor

Galveston, TX 77550

Attn: Mark Henry, County Judge

Email: mark.henry@co.galveston.tx.us

If to Provider:

South Shore ER

3016 Marina Bay Dr.

League City, TX 77573

Attn: Suchmor Thomas, MD

Email: suchmor@yahoo.com

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

GALVESTON COUNTY

By: _____
Mark Henry, County Judge

Date: _____

Attest:

Dwight D. Sullivan, County Clerk

SOUTH SHORE ER, LLC

By: Suchmor Thomas

Name: Suchmor Thomas, MD

Title: Medical Director

Date: 11-13-2025



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***16.**

Consideration of approval for a Network Provider Agreement with Friendswood Hospital LLC,
submitted by Human Resources.

Approval History

Seq #	Approver	Action	Action Date
1	Veronica Van Horn	Approve	11/14/25 8:39 am
2	Dianna Martinez	Approve	11/14/25 11:29 am

Network Provider Agreement

This Agreement ("Agreement") is made and entered into as of November 24, 2025, by and between Galveston County, a political subdivision of the State of Texas ("County"), and, Friendswood Hospital, LLC, a Texas corporation with its principal place of business at 3201 FM 528 RD., Friendswood, TX 77546 ("Provider"). The County and Provider may collectively be referred to as the "Parties" or individually as a "Party."

RECITALS

WHEREAS, the County provides health insurance coverage for its employees, retirees, and their dependents through a benefits plan ("Insurance Plan") currently administered by Blue Cross Blue Shield; and

WHEREAS, Provider is a licensed emergency medical care facility that wishes to offer services to beneficiaries of the County's Insurance Plan; and

WHEREAS, the County wishes to improve the availability of services under its Insurance Plan while managing enrollees' exposure to out-of-pocket costs;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

1. SCOPE OF SERVICES

1.1 The Provider agrees to offer medical care services, including emergency care to all persons who are enrolled in the County's Insurance Plan at the time of service.

1.2 The Provider agrees to accept reimbursement from the County's Insurance Plan at in-network rates as the full, reasonable and customary cost of services provided to any person enrolled in the County's Insurance Plan.

1.3 The Provider agrees not to seek any other payment or compensation from any person enrolled in the County's Insurance Plan with the sole exception of the patient responsibility amount approved by the administrator of the County's Insurance Plan in satisfaction of the patient's deductible.

1.4. The Provider further agrees that any and all practitioners who treat enrollees of the County's Insurance Plan through the Provider's facilities will also be bound by this agreement.

1.5. County and Provider acknowledge that enrollees of the County's Insurance Plan are the intended beneficiaries of this agreement.

2. PAYMENT TERMS

2.1 The County agrees that the Provider shall be compensated at the in-network rates under the County's Insurance Plan by the administrator of that plan.

2.2 Employees and covered individuals shall only be responsible for their applicable copayments and/or out-of-pocket deductibles as specified in the Insurance Plan.

3. TERM AND TERMINATION

3.1 This Agreement shall commence on the date first written above and shall continue in effect for a period of one year unless terminated earlier in accordance with this Agreement.

3.2 Either Party may terminate this Agreement for any reason upon thirty (30) days written notice to the other Party.

3.3 If neither Party terminates this Agreement before its expiration or provides notice of intent to not renew the same at least 30 days prior to expiration, this Agreement shall be renewed for successive one-year terms.

4. CONFIDENTIALITY

4.1 The Parties agree to comply with all laws governing confidentiality of information, specifically including HIPAA and the Texas Medical Practice Act. The Parties do not anticipate directly exchanging information, but rather intend to transmit information regarding treatment and claims via the administrator of the County's Insurance Plan in compliance with normal claims-processing practices and applicable law.

5. GOVERNING LAW

5.1 This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, regardless of its choice of law principles. Exclusive venue for any dispute arising under or relating to this agreement shall lie in the state courts located in Galveston County, Texas.

6. AMENDMENTS

6.1 This Agreement may only be amended or modified in writing signed by both Parties.

7. ENTIRE AGREEMENT

7.1 This Agreement constitutes the entire agreement between the Parties and supersedes all prior negotiations, understandings, and agreements between the Parties relating to the subject matter hereof.

8. SEVERABILITY

8.1 If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.

9. NOTICES

9.1 Any notice required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given when delivered personally or sent by certified mail,

return receipt requested, to the addresses set forth below or to such other address as either Party may designate by written notice.

If to County:

Galveston County

722 Moody Ave., 2nd Floor

Galveston, TX 77550

Attn: Mark Henry, County Judge

Email: mark.henry@co.galveston.tx.us

If to Provider:

Friendswood Hospital, LLC

3201 FM 528 RD

Friendswood, TX 77546

Attn: Suchmor Thomas, MD

Email: suchmor@yahoo.com

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

GALVESTON COUNTY

By: _____
Mark Henry, County Judge

Date: _____

Attest:

Dwight D. Sullivan, County Clerk

Friendswood Hospital, LLC

By: Suchmor Thomas

Name: Suchmor Thomas, MD

Title: Medical Director

Date: 11-13-2025



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***17.**

Consideration of approval of Benefit Program Application with Blue Cross Blue Shield, effective January 1, 2026, submitted by Human Resources.

Approval History

Seq #	Approver	Action	Action Date
1	Veronica Van Horn	Approve	11/13/25 2:07 pm
2	Dianna Martinez	Approve	11/14/25 8:32 am

Benefit Program Application ("ASO BPA")

Application to Administrative Services Only (ASO) Group Accounts

administered by Blue Cross and Blue Shield of Texas, a Division of Health Care Service Corporation,
a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association, hereinafter referred to as the "Claim
Administrator" or "BCBSTX"

Group Status: Renewing ASO Account

Employer Account Number (6-digits): 375298

Group Number(s): 375298 and 375299

Section Number(s): ALL

Legal Employer Name: The County of Galveston

(Specify the Employer or the employee trust applying for coverage. Names of subsidiary or affiliated companies to be covered must also be named below. AN EMPLOYEE BENEFIT PLAN MAY NOT BE NAMED)

ERISA Regulated Group Health Plan*: ☐ Yes ☒ No

Is your ERISA Plan Year* a period of 12 months beginning on the Effective Date of Coverage specified below? ☐ Yes

If not, please specify your ERISA Plan Year*: Beginning Date ___/___/___ End Date ___/___/___ (month/day/year)

ERISA Plan Administrator*: _____

Plan Administrator's Address: _____

If you maintain that ERISA is not applicable to your group health plan, give legal reason for exemption:

Select from drop down ; if applicable, specify other: _____

Is your Non-ERISA Plan Year* a period of 12 months beginning on the Anniversary Date specified below? ☐ Yes

If not, please specify your Non-ERISA Plan Year*: Beginning Date ___/___/___ End Date ___/___/___ (month/day/year)

For more information regarding ERISA, contact your Legal Advisor.

*All as defined by ERISA and/or other applicable law/regulations

Effective Date of Coverage: (Month/day/Year) 01 / 01 / 2026

Anniversary Date: (Month/Day/Year) 01 / 01 / 2027

Retiree-Only Plan(s) Identification:

For more information regarding Retiree-only plans, contact your Legal Advisor.

Do you have one or more Retiree-only plan(s)? ☒ Yes ☐ No

If yes, please provide Benefit Agreement number, or group and section numbers of the Retiree-only plan(s):

R100, R101, R102, R103, R200, R201, R202, R203, R300, R301, R302, and R303

Account Information

☒ NO CHANGES

☐ SEE ADDITIONAL PROVISIONS

Standard Industry Code (SIC): 9211

Employer Identification Number (EIN): 746000908

Address: 722 Moody Avenue, 3rd Floor

City: Galveston

State: TX

ZIP: 77550

Administrative Contact: Rebecca Gilliam

Title: Director of Human Resources

Email Address:

Rebecca.Gilliam@galvestoncountytexas.gov

Phone Number: 409-770-5346

Fax Number: 409-766-4599

☐ Mailing address is different from primary address

Mailing Address: _____

City: _____

State: _____

ZIP: _____

Mailing Contact: _____

Title: _____

Email Address: _____

Phone Number: _____

Fax Number: _____

☐ Billing address is different from primary address

Billing Address: _____

City: _____

State: _____

ZIP: _____

Proprietary and Confidential Information of Claim Administrator

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Billing Contact: _____

Title: _____

Email Address: _____

Phone Number: _____

Fax Number: _____

Wholly Owned Subsidiaries to be covered: _____

Affiliated Companies to be covered: _____

Employer Identification Number (EIN): _____

(Affiliated Companies must be required or permitted to be aggregated per IRS Guidelines., Employer hereby confirms that Employer, Subsidiaries and Affiliates are treated as a single employer under Internal Revenue Code Section 414(b), or (c), or (m) or (o), or under applicable law.)

Subsidiary / Affiliate Address: _____

City: _____

State: _____

ZIP: _____

Subsidiary / Affiliate Contact: _____

Title: _____

Email Address: _____

Phone Number: _____

Fax Number: _____

Blue Access for EmployersSM ("BAESM") Contact: _____

Title: _____

(The BAE Contact is the Employee authorized by the Employer to access and maintain the Employer's account in BAE.)

Email Address: _____

Phone Number: _____

Fax Number: _____

Producer of Record Information☒ **NO CHANGES**☐ **SEE ADDITIONAL PROVISIONS**Effective: 01/01/2024

If applicable, the below-named producer(s) or agency(ies) is/are recognized as the Employer's Producer of Record (POR) to act as a representative in negotiations with and to receive commissions from BCBSTX, or Claim Administrator's corporate subsidiaries, as applicable, for procuring Claim Administrator's claims administration services for Employer's employee benefit program(s). This statement rescinds any and all previous POR appointments for the Employer. The POR is authorized to perform membership transactions on behalf of the Employer. This appointment will remain in effect until withdrawn or superseded in writing by Employer.

Producer/Consultant Compensation:

The Employer acknowledges that if its POR acts on its behalf for purposes of purchasing services in connection with the Employer's Plan under the Administrative Services Agreement to which this ASO BPA is attached, the Claim Administrator may pay the Employer's POR a commission and/or other compensation in connection with such services under the Administrative Services Agreement. If the Employer desires additional information regarding commissions and/or other compensation paid to the POR by the Claim Administrator in connection with services under the Administrative Services Agreement, the Employer should contact its POR.

Producer or Agency to whom commissions are to be paid*: Alliant Insurance ServicesTexas Producer #: 010042327NPN: 0000784013Address: 3600 N. Capital of Texas Hwy, B-100City: AustinState: TXZIP: 78746Phone: 281-773-8954Fax: N/AEmail: Nick.Long@alliant.comIs Producer/Agency appointed with BCBSTX in Texas? ☒ Yes ☐ No General Agent? ☐ Yes ☒ NoAffiliated with General Agent? ☐ Yes ☒ NoIs there a secondary Producer or Agency to whom commissions are to be paid? ☐ Yes ☒ No**If Yes**, Producer or Agency to whom commissions are to be paid*:** _____Texas Producer #: (nine digits)

NPN: _____

Address: _____

City: _____

State: _____

ZIP: _____

Phone: _____

Fax: _____

Email: _____

Is Producer/Agency appointed with BCBSTX in Texas? ☐ Yes ☐ No General Agent? ☐ Yes ☐ No

Commissions:

☒ PCPM \$0.00 Does a Monthly Cap Apply ☐ Yes ☒ No \$_____ (If cap is annual, divide by twelve)☐ Flat \$_____ Does a Monthly Cap Apply ☐ Yes ☐ No \$_____ (If cap is annual, divide by twelve)**Proprietary and Confidential Information of Claim Administrator**

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☐ Percentage of Stop Loss: _____%

ADDITIONAL COMMISSIONS: _____

Affiliated with General Agent? ☐ Yes ☐ No

If commission split**, designate percentage for each producer/agency (total commissions paid must equal 100%):

Producer /Agency 1: 100%

Producer /Agency 2: _____%

Multiple Location Agency(ies): If servicing agency is not listed above as primary or secondary Producer or Agency above, specify location below:

* The Producer or agency name(s) above to whom commissions are to be paid must exactly match the name(s) on the appointment application(s).

** If commissions are split, please provide the information requested above on both producers/agencies. **Both** must be appointed to do business with BCBSTX in Texas.

Schedule of Eligibility

☒ NO CHANGES

☐ SEE ADDITIONAL PROVISIONS

Employer has made the following eligibility decisions:

1. Eligible Person means:

- ☒ A full-time employee of the Employer.
- ☐ A full-time employee of the Employer who is a member of: _____ (name of union)
- ☐ A part-time employee of the Employer.
- ☒ A retiree of the Employer. Define criteria: _____
- ☒ Other: A Part - Time Benefit Eligible Employee

Are any classes of employees to be excluded from coverage? ☐ Yes ☒ No

If yes, please identify the classes and describe the exclusion: _____

2. Employee definition:

Full-Time Employee means:

- ☒ A person who is regularly scheduled to work a minimum of _____ hours per week and who is on the permanent payroll of the Employer.
- ☐ Other: _____

Part-Time Employee means:

- ☒ A person who is regularly scheduled to work a minimum of _____ hours per week and who is on the permanent payroll of the Employer.
- ☒ Other: Part Time Benefit Eligible Employees

3. The Effective Date of termination for a person who ceases to meet the definition of Eligible Person:

- ☐ The date such person ceases to meet the definition of Eligible Person.
- ☒ The last day of the calendar month in which such person ceases to meet the definition of an Eligible Person.
- ☐ Other: _____

4. Select an effective date rule for a person who becomes an Eligible Person after the Effective Date of the Employer's health care plan (the effective date must not be later than the 91st calendar day after the date that a newly eligible person becomes eligible for coverage, unless otherwise permitted by applicable law).

- ☐ The date of employment.
- ☐ The _____ day of employment.
- ☐ The _____ day of the month following _____ month(s) of employment.
- ☒ The 1st day of the month following 30 days of employment.
- ☐ The _____ day of the month following the date of employment.
- ☐ Other: _____

Is the waiting period requirement to be waived on initial group enrollment? ☐ Yes ☒ No

Are there multiple new hire waiting periods? ☐ Yes ☒ No

If yes, please attach eligibility and contribution details for each section.

5. Domestic partners covered: ☐ Yes ☒ No

If yes, a domestic partner is eligible to enroll for coverage.

If yes, are domestic partners eligible for continuation of coverage? ☐ Yes ☐ No

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If **yes**, are dependents of domestic partners eligible to enroll for coverage? ☐ Yes ☐ No

If **yes**, are dependents of domestic partners eligible for continuation of coverage? ☐ Yes ☐ No

The Employer is responsible for providing notice of possible tax implications to those Covered Employees with coverage for domestic partners and/or dependents of domestic partners.

6. **Are unmarried grandchildren eligible for coverage?** ☐ Yes (answer the question below) ☒ No
Must the grandchild be dependent on the employee for federal income tax purposes at the time application is made?
☒ Yes ☐ No

7. **Limiting Age for covered children:** Twenty-six (26) years, regardless of presence or absence of a child's financial dependency, residency, student status, employment status, marital status, eligibility for other coverage, or any combination of those factors. Other:

8. **Termination of coverage upon reaching the Limiting Age:**

- ☐ The last day of coverage is the day prior to the birthday.
☒ The last day of coverage is the last day of the month in which the limiting age is reached.
☐ The last day of coverage is the last day of the billing month.
☐ The last day of coverage is the last day of the year (12/31) in which the limiting age is reached.
☐ The last day of coverage is the day prior to the Employer's Anniversary Date.

Automatically cancel dependents when they reach the day their coverage terminates? ☐ Yes ☒ No

**Automatically canceling dependents is not recommended for accounts with automated eligibility*

Will coverage for a child who is medically certified as disabled and dependent on the employee terminate upon reaching the Limiting Age even if the child continues to be both disabled and dependent on the employee?

☐ Yes ☒ No

However, such coverage shall be extended in accordance with any applicable federal or state law and the Disabled Dependent provisions of this BPA. The Employer will notify BCBSTX of any instance where the continuation of disabled dependent coverage is required.

9. **Disabled dependent:** A disabled dependent means a dependent child who is medically certified as disabled and dependent upon the Employee or his/her spouse. A child is a disabled child when the child is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to result in death or which has lasted or can be expected to last for a continuous period of not less than 12 months, per Internal Revenue Code Section 22(e)(3).

To administer medical certification of disabled dependents, you may select option (a) Standard Rules or (b) Custom Rules. BCBSTX will administer its standard process for administration of disabled dependent coverage if (a) below is selected by Employer, or at the Employer's direction memorialized below, BCBSTX will follow a customized process if Employer selects (b). If (b) is selected there are additional selections regarding age, proof of prior coverage, certification review, forms, and previous medical certification approvals.

- (a) ☐ Disabled dependent administration will follow **Standard Rules**.

A disabled dependent is eligible to **continue** coverage beyond the limiting age, provided the disability began before the child attained the age of 26. A disabled dependent is eligible to **be added to** coverage beyond the limiting age, provided the disability began before the child attained the age of 26, and proof of coverage as a disabled dependent is provided. Administration of certification review is administered by BCBSTX; a disabled dependent certification form must be submitted to BCBSTX.

- (b) ☒ Disabled dependent Administration will follow **Custom Rules**. Please make the following sections:

Age: Please select one option regarding age of when the disability began.

- ☒ The disability must have begun before the child attained the age of 26.
☐ All disabled dependents are covered regardless of when the disability began.

Proof of prior coverage: Please select required or not required below:

When **adding** coverage, proof of prior coverage as a disabled dependent is ☐ required ☒ not required.

Certification review: Please select one option regarding the administration of certification review.

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☒ Certification review is administered by BCBSTX; a disabled dependent certification form must be submitted to BCBSTX.

☐ Certification review is administered by the Employer; there are no disabled dependent certification form requirements.

If certification review is administered by BCBSTX, please select one option regarding forms:

☒ Utilize BCBSTX's disabled dependent certification forms.

☐ Utilize custom/other disabled dependent certification forms.

If Certification Review is administered by BCBSTX, please select allowed or not allowed below:

A disabled dependent approved certification from a prior insurance carrier is ☒ allowed ☐ not allowed.

A disabled dependent approved certification from a prior BCBS policy is ☒ allowed ☐ not allowed.

10. Will extension of benefits due to temporary layoff, disability or leave of absence apply?

☐ Yes (specify number of days below)

☒ No

Temporary Layoff: days Disability: days Leave of Absence: days

However, benefits shall be extended for the duration of an Eligible Person's leave in accordance with any applicable federal or state law. The Employer will notify BCBSTX in any instance where an extension of benefits is to be provided due to a temporary layoff, disability, or leave of absence.

11. Enrollment:

Special Enrollment: An Eligible Person may apply for coverage, family coverage or add dependents within thirty-one (31) days of a Special Enrollment qualifying event if he/she did not previously apply prior to his/her Eligibility Date or when otherwise eligible to do so. Such person's Coverage Date, family Coverage Date, and/or dependent's Coverage Date will be the effective date of the qualifying event or, in the event of Special Enrollment due to marriage or termination of previous coverage, then no later than the first day of the Plan Month following the date of receipt of the person's application of coverage.

An Eligible Person may apply for coverage within sixty (60) days of a Special Enrollment qualifying event in the case either of a loss of coverage under Medicaid or a state Children's Health Insurance program, or eligibility for group coverage where the Eligible Person is deemed qualified for group coverage assistance under a state Medicaid or CHIP premium assistance program.

Open Enrollment: An Eligible Person may apply for coverage, family coverage or add dependents if he/she did not apply prior to his/her Eligibility Date or did not apply when otherwise eligible to do so, during the Employer's annual Open Enrollment Period. Such person's Coverage Date, family Coverage Date, and/or dependent's Coverage Date will be a date mutually agreed to by the Claim Administrator and the Employer. Such date shall be subsequent to the Open Enrollment Period. Specify Open Enrollment Period: _____

Late Enrollment: An Eligible Person may apply for coverage, family coverage or add dependents if he/she did not apply prior to his/her Eligibility Date or did not apply when otherwise eligible to do so. Such person's Coverage Date, family Coverage Date, and/or dependent's Coverage Date will be a date mutually agreed to by the Claim Administrator and the Employer.

Select one of the provisions below:

☒ Open Enrollment – Late applicants may only apply during Open Enrollment.

☐ Late Entrant – Late applicants may apply at any time – coverage effective date is determined by the receipt date and allowed rules governing off-cycle enrollments.

12. * Does COBRA Auto Cancel apply? ☐ Yes ☒ No

Member's COBRA/Continuation of coverage will be automatically cancelled at the end of the member's eligibility period.

**Not recommended for accounts with automated eligibility*

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CURRENT ELIGIBILITY INFORMATION

☒ **NO CHANGES** ☐ **Current number of Employees enrolled** _____ ☐ **SEE ADDITIONAL PROVISIONS**

Current Employee Eligibility Information only applies to new accounts. If your account is renewing, please just indicate the current number of enrolled employees (above).

Total number of Employees/Subscribers:

1. on payroll _____
2. total number of employees presently eligible for coverage _____
3. on COBRA continuation coverage _____
4. with retiree coverage (if applicable) _____
5. who work part-time _____
6. serving the new hire probationary period _____
7. declining because of other group coverage (e.g., other commercial group coverage, Medicare, Medicaid, TRICARE/Champus) _____
8. declining coverage (not covered elsewhere) _____

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Medical Plan Services:

☒ PPO: Plan Name: PPO Base Plan (\$2250 Ded)

Plan Name: PPO Buy Up Plan (\$1500 Ded)

Plan Name: H S A Plan (\$3400 Ded Embedded)

Plan Name: _____

Plan Name: _____

☐ HMO: Plan Name: _____

☐ Prescription Drug Option:
Select From List

☐ No Prescription Drug Option

☐ Blue High Performance NetworkSM (BlueHPNSM)

☐ EPO: Plan Name: _____

☐ POS: Plan Name: _____

Additional Services:

☒ Wellbeing Management

☐ Wellness Incentives

☐ Health Advocacy Solutions

☐ Mercer Health Advantage

☐ Custom Care Management Unit

☐ Blue DirectionsSM (Private Exchange)
(If selected, the Blue Directions Addendum must be attached and made a part of the parties' Administrative Services Agreement.)

☐ In-Hospital Indemnity (IHI)

☐ Limited Fiduciary Services for Claims and Appeals

☐ Other Select Product

☐ Other Select Product

☒ Other Catapult

☐ Other

Consumer Driven Health Plan

☐ BlueEdgeSM HCA, (if selected, complete separate HCA Benefit Program Application)

☒ BlueEdgeSM HSA, (Integrated Vendor: Select Vendor)* If HealthEquity, Inc. is selected, BCBSTX to send HSA enrollment to HealthEquity, Inc. ☐ Yes ☐ No Non-Integrated Vendor:

☐ FSA (Integrated Vendor: Select Vendor)* Non-Integrated Vendor:

☐ HRA (Integrated Vendor: Select Vendor)* Non-Integrated Vendor:

Traditional Coverage:

☐ Out-of-Area (Indemnity)

☐ Benefit Offering

Prescription Drugs:

☒ (If selected, the PBM Fee Schedule Addendum must be attached and is part of this BPA.)

Pharmacy Network (Select one):

☒ Traditional Select Network

☐ Advantage Network

☐ Preferred Network

☐ Elite Network

☐ Network on PBM Fee Schedule Addendum

☐ Other (please specify):

Drug List: Balanced Drug List

Other (please specify):

PPO/HSA Preventive Drug List:

Please specify: HSA

Other Rx programs:

Please specify: Select Program

Ancillary Services:

☐ Vision Insurance (if selected, complete a separate application)

☒ Stop Loss Coverage (If selected, complete separate Application and Policy Schedule for Stop Loss Coverage)

☐ Life, Disability, Specified Disease, Accident or Hospital Indemnity Insurance (If selected, complete a separate application for those coverages)

☐ COBRA Administrative Services (Please provide name of entity administering COBRA: _____)

☐ Dental Plan Services

Plan Name: _____ Select From List

*An HSA must be paired with a qualified high deductible health plan (HDHP) and follow strict requirements set forth by the Internal Revenue Service (IRS). Employer Groups should seek advice from their independent tax advisor, legal counsel, or other professional counselor, to ensure their proposed benefit strategy with respect to HSAs, FSAs, HRAs, or other benefit arrangements does not conflict with current IRS requirements.

Mercer Health Advantage is offered by Mercer, an independent company, and is administered by Blue Cross and Blue Shield of Texas.

Custom Care Management Unit is offered by WTW, an independent company, and is administered by Blue Cross and Blue Shield of Texas.

Medical and Dental benefits and services are administered by Blue Cross and Blue Shield of Texas, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association.

Life, Disability, Specified Disease, Accident, Hospital Indemnity and Vision Insurance is underwritten by Dearborn Life Insurance Company, 701 E. 22nd St. Suite 300, Lombard, IL 60148. Blue Cross and Blue Shield of Texas is the trade name of Dearborn Life Insurance Company, an independent licensee of the Blue Cross and Blue Shield Association. BLUE CROSS®, BLUE SHIELD® and the Cross and Shield Symbols are registered service marks of the Blue Cross and Blue Shield Association, an association of independent Blue Cross and Blue Shield Plans.

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FEE SCHEDULE

Employer shall pay amounts Claim Administrator bills Employer for benefit claims Claim Administrator processes on Employer's behalf as well as administrative fees as set forth in this Fee Schedule.

Payment Specifications		☒ NO CHANGES ☐ SEE ADDITIONAL PROVISIONS	
Employer Payment Method: ☐ Online Bill Pay ☒ Electronic ☐ Auto Debit ☐ Check			
Employer Payment Period: ☒ Weekly (cannot be selected if Check is selected as payment method above) ☐ Semi Monthly (cannot be selected if Check is selected as payment method above) ☐ Monthly			
Run-Off Period: Employer Payments are to be made for <u>12</u> months following the end of the Fee Schedule Period. Standard is twelve (12) months.			
Fee Schedule Period: To begin on Effective Date of Coverage and continue for 12 months. If other than 12 months, please specify: _____ months.			
Administrative Per Employee per Month (PEPM) Charges		☐ NO CHANGES ☒ SEE ADDITIONAL PROVISIONS	
	2026		
Administrative Fee	<u>\$44.23</u>	\$ _____	\$ _____
Dental	\$ _____	\$ _____	\$ _____
Claims Fiduciary	<u>\$1.00</u>	\$ _____	\$ _____
Advanced Payment Review	25% \$ _____	% \$ _____	% \$ _____
*Medical Drug Rebate Credit	<u>\$(2.50)</u>	\$(_____)	\$(_____)
*Rebate Credit for the Prescription Drug Program	<u>\$(107.45)</u>	\$(_____)	\$(_____)
Telehealth (Virtual Visits)	<u>\$0.52</u>	\$ _____	\$ _____
Wellbeing Management	<u>\$5.85</u>	\$ _____	\$ _____
Health Advocacy Solutions	\$ _____	\$ _____	\$ _____
Commissions: _____	\$ _____	\$ _____	\$ _____
Commissions: _____	\$ _____	\$ _____	\$ _____
Commissions: _____	\$ _____	\$ _____	\$ _____
Other: Other Services List Service: <u>Communication Allowance</u>	<u>\$3.52</u>	\$ _____	\$ _____
Other: Select Service Category List Service: _____	\$ _____	\$ _____	\$ _____
Other: Select Service Category List Service: _____	\$ _____	\$ _____	\$ _____
Miscellaneous: _____	\$ _____	\$ _____	\$ _____
Miscellaneous: _____	\$ _____	\$ _____	\$ _____
Total	<u>\$(55.83)</u>	\$ _____	\$ _____

*The Rebate Credit is a per Covered Employee per month credit applied to the monthly billing statement. The Employer and Claim Administrator have agreed to the Rebate Credit and Employer agrees that it and its group health plan have no

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right to, or legal interest in, any portion of the rebates, either under the pharmacy benefit or the medical benefit, actually provided by the Pharmacy Benefit Manager ("PBM") or a pharmaceutical manufacturer to Claim Administrator and consents to Claim Administrator's retention of all such rebates. The Rebate Credit will be provided from Claim Administrator's own assets and may or may not equal the entire amount of rebates actually provided to Claim Administrator by the PBM or expected to be provided. Rebate Credits shall not continue after termination of the Prescription Drug Program. Employer agrees that any Rebate Credit provision in the governing Administrative Services Agreement to the contrary is hereby superseded.

Administrative Line Item Charges		Frequency	Amount
☐ SEE ADDITIONAL PROVISIONS			
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____		\$ _____
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____		\$ _____
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____		\$ _____
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____		\$ _____
Miscellaneous: _____	Select Billing Frequency If applicable, describe other: _____		\$ _____
Miscellaneous: _____	Select Billing Frequency If applicable, describe other: _____		\$ _____
Miscellaneous: _____	Select Billing Frequency If applicable, describe other: _____		_____ %
Total:			\$ _____

Other Service and/or Program Fee(s)	☒ NO CHANGES	☐ SEE ADDITIONAL PROVISIONS
NSA Fees In connection with the claims, items, and services that are subject to the No Surprises Act ("NSA") and disputed by a Provider, Employer agrees to pay Claim Administrator the following fees: - Fifty dollars (\$50) for each claim that is the subject of informal negotiation with a Provider (this fee will be charged in the event the Provider, in its sole discretion, determines that it will not accept the initial payment amount); and - An additional seventy-five dollars (\$75) per claim for each independent dispute resolution process ("IDR") where Claim Administrator represents Plan (this fee will be charged in the event the Provider, in its sole discretion, determines that it will initiate IDR after the informal negotiation period); and All costs imposed by the IDR entity or any state, federal or local government entity in connection with an IDR.		
Not applicable to Grandfathered Plans External Review Coordination: ☐ Yes ☐ No If yes , coordination fee: \$700 for each external review requested by a Covered Person that the Claim Administrator coordinates for the Employer in relation to the Employer's Plan. Employer elects for external reviews to be performed under the Affordable Care Act external review process. If no , provide name and address of administrator(s) of external review coordination and indicate if administering medical claims and/or pharmacy claims: Administrator: Medical claims: ☐ Pharmacy claims: ☐ Name: _____ Mailing Address: _____ Administrator: Medical claims: ☐ Pharmacy claims: ☐ Name: _____ Mailing Address: _____		

Advanced Payment Review (APR): ☒ Yes ☐ No

APR is a suite of payment integrity offerings. Refer to the Matrix. If Employer elects APR, indicate APR Savings Program or PEPM below:

☒ APR Savings Program

☐ PEPM

For APR capabilities other than Reimbursement Services: If Employer elects APR Savings Program, Claim Administrator will invoice the percentage indicated in the Fee Schedule of any savings amounts identified by Claim Administrator or third-party.

Reimbursement Services: ☒ Yes ☐ No If yes, Claim Administrator will retain twenty-five percent (25%) of any recovered amounts made on third-party liability claims other than recovery amounts received as a result of or associated with any Workers' Compensation Law.

FlexAccess™: ☐ Yes ☒ No

As part of its plan design, Employer has directed Claim Administrator to administer claims, copay and coinsurance requirements for Covered Persons enrolled in the FlexAccess program, including (i) adjusting Covered Persons' copayment amounts to the amount of the manufacturer copay assistance, (ii) applying such manufacturer assistance to reduce Covered Persons' out of pocket costs, and (iii) not applying the manufacturer assistance to Covered Persons' deductibles and/or out of pocket maximum accumulators. Employer agrees that FlexAccess is a plan design decision of Employer and is consistent with Employer's plan design and supported by plan documents. Employer further agrees it is solely responsible for, and will hold Claim Administrator harmless from, the legal and regulatory compliance of the Plan and its plan design, to the extent permitted by law.

Claim Administrator will assess a program fee equal to 20% of the total shared savings. Total shared savings is calculated as the difference between Employer responsibility without the FlexAccess Program and Employer responsibility with the FlexAccess Program. The Employer responsibility without the FlexAccess Program is the cost of the drug minus the Covered Person's cost share if the Covered Person was not enrolled in the program. The Employer responsibility with the FlexAccess Program is cost of the drug minus: (1) the manufacturer copay assistance dollars that are allocated to the cost of the drug and (2) the cost share for the Covered Persons enrolled in the program.

FLEXACCESS™ QUALIFIED HDHP: ☐ Yes ☒ No

As part of its plan design, Employer has directed Claim Administrator to administer claims, copay and co-insurance requirements for Covered Persons enrolled in FlexAccess Qualified HDHP, including applying such manufacturer copay assistance to reduce Covered Persons' out of pocket costs, and not applying the manufacturer assistance to Covered Persons' deductibles and/or out of pocket maximum accumulators. Employer agrees that FlexAccess Qualified HDHP is a plan design decision of Employer and is consistent with its plan design and supported by the Employer's plan documents. Employer further agrees it is solely responsible for, and will hold Claim Administrator harmless from, the legal and regulatory compliance of the Plan and its plan design, to the extent permitted by law.

Claim Administrator will assess a fee equal to 20% of program savings for administrative fees. Program savings (shared savings) will be calculated based on the manufacturer copay assistance dollars that are allocated to the cost of the drug minus the Covered Persons' estimated cost share (copay or coinsurance) that would have been paid if they were not enrolled in the program.

The difference between Employer Responsibility for claims utilizing FlexAccess Qualified HDHP and not utilizing FlexAccess Qualified HDHP includes as follows:

WITH FLEXACCESS QUALIFIED HDHP: Cost of drug – amount manufacturer copay assistance used – Covered Persons' out-of-pocket cost (if any) up to Deductible... Copay assistance reversed from deductible. Plan pays no portion.

WITHOUT FLEXACCESS QUALIFIED HDHP: Cost of drug – Covered Persons' out-of-pocket cost - Non-FlexAccess Qualified HDHP coupon... Copay assistance applied to Deductible. Plan may pay portion of claim after deductible met

Third-Party Law Firms Provisions (other than Reimbursement Services): Employer will pay no more than 35% of any recovered amount made by Claim Administrator's third-party law firm or up to 35% of any recovered amount will be deducted from the amount distributed according to established allocation processes.

Alternative Compensation Arrangements: Employer acknowledges and agrees that Claim Administrator has Alternative Compensation Arrangements with contracted providers, including but not limited to Accountable Care Organizations and other Value Based Programs. Further information concerning Employer's payment for covered services under such Arrangements is described in the Administrative Services Agreement between the Claim Administrator and the Employer.

Proprietary and Confidential Information of Claim Administrator

Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.

Virtual Visits Program: ☒ Yes ☐ No If yes, Covered Persons would be able to obtain certain Covered Services remotely via interactive video and/or interactive audio/video (where available) capability from Virtual Visits powered by MDLIVE.

MDLIVE® is a separate company that operates and administers Virtual Visits for persons with coverage through Blue Cross and Blue Shield of Texas. MDLIVE is solely responsible for its operations and for those of its contracted providers. MDLIVE® and the MDLIVE logo are registered trademarks of MDLIVE, Inc., and may not be used without permission.

Termination Administrative Charges

As applies to the Run-Off Period indicated in the Payment Specifications section above:

The Termination Administrative Charge applicable to the Run-Off Period shall be equal to the sum of the amounts obtained by multiplying the total number of Covered Employees by category (*per Covered Employee per individual or family composite*) during the three (3) months immediately preceding the date of termination by the appropriate factors shown below. In the event of a partial termination, the Termination Administrative Charge shall be the sum of the amount obtained by multiplying three (3) times the total number of terminated Covered Employees by the appropriate factors shown below.

Service	2026			
Medical Run-off Administration Charge	\$12.60	\$ _____	\$ _____	\$ _____
Dental Run-off Administration Charge	\$ _____	\$ _____	\$ _____	\$ _____
Miscellaneous	\$ _____	\$ _____	\$ _____	\$ _____
Miscellaneous	\$ _____	\$ _____	\$ _____	\$ _____
Total:	\$12.60	\$ _____	\$ _____	\$ _____

Other Provisions

☒ **NO CHANGES
PROVISIONS**

☐ **SEE ADDITIONAL**

1. Summary of Benefits & Coverage:

a. Will Claim Administrator create Summary of Benefits and Coverage (SBC)?

☒ Yes. (Please answer question b. The SBC Addendum is attached.)

☐ No. (If No, then skip question b and refer to the Administrative Services Agreement for further information.)

b. Will Claim Administrator distribute the (SBC) to Covered Persons?

☒ No. Claim Administrator will create SBC (only for benefits Claim Administrator administers under the Administrative Services Agreement) and provide SBC to Employer in electronic format. Employer will then distribute SBC to Covered Persons (or hire a third party to distribute) as required by law.

☐ Yes. Claim Administrator will create SBC (only for benefits Claim Administrator administers under the Administrative Services Agreement) and distribute SBC to Covered Persons via regular hardcopy mail or electronically. Distribution Fee for hardcopy mail is one dollar fifty cents (\$1.50) per package.

2. Massachusetts Health Care Reform Act:

Does the Employer direct Claim Administrator to provide written statements of creditable coverage to its Covered Employees who reside, or have enrolled dependents who reside, in Massachusetts and file electronic reports to the Massachusetts Department of Revenue in a manner consistent with the requirements under the Massachusetts Health Care Reform Act? ☒ Yes ☐ No

If no: The Employer acknowledges ☐ it will provide written statements and electronic reporting to the Massachusetts Department of Revenue if required by the Massachusetts Health Care Reform Act or ☐ that it does not believe it is subject to the notification and reporting requirements of the Massachusetts Health Care Reform Act.

Please note Employer will be responsible for conducting or otherwise performing creditable coverage eligibility testing. By electing Claim Administrator to disseminate the above written statements, Employer is representing that any such coverage qualifies as creditable coverage under the applicable Massachusetts Health Care Reform Act requirements.

Proprietary and Confidential Information of Claim Administrator

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TX GEN ASO BPA (Rev. 06.25) Blue Cross and Blue Shield of Texas, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

3. **Alternative Care Management Program** (applicable to the purchased medical management program):

☐ Yes ☒ No

The undersigned representative authorizes provision of alternative benefits for services rendered to Covered Persons for Utilization Management, Case Management, including but not limited to Behavioral Health, and other health care management programs.

4. **Prior Authorization** (applicable to the purchased medical management program): Employer acknowledges and agrees to utilize Claim Administrator's standard list of services and supplies for which Prior Authorization (also called pre-notification or preauthorization) is required.

5. **Essential Health Benefits ("EHB") Election:**

Employer elects EHBs based on the following:

1. ☒ EHBs based on a Claim Administrator state benchmark:
☐ Illinois ☐ Montana ☐ New Mexico ☐ Oklahoma ☒ Texas
2. ☐ EHBs based on benchmark of a state other than IL, MT, NM, OK and TX
If so, indicate the state's benchmark that Employer elects: ____
3. ☐ Other EHB, as determined by Employer

In the absence of an affirmative selection by Employer of its EHBs, then Employer is deemed to have elected the EHBs based on the Texas benchmark plan.

6. **Employer contribution:**

Employer Contribution – Medical	Employer Contribution – Dental
____ % of Employee's premium, or \$____	____ % of Employee's premium, or \$____
____ % of Dependent's premium, or \$____	____ % of Dependent's premium, or \$____

Comments: ____

7. This ASO BPA is binding on both parties and is incorporated into and made a part of the Administrative Services Agreement between the parties with both such documents to be referred to collectively as the "Administrative Services Agreement" unless specified otherwise.

8. **Independent Dispute Resolution Process:**

Employer authorizes and directs Claim Administrator to offer an amount not to exceed the greater of the Qualifying Payment Amount (QPA) or the amount allowed on the initial notice of payment or denial of a claim on behalf of the Employer during negotiations under the federal IDR process.

Additional Provisions:

The Account The County of Galveston TX375298 is renewing 01/01/2026 with the following benefits:

Account #375298

Cobra Vendor: Wex

AEP Vendor: WorkDay

Medical Coverage:

Group #375298 BA0001 PPO Base Plan (\$2250 Ded) : No Changes

ID Cards - Maintenance ONLY

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Group #375298 BA0002 PPO Buy Up Plan (\$1500 Ded) :

- Increasing Specialty Copay to \$50.00

ID Cards - Full Issuance - Copay Changes

Group #375299 BA0003 HSA Plan (\$3400 / \$6800 Ded, Embedded effective 01/01/2026) - Cost Share Changes due to IRS 2026 Guidelines - Increasing Deductible ONLY

ID Cards - Full Issuance - Cost Share Changes

HSA Vendor: Wex

•Credits: The County will be receiving one credit:

- BCBSTX will provide a one-time transition credit of \$50,000 for the twelve-month period beginning on the Contract Effective Date, to be used to cover costs and expenses associated with transitioning medical, prescription, stop loss, ancillary health or other coverage to BCBSTX and/or costs and expenses associated with transitioning to a new product design with BCBS[XX]. [For ERISA plans: Employer is accepting the transition credit on behalf of the ERISA plan. Employer hereby certifies that it will only use it for purposes consistent with the administration of the plan.] If Employer cancels before expiration of the policy period, Employer will be responsible for refunding to BCBSTX the full amount of the transition credit.

Alliant allowance: This was already in place last year and is included with the renewal for 1/1/2025 but I did want to include the below so everyone's aware:

-Alliant will be receiving a \$3.85 PEPM allowance that is built into the admin fee. This amount will get sent to the Alliant team at the end of the Calendar year

WBM: Enable, include Catapult, Livongo, Omada and Wondr

Account Confirmation forms sent 10/01 for ALL 3 vendors

RX Network: Traditional Select

RX Drug List: Balanced Drug List

RX Cohort: E Custom

RX Benefit Change : The County is Adding the KeepWell (Vida) Program for Obesity management. (Cathy Walsh has been notified and the KeepWell team is notified as well).

"Effective 01/01/2026, group is adding KeepWell Vida to their Pharmacy plan and

electing the Clinical Obesity management Program. Group opts for the Lock In Network.

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Coverage Code: KPVD, Descriptor Code(s): VDMN"

New coverage and descriptor codes have been added to BlueSTAR and are reflected on ABS/Matrices/PDP.

COVERAGE Vida: KPVD

DESCRIPTOR Preventive Care: VDCA

DESCRIPTOR Clinical Obesity Management: VDMN

DESCRIPTOR Clinical Obesity Management Plus: VDPL.

Stoploss Deductible: \$325,000

Broker: Alliant

Broker Contact: Emily.Fertitta@alliant (main contact)

Group Contact: Rebecca.Gilliam@galvestoncounty.gov

Account Structure: No Changes

Proprietary and Confidential Information of Claim Administrator

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TX GEN ASO BPA (Rev. 06.25) *Blue Cross and Blue Shield of Texas, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association*

Signature

Daniel Eibel

Sales Representative

District

Phone & FAX Numbers

Producer Representative

Producer Firm

Producer Address

Producer Phone & FAX Numbers

Producer Email Address

Tax I.D. No.

Signature of Authorized Purchaser

Print Name

Title

Date

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PROXY

The undersigned hereby appoints the Board of Directors of Health Care Service Corporation, a Mutual Legal Reserve Company, or any successor thereof ("HCSC"), with full power of substitution, and such persons as the Board of Directors may designate by resolution, as the undersigned's proxy to act on behalf of the undersigned at all meetings of members of HCSC (and at all meetings of members of any successor of HCSC) and any adjournments thereof, with full power to vote on behalf of the undersigned on all matters that may come before any such meeting and any adjournment thereof. The annual meeting of members is scheduled to be held each year in the HCSC corporate headquarters on the last Tuesday of October at 12:30 p.m. Special meetings of members may be called pursuant to notice provided to the member not less than thirty (30) nor more than sixty (60) days prior to such meetings. This proxy shall remain in effect until either revoked in writing by the undersigned at least twenty (20) days prior to any meeting of members or by attending and voting in person at any annual or special meeting of members.

From time to time, HCSC pays indemnification or advances expenses to its directors, officers, employees or agents consistent with HCSC's bylaws then in force and as otherwise required by applicable law.

☐ Intentionally left blank by the Employer

Group No.: _____ By: _____
_____ Print Signer's Name Here
➡ _____
_____ Signature and Title

Group Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Dated this _____ day of _____
Month Year

Proprietary and Confidential Information of Claim Administrator

Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***18.**

Consideration of approval for Equifax to produce the 2025 1095C forms, as required by the Affordable Care Act, submitted by Human Resources.

Approval History

Seq #	Approver	Action	Action Date
1	Veronica Van Horn	Approve	11/13/25 3:10 pm
2	Dianna Martinez	Approve	11/13/25 4:46 pm

Affordable Care Act (ACA) Management Solution Proposal for Galveston County



November 10, 2025

ACA Management Solution Summary

Dear Rebecca,

Management of the Affordable Care Act (ACA) can be a daunting process. At Equifax Workforce Solutions, our goal is to become an extension of your HR team to help ensure end-to-end success with your ACA management, both throughout the year and at the end of the year. We look to partner with you and help create efficiency through:

- ✓ ACA code determination and IRS ACA Reporting
- ✓ Creation and fulfillment of Forms 1095-C to employees
- ✓ Designated ACA support

Equifax Workforce Solutions was purpose-built for helping organizations successfully fulfill healthcare compliance and reporting requirements. With the IRS assessing potentially costly Employer Shared Responsibility penalties to companies who may be out of compliance, accurate workforce management and completion of your Forms 1095 is more important than ever.

Thank you for considering Equifax Workforce Solution ACA platform(s) as your team's Affordable Care Act (ACA) for 2025 and beyond.

I look forward to speaking soon!

Sincerely,
Eric Hogue
Sr. ACA Account Executive
eric.hogue@equifax.com

Proposal for Galveston County

Equifax Workforce Solutions Client Support	
Designated client team	
Proven implementation process & site setup	
On-demand client training & ongoing communications	
Capabilities	Standard ACA Solution
Client/employer portal/URL - Role-based access controls	Yes
Form 1095/1094 reporting - Monthly updates - Advanced form review & correction management - IRS submission	Yes
Alert generation and automated reporting	Yes
Defensible audit history	Yes
Real-time federal, state and city regulatory updates	Yes
Subsidy Notice tracking and appeals response	Yes
Automated code determination	Yes
95% rule calculation	Yes
Complex ACA eligibility, hours tracking & offer determination	Yes
Optimal affordability safe harbor administration	---
Security & Information Services	
SOC 2, Type 2 & 201 CMR 17.00 compliant	Yes
Secure data intake and acceptance	Yes
ACA data review, aggregation, and transformation	Yes

ACA Solution Pricing – Galveston County

ACA Management Technology & IRS Filing	\$7,500 Annual
Additional Services	
Form 1095 Creation	Included
Form 1095 Distribution	First Class Postage
Employee Portal (Electronic Delivery of Forms 1095)	Included
Implementation Fee	\$1,500
Length of Term Discount	Included
Estimated Annual Cost	\$7,500.00

Assumptions

- Based on an employer group size up to 1350 employees (to be confirmed through employer census)
- Pricing is in effect for three (3) years with annual 5% adjustment
- This proposal is for 2025 calendar year services and beyond
- Proposal and pricing are valid until December 1, 2025



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***19.**

Receive and file Resource & Crisis Center of Galveston County SART Biennial Report for
January 2023 - December 2024 submitted by Commissioner, Precinct 2

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 9:53 am



Resource & Crisis Center of Galveston County



December 1, 2025

BIENNIAL REPORT

Galveston County Sexual Assault Response Team

Galveston County SART
Resource Crisis Center
Galveston County

Contact: Cecily Henderson, CEO
chenderson@rccgc.org

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Sexual Assault Response Team (SART) Biennial Report

Galveston County, Texas

Reporting Period: January 1, 2023 – December 31, 2024

Prepared by: Resource & Crisis Center of Galveston County, Inc.

Submitted to: Galveston County Commissioners Court

Date of Submission: November 12, 2025

Executive Summary

Galveston County is a coastal county in Southeast Texas with a population exceeding 350,000. The county includes urban centers such as Galveston, Texas City, and League City, as well as rural and island communities. The Galveston County SART was formally established in 2001 and operates independently, as required for counties with populations over 250,000.

Over the past two years, Galveston County's Sexual Assault Response Team (SART) has deepened its commitment to improving the coordinated response to adult sexual assault. This report presents key insights, evaluates progress toward strategic objectives, and outlines the challenges and accomplishments that have shaped the county's efforts to support adult survivors and strengthen systemic accountability.

Adult sexual assault cases in Galveston County have shown a modest but steady increase, reflecting both improved referral mechanisms and ongoing community outreach. Emphasized the importance for timely forensic exams, trauma-informed care, and advocacy. These insights have guided SART's priorities and informed the development of more responsive protocols.

The team's objectives during this period focused on enhancing interagency collaboration, expanding professional training in trauma-informed practices, and improving data collection and case tracking. SART partners worked to streamline intake procedures, reduce response times, and ensure that adult survivors received comprehensive support from initial disclosure through case resolution.

Galveston County’s SARTs have made significant progress. Despite the lack of collaboration of some law enforcement departments. The collaboration of the participating SART members has improved case coordination. To build on this momentum, the report recommends several improvements: Ensure Consistent Law Enforcement Participation, Expand Survivor-Centered Support and Strengthen Protocol Collaboration by conducting regular interagency performance reviews; and expanding survivor engagement to guide service enhancements. By addressing these areas, Galveston County’s SARTs can continue to evolve and ensure that adult survivors receive compassionate, coordinated, and effective support.

1.2 SART Members Outlined by Statute:

Chief Administrator of Sexual Assault Program	Resource & Crisis Center of Galveston County, Inc.	Cecily Henderson, CEO
Prosecutor	Galveston County District Attorney’s Office	Whitney Rasberry,,Chief Assistant District Attorney
County Sheriff’s Office	Galveston County Sheriff’s Office	Larry Williamson, Detective
Law Enforcement Agency	League City Police Department	Brittnee Demasi, Detective
Sexual Assault Nurse Examiner/Forensic Examiner	UTMB Health (SANE Team) & Texas Forensic Nurse Examiners (TXFNE)	Nellie Lowen RN, CA-CP SANE, SANE-A & Amanda Amore, Amanda Amore, BSN, RN, SANE-A, SANE-P, CA-CP SANE
Mental or Behavior Health Provider	Gulf Coast Center	Diane Manley, Community and Education Coordinator
Other Community Agency	Galveston County Personal Bond, Magistrate Court and Collections	Aaron Johnson, Director

Legal Framework and Service Standards for Sexual Assault Programs in Texas

Under **Chapter 420.003 of the Texas Government Code**, the Sexual Assault Prevention and Crisis Services initiative support the statewide development of locally operated, nonprofit programs dedicated to assisting survivors of sexual assault. This statute also establishes standards to ensure consistent, high-quality services across all programs.

In accordance with **Texas Code of Criminal Procedure Sections 56A.351 and 56A.3515**, survivors must be offered access to a community-based sexual assault advocate during two critical moments:

- A **medical forensic examination**, regardless of whether the survivor chooses to report the assault to law enforcement.
- An **investigative interview** conducted by law enforcement.

Confidentiality Protections

Sexual assault programs in Texas are now governed by strict confidentiality laws. According to:

- **Texas Government Code Sections 420.051 and 420.0715**
- **Texas Health & Safety Code Sections 44.051 and 44.071–44.075**

All written and verbal communications between survivors and program staff are considered privileged. Programs are prohibited from disclosing any survivor information outside the agency without the survivor's explicit written consent.

Additionally, organizations receiving federal funding through the **Violence Against Women Act (VAWA)**, **Victims of Crime Act (VOCA)**, or **Family Violence Prevention and Services Act (FVPSA)** must adhere to enhanced confidentiality standards. These agencies are not permitted to use blanket consent forms and must obtain individualized, informed consent for any disclosure.

1.3 & 1.4 Outline of Activities and Data and Findings

The Resource and Crisis Center of Galveston County coordinate the Galveston County SART, which meets on the 2nd and 4th Thursdays of each month. Meetings are held in a hybrid format, allowing for both in-person and virtual participation.

Case reviews and interagency coordination

SART meetings were temporarily suspended due to the COVID-19 pandemic. The Resource and Crisis Center of Galveston County began reengagement efforts in 2022 and officially resumed meetings in 2023. A total of seven SART meetings were held that year, with no further data recorded.

Number of sexual assault reports received by local law enforcement agencies and staffed at SART meetings:

- January 2023 to December 2024, the Galveston County SART reviewed **78** adult sexual assault cases.

SART Meeting 2024					
Date	Police Department	Staffed	Restaffed	Closed	Charges/Outcomes
January 2024	Texas City Police Department	4	2	1	Criminal Trespass with Bond Conditions/ Warrant Issued
February 2024	Dickinson Police Department	1	1	NA	
	Texas City Police Department	5	4	1	
	League City Police Department	1	1	NA	
March 2024	League City Police Department	2	1	1	
	La Marque Police Department	1	NA	NA	Sexual Assault 40k bond with conditions
April 2024	Kemah Police Department	2	1	NA	Sexual Assault 100,000 bond
	League City Police Department	1	NA	NA	Needs forensic interview
	Texas City Police Department	3	1	1	1. Criminal Charges accepted for Sexual Assault F2 and AF1-Harris with a 50,000 bond
	University of Texas Medical Branch Police Department	1	NA	1	
	Dickinson Police Department	1	NA	1	
May 2024	League City Police Department	1	NA	NA	Sexual Assault 80,000 bond
June 2024	Texas City Police Department	5	1	2	Sexual Assault 250,000 bond Sexual Assault 60,000 bond

	League City Police Department	4	2	2	
July 2024	Texas City Police Department	2	1	NA	Sexual Assault 80,000 with bond conditions
	League City Police Department	2	NA	2	
	La Marque Police Department	3	3	NA	
	University of Texas Medical Branch Police Department	2	NA	2	
August 2024	League City Police Department	3	1	1	(1)SA/oral-80K Bond (2)SA/vaginal-80K Bond
	Texas City Police Department	1	NA	1	
	Galveston Police Department	1	NA	NA	Sexual Assault/vaginal with 60,000 bonds
	Galveston County Sheriff's Office	1	NA	NA	Sexual Assault 60,000 with bond conditions
	Friendswood Police Department	3	NA	1	Sexual Assault 50,000 Sexual Assault 50,000
September 2024	League City Police Department	2	1	1	
October 2024	League City Police Department	2	2	NA	
	Kemah Police Department	2	NA	NA	charges already established. Needs to serve warrant Sexual Assault 40,000
	Dickinson Police Department	1	1 with DA	NA	
	Texas City Police Department	3	3	NA	
November 2024	Galveston County Sheriff's Office	2	1	1	
	League City Police Department	3	3	3	
	Dickinson Police Department	1	NA	NA	Sexual Assault 100,000 bond
December 2024	Texas City Police Department	10	3	6	Agg SA 150K Bond (still needs DNA)
	League City Police Department	2	2	NA	
2024 Total		78	35	28	15

Law Enforcement SART case reviews presented:

- League City Police Department: 23
- Texas City Police Department: 33
- Galveston Police Department: 1
- Galveston County Sheriff's Office: 3
- Dickinson Police Department: 4
- Kemah Police Department: 4
- University of Texas Medical Branch (UTMB) Police Department: 3
- Friendswood Police Department: 3
- La Marque Police Department: 4

Community Adult Sexual Assault Referrals to Resource & Crisis Center of Galveston County:

DATE	Residence	Referral	Agency Referral
5/29/2024	Bacliff	Sexual Assault Services	UTMB Galveston-SANE
6/18/2024	La Marque	Sexual Assault Services	UTMB Galveston-SANE
6/25/2024	La Marque	Sexual Assault Services	UTMB Galveston-SANE
7/15/2024	Texas City	Sexual Assault Services	UTMB Galveston-SANE
8/30/2024	La Marque	Sexual Assault Services	La Marque PD
10/2/2024	Galveston	Sexual Assault Services	UTMB Galveston-SANE
11/1/2024	Galveston	Sexual Assault Services	David Simmon, Galveston County DA's Office
12/6/2024	Texas City	Sexual Assault Services	UTMB Galveston-SANE

Office of Court Administration Public Safety Report System Texas Bail Processing and Public Safety Report System report shows the following:

22.011 (a)(1) Sexual Assault criminal charge brought upon the perpetrators.

- 1 Case in 2023
- 11 Cases in 2024

Galveston County District Attorney's Office report:

of Cases filed in 2023 (including pre-indictment):

Sexual assault- 6

Aggravated sexual assault - 6

of Cases filed in 2024(including pre-indictment):

Sexual assault- 26

Aggravated sexual assault- 5

Sexual Assault & Awareness Community Outreach Trainings-

1. Sexual Assault Awareness Panel – Resource & Crisis Center of Galveston County, Inc. (2023)
2. “Police Report Writing 1&2”- Resource and Crisis Center of Galveston County (2023)
3. Strangulation”- University of Texas Medical Branch- Galveston (2023)
4. Sexual Assault Awareness Panel – Resource & Crisis Center of Galveston County, Inc. (2024)
5. **215** Sexual Assault Awareness & Community Outreach Trainings –Resource & Crisis Center of Galveston County, Inc.
2023- 83
2024 - 132

Galveston County Police Department Role Call trainings on Sexual Assault Response Team protocols and sexual assault services – Resource & Crisis Center of Galveston County, Inc.

La Marque Police Department:

- 2023 – 2024 - 71

Texas City Police Department:

- 2023 – 2024 - 4

The Resource and Crisis Center of Galveston County, Inc. (CIS Team) is present at the La Marque Police Department in mid-county on Mondays and Fridays, offering support and services to survivors of sexual assault and conducting protocol training and educational sessions on sexual assault for law enforcement officers. This allows for better mobile advocacy and to be closer to rural populations.

1.5 Protocols

PROTOCOL/GUIDELINES

GALVESTON COUNTY SEXUAL ASSAULT RESPONSE TEAM

The Sexual Assault Response Team (SART) Cooperative Working Agreement was signed in September 2001, creating the Galveston County SART. SART represents a commitment from participating agencies to provide a coordinated, sensitive response to sexual assaults which occur in Galveston County. The team consists of representatives of the Galveston County Criminal District Attorney's Office who prosecute cases, Advocates from the Resource & Crisis Center who provide immediate and long term support to the survivor and her/his family and act as a liaison between the various members of the SART team and the survivor, Forensic Nurses who conduct forensic evidentiary examinations and medical support through University of Texas Medical Branch (UTMB) Forensic Nursing Team (FNT), Law Enforcement officers from the various law enforcement agencies in Galveston County who conduct investigations and apprehend perpetrators, and components of the Advocacy Center for Children who handle cases involving sexual assault of a child.

The goal of the Sexual Assault Response Team is for the participating members to work together to investigate, gather evidence, and prosecute cases while providing sensitive, immediate, and long-term support to the victim.

- *All SART members agree that the needs and interests of the sexual assault survivor will be a consideration as each member interacts with the survivor throughout the life of the case.*
- *All SART members agree that survivors will not be blamed for or made to feel responsible for their assault regardless of the circumstances surrounding the situation. Survivors will*

always be given the opportunity to express their preferences as to how their needs would be best addressed during a pending investigation and ultimately filed case.

With this approach, the survivor's active participation is encouraged throughout the entire process. Survivors should not be blamed or made to feel responsible for their assault, nor should they be pressured to participate in the process if they choose not to continue. However, survivors are an integral part of the process and should be made aware that their participation or lack of participation may have an impact on the outcome or disposition of the case. A critical aspect of this agreement is a signed confidentiality form by the survivor through Resource and Crisis Center of Galveston County, Inc.

TYPES OF CASES HANDLED UNDER THIS PROTOCOL

The Sexual Assault Response Team will respond to all reports of sexual assault: female and male, adult, adolescent, and child. Cases involving children should be referred to and follow the protocol established by the Advocacy Center for Children. Cases involving adults or children not covered by the Advocacy Center for Children's protocol should be handled according to the following guidelines:

- SART will respond with immediate services to all acute cases in which the assault has occurred within the past 120 hours.
- In instances where the assault occurred more than 120 hours prior to the report, the survivor should be given information to contact the Resource and Crisis Center of Galveston County, Inc. or if the victim is (17) years of age or younger, Child Protective Services (CPS) or Law Enforcement will contact the survivor's guardian about services through the Advocacy Center for Children. The survivor may be referred to law enforcement, medical personnel, counseling, or other support services based on the case history and needs of the survivor.
- Services will be provided in all cases, acute or non-acute, when the assault occurred in Galveston County. In acute cases where the assault occurred in another county, but the survivor requests services in this county, services will be provided to meet immediate

medical and support needs and then the survivor will be referred to law enforcement and/or SART services in the county where the assault occurred.

ROLES/RESPONSIBILITIES OF SART MEMBERS

Resource & Crisis Center of Galveston County, Inc. (RCC) Advocates

The Crisis Intervention Specialist, Victim Advocate, and Case Manager are employees and advocates of RCC; Accompaniment Advocates can be unpaid volunteers, trained and supervised by RCC. All advocates providing services have received a minimum of 40 hours of training using Office of the Attorney General (OAG) approved curriculum prior to their offering any direct service to sexual assault survivors. The role of the Advocate, paid or unpaid, is to provide support, reassurance, crisis intervention, safety planning, and information to the survivor during the medical, investigative, and judicial process, with the result that the survivor feels empowered and supported through the entire process. The primary objective of the advocate is to inform, support and accompany survivors and their families through the aftermath of sexual assault, and to provide the client with information about the Texas Crime Victims Bill of Rights. These services will be available to every client, regardless of their desire to report to law enforcement.

In keeping a focus on the needs and interests of the survivor, RCC advocates work cooperatively with all other members of SART and assure that the survivor and family/friends or caregivers are given immediate access to the support and services offered by all other members. Additionally, RCC coordinates and facilitates biweekly case review meetings to engage the SART team in a multidisciplinary approach that is beneficial to the needs of the client throughout the process of the investigation and disposition.

A unique function of the advocate is to provide continuity of care. The advocate has the only role which can be present throughout every step of the criminal justice system and/or the survivor's recovery. Advocates will offer assistance and support both to victims and to their families regardless of their desire to report the assault.

Law Enforcement

All of the law enforcement agencies in Galveston County are participating as members in SART. The role of law enforcement is to investigate the incident, gather information and evidence, and, when appropriate, arrest the person of interest. Because of the nature of sexual assault and the survivor's position as both victim and evidence, the law enforcement officer has an additional responsibility to take all reasonable steps to alleviate the negative impact of the investigative process. The primary objectives for a law enforcement officer are to: identify and preserve evidence associated with the case, identify the person of interest; and develop probable cause to support the arrest and prosecution of the person of interest.

In keeping with a focus on the needs and interests of the survivor, law enforcement works cooperatively with all other members of SART to ensure that the survivor is given immediate access to the support and services offered by all other SART members.

Healthcare Provider or Forensic Nurse

The role of the healthcare provider or Forensic Nurse is to ensure a timely medical exam and treatment as the condition warrants. Patients, who present as sexual assault survivors will be given options as to services available, medical treatment/care as well as the option to participate in the Sexual Assault Medical Forensic exam and evidence collection. The medical facility will provide a comfortable setting in which the healthcare provider and/or Forensic Nurse can conduct a Sexual Assault Medical Forensic exam and collect evidence.

The healthcare facility will provide a private area for patients and family members to wait for the examination and meet with other SART members, once the healthcare provider or Forensic Nurse has obtained permission from the patient and/or family member, to be introduced to other SART members. The Forensic Nurse works collaboratively with members of SART and assures that immediate access to available SART members/services and follow-up services/care is offered to the patient/family/significant other.

It is recommended that any health care provider involved with SART procedures complete the OAG Sexual Assault Nurse Examiner (SANE) Training, including didactic and associated clinical practice and felony criminal court observation.

Prosecutor

The role of the District Attorney's office, after charges are filed, is to prosecute the person of interest in sexual assault cases. The primary objective in a sexual assault case is to see that justice is done. In achieving this objective, the staff of the District Attorney's office works cooperatively with the other members of SART and pursues cases where sufficient, credible evidence against the person of interest exists.

Special Interests

The role of special interests is to provide specialized services to unique populations. The Advocacy Center for Children is one such special interest that is a member of SART in Galveston County. The Advocacy Center provides support services to children who are victims of sexual abuse, serious physical abuse, child deaths, and child witnesses. When a case involves a child, the established protocols and procedures of the Advocacy Center are utilized by SART in Galveston County.

Adult Protective Services (APS) provides intervention and assistance when the victim qualifies as disabled, or as a senior citizen. Staff of APS will be contacted when cases involve these populations.

Response Procedures for Acute Cases

A. When Law Enforcement receives a report

1. The call will be answered according to department procedures.
2. The priority is to ensure the immediate safety and security of the victim.
3. The officer should explain the necessity of a hospital examination and that it is performed by a Forensic Nurse and that it is encouraged that all exams be conducted by a Forensic Nurse. In Galveston County, this is the UTMB Forensic Nursing Team, and HCA Mainland is the Texas Forensic Nurse Examiners (TFNE): Forensic Center of Excellence.
4. The officer may transport or meet the survivor at the hospital and will provide the Law Enforcement Request for Sexual Assault Exam and case number and other appropriate information to hospital staff.
5. Upon the hospital's confirmation that a sexual assault has been reported by the patient, University of Texas Medical Branch (UTMB) or TXFNE will immediately notify the

Resource & Crisis Center (RCC) 24-hour hotline to contact the RCC On-Call advocate or advocate volunteer with permission from the patient and/or family member.

6. If the officer leaves the hospital prior to the completion of the Medical Forensic exam, he/she will leave contact information with the Forensic Nurse or the emergency department charge nurse. Upon completion of the Medical Forensic exam, the investigative agency will be notified, and the completed evidence collection kit should be picked up within an hour of the notification. (Law Enforcement has 7 days to pick up the evidence)
7. An investigator will respond in accordance with departmental procedures, but in all cases, they should respond as soon as possible to the assault. The investigator should provide timely updates on the status of investigation to the survivor.
8. As provided by Article 57.01 of the Texas Code of Criminal Procedure (C.C.P.), the investigator assigned to the case shall advise the victim of the right to use a pseudonym in all public files and records covering the offense if requested by the victim. If the victim chooses to use a pseudonym, the investigator shall provide the form to be completed and upon completion abide by the provisions of Article 57.02 C.C.P. in all matters related to the investigation.

A. When UTMB or HCA Mainland receives a patient who presents as a sexual assault survivor, the patient will be assessed to determine the need for immediate medical attention and assess altered mental status or consumption of mind-altering substances prior to the Sexual Assault Medical Forensic Exam.

If the sexual assault has occurred within 120 hours, then the patient will be given the option to receive medical care/treatment only or receive the medical treatment and the Sexual Assault Medical Forensic exam with evidence collection. The patient will also be given the opportunity to see a sexual assault advocate from the Resource & Crisis Center (RCC).

If the patient declines the Sexual Assault Medical Forensic exam the staff will proceed with medical care and treatment and will offer the opportunity to see the RCC sexual assault advocate.

If the patient chooses to have a Sexual Assault Medical Forensic exam and evidence collection at UTMB or HCA Mainland, and **if the patient has a Law Enforcement case number**, ED staff will notify dispatch to activate the Forensic Nursing Team.

If the patient does not have a Law Enforcement case number, UTMB will contact law enforcement in the jurisdiction where the sexual assault occurred. After the case number has been obtained, UTMB dispatch will activate the Forensic Nursing Team.

If no Forensic Nurse is on duty, the patient will be given the time frame of when the Forensic Nurse will arrive and will be placed in a private waiting area. The Forensic Nurse that is On-Call, should maintain a response time of no more than (60) minutes. UTMB staff will remind the patient that it would be better for evidence collection if they did not eat, drink, smoke, or use the bathroom until the sexual assault medical forensic exam has been completed.

The emergency room staff and / or the Forensic Nurse will explain the RCC services and give an estimate of the advocate's response time. The Advocate from the RCC will have a response time of 60 minutes. If the patient and/or family confirm their desire to see the RCC sexual assault advocate, the emergency room staff and / or the Forensic Nurse will have the patient sign the HIPAA form, Authorization for Disclosure of Protected Health Information, and call the RCC to request a sexual assault advocate. Should the patient decline the services of the RCC, the emergency room staff and / or the Forensic Nurse will provide written information on the RCC services. This information will be reinforced at the time of discharge, so the patient and/or family know they may contact the RCC at a later date.

On arrival to the facility or release from assignment, the Forensic Nurse will introduce themselves to the patient/family/friends and explain the Sexual Assault Medical Forensic exam with evidence

collection. If the patient wishes to proceed with the exam, the Forensic Nurse will confirm the sexual assault case number on completed Law Enforcement Request for Sexual Assault Exam form.

Upon arrival to the medical facility, the advocate from the RCC will check in with the emergency room staff before approaching the patient. The RCC sexual assault advocate will be introduced to the patient and will be given time to develop a relationship with the patient.

C. When the RCC Advocate receives a call from hospital personnel, the call will come to the RCC hotline (409-765-7233). The hotline staff will contact the advocate On-Call that day. The staff advocate or volunteer advocate will maintain a response time of no more than 60 minutes. The Advocate will notify the hospital staff of their arrival and will then be introduced to the survivor if the medical forensic examination is not in progress. If the exam is in progress, the Advocate will enter the exam if the survivor is still agreeing to the presence of an advocate. The Advocate will follow agency procedures in all interactions with the survivor and/or family/friends. The Advocate will remain in the examination room during the medical forensic exam only if the survivor agrees to have them present. The Advocate will determine the immediate needs of the survivor, including clothing and immediate support. The Advocate will arrange for follow-up contact with the client within 48 hours of release from the hospital.

In cases involving a child, procedures, and protocols for Advocacy Center for Children (409-741-6000) and/or Children's Protective Services will take precedence. When the circumstances of the case do not involve ACC or CPS, the same procedures will be implemented for adult survivors.

D. When RCC receives a hot line call regarding an acute sexual assault case, the hotline staff will gather as much information as possible regarding the survivor's immediate safety and need for medical attention. The hotline staff will follow established agency procedures to obtain additional information about the survivor and the assault. If the survivor needs immediate medical attention and/or a medical forensic examination, the hotline staff will assist in contacting the appropriate law enforcement and hospital. The hotline staff will contact the On-Call advocate for additional assistance if the survivor needs transportation or other immediate support services.

When the Advocate is contacted regarding an acute sexual assault call to the hotline, the Advocate will respond in the same manner as a hospital or law enforcement call; contact the survivor within 60 minutes of the Call-Out, provide support services to the survivor and/or family/friends and arrange for follow up contact within 48 hours.

E. When law enforcement notifies the District Attorney's office of a sexual assault investigation, an Assistant District Attorney will respond according to established procedures. Once the law enforcement investigation is complete and the District Attorney's office makes the charging decision, the District Attorney's office will communicate with the survivor, maintaining the focus of the prosecution of the case with consideration of the needs and interests of the survivor. In those instances where the survivor has executed the pseudonym form, the District Attorney's office will ensure that the survivor's privacy is maintained in accordance with the statutory provisions of Art. 57.02 C.C.P. Through the use of pseudonyms, the survivor will be identified and represented throughout all court proceedings. The Assistant District Attorney will maintain on-going communication with the survivor, explaining any changes in the status of the case. The District Attorney's office by and through its Victim Assistance Coordinator shall ensure that the survivor has been given notice of the availability of support persons or advocates to be present for any court and case related appearances should they choose to have those individuals present.

RESPONSE PROCEDURES FOR CHRONIC CASES OR ALLEGATIONS INVOLVING INCIDENTS MORE THAN 120 HOURS OLD

A. When Law Enforcement receives a report

An investigating officer will be contacted immediately in all sexual assault cases. The investigating officer will respond as soon as possible to the assault. The investigating officer will provide the survivor with referral information regarding services provided by RCC, establish an ongoing rapport with the survivor, and should provide timely updates on the status of the

investigation to the survivor. It is especially important that the survivors receive accurate information regarding the final disposition of the case.

B. When a hospital receives a walk-in patient

Medical personnel will evaluate the patient's immediate medical needs and provide appropriate treatment. The survivor will be referred to RCC for ongoing support services.

C. When RCC receives a hot line call

The hotline staff will determine if the caller is the survivor or someone close to the survivor. If the call is from someone other than the survivor, the hotline staff will confirm that the survivor wants RCC to intervene. If the assault occurred outside the 120-hour window, a medical exam for collection of evidence is not indicated. A medical exam may be appropriate to address other issues related to the assault such as pregnancy or sexually transmitted infections (STI); however, this type of exam will be the prerogative of the survivor. The hotline staff will follow agency procedures to gather appropriate information about the survivor and the assault incident. The caller will be given appropriate information and referrals regarding medical needs stemming from the assault and/or the possibility of legal proceedings. An Advocate will be notified of the delayed outcry. The Advocate will contact the survivor and offer appropriate services within 48 hours of the initial hotline call. If the call is received in the middle of the night, staff will not be dispatched until the next day.

If the RCC staff receives a hotline call about a sexual assault involving a survivor 17 years of age and younger, the CPS hotline **MUST** be called to ensure the case has been reported (ref. Texas Family and Penal Codes). If the case falls outside of the parameters for investigation by CPS, RCC staff must report the case to the appropriate law enforcement agency. In the cases of survivors who are 17 years of age or younger, a medical exam *will* be required for many if not most sexual assault survivors.

D. Any participating SART member is encouraged to refer any survivor of sexual assault, regardless of when the assault occurred, to RCC for support services.

SART Case Review Process

- The sign-in sheet at each SART case staffing will include a statement of confidentiality. Everyone present during the staffing must sign the statement.
- For identified cases, RCC will facilitate SART case staffing on an as needed basis. The appropriate agency representative involved in that case will be contacted. Any member is able to call a SART meeting or request time for staffing at any meeting.
- RCC will contact the appropriate law enforcement agency and Forensic Nurse prior to the initial staffing on a case.
- The appropriate law enforcement department will review the circumstances of the assault and the status of the investigation. The Forensic Nurse will review any medical issues that need to be followed up or additional referrals. The Advocate will review the services the survivor has received and identify additional needs that the SART might address. The District Attorney's office will review the status of the prosecution's case if charges are filed.

Law Enforcement Request for Sexual Assault Exam (form)

For all reported cases of sexual assault under Texas Code of Criminal Procedure Article 56A.251, a law enforcement agency (LEA) must:

- Use this form to document the decision whether to request a sexual assault exam.
- Provide a copy of this completed form to:
 - ☐ both the health care facility and the sexual assault examiner or sexual assault nurse examiner who provides services to the victim that are related to the sexual assault; and
 - ☐ the victim or the person who consented to the sexual assault exam on behalf of the victim.

120 Hour Law:

I certify that the listed LEA requested a sexual assault exam for an assault reported (select one):

- ☐ Within 120 hours of the assault [Article 56A.251 (a)].
- ☐ Outside of 120 hours of the assault and the **victim is a minor** [Article 56A.251 (b)].
- ☐ Outside of 120 hours of the assault and the **victim is not a minor**, and either (1) based on the circumstances of the reported assault, the LEA believes a sexual assault exam would further investigation or prosecution; or (2) after a medical evaluation by a physician, sexual assault examiner, or sexual assault nurse examiner, the physician or examiner notifies LEA that a sexual assault exam should be conducted [Article 56A.251 (c)]

Location / accessibility of sexual assault forensic examinations and Availability/access to medical care

Four facilities in Galveston County equipped to provide SAFE exams:

- UTMB Health Emergency Room (Designated SAFE Ready facility) 901 Harborside Dr, Galveston Tx. 77550
- HCA Houston Healthcare Mainland (Designated SAFE Ready facility) 6801 Emmett F Lowry Expy., Texas City, Tx. 77591
- Texas City Free Standing ER (Designated SAFE Ready facility) 3302 Palmer Hwy, Texas City, Tx. 77590
- Friendswood 24/7 Free Standing ER (Designated SAFE Ready facility) 225 E Parkwood Dr, Friendswood, Tx. 77546

Resource & Crisis Center of Galveston County, Inc. – Continuum of Care Services for Sexual Assault Survivors:

- Case Management
- Law enforcement Accompaniment/Advocacy
- Medical Forensic Accompaniment/Advocacy
- Emergency shelter
- Assistance with relocation
- Assistance with the Crime Victims Compensation Application
- Assistance with VINE – Victim Notification Network

- Assistance with Address Confidentiality
- Assistance with the Protective Order Application
- Court Accompaniment
- Referrals for therapeutic services
- Referrals for legal services
- Referrals for social services

1.6 Evaluation of Protocols and Case Review

Challenges Identified

- **Limited case sharing by some law enforcement agencies** choosing not to participate in SART meetings, hindering collaborative review and response.
- **Low survivor participation in SART processes**, due to difficulty reconnecting with survivors after the initial report.

Short-Term Goals

- **Resource & Crisis Center of Galveston County, Inc. will continue specialized training for law enforcement** on SART protocols, emphasizing adherence to state-mandated procedures.
- **Boost law enforcement engagement in SART meetings** – some law enforcement agencies are not participating in SART.

Long-Term Goals

- **Produce a survivor feedback survey** to identify service improvements and survivor-centered practices.
- **Increase law enforcement involvement** across Galveston County to ensure consistent survivor representation.

Recommendations:

1.Ensure Consistent Law Enforcement Participation

- Enforce accountability by each law enforcement agency for mandated SART involvement through attendance tracking and follow-up with non-participating agencies.

- Have each law enforcement agency appoint an individual to ensure cases are being brought to SART.
- Recognize agencies demonstrating strong engagement.

2. Expand Survivor-Centered Support

- Provide trauma-informed training for all SART members to improve survivor interactions and reduce re-traumatization.
- Resource and Crisis Center of Galveston County, Inc., host annual Sexual Assault Awareness Panel. Include how the SART supports survivors in trauma response care.

3. Strengthen Protocols Collaboration

- SART Committee to meet at a minimum quarterly: January 14, 2026, is first meeting.
- SART Committee collaborates to update the SART protocol to abide by state mandates.
- SART Committee members will address local community needs.

Case Review

The Case Review was completed on August 22, 2024, 17 days after the reported sexual assault and the case is now closed. It was discussed during a SART meeting attended by a SANE nurse, Galveston County District Attorney's office, Friendswood Police Department and Resource and Crisis Center of Galveston County, Inc. The review covered the survivor's relationship to the perpetrator, interview findings, and other key case details. The meeting was highly effective, resulting in a successful case closure and a positive outcome for the survivor. Law enforcement maintained consistent communication with the victim, which contributed to a successful prosecution and delivery of justice. In addition to legal progress, the survivor received community referrals and ongoing case management for additional services, including continued therapy support. The SART team emphasized transparency, evidence sharing, and collaborative care which helps the victim stay engaged. The case concluded with a Sexual Assault charge under Penal Code 22.011(a)(1) and a \$50,000 bond.

Survivor Feedback

"I know more about community resources."

"I have increased knowledge of crime victims' rights."

“Authorization for Disclosure of Protected Information”?

AUTHORIZATION FOR DISCLOSURE OF PROTECTED INFORMATION

Statement of purpose: This disclosure is made to facilitate review of my case by the Multidisciplinary Team for Human Trafficking Care Coordination. The purpose of the team is to facilitate the assessment, treatment (health, mental, emotional, spiritual, safety), investigation and prosecution of a person who (may) have been a victim of commercial sexual/labor exploitation.

I, _____, authorize the following individuals / agencies to share the following information:

I, _____ (Authorized Personal Representative) authorize to share the following information about _____ (minor's name):

Description of information to be disclosed:

☐ Personal information, Identifying Information, and Demographic including but not limited to name address, health insurance, and social security number. ☐ Emergency Records ☐ Forensic Records ☐ Forensic Photos (Physical injury images only)	☐ Medical Records ☐ Radiology Reports ☐ Laboratory Reports ☐ ABC Clinic Records ☐ Law Enforcement Reports ☐ Forensic Interview ☐ Commercially Sexually Exploited Youth (CSEY) Advocate report / ongoing progress	☐ Crisis Intervention Specialist Report / ongoing progress ☐ CPS / DFPS report and ongoing progress ☐ Applicable Counselor report / ongoing progress ☐ Court Appointed Special Advocate (CASA) report and ongoing progress ☐ Probation Officer report and ongoing progress
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Information may be shared with listed agencies and individuals:

Agencies	Individuals
☐ Law Enforcement Agency (Police, FBI, Homeland Security, etc.) ☐ Resource & Crisis Center (RCC) ☐ Unbound Houston (CSEY) ☐ Health Care Facilities ☐ Child Advocacy Center (CAC) ☐ Prosecutors Office ☐ Probationary Office ☐ Child Protective Services (CPS) / Department of Family Protective Services (DFPS) ☐ Court Appointed Special Advocate (CASA) / Guardian ad Litem (GAL)	☐ Law Enforcement Agents ☐ Crisis Intervention Specialist ☐ CSEY Advocates ☐ Health Care Providers (Including Forensic Nurse) ☐ Care Coordinator ☐ CAC Forensic Interviewer ☐ Prosecutors ☐ Probation Officer ☐ CPS / DFPS Agents ☐ CASA / GAL Agents ☐ Counselor / Therapist

This information may be shared:

☐ In person ☐ By phone ☐ By mail ☐ By fax	☐ By email (* I understand email is not confidential and can be intercepted and read by other people.)
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Approved 1/11/21

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Patient Label

AUTHORIZATION FOR DISCLOSURE OF PROTECTED INFORMATION

This authorization shall be in force and effect: For the statute of limitation or until completion of all investigations and legal actions related to this matter, including the completion of any appeal or review, or the expiration of the time for filing any such appeal or review.

Right to revoke authorization in writing: I have the right to revoke this authorization in writing at any time. I understand that if I revoke this authorization, I must present my written revocation to the Human Trafficking Care Coordinator of Galveston County. I understand that the revocation will not apply to information that has already been released in response to this authorization.

Statement that benefits, treatments, investigation, and prosecution are not conditioned on authorization: I understand this authorization is voluntary and I may refuse to sign the Authorization Form. I understand that I am not required to sign the Authorization Form in exchange for receiving health care, investigation, prosecution, or counseling.

Statement of potential re-disclosure: Pursuant to this authorization, the information disclosed may be re-disclosed by the recipient(s) and no longer protected by federal or Texas privacy laws and may be required by law or practice to share with others.

Name of Patient or Authorized Personal Representative

Signature of Patient or Authorized Personal Representative

Relationship to the Patient (if signed by a Personal Representative)

Name of Witness

Signature of witness

Date: _____ Time: _____



Release of Information

READ FIRST: Before you decide whether or not to let RCC share some of your confidential information with another agency or person, an advocate at RCC will discuss all alternatives and any potential risks and benefits that could result from sharing your confidential information with you. If you decide you want RCC to release some of your confidential information, you can use this form to choose what is shared, how it's shared, with whom, and for how long.

I understand that RCC has an obligation to keep my personal information, identifying information, and my records confidential. I also understand that I can choose to allow RCC to release some of my personal information to certain individuals or agencies.

I, _____, authorize RCC to share the following specific information with:

Who I want to have my information: _____
Name: _____
Specific Office or Agency: _____
Phone Number/Fax: _____

RCC may share information: ☐ in person ☐ by phone ☐ by fax ☐ by mail ☐ by e-mail
☐ I understand that electronic mail (e-mail) is not confidential and can be intercepted and read by other people.

RCC can share the following info: _____
Reason for sharing info: _____

Please Note: There is a risk that a limited release of information can potentially open up access by others to all of your confidential information held by RCC.

I understand:

- ☐ That I do not have to sign a release form. I do not have to allow RCC to share my information. Signing a release form is completely voluntary. That this release is limited to what I write above. If I would like RCC to release information about me in the future, I will need to sign another written, time-limited release.
- ☐ That releasing information about me could give another agency or person information about my location and would confirm that I have been receiving services from RCC.
- ☐ That RCC and I may not be able to control what happens to my information once it has been released to the above person or agency, and that the agency or person getting my information may be required by law or practice to share it with others.

This release expires on _____ Date _____ Time _____
Expiration is typically no more than 15-30 days, but may be shorter or longer.

I understand that this release is valid when I sign it and that I may withdraw my consent to this release at any time either orally or in writing.

Signed: _____ Date: _____ Time: _____ Witness: _____

I no longer give my permission to share the above personal information.
Client Signature: _____ Date: _____
I confirm that I still give my permission to share the above personal information until _____
Client Signature: _____ Date: _____

Client Limited Release of Information Form Created for adaptation by Julie Kence Field, J.D. and NNEDPV.

1.7 Conclusion

Galveston County's Sexual Assault Response Team has demonstrated meaningful progress over the past two years in its commitment to supporting adult survivors of sexual assault through coordinated, trauma-informed care. Despite challenges like COVID halting SART for three years, limited participation from some law enforcement agencies, the commitment of SART partners who do participate has resulted in measurable improvements in response protocols, survivor engagement, and interagency collaboration.

This report highlights the importance of continued investment in training, infrastructure, and survivor-centered practices. By building on recent accomplishments—such as streamlined intake procedures and the integration of survivor feedback—Galveston County is well-positioned to strengthen its response system and ensure that every adult survivor receives compassionate, timely, and effective support.

Moving forward, the SART will focus on deepening community partnerships. These efforts will be critical in advancing the county's mission to provide a comprehensive and equitable response to sexual assault, grounded in dignity, accountability, and healing.

Appendices

- Appendix A: Resource & Crisis Center of Galveston County, Inc. - Call Out Chart
- Appendix B: Outreach Materials and Campaigns
- Appendix C: SART Member Roster and Contact Sheet

Appendix A: Call Outs and Summary Charts

Resource & Crisis Center of Galveston County, Inc.

Hospital Accompaniments - Call-Outs '23- '24

Month	Children (0-12)	Teenagers (13-17)	Adult (18-59)	Elderly (60+)
2023				
September	3	1	5	0
October	5	1	6	0
November	1	0	5	0
December	2	2	0	0
Total	11	4	16	0
2024				
January	1	0	6	0
February	3	1	4	0
March	1	5	6	0
April	1	1	1	0
May	0	3	5	0
June	2	0	3	0

July	0	3	4	0
Aug	1	1	4	0
September	4	4	7	4
October	1	1	4	0
November	0	1	7	0
December	1	2	1	0
Total	15	22	52	4

2023 Call-Outs (Age)

4-month data

Children: 11

Teenagers: 4

Adults: 16

Elderly: 0

2024 Call-Outs (Age)

12-month data

Children: 15

Teenagers: 22

Adults: 52

Elderly: 4

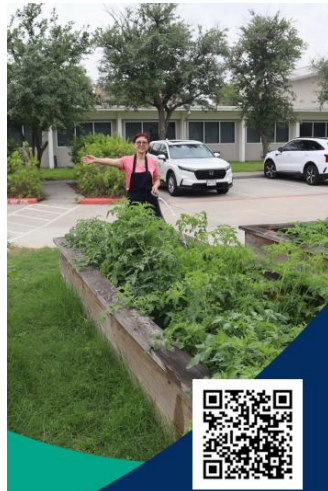
Appendix B: Outreach Materials and Campaigns

Who We Are

The Resource & Crisis Center of Galveston County (RCCGC) has been a lifeline for survivors of domestic and sexual violence for over 45 years. Founded as a grassroots effort in 1979, RCCGC grew in response to the urgent need for safety, support, and advocacy for those experiencing abuse. Over the years, the organization has expanded its services, relocated to better serve survivors, and strengthened community partnerships to remove barriers to healing and justice. Today, RCCGC remains committed to empowering survivors, ensuring they have the resources and support needed to open doors and break the cycle.

How to Volunteer

- Apply – Submit a Volunteer Application on our website (background check may be required for direct services).
- Connect – After submitting your application, our Outreach & Development team will reach out to discuss opportunities.
- Attend Orientation – Learn the essentials (some roles require extra training)!



How to Give

You can support RCC by making a secure online donation using a debit or credit card. To donate by phone, you can call (409)443-0501. If you prefer to give by mail, send a check or money order payable to the Resource & Crisis Center of Galveston County to our administration office address. Every contribution helps provide vital services to survivors in need!

24 Hour Crisis Hotline

Local: (409) 765-SAFE (7233)
Free: 1-888-919-SAFE (7233)

Administrative Office

1204 45th Street
Galveston, TX 77550
(409) 763-1441

League City Office

303 East Main, Suite 250
League City, TX 77573
(409) 763-1441



Galveston Resale Store

2025 Broadway
Galveston, TX 77550
(409) 762-1520

RCC Home Store

1708 23rd Street
Galveston, TX 77550
(409) 443-0560

Texas City Resale Store

2312 Palmer Hwy
Texas City, TX 77590
(409) 942-4380

League City Resale Store

814 West Main Street
League City, TX 77573
(281) 554-6983



RESOURCE & CRISIS CENTER
OF GALVESTON COUNTY, INC.
Opening Doors-Breaking the Cycle

The mission of RCC is to promote the safety, well-being, and best interest of victims of domestic violence, sexual assault, child abuse, and human trafficking, and to advocate for the prevention of such crimes.



Our Services

24-Hour Sexual Assault and Crisis Hotline

We offer confidential support and resources for domestic violence, sexual assault, and human trafficking survivors, as well as their loved ones, through our 24-Hour Sexual Assault & Crisis Hotline. Services Include:

- Shelter Intake Services
- Safety Planning
- Information & Referrals for Survivors and their Families
- Immediate Assistance in English and Spanish (Language Line available if needed)
- 24/7 Medical Accompaniment Advocates

Residential Services

The Resource & Crisis Center of Galveston County, Inc. provides free emergency shelter for those actively fleeing domestic violence, sexual assault, or human trafficking. Services Include:

- Safe Housing for Women, Children, and Men
- Safety Planning
- Case Management
- Three Daily Meals
- Counseling & Legal Referrals
- Children's Programs & Schooling Support
- Career & Education Development

Non-Residential Services

Our non-residential services support individuals in abusive relationships, survivors of sexual assault or human trafficking who need help but not shelter. Services Include:

- Case Management
- Safety Planning
- Therapy & Legal Referrals
- Housing Advocacy
- Career & Education Development

Sexual Assault Services

We provide advocacy, crisis intervention, and medical accompaniment to survivors of sexual assault and their families, ensuring support through both immediate care and the legal process. Services Include:

- 24/7 Medical & Court Accompaniment – Advocates support survivors during forensic exams, hospital visits, and legal proceedings.
- Crisis Intervention – Available 24/7 via our hotline or in person (No Walk-Ins After 5pm).
- Advocacy & Support – Assistance navigating law enforcement, prosecutors, and courts.

Prevention Education

RCC offers free community education on sexual assault, domestic violence, and human trafficking. Our presentations cover causes, warning signs, impacts, and available resources through RCC and community partners. We believe prevention starts with awareness—contact us to learn how we can support your school, workplace, or organization!



Appendix C: SART Member Roster and Contact Sheet

Resource & Crisis Center of Galveston County, Inc.

Cecily Henderson

Galveston County DA

Ambar Marenco-Lazzaro

Katelyn Willi

Adam Poole

Galveston County SO

Larry Williamson

Hillary Rodriguez

Bryan Barnard

Weston Harris

Arturo Espinosa

Ashton Scott

Merle Remmert

Angelica Hudson

Galveston PD

Doug Balli

Andre Mitchell

Amanda Smith

Linda Strevell

Jonathan Coward

Stacey Papillion

Jennie Latham

Worthy, Michael

Jovan Harris

Hector Dominguez

Aaron Johnson

Kristopher Pompa

Johnathan Coward

Bayou Vista PD

Jimmie Gillane

Hernandez

j. Proffitt

Clear Lake Shores PD

David Donaldson

Dickinson PD

Michael Berezin

Greg Trantham

Nyna Burright

Fidencio Gonzalez

Julia Pena

Vasquez, Guadalupe

Friendswood PD

Josh Rogers

Lisa Price

Detective Savannah Kloewe

Gina Hunt

Detective K. Crouch

Hitchcock PD

Wilmon Smith

C. Williams

Jamaica Beach PD

Sharon Bower

chenderson@rccgc.org

Ambar.Lazzaro@galvestoncountytexas.gov

katelyn.willis@galvestoncountytexas.gov

adam.poole@co.galveston.tx.us

Larry.Williamson@galvestoncountytexas.gov

Hillary.Rodriguez@co.galveston.tx.us

Bryan.Barnard@co.galveston.tx.us

Weston.Harris@co.galveston.tx.us

Arturo.Espinosa@co.galveston.tx.us

Ashton.Scott@galvestoncountytexas.gov

Merle.Remmert@co.galveston.tx.us

Angelica.Hudson@co.galveston.tx.us

dballi@galvestontx.gov

amitchell@galvestontx.gov

alsmith@galvestontx.gov

irstrevell@galvestontx.gov

jcoward@galvestontx.gov

spapillion@galvestontx.gov

jslatham@galvestontx.gov

MWorthy@GalvestonTX.Gov

jharris@galvestontx.gov

HDominguez@GalvestonTX.Gov

Aaron.johnson@galvestoncountytexas.gov

kpompa@galvestontx.gov

Jcward@galvestontx.gov

jgillane@comcast.net

ahernandez@bayouvista.us

j.proffitt@bayouvista.us

ddonaldson@clearlakeshores-tx.gov

mberezin@dickinsontexas.gov

gtrantham@dickinsontexas.gov

nburright@dickinsontexas.gov

fgonzalez@ci.dickinson.tx.us

jpina@dickinsontexas.gov

lvasquez@dickinsontexas.gov

jrogers@friendswood.com

lprice@friendswood.com

Skloewe@friendswood.com

ghunt@friendswood.com

kcrrouch@friendswood.com

wsmith@hitchcockpd.com

cwilliams@hitchcockpd.com

sharonbower@jamaicabeachtx.gov

Kemah PD

Holland Jones	hjones@kemahtx.gov
Tramaine Ruiz	truiz@kemahtx.gov
Iris Ortiz	iortiz@kemahtx.gov
Geneane Orndorff	GOndorff@kemahtx.gov
A. Soza	asoza@kemahtx.gov
N. Villalona	nvillalona@kemahtx.gov

LaMarque PD

Randall Aragon	r.aragon@cityoflamarque.org
Chad Waggoner	c.waggoner@cityoflamarque.org
Forrest Gandy	f.gandy@cityoflamarque.org
Evelyn Keleman	e.kelemen@cityoflamarque.org
Brittany Shores	b.shores@cityoflamarque.org
Dana Thomasson	d.thomasson@cityoflamarque.org
Esteban Gonzalez	e.gonzalez@cityoflamarque.org
Stephen Leacroy	s.leacroy@cityoflamarque.org
Dashiel Cantu	d.cantu@cityoflamarque.org

League City PD

Clifford Woitena	cliff.woitena@leaguecitytx.gov
Clayton Shaw	clayton.shaw@leaguecitytx.gov
Courtney Shaw	Courtney.shaw@leaguecitytx.gov
Brittnee Demasi	brittnee.demasi@leaguecitytx.gov
Keith Bell	keith.bell@leaguecitytx.gov
Timothy McCurley	tim.mccurley@leaguecitytx.gov

Santa Fe PD

Walter Braun	wbraun@ci.santa-fe.tx.us
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Texas City PD

Landis Cravens	lcravens@texascitytx.gov
Cpl. Tim Herd	tjcherd@gmail.com
Shelby Webb	swebb@texascitytx.gov
Quadalupe Barba	gbarba@texascitytx.gov
Anthony Charles	acharles@texascitytx.gov

Tiki Island PD

Adren Sustaita	asustaita@tikipolice.com
Michael Bergen	mbergen@tikipolice.com

Port of Galveston PD

Kenneth Brown Jr.	kbrown@portofgalveston.com
Meagan Gillespie	mgillespie@portofgalveston.com

Galveston District PD (GISD)

Josette Rivas	josetterivas@gisd.org
Terry Longoria	teresalongoria@gisd.org

Texas A&M PD

Noed Revilla	revillan@tamug.edu
Thomas Bushek	bushekt@tamug.edu

UTMB PD

Kenith Adcox	keadcox@utmb.edu
Kimberly A. Vaughn	kavaughn@UTMB.EDU
Captain Laura Pean	lepean@utmb.edu
Deronda Louise	dmlouis@utmb.edu
John Gonzalez	jc3gonza@utmb.edu
Jeffery Rupert #588	jarupert@utmb.edu

UTMB

Gregory Rumph, MD	gerumph@utmb.edu
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Nellie Lowen	neloewen@utmb.edu
Stephanie de Jongh	stdejong@utmb.edu
Megan Jamail	mejamaill@utmb.edu
Tami McCreight	tamccrei@utmb.edu
Madison Mulford	mbmulfor@utmb.edu
Miranda Culligan	mecullig@utmb.edu
Gulf Coast Center	
Felicia Jefferey	feliciaj@gulfcoastcenter.org
Diane Manley	dianem@gulfcoastcenter.org
TX Forensic Nurse Examiners	
Kim Smith	kimberly@txfne.com
Amanda Amore	amanda@txfne.com
Brookley Del Bosque	brookley@txfne.com
Khara Breeden	khara@txfne.com
Vanesa Plascencia	vanesa@txfne.com
Chelsea Griffith	chelsea@txfne.com



GALVESTON COUNTY, TEXAS
COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***20.**

Contract Approval Request Form

To Be Completed by Requesting Department (#1-21)

- 1) **Date of Request:** 11/10/2025
- 2) **Contract Type:** Other
- 3) **Renewal Contract:** No
- 4) **Department Name:** Parks and Cultural Services
- 5) **Department Contact:** Julie Walker
- 6) **Description:** MOU with Lighthouse Christian Ministries for the distribution of food at Bayshore Park for 2026.
- 7) **PEID No:** 719291
- 8) **Req No:**
- 9) **Orgkey:**
- 10) **Object Code:**
- 11) **Vendor:** Lighthouse Christian Ministries
- 12) **Vendor Contract No:** CM25051

Expenditure Budget/Revenue Projections

- 13) **Fund Name:** N/A
- 14) **Fund #:**
- 15) **Current Year Budgeted:**
- 16) **Current Year Projected:**
- 17) **Year 2:**
- 18) **Year 3:**
- 19) **Year 4:**
- 20) **Year 5:**
- 21) **Totals:**

To Be Completed by Purchasing Department

- 22) **Contract Start Date:** 1/13/2026
- 23) **Auto Renewal Contract:** No
- 24) **Bid No:** N/A
- 25) **Contract End Date:** 12/15/2026
- 26) **Contract # Issued by Purchasing Department:** 241676 (SC-0000754)

NOTES: Details same as last year, only dates have changed. No funds given or received. Land use only. JW 11.10.25

Approval History

Seq #	Approver	Action	Action Date
1	Julie Walker	Approve	11/10/25 3:54 pm
2	Melissa Fleming	Approve	11/10/25 4:34 pm
3	Francisco Rodriguez	Approve	11/13/25 9:25 am
4	Diana Hualpa	Approve	11/13/25 9:51 am
5	Sergio Cruz	Approve	11/13/25 11:01 am
6	Veronica Van Horn	Approve	11/13/25 1:47 pm

MEMORANDUM OF UNDERSTANDING BETWEEN
Lighthouse Christian Ministries and
GALVESTON COUNTY/GALVESTON COUNTY DEPARTMENT OF PARKS AND
CULTURAL SERVICES

SUBJECT: License Agreement for Use of Galveston County Parks Department land and facilities more particularly described below (the "LAND/FACILITIES") by Lighthouse Christian Ministries (sometimes referred to herein as "LICENSEE").

1. Purpose: To reduce to writing the agreement between, Lighthouse Christian Ministries and Galveston County/Galveston County Department of Parks and Cultural Services (collectively the "COUNTY") for use of the LAND/FACILITIES for the timeframe of every 2nd Tuesday beginning January 2026 through December 2026.

The parties hereto for the consideration hereinafter mentioned covenant and agree as follows:

2. LAND/FACILITIES means Bayshore Park Pavilion.

3. Revocable License. The COUNTY hereby grants to LICENSEE a revocable license to enter into and upon the LAND/FACILITIES in order to distribute free groceries to the local community.

4. Term. This license shall be for a term beginning January 13th, 2026 and ending December 15th, 2026.

5. Compensation. Because the Intended Use of the LAND/FACILITIES is for distributing free groceries to the local community, which will benefit the public and constitutes a use of County property for public purposes, the COUNTY provides this license to LICENSEE at no cost.

6. Scope and Stipulations of Activities. The licensed use of the LAND/FACILITIES may include the following:

- A. Placing a refrigerated truck on-site.
- B. Distributing free food to the community.
- C. Handing out information brochures.
- D. Being onsite typically between 9am and 3pm, depending on the delivery of the truck from Houston Food Bank.
- E. Pick up and dispose of any trash created while in the location.

The specific activities that will be conducted pursuant to the license granted by this Memorandum of Understanding will be discussed and agreed to between the COUNTY and LICENSEE's Representative during the walkthrough, described in paragraph 7, below. The COUNTY's representative at the walkthrough will be Julie Diaz, Director of the Department of Parks and Cultural Services or her designee. LICENSEE's Representative and the COUNTY agree that the designated representatives who attend the walkthrough described in paragraph 7 have full authority to speak on behalf of and bind LICENSEE and the COUNTY concerning the subject matter of this agreement.

7. Joint Survey and Inspection; Security Plan. Prior to LICENSEE's use of the LAND/FACILITIES under this license, representatives of LICENSEE and the COUNTY will conduct a joint survey and inspection of the premises to observe the general condition of the buildings or facilities and to discuss any required preparations, the scope of activities, likely repairs by LICENSEE, if any, that may be necessary as a result of LICENSEE's use of the LAND/FACILITIES, and LICENSEE's plan to provide security for its operations and to protect the public or other users of COUNTY land and facilities not covered by this license from harm. LICENSEE will prepare a written memorandum to document the scope of the intended activities, repairs that LICENSEE anticipates it will perform at the conclusion of the event, the results of the joint survey and inspection, and LICENSEE's security plan. Should the COUNTY elect not to participate in the inspection LICENSEE will attach the memorandum to this license. Following conclusion of LICENSEE's use of the LAND/FACILITIES, representatives of LICENSEE and the COUNTY will conduct a second inspection to discuss cleanup and repair issues, if any.

8. Liability.

a. LICENSEE Liability to the COUNTY or Third Parties. LICENSEE is responsible to the COUNTY and any third parties for any injury to persons or damage to property proximately caused by the wrongful or negligent acts or omissions of LICENSEE employees or officers acting within the scope of their employment or office. LICENSEE agrees to return the property to the COUNTY in substantially the same condition it was in prior to the training event, unless otherwise agreed upon. LICENSEE reserves the right to make repairs to the property that would return it to the COUNTY in substantially the same condition that existed at the start of the license. The right to make repairs should not be construed as a modification of LICENSEE's rights and obligations under applicable law. The COUNTY or injured third parties may recover losses caused as a result of LICENSEE's activities related to its use of the LAND/FACILITIES that are not repaired or compensated for adequately by LICENSEE using other means. In no case will LICENSEE's liability exceed that allowable under applicable law.

b. COUNTY Liability to LICENSEE. The COUNTY is not liable to LICENSEE for damage or destruction of LICENSEE's property or equipment, or injury or death of LICENSEE's personnel, employees or officers. The COUNTY makes no representation that the LAND/FACILITIES is suitable for LICENSEE's contemplated use. LICENSEE's representatives will inspect and evaluate the suitability and safety of the LAND/FACILITIES for the proposed training. LICENSEE acknowledges that these premises covered by this license may contain hazardous conditions.

9. Contract Damages to Property. The COUNTY agrees to notify LICENSEE of any damage to the LAND/FACILITIES, beyond that discussed by the parties, within ten (10) days of the expiration of the period outlined in paragraph 4, above. Failure to notify LICENSEE within the five (5) days constitutes a waiver of such damage claim. LICENSEE agrees to negotiate a settlement within fifteen (15) days of notification of damage. LICENSEE assures the County that currently appropriated funds are available for such purpose.

10. Facsimile. The parties agree that a facsimile of this license bearing the signatures of the parties' representatives is valid for all purposes.

11. Any notice under the terms of this license shall be in writing signed by a duly authorized representative of the party giving such notice, and if given by LICENSEE shall be addressed to the COUNTY at the following address:

Director, Galveston County Department of Parks and Cultural Services
County Parks Department
4102 Main Street
La Marque, Texas 77568
Email: Julie.Walker@galvestoncountytexas.gov

and if given by the COUNTY shall be addressed to Lighthouse Christian Ministries at the following address:

Title: Executive Director
Name: Tammy Eckart
Organization: Lighthouse Christian Ministries
Address: 800 Grand Ave
Bacliff, TX 77518

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date written below.

GALVESTON COUNTY

LIGHTHOUSE CHARITY MINISTRIES

Mark A. Henry, County Judge
Date: _____

Tammy Eckart
Title/Rank/Service: Executive Director
Date: 11/10/2025

ATTEST:

Dwight Sullivan, County Clerk
Date: _____

Julie Walker, Director
Galveston County Department of Parks
and Cultural Services
Date: 11/10/2025

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date written below.

GALVESTON COUNTY

LIGHTHOUSE CHARITY MINISTRIES

Mark A. Henry, County Judge

Date: _____

Tammy Eckart

Title/Rank/Service: Executive Director

Date: 11/10/2025

ATTEST:

Dwight Sullivan, County Clerk

Date: _____

Julie Walker, Director

Galveston County Department of Parks
and Cultural Services

Date: 11/10/2025

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date written below.

GALVESTON COUNTY

LIGHTHOUSE CHARITY MINISTRIES

Mark A. Henry, County Judge

Date: _____



Tammy Eckart

Title/Rank/Service: Executive Director

Date: 11/10/25

ATTEST:

Dwight Sullivan, County Clerk

Date: _____



Julie Walker, Director

Galveston County Department of Parks
and Cultural Services

Date: 11/10/2025



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
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Galveston, TX 77550
(409) 766-2244

***21.**

Consideration of authorization to close the Bayshore boat ramp located in Bayshore Park in Bacliff for construction November 24, 2025 through March 3, 2026 with signs posted, submitted by Parks and Cultural Services Department.

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/12/25 3:40 pm



GALVESTON COUNTY, TEXAS
COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***22.**

Contract Approval Request Form

To Be Completed by Requesting Department (#1-21)

- 1) **Date of Request:** 11/10/2025
- 2) **Contract Type:** Expense
- 3) **Renewal Contract:** No
- 4) **Department Name:** Facilities
- 5) **Department Contact:** Misty Witmer
- 6) **Description:** Consideration of authorization for the County Judge to sign amendment of contract with Alert Alarms to provide labor & materials to install keypad for monitoring services at Galveston County Clerk Records & Elections Center at 10000 Emmett Lowry Expy. Suite 1152 Texas City TX 77591 submitted by Facilities.
- 7) **PEID No:** 013524
- 8) **Req No:** 1101
- 9) **Orgkey:** 170100
- 10) **Object Code:** Miscellaneous contract services
- 11) **Vendor:** Alert Alarms Burg and Fire Prot. INC.
- 12) **Vendor Contract No:**

Expenditure Budget/Revenue Projections

- 13) **Fund Name:** General
- 14) **Fund #:** 1101
- 15) **Current Year Budgeted:** \$1,350.00
- 16) **Current Year Projected:**
- 17) **Year 2:**
- 18) **Year 3:**
- 19) **Year 4:**
- 20) **Year 5:**
- 21) **Totals:**

To Be Completed by Purchasing Department

- 22) **Contract Start Date:** 9/29/2024
- 23) **Auto Renewal Contract:** No
- 24) **Bid No:** 24-004
- 25) **Contract End Date:** 9/28/2026

26) Contract # Issued by Purchasing Department: CM24233 (220115 - SC0000627)

NOTES: Awarded and executed contract 09/16/2024 - HB1295 on file

Approval History

Seq #	Approver	Action	Action Date
1	Lauren Michaels	Approve	11/3/25 4:43 pm
2	Misty Witmer	Approve	11/3/25 4:50 pm
3	Melissa Fleming	Approve	11/4/25 4:33 pm
4	Francisco Rodriguez	Approve	11/13/25 9:23 am
5	Diana Huallpa	Approve	11/13/25 9:55 am
6	Sergio Cruz	Approve	11/13/25 11:00 am
7	Veronica Van Horn	Approve	11/13/25 1:59 pm

D. LEE KOEHLER

OFFICE: (409) 763-3877
FAX: (409) 763-3299
www.alertalarms.com

2308 BALL
GALVESTON, TEXAS 77550-2209



24 HOUR SERVICE
STATE LICENSE NO. 508

FORM 102

October 16, 2025

Mark Garcia
Galveston County
722 21st Street
Galveston, Texas 77550

PROJECT: Galveston County Clerk Records & Elections Center

FIRE ALARM PANEL TYPE: IFP-100

PROVIDE LABOR AND MATERIALS TO INSTALL:

- (1) SLEFIREMAX – Napco “Starlink” fire communicator
- (1) SLE-FMBB – back box wire management enclosure

SCOPE OF WORK:

- Install the above hardware
- Connect network wire to Starlink radio
- Program Starlink radio
- Test signals to central station

NOTE:

- Galveston County IT to provide network cable to fire panel location

MONITORING:

24-hour monitoring of all fire alarms signals transmitted over the cellular network to our central station in Galveston.

PURCHASE PRICE OF EQUIPMENT: \$350.00

LABOR: \$100.00

TOTAL INSTALLATION: \$450.00

MONTHLY FIRE ALARM MONITORING CHARGE: \$75.00

ALL PRICES ARE BEFORE SALES TAX, IF APPLICABLE

ACCEPTED BY _____

TITLE _____

DATE _____



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***23.**

Contract Approval Request Form

To Be Completed by Requesting Department (#1-21)

- 1) **Date of Request:** 9/29/2025
- 2) **Contract Type:** Expense
- 3) **Renewal Contract:** No
- 4) **Department Name:** Facilities
- 5) **Department Contact:** Misty Witmer
- 6) **Description:** Consideration of approval of Architectural Services for Mid County Annex Renovations of Tax Office and Sheriff's Office with Joiner Architects, Inc. submitted by Facilities
- 7) **PEID No:** N/A
- 8) **Req No:** N/A
- 9) **Orgkey:** 3100
- 10) **Object Code:** Building Improvements
- 11) **Vendor:** Joiner Architects Inc.
- 12) **Vendor Contract No:**

Expenditure Budget/Revenue Projections

- 13) **Fund Name:** Capital
- 14) **Fund #:** 3100
- 15) **Current Year Budgeted:** \$117,000.00
- 16) **Current Year Projected:** \$117,000.00
- 17) **Year 2:**
- 18) **Year 3:**
- 19) **Year 4:**
- 20) **Year 5:**
- 21) **Totals:**

To Be Completed by Purchasing Department

- 22) **Contract Start Date:** 10/13/2025
- 23) **Auto Renewal Contract:** Choose an item.
- 24) **Bid No:** B231028
- 25) **Contract End Date:** 3/30/2026
- 26) **Contract # Issued by Purchasing Department:** 237569

NOTES: B231028 - Architectural/Construction Program Management awarded to Joiner Architects -CC - Item 77 (9/18/23 MF) - HB1295 to be requested
BAT-0000292

Approval History

Seq #	Approver	Action	Action Date
1	Lauren Michaels	Approve	9/29/25 10:55 am
2	Misty Witmer	Approve	9/29/25 11:03 am
3	Melissa Fleming	Approve	9/30/25 12:41 pm
4	Veronica Van Horn	Approve	11/13/25 9:19 am
5	Diana Huallpa	Approve	11/13/25 9:54 am
6	Sergio Cruz	Approve	11/13/25 10:57 am
7	Veronica Van Horn	Approve	11/13/25 3:07 pm

State of Texas

§

§

County of Galveston

§

AGREEMENT FOR ARCHITECTURAL SERVICES

PARTIES

This Agreement for Architecting Services (the “Agreement”) is made and entered into by and between the County of Galveston, a political subdivision of the State of Texas, acting by and through its Galveston County Commissioners Court (the “County”), and **Joiner Architects, Inc.** (the “Architect”), each of whom is a Party hereto and who are collectively referred to herein as the Parties.

RECITALS

The County conducted a Request for Qualifications, Number **RFQ# 25-051**, entitled “Architectural Services” (the “RFQ”), to procure architectural services for ***Mid-County Annex Renovations*** within the County (the “Project”), which is further described herein, and for which such services are within the scope of the practice of architectural work.

Joiner Architects, Inc., timely submitted a statement of qualifications in the RFQ, is a licensed architect in the State of Texas, and wishes to perform said services.

Now Therefore, for and in consideration of the covenants and agreements contained herein, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

CONTRACTUAL UNDERTAKINGS

SECTION I RETENTION OF ARCHITECT

The County, by and through this Agreement, retains the Architect to perform professional architectural services in connection with the Project, and the Architect, by and through this Agreement, agrees to perform said professional architectural services in connection with the Project.

SECTION II CHARACTER AND EXTENT OF SERVICES

The Architect shall render professional services necessary for the development of the Project, limited to the following and performed in accordance with existing local, State, and Federal regulations, as set out in the Scope of Services attached hereto as Exhibit “A”.

The Scope of Services and Response attached hereto as Exhibit “A” is also made a part of this Agreement for all purposes.

The character and extent of services outlined above shall be considered complete upon approval by County, acting by and through its County Project Manager, Acen Thomas, of the various drawings, data and tasks outlined in Exhibit "A".

All Services provided by Architect shall be of good quality and shall be performed in a professional manner. The standard of care for all professional Architecting and related Services performed or furnished by Architect and the Response under this Agreement will be the care and skill ordinarily used by other competent Architects practicing under the same or similar circumstances and professional license. Architect will re-perform any Services not meeting this standard without additional compensation. Architect will perform its services as expeditiously as is prudent considering the ordinary professional skill and care of a competent Architect.

Additional services that may be required after approval of these documents by the County, after the date of execution of this Agreement, shall not be considered as covered by the initial price and scope of this agreement. If the foregoing occurs or for any other required changes in scope, County and Architect will attempt to negotiate a change order first on a flat fee basis. If a flat fee cannot be negotiated due to the nature of the work involved, work may be performed on a time and materials basis according to the schedule in Exhibit A, subject to the maximum amount payable in Section V. County may, but is not required, to negotiate with Architect for a change in the maximum amount payable to accommodate changes in the work.

SECTION III PERIOD OF SERVICES

This Agreement shall be effective upon execution by the County and by the Architect, with the date of the Party signing last in time and shall remain in force until satisfactory completion of all services described herein or termination under the provisions hereinafter provided in section VIII.

After execution of the Agreement, Architect shall submit a Project Time Schedule to the Project Manager, which shall be diligently followed during the performance of services. It is understood by the County that the Architect will make every effort to expedite completion of the Project.

SECTION IV COORDINATION WITH THE COUNTY

The Architect agrees to perform the services diligently after authorization to proceed. The Architect agrees to perform all other services diligently and within the agreed-upon schedule.

The Architect shall hold periodic conferences with the Project Manager to the end that the Project, as perfected, shall have full benefit of the County's experience and knowledge of existing needs and facilities and be consistent with the County's current policies and construction standards. To implement this coordination, the Project Manager shall make available to the Architect for use in the Project all existing plans, maps, field notes, statistics, computations, and other data in its possession relative to the Project. Architect shall submit a monthly progress report of project status to the Project Manager, and the Project Manager is the County's designated point of contact for this Agreement.

SECTION V THE ARCHITECTS'S COMPENSATION

As set forth in Exhibit "A" attached hereto, the County shall compensate the Architect for services performed under this Agreement per the compensation amounts shown in Exhibit "A" for design and construction phase services.

Notwithstanding the foregoing, the maximum amount payable under this Contract is **\$117,000.00**, including expenses, which the Architect exceeds at its own risk. The maximum amount payable may be revised in the event of changes in extent, complexity, or character of work requiring such revisions upon the prior mutual, written agreement by the County and the Architect. No revisions in the maximum amount payable will be permitted unless previously authorized in writing by the County.

Payments to the Architect for authorized services will be made by the County within 45 calendar days upon presentation of monthly statements by the Architect to the County reflecting Architect's performance of such services, unless disputed by the County. Additionally, the County agrees that it shall review the monthly statements and, if disputing, shall notify the Architect of the County's dispute no later than thirty (30) days after the County's receipt of the monthly statement. All remittances shall be mailed or delivered to Architect's office. Architect further agrees that all monthly statements shall detail its services under this Agreement and, if this Agreement is funded through Federal dollars, comply with applicable Federal requirements associated with costs.

SECTION VI OWNERSHIP OF DOCUMENTS

Original documents, plans, designs, and survey notes ("Documents") belong to and remain the property of the County, in consideration of which it is mutually agreed that the County will use them solely in connection with the Project or as required by law, save with the express consent of the Architect. The Architect may retain copies of such Documents.

County contracts are subject to all legal requirements provided by county, state, or federal statutes, rules, and regulations.

Architect acknowledges that Galveston County is a governmental entity that conducts its meetings in accordance with the Texas Open Meetings Act and whose certain records are available to the public under the Texas Public Information Act. In accordance with Title 5, Chapters 551 and 552 of the Texas Government Code, this Agreement is an open record under the Public Information Act and, as such, will be discussed and voted upon in a public meeting. Any request made to either inspect or acquire a copy of this Agreement or the Documents produced as a result of this Agreement will not violate the terms of this Agreement.

SECTION VII DISPUTE RESOLUTION

If a dispute arises out of or relates to a breach of this Agreement, and if the dispute cannot be settled

through negotiation, then the Architect and the County agree to submit the dispute to mediation. In the event the Architect or the County desires to mediate any dispute, it shall notify the other Party in writing of the dispute desired to be mediated. If the Parties are unable to resolve their differences within ten days of the receipt of such notice, such dispute shall be submitted for mediation in accordance with the procedures and rules of the American Arbitration Association (or any successor organization) then in effect. The deadline for submitting the dispute to mediation can be changed if the Parties mutually agree in writing to extend the time between receipt of notice and submission of mediation. The expenses of the mediator shall be shared 50 percent by the Architect and 50 percent by the County. This requirement to seek mediation shall be a condition required before filing an action at law or in equity.

SECTION VIII TERMINATION

The County may terminate the Agreement with or without cause, or for convenience, by giving to the Architect at least thirty (30) calendar days' advance notice in writing. Upon receipt or delivery of such notice, the Architect shall discontinue all services in connection with the performance of this Agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement. As soon as practicable after receipt of notice of termination, the Architect shall submit a statement showing in detail the services performed under this Agreement to the date of termination.

The County shall then pay the Architect promptly for that portion of the prescribed charges which the services actually performed under this Agreement bear to the total services called for under the Agreement, less such payments on account of the charges as have been previously made. Copies of all completed or partially completed surveys, reports, designs, plans, specifications, and all other documents prepared under this Agreement shall be delivered to the Project Manager when and if this agreement is terminated, but subject to the restrictions as to their use, as set forth in Section VI.

SECTION IX INSURANCE

The Architect shall obtain and maintain, throughout the term of the Agreement, insurance of the types and in the minimum amounts set forth below.

The Architect shall, upon request by the County, furnish certificates of insurance to the County evidencing compliance with the insurance requirements herein. Certificates shall indicate name of the Architect, name of insurance company, policy number, and terms and limits of coverage. The Architect shall cause its insurance companies to provide the County with at least thirty (30) days' prior written notice of any reduction in the limit of liability by endorsement of the policy, cancellation or non-renewal of the insurance coverage required under this Agreement. The Architect shall obtain such insurance from such companies having a Best's rating of B+/VII or better, licensed or approved to transact business in the state in which the Services shall be performed, Texas, and shall obtain such insurance of the following types and minimum limits.

a. Workers' Compensation insurance in accordance with the Laws of the State of Texas, or state of hire/location of Services, and Employer's Liability coverage with a limit of not

less than \$500,000.00 each employee for Occupational Disease; \$500,000.00 policy limit for Occupational Disease; and Employer's Liability of \$500,000 each accident.

b. Commercial General Liability insurance including coverage for Products/Completed Operations, Blanket Contractual, Contractors' Protective Liability, Broad Form Property Damage, Personal Injury/Advertising Liability, and Bodily Injury and Property Damage with limits of not less than:

\$2,000,000 general aggregate limit
1,000,000 each occurrence, combined single limit
1,000,000 aggregate Products, combined single limit
1,000,000 aggregate Personal Injury/Advertising Liability
50,000 Fire Legal Liability
5,000 Premises Medical

c. Business Automobile Liability coverage applies to owned, non-owned and hired automobiles with limits not less than \$1,000,000.00 each occurrence combined single limit for Bodily Injury and Property Damage combined.

d. Umbrella Excess Liability insurance written as excess of Employer's Liability, with limits not less than \$1,000,000.00 each occurrence combined with a single limit.

e. Professional Liability insurance with limits not less than \$1,000,000.00 each claim/annual aggregate.

The County and the County's agents and employees shall be added as additional insureds to all coverages required above, except for those requirements in paragraphs "a" and "e". All policies written on behalf of the Architect shall contain a waiver of subrogation in favor of the County and the County's agents and employees, with the exception of insurance required under paragraph "e". Additionally, the Contractor's commercial general liability insurance must provide any defense provided by the policy to Galveston County, its officials, employees, and agents.

SECTION X VENUE AND CHOICE OF LAW

This Agreement shall be construed and enforced for all purposes pursuant to the laws of the State of Texas. Venue shall lie exclusively in a court of competent jurisdiction in Galveston County, Texas.

SECTION XI ADDRESS OF NOTICES AND COMMUNICATIONS

All notices and communications under this Agreement to be mailed or delivered to Architect shall be to the following address or email:

Joby Copley
Joiner Architects, Inc.

email: jobyc@joinerarchitects.com

700 Rockmead Drive, Suite 265
Kingwood, Texas 77339

All notices and communications under this Agreement to be mailed or delivered to the County shall be to the following address:

Mark Henry, Galveston County Judge email: mark.henry@co.galveston.tx.us
Galveston County Courthouse
722 Moody, 2nd Floor
Galveston, Texas 77550

With a copy to:

Misty Witmer email: misty.witmer@galvestoncountytexas.gov
Galveston County
722 Moody, 6th Floor
Galveston, Texas 77550

SECTION XII SECTION CAPTIONS

Each section under the contractual undertakings has been supplied with a caption to serve only as a guide to the contents. The caption does not control the meaning of any section or in any way determines its interpretation or application.

SECTION XIII SUCCESSORS AND ASSIGNS

The County and the Architect each binds itself and its successors and assigns to the other Party of this Agreement and to the successors and assigns of such other Party in respect to all provisions of this Agreement. Except as above, neither the County nor the Architect shall assign, subcontract, or otherwise transfer their interest in this Agreement without the prior written consent of the other Party. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party thereto.

SECTION XIV ADDITIONAL TERMS

14.1 PROCUREMENT REQUIREMENTS

Architect shall comply with all applicable local, State, and Federal laws, rules, regulations, orders, and ordinances. This includes, but is not limited to, that Architect shall comply with the Galveston County Purchasing Policies & Procedures Manual approved by Order of the Commissioners Court on March 7, 2018, including, without limitation, applicable provisions within Chapter Nine of said Manual, as this contract is made pursuant to a federal award.

14.2 CONFLICT OF INTEREST

a. No member of the County's governing body, and no employee, officer, or agent of the County shall participate in the selection or in the award of administration of a subcontract supported by grant funds if a conflict of interest, real or apparent, would be involved. Such a conflict of interest would arise when: 1.) the employee, officer, or agent, 2.) any member of his or her immediate family, 3.) his or her partner, or 4.) any organization which employs, or is about to employ any of the above; has a financial or other interest in the firm or person selected to perform the subcontract.

b. In all cases not governed by Subsection (a) of this Section, no person specified in subsection (c) of this Section, who exercises any functions or responsibilities in connection with the planning and carrying out of the project, or who are in a position to participate in decision making process or gain inside information with regard to activities under this Agreement as Amended, may obtain a financial interest or benefit from the activity, or have an interest or benefit from the activity, or have any interest in any contract, subcontract, or agreement with respect thereto, or the proceeds thereunder, either for themselves or those with whom they have family or business ties during their tenure or for (1) year thereafter.

c. The conflict of interest provisions of Subsection (b) apply to any person who is an employee, agent, consultant, officer, elected official, or appointed official of the County or of the Contractor.

14.3 AUTHORITY TO BIND

Each Party represents and warrants for itself that the individual executing this Agreement on its behalf has the full power and authority to do so and to legally bind the Party to all the terms and provisions of this Agreement and that this Agreement constitutes the legal, valid, and binding agreement of each Party hereto.

14.4 IMMUNITY RETAINED

The County does not waive or relinquish any immunity or defense on behalf of itself, its trustees, officers, employees, and agents as a result of its execution of this Agreement and performance of the covenants contained herein. The County specifically reserves any claim it may have to sovereign, qualified, or official immunity as a defense to any action arising in conjunction with this Agreement.

14.5 NO THIRD-PARTY BENEFICIARY

This Agreement inures only to the benefit of Galveston County and Architect. This Agreement does not create, is not intended to create, and shall not be deemed or construed to create any rights or benefits in third parties.

14.6 SEVERABILITY

If a provision contained in this Agreement is held invalid for any reason by a court of competent

jurisdiction, the invalidity shall not affect other provisions of the Agreement that may be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.

14.7 VALIDITY/ENFORCABILITY

If any current or future legal limitations affect the validity or enforceability of a provision of this Agreement, then the legal limitations are made a part of this Agreement and shall operate to amend this Agreement to the minimum extent necessary to bring this Agreement into conformity with the requirements of the limitation, and as so modified, this Agreement shall continue in full force and effect.

This Agreement is hereby EXECUTED by the Parties to be effective upon full execution with the date of the Party signing last in time.

Galveston County

Joiner Architects, Inc.

Mark Henry, County Judge

Joby Copley

Attest:

Dwight D. Sullivan, County Clerk

EXHIBIT A
Scope of Work

Interior renovation of the existing 2,757 SF mega tax office suite and 2,190 SF sheriffs' suite within the Galveston Mid-County Annex, 9850 Emmett F. Lowry Expy., Texas City, TX 77591.

Estimated construction Budget \$742,000.00.

For the Architect's Basic Services compensation: \$117,000.00

Services

Programming Architect – Basic Services

Multiple Preliminary designs Architect – Basic Services

Architectural interior design Architect – Basic Services

As-constructed record drawings – Contractor

Architect's coordination of the Owner's consultants, Architect – Basic Services

Telecommunications/data design Architect – Basic Services

Commissioning – Owner

Mechanical/Electrical/Plumbing System Commissioning as required

For Hourly Compensation for Basic Services, compensation shall be as follows:

Principals \$350.00/hr.

Management \$300.00/hr.

Project Architects/Designers \$250.00/hr.

Technical Personnel \$150.00/hr.

When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Programming	5%
Schematic Design Phase	10%
Design Development Phase	15%
Construction Documents	40%
Phase	
Procurement Phase	5%
Construction Phase	25%
Total Basic Compensation	100%

Consultants retained under Basic Services:

Mechanical Engineer, Electrical Engineer, Plumbing Engineer, Technology Engineer:

DBR Inc,

9990 Richmond Ave, Suite 300

Houston, TX 77042

County Representative: Acen Thomas, Project Manager

Joiner Representative: Joby Copley



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***24.**

Consideration for authorization to dispose of salvage or surplus property submitted by the
Purchasing Agent

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 9:45 am



THE COUNTY OF GALVESTON

**FRANK RODRIGUEZ
PURCHASING AGENT**

COUNTY COURTHOUSE

722 Moody (21st Street)
Fifth (5th) Floor
Galveston, Texas 77550
(409) 770-5371

November 24, 2025

Honorable County Judge
And Commissioners' Court
County Courthouse
Galveston, Texas

Re: Disposal of Salvage or Surplus Property

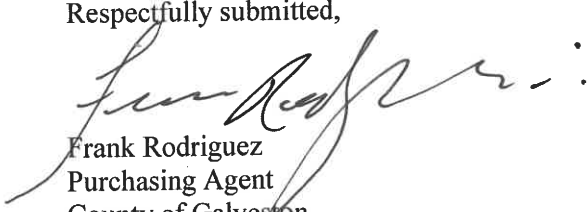
Gentlemen,

It is requested that authorization be granted to dispose of the salvage and/or surplus property items represented on the attached awaiting disposal (AD) list. This request is per the instructions outlined in the Texas Local Government Code, section 263.152, Disposition.

These items will be placed on the GovDeals website or other authorized means of disposal within 30 days after authorization is granted and efforts to transfer them to other departments have been exhausted.

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,


Frank Rodriguez
Purchasing Agent
County of Galveston

Nolan, Edward

From: Nolan, Edward
Sent: Tuesday, November 4, 2025 5:14 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 11/04/2025: ((9) vehicles Fleet Surplus 20251104
Attachments: (9) vehicles Fleet Surplus 20251104.pdf

Good afternoon,

Could we please place the following asset on the next available commissioners court appropriate removal as surplus: **((9) vehicles Fleet Surplus 20251104.pdf)**:

#	FAID	Unit	VIN	Desc	Notes
1	30419	C7901	1FBSS31L79DA80081	2009 FORD VAN	AGE / MILEAGE / 71919 ODO / SIDE SCRAPE ON BOO PEELING CLEARCOAT
2	30462	C3001	1FTSW2BY4AEA59904	2010 FORD F250	AGE / MILEAGE / 121909 ODO / TAILGATE TRIM MIS
3	30488	C5028	1FTFW1CV4AFB13504	2010 FORD F150	AGE / MILEAGE / 173000 ODO / POOR TIRES; CRACK WINDSHIELD; WOULD NOT START 9/10/2025 / TRAN SLIPS
4	31601	C0211	1FTFW1CF5CFB26936	2012 FORD F150	AGE / MILEAGE / 172437 ODO / LOW TIRE PRESSURE BENT TAILGATE
5	31721	C6310	1FTMF1CM2DKE41014	2013 FORD F150	AGE / MILEAGE / 89889 ODO / MISSING TRIM; CHEM SMELL
6	32373	C3805	1GNLCDECXJR329467	2018 CHEVROLET TAHOE	AGE / MILEAGE / 97930 ODO / NO CENTER CONSOLI TIRES / SERVICE TIRE MONITOR SYSTEM LIGHT ON
7	32507	C3819	1C4BJWDG5JL908606	2018 JEEP WRANGLER	AGE / MILEAGE / 81523 ODO
8	32768	C3006	1GNLCDEC6LR245696	2020 CHEVROLET TAHOE	AGE / MILEAGE / 106808 ODO
9	32771	C3004	1GNLCDEC6LR245701	2020 CHEVROLET TAHOE	AGE / MILEAGE / 80631 ODO / NO CENTER CONSOLI

Thanks!

Edward Nolan
Purchasing Asset Coordinator
Galveston County Purchasing Department
(409) 770-5417
(409) 621-7991 Fax
Edward.Nolan@co.galveston.tx.us

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#	FAID	Unit	VIN	Desc	Notes
1	30419	C7901	1FBSS31L79DA80081	2009 FORD VAN	AGE / MILEAGE / 71919 ODO / SIDE SCRAPE ON BODY / PEELING CLEARCOAT
2	30462	C3001	1FTSW2BY4AEA59904	2010 FORD F250	AGE / MILEAGE / 121909 ODO / TAILGATE TRIM MISSING
3	30488	C5028	1FTFW1CV4AFB13504	2010 FORD F150	AGE / MILEAGE / 173000 ODO / POOR TIRES; CRACKED WINDSHIELD; WOULD NOT START 9/10/2025 / TRANSMISSION SLIPS
4	31601	C0211	1FTFW1CF5CFB26936	2012 FORD F150	AGE / MILEAGE / 172437 ODO / LOW TIRE PRESSURE LIGHT / BENT TAILGATE
5	31721	C6310	1FTMF1CM2DKE41014	2013 FORD F150	AGE / MILEAGE / 89889 ODO / MISSING TRIM; CHEMICAL SMELL
6	32373	C3805	1GNLCDECXJR329467	2018 CHEVROLET TAHOE	AGE / MILEAGE / 97930 ODO / NO CENTER CONSOLE / POOR TIRES / SERVICE TIRE MONITOR SYSTEM LIGHT ON
7	32507	C3819	1C4BJWDG5JL908606	2018 JEEP WRANGLER	AGE / MILEAGE / 81523 ODO
8	32768	C3006	1GNLCDEC6LR245696	2020 CHEVROLET TAHOE	AGE / MILEAGE / 106808 ODO
9	32771	C3004	1GNLCDEC6LR245701	2020 CHEVROLET TAHOE	AGE / MILEAGE / 80631 ODO / NO CENTER CONSOLE



ASSET TRANSFER REQUEST

Date: 10/09/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor: [Signature] Chris Hare Department / Division: SHERIFF
(Authorized Asset Custodian Signature) (Print Name)

Receiver: [Signature] ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32507 Unit # C3819 Description 2018 JEEP WRANGLER SerialVIN 08606
(FAID#, last 5 digits) (last 5 digits)
From SHERIFF Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)
To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer AGE / MILAGE OF ASSET

Transfer 32364 Unit # C3818 Description 2018 JEEP WRANGLER SerialVIN 99288
(FAID#, last 5 digits) (last 5 digits)
From SHERIFF Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)
To 172111/FLEET MGMT Location 2875 NICHOLAS AVE. DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager

w:/Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32507 2018 JEEP WRANGLER
FAID No.

Reason for disposal: AGE/MILAGE OF ASSET

Serial No./VIN #: 1C4BJWDG5JL908606

From: 172111 FLEET MGMT

Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON

Building, Floor, Suite, or Room No.

Comments: C3819

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Edward A. [Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: *Elizabeth Bryant* ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 32507 Description: 2018 JEEP WRANGLER

Unit # C3819 Serial/VIN: 1C4BJWDG5JL908606 Mileage: 81340

Reason for Disposal: AGE / MILEAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year.

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

Form No. FA-06

Vehicle Inspection Form

Inventory ID: C3819	Asset Number: 32507	Fair Market Value:																
Short Description: Year <u>2018</u> Make <u>JEEP</u> Model <u>WRANGLER SUV</u>																		
VIN: <table border="1" style="display: inline-table; text-align: center; width: 150px;"> <tr><td>1</td><td>4</td><td>B</td><td>J</td><td>W</td><td>D</td><td>G</td><td>5</td><td>J</td><td>L</td><td>9</td><td>0</td><td>8</td><td>6</td><td>0</td><td>6</td></tr> </table> Title Restriction: ☐ Y ☐ N			1	4	B	J	W	D	G	5	J	L	9	0	8	6	0	6
1	4	B	J	W	D	G	5	J	L	9	0	8	6	0	6			
Odometer: <table border="1" style="display: inline-table; text-align: center; width: 100px;"> <tr><td>8</td><td>1</td><td>5</td><td>2</td><td>3</td></tr> </table> ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N: _____			8	1	5	2	3											
8	1	5	2	3														
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>3.6L, v6</u> ☐ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: <u>ABS LIGHT ON; BRAKE LIGHT ON; CHARGING SYSTEM LIGHT ON; WARNING LIGHTS FLICKERING</u> This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☐ 2 Wheel Drive ☒ 4 Wheel Drive Condition: _____																		
Exterior: Color: <u>WHITE</u> Windows: ☒ No Cracked Glass ☐ Cracked Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>GOOD</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☒ There are no holes																		
Interior: Color: <u>BLACK</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>WORN & STAINED</u> Damage to Dash/Floor: <u>WORN & STAINED</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats																		
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																		
Location of Asset: _____ DSY 10/30/2025 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																		



ASSET TRANSFER REQUEST

Date: 11/5/2024

To: Purchasing Department, Fixed Asset Property Manager

Transferor: Henry Trachesset Henry Trachesset Department / Division: Sheriff
(Authorized Asset Custodian Signature) (Print Name)

Receiver: Elizabeth Bryant Department / Division: 1101 172111
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32768 Unit # 3006 Description 2020 TAHOE Serial/VIN 45696
(FAID#, last 5 digits) (last 5 digits)

From SHRIFF PATROL Location 601 54TH ST.
(Department/Division Name) (Building, Floor, Suite or Room No)

To FLEET MANAGEMENT Location 5115 HWY 3
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer SURPLUS, REPLACED WITH C3338

Transfer 32767 Unit # 3009 Description 2020 TAHOE Serial/VIN 44961
(FAID#, last 5 digits) (last 5 digits)

From SHERIFF PATROL Location 601 54TH ST.
(Department/Division Name) (Building, Floor, Suite or Room No)

To FLEET MANAGEMENT Location 5115 HWY 3
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer SURPLUS, REPLACED WITH C3337

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/14/2024
Date Form Processed

Edward J. Albright
Fixed Asset Property Manager

offered Asset Tag Form #2
revised 10/06/2020



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32768 2020 CHEVROLET TAHOE
FAID No.

Reason for disposal: AGE/MILAGE OF ASSET

Serial No./VIN #: 1GNLCDEC6LR245696

From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: C3992

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

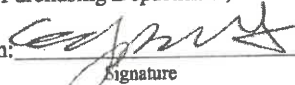
[Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From:  ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 32768 Description: 2020 CHEVROLET TAHOE

Unit # C3992 Serial/VIN: 1GNLCDEC6LR245696 Mileage: 106808

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year.

What type of damaged resulted from wreck?

List any engine issues:

List any transmission issues:

List any fluid leaks (oil, fuel, radiator, transmission, etc.)

Are all tires road-worthy? ☒ Yes No If No, please explain:

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other:

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed


Fixed Asset Property Manager

Form No. FA-06

Vehicle Inspection Form

Inventory ID: C3992	Asset Number: 32768	Fair Market Value:																	
Short Description: Year <u>2020</u> Make <u>CHEVROLET</u> Model <u>TAHOE MPV</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr> <td>1</td><td>G</td><td>N</td><td>L</td><td>C</td><td>D</td><td>E</td><td>C</td><td>6</td><td>L</td><td>R</td><td>2</td><td>4</td><td>5</td><td>6</td><td>9</td><td>6</td> </tr> </table> Title Restriction: ☐ Y ☐ N			1	G	N	L	C	D	E	C	6	L	R	2	4	5	6	9	6
1	G	N	L	C	D	E	C	6	L	R	2	4	5	6	9	6			
Odometer: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr> <td>1</td><td>0</td><td>6</td><td>8</td><td>0</td><td>8</td> </tr> </table> ☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☒ N: <u>LAST TIME FUELED</u>			1	0	6	8	0	8											
1	0	6	8	0	8														
Long Description: This Vehicle: ☐ Starts ☐ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>5.3L, V8</u> ☐ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☐ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: <u>MISSING BATTERY</u> This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual _____ Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>WHITE</u> Windows: ☒ No Cracked Glass ☐ Cracked _____ Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>GOOD</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: <u>LEFT FRONT FENDER DENT; LEFT REAR QUARTER PANEL PEELING PAINT</u> Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes																			
Interior: Color <u>BLACK</u> ☒ Cloth ☒ Vinyl ☐ Leather Damage to Seats: <u>WORN & STAINED</u> Damage to Dash/Floor: <u>WORN & STAINED</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☐ Cold ☒ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats																			
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: _____ DSY 10/30/2025 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			



The County of Galveston
Jeff's Auction Checklist

	REMARKS	DATE
UNIT#	3992	10/27/25
LICENSE PLATE NUMBER	142-2288	
DESTROYED LICENSE PLATE AND REGISTRATION STICKER	YES	
TELEMATICS REMOVAL	YES	
TELEMATICS SERIAL NUMBER	G29U-NXG-HJC	
DECALS REMOVED	YES	
RADIO REMOVED	YES	
RADIO SERIAL NUMBER	N/A	
LIGHTS (POLICE) REMOVED	YES	
FIRE EXTINGUISHER REMOVED	YES	
TOOL BOX REMOVED	YES N/A	
FUEL CELL REMOVED	N/A	
MECHANIC PRINT NAME AND SIGNATURE AND DATE	Chelsea Crain	10/27/25
MANAGER SIGNATURE AND DATE		



ASSET TRANSFER REQUEST

Date: 10/31/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor: *Ashley Wilson* Ashley Wilson Department / Division: MOSQUITO
(Authorized Asset Custodian Signature) (Print Name)

Receiver: *Elizabeth Bryant* ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 31721 Unit # C6310 Description 2013 FORD F150 SerialVIN 41014
(FAID#, last 5 digits) (last 5 digits)

From MOSQUITO CONTROL Location 5115 HWY 3, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

Transfer _____ Unit # _____ Description _____ SerialVIN _____
(FAID#, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

11/4/2025
Date Form Processed

PURCHASING DEPARTMENT USE ONLY

Edward J. - [Signature]
Fixed Asset Property Manager

w/ Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 31721 2013 FORD F150
FAID No.

Reason for disposal: AGE/MILAGE OF ASSET

Serial No./VIN #: 1FTMF1CM2DKE41014

From: 172111 FLEET MGMT
Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON
Building, Floor, Suite, or Room No.

Comments: C6310

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From:  ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid: _____

Disposal of FAID No: 31721 Description: 2013 FORD F150

Unit # C6310 Serial/VIN: 1FTMF1CM2DKE41014 Mileage: 89889

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? ☐ Yes ☒ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes ☐ No If No, please explain: _____

Is there a spare tire? ☐ Yes ☒ No Is the full jack present? ☐ Yes ☒ No

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

11/4/2025
Date Form Processed

PURCHASING DEPARTMENT USE ONLY


Fixed Asset Property Manager

Form No. FA-06

Vehicle Inspection Form

Inventory ID: C6310	Asset Number: 31721	Fair Market Value:																	
Short Description: Year <u>2013</u> Make <u>FORD</u> Model <u>F150 PICKUP TRUCK</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>F</td><td>T</td><td>M</td><td>F</td><td>1</td><td>C</td><td>M</td><td>2</td><td>D</td><td>K</td><td>E</td><td>4</td><td>1</td><td>0</td><td>1</td><td>4</td></tr> </table> Title Restriction: ☐ Y ☐ N			1	F	T	M	F	1	C	M	2	D	K	E	4	1	0	1	4
1	F	T	M	F	1	C	M	2	D	K	E	4	1	0	1	4			
Odometer: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>8</td><td>9</td><td>8</td><td>9</td><td>2</td><td></td></tr> </table> ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N:			8	9	8	9	2												
8	9	8	9	2															
Long Description: This Vehicle: ☒ Starts ☐ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>3.7 L, V6</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual _____ Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____ Exterior: Color: <u>WHITE</u> Windows: ☐ No Cracked Glass ☒ Cracked <u>WINDSHIELD</u> Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>FAIR</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☒ There are no holes Interior: Color: <u>GRAY</u> ☐ Cloth ☒ Vinyl ☐ Leather Damage to Seats: <u>MISSING TRIM; WORN & STAINED; CHEMICAL SMELL PRESENT</u> Damage to Dash/Floor: <u>MISSING TRIM; WORN & STAINED</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☐ Cruise Control ☒ Tilt Steering ☐ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☐ Windows ☐ Door Locks ☐ Seats Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: _____ DSY 10/9/2025 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			



ASSET TRANSFER REQUEST

Date: 9/12/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor: [Signature] Chris Ham Department / Division: SHERIFF
(Authorized Asset Custodian Signature) (Print Name)

Receiver: [Signature] ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32373 Unit # C3805 Description 2018 CHEVY TAHOE Serial/VIN 29467
(FAID#, last 5 digits) (last 5 digits)

From SHERIFF Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

Transfer _____ Unit # _____ Description _____ Serial/VIN _____
(FAID#, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

11/4/2025
Date Form Processed

PURCHASING DEPARTMENT USE ONLY

[Signature]
Fixed Asset Property Manager

W:/Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction _____
Date

☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date

☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date

☐ Trade-In _____
Date

☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32373 2009 FORD VAN
FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1GNLCDECXJR329467

From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: C3805

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2023
Date Form Processed

[Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: [Signature] ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid: _____

Disposal of FAID No: 32373 Description: 2018 CHEVROLET TAHOE

Unit # C3805 Serial/VIN: 1GNLCDECXJR329467 Mileage: 97930

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? ____ Yes ☒ No ____ If Yes, what year. ____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes ____ No ____ If No, please explain: _____

Is there a spare tire? ____ Yes ☒ No ____ Is the full jack present? ____ Yes ☒ No ____

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager

Form No. FA-06

9/25/'25 7:05 AM

Vehicle Inspection Form

Inventory ID: C3805	Asset Number: 32373	Fair Market Value:
Short Description: Year 2018 Make CHEVROLET Model TAHOE MPV		
VIN: 1 G N L C D E C X J R 3 2 9 4 6 7 Title Restriction: ☐ Y ☐ N		
Odometer: 9 7 9 5 5 ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N:		
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: 5.3 L, V8 ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: SERVICE TIRE MONITOR SYSTEM LIGHT ON This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____		
Exterior: Color: WHITE Windows: ☐ No Cracked Glass ☒ Cracked BULLSEYE ON WINDSHIELD Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: POOR Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: PUSH BAR BRACKETS STILL ON VEHICLE Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes		
Interior: Color BLACK ☒ Cloth ☒ Vinyl ☐ Leather Damage to Seats: WORN & STAINED, NO CENTER CONSOLE, EXPOSED WIRING Damage to Dash/Floor: EXPOSED SCREWS FROM CAGE REMOVAL Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☐ Cold ☒ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats		
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: _____ DSY 9/18/2025		
For more information contact: _____		
Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		



ASSET TRANSFER REQUEST

Date: 9/12/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor: Martha Lee Martha Lee Department / Division: PARKS
(Authorized Asset Custodian Signature) (Print Name)

Receiver: [Signature] ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 30419 Unit # C7901 Description 2009 FORD VAN SerialVIN 80081
(FAID#, last 5 digits) (last 5 digits)

From PARKS Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

Transfer _____ Unit # _____ Description _____ SerialVIN _____
(FAID#, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager

w:/Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT 
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date _____
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date _____
- ☐ Destroyed by
☐ Natural Disaster _____
Date _____
☐ Traffic Accident _____
Date _____
- ☐ Trade-In _____
Date _____
- ☐ Donated _____ Agency receiving donation: _____
Date _____

Disposal of: 30419 2009 FORD VAN
FAID No. _____

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1FBSS31L79DA80081

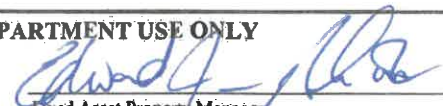
From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: C7901

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed


Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: *Elizabeth Bryant* ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid: _____

Disposal of FAID No: 30419 Description: 2009 FORD VAN

Unit # C7901 Serial/VIN: 1FBSS31L79DA80081 Mileage: 71919

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year: _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Elizabeth Bryant
Fixed Asset Property Manager

Form No. FA-06

9/22/'25 1:50 PM

Vehicle Inspection Form

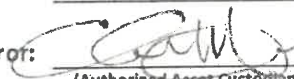
Inventory ID: C7901	Asset Number: 30419	Fair Market Value:																	
Short Description: Year <u>2009</u> Make <u>FORD</u> Model <u>F350 PASSENGER VAN (11)</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center;"><tr><td>1</td><td>F</td><td>B</td><td>S</td><td>S</td><td>3</td><td>1</td><td>L</td><td>7</td><td>9</td><td>D</td><td>A</td><td>8</td><td>0</td><td>0</td><td>8</td><td>1</td></tr></table> Title Restriction: ☐ Y ☐ N			1	F	B	S	S	3	1	L	7	9	D	A	8	0	0	8	1
1	F	B	S	S	3	1	L	7	9	D	A	8	0	0	8	1			
Odometer: <table border="1" style="display: inline-table; text-align: center;"><tr><td>7</td><td>1</td><td>9</td><td>1</td><td>7</td></tr></table> ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N:			7	1	9	1	7												
7	1	9	1	7															
Long Description: This Vehicle: ☒ Starts ☐ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>5.4 L, V8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: CHECK ENGINE LIGHT ON; CONTROL MODULE ON FLOOR; LET THE HORN HONK 4 OR 5 TIMES BEFORE STARTING This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual _____ Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>WHITE</u> Windows: ☒ No Cracked Glass ☐ Cracked Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>GOOD</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: <u>SOME RUST & PEELING CLEARCOAT</u> Additional Damage: <u>DRIVER SIDE SCRAPE</u> Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☒ There are no holes																			
Interior: Color <u>GRAY</u> ☐ Cloth ☒ Vinyl ☐ Leather Damage to Seats: <u>WORN, TORN & STAINED</u> Damage to Dash/Floor: <u>WORN & STAINED</u> Radio: ☐ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☐ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats																			
Additional Equipment: _____																			
Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: _____ DSY 9/18/2025																			
For more information contact: _____																			
Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

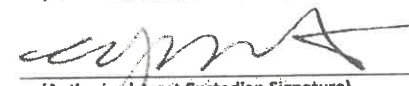


ASSET TRANSFER REQUEST

Date: 9/4/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor:  Chris Han Department / Division: SHERIFF
(Authorized Asset Custodian Signature) (Print Name)

Receiver:  ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 30462 Unit # C3001 Description 2010 FORD F250 SerialVIN 59904
(FAID#, last 5 digits) (last 5 digits)

From SHERIFF Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

Transfer _____ Unit # _____ Description _____ SerialVIN _____
(FAID#, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

11/4/2025
Date Form Processed

PURCHASING DEPARTMENT USE ONLY


Fixed Asset Property Manager



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction

Date

☐ Theft

Date

(Attach the Law Enforcement Agency Theft Report)

☐ Destroyed by

☐ Natural Disaster

Date

☐ Traffic Accident

Date

☐ Trade-In

Date

☐ Donated

Date

Agency receiving donation:

Disposal of: 30462 2010 FORD F250

FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1FTSW2BY4AEA59904

From: 172111 FLEET MGMT

Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON

Building, Floor, Suite, or Room No.

Comments: C3001

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 30462 Description: 2010 FORD F250

Unit # C3001 Serial/VIN: 1FTSW2BY4AEA59904 Mileage: 121881

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes _____ No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Edward J. Bryant
Fixed Asset Property Manager

Form No. FA-06

9/22/'25 1:05 PM

Vehicle Inspection Form

Inventory ID: C3001	Asset Number: 30462	Fair Market Value:
Short Description: Year 2010 Make FORD Model F250 PICKUP TRUCK		
VIN: 1 F T S W 2 B Y 4 A E A 5 9 9 0 4 Title Restriction: ☐ Y ☐ N		
Odometer: 1 2 1 9 0 9 ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N:		
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: 6.8L, V10 ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☐ 2 Wheel Drive ☒ 4 Wheel Drive Condition: _____		
Exterior: Color: WHITE Windows: ☒ No Cracked Glass ☐ Cracked _____ Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: GOOD Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: TAILGATE TRIM MISSING Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes		
Interior: Color TAN ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: WORN & STAINED; NO CENTER CONSOLE Damage to Dash/Floor: WORN, TORN & STAINED; HOLES IN DASH & HEADLINER Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats		
Additional Equipment: TOOL BOX Manufacturer UWS Model TBSD-72-LP-BLK Serial # 72078-00374 ☒ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: _____ DSY 9/18/25 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

9/17/25 12:19 PM



ASSET TRANSFER REQUEST

Date: 9/17/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor: [Signature] Zach Smith Department / Division: 312110 Administration
(Authorized Asset Custodian Signature) (Print Name)

Receiver: [Signature] Elizabeth Bryant Department / Division: 172111/Fleet Mgmt
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 30488 Unit # C5028 Description 2010 Ford Pickup Truck SerialVIN 13504
(FAID#, last 5 digits) (last 5 digits)
From 312110 Administration Location Dickinson/Road & Bridge 5115 Hwy 3
(Department/Division Name) (Building, Floor, Suite or Room No)
To 172111/Fleet Mgmt Location Dickinson/2875 Nichols-Dksn Fleet Lot
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer Replaced in FY2025 budget, Replaced by C5512

Transfer 31726 Unit # C5305 Description 2013 Ford Pickup Truck SerialVIN 64018
(FAID#, last 5 digits) (last 5 digits)
From 312110 Administration Location Santa Fe/11730 Hwy 6, Santa Fe Stockyard
(Department/Division Name) (Building, Floor, Suite or Room No)
To 172111/Fleet Mgmt Location Dickinson/2875 Nichols-Dksn Fleet Lot
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer Replaced in FY2025 budget, Replaced by C5511

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager

w/ Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction _____
Date

☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date

☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date

☐ Trade-In _____
Date

☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 30488 2010 FORD F150
FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1FTFW1CV4AFB13504

From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: C5028

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid: _____

Disposal of FAID No: 30488 Description: 2010 FORD F150

Unit # C5028 Serial/VIN: 1FTFW1CV4AFB13504 Mileage: 173022

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year.

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Elizabeth Bryant
Fixed Asset Property Manager

Form No. FA-06

Vehicle Inspection Form

Inventory ID: C5028	Asset Number: 30488	Fair Market Value:
Short Description: Year 2010 Make FORD Model F150 PICKUP TRUCK		
VIN: 1 F T F W 1 C V 4 A F B 1 3 5 0 4 Title Restriction: ☐ Y ☐ N		
Odometer: 1 7 3 0 0 0 ☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☒ N: LAST TIME FUELED		
Long Description: This Vehicle: ☐ Starts ☐ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: 5.4 L, V8 ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☐ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: CHECK ENGINE LIGHT ON; WOULD NOT START 9/10/2025 This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: 9/5/2025 Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☒ Needs repair ☐ Is Unknown Condition Repairs Needed: SLIPS OCCASIONALLY Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____		
Exterior: Color: PUEBLO GOLD Windows: ☐ No Cracked Glass ☒ Cracked WINDSHIELD Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: POOR Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: PEELING CLEARCOAT; Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☒ There are no holes		
Interior: Color TAN ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: WORN, TORN & STAINED Damage to Dash/Floor: WORN, TORN, & STAINED Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☐ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats		
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: _____ DSY 9/10/2010 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		



ASSET TRANSFER REQUEST

Date: 11/7/2024

To: Purchasing Department, Fixed Asset Property Manager

Transferor: Henry Trochesset (Authorized Asset Custodian Signature) (Print Name) Department / Division: Sheriff

Receiver: Elizabeth Bryant (Authorized Asset Custodian Signature) (Print Name) Department / Division: 1101 172111

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32771 (FAID#, last 5 digits) Unit # 3004 Description 2020 TAHOE Serial/VIN 245701 (last 5 digits)

From SHERIFF PATROL (Department/Division Name) Location 601 54TH ST. (Building, Floor, Suite or Room No)

To FLEET MANAGEMENT (Department/Division Name) Location 5115 HWY 3 (Building, Floor, Suite or Room No)

Reason for Transfer SURPLUS, REPLACED WITH C3341

Transfer 32822 (FAID#, last 5 digits) Unit # 3013 Description 2020 EXPEDITION Serial/VIN 40391 (last 5 digits)

From SHERIFF PATROL (Department/Division Name) Location 601 54TH ST. (Building, Floor, Suite or Room No)

To FLEET MANAGEMENT (Department/Division Name) Location 5115 HWY 3 (Building, Floor, Suite or Room No)

Reason for Transfer SURPLUS, REPLACED WITH C3342

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/14/2024
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

w/ Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction _____
Date

☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date

☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date

☐ Trade-In _____
Date

☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32771 2020 CHEVROLET TAHOE
FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1GNLCDEC6LR245701

From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: C3004

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: [Signature] ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid: _____

Disposal of FAID No: 32771 Description: 2020 CHEVROLET TAHOE

Unit # C3004 Serial/VIN: 1GNLCDEC6LR245701 Mileage: 80631

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes X No If Yes, what year.

What type of damaged resulted from wreck?

List any engine issues:

List any transmission issues:

List any fluid leaks (oil, fuel, radiator, transmission, etc.)

Are all tires road-worthy? X Yes No If No, please explain:

Is there a spare tire? Yes X No Is the full jack present? Yes X No

Other:

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager

Form No. FA-06

1/23/25 8:44 AM

Vehicle Inspection Form

Inventory ID: C3004	Asset Number: 32771	Fair Market Value:
Short Description: Year: 2020 Make: CHEVROLET Model: TAHOE MPV		
VIN: 1 G N L C D E C 6 L R 2 4 5 7 0 1 Title Restriction: ☐ Y ☐ N		
Odometer: 8 0 6 3 0 ☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☐ N:		
Long Description: This Vehicle: ☒ Starts ☐ Starts with a Boost & ☒ Runs/Driveable ☒ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: 5.3L, V8 ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____		
Exterior: Color: WHITE Windows: ☐ No Cracked Glass ☒ Cracked BULLSEYE IN WINDSHIELD Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: FAIR Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: PUSH BAR BRACKETS STILL ATTACHED Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes		
Interior: Color: BLACK ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: NORMAL WEAR & TEAR; NO CENTER CONSOLE; EXPOSED WIRING Damage to Dash/Floor: NORMAL WEAR & TEAR; HOLES IN DASH & OVERHEAD CONSOLE Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats		
Additional Equipment: _____ Manufacturer: _____ Model: _____ Serial #: _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: DSY 1/17/2025 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		



ASSET TRANSFER REQUEST

Date: 1/15/2020

To: Purchasing Department, Fixed Asset Property Manager

From: *[Signature]* *Red Hine* Department/Division: GCSO - 211101
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 31601 Unit # C3211 Description 2012 FORD F150 Serial/VIN 26936
(FAIDN, last 5 digits) (last 5 digits)

From 211101, Sheriff Admin Location GALV/GA34, 601 54TH ST
(Department/Division Name) (Building, Floor, Suite or Room No)

To FLEET SERVICES/172111 Location 5115 HWY 3 DICKINSON TX 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer REPLACED DUE TO AGE AND MILEAGE

Transfer _____ Unit # _____ Description _____ Serial/VIN _____
(FAIDN, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

1/24/2020
Date Form Processed

[Signature]
Fixed Asset Property Manager

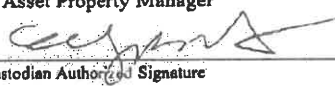
ur/Fixed Assets/FA Forms/FA-02, Transfer
revised 03/15/2013



ASSET DISPOSAL REPORT

DATE: 9/4/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT 
Department No. & Name, Department Asset Custodian Authority Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 31601 2012 FORD F150
FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1FTFW1CF5CFB26936

From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: C0211

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

9/4/2025
Date Form Processed


Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 9/3/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: *Elizabeth Bryant* ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid: _____

Disposal of FAID No: 31601 Description: 2012 FORD F150

Unit # C0211 Serial/VIN: 1FTFW1CF5CFB26936 Mileage: 172385

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

9/14/2025
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

Form No. FA-06

8/25/'25 8:53 AM

Vehicle Inspection Form

Inventory ID: C0211	Asset Number: 31601	Fair Market Value:																	
Short Description: Year <u>2012</u> Make <u>FORD</u> Model <u>F150</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; width: 200px;"><tr><td>1</td><td>F</td><td>T</td><td>F</td><td>W</td><td>1</td><td>C</td><td>F</td><td>5</td><td>C</td><td>F</td><td>B</td><td>2</td><td>6</td><td>9</td><td>3</td><td>6</td></tr></table> Title Restriction: ☐ Y ☐ N			1	F	T	F	W	1	C	F	5	C	F	B	2	6	9	3	6
1	F	T	F	W	1	C	F	5	C	F	B	2	6	9	3	6			
Odometer: <table border="1" style="display: inline-table; text-align: center; width: 100px;"><tr><td>1</td><td>7</td><td>2</td><td>4</td><td>3</td><td>7</td></tr></table> ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N: _____			1	7	2	4	3	7											
1	7	2	4	3	7														
Long Description: This Vehicle: ☒ Starts ☐ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>5.0L, v8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: <u>LOW TIRE PRESSURE LIGHT ON</u> This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>WHITE</u> Windows: ☐ No Cracked Glass ☒ Cracked <u>CHIPPED WINDSHIELD</u> Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>GOOD</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: <u>TAILGATE BENT</u> Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☒ There are no holes																			
Interior: Color <u>GRAY</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>WORN, TORN & STAINED</u> Damage to Dash/Floor: <u>WORN & STAINED</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats																			
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: <u>DSY 8/14/2025</u> For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			







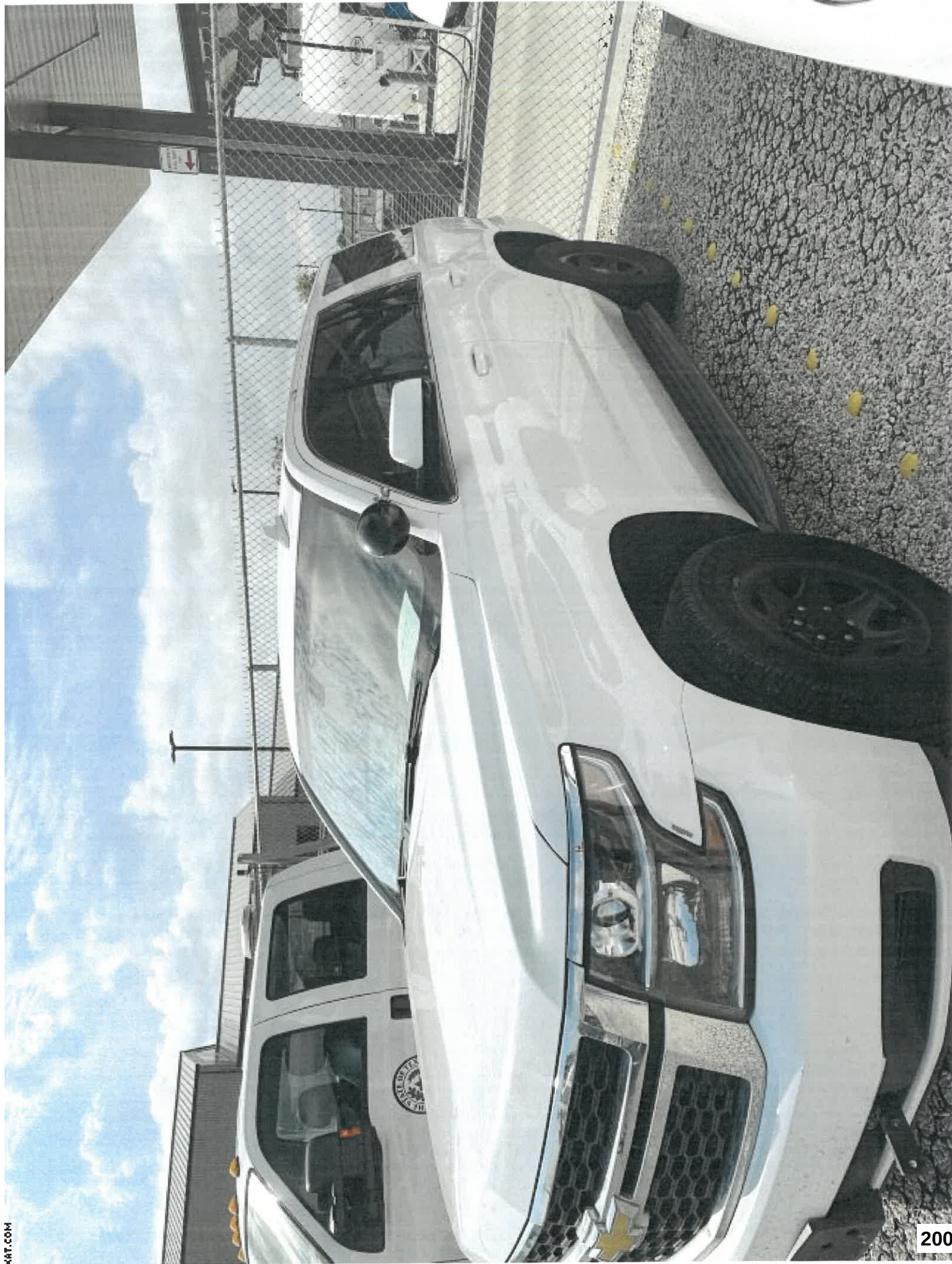




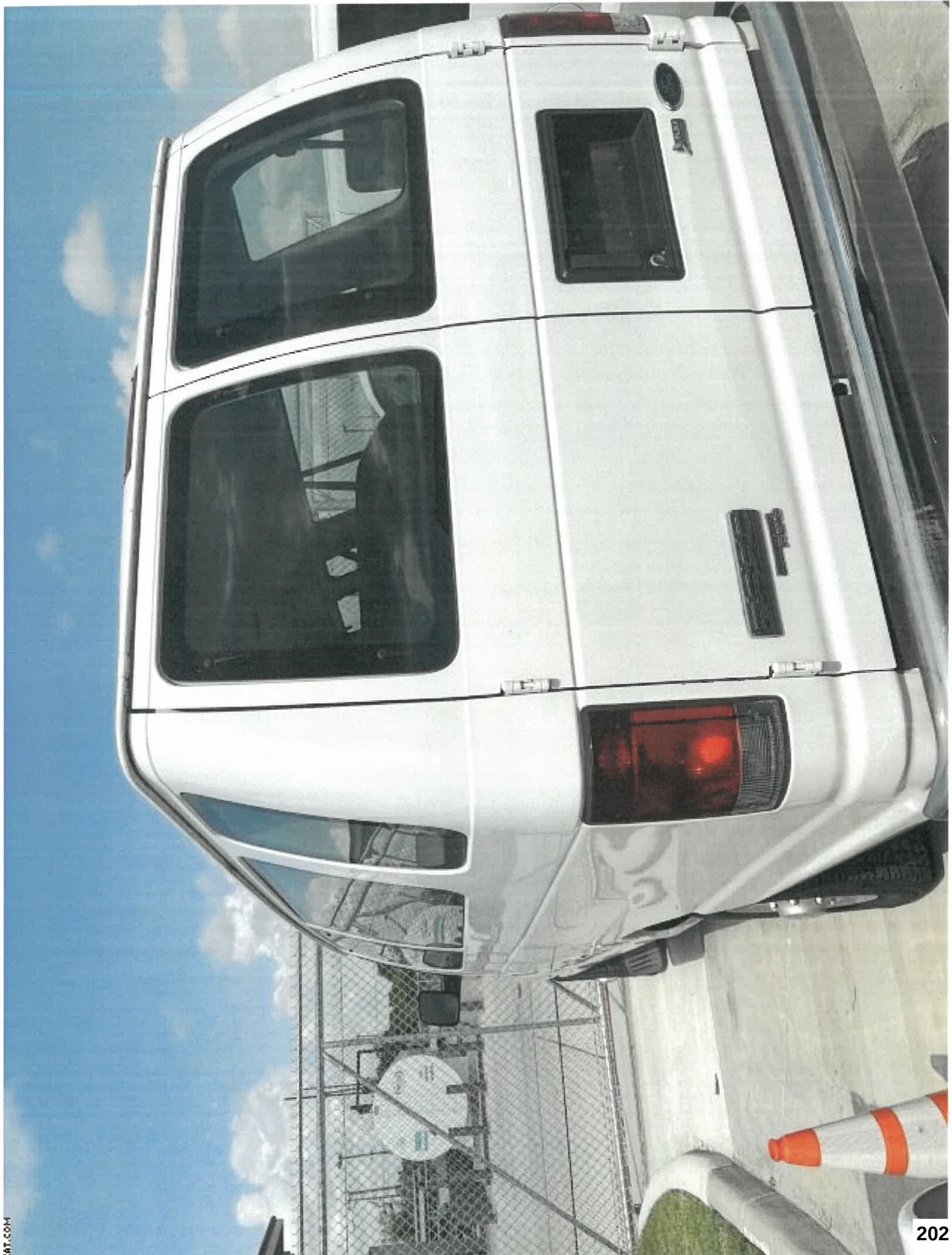
























Nolan, Edward

From: Nolan, Edward
Sent: Thursday, November 13, 2025 4:30 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 11/24/2025: 151800 Purchasing Surp 2025-11-12
Attachments: 151800 Purchasing Surp 2025-11-12.pdf

Good afternoon!

Please place the following property items on the next available agenda to authorization for appropriate removal: :
(151800 Purchasing Surp 2025-11-12.pdf):

#	Qty	FAID	Make	Model	Serial #	Description	
1	1	N/A	GATEWAY	FPD1730	QS7342600373C	Monitor	NO IT 7
2	1	N/A	DELL		CN-0PVGRC-74445-37T-ABCM	Monitor	
3	1	N/A	DELL		CN-0RYK5R-TV200-183-31QU-A13	Monitor	
4	1	N/A	HP SCAN JET	7000	CN01UC7010	Scanner	NO LAE "PROP. C
5	1	N/A	HP SCAN JET	7000	CN95BC709Q	Scanner	NO LAE "PROP. C
6	1	N/A	HP SCAN JET	7000 S2	CN58CD704M	Scanner	NO LAE "PROP. C
7	1	N/A	HP SCAN JET	7000 S2	CN58CD703Z	Scanner	NO LAE "PROP. C
8	1	N/A	AudioVox	CD6201	D060006012054	CD Stereo	
9	1	N/A	Samsung	DVD-V5650	6RAL634274A	DVD player	
10	1	N/A	Topaz	T-LBK7580-BHSB-R	M12M3242	Signature pad	
11	2	N/A	DELL			Laptop docks	
12	1	N/A	DELL	PP01L	8M0T121	Dell laptop	
13	1	N/A	EPSON	EMP-X3	GYHF690760L	Projector	
14	4	N/A				Rolling chairs	
15	1	N/A				32" Storage table	
16	2	N/A				58" tables, rolling	
17	1	N/A	GATEWAY			keyboard	
18	2	N/A				box of cables, misc	



PROPERTY DISPOSAL REPORT

DATE: 11/13/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 151800, Purchasing Francisco Rodriguez

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction _____
Date

☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date

☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date

☐ Trade-In _____
Date

☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: N/A - Office furn & tech / see attached
FAID No. & Description

Reason for disposal: No longer needed / outdated

Serial No./VIN #: _____

From: 151800, Purchasing Location: 722 Moody, STE 5
Department No. & Name Building, Floor, Suite, or Room No.

Comments: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/13/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 11/13/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Francisco Rodriguez 151800, Purchasing
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: ☐ Destroy ☐ Scrap ☐ Salvage Starting Bid \$

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: Office furn & tech / see attached

Make: Model:

Serial/VIN: Year: Color:

Description of Use: Office furniture & technology

Reason for Disposal: Replaced / outdated / No longer needed

Is this item currently in sound working condition? ☒ Yes ☐ No

If no, please describe and list all defects.

Other:

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/13/2025
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

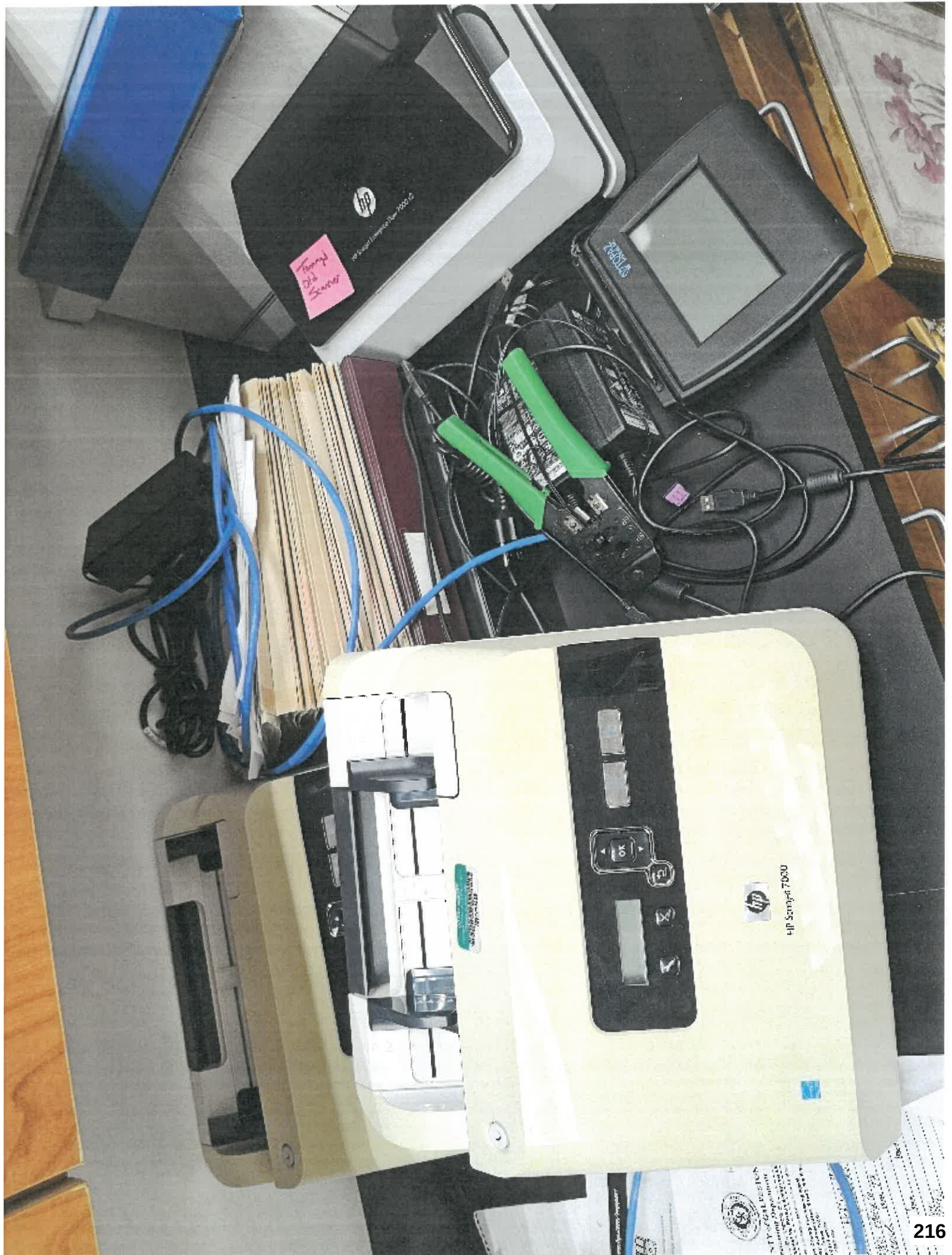
Form No. FA-10
04/20/2015

#	Qty	FAID	Make	Model	Serial #	Description	Condition/Notes
1	1	N/A	GATEWAY	FPD1730	QS7342600373C	Monitor	NO IT TAG; FOUND MODEL # ON MONITOR
2	1	N/A	DELL		CN-0PVGRC-74445-37T-ABCM	Monitor	IT tag 00000000457
3	1	N/A	DELL		CN-ORYK5R-TV200-183-31QU-A13	Monitor	IT tag 00000000454
4	1	N/A	HP SCAN JET	7000	CN01UC7010	Scanner	NO LABELED MODEL #; HAS WHITE "PROP. OF COUNTY TAG". USED THAT AS IT TAG #. 101530
5	1	N/A	HP SCAN JET	7000	CN95BC709Q	Scanner	NO LABELED MODEL #; HAS WHITE "PROP. OF COUNTY TAG". USED THAT AS IT TAG #. 101531
6	1	N/A	HP SCAN JET	7000 S2	CN58CD704M	Scanner	NO LABELED MODEL #; HAS WHITE "PROP. OF COUNTY TAG". USED THAT AS IT TAG #. 101529
7	1	N/A	HP SCAN JET	7000 S2	CN58CD703Z	Scanner	NO LABELED MODEL #; HAS WHITE "PROP. OF COUNTY TAG". USED THAT AS IT TAG #. 101511
8	1	N/A	AudioVox	CD6201	D060006012054	CD Stereo	Stereo and speakers
9	1	N/A	Samsung	DVD-V5650	6RAL634274A	DVD player	IT 1591002447
10	1	N/A	Topaz	T-LBK7580-BHSB-R	M12M3242	Signature pad	
11	2	N/A	DELL			Laptop docks	
12	1	N/A	DELL	PP01L	8M0T121	Dell laptop	
13	1	N/A	EPSON	EMP-X3	GYHF690760L	Projector	
14	4	N/A				Rolling chairs	
15	1	N/A				32" Storage table	
16	2	N/A				58" tables, rolling	
17	1	N/A	GATEWAY			keyboard	
18	2	N/A				box of cables, misc	
19							
20							
21							











GALVESTON COUNTY, TEXAS
COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***25.**

Contract Approval Request Form

To Be Completed by Requesting Department (#1-21)

- 1) **Date of Request:** 11/12/2025
- 2) **Contract Type:** Expense
- 3) **Renewal Contract:** Yes
- 4) **Department Name:** Fleet Services
- 5) **Department Contact:** Zach Smith
- 6) **Description:** Annual Asset Management Software Renewal

- 7) **PEID No:**
- 8) **Req No:** REQ-0007114
- 9) **Orgkey:** 172111
- 10) **Object Code:** Software Licensing and Maintenance
- 11) **Vendor:** FASTER / Transit Asset Management
- 12) **Vendor Contract No:**

Expenditure Budget/Revenue Projections

- 13) **Fund Name:** Fleet Management
- 14) **Fund #:** 1101
- 15) **Current Year Budgeted:** 47,000
- 16) **Current Year Projected:** 46,678.15
- 17) **Year 2:**
- 18) **Year 3:**
- 19) **Year 4:**
- 20) **Year 5:**
- 21) **Totals:**

To Be Completed by Purchasing Department

- 22) **Contract Start Date:** 9/1/2025
- 23) **Auto Renewal Contract:** Yes
- 24) **Bid No:** N/A
- 25) **Contract End Date:** 8/31/2026
- 26) **Contract # Issued by Purchasing Department:** 241881 (SC-0000682)

NOTES: Prior court award 07/10/2020 - HB1295 on file - proprietary software

renewal for system already in place/in use within the county

Approval History

Seq #	Approver	Action	Action Date
1	Zachary Smith	Approve	11/12/25 9:33 am
2	Melissa Fleming	Approve	11/12/25 4:15 pm
3	Francisco Rodriguez	Approve	11/13/25 9:26 am
4	Diana Huallpa	Approve	11/13/25 9:38 am
5	Sergio Cruz	Approve	11/13/25 11:03 am
6	Veronica Van Horn	Approve	11/13/25 3:12 pm

Transit Asset Management

 Transit Technologies

Transit Asset Management LLC, formerly known as TT
FASTER LLC a Transit Technologies LLC company

EIN: 84-3811814

Bill To:
Galveston County, TX
, TX
United States

INVOICE

Please include the Invoice Number on all remittances.

Invoice #: CINV-093453
Invoice Date: 08/17/2025
Terms: Net 30
Due Date: 09/16/2025

Purchase Order #: F401133
Contract: CON-000218-6
Customer #: C00797
Estimated Ship Date:

Remit To:
By Mail: TT FASTER– CID 253
PO Box 844789
Boston, MA 02284-4789
By ACH: Bank name: Webster Bank
Account name: TT FASTER LLC operating
Routing number: 211170101
Account number: 0024146874

Milestone Description

Product/Service Description	Amount
Annual Upgrades & Support Services for FASTER Web System for the Period 9/1/25 - 8/31/26	\$15931.3
Web Current Customers: Hosting for the Period 9/1/25 - 8/31/26	\$30746.85
Subtotal	\$46,678.15
Sales Tax	\$0.00
Freight	\$0.00
Total	\$46,678.15

Payment Status: Open

Total Paid: \$0.00
Total Due: \$46,678.15

Questions? Contact us at:
757-623-1700 ext. 2020
sue.s@fasterasset.com

***PLEASE INCLUDE OUR INVOICE NUMBER
AND REMIT DETAILS WITH YOUR PAYMENT***

Federal ID # 84-3811814

If the invoice is past due, we will charge a 2% late fee to the invoice for late processing.



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***26.**

Contract Approval Request Form

To Be Completed by Requesting Department (#1-21)

- 1) **Date of Request:** 10/29/2025
- 2) **Contract Type:** Other
- 3) **Renewal Contract:** No
- 4) **Department Name:** Sheriff's Office / Auto Crimes Task Force
- 5) **Department Contact:** Lt Smitty Hill
- 6) **Description:** Interlocal agreement for outside jurisdiction's participation in Auto Crimes Task Force
- 7) **PEID No:** 033241
- 8) **Req No:** N/A
- 9) **Orgkey:** 1101 211101 (previously 2864 211126) GR-0000841
- 10) **Object Code:** 5415000 "Interlocal Agreement"
- 11) **Vendor:** City of League City
- 12) **Vendor Contract No:**

Expenditure Budget/Revenue Projections

- 13) **Fund Name:** Auto Crimes Task Force
- 14) **Fund #:** GR-0000841
- 15) **Current Year Budgeted:** \$1,075,096
- 16) **Current Year Projected:** \$104,122
- 17) **Year 2:**
- 18) **Year 3:**
- 19) **Year 4:**
- 20) **Year 5:**
- 21) **Totals:**

To Be Completed by Purchasing Department

- 22) **Contract Start Date:** 9/1/2025
- 23) **Auto Renewal Contract:** No
- 24) **Bid No:** N/A
- 25) **Contract End Date:** 8/31/2026
- 26) **Contract # Issued by Purchasing Department:** 240447 (SC-0000992)

NOTES:

Approval History

Seq #	Approver	Action	Action Date
1	Jimmy Fullen	Approve	10/31/25 11:32 am
2	Melissa Fleming	Approve	10/31/25 2:17 pm
3	Francisco Rodriguez	Approve	11/2/25 9:12 am
4	Diana Huallpa	Approve	11/3/25 4:26 pm
5	Sergio Cruz	Approve	11/3/25 5:27 pm
6	Veronica Van Horn	Approve	11/13/25 1:56 pm

Interlocal Agreement
State of Texas

This Agreement is entered into by and between the **County of Galveston**, a political subdivision of the State of Texas, hereinafter referred to as “**County**” and the **City of League City**, a municipal corporation situated in Galveston County, Texas, hereinafter called “**City**” pursuant to the Interlocal Cooperation Act, Texas Government Code, Chapter 791.

WITNESSETH

WHEREAS, the **County of Galveston** and **City of League City** have the objective to participate in a combined task force funded by the Motor Vehicle Crime Prevention Authority (MVCPA) of the State of Texas, in the amount of \$1,446,838.00 for the Gulf Coast Auto Crimes Task Force, and,

WHEREAS, the **City** has agreed to contribute the total of \$35,977.00 in matching funds if said grant application is approved; and,

WHEREAS, the source of funds would not normally be used for this purpose; and,

WHEREAS, the **County** and **City** believe it to be in their best interests to continue a multijurisdictional MVCPA Task Force; and

WHEREAS, the **County** and **City** agree to each accept the responsibility and to adhere to all applicable federal, state, and local laws or regulations

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

ARTICLE I. PURPOSE

1.01 The purpose of this Agreement is to allow the **County** (Grantee) to file an application for a grant with the Motor Vehicle Crime Prevention Authority (Agency), which application is attached hereto as Exhibit “A” and made a part hereof for all purposes.

ARTICLE II. TERM

2.01 The term of this Agreement is to commence on September 1, 2025 and to end August 31, 2026.

ARTICLE III. CONSIDERATION

3.01 As consideration for this Agreement, the **City** (sub-grantee) agrees to contribute a total of \$35,977.00 in matching funds for the enhancement of the funded grant program in the amounts and methods as follows:

Item Description	Amount	Method (Cash Paid/In Lieu of/In kind)
Agent Benefits (City employee)	\$33,577.00	Fringe paid by City in lieu of match (Professional and Contractual Services)
Fuel for Agent’s Vehicle (City employee)	\$2,400.00	In-Kind Match by City (Supplies and Direct Operating Expenses)

ARTICLE IV. ALLOCATION OF FUNDS

4.01 The specific allocation of the **County** and **City** fund is set out in the attachment to this Agreement, marked as **Exhibit “A”**, and made a part hereof for all purposes.

ARTICLE V. EQUIPMENT

5 .01 Upon termination of this Agreement, equipment including vehicles, hardware, and other non-expendable items will revert to the applicant. The Motor Vehicle Crime Prevention Authority of the State of Texas will be notified and inventory records will be updated.

ARTICLE VI. AMENDMENTS

6 .01 This Agreement may be amended by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this agreement.

ARTICLE VII. LEGAL CONSTRUCTION

7 .01 In the event any one or more of the provisions contained in this Agreement shall be held to be invalid, illegal, or unenforceable in any respect such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

ARTICLE VIII. UNIFORM ASSURANCES

8 .01 In accordance with §783.005 of the Texas Government Code Grantee and sub-grantee shall comply with the following uniform assurances:

Byrd Anti-Lobbying Amendment- Grantee certifies that no federal appropriated funds have been paid or will be paid to any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress on its behalf to obtain, extend, or modify this contract or grant. If non-federal funds are used by Grantee to conduct such lobbying activities, the prescribed disclosure form shall promptly be filed. In accordance with 31 U.S.C. § 1352(b)(5), Grantee acknowledges and agrees that it is responsible for ensuring that each sub-grantee certifies its compliance with the expenditure prohibition and the declaration requirement.

Child Support Obligation- Grantee represents and warrants that it will include the following clause in the award documents for every sub-award and subcontract and will require sub-recipients and contractors to certify accordingly: Under Section 231.006 of the Family Code, the vendor or applicant certifies that the individual or business entity named in this contract, bid or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate. A bid or an application for a contract, grant, or loan paid from state funds must include the name and social security number of the individual or sole proprietor and each partner, shareholder, or owner with an ownership interest of at least 25 percent of the business entity submitting the bid or application.

Clean Air Act & Federal Water Pollution Control Act- Grantee represents and warrants that it will comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387).

Compliance with Laws, Rules and Requirements- Grantee represents and warrants that it will comply, and assure the compliance of all its sub-recipients and contractors, with all applicable federal and state laws, rules, regulations, and policies in effect or hereafter established. In addition, Grantee represents and warrants that it will comply with all requirements imposed by the awarding agency concerning special requirements of law, program requirements, and other administrative requirements. In instances where multiple requirements apply to Grantee, the more restrictive requirement applies.

Contract Oversight- Grantee represents and warrants that it will maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

Contract Work Hours & Safety Standards Act- Grantee represents and warrants that it will comply with the requirements of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708).

Cybersecurity Training Program- Grantee represents and warrants its compliance with § 2054.5191 of the Texas Government Code relating to the cybersecurity training program for local government employees who have access to a local government computer system or database. If Grantee has access to any state computer system or database, Grantee shall complete cybersecurity training and verify completion of the training program to the Agency pursuant to and in accordance with § 2054.5192 of the Government Code.

Davis-Bacon Act and the Copeland Act- Grantee represents and warrants that it will comply with the requirements of the Davis-Bacon Act (40 U.S.C. 3141- 3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”) and the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874).

Debarment and Suspension- Grantee certifies that it and its principals are not suspended or debarred from doing business with the state or federal government as listed on the State of Texas Debarred Vendor List maintained by the Texas Comptroller of Public Accounts and the System for Award Management (SAM) maintained by the General Services Administration.

Debts and Delinquencies- Grantee agrees that any payments due under the contract or grant shall be applied towards any debt or delinquency that is owed to the State of Texas.

Disaster Recovery Plan- Upon request of Agency, Grantee shall provide copies of its most recent business continuity and disaster recovery plans.

Disclosure of Violations of Federal Criminal Law- Grantee represents and warrants its compliance with 2 CFR § 200.113 which requires the disclosure in writing of violations of federal criminal law involving fraud, bribery, and gratuity and the reporting of certain civil, criminal, or administrative proceedings to SAM.

Disclosure Protections for Certain Charitable Organizations, Charitable Trusts & Private Foundations- Grantee represents and warrants that it will comply with Section 2252.906 of the Texas Government Code relating to disclosure protections for certain charitable organizations, charitable trusts, and private foundations.

Dispute Resolution- The dispute resolution process provided in Chapter 2009 of the Texas Government Code is available to the parties to resolve any dispute arising under the agreement.

Excluded Parties- Grantee certifies that it is not listed in the prohibited vendors list authorized by Executive Order No. 13224, “Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism”, published by the United States Department of the Treasury, Office of Foreign Assets Control.

Executive Head of a State Agency Affirmation- Under Section 669.003 of the Texas Government Code, relating to contracting with an executive head of a state agency, Grantee represents that no person who served as an executive of Agency, in the past four (4) years, was involved with or has any interest in the contract or grant. If Grantee employs or has used the services of a former executive of Agency, then Grantee shall provide the following information in the Response: name of the former executive, the name of the state agency, the date of separation from the state agency, the position held with Grantee, and the date of employment with Grantee.

Funding Limitation- Grantee understands that all obligations of Agency under the contract or grant are subject to the availability of grant funds. The contract or grant is subject to termination or cancellation, either in whole or in part, without penalty to Agency if such funds are not appropriated or become unavailable.

Governing Law & Venue- This agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to the conflicts of law provisions. The venue of any suit arising under this agreement is fixed in any court of competent jurisdiction of Travis County, Texas, unless the specific venue is otherwise identified in a statute that directly names or otherwise identifies its applicability to the contracting state agency.

Indemnification- to the extent permitted by law Grantee shall defend, indemnify and hold harmless the state of Texas and agency, and/or their officers, agents, employees, representatives, contractors, assignees, and/or designees from any and all liability, actions, claims, demands, or suits, and all related costs, attorney fees, and expenses arising out of, or resulting from any acts or omissions of Grantee or its agents, employees, subcontractors, order fulfillers, or suppliers of subcontractors in the execution or performance of the contract and any purchase orders issued under the contract. The defense shall be coordinated by Grantee with the office of the Texas Attorney General when Texas state agencies are named defendants in any lawsuit and Grantee may not agree to any settlement without first obtaining the concurrence from the office of the Texas Attorney General. Grantee and agency agree to furnish timely written notice to each other of any such claim.

Law Enforcement Agency Grant Restriction- Grantee on behalf of Gulf Coast Auto Crimes Task Force is a law enforcement agency regulated by Chapter 1701 of the Texas Occupations Code, Grantee represents and warrants that it will not use appropriated money unless the law enforcement agency is in compliance with all rules adopted by the Texas Commission on Law Enforcement (TCOLE), or TCOLE certifies that it is in the process of achieving compliance with such rules.

Legal Authority- Grantee represents that it possesses legal authority to apply for the grant. A resolution, motion or similar action has been duly adopted or passed as an official act of the Grantee's governing body, authorizing the filing of the Response, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative, or the designee of Grantee to act in connection with the Response and to provide such additional information as may be required.

Lobbying Expenditure Restriction- Grantee represents and warrants that Agency's payments to Grantee and Grantee's receipt of appropriated or other funds under the contract or grant are not prohibited by Sections 403.1067 or 556.0055 of the Texas Government Code which restrict lobbying expenditures

No Conflicts of Interest State- Grantee represents and warrants that performance under the contract or grant will not constitute an actual or potential conflict of interest or reasonably create an appearance of impropriety. Further, Grantee represents and warrants that in the administration of the grant, it will comply with all conflict of interest prohibitions and disclosure requirements required by applicable law, rules, and policies, including Chapter 176 of the Texas Local Government Code. If circumstances change during the course of the contract or grant, Grantee shall promptly notify Agency.

No Waiver of Sovereign Immunity- The Parties expressly agree that no provision of the grant or contract is in any way intended to constitute a waiver by the Agency or the State of Texas of any immunities from suit or from liability that the Agency or the State of Texas may have by operation of law.

Open Meetings- Grantee represents and warrants its compliance with Chapter 551 of the Texas Government Code which requires all regular, special or called meeting of a governmental body to be open to the public, except as otherwise provided by law.

Texas Public Information Act- Information, documentation, and other material in connection with this Solicitation or any resulting contract or grant may be subject to public disclosure pursuant to Chapter 552 of the Texas Government Code (the "Public Information Act"). In accordance with Section 2252.907 of the Texas Government Code, Grantee is required to make any information created or exchanged with the State pursuant to the contract or grant, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the State.

Reporting Compliance- Grantee represents and warrants that it will submit timely, complete, and accurate reports in accordance with the grant and maintain appropriate backup documentation to support the reports.

Records Retention State Grant- Grantee shall maintain and retain all records relating to the performance of the grant including supporting fiscal documents adequate to ensure that claims for grant funds are in accordance with applicable State of Texas requirements. These records will be maintained and retained by Grantee for a period of four (4) years after the grant expiration date or until all audit, claim, and litigation matters are resolved, whichever is later. Agency reserves the right to direct a Grantee to retain documents for a longer period of time or transfer certain records to Agency custody when it is determined the records possess longer term retention value. Grantee must include the substance of this clause in all subawards and subcontracts.

Reporting Suspected fraud and Unlawful Conduct- Grantee represents and warrants that it will comply with Section 321.022 of the Texas Government Code, which requires that suspected fraud and unlawful conduct be reported to the State Auditor's Office.

State Auditor's Right to Audit- The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the contract or indirectly through a subcontract under the contract. The acceptance of funds directly under the contract or indirectly through a subcontract under the contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the state auditor must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

Sub-award Monitoring- Grantee represents and warrant that it will monitor the activities of the sub-grantee as necessary to ensure that the sub-award is used for authorized purposes, in compliance with applicable statutes, regulations, and the terms and conditions of the sub-award, and that subaward performance goals are achieved.

ARTICLE IX. FINANCIAL ADMINISTRATION

9.01 In accordance with §783.006 of the Texas Government Code Standard Financial Management Conditions the prescribed are applicable to all grants and agreements executed between affected entities:

Financial reporting- Accurate, current, and complete disclosure of the financial results of grant related activities must be made in accordance with the financial reporting requirements of the grant.

Accounting records- Grantee will maintain records, which adequately identify the source and application of funds, provided for grant related activities. These records will contain information pertaining to grant awards and obligations, unobligated balances, assets, liabilities, outlays or expenditures, and income.

Internal control- Effective control and accountability will be maintained for all grant cash, real and personal property, and other assets. Grantee will safeguard all such property and assure that it is used for authorized grant purposes.

Page Budget control- Actual expenditures will be kept within budgeted amounts for each grant.

Allowable cost- Applicable cost principles, agency program regulations, and the terms of grant agreements shall be followed in determining the reasonableness, allowability, and allocability of costs.

Source documentation- Accounting records must be supported by such source documentation as checks, paid bills, payroll records, receipts, timesheets, travel vouchers, and other records, etc. These source documents must be retained and made available for MVCPA staff when requested.

Cash management- Grantee will establish reasonable procedures to ensure the receipt of reports on cash balances and cash disbursements in sufficient time to enable them to prepare complete and accurate cash transactions reports to the awarding agency.

Reimbursement Grant- All expenditures reported will be based on actual amounts paid and documented. Reporting budgeted amounts or estimated costs as expenditures are not permitted and if used may result in payment suspension and possible termination of the grant.

Costs Incurred outside the Program Period- Grant funds may not be obligated prior to the effective date without written permission of the MVCPA director or subsequent to the termination date of the grant period. All obligations must be consistent with the Statement of Grant Award and used for statutorily authorized purposes.

ARTICLE X. COMPLIANCE

10 .01 Grantee and subgrantee will comply with state law, program rules and regulations and the Statement of Grant Award. In addition, Grantee and sub-grantee represents and warrants that it will comply with all requirements imposed by the awarding agency concerning special requirements of law, program requirements, and other administrative requirements. Information, guidance and program rules can be found in the Motor Vehicle Crime Prevention Authority Grant Administrative Manual and if not found in the administrative manual then grantee and subgrantee must follow the Texas Grant Management Standards maintained under the authority of the Texas Comptroller of Public Accounts. These grant management standards are used by the Motor Vehicle Crime Prevention Authority in the administration of the MVCPA grant program.

Sub-grantee Monitoring and Management- The local government must monitor the activities of the sub-grantee as necessary to ensure that sub-award performance goals are achieved and the sub-award is used for authorized purposes, in compliance with state law, rules, and the terms and conditions of the sub-award. Monitoring of the sub-grantee must include:

- (1) Reviewing financial and performance reports required by the local government.
- (2) Following-up and ensuring that the sub-grantee takes timely and appropriate action on all deficiencies pertaining to the sub-award provided to the sub-grantee from the local government detected through audits, on-site reviews, and other means.
- (3) Issuing a management decision for audit findings pertaining to the sub-award provided to the sub-grantee from the local government as required.

ARTICLE XI. ENTIRE AGREEMENT

11 .01 This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding upon all parties.

EXECUTED IN DUPLICATE ORIGINALS, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL, EFFECTIVE SEPTEMBER 1, 2025.

County of Galveston by:

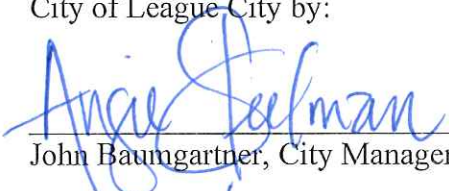
Mark Henry, County Judge

Date Signed

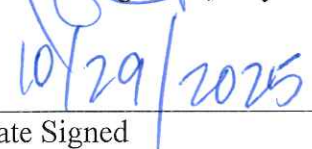
ATTEST:

Dwight D. Sullivan, County Clerk

City of League City by:

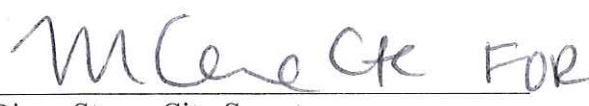


John Baumgartner, City Manager



Date Signed

ATTEST:



Diana Stapp, City Secretary



Galveston County Taskforce Grant Negotiation for Fiscal Year 2026

The Application was submitted by Mark Henry at 8/1/2025 2:57:30 PM and is now locked.
The confirmation Number is 2025080100459.

Primary Agency / Grantee Legal Name: *Galveston County*
Organization Type: *Law Enforcement*
Organization ORI (if applicable): *TX0840000: GALVESTON CO SO*

Program Title Please enter a short description of the proposed program that can be used as the title.
Gulf Coast Auto Crimes Task Force

Application Category (See **Request for Applications** [RFA] for category details and descriptions RFA Priority Funding Section):
New Grant - 2026 is the first year of the MVCPA Taskforce Grants. All 2026 grant applicants use the new grant category.

- MVCPA Program Category** (see **RFA** and TAC 43, 3 §57.14). Check all that apply.
- Law Enforcement, Detection and Apprehension
 - Prevention, Anti-Theft Devices and Motor Vehicle Registration
 - Reduction of the Sale of Stolen Vehicles or Parts
 - Education Programs and Marketing

Taskforce Grant Participation and Coverage Area

Provide a General Description of the Participating and Coverage Area of this Grant Application

Gulf Coast Auto Crimes Task Force covers Galveston, Brazoria, Matagorda, and Southern Harris County areas. Participating agencies include Galveston and Brazoria County Sheriff's Offices, Galveston and La Marque Police Departments, and we seek to add Texas City Police Department in FY2026. We conduct 68-A inspections, respond to complaints and assist on investigations for all coverage areas. Our analyst offers support statewide, and to other agencies nationwide upon request.

Define in the tables below the grant relationships and geographic area of the taskforce:
Applicant will add the participating and coverage agencies from the ORI list below. If an agency is not in the ORI list, please include the agency and role in the general description above. Make sure to follow the definitions below and select an agency in the dropdown. Use the *Add as Participating Agency* or *Add as Coverage Agency* button to populate the list.

Participating Agencies are agencies that materially participate in the grant application through the exchange of funds for reimbursement and cash match. Participating agencies are defined after the grant award by interlocal/interagency agreements. Each applicant must select their own agency first. Then select agencies that will receive or provide funding and/or resources. [Note: Interlocal/interagency agreements do not need to be submitted with the application. Interlocal agreements will need to be executed prior to the first payment being made if selected for a grant. Letters of support with the application from the participating agencies are strongly recommended.]

Coverage Agencies are agencies that provided some level of coverage, assistance or support by this grant application but will not materially exchange funds as cash match or reimbursement. The coverage is not supported by an after the award with interlocal/interagency agreements. Coverage agencies as law enforcement agencies may have jurisdictional coverage agreements unrelated to the grant (Ex. City Y is within County X or vice versa). Agencies selected in this list include agencies that will be covered or where the agency indicates that their agency will coordinate or call upon the taskforce. Letters of support with the application from the participating agencies are strongly recommended.

Participating Agencies	Coverage Agencies
TX0200000 BRAZORIA CO SO (MIP)	TX0200100 ALVIN PD
TX0840000 GALVESTON CO SO	TX0200200 ANGLETON PD
TX0840400 GALVESTON PD	TX0200300 CLUTE PD
TX0840700 LA MARQUE PD	TX0200400 DANBURY PD
TX0840900 TEXAS CITY PD	TX0200500 FREEPORT PD
	TX0200800 LAKE JACKSON PD
	TX0200900 MANVEL PD
	TX0201000 PEARLAND PD(MIP)(IBR)
	TX0201100 RICHWOOD PD
	TX0201200 SWEENEY PD (AE)
	TX0201400 WEST COLUMBIA PD
	TX0201700 ALVIN COMMUNITY COLL PD
	TX0201800 BRAZORIA PD
	TX0201900 BROOKSIDE VILLAGE PD

TX0202700 JONES CREEK PD (AE)
 TX0202800 SURFSIDE BEACH PD
 TX0202900 OYSTER CREEK PD
 TX0203200 ALVIN ISD PD
 TX0203300 ANGLETON ISD PD (AE)
 TX0203500 COLUMBIA-BRAZORIA ISD PD
 TX0840200 DICKINSON PD
 TX0840300 FRIENDSWOOD PD (AE)
 TX0840500 HITCHCOCK PD
 TX0840600 KEMAH PD
 TX0840800 LEAGUE CITY PD
 TX0841000 UTMB-GALVESTON PD
 TX0841200 TX A&M GALVESTON PD (AE)
 TX0841900 JAMAICA BEACH PD (AE)
 TX0842100 SANTA FE PD
 TX0842200 BAYOU VISTA PD
 TX0842300 COLL OF THE MAINLAND PD
 TX0842800 Santa Fe ISD PD
 TX0843100 GALVESTON ISD PD

• **Other Coverage** (Use if ORI not listed or explanation is necessary.):

Galveston Port Police Department ORI TX0842400, Port of Freeport (Vehicle exports moved to Freeport from Galveston, Equipment imports/Exports remain in Galveston) No ORI. Also will cover Matagorda County upon request.

Resolution: Complete a Resolution and submit to local governing body for approval. [Sample Resolution](#) is found in the Request for Application or send a request for an electronic copy to grantsMVCPA@txdmv.gov. The completed and executed Resolution must be attached to this on-line application.

Grant Budget Form

MVCPA recommends that the applicant complete the total costs (MVCPA and Cash Match combined) for this program. The applicant can then enter the desired amount of Cash Match (not less than 20% per TAC Title 43, Â§57.36). The system will then calculate the correct grant and match amounts.

Budget Entry Option:

Enter MVCPA and Cash Match Amounts

Budget Category	MVCPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
<i>Personnel</i>	\$412,525	\$18,315	\$430,840	
<i>Fringe</i>	\$0	\$126,779	\$126,779	
<i>Overtime</i>	\$20,626	\$0	\$20,626	
<i>Professional and Contract Services</i>	\$508,655	\$196,648	\$705,303	
<i>Travel</i>	\$26,240	\$0	\$26,240	
<i>Equipment</i>	\$50,050	\$30,000	\$80,050	
<i>Supplies and Direct Operating Expenses (DOE)</i>	\$57,000	\$0	\$57,000	\$48,000
Total	\$1,075,096	\$371,742	\$1,446,838	\$48,000
Cash Match Percentage		34.58%		

Description	Subcategory	Pct Time	MVCPA Funds	Cash Match	Total	In-Kind Match
Personnel						
Lt / Project Manager (Position 401)	Investigator/LEO	50	\$55,295	\$2,875	\$58,170	
Sgt/Commander (Position 404)	Investigator/LEO	100	\$99,130	\$4,730	\$103,860	
Investigator (Position 405)	Investigator/LEO	100	\$93,399	\$4,070	\$97,469	
Investigator (Position 402)	Investigator/LEO	100	\$93,399	\$4,640	\$98,039	
Analyst (Position 403)	Crime Analyst/LE Professional	100	\$71,302	\$2,000	\$73,302	
Total Personnel		450	\$412,525	\$18,315	\$430,840	
Fringe						
Lt / Project Manager (Position 401)	Investigator/LEO		\$0	\$15,738	\$15,738	
Sgt/Commander (Position 404)	Investigator/LEO		\$0	\$30,108	\$30,108	
Investigator (Position 405)	Investigator/LEO		\$0	\$28,041	\$28,041	
Investigator (Position 402)	Investigator/LEO		\$0	\$28,139	\$28,139	
Analyst (Position 403)	Crime Analyst/LE Professional		\$0	\$24,753	\$24,753	
Total Fringe			\$0	\$126,779	\$126,779	
Overtime						
Lt / Project Manager (Position 401)	Investigator/LEO		\$2,765	\$0	\$2,765	
Sgt/Commander (Position 404)	Investigator/LEO		\$4,956	\$0	\$4,956	
Investigator (Position 405)	Investigator/LEO		\$4,670	\$0	\$4,670	
Investigator (Position 402)	Investigator/LEO		\$4,670	\$0	\$4,670	

Description	Subcategory	Pct Time	MVCPA Funds	Cash Match	Total	In-Kind Match
Analyst (Position 403)	Crime Analyst/LE Professional		\$3,565	\$0	\$3,565	
Total Overtime			\$20,626	\$0	\$20,626	
Professional and Contract Services						
Galveston PD - Sr Police Officer	Investigator/LEO - personnel	100	\$99,705	\$6,456	\$106,161	
Galveston PD - Sr Police Officer	Investigator/LEO - fringe	100	\$0	\$44,126	\$44,126	
Galveston PD - Sr Police Officer	Investigator/LEO - overtime	100	\$4,985	\$0	\$4,985	
La Marque PD- Investigator	Investigator/LEO - personnel	100	\$75,431	\$3,420	\$78,851	
La Marque PD- Investigator	Investigator/LEO - fringe	100	\$0	\$24,665	\$24,665	
La Marque PD- Investigator	Investigator/LEO - overtime	100	\$3,772	\$0	\$3,772	
Brazoria County SO - Investigator I	Investigator/LEO - personnel	100	\$97,317	\$2,400	\$99,717	
Brazoria County SO - Investigator I	Investigator/LEO - fringe	100	\$0	\$37,114	\$37,114	
Brazoria County SO - Investigator I	Investigator/LEO - overtime	100	\$4,866	\$0	\$4,866	
Brazoria County SO - Investigator II	Investigator/LEO - personnel	100	\$112,816	\$3,940	\$116,756	
Brazoria County SO - Investigator II	Investigator/LEO - fringe	100	\$0	\$40,950	\$40,950	
Brazoria County SO - Investigator II	Investigator/LEO - overtime	100	\$5,641	\$0	\$5,641	
Texas City PD - Sr Police Officer	Investigator/LEO - personnel	100	\$99,164	\$1,800	\$100,964	
Texas City PD - Sr Police Officer	Investigator/LEO - fringe	100	\$0	\$31,777	\$31,777	
Texas City PD - Sr Police Officer	Investigator/LEO - overtime	100	\$4,958	\$0	\$4,958	
Total Professional and Contract Services		1500	\$508,655	\$196,648	\$705,303	
Travel						
MVCPA meetings and workshops	Administrative In-state		\$1,640	\$0	\$1,640	
Advanced/Specialized Auto Theft Training	Training In-State		\$4,920	\$0	\$4,920	
TAVTI	Training In-State		\$8,200	\$0	\$8,200	
MVCPA Conference	Training In-State		\$8,200	\$0	\$8,200	
Other Investigative Training	Training In-State		\$820	\$0	\$820	
Other Investigative Training	Training Out-of-State		\$820	\$0	\$820	
Investigations	Law enforcement In-State		\$820	\$0	\$820	
Investigations	Law enforcement Out-of-State		\$820	\$0	\$820	
Total Travel			\$26,240	\$0	\$26,240	
Equipment						
Truck (1)			\$30,000	\$30,000	\$60,000	
Computer			\$3,500	\$0	\$3,500	
Printer (for vehicle)			\$650	\$0	\$650	
Docking station for vehicle			\$1,700	\$0	\$1,700	
Cell Phone			\$1,200	\$0	\$1,200	
800 MHz Radio for truck			\$6,000	\$0	\$6,000	
Handheld radio			\$7,000	\$0	\$7,000	
Total Equipment			\$50,050	\$30,000	\$80,050	
Supplies and Direct Operating Expenses (DOE)						
Service Contracts (Hardware/Software)			\$17,500	\$0	\$17,500	
Fuel			\$0	\$0	\$0	\$24,000
Vehicle Maintenance			\$3,000	\$0	\$3,000	
Wireless Communications			\$9,000	\$0	\$9,000	
Administrative Supplies			\$1,000	\$0	\$1,000	
Operating Supplies			\$6,000	\$0	\$6,000	
Training			\$8,000	\$0	\$8,000	
Vehicle Make Ready			\$11,000	\$0	\$11,000	
Towing			\$1,500	\$0	\$1,500	
Utilities			\$0	\$0	\$0	\$24,000
Total Supplies and Direct Operating Expenses (DOE)			\$57,000	\$0	\$57,000	\$48,000

Budget Narrative**A. Personnel**

Personnel: Lt/Project Manager (Galveston County Sheriff's Office): Oversees Auto Crimes Task Force and Catalytic Converter grants as well as overseeing Galveston County Sheriff's Office Organized Crimes Task Force. Maintains communications with Project Director, Commander, Investigators, and office personnel. Stays in contact with the Sheriff's Office Command staff, County Auditor, Purchasing Agent and Legal divisions to ensure compliance with the appropriate state and county regulations. Coordinates with Analyst concerning finances, travel, training, and monitoring grant and financial records. Attends and conducts peace officer training and public awareness programs as needed. 50% assigned to Gulf Coast Auto Crimes Task Force. Commander (Galveston County Sheriff's Office): Supervises daily operations of the Task Force including strategy development and case assignment/review. Maintains communication with the Project Manager, investigators, and office personnel. Provides both tactical and strategic analytical support to all local, county, state, and federal agencies. Attends and conducts peace officer training and public awareness programs as needed. 100% assigned to Auto Crimes Task Force. Investigators (Galveston County Sheriff's Office): Conduct investigations, both pro-active (self-initiated) and reactive; operates both overtly and covertly as deemed necessary by the Commander. Attends and conducts peace officer training. Conducts public awareness programs as directed. Serve as liaison to assigned districts sharing and gathering information related to motor vehicle crimes. Assist all local, county, state, and federal agencies when requested related to Auto Crimes Task Force stated mission assignments. 100% assigned to Auto Crimes Task Force. Analyst (Galveston County Sheriff's Office): Performs intelligence analysis including research, crime mapping, link analysis, VIN decoding, secondary identification methods, and any other vehicle related requests for local, state, and federal investigators. Also maintains grant and financial records. 100% assigned to Auto Crimes Task Force. Note: Salaries listed are based on current amounts with a 3.5% buffer included to account for any potential COLAs or increases for the coming fiscal year. Base salary for sworn personnel calculated at 86 hours bi-weekly. Salary Cash Matches include Law Enforcement Career Path Program costs (for sworn personnel) as follows: Certification Pay (based on level of certification as follows: \$75 per month for intermediate certification; \$100 per month for advanced certification; and \$150 per month for master certification); and Longevity Pay: \$10.00 per each year of time in service per month. Also included is a one-time bonus of \$2,000 per employee typically given to County employees in the second pay period in November if approved for FY2026. Lt/Project Manager grant and cash match amounts reflect 50% percentage assignment to MVCPA grants.

B. Fringe

Fringe: Amounts reflected above include the following benefits for all county employees at their current rates with a 3.5% buffer for potential COLAs for FY 2026 plus overtime: Pension -Texas County District and Retirement System (TCDRS) at 11.87%; Alternate Plan including deferred compensation (3.710468%), long term disability and life insurance rates variable by age and pay rates; Medicare at 1.450%; Unemployment Insurance at 0.11%; Health Insurance at \$795/month. Amounts shows reflect percentage of time assigned to task force.

C. Overtime

Overtime funds requested were calculated at 5% (respective of time assigned to task force) of current base pay plus a 3.5% buffer for potential COLAS per employee for FY 2026. Overtime funds would be used to conduct special operations and activities and would be approved by the Commander on a case by case basis. These funds could offset some of the time off and man-power shortages frequently experienced due to comp time accrual overages.

D. Professional and Contract Services

Narrative: Galveston Police Department (Sr Police Officer): Conduct investigations, both pro-active (self-initiated) and reactive; operates both overtly and covertly as deemed necessary by the Commander. Attends and conducts peace officer training. Conducts public awareness programs as directed. Serve as liaison to assigned districts sharing and gathering information related to motor vehicle crimes. Assist all local, county, state, and federal agencies when requested related to Auto Crimes Task Force stated mission assignments. 100% assigned to Auto Crimes Task Force. GPD Salary total calculated at current base with a potential 5% COLA; Salary Cash Match shown for the following incentive pay: Certification Pay (based on TCOLE certification - Intermediate: \$100/month; Advanced: \$167/month; and Masters: \$208/month); Longevity Pay (\$55 /month); and Education Pay (based on degree held from nationally accredited college or university - Associates: \$75/month; Bachelors: \$200/month; Masters: \$250/month); Bilingual Pay: (\$75/month). Cash Match for GPD Benefits/Fringe include: Pension (18%); Social Security (6.20%); Medicare (1.450%); Health Insurance (\$1194/month); Dental Insurance (\$24/month); and Life Insurance (\$84/month). GPD overtime requested for FY 2026 calculated at 5% of the projected base pay and are included in Fringe amounts. La Marque Police Department (Investigator): Conduct investigations, both pro-active (self-initiated) and reactive; operates both overtly and covertly as deemed necessary by the Commander. Attends and conducts peace officer training. Conducts public awareness programs as directed. Serve as liaison to assigned districts sharing and gathering information related to motor vehicle crimes. Assist all local, county, state, and federal agencies when requested related to Auto Crimes Task Force stated mission assignments. 100% assigned to Auto Crimes Task Force. LMPD Salary total calculated at current base rate plus 4% potential for a COLA for FY 2026; Salary Cash Match shown for the following incentive pay: up to \$205/month; Longevity Pay: one-time annual payment received in November; an Equipment Allowance: \$85/month; Investigator Pay: \$200/month. Cash Match for LMPD Benefits/Fringe include: Pension (14.29%); Social Security (6.20%); Medicare (1.450%); and Health Insurance (\$544.84/month). LMPD overtime requested for FY 2026 calculated at 5% of the projected base pay and are included in Fringe amounts. Brazoria County Sheriffs Office (2 Investigators): Conduct investigations, both pro-active (self-initiated) and reactive; operates both overtly and covertly as deemed necessary by the Commander. Attends and conducts peace officer training. Conducts public awareness programs as directed. Serve as liaison to assigned districts sharing and gathering information related to motor vehicle crimes. Assist all local, county, state, and federal agencies when requested related to Auto Crimes Task Force stated mission assignments. 100% assigned to Auto Crimes Task Force. BCSO Salary total calculated at current base rate plus 3% for potential COLAs or pay increases for FY 2026. Base salary for sworn personnel calculated at 86 hours bi-weekly. Salary Cash Match shown for the following incentive pay: Certification Pay: \$150/month; and Longevity Pay: \$5/month for every year of service. Cash Match for BCSO Benefits/Fringe include: Pension (13.27%); AUL alternate to SSN (6.017%); Medicare (1.45%); Health Insurance: \$1,000/month; Health Clinic for employees: \$20/pay period; 401-H (2.4%); and Unemployment (.14%). BCSO overtime requested for FY 2026 calculated at 5% of the projected base pay and are included in Fringe amounts. For FY 2026 we are asking for a new investigator position from Texas City Police Department. If approved, the Texas City PD Investigator would: Conduct investigations, both pro-active (self-initiated) and reactive; operates both overtly and covertly as deemed necessary by the Commander. Attends and conducts peace officer training. Conducts public awareness programs as directed. Serve as liaison to assigned districts sharing and gathering information related to motor vehicle crimes. Assist all local, county, state, and federal agencies when requested related to Auto Crimes Task Force stated mission assignments. Would be 100% assigned to Auto Crimes Task Force. The amounts reflected above are calculated at the current Sr Police Officer pay rate, plus 3% for potential COLAs or pay increases. Unknown Fringe/Benefits but were calculated at 30%. Requested overtime calculated at 5% of the base.

E. Travel

Galveston County adopted new per diem rates and updated their travel policy in FY 2024. Per diem rates established by standard CONUS rates. The mileage rate is in conjunction with the IRS standard mileage rate. Each investigator assigned by contract will follow the travel policies of their home agencies respectively and will invoice ACTF for reimbursement of travel costs incurred. An average general per diem of \$55 per day used in below calculations. Administrative (In-State): ACTF anticipates travel to MVCPA Board Meetings and/or grant workshop quarterly for Commander and Analyst. Estimated total \$1,640: (calculated as an overnight stay 4 times per year: \$150/night x 2 people - \$1,200 hotel; plus per diem: \$55/day x 2 people x 4 times = \$440). Training: Travel expenses

Budget Narrative

following are listed schools and others as yet to be announced to expand the level of training and knowledge of personnel assigned to Auto Crimes Task Force. Advanced/Specialized Auto Theft (In-State) \$4,920: (locations not determined yet for FY 2026 but calculated for 3 employees to attend each: \$150/night x 3 people x 4 nights x 2 classes = \$3,600; plus per diem: \$55/day x 3 people x 4 nights x 2 classes = \$1,320). TAVTI -Texas Association of Auto Theft Investigators (In-State) \$8,200: (Houston, FY 2026 estimated funds include: 10 hotel rooms at \$150/night for 4 nights - \$6,000; per diem: \$55/day x 4 days x 10 people = \$2,200). MVCPA Conference (In-State) \$8,200 (location not yet determined for FY 2026 but calculated for 10 hotel rooms at \$150/night for 4 nights - \$6,000; per diem: \$55/day x 4 days x 10 people = \$2,200). Investigative Training (In-State) \$820: (could include New Detective and Criminal Investigator Training; Interview and Interrogation Training, etc. and will be scheduled locally where available. Calculated at 2 hotel rooms for \$150 twice per year; per diem \$55/day x 2 people x 2 classes = \$220 in case non-local travel necessary for investigative training opportunities). Investigative Training (Out-of-State) \$820: (not determined at this time but calculated at 2 hotel rooms for \$150 twice per year; per diem \$55/day x 2 people x 2 classes = \$220 in case non-local travel necessary out-of-state such as NICB or other training opportunities). Investigative (In-State) \$820: (not determined at this time but calculated at 2 hotel rooms for \$150 twice per year; per diem \$55/day x 2 people x 2 times = \$220 in case of in-state travel needed to conduct investigation or follow up on leads (non-training funds). Investigative (Out-of-State) \$820: (not determined at this time but calculated at 2 hotel rooms for \$150 twice per year; per diem \$55/day x 2 people x 2 times = \$220 in case of out-of-state travel needed to conduct investigation or follow up on leads (non-training funds) in Louisiana or in another state.

F. Equipment

All listed would be purchased if new detective position for Texas City PD approved for FY 2026. New 4x4 pickup to be able to tow and access difficult terrains, including beaches; estimate \$60,000 for the new truck. We request permission to use \$30,000 Program Income as cash match toward the purchase of the truck. To equip new Investigator, we would also need: Laptop Computer (with desk dock, monitors, keyboard, etc.) \$3,500; Printer for truck: \$650 to allow for investigator to be able to issue 68A forms from the field; a Docking Station for the computer while in the truck: \$1,700; a Cell Phone (1) estimated at \$1,200 to include a ruggedized case for the new detective; an 800 MHz radio (\$6000) to be installed in the new truck for communications; and a hand held radio for communications outside of the vehicle.

G. Supplies and Direct Operating Expenses (DOE)

Service Contracts: \$17,500 for Software Licensing and Maintenance costs - \$11,500 to renew annual contract with Motorola Solutions for Vehicle Manager (previously known as LEARN through Vigilant Solutions) access to LPR data; Software Licensing and Maintenance costs of \$3,000 to CovertTrack to renew annual contract to access mapping for tracking devices; Site License agreement annual renewal with Motorola Solutions (Previously Vigilant Solutions) for \$3,000 for License Plate Reader camera systems. Fuel: The county and cities provide fuel for ACTF vehicles including investigator vehicles and LPR. All amounts shown as in-kind match are based on estimate of \$200/month and include the potential new Texas City Police Department investigator position. Quarterly expenditure reports will document actual match by each entity. Vehicle Maintenance: \$3,000 to cover any cost for maintenance or repair to bait vehicles (bait car, cargo trailer, all-terrain vehicles and personal water craft); License Plate Reader vehicle; ACTF Polaris UTV; and ACTF crime prevention trailer. The participating Counties and Cities for each agent will repair and maintain agent's vehicles (8 total including the newly applied-for Brazoria County position). Wireless Communications: \$9,000 including cell phones used by ACTF staff \$50/month for 10 lines (including new TCPD Investigator) totaling \$6,000; Also includes costs of Insight app to be added to each phone to allow ability to TCIC/NCIC data from cell phones in the field at \$300/phone per year totaling \$3,000. Administrative Supplies: \$1000 for Routine office supplies, paper, batteries for electronics, audio/videotapes, and blank CDs/DVDs, etc. These items assist personnel to perform efficiently and professionally. Operating Supplies \$6,000: Estimated \$3,000 for Departmental Supplies such as cleaners and degreasers for use in identifying vehicles/parts, small hand tools, VIN etching supplies; finger print supplies; and other items used by Auto Crimes Task Force Agents in the course of their assigned duties; and \$3,000 for Crime Prevention Supplies to allow the purchase and replenishment of popular give-away promotional items. Training: \$8,000 to allow for training opportunities including attendance to Texas Association of Vehicle Theft Investigators (TAVTI) conference at \$200/person for 10 people; Other possible training opportunities could include new detective school, interview and interrogations training, or other investigative training, estimated at \$500/course x 8. Vehicle Make Ready: \$11,000 - If new TCPD position approved, to install lights, sirens, antennas, tint, tool boxes, pep-link etc. in new truck. Towing \$1,500 Auto Crimes Task Force utilizes our car hauler for most recoveries, however, some circumstances necessitate the use of a contract wrecker service. It is estimated that these instances should not exceed \$1,500 in towing fees. Utilities/Building Maintenance/Alarm: In-kind match shown for County provided utility services (electrical, water, sewer, garbage disposal, etc.) and maintains/repairs the building for the Auto Crimes Task Force. 24-hour monitoring and call-out service for our office building (alarm systems) are also provided by Galveston County. Cost of utilities estimated at \$2000/month, however quarterly expenditure reports will document actual utility bill amounts.

Revenue

Indicate Source of Cash and In-Kind Matches for the proposed program. Click on links to go to match detail pages for entry of data.

Source of Cash Match

Galveston County	Grantee	\$145,094
City of Galveston	Subgrantee	\$50,582
City of La Marque	Subgrantee	\$28,085
Brazoria County	Subgrantee	\$84,404
City of Texas City	Subgrantee	\$33,577
Program Income	Program Income	\$30,000
Total Cash Match		\$371,742

Source of In-Kind Match

Galveston County	Grantee	\$36,000.00
City of Galveston	Subgrantee	\$2,400.00
City of La Marque	Subgrantee	\$2,400.00
Brazoria County	Subgrantee	\$4,800.00
City of Texas City	Subgrantee	\$2,400.00
Total In-Kind Match		\$48,000.00

Statistics to Support Grant Problem Statement

Reported Cases	2023			2024		
	Motor Vehicle Theft (MVT)	Burglary from Motor Vehicle (BMV)	Fraud-Related Motor Vehicle Crime (FRMVC)	Motor Vehicle Theft (MVT)	Burglary from Motor Vehicle (BMV)	Fraud-Related Motor Vehicle Crime (FRMVC)
Galveston County SO	702	1,291	13	518	1,133	8
Brazoria County SO	205	213	9	158	151	3
Galveston PD	165	264	0	141	269	4
La Marque PD	44	34	0	48	60	9
Texas City PD	171	262	0	101	292	0

Application Narrative

Grant Introduction (Executive Summary) and General Information

- 1.1 Briefly describe the organization and program operation. Provide a high level summary to the application and how it will affect the local community. (500 words or less)

Galveston County is the grantee and is governed by County Commissioners' Court. The Court has appointed the Galveston County Sheriff to oversee this project. The Gulf Coast Auto Crimes Task Force command structure has a Director (appointed by the Sheriff), Program Manager, Commander, Analyst and Six Investigators. The task force follows the command structure of the Sheriff's Office. The Gulf Coast Auto Crimes Task Force is a multi-agency/multi-county and multi-jurisdictional task force with personnel having extensive training in auto theft and vehicle financial fraud. The task force coordinates responses both pro-actively and re-actively to multifaceted motor vehicle crimes throughout the region. Motor vehicle crimes are often intertwined with organized crime and patterns of crime that require the task force to proactively communicate across jurisdictional boundaries. Economic enterprises and individuals involved in illegal behavior, including theft by fraud, give rise to immense pecuniary losses to Texas communities. The Gulf Coast Auto Crimes Task Force proposes to reduce vehicle related crimes throughout Galveston and Brazoria counties and the surrounding areas by collaborating with law enforcement agencies within Galveston, Brazoria and surrounding counties by conducting covert operations, surveillance, vehicle identification, agency assistance, and intelligence sharing. Crime mapping and analytical research is an integral part of combating the varied array of criminal enterprises across multiple jurisdictions. The Gulf Coast Auto Crimes Task Force develops strategies and utilizes statistical crime data to assign personnel to operations to pro-actively combat thefts and burglaries of motor vehicles / parts. The Gulf Coast Auto Crimes Task Force utilizes available resources (license plate reader, bait vehicles, and covert/undercover equipment) to target and reduce the rate of burglaries of motor vehicles / parts and thefts of motor vehicles. Gulf Coast Auto Crimes Task Force Investigators also work re-actively by investigating assigned follow up cases from participating agencies to aid in the identification of prolific offenders as well as potential suspects and / or actors perpetrating motor vehicle thefts and motor vehicle burglaries. The Gulf Coast Auto Crimes Task Force further conducts vehicle inspections for port operations and TXDMV 68-A forms. The Gulf Coast Auto Crimes Task Force will conduct vehicle theft, burglary of a vehicle and catalytic converter theft awareness campaigns with emphasis on public education events that will influence the community members to safeguard their vehicles and personal property through the use of practical prevention methods. The Gulf Coast Auto Crimes Task Force provides an Analyst who assists officers from any requesting Local, County, State, or Federal Agency. Task Force funding is crucial to combat, burglary of motor vehicles / parts, theft of motor vehicles, boat theft, boat trailer theft, and heavy equipment crimes within the coverage areas including the Port of Galveston (Galveston County) and Port of Freeport (Brazoria County).

- 1.2 Describe the taskforce governing, organization and command structures. Include a description of the nature of support and agreements that will be in place if the grant is awarded. Provide any details unique to the taskforce organization or geographical target area. Describe whether any part of this grant will be directed to serve a specific target population (or subset of the community)?

The Gulf Coast Auto Crimes Task force is governed by Galveston County Commissioners' Court which has assigned the Galveston County Sheriff as being responsible for task force operations. The Galveston County Sheriff has designated a Galveston County Sheriff's Office Captain as Director of the Task Force. The Director has assigned a Galveston County Sheriff's Office Lieutenant as the Program Manager and a Galveston County Sheriff's Office Sergeant as the Commander of the Task Force. The Gulf Coast Auto Crimes Task Force is a multi-agency/multi-county task force which has interlocal agreements with participating agencies. These agencies have agreed to conditions set forth in the agreement to participate. The Gulf Coast Auto Crimes Task Force covers all of Galveston County law enforcement agencies including State, and Federal agencies. The Gulf Coast Auto Crimes Task Force further covers southern Harris County agencies, Brazoria County agencies and Matagorda County by request. The Gulf Coast Auto Crimes Task Force also includes the Port of Galveston (Galveston County) and Port of Freeport (Brazoria County). The Gulf Coast Auto Crimes Task Force provides an Analyst who is funded by MVCPA to provide analytical assistance to task force Investigators, other MVCPA funded task forces as well as any requesting Local, County, State or federal agencies. Some of the operational costs listed in this grant application are used to provide this statewide assistance as well. The Gulf Coast Auto Crimes Task Force only targets criminal populations and / or hotspots and other areas as identified through crime mapping and analysis, or upon request by law enforcement agencies within the coverage area.

Grant Problem Statement

- 2.1 Provide an assessment of the burglary from a motor vehicle (including theft of parts) problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.

The Gulf Coast Auto Crimes Task Force provides full service to Galveston County (population 367,407 per reports for 2024) Brazoria County (population 413,224 per reports for 2024). (Note: Summer population triples in Galveston and Brazoria Counties). Additionally, Southern Harris and Matagorda counties are served on a request basis. The Texas City Police Department has requested to join the Gulf Coast Auto Crimes Task Force and have been included on the FY26 application to bolster the Gulf Coast Auto Crimes Task Force as multi-Agency and multi-County task force for the region. The City of Texas City continues to see an ever-growing population and expansion of retail businesses creating a target rich environment for perpetrators of motor vehicle related crimes. The City of Texas City, with a population of 53,084 (According to 2024 records), accounts for approximately 14% of the overall population in Galveston County. According to the Texas Department of Public Safety Crime Index, motor vehicle thefts in the City of Texas City attributed to 24% of the overall motor vehicle thefts in Galveston County during the calendar year 2023 and 19.5% in 2024. During the calendar year 2023, the City of Texas City saw the tourist industry in the southern part of Galveston County (which includes the City of Texas City) as well as Brazoria County continue to see record increases. These areas have increased incidents of violence associated with motor vehicle crimes due to inflation and other economic impacts. Galveston and Brazoria Counties have suffered losses of \$5,260,572 million dollars in 2025 due to motor vehicle theft, motor vehicle burglaries and catalytic converter thefts (according to the Texas Department of Public Safety Crime Index). The victims of these crimes have grieved an array of losses well beyond economic hardships, such as lost time, lost business, lost wages and overall diminishment of community well-being. In calendar year 2024, there were 1,133 (Galveston County) 151 (Brazoria County) burglaries of motor vehicles / catalytic converters / thefts of other parts having a total financial loss of \$682,343. These numbers are in part attributed to a lack of public awareness.

Joining forces and collaborating with other state and local law enforcement agencies can help significantly. Providing local law enforcement training may assist in the decline of vehicle part thefts and burglaries. Galveston and Brazoria Counties have experienced incidences of violence associated with motor vehicle crimes. Much of this is due to increased gang activity throughout the region. There are multiple trends occurring which involve motor vehicle burglaries/parts (Catalytic converters), including victim assisted crime; organized crime; gang crime, firearms being stolen; drug related; assorted frauds and vehicle thefts from dealerships

- 2.2 Provide an assessment of the motor vehicle theft problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.

Since 1993 GCACTF has provided a complete and detailed service targeting vehicle thefts in Galveston County (367,407 per reports for 2024). Brazoria County (population 413,224 per reports for 2024). Additionally, Brazoria, Southern Harris and Matagorda counties are served on a request basis. Recently there has been an increase in requests from the Texas City Police Department leading them to requesting to join Gulf Coast Auto Crimes Task Force. Galveston, Southern Harris, Brazoria, and Matagorda Counties have likewise reported increases in motor vehicle thefts. There are multiple trends occurring which involve motor vehicle thefts to include victim assisted crime; organized crime; drug related; human trafficking; narcotics trafficking; theft of rental cars through fraud; motor vehicle thefts committed by criminal gangs; chop shops; internet scams; dealership burglaries and theft of vehicles from dealerships. According to the Texas Department of Public Safety Crime Index, there were a reported 518 motor vehicle thefts in Galveston County totaling \$8,941,074 and 158 motor vehicle thefts totaling \$3,684,376 in Brazoria County This equates to an average financial loss of \$18,676 to the victims. Total losses due to motor vehicle theft, burglary of motor vehicles, and Catalytic converter theft attributes an overall cost to the citizens of Galveston and Brazoria Counties of \$13,307,472. The City of Galveston and southern Brazoria County typically experience a significant increase in motor vehicle thefts during the summer months (Summer population increases in both counties). This is attributed to the increase in transient population due to the beaches and tourism industry combined with the schools being on summer break. The international seaport in Galveston / Freeport has seen increased vehicle import / export traffic associated with human trafficking, narcotics, weapons and U.S. Currency. We have seen an increase in stolen heavy equipment being transported across local and state jurisdictional boundaries as well as being transported to the southern border to be taken out of the United States of America. The auto theft issue defies all boundaries: jurisdictional, political, geographical or administrative. Because of the changing trends and complexity of the issue, the auto theft fight requires the cooperation, collaboration and involvement of many stakeholders including the State of Texas. As the vehicle theft landscape continues to evolve, so must the search for innovative solutions to combat the activities of determined vehicle thieves.

- 2.3 Provide an assessment of the fraud-related motor vehicle crime problem in the coverage area of this application. Include loss data consistent with the reported incident numbers above.

The Gulf Coast Auto Crimes Task Force has always worked various fraud investigations involving vehicles. Certain types of fraud are on the rise such as title fraud from vehicles being stolen from dealerships which are then VIN switched to sell to unsuspecting buyers with a fraudulent title. The vehicle is listed on various social media sites and is then sold for thousands of dollars making the scam highly lucrative for the criminal element. The targeted victims are most commonly immigrants, likely due to them dealing in cash. We have seen financial fraud from wrecker services selling vehicles, Insurance fraud, Odometer fraud, Identity fraud and synthetic identity sales.

- 2.4 Provide an assessment of motor vehicle crime not covered above like insurance fraud, preventing stolen vehicles from entering Mexico, bridge/port stolen vehicle export crime, disruption of cartels and organized criminal enterprises related to motor vehicle crime, etc...

The Gulf Coast Auto Crimes Task Force has conducted operations targeting various criminal gang organizations who perpetrated thefts at numerous motor vehicle dealerships throughout Galveston and surrounding counties. The actors will go look at a vehicle and either copy keys or switch out key fobs to later return and steal the vehicle. Once the vehicle is stolen, it is commonly listed for sale on social media often before the dealership even knows it is stolen. These individuals often utilize these stolen vehicles to cross the southern border for purposes of human smuggling, in the transportation of illicit narcotics, in the commission of other criminal offenses, strip it for parts, or switch or alter the VIN on it to sell to unsuspecting persons. We have conducted inspections and recovered VIN switched vehicles and heavy equipment at the international ports. These VIN switched vehicles are also related to insurance fraud cases.

Grant Goals and Activities

There are two parts to this section: 1) Functions of Proposed Program and 2) Goals Strategies and Activities (GSA). In the following boxes, describe the functions of the proposed program and then complete a fillable form called GSA.

MVCPA programs must completely describe the actions, methods and tactics that law enforcement and civilian staff will perform for each of the categories below. Describe the reliance on technology or other program elements to solve the problem statement above and goals below. Functions must be detailed and consistent with the requested budget. If a grant is awarded, funds expended towards activities not described in this section will result in the reimbursement being denied.

Part 1

- 3.1 Functions of the proposed program related to burglary from a motor vehicle (including theft of parts)

Through increased communication and collaboration with law enforcement agencies and interaction directly with citizens and civic groups, along with increased visibility through the LPR and crime prevention displays, we expect to see a reduction in the number of motor burglaries. Increased TCOLE training for officers should aid in increasing awareness of vehicle burglary and motor vehicle theft interdiction yielding a significant impact. Approaches to Functions of Proposed Project Operations and services are provided to all law enforcement agencies and citizens of Galveston County, and to areas outside of Galveston County on a request basis. Since 2007, GCACTF has continually thought outside of the box to implement new and innovative programs to combat motor vehicle burglary / parts. Investigators are specially trained in vehicle identification and investigations, cellular phone examinations as well as electronic surveillance measures, in addition to traditional burglary investigation methods. Our experience originated before the first task force was ever formed. The ABTPA concept originated in Galveston County and we were one of the first projects in 1993. GCACTF was the first to have a stripped vehicle display, crime prevention trailer, and has hosted five grantee conferences. We have also hosted four International Law Enforcement Conferences with a focus on vehicle and marine theft. GCACTF was one of the first programs to initiate bait vehicle operations. We also operate a highly successful LPR program. GCACTF strives to be at the forefront of technological advancements in vehicle theft interdiction and have incorporated crime analysis and crime mapping to streamline operations and the direction of resources effectively. The Gulf Coast Auto Crimes Task Force uses various combinations of the following eight methods to combat burglary of motor vehicles and parts: 1) Investigation: Officers funded under MVCPA generally operate in specialized units that require both proactive and reactive experience in motor vehicle burglary/parts investigative skills. The Investigators review reports, collect and examine intelligence, develop leads and witnesses, identify offenders, identify and track criminal organizations, and develop sources of information from victims, informants and community members. 2) Analysis: The Gulf

Coast Auto Crimes Task Force employs an Analyst who provides analytical support to investigators and assists officers from any requesting Local, County, State, and Federal Agency. This Analyst utilizes all available resources to provide crime mapping, analytical research, strategies and statistics to identify trends and areas with high rates of burglaries of motor vehicles / parts and assists investigators with research to identify prolific offenders and potential suspects and / or actors involved with burglaries of motor vehicles. 3) Identification: Motor vehicle burglary and theft investigators receive specialized training to identify vehicles and parts of vehicles. Certain title transactions require these specially trained group of investigators to certify the proper vehicle identification number prior to completion. This skill is critical to not only establishing the elements of motor vehicle crimes for prosecution purposes but also in recovering vehicles / parts and clearing cases. The specialized skill in vehicle identification is often used to assist other departments and agencies in critical incidents. The specialized training and skill set promoted by MVCPA allows task force officers the means to identify most manufactured vehicles and trailers and their parts. 4) Collaboration: GCACTF collaborates across local, state and federal departments and jurisdictions to identify criminal enterprises. Additionally, task forces are seeing motor vehicle burglary / parts perpetrated by highly organized criminal networks using illegal methods to convert the vehicles into economic gain through title fraud, insurance fraud, or exportation. The MVCPA funded task force works across all levels of government and across all boundaries to be effective in reducing motor vehicle burglary / parts. 5) Motor Vehicle Business Support: GCACTF conducts inspections of salvage yards, recycling centers, motor vehicle rebuilders and other vehicle related businesses. When vehicle parts are identified the task force works with local businesses to identify and interrupt the criminal network that brought the stolen items into the system. The task force also works to shut down illegal operations that tender stolen motor vehicle parts, which are often referred to as "chop shops". These illegal operations undermine legitimate businesses throughout the state. 6) Port Coordination: GCACTF coordinate efforts along the port of Galveston and Port of Freeport to interdict criminal networks conveying stolen vehicles and parts into and out of the country. The port (HAMOC) monthly team meetings and discussions, coordinated by Homeland Security, have increased the communication between jurisdictions where vehicles are stolen and / or dismantled for parts for international transport through ports of entry. Not all stolen vehicles are taken to Mexico. The coordination promoted by GCACTF and Homeland Security have helped agencies think more regionally to solve motor vehicle theft / parts. 7) Technology: Task force Investigators have developed sophisticated techniques to identify and arrest offenders who burglarize and steal motor vehicles / parts. The task force utilizes bait cars and trailers, license plate readers, surveillance equipment, and tracking equipment as authorized by state and federal laws. This technology and the expertise needed to successfully utilize it is critical to GCACTF to decrease incidents of thefts / burglaries in meeting the statutory measures to increase recoveries of stolen vehicles / parts; increase clearance of cases, and increase arrests. 8) Identify Prolific Offenders: The task force works diligently to identify prolific offenders. Many motor vehicle burglary / parts and theft cases are committed by repeat individuals or groups. GCACTF works with the Texas Department of Criminal Justice-Office of Inspector General and other law enforcement agencies and utilizes a confidential law enforcement system, FUGINET (a database of inmate and parolee information) to conduct roundups of parolees convicted of motor vehicle burglary / parts and theft. FUGINET provides special coordinated access to incarcerated persons, and intelligence gathering specially crafted for motor vehicle burglary / parts and theft. 9) Communication and collaboration: GCACTF devotes a great deal of effort to communicating with each other, other law enforcement agencies, vehicle manufacturers, and citizens within our communities. We work with command structures and regional DPS Crime Information Centers on receiving and providing intelligence. The task force issues BOLOs (be-on-the-lookouts) through the TCIC / NCIC centers and direct communications. The task force uses all communication means necessary, including social media platforms, to identify suspects, clear cases, arrest offenders and recover vehicles and property. The following services are provided to participating agencies within Galveston County, as well as to the agencies in our coverage area when requested: Conduct investigations regarding auto burglaries, including stripped vehicles / parts, salvage switch parts, insurance fraud, and other assorted fraud cases. Provide direct and indirect investigative assistance to all law enforcement agencies regarding burglaries of vehicles / parts. Provide investigative and analytical assistance regarding patterns of criminal activity relating to burglaries of motor vehicle / parts. Provide investigative assistance in any criminal activity committed in conjunction with burglaries of motor vehicles / parts to include gang activity, narcotics trafficking, etc. Provide assistance to citizens and law enforcement agencies concerning complaints regarding burglaries of motor vehicles (this may include implementing operations, conducting surveillance and / or using bait to combat the activity) Conduct inspections of vehicle related businesses (recycling facilities, storage facilities, tow yards, salvage dealers, etc.) to ensure compliance with appropriate state and federal statutory and regulatory laws / rules. Additionally, GCACTF will provide assistance in the investigation of citizen complaints involving Vehicle Storage Facilities within the coverage area. Assist requesting law enforcement agencies within the coverage area regarding the execution of search warrants, arrest warrants, motions to revoke probation, and parole revocations regarding burglaries of motor vehicles. Provide analytical assistance to all requesting law enforcement agencies pertaining to burglaries of motor vehicles. Provide instructors and / or speakers to area civic organizations, school districts, Citizen Police Academies, In-service training, Basic Police Academies and law enforcement agencies in the areas of crime prevention and probable cause development regarding burglaries of motor vehicles. Provide electronic and technical equipment and assistance to requesting law enforcement agencies relating to burglaries of motor vehicles. Assist in the processing of recovered stolen evidence / parts related to burglaries of motor vehicles and / or provide assistance/training to requesting agencies regarding the processing of recovered evidence/parts. Provide On-Call Agent 24 hours a day / 7 days a week to assist law enforcement agencies in coverage area regarding burglaries of motor vehicles.

3.2 Functions of the proposed program related to motor vehicle theft.

Changing trends in our area dictate that we must place a higher priority on crime prevention education and training initiatives, combined with crime analysis and mapping to reinforce operations targeting vehicles left with keys in them. Partnerships and presentations to apartments and neighborhood watch associations; homeowners associations; local businesses; and citizens police and sheriff's academy associations are made to educate and assist in crime prevention. The Gulf Coast Auto Crimes Task Force will increase communication and training of crime prevention to law enforcement personnel. The Gulf Coast Auto Crimes Task Force will continue the increased visibility through static display of the stripped vehicle displays. Approaches Functions Of Proposed Project Since 1993 the GCACTF has continually thought outside the box to enact new and innovative programs to combat motor vehicle theft. Currently GCACTF Investigators are specially trained in vehicle inspections / investigations, cell phone examinations and standard and electronic surveillance measures, in addition to traditional auto theft investigative methods. Operations and services are provided to all law enforcement agencies and the citizens of Galveston County as well as the counties serviced on a request basis. Our experience originated before the first task force was ever formed. The ABTPA concept originated in Galveston County and we were one of the first projects in 1993. GCACTF was the first to have a stripped vehicle display, crime prevention trailer, and has hosted four grantee conferences. We have also hosted four International Law Enforcement Conferences with a focus on vehicle and marine theft. GCACTF was one of the first programs to initiate bait vehicle operations. The Gulf Coast Auto Crimes Task Force also operates a highly successful LPR program. GCACTF strives to be at the forefront of technical advances in vehicle theft interdiction and has incorporated Crime analysis and crime mapping to streamline operations and resources effectively. Members of the Gulf Coast Auto Crimes Task Force remain vigilant in the fight against motor vehicle theft. Actions The task force uses various combinations of the following eight methods to combat motor vehicle theft: 1) Investigation: Officers funded under MVCPA generally operate in specialized units that require both proactive and reactive experience in motor vehicle theft investigative skills. The Investigators examine reports, review intelligence, develop leads and witnesses, identify offenders, identify and track criminal organizations, and develop sources of information from victims, informants and community members. 2) Analysis: Gulf Coast Auto Crimes Task Force employs an Analyst who provides analytical support to investigators and assists officers from any requesting Local, County, State, and Federal Agencies. The Analyst utilizes available resources to provide crime mapping, analytical research, strategies and statistics to identify trends and areas with high rates of vehicle thefts and assists investigators with research to identify prolific offenders and potential suspects and / or actors involved with motor vehicle thefts and associated gateway crimes. The Analyst regularly assists other MVCPA task forces

and DPS auto theft investigators with secondary VIN locations, VIN decoding, rebuilding VINs and cross-referencing vehicles and components for positive identification of altered, burned, stolen and partially identified vehicles for investigations and 68A inspections. 3) Identification: Motor vehicle burglary and theft investigators receive specialized training to identify vehicles. Certain title transactions require these specially trained investigators to certify the proper vehicle identification number prior to completion. This skill is critical to not only establishing the elements of motor vehicle crime for prosecution purposes but also in recovering vehicles and clearing cases. The specialized skill in vehicle identification is often used to assist other departments and agencies in critical moments. The specialized training and skill set promoted by MVCPA allows task force investigators the means to identify most manufactured vehicles and trailers as well as ATVs, boats, and heavy equipment. 4) Collaboration: GCACTF collaborates across local, state and federal departments and jurisdictions to identify criminal enterprises. Additionally, task forces are seeing motor vehicle theft cases with highly organized criminal networks using illegal methods to convert the vehicles into economic gain through title fraud, insurance fraud, or exportation. The MVCPA funded task force works across all levels of government and across all boundaries to be effective in reducing motor vehicle theft. 5) Motor Vehicle Business Support: Task force conducts inspections of salvage yards, recycling centers, rebuilders and other motor vehicle related businesses. When stolen vehicles are identified the task force works with local businesses to identify and interrupt the criminal network that brought the stolen items into the system. The task force also works to shut down illegal operations that render stolen motor vehicles and parts, which are often referred to as "chop shops". These illegal operations undermine legitimate businesses throughout the state. 6) Port Coordination: GCACTF coordinate efforts along the port of Galveston and port of Freeport to interdict criminal networks moving stolen vehicles to and from the country. The port (HAMOC) monthly team meetings discussions coordinated by Homeland Security, have increased the communication between jurisdictions where vehicles are stolen. Not all stolen vehicles are taken to Mexico. The coordination promoted by GCACTF / Homeland Security has helped agencies think more regionally to solve motor vehicle theft. 7) Technology: Task force investigators have developed sophisticated techniques to identify and arrest offenders who steal motor vehicles. The task force uses bait cars and trailers, license plate readers, surveillance equipment, and tracking equipment when authorized by courts. This technology and the expertise needed to successfully utilize it is critical to GCACTF task force to decrease incidents of motor vehicle thefts and meet the statutory measures to increase recoveries of stolen vehicles; increase clearance of cases; and increase arrests. 8) Identify Prolific Offenders: The task force works diligently to identify prolific offenders. Many motor vehicle theft cases are committed by the same individuals or groups. GCACTF works with Texas Department of Criminal Justice-Office of Inspector General and other law enforcement agencies and utilizes a law enforcement confidential system, FUGINET (a database of inmate and parolee information) to conduct roundups of parolees convicted of motor vehicle theft. FUGINET provides special coordinated access to incarcerated persons, and intelligence gathering specially crafted for motor vehicle theft. 9) Communication: GCACTF spends a great deal of effort in communicating with each other, other law enforcement agencies, vehicle manufacturers, and our communities. We work with command structures and regional DPS Crime Information Centers on receiving and providing intelligence. The task force issues BOLOs (be-on-the-lookouts) through the TCIC/NCIC centers and direct communications. The task force uses all communication means necessary, including social media platforms, to clear cases, arrest offenders and recover vehicles and property. The following services are provided to participating agencies within Galveston County, as well as to the agencies in our coverage area when requested: Conduct investigations regarding commercial auto theft in coverage area to include stripping operations, salvage switch operations, and insurance fraud cases. Provide direct and indirect investigative assistance to requesting law enforcement agencies regarding carjacking and vehicle arson incidents. Provide assistance regarding patterns of criminal activity relating to vehicle crimes including unauthorized use of a motor vehicle, theft of motor vehicles including trailers, ATVs, 4 wheelers, boats / personal watercraft, and heavy equipment. Provide investigative assistance in any criminal activity involving the use of stolen vehicles to include gang activity, narcotics trafficking, smuggling of persons and / or property, etc. Assist citizens and law enforcement agencies concerning complaints regarding new and used car dealers in coverage area. Inspect vehicle related businesses (recycling facilities, storage facilities, tow yards, salvage dealers, etc.) to ensure compliance with appropriate state and federal statutory and regulatory laws / rules. Additionally, GCACTF will provide assistance in investigation of citizen complaints involving vehicle related businesses. GCACTF inspects in-bound and out-bound vehicles and heavy equipment at Port of Galveston and Port of Freeport in cooperation with the US Customs Service. Inspections will include Cargo Containers and RORO ships being used to export vehicles through the Port of Galveston and Port of Freeport. Assist law enforcement agencies in coverage area regarding execution of search warrants, arrest warrants, motions to revoke probation, and parole revocations regarding vehicle crimes and other violations involving persons with a history of engaging in vehicle crimes. Provide analytical assistance to all requesting law enforcement agencies pertaining to vehicle crimes, organized criminal activity, and crimes involving serious bodily injury / death or the potential for serious bodily injury / death to any person [i.e. sexual assaults, kidnapping, murder, and serial offenses] Provide instructors and / or speakers to area civic organizations, school districts, and law enforcement agencies in the areas of crime prevention, probable cause development regarding vehicle crimes, citizen police academies, in-service training, and basic police academies. Provide electronic and technical equipment and assistance to requesting law enforcement agencies relating to vehicle crimes. Assist in processing of recovered stolen vehicles for evidence recovery where the recovering agency does not have sufficient personnel or additional circumstances exist limiting available personnel. GCACTF will provide training to requesting agencies regarding the processing of recovered vehicles. Provide on-call agent 24 hours a day / 7 days a week to assist requesting law enforcement agencies with investigating auto theft and / or surveillance of located vehicles, interviewing and processing of persons arrested in motor vehicle crimes and GPS aided tracking of stolen vehicles.

3.3 Functions of the proposed program related to fraud-related motor vehicle crime (such as title and registration fraud)

The Gulf Coast Auto Crimes Task Force will continue taking referrals of title fraud, registration fraud, Insurance fraud, Odometer fraud, VIN fraud including VIN switches and VIN cloning, and Identify fraud sales and synthetic identity sales cases. GCACTF will also work with TxDMV Investigators in reference to fraudulent cases which are referred to GCACTF. Approaches 1) Gulf Coast Auto Crimes Task Force will contact the surrounding tax offices and assist them in any fraud related crimes reported. 2) GCACTF will pursue title and registration fraud cases which come in on 68-A inspections and negatively impact unsuspecting victims due to dealing in cash sales. 3) VIN switches and VIN cloning will be pursued which are located in 68-A inspections. 4) Identity fraud and synthetic fraud cases reported will be investigated. 5) Odometer fraud cases will be investigated which are referred by Tax offices. Actions All fraud cases will be investigated by Investigators which are referred or reported.

3.4 Functions of the proposed program related to preventing motor vehicle crime (motor vehicle theft, burglary from a motor vehicle and fraud-related motor vehicle crime)

Astonishing theft trends continue to close in on near record highs. Vehicle theft data, provided by the National Crime Information Center (NCIC) and analyzed by NICB, indicates that approximately 850,708 vehicles were reported to law enforcement as stolen during the calendar year 2024. If left unchecked, theft trend totals could exceed one million stolen vehicles nationally by the end of the year. To reduce motor vehicle crime, the task force will spend a great deal of time and effort conducting prevention and public awareness programs. We communicate with citizen and neighborhood groups and homeowners' associations, make appearances and presentations with our LPR, stripped vehicle display or crime prevention trailer at stock shows, county fairs, civic organizations, racing events, social media, and other public events; and provide public service announcements all in an effort to harden citizen targets against motor vehicle crimes through increased education and awareness. The task force provides brochures, giveaways and other printed material with MVCPA logos and Gulf Coast Auto Crimes Task Force identifiers for reference.

- 3.5 Functions of the proposed program for other motor vehicle crimes investigations and activities consistent with the statutory requirements (preventing stolen vehicles from entering Mexico, stopping illegal export of stolen vehicle from bridge/ outbound port operations, disruption of cartel or organized criminal enterprises using stolen motor vehicles or fraud related motor vehicle crime, insurance fraud, etc...)

The techniques utilized will be as follows: Investigation: Investigators will conduct both proactive and reactive investigations by reviewing reports and writing reports, reviewing and providing intelligence briefings, developing leads and witnesses, identifying offenders and networks, identifying and tracking organize criminal organizations, informing prosecutors and other agencies, developing sources of information from victims, informants and community members. These methods will result in recovered motor vehicles, arrest of actors, and clearance of active cases. Identify vehicles: Specialty trained auto theft investigators will use contacts and databases through the National Insurance Crime Bureau to identify vehicles which have been altered and / or otherwise unidentifiable. This collaborative effort will help in title transactions, motor vehicle crime prosecution, and recovery of stolen vehicles where criminals have conspired to remove, conceal or change the vehicles identity. Communicate and collaborate across jurisdictions: The Gulf Coast Auto Crimes Task Force performs investigations across local, state, jurisdictions. Investigators collaborate with local, state, federal law enforcement agencies, vehicle manufactures, industry professionals, and TXDPS crime information centers. If crime patterns or suspects are identified the information is shared through intelligence briefings. Communication and Collaboration through the Texas Association of vehicle theft Investigators, and Auto Burglary Theft Prevention Authority has improved the effectiveness of the Task Forces to identify new trends by criminal enterprises. Identify prolific offenders: Prolific offenders are identified through analyzing data and offense reports, witness statements and intelligence briefings. Once identified, it is found that prolific offenders commit a large proportion of thefts or burglaries of motor vehicles. Through collaboration with other agencies it can reduce thefts and burglaries of motor vehicles. Technology: Advancement in technology for bait vehicles, trailers, computer systems, and GPS trackers have giving the edge to law enforcement with this specialized surveillance equipment. These systems have increased the clearance rate of cases, recoveries of vehicles, and arrest of actors. Port Enforcement: Port inspections are crucial part of reducing auto theft from crossing international borders. Vehicles are transported to the international sea ports to be exported by Criminal organizations. These vehicles can be stolen containing U.S. Currency, weapons, and narcotics. Coordination and collaboration with Customs and U.S. Coast Guard have reduced the impact of such crimes by stopping the export of such items. Public awareness and crime prevention Educational and informational classes are put on throughout the year to educate the consumers on auto theft and motor vehicle burglary prevention.

- 3.6 Collaboration Effort -- Describe the taskforce method to collaborate, and not duplicate existing activities. Describe the cross boundaries regional approach to grant activity implementation. Describe how the applicant staff and jurisdiction will coordinate with other taskforces and law enforcement agencies to implement this program.

Gulf Coast Auto Crimes Task Force investigators are assigned liaison areas throughout Galveston County and into surrounding and adjacent territories. Each area has several cities in the assignment. GCACTF conducts daily briefings to evaluate the current trends of motor vehicle burglary / parts and motor vehicle theft cases. GCACTF collaborates with participants, including Investigators and crime analysts from virtually each agency in our coverage area, and further covering the entire southeast region of Texas. ACTF and other MVCPA task forces and auto theft units in our region utilize this media to communicate activities in adjacent coverage areas, share intelligence, overlapping investigations, 68-A's for all adjacent counties and any requests for assistance. This collaboration method is an invaluable tool in the fight against motor vehicle burglary / parts and motor vehicle theft. GCACTF further conducts periodic briefings with a regional NICB Agent to share activities and trends seen in surrounding areas which may cross into our coverage areas. NICB coordinates meetings, conference calls, and other communications with all affected jurisdictions in order to keep us all notified and corroborating efforts. Additionally, GCACTF participates in monthly meetings with Homeland Security (HAMOC) in LaPorte, Texas in reference to port activities involving motor vehicle, heavy equipment, imports and exports. GCACTF will continue to follow up with reporting agencies and recovery agencies when working investigations where vehicle theft / burglaries were reported and / or recovered by another agency. These collaborations are vital to successful investigations and prosecutions. GCACTF analyst receives requests and provides assistance to other auto theft task forces, investigators, patrol officers, commercial vehicle enforcement officers, US marshals, federal agents, DPS troopers and other local, state, and federal agencies on a daily basis. The GCACTF Analyst contacts / collaborations are invaluable due to receiving emerging motor vehicle theft trends found though out the State of Texas and beyond. To prevent overlapping of contiguous taskforces to Galveston county we coordinate and collaborate with the area of jurisdictions. This is done by email, two-way radio, phones and in person meetings. These activities are done on a daily, weekly, monthly basis as needed. GCACTF have collaboration meetings in reference to strategies for working complex cases which overlap in other jurisdictions so that overlapping does not occur.

- 3.7 If the proposed application requests any exceptions or deviation from any general grant rules, RFA conditions or grant administrative policy, please indicate in the section below. Indicate the section of the specific issue and citation that you are asking the MVCPA to consider and the rational for the request.

None

Part II

Goals, Strategies, and Activities

Select Goals, Strategies, and Activity Targets for the proposed program.

Click on the link above and select the method by which statutory measures will be collected. Law Enforcement programs must also estimate targets for the MVCPA predetermined activities. The MVCPA board has determined that grants programs must document specific activities that are appropriate under each of the three goals. Applicants are allowed to write a limited number of user defined activities.

ID	Activity	Measure	Target
Statutory Motor Vehicle Theft Measures Required for all Grantees.			
1.1.15	Increase the recovery rate of stolen motor vehicles	Report the number of vehicles recovered by taskforce	
1.1.16	Increase the clearance rate of MVTs	Report the number of MVT cases cleared	
1.1.17	Increase the number of persons arrested for motor vehicle theft	Report the number of persons arrested for motor vehicle theft by taskforce	
Statutory Burglary of a Motor Vehicle Measures Required for all Grantees			
2.1.12	Increase the clearance rate of motor vehicle burglaries	Report the number of BMV including parts cases cleared	
2.1.13	Increase the number of persons arrested for motor vehicle burglary	Report the number of persons arrested for burglary by taskforce	

ID	Activity	Measure	Target
Statutory Fraud-Related Motor Vehicle Crime Measures Required for all Grantees			
8.1.1	Increase the clearance rate of fraud-related motor vehicle crime cases.	Report the number of fraud-related motor vehicle cases cleared	
8.1.2	Increase the number of persons arrested for fraud-related motor vehicle crimes.	Report the number of persons arrested for fraud-related motor vehicle crimes	
Measures for Grantees. Add Target values for those that you will measure.			
1	Goal 1: Reduce the Incidence of Motor Vehicle Theft through Enforcement Strategies		
1.1	Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft		
1.1.1	Identify groups of auto theft offenders through intelligence gathering, crime analysis and the use of informants	Number of MVT groups identified. Include gangs, cartels or other criminal enterprise with two or more members	10
1.1.2	Identify and document/record prolific MVT offenders [Prolific is defined as "linked to MVT offenses three or more times"]	Number identified/documented offenders	25
1.1.5	Conduct inspections of local businesses related to vehicle enterprise (transportation code or occupation code authorized companies such as salvage yard, repair shop, parts recycling center, used car dealership, salvage rebuilder, title service company, other). (see 1.3.3 to report the number of vehicles inspected in these businesses)	Number of businesses inspected	4
1.1.6	Conduct bait vehicle operations that target MVT offenders	Number of bait vehicle deployments. Include BMV bait operations here.	0
1.1.8	Deploy license plate readers (LPR)	Number of times LPR deployed. Deploy: If stationary unit then total number of days or partial days unit was operable and on. Mobile unit number of days the unit was on and operable.	250
1.1.9	Respond to taskforce license plate reader (LPR) alert notifications	Number of times investigators responded to taskforce LPR alert notifications regardless of whether vehicle was located	100
1.1.12	Conduct covert operations targeting MVT offenders	Number of covert operations	50
1.1.13	Conduct warrant "round-up" operations targeting motor vehicle crime offenders, including people wanted for MVTs, motor vehicle burglaries, theft of vehicle parts and motor vehicle fraud related crime.	Number of warrant round-up operations performed for MVT, BMV and FRMVC.	4
1.1.20	Number of Altered Vehicles Recovered	Report the total number of vehicles recovered with altered Vehicle Identification Number. Note: Please remember that a vehicle recovered must be reported in 1.1.15	40
1.2	Strategy 2: Conduct Collaborative Efforts that Result In Reduction of Incidents of Motor Vehicle Theft		
1.2.1	Provide Agency Assists for MVT and motor vehicle related fraud	Number of agency assists related to MVT. Assist means responding or answering questions via phone, e-mail, or in person. Providing recommendation, guidance, strategy, support or information that other LEOs will use to resolve their cases. The assist generally does not have the direct responsibility for an investigation nor uses LEO authority. The assist helps another LEO or agency investigate cases. Analysts and civilian employees will record their assists to outside LEOs and agencies met here along with officers.	1000
1.2.2	Collaborate with other units or divisions (i.e. homicide, vice, narcotics, etc.) within the taskforce department(s) where a motor vehicle was used in the commission of the crime (includes identification of vehicles). Include all participating jurisdiction departments here.	Number of times collaborated within departments or SOs participating in taskforce related to MVT. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of motor vehicle theft investigations.	350
1.2.3	Collaborate with all other outside LE agencies and other organizations that assist in the reduction of MVTs. Include all coverage jurisdictions here.	Number of times collaborated with coverage area agencies or other law enforcement agencies and organizations that assist in the reduction of MVT. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of MVTtheft investigations.	500
1.2.5	Conduct intelligence information-sharing (Personal attendance)	Number of intelligence meetings attended (include attending as presenter, participant or attendee)	50
1.2.6	Conduct intelligence information-sharing (Written information)	Crime analysis bulletins disseminated (include information distributed to law enforcement agencies via text, e-mail, or intra-net communications)	24
1.2.7	Collaborate with other MVCPA taskforces	Number of times collaborated with other MVCPA taskforces that assist in the reduction in MVT, BMV and FRMVC.	50
1.3	Strategy 3: Prevent and Reduce the Incidence of Fraud-Related Motor Vehicle Activities		
1.3.1	Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud and FRMVC	Number of collaborations	40

ID	Activity	Measure	Target
1.3.2	Conduct confidential 68(A) inspections (for TxDMV assignment or reassignment of VIN required by Tx Trans. Code §501.032)	Number of vehicles inspected to complete a TxDMV 68A inspection form per TxDMV (VIN assignment, reassignment, bonded title)	850
1.3.3	Conduct VIN verification inspections. (All other reasons except bridge or port)	Number of vehicles inspected by taskforce to identify the vehicles not reported in confidential (68A) or bridge and port sections.	250
1.3.4	Coordinate with TxDMV/Tax Offices relating to investigation and enforcement of fraudulent titles and registration of stolen vehicles	Number of collaborations with TxDMV HQ, TxDMV Regional Service Centers or County Tax Assessor Collector offices.	50
2	Goal 2: Reduce the Incidence of Theft from Motor Vehicles through Enforcement Strategies		
2.1	Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories		
2.1.1	Conduct bait vehicle operations that target vehicle burglary offenders	Number of bait vehicle burglary deployments	0
2.1.2	Identify "prolific BMV offenders" through informants and intelligence [Prolific is defined as "linked to BMV and theft of vehicle parts and accessories offenses three or more times"]	Number of offenders identified	10
2.2	Strategy 2: Conduct Collaborative Efforts that Result in the Reduction of Incidents of Theft From a Motor Vehicle		
2.2.1	Provide Agency Assists BMV.	Number of agency assists related to BMV or stolen parts. Assist means responding or answering questions via phone, e-mail, or in person. Providing recommendation, guidance, strategy, support or information that other LEOs will use to resolve their cases. The assist generally does not have the direct responsibility for an investigation nor uses LEO authority. The assist helps another LEO or agency investigate cases. Analysts and civilian employees will record their assists to outside LEOs and agencies met here along with officers.	25
2.2.2	Collaborate with other units or divisions within the taskforce department(s) (i.e. homicide, vice, narcotics, etc.) where theft of parts occurred in the commission of the crime (includes identification of vehicle). Include all participating jurisdiction departments here.	Number of times collaborated within departments or SOs participating in taskforce related to BMV or stolen parts. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of BMV theft investigations.	70
2.2.3	Collaborate with all other outside LE agencies and other organizations where theft of parts occurred in the commission of the crime (includes identification of vehicle). Include all coverage jurisdictions here.	Number of times collaborated with coverage area agencies or other law enforcement agencies and organizations that assist in the reduction of BMV or stolen parts. Collaboration means physically using law enforcement resources, tactics and authority to perform activity on cases that draw upon or aid in the investigation intended to further the resolution of any case, identify parties to crime, identify vehicles, interview witnesses/suspects and apprehend suspects. Collaboration will include any help, recommendation, contribution or support requested from or provided to another unit or offered by the taskforce that aids in the furtherance of motor vehicle theft investigations.	120
3	Goal 3: Educate/Train Citizens and Qualified Personnel in Detection and Prevention of Motor Vehicle Theft, Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories		
3.1	Strategy 1: Conduct Public Awareness Related Activities Used to Educate Citizens		
3.1.1	Conduct educational outreach events (include trade show, exhibits, booths at community events, vehicle displays, brochures, etc.)	Number of outreaches	8
3.1.2	Conduct educational presentations to the public	Number of presentations. Presentation means in person, on-line, original written document, article, or webpage.	10
3.1.4	Conduct vehicle identification initiative/event	Number of etching events. Include windows, component parts, VIN stamps and catalytic converters.	10
3.1.4.1	Conduct vehicle identification initiative/event	Number of Participants/Attendees (Vehicles Marked)	10
3.1.5	Purchase advertisements in local outlets	Number of advertisements purchased or provided complimentary for taskforce. Include all types of media purchased or provided free (social, tv, utility inserts, billboards, transportation, etc.). Describe in 6.1.1.	0
3.1.6	Conduct vehicle report card initiatives.	Number report cards issued	0
3.1.7	Utilize social media outlets (Facebook, Twitter, Instagram, etc.)	Number of postings in social media outlets	24
3.1.8	Deploy outdoor public notification signage	Number of deployments per month (if sign remains several months, count as 1 deployment per month)	0
3.1.10	Conduct media outreach, including, public service announcements, press releases, and interviews	Number of outreaches	4
3.2	Strategy 2: Conduct Law Enforcement Training Activities to Educate Officers on Recognition and Apprehension of Stolen Vehicles and Property		
3.2.1	Conduct law enforcement training (TCOLE)	Number of classes provided for TCOLE credit	4
3.2.3	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of classes or presentations. Presentations may include electronic roll call documents, shift BOLOs and other written or presented materials based on local practices.	4

Grant Evaluation

- 4.1 Describe the local method and/or practice used to collect the data for reporting Goals, Strategies, and Activities and to evaluate the grant program effectiveness. Describe management and staff participation. Include descriptions of systems (forms and software) that will be used to ensure reliable and accurate data is collected and reported. Describe any other evaluation methods used in the applicant agency to determine effectiveness or cost efficiency of the program.

An overall monthly report will be compiled and is available to Sheriff and commissioners' court. This will be provided to MVCPA on a quarterly basis. We maintain an in-house electronic long term calendar which we tentatively schedule operations, crime prevention activities, training events, 68-A Inspections and special projects outlined in our grant activities. We compile numbers of auto thefts and auto burglaries/parts monthly from each agency in our direct project area. These numbers are added to an excel spreadsheet that documents the historical rise and fall of auto theft trends since 1991 and burglary trends since 2007. In FY22 we added assorted frauds to this tracking method and in FY24 we added catalytic converter thefts. We will continue to use this method to evaluate whether we are meeting our goals to reduce auto theft and burglary, and also to note rising trends in specific areas. We will use our goals, strategies and activities for monthly progress reports to evaluate if we are reaching our projected target activities. This will allow monthly assessment as to whether our activities are effective in our goal so that we can re-evaluate how we target the auto theft, assorted fraud, and burglary problems in our area. The data collected will be evaluated so criminal activity can be targeted to be more effective in crime reduction. The GCACTF will continue to document vehicle theft and burglary statistics to allow for easy and quick identification of statistical trends and comparisons to previous time periods and/or locations.

- 4.2 Provide any other suggested measures that would better reflect the law enforcement or prevention work that the proposed program will perform. If the suggested measure fits into one of the stated goals above please indicate.

Our analyst is called upon by officers and investigators with other agencies on a regular basis. As one of the last auto theft analysts in the state, she is many times a last resort to help identify vehicles, trailers, equipment, ATVs, boats and component parts. Although the assists provided do not directly affect the burglary and theft rates, they do sometimes help with the recovery rates and returning stolen property to rightful owners. Assists leading to recoveries is tracked through quarterly progress reports in the narrative sections. Other data being tracked pertains to the types of assistance calls received; for what kinds of agencies; and whether they are MVCPA funded. However a more targeted reporting method may be considered if more analysts become available with more funding, or if the data could prove useful to MVCPA administration.

TxGMS Standard Assurances by Local Governments

- ☒ We acknowledge reviewing the [TxGMS Standard Assurances by Local Governments](#) as promulgated by the Texas Comptroller of Public Accounts and agree to abide by the terms stated therein.

Current Documents in folder

[Prosecutor Agreement.pdf](#) (5/8/2025 4:13:42 PM)

[Resolution.pdf](#) (5/12/2025 2:07:58 PM)

[Signed Statement of Grant Award.pdf](#) (8/19/2025 8:24:46 AM)

Certifications

The certifying official is the authorized official, Mark Henry, County Judge.

By submitting this application I certify that I have been designated by my jurisdiction as the authorized official to accept the terms and conditions of the grant. The statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

By submitting this application I certify that my jurisdiction agrees to comply with all terms and conditions if the grant is awarded and accepted. I further certify that my jurisdiction will comply with all applicable state and federal laws, rules and regulations in the application, acceptance, administration and operation of this grant.

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RESOLUTION NO. 2025-180

A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF LEAGUE CITY AND THE COUNTY OF GALVESTON TO PARTICIPATE IN THE GULF COAST AUTO CRIMES TASK FORCE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEAGUE CITY, TEXAS, as follows:

Section 1. The City authorizes an interlocal agreement between the City of League City and the County of Galveston to participate in the Gulf Coast Auto Crimes Task Force; and the approved Interlocal Agreement shall be attached as Exhibit A.

Section 2. The City Manager or his designee is authorized to execute all documents necessary to complete this transaction.

Section 3. All resolutions and agreements and parts of resolutions and agreements in conflict herewith are hereby repealed to the extent of the conflict only.

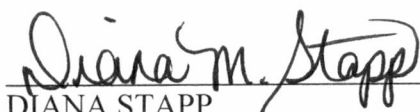
Section 4. It is hereby found and determined that the meeting at which this resolution was passed was open to the public and that advance public notice of the time, place and purpose of said meeting was given as required by law.

PASSED AND APPROVED the 28th day of October, 2025.



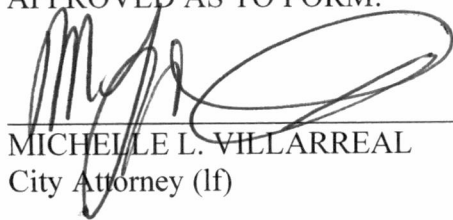
NICK LONG
Mayor

ATTEST:



DIANA STAPP
City Secretary

APPROVED AS TO FORM:



MICHELLE L. VILLARREAL
City Attorney (lf)



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***27.**

Approval History

Seq #	Approver	Action	Action Date
1	Veronica Van Horn	Approve	11/13/25 3:16 pm
2	Dianna Martinez	Approve	11/13/25 5:07 pm

MEMORANDUM OF UNDERSTANDING

Between

DEPARTMENT OF PUBLIC SAFETY OF THE STATE OF TEXAS (DPS)

and

GALVESTON COUNTY SHERIFF'S OFFICE (Allied Agency)

I. General Agreement

In accordance with Texas Transportation Code § 621.402, DPS has established parameters for approved Allied Agencies seeking to enforce Texas Transportation Code Chapter 621, Subchapter F. In order to maximize the uniform enforcement of statute, the parties enter into this Memorandum of Understanding (MOU) regarding training, approved scale use, annual scale re-calibration standards, violation report requirements, and mandated annual reporting.

II. DPS Responsibilities

In order to better implement and maintain the standards in this MOU, DPS will:

1. Train, retrain (as necessary or desirable), test, and certify the officers of any qualified Allied Agency.
2. Forward any weight enforcement complaints or challenges to the issuing Allied Agency.
3. Supply software necessary for the data entry of all inspection information on a cost recovery basis to Allied Agencies.

DPS may conduct random, in-person observation of weight enforcement inspections conducted by an Allied Agency in order to ensure that Allied Agency's officers are adhering to DPS certification standards.

III. Allied Agency Responsibilities

A. Certification Training

Allied Agency must enroll their commissioned, full-time officers in the 40 hour, Basic CVE course conducted at the direction of the DPS Motor Carrier Bureau. A commissioned officer must obtain 80% or better to become certified as a "weight enforcement officer." After initial certification, mandated re-certification training will take place following each legislative session. Weight enforcement officers must obtain 80% or better to maintain certification. DPS will immediately suspend any officer who fails to re-certify and Allied Agency must prohibit that officer from conducting or assisting with any weight enforcement activities.

Allied Agency may discontinue agency certification at any time by notifying DPS in writing. If a certified officer separates from an Allied Agency, Allied Agency must notify DPS within ten days.

B. Application of Statute and Allied Agency Requirements

1. During the course of duty, an Allied Agency weight enforcement officer must adhere to the "reasonable suspicion" requirements in weighing a commercial motor vehicle as inferred by Transportation Code § 621.402. There must be an articulable reason to detain a vehicle prior to utilizing any type of approved scale to determine actual weight. A fixed location signaling all commercial traffic to enter a weight

enforcement site is in direct conflict with this mandate.

2. Allied Agency will only conduct weight inspections while an officer is on-duty. Allied Agency may not perform inspections at any time for the specific purpose of benefitting a carrier, whether onsite or offsite (such as a roadside or at a principal place of business). Compensation for weight inspections of any kind is prohibited.
3. Officers sent for training by the Allied Agency must be full-time employees of the Allied Agency carrying their TCOLE commission. Officers will not serve as weight enforcement officers or carry out weight enforcement duties for any other agency or elected county official (other than the Sheriff of the Allied Agency, where applicable) during the time they are employed and commissioned by Allied Agency.

C. Approved Scales

Allied Agency must purchase and use scales from the approved Scale List found at the following URL: <http://www.dps.texas.gov/cve/Publications/approvedScaleList.pdf>. Allied Agency must re-calibrate the approved scales during each calendar year by a certified scale technician or vendor. Allied Agency must retain all individual scale calibration records for the current year plus the two previous years. These records are subject to review during contested judicial proceedings or any DPS audit.

D. Weight Inspection Reports & Upload

Allied Agency must purchase hardware and software to conduct weight inspections in order to upload the reports to DPS. Allied Agency may only issue DPS authorized weight inspection reports.

E. Annual Reporting Requirements

Allied Agency must submit an annual report of its weight enforcement activities for each calendar year to DPS. Allied Agency must send the report to the Motor Carrier Bureau in Austin, Texas by January 31 of each year for the prior year's enforcement activities. The annual reporting requirements under this Section will survive the termination date of this MOU.

F. Statutory Financial Reporting and Remittance Requirements

Allied Agency must comply with Transportation Code § 621.506(g) and report that data to DPS.

This includes: (1) sending the required 50 percent share to the State of Texas's Comptroller of

Public Accounts (CPA) if the fine meets the statutory criteria; and (2) only imposing the minimum

dollar fine unless the vehicle's weight was determined by a scale given or approved by DPS.

DPS will confirm fiscal standing with CPA before renewing an MOU with Allied Agency.

IV. Termination of Certification

***** UNLESS RENEWED, THIS MOU WILL EXPIRE ON AUGUST 1, 2027 *****

To prevent a loss of authority to conduct weight enforcement inspections, please email DPS with your renewal request between the 60th and 30th day prior to the expiration of your current MOU. If the Allied Agency does not sign the renewal and mail it in to DPS before its current MOU expiration date, certified officers must cease performing all weight enforcement activities, until DPS receives the new fully executed MOU.

1. DPS may issue a warning to Allied Agency if Allied Agency fails to comply with MOU requirements in such a way that DPS deems that the weight enforcement action being taken is contrary to established training and statute. Failure to immediately correct any compliance issue or comply with the required remittance of assessed fines to the Comptroller of Public Accounts may result in the termination of the established MOU and the decertification of Allied Agency.
2. DPS may decertify the Allied Agency if the agency does not have a certified officer within one year of joining the MCSAP program and if an agency no longer has certified officers due to promotion, retirement, resignation or transfer they must certify an officer within one year of last officer's removal date.

V. Program Coordinators and Signatory Acceptance

Allied Agency's weight enforcement coordinators are responsible for all communications and contacts required to manage this MOU. The coordinators must provide any updates regarding contact information within 30 calendar days.

DPS Program Coordinator:

Captain Richard Reid
THP Motor Carrier Bureau
P.O. Box 4087
Austin, Texas 78773-0522
Phone: (512) 424-2053
Fax: (512) 424-5712
Richard.Reid@dps.texas.gov

Allied Agency Program Coordinator Deputy Matthew Macik 
Insert address 601 54 th ST. Galveston, TX 77551
Insert phone, fax, and email 409-741-5433 matthew.macik@galvestoncountytx.gov

Allied Agency Authorized Representative Sheriff Jimmy Fullen 
Signature of Authorized Representative
Date: 11/12/2025

Date: _____



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***28.**

Consideration of approval to release bond no. CMS0359038 in the amount of \$100,000.00 in association with Texas City Hurricane Levee permit no. TCSW-25-383 issued to Kinder Morgan submitted by the County Engineer

Approval History

Seq #	Approver	Action	Action Date
1	Michael Shannon	Approve	11/12/25 2:01 pm
2	Veronica Van Horn	Approve	11/13/25 2:01 pm
3	Dianna Martinez	Approve	11/13/25 4:37 pm

MICHAEL C. SHANNON, PE, CFM
COUNTY ENGINEER



NANCY M. BAHER, PE
ASSISTANT COUNTY ENGINEER

THE COUNTY OF GALVESTON
Office of the County Engineer
722 Moody, Galveston, TX 77550
(409) 770-5453

November 24, 2025

Honorable Judge Henry and County Commissioners
Galveston County
Galveston, TX

Gentlemen:

On October 13, 2025, Commissioners Court issued permit TCSW-25-383 for Kinder Morgan to use the Texas City Hurricane Levee for access and maintenance of an existing pipeline.

The project has been completed. It is my recommendation that the county release Bond No.CMS0359038 in the amount of \$100,000.00. Copies of the permit and bond are attached.

Sincerely,

A handwritten signature in blue ink, appearing to read "MCS", is written over a horizontal line.

Michael C. Shannon, PE, CFM
County Engineer

Bond No. CMS0359038

PERMIT BOND

KNOW ALL MEN BY THESE PRESENTS, that we, _____

Kinder Morgan Tejas Pipeline LLC

as PRINCIPAL, and _____ RLI Insurance Company

_____ as SURETY (authorized to do business in the State of Texas) are held and firmly bound unto THE COUNTY OF GALVESTON, TEXAS, hereinafter called the COUNTY, in the penal sum of \$100,000.00 dollars, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION IS SUCH, that whereas the principal has requested a permit by the County of Galveston, Texas, by application dated _____ 20____, for:

KM Tejas 202-200 Concrete Submar Mat Installation Project

NOW THEREFORE, if the principal shall well and truly perform and fulfill all the undertakings, covenants, terms, conditions, and agreements of said permit and governing regulations during the original term of said permit and any extensions thereof that may be granted by the County, with or without notice to the surety, and shall also well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of any and all duly authorized modifications of said permit that may hereafter be made, notice of which modifications to the surety being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue.

IN WITNESS WHEREOF, the above-bounded parties have executed this instrument this 6th day of October, 20 25, the name of each being hereto affixed and duly signed by its undersigned representative, pursuant to authority of its governing body.

PRINCIPAL: Kinder Morgan Tejas Pipeline LLC SURETY: RLI Insurance Company

BY: [Signature] By: [Signature]

TITLE: Chris Graeter TITLE: Stephanie Moore Harold

Vice President Attorney-in-Fact



POWER OF ATTORNEY

RLI Insurance Company Contractors Bonding and Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615
Phone: 800-645-2402

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Marc W. Boots, Vickie Lacy, Maria D. Zuniga, Richard Covington, Joseph R. Aulbert, Ashley Koletar, Ryan Varela, Stephanie Moore
Harold, Dylan Young, Melanie Salinas, jointly or severally

in the City of Houston, State of Texas its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars (\$25,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

RLI Insurance Company and/or **Contractors Bonding and Insurance Company**, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, as applicable, have caused these presents to be executed by its respective Sr. Vice President with its corporate seal affixed this 19th day of September, 2025.



RLI Insurance Company
Contractors Bonding and Insurance Company

By: Eric Raudins

Eric Raudins

Sr. Vice President

State of Ohio

County of Cuyahoga

} SS

On this 19th day of September, 2025, before me, a Notary Public, personally appeared Eric Raudins, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company** and acknowledged said instrument to be the voluntary act and deed of said corporation.

By: Jill A. Scott

Jill A. Scott

Notary Public



JILL A. SCOTT
Notary Public, State of Ohio
My Commission Expires:
September 22, 2030

CERTIFICATE

I, the undersigned officer of **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company** this 6th day of October, 2025.

RLI Insurance Company
Contractors Bonding and Insurance Company

By: Christina Dean

Christina Dean

Corporate Secretary



PERMIT TO USE THE TEXAS CITY HURRICANE LEVEE FOR WORKSPACE FOR THE
MAINTAINANCE OF AN EXISTING 18" KINDER MORGAN EXPOSED PIPELINE.
(29.431668, -94.891933).

To Applicant: Kinder Morgan Tejas Pipeline, LLC
1001 Louisiana Street, Suite 1000
Houston, Texas 77002
Darius_Morgan@kindermorgan.com

PERMIT NUMBER: TCSW-25-383

Dear Applicant:

You are hereby granted authority to access the Texas City Hurricane Levee and the use of the workspace to maintain the existing 18-inch Kinder Morgan pipeline currently exposed in Galveston Bay as shown in Exhibit A.

Your authority is granted under the following terms, limitations and conditions.

1. Your use of the Permitted Premises is limited to the construction activity, limits and conditions as approved in the regulatory permit issued by the United States Army Corps of Engineers (USACE) Exhibit B. A USACE Section 408 permit was not required for the scope of this work. Areas affected by your activities shall be restored to existing or better conditions. Any other use of the Permitted Premises will automatically revoke this Permit.
2. The County does not guarantee or warrant in any capacity that it owns the Permitted Premises or the adjacent levee in fee simple absolute. This permit is effective only insofar as the rights of the County in the Permitted Premises are concerned. You must obtain such permission or authorization as may be necessary on account of any other existing rights by separate negotiations.
3. The County does not warrant in any manner that any portion of Hurricane Levee is suitable for the permitted purposes.
4. This Permit is being given exclusively to you. It is your responsibility to notify any of your employees, representatives, associates, contractors or sub-contractors of the terms and conditions of this permit. It is also your responsibility to ensure that any such person or entities acting on your behalf also abide by the conditions of this permit. You

will be responsible for any damage caused by any of your employees, representatives, associates, contractors or sub-contractors.

5. Any matters relating to this permit shall be addressed to Michael Shannon, Galveston County Engineer at 722 Moody, Galveston, TX 77550, 409.770.5399, michael.shannon@co.galveston.tx.us.
6. The County may permit parties other than you to have use of the Permitted Premises during the permitted period. We will attempt to provide you with the names of such other permitted parties.
7. You are fully responsible for all matters pertaining to traffic regulation, safety and control on all areas of the Permitted Premises attributed to your operations.
8. Your operations will be performed without cost or expense to the County.
9. You agree to be responsible for all damages to the levee and levee roadway caused by your vehicles, equipment or operations or by vehicle, equipment or operations of others acting on your behalf.
10. You will settle, to the County's satisfaction, all claims, damages, demands and causes of action related to the Permitted Premises and levee right-of-way including the levee drainage system, pump station and levee road resulting from your operations or the operations of others acting on your behalf in an expedient manner.
11. You will execute and have your surety execute the attached bond in the amount of \$100,000.00 with the issuance date being the effective date of the permit. The surety bond shall remain in effect for one year, unless the County releases it sooner.
12. The County or its consultant will make all inspections and submit all claims for damages to you within a timely manner. If no damages are determined to have occurred by the County, your bond will be released.
13. Any use of the Permitted Premises, other than for the maintenance of the exposed pipeline requires a new permit and surety bond. The amount of the bond required will be renegotiated.
14. You shall furnish upon Issuance date to the County a copy of your current Certificate of Liability Insurance coverage, insuring against damages, and damages to the person or property of third parties that are caused by vehicles, equipment or your operations; such third party general liability being with bodily injury limits not less than \$250,000 per person, and \$500,000 per accident, and property damage limits of not less than \$100,000 per accident. Galveston County must be named additional insured on the policy.

15. YOU AGREE TO PROTECT, INDEMNIFY, DEFEND AND HOLD THE COUNTY OF GALVESTON HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS OF DAMAGE TO PERSONS OR PROPERTY OCCURRING OR IN ANY WAY ARISING OUT OF OPERATIONS UNDER THIS PERMIT.

16. You agree to these conditions by signing below.

Dated this 13th day of October, 2025.

COUNTY OF GALVESTON,

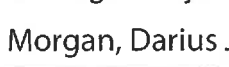
By: 
Mark Henry, County Judge

ATTEST:

By: 
Dwight D. Sullivan, County Clerk



Kinder Morgan Tejas Pipeline, LLC

By: 
Darius Morgan
Sr. Project Manager Pipeline Engineer, PMP

Digitally signed by Morgan, Darius J
DN: dc=com, dc=kindermorgan,
ou=Houston, ou=Users, cn=Morgan, Darius J,
email=Darius_Morgan@kindermorgan.com
Date: 2025.10.01 15:38:26 -0500



Date: 9/18/2025

EXHIBIT A

Pre-Construction Meeting *Construction Phase Details*

- Project Number: 2025 Tejas 202-200 Exposed Pipe in Galveston Bay
- Project Description: Installation of approximately 220 feet of Submar articulated concrete mats over existing 18-inch diameter exposed Dollar Point to Smith Point Pipeline located in the Galveston Bay.
- Construction Contractor: Pipeline Construction & Maintenance
- Construction Phase Point of Contact: Jimmy Bordeaux 409-728-0339
- Engineer of Record: Darius Morgan 713-202-9366
- Project Engineer/Manager: Darius Morgan 713-202-9366
- Closest Physical Address: Beach Drive and Bay Street
- GPS Coordinates: lat 29.431921° lon -94.891790°
- Start Date: 9/29/2025
- Project Duration: 7 days
- Other Project Contacts: Chad Soileau, KM Permitting, Cell: 337.842.1119
Josh White, KM Ops Manager 713-823-8109
James Caddell, ROW 281-961-2492
- Noted Changes or Deviation: None
- Misc.:

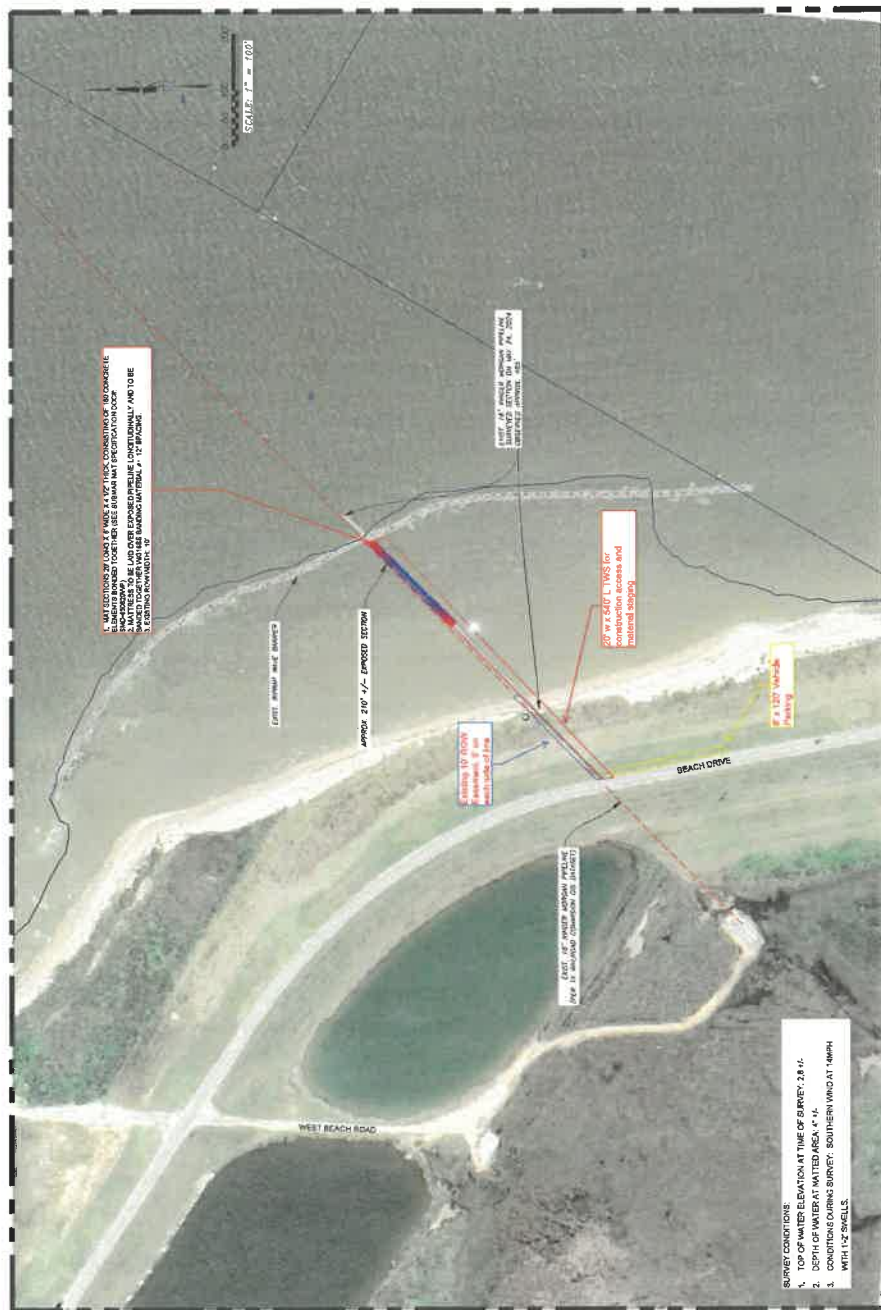


Below is the Scope of Work you requested last week:

Kinder Morgan Tejas Pipeline, LLC (KM Tejas) proposes to place approximately 220-feet of concrete Submar mats on its existing 18-inch exposed Dollar Point to Smith Point Pipeline in Galveston Bay. Individual concrete mats are approximately 20-foot in length by 8-foot in width by 0.38-foot in extent. A total of 11 concrete mats will be placed on exposed pipe. KM Tejas will utilize marsh tracked vehicles to perform the proposed work. An approximately 213-foot-long by 30-foot-wide upland temporary workspace will be required for placement of mats and equipment for access from Beach Drive. Additionally, a 327-foot-long by 30-foot-wide temporary workspace in Galveston Bay, to include the beach front, will be required for access of equipment and placement of concrete mats. The temporary workspace width consists of the existing 10-foot permanent KM Tejas pipeline right-of-way and 20-foot of temporary workspace outside of the permanent easement. The aquatic site will be accessed off the beach interface via Beach Drive. KM Tejas will require temporary use of an 8-foot-wide by 120-foot-long vehicle parking area along Beach Drive. Concrete Submar mat placement will be approximately 333-feet from its closest point to the Texas City Hurricane Flood Protection Levee. Concrete mat placement would also abut an existing rock jetty.

Construction will commence as soon as the Project is authorized and will require an estimated 6 - 7 days to complete. Pending all federal and state approvals, the tentative construction start date would be in September 2025.

GALVESTON COUNTY, TEXAS



PLAN VIEW
SCALE: 1" = 100'

NOTES.

- THESE STUDIES HAVE BEEN CONDUCTED IN ORDER TO OBTAIN INFORMATION ON THE EFFECTS OF THE USE OF THE ALTERNATIVE DATA SYSTEMS ON THE ECONOMIC AND SOCIAL DEVELOPMENT OF THE COUNTRY. THE STUDIES HAVE BEEN CONDUCTED IN ORDER TO OBTAIN INFORMATION ON THE EFFECTS OF THE USE OF THE ALTERNATIVE DATA SYSTEMS ON THE ECONOMIC AND SOCIAL DEVELOPMENT OF THE COUNTRY. THE STUDIES HAVE BEEN CONDUCTED IN ORDER TO OBTAIN INFORMATION ON THE EFFECTS OF THE USE OF THE ALTERNATIVE DATA SYSTEMS ON THE ECONOMIC AND SOCIAL DEVELOPMENT OF THE COUNTRY.

REV.	DATE	DESCRIPTION	DATE	AMOUNT
0	5-24	ORIGINAL	DS	AM



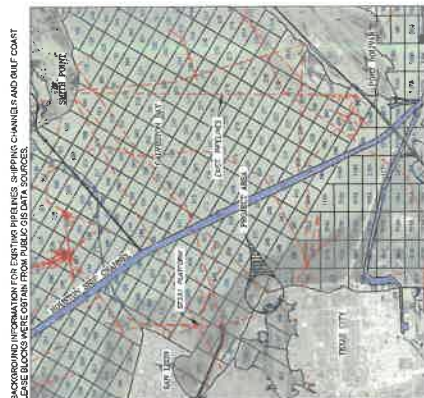
**Direct Integrity
Services, LLC**

KINDER MORGAN

EXISTING 18" KINDERMORGAN PIPELINE
DOLLAR POINT LOCATION SURVEY
GALVESTON BAY, BLK 350
GALVESTON COUNTY COUNTY, TEXAS

ISSUE NO.: 2401-012	DATE: 08/16/2024
ISSUE NO.: 2401-012	

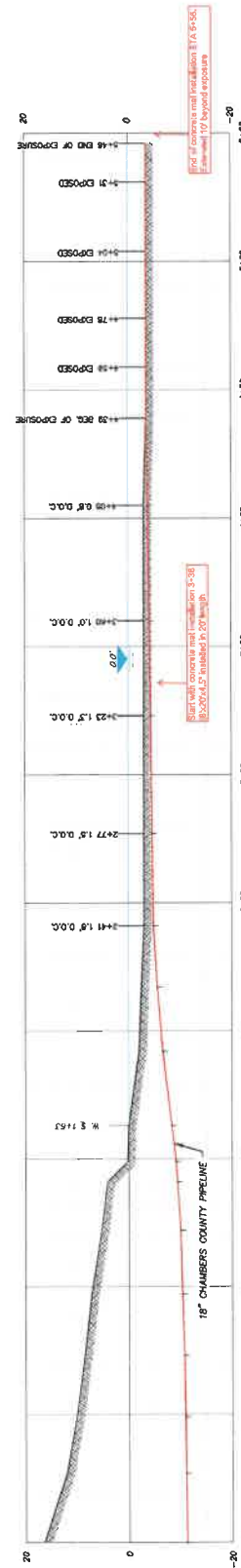
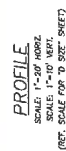
VICINITY MAP -- GALVESTON BAY, TEXAS
SCALE: 1" = 2 MILES



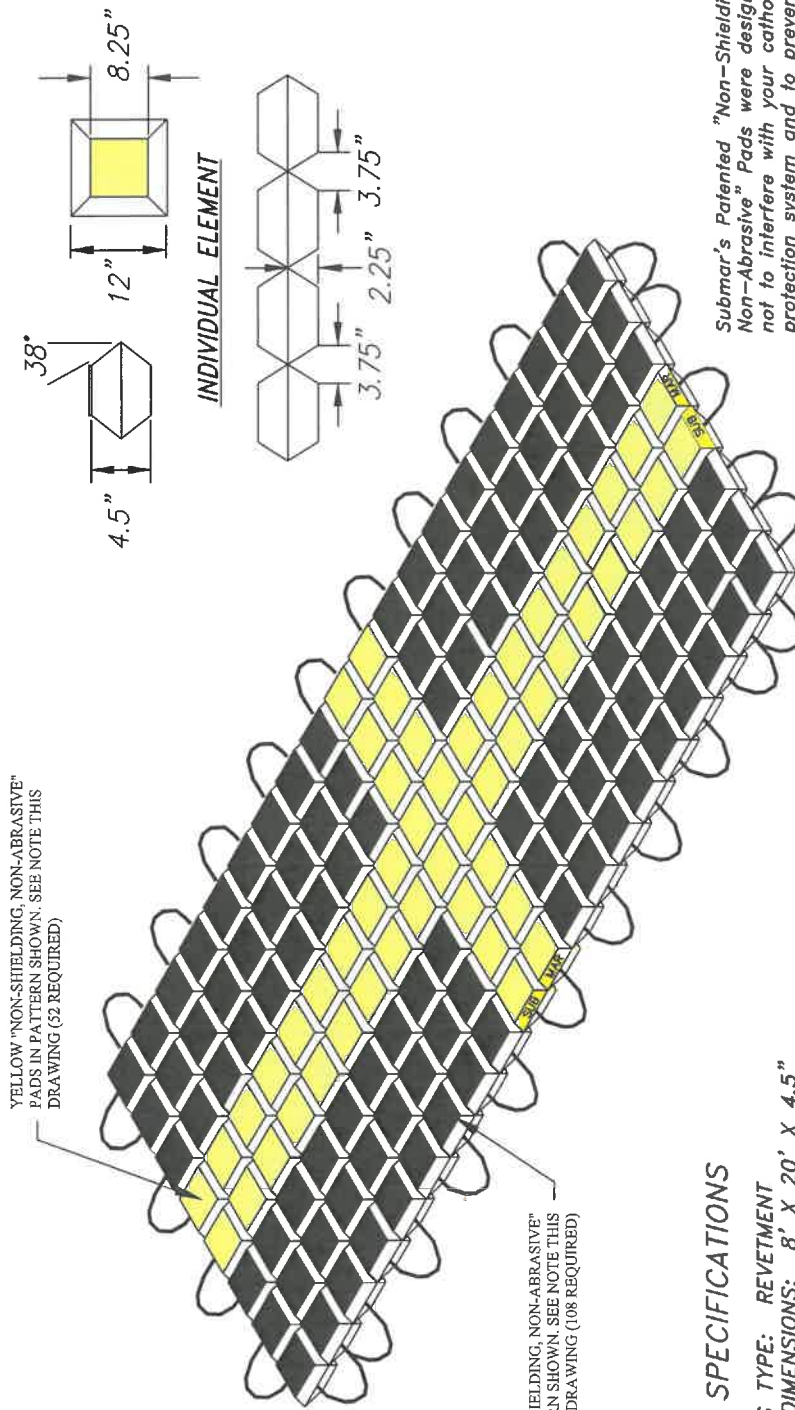
PROJECT AREA MAP
SCALE: 1" = 1000'





[illegible]

Doc#: SMD-450820WP



SPECIFICATIONS

MATRESS TYPE: REVETMENT
MATRESS DIMENSIONS: 8' X 20' X 4.5"
MATRESS WEIGHT: AIR 6,200 POUNDS
MATRESS WEIGHT SUBMERGED: 3,600 POUNDS (APPROX.)
CONCRETE DENSITY: 145 LBS. PER CU. FT., 4,000 PSI
160 ELEMENTS: 5/8" ULTRA VIOLET STABILIZED COPOLYMER
EXTRUDED FIBER ROPE, MINIMUM TENSILE STRENGTH 9,500 POUNDS

Submar's Patented "Non-Shielding, Non-Abrasive" Pads were designed not to interfere with your cathodic protection system and to prevent damage to fusion bonded epoxy and other coated pipelines. Open areas will remain even when the pad is fully compressed. The pads are 8 1/2" x 8 1/2" square and are made of heavy duty 3/8" PC.



**1711 Dunn Street
Houma, LA 70360
Ph. 985-868-0001
Fax 985-851-0108
Email: submar@submar.com
Website: www.submar.com**

THESE CONCEPTUAL DRAWINGS ARE PREPARED BY SUBMAR FOR ESTIMATING PURPOSES ONLY AND ARE NOT CONSTRUCTION DRAWINGS. THESE CONFIDENTIAL DRAWINGS MAY NOT BE COPIED UNLESS APPROVED BY SUBMAR, INC.

SUBMAR
STANDARD 8.00'x20.00'
MAT DETAIL

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DATE: 7/7/17

CHECKED BY: MPD

IN BY: *MJP*

SCALE:

N.T.S.

CONTACT:

PHONE 1:

4.5" CONCRETE MATTRESS



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, GALVESTON DISTRICT
2000 FORT POINT RD
GALVESTON, TEXAS 77550

September 17, 2025

Evaluation Branch

SUBJECT: Permit No. SWG-2025-00348; Nationwide Permit Verification

Mr. Chad Soileau
Kinder Morgan Tejas Pipeline LLC (KM Tejas)
1001 Louisiana Street
Houston, Texas 77002

Dear Mr. Soileau:

This is in reference to your request, dated August 4, 2025, submitted on your behalf by Edge Engineering & Science, LLC, to permanently discharge 24.8 cubic yards of concrete matting within 0.04-acre area of Galveston Bay to provide erosion protection for an exposed segment of the 18-inch diameter Dollar Point to Smith Point Pipeline. The concrete matting consists of eleven individual mats, each measuring 20 feet long by 8 feet wide and 4.5 inches thick. The mats will be placed within the pipeline's 10-foot-wide permanent easement using tracked vehicles. The project includes a 540-foot-long, 20-foot-wide temporary workspace adjacent to the permanent easement for staging and access. Pre-construction contours to areas temporarily impacted during construction activities will be restored. The project is located in Galveston Bay, east of Skyline Drive at a location approximately 0.6-mile north of its intersection with Bay Street Extension, in Texas City, Galveston County.

This request is verified by Nationwide Permit (NWP) 18 and Nationwide Permit (NWP) 33 pursuant to Section 404 of the Clean Water Act and Section 10 of the Rivers and Harbors Act of 1899. This NWP verification is valid provided the activity is compliant with the enclosed plans, in 4 sheets. In addition, the activity must be in compliance with the NWP General/Regional Conditions, Section 401 Water Quality Certification, and the Coastal Management Program, which can be found at: <https://www.swg.usace.army.mil/Missions/Regulatory/Permits/Nationwide-General-Permits/>. A hard copy can be provided to you upon request.

NWP 18. Minor Discharges: Authorizes minor discharges of dredged or fill material into all waters of the United States.

NWP 33. Temporary Construction, Access, and Dewatering: Authorizes temporary structures, work, and discharges, including cofferdams, necessary for construction activities or access fills or dewatering of construction sites.

The NWP verification is valid until the NWP is modified, reissued, or revoked. The subject NWPs authorized in 2021 are scheduled to be modified, reissued, or revoked prior to March 15, 2026. It is incumbent upon you to remain informed of changes to the NWPs. We will issue a public notice when the NWPs are reissued. Furthermore, if you commence or are under contract to commence this activity before the date that the relevant NWP is modified or revoked, you will have 12 months from the date of the modification or revocation of the NWP to complete the activity under the present terms and conditions of this NWP.

This verification does not address nor include any consideration for geographic jurisdiction on aquatic resources and shall not be interpreted as such. If you have any questions, please contact Julie Ruth by telephone at 409-766-6360 or by email Julia.C.Ruth@USACE.Army.Mil. Please notify the Galveston District Regulatory Division in writing by email at CESWGRegulatoryInbox@USACE.Army.Mil, upon completion of the authorized project.

FOR THE DISTRICT COMMANDER:



K. Marie Taylor
Leader, Central Evaluation Unit

cc w/Encl.
Edge Engineering & Science, LLC, Kristi Soltysiak

Eighth Coast Guard District, New Orleans, LA

National Oceanic and Atmospheric Administration (NOAA), National Ocean Service (NOS), Coast & Geodetic Survey, Silver Spring, MD

Texas Commission on Environmental Quality

Texas General Land Office

GALVESTON COUNTY, TEXAS



PLAN VIEW
SCALE: 1" = 100'

- NOTES
- CODES OF 999 ARE AS DETERMINED BY AIRCRAFT METRICS UNLESS OTHERWISE NOTED.
- ALL COMMUNITIES SHOWN HEREIN ARE DERIVED FROM THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH ZONE, 200C, AND BASED ON THE ALBERTA DATA SYSTEM TEXAS COORDINATE SYSTEMS. METRIC NO. 101, 2001, QUALITY, FROM 20.0.
- ALL ELEVATIONS SHOWN HEREIN ARE REDUCED TO MEAN SEA LEVEL. THE ALBERTA DATA SYSTEM TEXAS COORDINATE ELEV. ARE NETWORK FROM WHICH 20.0 IS USED TO COMPUTE ELEVATIONS.
1. MEAN ELEVATIONS ARE DERIVED FROM 6.0 S (1971-1981) SURVEYING METHOD, 200C, WITH 6.0 S ANTENNA LOCATED ON A 1000 MESH SURVEY PALE.
2. MEAN ELEVATIONS SHOWN HEREIN "WALLOW" AREAL (LIES 20' ELL OF CENTER) DERIVED FROM 6.0 S (1971-1981) SURVEYING METHOD, TAKEN WITH 6.0 S, ANTENNA LOCATED ON A 1000 MESH SURVEY PALE.

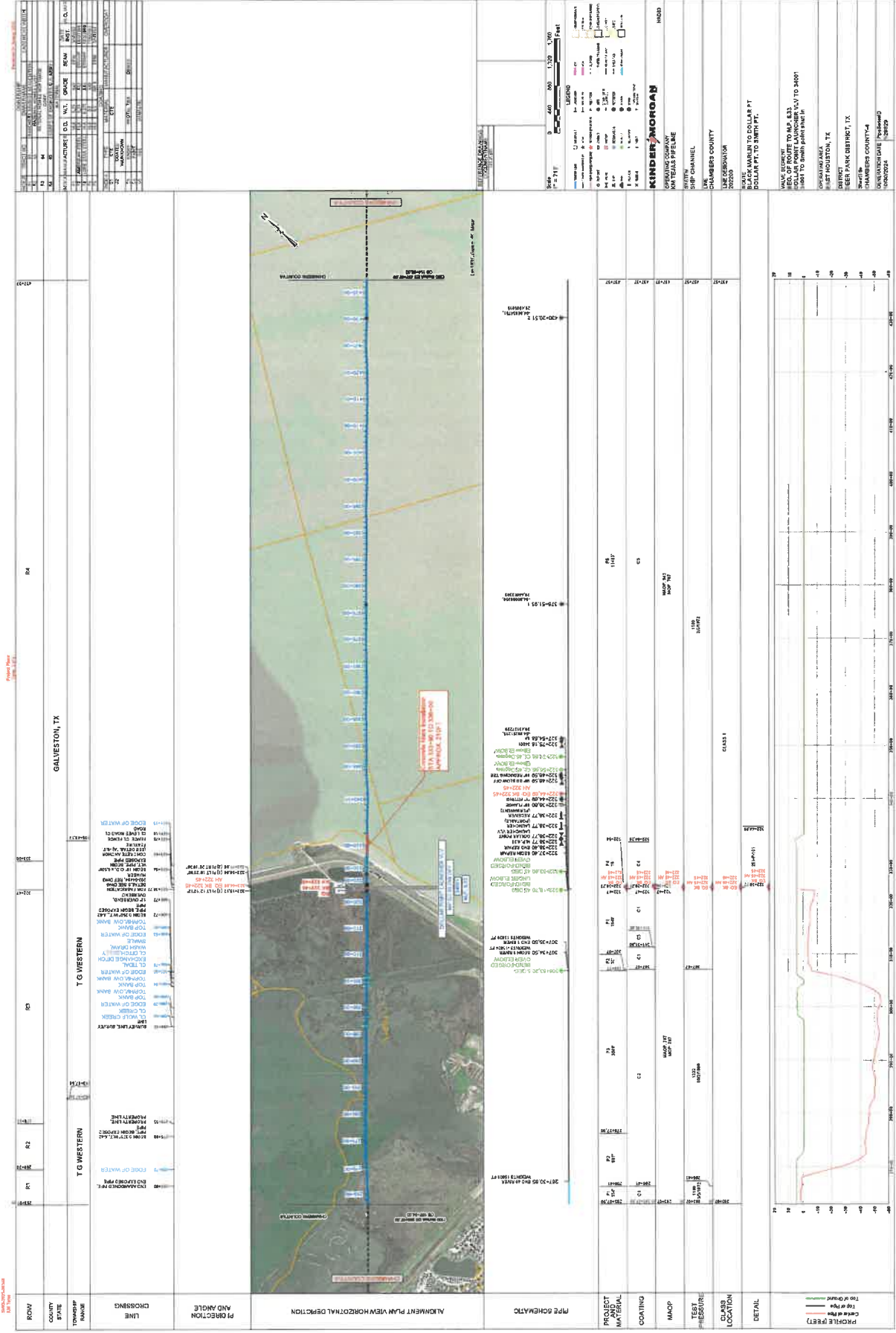


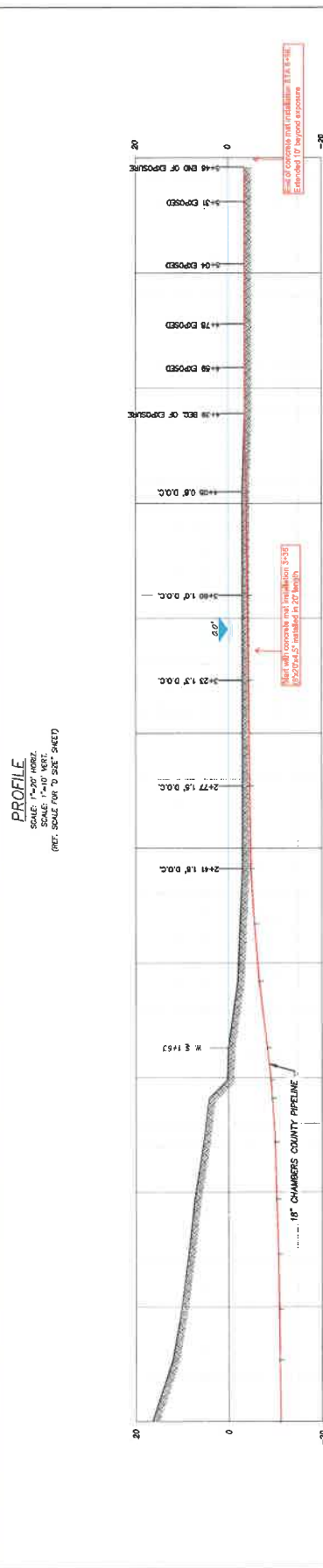
VICINITY MAP - GALVESTON BAY, TEXAS
SCALE: 1" = 2 MILES



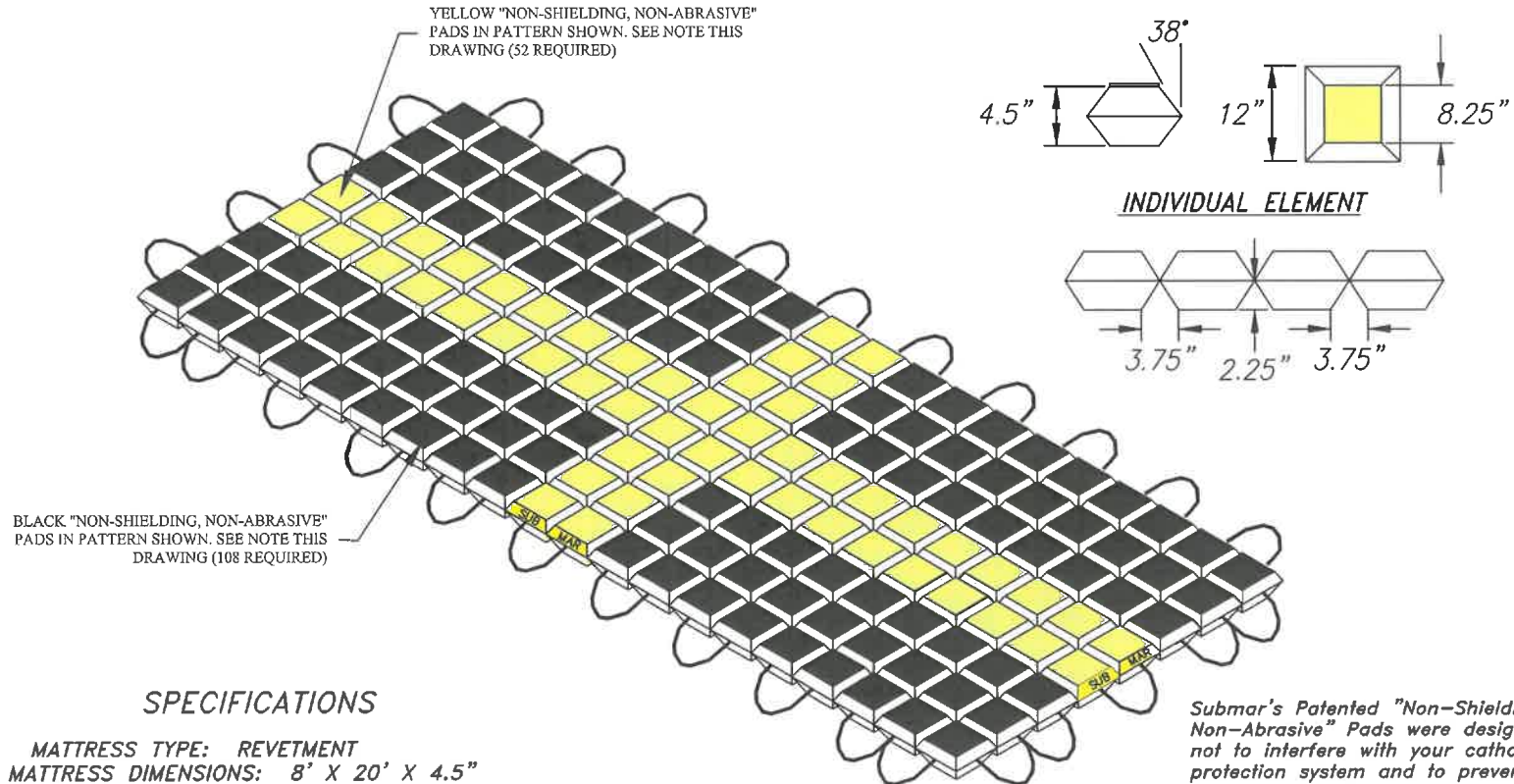
PROJECT AREA MAP
SCALE: 1" = 1000'

 Direct Integrity Services, LLC	 KINDER MORGAN	EXISTING 18" UNDERGROUND PIPELINE DOLLAR POINT LOCATION SURVEY GALVESTON BAY, BLK. 350 GALVESTON COUNTY COUNTY, TEXAS	
		SCALE: AS SHOWN	DATE: 06/10/2018



[illegible]

Doc#: SMD-450820WP



SPECIFICATIONS

MATTRESS TYPE: REVETMENT
MATTRESS DIMENSIONS: 8' X 20' X 4.5"
MATTRESS WEIGHT: AIR 6,200 POUNDS
MATTRESS WEIGHT SUBMERGED: 3,600 POUNDS (APPROX.)
CONCRETE DENSITY: 145 LBS. PER CU. FT., 4,000 PSI
160 ELEMENTS: 5/8" ULTRA VIOLET STABILIZED COPOLYMER
EXTRUDED FIBER ROPE, MINIMUM TENSILE STRENGTH 9,500 POUNDS

Submar's Patented "Non-Shielding, Non-Abrasive" Pads were designed not to interfere with your cathodic protection system and to prevent damage to fusion bonded epoxy and other coated pipelines. Open areas will remain even when the pad is fully compressed. The pads are 8½" x 8½" square and are made of heavy duty 3/8" PVC.

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Website: www.submar.com



SUBMAR
STANDARD 8.00'x20.00'
MAT DETAIL

4.5" CONCRETE MATTRESS

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DATE: 7/7/17	CHECKED BY: MPD	DRAWN BY: MJP	SCALE: N.T.S.	CONTACT:	PHONE #:
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GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***29.**

Consideration of approval of an Order of Abandonment & Discontinuance of an Unopened Alley Right-of-Way Located Near Ave A & 2nd Street in Algoa Suburbs subdivision submitted by Platting & Right-of-Way

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 10:25 am

STATE OF TEXAS §
 §
COUNTY OF GALVESTON §

**ORDER OF ABANDONMENT & DISCONTINUANCE OF
UNOPENED ALLEY RIGHT-OF-WAY LOCATED NEAR AVE A & 2ND
STREET, ALGOA SUBURBS, GALVESTON COUNTY, TEXAS**

On this the 24th day of November 2025, the Commissioners’ Court of Galveston County, Texas, convened in a special session with the following members thereof present:

MARK HENRY, County Judge;
DARRELL APFFEL, Commissioner, Precinct No. 1;
JOE GUISTI, Commissioner, Precinct No. 2;
HANK DUGIE, Commissioner, Precinct No. 3;
ROBIN ARMSTRONG, MD, Commissioner, Precinct No. 4; and
DWIGHT D. SULLIVAN, County Clerk

when the following proceedings, among others, were had, to-wit:

There came on to be heard the Application of Cody M Haley, requesting the Commissioners’ Court of Galveston County to adopt this Order of Abandonment and Discontinuance vacating, abandoning and closing that certain unopened and unused portion of right of way, more particularly described as follows, to-wit:

AS DESCRIBED ON EXHIBIT “A”

It appearing to the Court that the right of way described herein has never been opened or used as public right of way nor has the County of Galveston ever exercised any control, right of control, jurisdiction and dominion, either for itself or in behalf of the public generally, by working or spending money on the same or by any other act or in any other manner, nor has said right of way ever been opened by a jury of view; and it

further appearing that there is not now any public need for the opening and maintaining of said right of way by the County of Galveston and that the burdens and liabilities which would be imposed upon the County of Galveston, Texas, by opening and maintaining the same would not be justified by the advantages which the opening and maintenance of same would give to the public.

It further appears to the Court that if said right of way is abandoned, Petitioner is willing to pay to the County of Galveston the fair market value of the right of way, which the Court finds pursuant to written appraisal to be Thirteen Thousand Seven Hundred Eighty-Five Dollars and no/100 (\$13,785.00), together with Eight Hundred and no/100 (\$800.00) being the appraisal expenses incident to said abandonment. Petitioners understand this abandonment is subject, however, to any rights acquired by any private citizen by prescriptive easement, if any, as well as subject to both public utility or common carrier easements, and/or other easement(s), if any, of record and on the ground.

IT IS THEREFORE ORDERED AND DECREED that for and in consideration of the total sum of Fourteen Thousand Five Hundred Eighty-Five Dollars and no/100 (\$14,585.00), the tract of land designated above be VACATED, ABANDONED, AND CLOSED as public right of way, and every claim or right of the County of Galveston or the general public has or may have in the unopened and unused rights of way described herein is hereby released and relinquished forever.

IT IS FURTHER ORDERED BY THE COURT that the foregoing Order be and it is hereby adopted and is made the Order of the Court and the Clerk will spread the same upon the minutes of the Court.

UPON MOTION OF COMMISSIONER _____,
SECONDED BY COMMISSIONER _____,
and unanimously carried and adopted by the affirmative vote of each and all of the
members of the Court.

COUNTY OF GALVESTON, TEXAS

Mark Henry, County Judge

ATTEST:

Dwight D. Sullivan, County Clerk

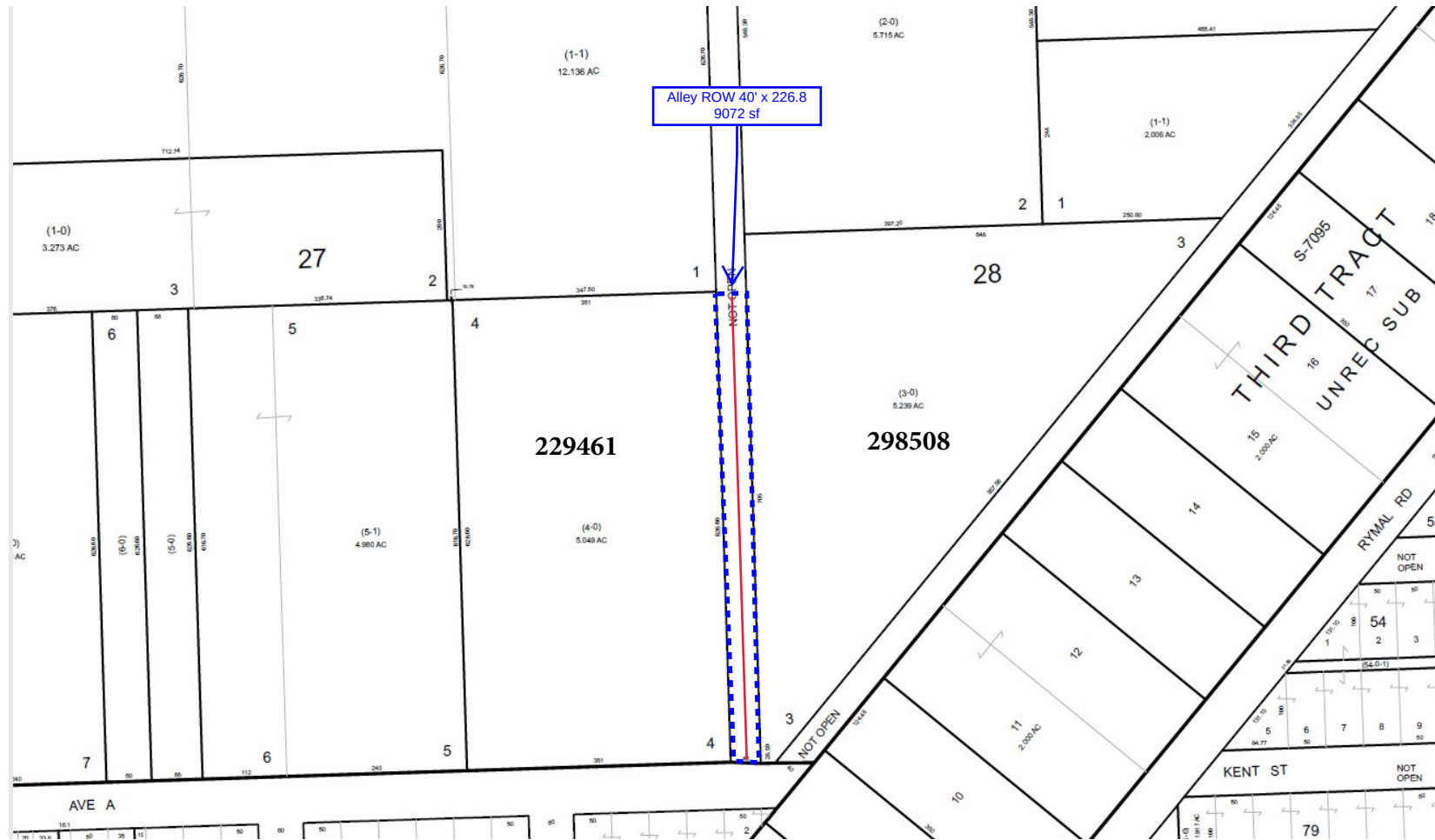
ACKNOWLEDGMENT

STATE OF TEXAS }
COUNTY OF GALVESTON }

BEFORE ME, the undersigned, a Notary Public, on this day personally appeared MARK HENRY, County Judge of the County of Galveston, Texas, known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of the said County of Galveston, a political subdivision of the State of Texas, that he was duly authorized to perform the same by appropriate resolution of the Galveston County Commissioners' Court and that he executed the same as the act of such body for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the ____ day of _____, 2025.

Notary Public for the State of Texas



Alley ROW

Parcel 229461 - 20' x 226.8'

Parcel 298508 - 20' x 226.8'



GALVESTON COUNTY, TEXAS
COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***30.**

Contract Approval Request Form

To Be Completed by Requesting Department (#1-21)

- 1) **Date of Request:** 11/13/2025
- 2) **Contract Type:** Expense
- 3) **Renewal Contract:** Yes
- 4) **Department Name:** Emergency Management
- 5) **Department Contact:** Veronica Van Horn
- 6) **Description:** Fire Protection Services-VFD

- 7) **PEID No:** 712901
- 8) **Req No:**
- 9) **Orgkey:** 1101-291010
- 10) **Object Code:**
- 11) **Vendor:** Crystal Beach VFD
- 12) **Vendor Contract No:**

Expenditure Budget/Revenue Projections

- 13) **Fund Name:** General
- 14) **Fund #:** 1101
- 15) **Current Year Budgeted:**
- 16) **Current Year Projected:** \$22,500.00
- 17) **Year 2:**
- 18) **Year 3:**
- 19) **Year 4:**
- 20) **Year 5:**
- 21) **Totals:**

To Be Completed by Purchasing Department

- 22) **Contract Start Date:** 10/1/2025
- 23) **Auto Renewal Contract:** No
- 24) **Bid No:** N/A
- 25) **Contract End Date:** 9/30/2026
- 26) **Contract # Issued by Purchasing Department:** 241970 (SC-0000669)

NOTES:

Approval History

Seq #	Approver	Action	Action Date
1	Veronica Van Horn	Approve	11/13/25 3:25 pm
2	Melissa Fleming	Approve	11/13/25 3:44 pm
3	Francisco Rodriguez	Approve	11/14/25 9:03 am
4	Diana Huallpa	Approve	11/14/25 11:55 am
5	Sergio Cruz	Approve	11/14/25 1:50 pm
6	Veronica Van Horn	Approve	11/14/25 3:16 pm

STATE OF TEXAS

§

COUNTY OF GALVESTON

§

§

CONTRACT

This Contract is made by and between the County of Galveston, acting by and through its Commissioners' Court (the "County") and Crystal Beach Volunteer Fire Department, a Texas nonprofit corporation acting by and through its duly authorized officers (the "VFD").

Whereas, Chapter 352 of the Texas Local Government Code allows Commissioners' Court to contract with an incorporated volunteer fire department that is located within the County to provide fire protection services to an area of the County that is located outside the municipalities in the County; and

Whereas, citizens residing in unincorporated areas of the County are in need of obtaining the services of the VFD to assist them in time of need; and

Whereas, the County desires to provide fire protection services within unincorporated areas of the County; and

Whereas, the VFD is willing to make its fire protection services available to unincorporated areas of the County.

Now, therefore, for and in consideration of the mutual covenants expressed herein it is agreed as follows:

1. To assist the various communities and residents located in the unincorporated areas of Galveston County, the County agrees to pay the VFD the sum of TWENTY-TWO THOUSAND FIVE HUNDRED AND NO/ 100 (\$22,500.00) for the consideration of making fire protection runs into unincorporated areas of Galveston County. VFD agrees that this sum will be used by it for providing fire protection services. Payment of these sums shall be made following the acceptance and execution of this document by both parties and after the VFD sends an invoice to the County after the beginning of the term.
2. Galveston County shall mail a check in the agreed sum of \$22,500.00 upon funding of the budgeted amount and proper invoicing by the VFD.
3. The VFD agrees to make reasonable efforts to respond to requests for fire protection

services in the unincorporated areas of the County, regardless of the source of the request.

4. It is expressly agreed and understood between the parties that the County shall have no right at any time to supervise, manage, direct or control the VFD and its members in the performance of their services. The VFD shall totally decide and be responsible for the manner, means and methods by which they operate.
5. The association acknowledges that the County has the right to audit the financial records of the VFD with thirty (30) days notification. The VFD agrees to maintain all financial accounting documents and records, including copies of all invoice and receipts for expenditures, related to work performed under this Agreement. The VFD financial accounting documents and records shall be kept and maintained in accordance with generally accepted accounting principles for a minimum of three years following the completion of the term of the Agreement. By executing this Agreement, the VFD accepts the authority of the Galveston County Auditor's Office to conduct audits and investigations in connection with all County funds received pursuant to this agreement during normal business hours, at a place mutually agreed upon by the parties.
6. Nothing in this Contract shall be construed to waive any provision contained within Chapter 74 of the Civil Practice and Remedies Code of the State of Texas, commonly known as the Good Samaritan Law.
7. **TO THE EXTENT PERMITTED BY THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS, THE VFD AGREES TO INDEMNIFY AND SAVE HARMLESS THE COUNTY OF GALVESTON, ITS AGENTS, COMMISSIONERS, BOARDS, OFFICERS AND EMPLOYEES FROM ANY AND ALL SUITS, ACTIONS, OR CLAIMS OF ANY CHARACTER, TYPE OR DESCRIPTION BROUGHT OR MADE FOR OR ON ACCOUNT OF ANY INJURIES OR DAMAGES RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS ARISING OUT OF OR OCCASIONED BY THE ACTS OF THE VFD, ITS MEMBERS, DEPUTIES, AGENTS OR EMPLOYEES.**
8. During the term of this Contract, the VFD agrees to comply with the Five Point Contract Requirements attached as Exhibit "A" to the Contract. The VFD also understands and agrees that compliance with the Five Point Contract Requirements will be monitored by the Galveston County Fire Fighters Association ("**Association**"), as the County's designated representative. The contact information for the Association is as follows:

James Wistinghausen
Galveston County Fire Fighters Association
2204 Pine Drive

9. Equal Employment Opportunity - The VFD agrees that it shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, genetic information, or veteran status. Such action shall include, but not be limited to, the following: employment; upgrading; demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The recipient agrees to post notices, which set forth the provisions of this non-discrimination section, in conspicuous places available to employees or applicants for employment and will, in all solicitation or advertisements for employees placed by or on behalf of the recipient, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, sex, disability, genetic information, or veteran status.
10. Drug-Free Workplace – the VFD shall comply with the applicable provisions of the Drug- Free Work Place Act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. § 8102, et seq.) and implementing regulations there under and maintain a drug-free work environment.
11. Americans With Disabilities Act – the VFD shall comply with all applicable terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (Public Law 101-136) and implementing regulations there under.
12. Nondiscrimination – the VFD acknowledges and agrees that neither it nor its subcontractors shall discriminate on the basis of race, color, religion, national origin, sex, disability, genetic information, or veteran status. Respondent and its subcontractors shall comply with all Federal statutes relating to nondiscrimination. These laws include, but are not limited to:
 - Title VI of the Civil Rights Act of 1964
 - Title IX of the Education Amendments of 1972
 - The Rehabilitation Act of 1973, Section 503
 - The Rehabilitation Act of 1973, Section 504
 - The Age Discrimination Act of 1975
 - The Drug Abuse Office and Treatment Act of 1972
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13. This Contract shall begin effective October 1, 2025, or execution of this document by both parties, whichever is later, and shall terminate on September 30, 2026.
14. This contract may be terminated by sending written notice to the other party 30 days in advance of such termination. Any funds not yet spent in the provision of services

authorized under the agreement shall be returned to the County.

15. This Contract constitutes the only agreement of the parties hereto and supersedes any prior understanding or written or oral agreements between the parties respecting the within subject matter. The VFD disclaims any reliance on representations by the County that are not expressly set out in this Contract.
16. In the event any portion of this Agreement is held to be unenforceable, the unenforceable portion shall be construed in accordance with applicable law as nearly as possible to reflect the original intention of the parties. The remainder of the provisions shall remain in full force and effect.
17. Neither party's failure to enforce strict performance of any provisions of this Agreement shall be construed as a waiver of any provision or right. Neither the course of conduct between the parties nor trade practice shall act to modify any provision of this Agreement.
18. This Agreement will be governed by and construed in accordance with the laws of the State of Texas and venue shall lie in Galveston County.
19. Each signatory to this Agreement certifies that he/she has been authorized by their entity to execute this Agreement.
20. This Agreement is being executed and signed by both parties.

Galveston County, Texas

Crystal Beach Volunteer Fire Department

By:

Mark Henry, County Judge



Authorized Representative

Stephen "Gunner" Newberry - Fire Chief
Print Name and Title of Authorized
Representative

ATTEST:

Dwight D. Sullivan, County Clerk

EXHIBIT A

FIVE POINT CONTRACT REQUIREMENTS

(ALL FIRE DEPARTMENTS SHALL SUBMIT PROOF OF COMPLIANCE WITH ALL 5 CONTRACT REQUIREMENTS TO THE GALVESTON COUNTY FIREFIGHTERS ASSOCIATION BY THE MAY MEETING OF THE GCFFA)

POINT 1: Active Internal Training Program

- Equivalency: Training program must be equivalent to the certification program offered by the State Firemen's and Fire Marshal's Association of Texas.
- Progress Report: The Fire Chief shall submit to the Galveston County Fire Fighters Association ("**Association**") an annual progress report of training activities.
- Minimum Number of Drills: The Fire Department must provide a minimum of two (2) drills per month for a minimum of two (2) hours each.

POINT 2: Liability Insurance

- Automobile Liability Insurance: The Fire Department shall provide emergency vehicle insurance coverage for each fire apparatus or vehicle owned and/or operated by the fire department.
- Personal Injury Insurance: The Fire Department shall provide personal injury insurance for all members.
- Certificate of Insurance: The Fire Department shall provide the **Association** a certificate of insurance as proof of liability insurance.

POINT 3: Annual Report

- Emergency Responses: Provide the **Association** with a calendar year report of fire responses.
 - **A report for all Mutual Aid Response – Call report**
 - **Report to include both incorporated and unincorporated responses.**
- Annual Survey: Each department shall complete an annual survey of equipment and resources on a form provided by the **Association**.
- Annual Financial Report: Each department shall annually provide the **Association** with a financial cost of services report.
- Projected Budget: Each department shall provide a fiscal projected budget. Such budget shall be divided into EMS and Fire Service.

- Tax Exemption: Each department shall provide the **Association** with a certification of tax-exempt status.

POINT 4: Active in the County Association

- Attendance: All departments shall remain members in good standing in the Association. “Good Standing” is defined as follows: Each department shall attend 50% of Association monthly meetings and not be absent more than three (3) consecutive meetings during the term of this contract.

POINT 5: Firefighter Safety

- Incident Command: Each department shall implement and provide a current copy of the department’s SOG for incident command at emergency incidents.
- Two-In-Two Out: Each department shall implement and provide a current copy of the department’s SOG for two-in-two out at emergency incidents.
- Accountability: Each department shall implement and provide a current copy of the department’s SOG for personnel accountability at emergency incidents.
- Safety Officer: Each department shall implement and provide a current copy of the department’s SOG for safety officers at emergency incidents.



GALVESTON COUNTY, TEXAS
COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***31.**

Contract Approval Request Form

To Be Completed by Requesting Department (#1-21)

- 1) **Date of Request:** 11/13/2025
- 2) **Contract Type:** Expense
- 3) **Renewal Contract:** Yes
- 4) **Department Name:** Emergency Management
- 5) **Department Contact:** Veronica Van Horn
- 6) **Description:** Fire Protection Services-VFD

- 7) **PEID No:** 716121
- 8) **Req No:**
- 9) **Orgkey:** 1101-291010
- 10) **Object Code:** 5452500
- 11) **Vendor:** Jamaica Beach VFD
- 12) **Vendor Contract No:**

Expenditure Budget/Revenue Projections

- 13) **Fund Name:** General
- 14) **Fund #:** 1101
- 15) **Current Year Budgeted:**
- 16) **Current Year Projected:** \$22,500.00
- 17) **Year 2:**
- 18) **Year 3:**
- 19) **Year 4:**
- 20) **Year 5:**
- 21) **Totals:**

To Be Completed by Purchasing Department

- 22) **Contract Start Date:** 10/1/2025
- 23) **Auto Renewal Contract:** No
- 24) **Bid No:** N/A
- 25) **Contract End Date:** 9/30/2026
- 26) **Contract # Issued by Purchasing Department:** 241969 (SC-0000674)

NOTES:

Approval History

Seq #	Approver	Action	Action Date
1	Veronica Van Horn	Approve	11/13/25 12:05 pm
2	Melissa Fleming	Approve	11/13/25 3:40 pm
3	Francisco Rodriguez	Approve	11/14/25 9:01 am
4	Diana Huallpa	Approve	11/14/25 11:56 am
5	Sergio Cruz	Approve	11/14/25 1:50 pm
6	Veronica Van Horn	Approve	11/14/25 3:16 pm

STATE OF TEXAS

§

COUNTY OF GALVESTON

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CONTRACT

This Contract is made by and between the County of Galveston, acting by and through its Commissioners' Court (the "County") and Jamaica Beach Volunteer Fire Department, a Texas nonprofit corporation acting by and through its duly authorized officers (the "VFD").

Whereas, Chapter 352 of the Texas Local Government Code allows Commissioners' Court to contract with an incorporated volunteer fire department that is located within the County to provide fire protection services to an area of the County that is located outside the municipalities in the County; and

Whereas, citizens residing in unincorporated areas of the County are in need of obtaining the services of the VFD to assist them in time of need; and

Whereas, the County desires to provide fire protection services within unincorporated areas of the County; and

Whereas, the VFD is willing to make its fire protection services available to unincorporated areas of the County.

Now, therefore, for and in consideration of the mutual covenants expressed herein it is agreed as follows:

1. To assist the various communities and residents located in the unincorporated areas of Galveston County, the County agrees to pay the VFD the sum of TWENTY-TWO THOUSAND FIVE HUNDRED AND NO/ 100 (\$22,500.00) for the consideration of making fire protection runs into unincorporated areas of Galveston County. VFD agrees that this sum will be used by it for providing fire protection services. Payment of these sums shall be made following the acceptance and execution of this document by both parties and after the VFD sends an invoice to the County after the beginning of the term.
2. Galveston County shall mail a check in the agreed sum of \$22,500.00 upon funding of the budgeted amount and proper invoicing by the VFD.
3. The VFD agrees to make reasonable efforts to respond to requests for fire protection

services in the unincorporated areas of the County, regardless of the source of the request.

4. It is expressly agreed and understood between the parties that the County shall have no right at any time to supervise, manage, direct or control the VFD and its members in the performance of their services. The VFD shall totally decide and be responsible for the manner, means and methods by which they operate.
5. The association acknowledges that the County has the right to audit the financial records of the VFD with thirty (30) days notification. The VFD agrees to maintain all financial accounting documents and records, including copies of all invoice and receipts for expenditures, related to work performed under this Agreement. The VFD financial accounting documents and records shall be kept and maintained in accordance with generally accepted accounting principles for a minimum of three years following the completion of the term of the Agreement. By executing this Agreement, the VFD accepts the authority of the Galveston County Auditor's Office to conduct audits and investigations in connection with all County funds received pursuant to this agreement during normal business hours, at a place mutually agreed upon by the parties.
6. Nothing in this Contract shall be construed to waive any provision contained within Chapter 74 of the Civil Practice and Remedies Code of the State of Texas, commonly known as the Good Samaritan Law.
7. **TO THE EXTENT PERMITTED BY THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS, THE VFD AGREES TO INDEMNIFY AND SAVE HARMLESS THE COUNTY OF GALVESTON, ITS AGENTS, COMMISSIONERS, BOARDS, OFFICERS AND EMPLOYEES FROM ANY AND ALL SUITS, ACTIONS, OR CLAIMS OF ANY CHARACTER, TYPE OR DESCRIPTION BROUGHT OR MADE FOR OR ON ACCOUNT OF ANY INJURIES OR DAMAGES RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS ARISING OUT OF OR OCCASIONED BY THE ACTS OF THE VFD, ITS MEMBERS, DEPUTIES, AGENTS OR EMPLOYEES.**
8. During the term of this Contract, the VFD agrees to comply with the Five Point Contract Requirements attached as Exhibit "A" to the Contract. The VFD also understands and agrees that compliance with the Five Point Contract Requirements will be monitored by the Galveston County Fire Fighters Association ("**Association**"), as the County's designated representative. The contact information for the Association is as follows:

James Wistinghausen
Galveston County Fire Fighters Association
2204 Pine Drive

9. Equal Employment Opportunity - The VFD agrees that it shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, genetic information, or veteran status. Such action shall include, but not be limited to, the following: employment; upgrading; demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The recipient agrees to post notices, which set forth the provisions of this non-discrimination section, in conspicuous places available to employees or applicants for employment and will, in all solicitation or advertisements for employees placed by or on behalf of the recipient, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, sex, disability, genetic information, or veteran status.
10. Drug-Free Workplace – the VFD shall comply with the applicable provisions of the Drug-Free Work Place Act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. § 8102, et seq.) and implementing regulations there under and maintain a drug-free work environment.
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Galveston County, Texas

Jamaica Beach Volunteer Fire Department

By:

Mark Henry, County Judge

Nathan Martens

Authorized Representative

Nathan Martens, Pr

Print Name and Title of Authorized Representative

ATTEST:

Dwight D. Sullivan, County Clerk

EXHIBIT A

FIVE POINT CONTRACT REQUIREMENTS

(ALL FIRE DEPARTMENTS SHALL SUBMIT PROOF OF COMPLIANCE WITH ALL 5 CONTRACT REQUIREMENTS TO THE GALVESTON COUNTY FIREFIGHTERS ASSOCIATION BY THE MAY MEETING OF THE GCFFA)

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GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***32.**

Grant Award/Agreement

- 1) **Court Date:** 11/24/2025
- 2) **Department:** Adult Probation
- 3) **Grant Agency:** Office of the Governor's Public Safety Office - Criminal Justice Division
- 4) **Funding Source:** FY 2026 Specialty Courts Program
- 5) **Grant Start Date:** 9/1/2025
- 6) **Grant End Date:** 8/31/2026
- 7) **Program Year:** FY 2026
- 8) **Program End Date:** 8/31/2026
- 9) **Renewal Grant:** Yes
- 10) **Contract #:** 2520014
- 11) **Description:** Personnel, contractual and professional services, travel / training, and supplies for the "HOPE" Drug Court Project
- 12) **Grant Organization Keys:**
- 13) **Grant Type:**

Expenditure Type

- 14) **Grant Funded** \$165,899.13
- 15) **County Funded** \$0
- 16) **Total Project Amount:** \$165,899.13
- 17) **Assigned Department Contact:** Willie Lacy - Adult Probation

County Funding Sources

- 18) **Match Fund:** No Match Requirement
- 19) **Match Division:** No Match Requirement

NOTES:

Approval History

Seq #	Approver	Action	Action Date
1	Christian Monterrubio	Approve	11/12/25 4:43 pm
2	Willie Lacy	Approve	11/13/25 2:22 pm
3	Diana Huallpa	Approve	11/13/25 2:32 pm
4	Sergio Cruz	Approve	11/13/25 2:49 pm



MEMORANDUM

To: Galveston County Commissioners Court
From: Professional Services – Grants Division
Court Date: November 24th, 2025
RE: FY 2026 Specialty Courts Program – “HOPE” Drug Court Project Grant Award

Background

Galveston County established an Adult Drug Court in April 2012 with support from the Specialty Court Grant Program administered by the Criminal Justice Division of the Office of the Governor. The program’s purpose is to reduce recidivism, improve public safety, lower incarceration and re-arrest costs, and support participants in returning as productive members of their families, workplaces, and communities.

The program, HOPE (Helping Ourselves with Positive Efforts), uses the authority of the Court to strengthen participant motivation for treatment. This approach provides a cost-effective pathway to reduce drug use and criminal behavior among non-violent offenders. Judge John Ellisor presides over the Galveston County “HOPE” Drug Court.

Summary

The FY 2026 Specialty Courts Program - “HOPE” Drug Court Project grant award provides funding for program personnel, travel and training, necessary equipment and supplies, and contracted testing and assessment services.

Financial Summary

County Contribution:	\$0.00
Grant Award:	<u>\$165,899.13</u>
Project Total:	\$165,899.13

Recommendation

Professional Services requests that the Court consider acceptance of the FY 2026 Specialty Courts Program grant for the “HOPE” Drug Court Project, awarded by the Office of the Governor, Criminal Justice Division.

Documents for Wet Signature

☐ None

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	2520014	Award Amount:	\$165,899.13
Date Awarded:	11/7/2025	Grantee Cash Match:	\$0.00
Grant Period:	09/01/2025 - 08/31/2026	Grantee In Kind Match:	\$0.00
Liquidation Date:	11/29/2026	Grantee GPI:	\$0.00
Program Fund:	DC-Specialty Courts Program	Total Project Cost:	\$165,899.13
Grantee Name:	Galveston County		
Project Title:	"HOPE" Drug Court		
Grant Manager:	Jeni Morales		
Unique Entity Identifier (UEI):	DRP9KU1PVJN4		

CFDA:	N/A
Federal Awarding Agency:	N/A - State Funds
Federal Award Date:	N/A - State Funds
Federal/State Award ID Number:	2026-DC-ST-0012
Total Federal Award/State Funds Appropriated:	\$15,000,000.00
Pass Thru Entity Name:	Texas Office of the Governor – Criminal Justice Division (CJD)

Is the Award R&D:	No
Federal/State Award Description:	The purpose of the program is to support specialty courts as defined in Chapter 121 of the Texas Government Code, which incorporate the essential characteristics of: 1) Family Drug Court Programs from Chapter 122 of the Texas Government Code; 2) Drug Court Programs from Chapter 123 of the Texas Government Code; 3) Veterans Court Programs from Chapter 124 of the Texas Government Code; 4) Mental Health Court Programs from Chapter 125 of the Texas Government Code; 5) Commercially Sexually Exploited Persons Court Programs from Chapter 126 of the Texas Government Code; 6) Public Safety Employees Treatment Court Programs from Chapter 129 of the Texas Government Code; or 7) Juvenile Family Drug Court Programs from Chapter 130 of the Texas Government Code.

Agency Name: Galveston County
Grant/App: 2520014 **Start Date:** 9/1/2025 **End Date:** 8/31/2026

Project Title: "HOPE" Drug Court
Status: Pending AO Acceptance of Award

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460009081010

Application Eligibility Certify:

Created on:1/3/2025 2:51:48 PM By:Mary Pitts

Profile Information

Applicant Agency Name: Galveston County
Project Title: "HOPE" Drug Court
Division or Unit to Administer the Project: Community Supervision and Corrections Department
Address Line 1: 722 Moody
Address Line 2: 2nd Floor
City/State/Zip: Galveston Texas 77550-2317
Start Date: 9/1/2025
End Date: 8/31/2026

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council
Headquarter County: Galveston
Counties within Project's Impact Area: Galveston

Grant Officials:

Authorized Official

Name: Mark Henry
Email: mark.henry@co.galveston.tx.us
Address 1: 722 Moody
Address 1:
City: Galveston, Texas 77550
Phone: 409-766-2244 Other Phone: 409-765-2639
Fax: 409-766-4582
Title: The Honorable
Salutation: Judge
Position: County Judge

Financial Official

Name: Sergio Cruz
Email: sergio.cruz@galvestoncountytexas.gov
Address 1: 722 Moody Avenue
Address 1: 4th Floor
City: Galveston, Texas 77550
Phone: 409-770-5398 Other Phone:
Fax:
Title: Mr.
Salutation: Mr.
Position: County Auditor

Project Director

Name: Mary Pitts
Email: mary.pitts@galvestoncountytexas.gov
Address 1: 722 Moody Ave, 3rd Floor
Address 1:

City: Galveston, Texas 77550
Phone: 409-770-5207 Other Phone:
Fax:
Title: Ms.
Salutation: Ms.
Position: Grant Administrator

Grant Writer

Name: Willie Lacy
Email: willie.lacy@co.galveston.tx.us
Address 1: 600 59th Street
Address 1: 4th Floor
City: Galveston, Texas 77550
Phone: 409-770-5509 Other Phone:
Fax: 409-765-2699
Title: Mr.
Salutation: Mr.
Position: Drug Court Administrator

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide services through a Community Supervision and Corrections Department (CSCD)
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460009081010
Unique Entity Identifier (UEI): DRP9KU1PVJN4

Narrative Information

Introduction

The purpose of this funding is to support specialty court programs as defined in Chapter 121-126 and Chapter 129-130 of the Texas Government Code.

Program-Specific Questions

Court Name and Number

Court name and number as registered with the Office of Court Administration (OCA).
Galveston County "HOPE" Drug Court 181

Participant Fees

Does this specialty court collect participant fees pursuant to Sec. 123.004 of the Texas Government Code?

☐ Yes

☒ No

If yes, what is the current dollar amount charged to participants?

0

In the last fiscal year, how many participants were charged a fee?

0

Of those participants charged, how many paid the fee?

0

Risk Assessment Tools

List the risk assessment tool(s) and clinical assessment tools(s) that are utilized by this specialty court? Please provide: 1) The name of each assessment tools used; 2) Why the assessment tools were selected for this specific program and the role it plays in this specialty court's case management process; and 3) The position title(s) of the team member(s) responsible for conducting each assessment. If there are any factors limiting the use of additional assessment tools such as the cost associated with an assessment, familiarity with available assessments, etc., please make note of these factors.

Presently, we use the felony-level TRAS (Texas Risk Assessment System). This tool was selected because it interprets an offender's criminal history along with their crimino-genic needs, allowing criminal justice professionals to devise the most efficient case plans possible, enabling the agency to properly al-locate supervision resources and reduce recidivism. The team member responsible for completing the assessment is the probation officer.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Twelve-Step Programs

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

Specialty Court Certifications

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to PSO.

Adoption of Adult Drug Court Best Practice Standards

Applicants operating an adult drug court certify that they are working towards full compliance with and adoption of Vol. I & II of the Adult Drug Court Best Practice Standards.

Adoption of Family Drug Court Best Practice Standards

Applicants operating a family drug court certify that they are working towards full compliance with and adoption of the Family Treatment Court Best Practice Standards.

Veterans Treatment Programs

Applicants providing mental health services to veterans or veterans' families must demonstrate a) prior history of successful execution of a grant from the Office of the Governor; and b) that the entity provides training to agency personnel on military informed care or military cultural competency or requires those personnel to complete military competency training provided by any of the following: the Texas Veterans Commission; the Texas Health and Human Services Commission; the Military Veteran Peer Network; the Substance Abuse and Mental Health Services Administration within the U.S. Department of Health and Human Services; the U.S. Department of Defense; the U.S. Department of Veterans Affairs; or a nonprofit organization that is exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, by being listed as an exempt entity under Section 501 (c) (3) of that code, with experience in providing training or technical assistance to entities that provide mental health services to veterans or veterans' families.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90 percent or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2026 or the end of the grant period, whichever is later.

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

It is the vision of Galveston County to implement a Drug Court program to expand treatment usage for persons with qualifying felonies and chronic substance use disorders. Our program seeks to enhance motivation for recovery and treatment as a cost effective way to reduce drug abuse and criminal behavior for persons charged with qualifying drug-related felonies. It is our goal to reduce recidivism, improve the safety of our citizens, and reduce the costs associated with incarceration and re-arrest by identifying and addressing offenders with substance abuse problems and returning those offenders to society as productive and successful members of this community. Our target population is adult male and female persons with a history of severe substance abuse and substance abuse related arrests. In accordance with our Community Plan, Galveston County will work with local treatment agencies to provide recovery services for drug court participants as prescribed by the Drug Court team to provide the tools needed to successfully complete this program. The Commissioner's Court of Galveston County has approved representatives from the following agencies and departments to serve on the Drug Court Steering Committee in guiding the development and implementation of the Galveston County Drug Court Program. Criminal District Court Judges County Courts at Law Judges Criminal District Attorney Commissioners' Court Community Supervision and Corrections Department Finance Department Sheriff's Office Criminal Defense Bar University of Texas Medical Branch (Center for Addictions) Justice Administrator The Gulf Coast Center The Steering Committee is comprised of executive level personnel from participating agencies who initially developed the following: • Policies, Procedures, & Structure of the Program; • Mission statement for the Drug Court Program; • Goals and objectives of the Drug Court Program; • Members of the Drug Court Team; • Target population; • Eligibility and disqualification criteria; • Phases of the Drug Court Program; • Sanctions and incentives; • Protocols for supervision, counseling, and drug testing; and • Evaluation methods. The duties and functions of the Steering Committee are to: evaluate the performance and financial management of HOPE Drug Court; insure that HOPE Drug Court is operating according to the industry best practices and standards as established by the NADCP and the TASC; to continuously update and improve Program policies and procedures in order to meet our objectives; resolve both internal and external disputes affecting the Drug Court Program; appoint new members to the Drug Court Team; and to promote the Drug Court Program concept within the community. The Steering Committee meets on at least a quarterly basis. Meetings of the Steering Committee are held in a public forum and posted in accordance with Open Meetings requirements. The HOPE Drug Court has a designated court room and office space at the Galveston County Justice Center and hears cases on a weekly

basis. Guidelines for our program are included in the policies and procedures approved by the Drug Court Steering Committee. Our current case load capacity allows up to 40 participants at any one time in our Drug Court program. Our program works with various community treatment agencies with the licensed personnel necessary to help participants through the program by providing drug testing, substance abuse evaluation, residential & intensive outpatient counseling, psychiatric evaluation, individual counseling, educational and employment assistance. This program provides educational materials for the GED and pays for the cost of the exam. We expect the average length for a participant to successfully complete the program to be twelve to eighteen months. The Drug Court Team is comprised of representatives from each agency involved with carrying out daily casework tasks specific to HOPE. The Team meets on a weekly basis to formulate effective recommendations to assist the Drug Court Judge in making treatment adjustments for individual clients as needed, promoting participants to advanced phases, and deciding upon sanctions when necessary. The Drug Court Team is appointed by the Steering Committee and, at a minimum, may consist of the following members or their designees: • Drug Court Judge • Drug Court Administrator • Drug Court Prosecutor • Drug Court Defense Counsel • GCCSCD Supervision Officer • Treatment Provider • Law Enforcement Liaison • Any other agency representative involved in the daily casework of Drug Court participants shall be approved by the Steering Committee or its designee. The Drug Court Team develops guidelines to ensure HOPE efficiently utilizes its resources on those participants with the highest need while avoiding placing participants into the Program who have needs the Court is unable to effectively address. The Drug Court Team, using a non-adversarial staffing process, addresses: • participants' positive and negative behaviors; • participants' recovery progress and regress; • sanctions and rewards; • participants' sobriety dates; • participants' housing and employment needs; • participants' graduation dates; and • any other action deemed important by Team members. Each member of the Drug Court Team is responsible for providing input according to their professional expertise on all Drug Court participants in order to help create effective decisions regarding participants' performances. HOPE is designed as a post-conviction program, prioritizing towards candidates who exhibit a severe substance abuse problem and meet the following requirements: • have a pending drug or drug-related charge, be on probation or deferred adjudication for one of the eligible charges, or have 2nd or 3rd DWI offenses; • be 17 years of age or older; • be eligible for community supervision; • have a severe drug dependency problem; • be resident of Galveston County or adjacent counties; • display a willingness to enter HOPE, be committed to long-term sobriety; and be open-minded towards counseling for substance abuse or other related issues; • be willing to enter a residential treatment facility, if recommended; • be willing to commit to a minimum 12-month program; • not have a pending violent offense; • be referred for participation by a District or County Court at Law Judge hearing criminal cases; • agree to complete a pre-plea orientation of HOPE to determine readiness for and commitment to the Program; • have approvals of the District Attorney for participation in the Program. HOPE encompasses three phases. Movement from one phase to the other is not automatic and is determined by Drug Court Team members after review of participants' progress in the Program. Participants in HOPE are supervised by the Drug Court Team. The Drug Court CSO provides the Drug Court Program Judge accurate information regarding the progress of participants in the Program as well as address any public safety issues that arise while participants are in the Program. Pro-active supervision enhances public safety and addresses treatment issues of participants in a timely manner. Time In Phase and Advancement Phase advancement is considered an incentive and is awarded to participants when they have earned such an incentive by meeting specific benchmarks in recovery. Phase advancements are awarded based upon the listed phase advancement criteria outlined in the Program Policies & Procedures The decision on advancement rests with the Drug Court Team. The Drug Court CSO makes the recommendation for advancement. Hope Participants qualify for graduation from the Program by meeting the following criteria: • Participants are required to pass a hair follicle test. Detection of test is for 90 days. • No positive urine sample results for at least 90 consecutive days. • No unexcused absences from urinalysis testing for at least 90 consecutive days. • No unexcused absences from scheduled services for at least 90 consecutive days. • Employed or making appropriate progress toward educational or vocational goals. • Maintain verifiable sponsors. • Continue attending peer support & alumni meetings as directed. • Complete GED courses, if appropriate. • Complete Case Management Journals. • Fulfill treatment plan goals.

Problem Statement :

Galveston County's strategic location as a major gulf port city means that it often serves as a drug and trafficking corridor to its northern neighbor, Harris County. It includes numerous deindustrialized low SES municipalities where rampant crystal methamphetamine use has replaced crack cocaine as the most abused illicit drug in the county. Most persons arrested on drug-related charges do not have health insurance nor the personal financial resources to take advantage of the privately-run substance use treatment programs in the southeast Texas region. The Galveston County HOPE Drug Court program is designed to use the authority of the court to enhance motivation for treatment as a cost-effective way to reduce drug use and criminal behavior in non-violent offenders. In addition to substance abuse and justice problems, the Drug Court program is designed to address co-occurring disorders including emotional, psychiatric, educational, medical or neurological impairments. The Drug Court program works with local treatment agencies in the Texas Gulf Coast Center provider network to guide offenders through the processes of obtaining assistance in family issues, living accommodations,

education, on-going counseling, child care, financial assistance, employment and other community issues that will aid the offender in creating a life beneficial to himself, his family and the community.

Supporting Data :

As of December 2024, the total number of offenders under direct supervision on Community Supervision was 2524 direct cases. A profile of offenders supervised in Galveston County during 2024 shows 742 (approximately 31%) direct supervision felony offenders, were charged with a drug or alcohol related offense. Revocation data indicates that in 2024, 235 Felony and 84 Misdemeanor probationers were revoked. Of that total, 71 of the Felony revocations were offenders supervised for a charge of Possession of a Controlled Substance and 6 revocations were on probation for a Misdemeanor possession charge. Possession of a Controlled Substance offenders had higher revocation rates than any other offense type. Revocations of DWI/DUI offenders included 12 Felony DWI offenders and 36 Misdemeanor DWI offenders. Felony Possession of a Controlled Substance offenders had the highest revocation rate of any other offense category. In summary, drug and alcohol offenses and those typically related to substance abuse, such as property and assaultive crimes have a high revocation rate leading to increased commitments to jail and prison and the collateral and financial costs associated with incarceration. Following are Galveston County Sheriff's Department arrests only: (1/01/24-12/31/24) Drug Related arrests (Distribution and Possession) 544 White 202 Black 2 Asian Breaks down into 127 Hispanic and 622 non-Hispanic Alcohol Related Arrests (DWI, Liquor Law, Drunkenness) 378 White 84 Black 2 Asian Breaks down into 155 Hispanic and 309 non-Hispanic (1/01/23-12/31/23) Drug Related arrests (Distribution and Possession) 203 White 60 Black 0 Asian Breaks down into 49 Hispanic and 214 non-Hispanic Alcohol Related Arrests (DWI, Liquor Law, Drunkenness) 207 White 24 Black 3 Asian Breaks down into 84 Hispanic and 154 non-Hispanic (1/01/22-12/31/22) Drug Related arrests (Distribution and Possession) 239 White 68 Black 1 Asian Breaks down into 60 Hispanic and 248 non-Hispanic Alcohol Related Arrests (DWI, Liquor Law, Drunkenness) 493 White 54 Black 6 Asian Breaks down into 140 Hispanic and 413 non-Hispanic The large difference in drug related arrests is due to the change to NIBRS reporting. The first half of last year was UCR, and those numbers were inflated due to re-arrests that are not counted in NIBR

Project Approach & Activities:

Integration of Services County. The program has established memoranda of agreement with treatment providers throughout Galveston County and uses a continuum of services from outpatient to 60-90 days residential treatment to long-term SAFPF & Dallas County Treatment Center lockdown facilities in order to meet the needs of clients with alcohol and or drug abuse problems. The presiding Judge John Ellisor is involved in planning for the treatment needs of each participant. Non-Adversarial Approach The Drug Court Team is composed of representatives from each agency involved in the criminal justice process as well as representatives from our treatment providers. The district attorney's office and the defense attorney work together in a non-adversarial way to support evidence-based practices and solutions to the challenges encountered by each individual drug court participant. The recommendations from treatment providers and probation are considered by the team in reaching decisions affecting the progress of participants through the program. Prompt Placement The referrals to the program come from probation personnel, prosecutors, defense attorneys, and sometimes the potential clients refer themselves. Once the referral is screened for legal eligibility by the District Attorney's office, the Drug Court Administrator will interview potential candidate to determine his or her commitment and willingness to participate in the program. LCDC treatment professional will conduct a substance abuse evaluation to determine participants treatment plan. Our goal is to ensure prompt placement of any participant in the program. Access – For Drug Courts: The Drug Court Administrator and the Probation Officer have relationships with a variety of alcohol and drug treatment services subcontracted with the Gulf Coast Center to help offset costs to the program. An assessment of needs is completed prior to placement in the drug court program. The Drug Court Team reviews each client's treatment needs and determines the best approach to ensure sobriety and successful completion of the program. The initial treatment program may be anywhere on a continuum of services from residential treatment, to intensive and supportive outpatient substance abuse counseling. The participant will move through the continuum depending on their commitment to the program and sobriety. Abstinence Monitoring Maintaining abstinence is necessary for successful completion of the drug court program. Participants meet with their probation officer weekly and submit to daily randomized drug screening. Urinalysis testing is utilized through a variety of testing options including regular onsite urine & oral screening and multiple randomized panel screens verified by an independent lab. Drug patches are utilized and other devices such as SCRAM, remote breath, and ignition interlock are available depending on the individual needs of the participant. Compliance Strategy The Drug Court team meets weekly to assess the progress of each participant and to monitor the compliance with conditions of supervision and treatment recommendations. During these non-adversarial staffings, rewards, treatment adjustments and sanctions are utilized to assist in recovery, encourage compliance and discourage non-compliance with treatment and supervision goals. Judicial Interaction Judge John Ellisor meets weekly with the drug court team and interviews each participant reporting for court that week.

Judge Ellisor interacts with each program participant encouraging them to express and vocalize their progress while motivating their continued compliance with team goals. The Judge is a leader in the drug court team and communicates this with the participants. Evaluation The Drug Court Administrator maintains the records and statistics regarding referrals to the program and ongoing program data used to track the demographics of the program and the success of participants. The Drug Court Administrator communicates with the Steering Committee quarterly with updated program data. The Drug Court Administrator has been in contact with a representative from Dr. Erin Orrick research department at SHSU in reference to evaluating the effectiveness of the program. Data will be collected & submitted. Education The Steering Committee consists of a variety of stakeholders in the community. Steering Committee members bring their interdisciplinary knowledge and expertise to the program and the team. The Drug Court Team members are available to the community providing education about the program and the needs of persons with substance use disorders in the community. Partnerships The Drug Court Team members have developed partnerships and work with treatment providers and local social service agencies to meet the needs of the individual participants. The Steering Committee members represent public agencies and community organizations.

Capacity & Capabilities:

Organizational Background. The Galveston County Hope Drug Court began full operation with state funding in FY 2012-2013. Prior to its full implementation, a team of treatment professionals from the Gulf Coast Center, the Alcohol/Drug Abuse Women's Center, and researchers from UTMB's Center for Addiction Research collaborated on a social services block grant to create a jail diversion program for persons arrested for substance use-related offenses in Galveston County. The purpose of the diversion program was to demonstrate successful implementation and collect data in support of a full drug court for Galveston. Grant funds were used to hire a LCDC who was assigned to the Galveston County jail to perform assessments on persons arrested for non-violent substance use-related offenses. With cooperation from the Galveston DA's office, persons assessed with severe substance use disorders were referred to treatment on deferred sentencing and placed at the top of the county waiting list for a state-funded treatment bed via the Gulf Coast Center. The jail diversion program ran from 2009 – 2011, during which time 114 persons were diverted into treatment and 81 of those persons completed treatment until successful discharge. In 2012, the Galveston County Department of Probation under the leadership of Ms. Janis Bane was able to secure state funding to start the Hope Drug Court. Hope Drug Court Team. Judge John Ellisor. Judge Ellisor presides over the Drug court proceedings and makes appropriate sanctions and incentives for each participant. He also reviews each participant's compliance/progress with treatment, drug test results, and progress towards abstinence. Judge Ellisor develops a strong rapport with participants through frequent interactions during court appearances. The Judge will determine the program outcome of graduation or unsuccessful discharge from the program for each participant. Judge Ellisor attended the TASC conference in 2017, 2019, and NADCP Conference in 2018 and 2023. Our Drug Court Administrator is Ms. Charlotte Monica Jones. Ms. Jones oversees the Drug Court budget and resources for the program. She also manages contracts, weekly Drug Court dockets, prepares semi-annual and annual statistical data for the CJD of the Governor's office. Ms. Jones maintains the Policy and Procedures and updates them as necessary with the approval of the Drug Court Steering Committee, coordinates graduation ceremonies, collects, maintains and organizes program records. She meets with the Drug Court Steering Committee quarterly to give updates on the budget funding and program statistics. Ms. Jones also actively participates in staffing's, and assures the consistency of incentives and sanctions for participants. Ms. Jones has extensive experience and training with substance abuse. Her substance abuse experience began in 1992 with the Therapeutic Community Substance Abuse program. Over the last 30yrs, Ms. Jones has supervised specialized caseloads including Substance abuse and Mental Health. For the last 6 years, Ms. Jones has been the Specialized Intervention Supervisor for Galveston County Adult probation. Some of Ms. Jones training includes: Therapeutic Community officer training, Overdose Prevention and Naloxone Training, Drug Impairment Training for Texas Community Supervision and Parole officers, Motivational Interviewing, and TRAS Certification. Ms. Jones attended the TASC Conference in 2021 ,2022 ,2023, and 2024. Tomi West, Drug Court Officer's duties: conducting initial TRAS assessments and reassessments on an annual basis, coordinating/providing case management, case planning, making necessary referrals to meet participants' treatment plan objectives, administering random drug tests, and maintaining weekly/bi-weekly office visit contact in addition to field visits. Ms. West's duties differ from Probation Officers working at CSCD because she is responsible for supervising high risk/need participants, who are evaluated and diagnosed with severe substance abuse disorders, at an intensive level of supervision for a period of 12-18 month. These participants report on a weekly basis in phase I and bi-weekly basis in phase II and phase III. In addition, monthly field visit contact is made with each participant. Ms. West is responsible for conducting weekly staffing meetings at which time she informs the Drug Court team how each participant is progressing in treatment and within the Drug Court program as well as, when necessary, reports any violations along with recommendations on how to address said violations. In preparation for weekly staffing, Ms. West communicates with treatment providers, prepares detailed reports on each participant, and formulates appropriate recommendations incentives and violations when necessary. In addition, Ms. West is responsible for drafting the necessary documents filed with the Court such as Modifications of Supervision Conditions, Motions to Adjudicate and Revoke Supervision, and Withdraw Motions to Adjudicate and Revoke Supervision. Ms. West has been a CS

with Galveston County CSCD since October of 2015. Ms. West has diverse experience within Galveston County CSCD including being a Field Officer with a regular needs caseload, a Court Liaison Officer in the 212th Judicial District Court and a SAFPF Supervision Officer before joining the H.O.P.E. Drug Court team in March of 2019. Ms. West's training: SAFPF Certification, TRAS Certification and as well as additional training in topics including Trauma and the Opioid Crisis, Human Trafficking, and Texas ICAOS, TLOA and VAWA, HIPPA, and Level 3 CJIS Security. Ms. West attended the 42nd Annual Training Institute APPA conference in 2017, the TASC Conference in 2019, 2021, 2022, 2023 and 2024. She attended the Drug Impact Conference in both 2018-2019, & 2022. Raneca Henson, Assistant Criminal District Attorney. Henson reviews all potential candidates for eligibility and actively participates in weekly staffing. She monitors participant progress and makes recommendations regarding sanctions. If a participant is re-arrested, Ms. Henson will review/investigate the new case and determine if defendant will be able to continue participating in the program. Jessica Ebbs, serves as the defense counsel for participants in the program. Ms. Ebbs informs the drug court participant about the rigors of drug court, preserves all constitutional/legal rights of the client, advocates for fair and equal treatment of client, participates in team meetings as a member to reach consensus on addressing client behavior, attends non-adversarial court proceedings, maintains attorney client privilege of confidentiality, and represents the clients' stated objectives as a zealous advocate. She attended the 2022 TASC Conference in Corpus Christi, TX. Rita Fusco-McGee is a Licensed Chemical Dependency Counselor with the Gulf Coast Center since 2017. Rita is a part of the OSAR (Outreach, Screening, Assessment and Referral) team for Region 6. Rita became an LCDC in 2016. Rita's role with the HOPE Drug Court includes screening new participants to determine the appropriate level of care needed. In addition, she is also attending weekly staff meetings with Drug Court Staff to discuss the participants and to give feedback from a treatment aspect and keep Drug Court staff updated with the progress from GCC clients throughout their treatment. She attended the TASC Conference in 2022, 2023, and 2024. Russell Mai is an LCDC who has been in the field of addiction for over 30 years. Russell has specialized in criminal justice and worked with offenders most of his career. Russell has worked at Pathway to Recovery for about 8 years, he loves working with offenders who are trying to integrate back into society. He also worked at Kemah Palms rehab for facility for a year. He is currently the Program Director at ADA Women's Center in Galveston, where he has been for almost 1 year. Deputy Andrea Gradney is our law enforcement representative who attends and actively participates in staffing, court hearings, and graduations. Deputy Gradney supports participants' recovery by giving encouragement and praise. She is scheduled to attend the TASC conference 2025. Jacqueline Martinez is our Recovery Support Peer Specialist. Ms. Martinez actively participates in staffing, court hearings, and graduations. She has been working boots on the ground with women, men, and youth seeking recovery, shelter, and resources from every aspect of the population, including the homeless and mental health population, judicial services, child and adult protective service clients, and community recovery groups and churches. Ms. Martinez stated the following "Having first-hand knowledge of the powerlessness that comes with the disease enables me to better understand and help others. I appreciate my provisions today. I have a pocket full of HOPE to give away...". Ms. Martinez has attended the following trainings in 2024. Online professionalism and Ethics; Substance Use Disorders and Pain Management: MATE Act Training; "Supervision within Peer Values"; "Considerations for Cultural Diversity in Mental Health" and "The Effects of Addiction Has on children" The Dug Court team is scheduled to attend The TASC Conference in March 2025 in Corpus Christi, TX.

Performance Management :

The goals of the Galveston County HOPE (Helping Ourselves with Positive Efforts) Drug Court Program is to to reduce the crimes and aberrant behaviors associated with severe substance use disorders, reduce recidivism of persons previously incarcerated due to drug use, improve public safety, reduce the costs associated with incarceration and re-arrest; and allow persons with severe substance use disorders to return as a productive and successful member of the family, workforce and community overall. The Galveston County Drug Court Program HOPE uses the authority of the Court to enhance motivation for treatment as a cost-effective way to reduce drug use and criminal behavior in non-violent drug offenders. In addition to substance abuse problems, HOPE is designed to address co-occurring disorders including emotional, psychiatric, educational disabilities, and medical or neurological impairments. HOPE also works with local agencies to guide offenders through the process of obtaining assistance in family issues, living accommodations, education, on-going counseling, child care, financial assistance, employment and other community issues that will aid offenders in creating a life beneficial to participants, their families, and the community. Objective 1: Maintain or improve our high successful completion rate while increasing the percentage of highest risk/highest need participants in our program. Nationally, graduation rates from drug courts range from 50–70%. In Texas, drug courts across the state have an average successful graduation rate of 50 – 70%. The Galveston County Hope Drug Court already has a successful graduation rate of 70% - well above the state average. One of the factors that allows our drug court to have a higher successful completion rate is its size and outstanding local treatment agencies we have available throughout our county. With a maximum caseload of 40, we are able to provide our participants with more personalized interventions. In order to gain the cooperation of prosecutors and other stakeholders for the implementation of the Hope Drug Court in Galveston County, we had to adhere to stricter eligibility requirements than what is suggested by over 20 years of data and published as the best practices for adult drug courts,

disqualifying persons charged with violent felonies or a history of violence offenses. The offenses of our current participants are as follows: 26 – PCS: Methamphetamine 5 – PCS: Cocaine 1 – PCS: Heroin 1 – PCS: Psilocybin 0 – PCS: PCP 2 – UUMV 1 - Abandon/Endanger Child 5 - Theft Property 1 - Obstruct or Retaliation 1 - Assault Public Servant 5 - Burglary of Habitation 1 - DWI w/Child 1 - Tamper/Fabricate Physical Evidence 1 - Theft of Firearm 1 - Criminal Mischief 1 - Credit Card/Debit Card Abuse

The most cost-effective and socially-effective drug courts focus their efforts on reducing serious felony offenses that are most costly – both financially and victim-wise – to their communities. Our goal moving forward is to secure key stakeholder support to increase the admission of drug offenders with more serious felonies into HOPE Drug Court in order to make most efficient use of state resources. Objective: Our second objective is to further reduce post-graduate recidivism. Nationwide, drug courts reduce re-arrest or reconviction rate Measures. Our first measure for Objective 1 will be the successful change in the eligibility criteria for participation in Hope Drug Court to not automatically disqualify persons with violent felonies or histories of violent offenses. Our second measure for Objective 1 will be from tracking the offenses of new persons admitted into the Hope Drug Court program over the next fiscal year. Working with the Galveston County DA's office we will look to recruit double the number persons with high victimization felonies, from our current number of 10 to 20. The limit to this increase is only contingent upon us having the funding to provide an increased number of individual counseling sessions to meet the treatment needs of this population. Our final measure for Objective 1 will be tracking the successful completion rates vs. unsuccessful terminations for the period following the shift in eligibility criteria for comparison to our successful completion rate prior to implementing this change. 14 participants successfully completed the program in FY 2024. 1 was unsuccessfully discharged. 12 participants successfully completed the program in FY 2023. 2 were unsuccessfully terminated. 6 participants successfully completed the program in FY 2022. 7 were unsuccessfully discharged. 14 successfully completed the program in FY 2021. 5 were unsuccessfully terminated.

Target Group :

Galveston County "HOPE" Program is aimed at adult male and female offenders 17 years and older who: have a history of substance abuse/drug related arrests; have a pending drug or drug related charge; or who are on probation or deferred adjudication for one of the eligible charges. The program specially focuses on high risk/high need individuals who are likely to reoffend due to their severe substance abuse problems. The number of persons in Galveston County arrested and charged with felony Possession of Controlled Substance in FY 2024 was 1284, Felony DWIs were 161, misdemeanor PCS were 403, and misdemeanor DWIs were 1257. The Hope Drug Court targets those persons arrested in Galveston county and who are (1) addicted to or dependent on illicit drugs or alcohol; (2) charged with high victimization felony crimes associated with high incarceration costs; and (3) at high risk for criminal recidivism or failure in less intensive rehabilitative dispositions.

Evidence-Based Practices:

The National Institute of Justice's Multisite Adult Drug Court Evaluation (MADCE) found the following: "Drug court participants reported less drug use (56 percent versus 76 percent)" and were less likely to reoffend than comparison groups. The Galveston County Adult Probation HOPE drug court uses evidenced base practices identified by the throughout its standard operating procedures with a program designed to reduce drug use relapse and criminal recidivism among defendants. The program includes key components recommended by the National Association of Drug Court Professionals (NADCP). The NADCP components have been studied and researched. Effective drug court programs include a selection process that includes the evidenced based use of an assessment of the criminogenic risk of offenders as well as their need for substance abuse treatment. In addition, the HOPE Drug Court has a very attentive jurist who provides meaningful judicial interaction. Other components include intensive monitoring and supervision by the supervision officer, graduated sanctions and incentives, treatment and various rehabilitation services related to the offender's substance abuse. The HOPE Drug Court uses the Texas Risk Assessment System to identify defendants with high risk and high needs in the substance abuse domain. Having a validated instrument increases the chances of identifying the most appropriate individuals for the program. "Drug Courts that focus their efforts on these individuals—commonly referred to as high-risk/high-need offenders — reduce crime approximately twice as much as those serving less serious offenders (Cissner et al., 2013; Fielding et al., 2002; Lowenkamp et al., 2005) and return approximately 50% greater cost savings to their communities (Bhati et al., 2008; Carey et al., 2008, 2012; Downey & Roman, 2010)." According to research published by the Center for Court Innovation, Best Practices in Adult Drug Courts: What Does the Research Tell Us, The HOPE Drug Court also has a system in place whereby incentives and praise from the Drug Court Judge are used to motivate participants. The MADCE, found that outcomes were significantly better when the consistent levels of praise and positive incentives were communicated from the judge (Zweig et al., 2012). Along with incentives, the HOPE Drug Court uses sanctions including jail time which is also an evidenced practice. "Two randomized, controlled experiments have confirmed that the imposition of gradually escalating sanctions for infractions, including brief intervals of jail detention, significantly improves outcomes among drug offenders (Harrell et al., 1999; Hawken & Kleiman, 2009)." The HOPE Drug Court utilizes

the NADCP Best Practices described in a 2013 publication: Adult Drug Court Best Practice Standards. These standards include: 1. Target Population – the target population is described in the HOPE policies and procedures. An evidenced based evaluation assessment tool is utilized. 2. Historically Disadvantaged Groups – the program recognizes the importance of serving all offenders including those who have experienced discrimination and the effects of low income. 3. Roles and Responsibilities of the Judge – the HOPE Drug Court has a dedicated Judge who participates in team staffings and is very actively involved in developing and delivering appropriate incentives and sanctions. 4. Incentives, Sanctions and Therapeutic Adjustments – The court uses a range of incentives and sanctions that are consistent and fairly applied to all participants. Treatment needs are adjusted based on the progress or lack of progress of the participant. 5. Substance Abuse Treatment – Treatment begins in nearly every case with residential treatment. Treatment providers use evidenced based treatment including a cognitive behavioral approach. The Drug Court Team regularly attends training and makes modifications to incorporate new evidenced based interventions. The HOPE Drug Court Steering Committee meets quarterly and evaluates the program statistics and evaluation data. The Steering Committee votes on changes and updates to the program procedures and ensures adherence to the goals of the program.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Specialty Court - Adult	100.00	The project will fund the salary for two positions within the Galveston County Adult Drug Court program. One - Community Supervision officer (CSO) and One - Drug Court Administrator. Grant will fund half of salary for Drug Court Administrator and Galveston County Commissioners Court will fund other half of salary under Mental Health Court currently funded by the county. Drug Court CSO will be responsible for supervising up to 40 high risk/needs participants in the program who have been evaluated with a severe substance abuse disorder. CSO will be responsible for conducting the initial TRAS assessment to determine participants risk/needs. CSO will supervise these participants in phase I on a weekly basis, phase II bi-weekly basis & phase III minimum of once a month. CSO makes necessary referrals to meet clients treatment plan, conducts monthly field visits, administer random drug/alcohol tests, prepares weekly progress reports for staffing/Drug Court & prepare & submit violation reports/MTAG orders to the Court on participants who have violated conditions of the Drug Court program. Drug Court Administrator interviews potential candidates for the program to ensure they meet the criteria to participate in the program. DCA makes referrals to LCDC who will conduct initial substance abuse assessment to determine initial level of treatment. DCA prepares weekly Drug Court dockets, manages CJD budget funds, review & submit contractual invoices to auditor's office for reimbursement, assist with auditing substance abuse contractual services annually, submit semi-annual & annual data to CJD of the Governor's Office, assist county grant manager with preparing annual grant application, meet with Drug Court Steering Committee quarterly to update members of CJD funds & Drug Court statistics, & serve as an active team member.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of carry-over individuals participating.	28
Number of individuals NEWLY participating.	12

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of individuals who will successfully complete the program.	15

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
-------------------------------	---------------------

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☒ Yes

☐ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

All invoices will be monitored by Department staff and audited by the Galveston County Auditor's Office for financial justification of charges.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☒ No

☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☒ No

☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2025

Enter the End Date [mm/dd/yyyy]:

9/30/2026

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

15229043

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

15229043

Single Audit

Applicants who expend less than \$1,000,000 in federal grant funding or less than \$1,000,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$1,000,000 or more, or state grant funding of \$1,000,000 or more during the most recently completed fiscal year?

Select the appropriate response:

☒ Yes

☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2024

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- ☐ Yes
- ☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- ☐ Yes
- ☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes
- ☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes
- ☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Probation Officer	[RETAIN] Tomi West, Drug Court Community Supervision Officer (CSO) will be responsible for supervising a maximum of 40 high risk/needs participants in the program who have been evaluated with a severe substance abuse problem.	\$86,445.97	\$0.00	\$0.00	\$0.00	\$86,445.97	100

		CSO will conduct initial TRAS assessment and reassess participants on a annual basis. Participants report on a weekly basis in Phase I, bi-weekly basis Phase II, & monthly basis in Phase III. CSO duties consist of making necessary referrals to meet participants treatment plan, conduct monthly field visits, administer random drug/alcohol test, and prepare weekly progress reports for staffing/Drug Court. Salary \$62,290.56 + fringe \$24,155.41 = \$86,445.97.						
Personnel	Director	[RETAIN] Charlotte Jones, Drug Court & Mental Health Specialty Courts Administrator (Mental Health Court is currently funded by Commissioner's Court) will manage budget, review/approve contracts with service providers, coordinate intakes, dockets, and evaluations, be an active Drug Court (DC) team	\$64,803.50	\$0.00	\$0.00	\$0.00	\$64,803.50	50

		member, coordinate activities related to the program, and review potential candidates for the program with a representative from the DA's Office to present recommendations to the DC Team. In addition, the Specialty Courts Coordinator will be responsible for completing and submitting semi-annual and annual reports to the Criminal Justice Division of the Office of the Governor. 50% of the Specialty Courts Coordinator salary, fringe benefits, and insurance will be funded under the grant and the other 50% will be funded under County general account funds. Salary \$99,645.00 + fringe \$29,962 = \$129,607. The grant will fund 50% of the position: salary \$49,822.50 + fringe \$14,981 = \$64,803.50.						
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or	Bay Area Recovery Center: provides the program with substance abuse assessments (\$56 per participant); intensive	\$2,564.85	\$0.00	\$0.00	\$0.00	\$2,564.85	0

	Treatment Services	outpatient group counseling (16 counseling sessions per week for a period of 8 weeks at a rate of \$15.95 per hour); and individual counseling (2 sessions per month at a rate of \$45 per hour). Total participants TBD; total cost will not exceed \$2,564.85.						
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	ADA House services: provides the program with substance abuse assessments (\$56 per participant); intensive outpatient group counseling (16 counseling sessions per week for a period of 8 weeks at a rate of \$15.95 per hour); and individual counseling (2 sessions per month at a rate of \$45 per hour). Total participants TBD; total cost will not exceed \$1,752.04.	\$1,752.04	\$0.00	\$0.00	\$0.00	\$1,752.04	0
Contractual and Professional Services	Drug Analysis or Employee Drug Testing Services	Recovery Healthcare: provides the program with 5 panel drug patch testing (includes lab confirmation) @ \$45 each. Soberlink devices are also provided to monitor and detect alcohol	\$2,065.00	\$0.00	\$0.00	\$0.00	\$2,065.00	0

		use at a daily rate of \$6. Program will utilize these services/items as needed. Total cost will not exceed \$2,065.						
Contractual and Professional Services	Drug Analysis or Employee Drug Testing Services	Cordant Forensic Solutions: provides the program with lab confirmation for each individual urine test (an average of 8 tests each month will be submitted to the lab for confirmation each month at a cost of \$16.75 per test). Additionally, an average of 11 Ethyl Glucuronide (EtG) tests will be submitted for lab confirmation each month at a cost of \$11.00 per test. Total annual cost for lab confirmation = \$3,060.	\$3,060.00	\$0.00	\$0.00	\$0.00	\$3,060.00	0
Contractual and Professional Services	Drug Analysis or Employee Drug Testing Services	Smartox: provides the program with 14 panel instant urine cups EtG / alcohol tests. 14 panel instant urine testing cups cost \$4.03 per test and the program will utilize 40 per month. Total annual cost for 14 panel instant urine cups EtG / alcohol tests is \$1,934.40. Galveston County will not	\$1,930.20	\$0.00	\$0.00	\$0.00	\$1,930.20	0

		request reimbursement in excess of \$1,930.20 for this budget line item.						
Contractual and Professional Services	Vehicle Transportation-Related Services	Transportation services from Greyhound Transport Company will only be utilized when treatment facilities are located out of county. These transportation services are only utilized for verified participants of the SC program. Please note - the county is directly paying Greyhound Transport Company. No funds are going to the participant. The average bus ticket costs \$40.00 one way. Estimated trips per year 5. Total cost 5 X \$40.00 = \$200.00.	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Tomi West (CSO) will attend the 2026 TASC conference. Dates and location are TBD. The TASC conference focuses on best practice standards for Specialty Court programs to be effective for participants through substance abuse	\$1,217.57	\$0.00	\$0.00	\$0.00	\$1,217.57	0

and mental health treatment and drug and alcohol testing. Trainings within the conference focus on Drug Court best practices and provide information on each role of the Drug Court team. The registration fee for the CSO to attend the TASC conference is \$300. The attendee will request reimbursement for meals upon providing proof of original receipts (maximum of \$64 per day will be reimbursed; total max meal reimbursement for 3 days = \$192). The attendee will request reimbursement for mileage at a rate of \$0.67 per mile (498 miles round trip; 498 miles x \$0.67= \$333.66). The attendee will request reimbursement for lodging at the state rate of \$110 per night for a hotel room (\$110 x 3 nights = \$330 + \$61.91 (18.76% taxes) = \$391.91). Total cost for the CSO to attend the TASC

		conference = \$1,217.57.						
Travel and Training	In-State Incidentals and/or Mileage	Tomi West (CSO) will conduct monthly field visits for all program participants. Taking into consideration field visits extend beyond Galveston County to adjacent counties, Harris and Brazoria, the CSO will travel approximately 179 miles per month to perform field visits. Current Texas mileage rate is \$0.70 per mile. Annual total cost is (179 miles x \$0.70 x 12 months = \$1,503.60). Galveston County will not request reimbursement in excess of \$1,500 for this budget line item.	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	Tomi West (CSO) will use a mobile phone to communicate with program participants via phone calls & text messages. Cost of mobile phone service is \$30.00 per month. Total annual cost for mobile phone service = \$360.	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	0

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$11,572.09	\$0.00	\$0.00	\$0.00	\$11,572.09
Personnel	\$151,249.47	\$0.00	\$0.00	\$0.00	\$151,249.47
Supplies and Direct Operating Expenses	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00
Travel and Training	\$2,717.57	\$0.00	\$0.00	\$0.00	\$2,717.57

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$165,899.13	\$0.00	\$0.00	\$0.00	\$165,899.13

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Other Condition of Funding. Prior to seeking reimbursement for the TASC Conference, please submit a budget adjustment to add the dates and location of the conference to the line item description once they are known.	4/22/2025 11:31:09 AM		No	Yes

Please be advised that OOG has added a Condition of Funding (CoF) that will hold funds on a specific budget line item(s) that must be met. You can review the CoF by going to the Summary tab and Clicking on the View Condition of Funding link. Assuming all other Conditions of Funding noted on the Statement of Grant award have been met, you will be able to request reimbursement for any line item except for the one(s) with the fund hold until that fund hold is cleared.	4/22/2025 11:31:09 AM		No	No
12-Step Programs: Courts have ruled that these programs are considered inherently religious. As such, OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials. For more information, click here to download a list of FAQs.	7/2/2025 11:42:41 AM		No	No
SID Number: Grantee is required to report the State Offender Identification (SID) number for all program participants in required progress reports that will be submitted to OOG.	7/2/2025 11:42:56 AM		No	No
Participation in Training and Technical Assistance Program: Grantees are required to participate in activities under the Specialty Courts Resource Center (SCRC) operated by Sam Houston State University. Information about services and resources provided by SCRC can be accessed at http://txspecialtycourts.org/ .	7/2/2025 11:43:13 AM		No	No
Other Condition of Funding. Generated Program Income. CJD will allow your agency to use the Addition Method to add generated program income to the project budget in an amount up to \$60,000.00 (if applicable), resulting in an overall increase in the approved budget. Once this amount has been reached further collected generated program income must be applied using the Deduction Method, which will begin to reduce the OOG award amount. All generated program income must be reported to CJD through a formal grant adjustment to secure CJD approval prior to use of the program income.	7/2/2025 11:43:34 AM		No	No

You are logged in as **User Name:** MaryPitts



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***33.**

Grant Award/Agreement

- 1) **Court Date:** 11/24/2025
- 2) **Department:** District Attorney's Office
- 3) **Grant Agency:** Office of the Governor's Public Safety Office - Criminal Justice Div.
- 4) **Funding Source:** Violence Against Women Act
- 5) **Grant Start Date:** 9/1/2025
- 6) **Grant End Date:** 8/31/2026
- 7) **Program Year:** FY2026
- 8) **Program End Date:** 8/31/2026
- 9) **Renewal Grant:** RENEWAL
- 10) **Contract #:** 2704113
- 11) **Description:** Personnel for the VAWA Prosecutor and PO Attorney in the District Attorney's Office.
- 12) **Grant Organization Keys:**
- 13) **Grant Type:**

Expenditure Type

- 14) **Grant Funded** \$150,000
- 15) **County Funded** \$126,159
- 16) **Total Project Amount:** \$276,159
- 17) **Assigned Department Contact:** Kenneth Cusick - District Attorney

County Funding Sources

- 18) **Match Fund:** 1101-110000 - General Fund -General Government
- 19) **Match Division:** 5910100 - Grant Match Mandatory

NOTES:

Approval History

Seq #	Approver	Action	Action Date
1	Christian Monterrubio	Approve	11/12/25 1:54 pm
2	Jack Roady	Escalated	11/12/25 1:59 pm
3	Zonia Smith	Approve	11/12/25 2:09 pm
4	Diana Huallpa	Approve	11/13/25 1:49 pm
5	Sergio Cruz	Approve	11/13/25 2:49 pm



MEMORANDUM

To: Galveston County Commissioners Court
From: Professional Services – Grants Division
Court Date: November 24, 2025
RE: District Attorney's Office – FY 2026 Violence Against Women Prosecutor and Protective Order Attorney Grant Award

BACKGROUND

The Violence Against Women Act (VAWA) offers grant programs to promote coordinated, multidisciplinary approaches to improving the criminal justice systems to respond to violent crimes against women, including domestic violence, commercial sex trafficking, sexual assault, dating violence, and stalking.

Since 2009, Galveston County has operated a Violence Against Women Prosecutor Program through the District Attorney's Office. This program designates a specific prosecutor position to handle cases involving violence against women. Although this position is not the only prosecutor who handles this type of cases, the grant program provides the County an opportunity to have a position specifically for this type of case.

In 2017, Galveston County added a Violence Against Women Protective Order Attorney to elevate the three-month backlog. By adding this position, the County was able to expedite the process to obtain Protective Orders for Galveston County residents.

Congress allocates funding to each state for VAWA programs and the Office of the Governor's Public Safety Office – Criminal Justice Division administers the funds for the state. Funds are distributed to the local Councils of Government (COGs) such as the Houston-Galveston Council (HGAC) here in our region, who regulates the grant caps and prioritizes applications for funding recommendations through their Criminal Justice Advisory Committee (CJAC). The CJAC has raised the grant request cap from \$80,000 to \$150,000.



SUMMARY

In FY 2025, Galveston County combined two VAWA grants into one as required and funded the program at a 50/50 match to account for the more than 10% increase in our application.

For 2026, staff recommends a 54/46 match to meet the funding need for both position and the HGAC Regional VAWA application cap of \$150,000.

FINANCIAL SUMMARY

Grant	Grant Amount	Match Amount	Total Project Cost
FY 2024 VAWA Prosecutor	\$99,284.50	\$42,550.50	\$141,835.00
FY 2024 PO Attorney	\$99,592.61	\$39,682.56	\$132,275.17
FY 2024 TOTALS	\$198,877.11	\$82,233.06	\$274,110.17
FY 2025 Combined VAWA Application	\$138,276.00	\$138,276.00	\$276,552.00
FY 2026 Combined VAWA Application	\$150,000.00	\$126,159.00	\$276,159.00

RECOMMENDATIONS

Professional Services requests that the Court consider acceptance of the FY 2026 grant for the Violence Against Women Prosecutor and Protective Order Attorney Project, awarded by the Office of the Governor, Criminal Justice Division.

ATTACHMENTS FOR WET SIGNATURE

☐ None – Electronic Acceptance

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	2704113	Award Amount:	\$150,000.00
Date Awarded:	10/31/2025	Grantee Cash Match:	\$126,159.00
Grant Period:	09/01/2025 - 08/31/2026	Grantee In Kind Match:	\$0.00
Liquidation Date:	11/29/2026	Grantee GPI:	\$0.00
Program Fund:	WF-Violence Against Women Formula Grants	Total Project Cost:	\$276,159.00
Grantee Name:	Galveston County		
Project Title:	Violence Against Women Prosecutor		
Grant Manager:	Brandi Barba		
Unique Entity Identifier (UEI):	DRP9KU1PVJN4		

CFDA:	16.588 - Violence Against Women Formula Grants
Federal Awarding Agency:	U.S. Department of Justice, Office on Violence Against Women
Federal Award Date:	8/18/2025
Federal/State Award ID Number:	15JOVW-25-GG-00059-MUMU
Total Federal Award/State Funds Appropriated:	\$14,545,787.00
Pass Thru Entity Name:	Texas Office of the Governor – Criminal Justice Division (CJD)
Is the Award R&D:	No

**Federal/State
Award Description:**

The STOP Program continues to encourage the development and implementation of effective, victim centered law enforcement, prosecution, and court strategies to address violent crimes against women and the development and enhancement of victim services in cases involving violent crimes against women. It envisions a partnership among law enforcement, prosecution, courts, and victim services organizations to enhance victim safety and hold offenders accountable for their crimes against women.

[Print This Page](#)

Agency Name: Galveston County
Grant/App: 2704113 **Start Date:** 9/1/2025 **End Date:** 8/31/2026

Project Title: Violence Against Women Prosecutor
Status: Pending AO Acceptance of Award

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460009081010

Application Eligibility Certify:

Created on:1/2/2025 6:08:42 PM By:Mark Henry

Profile Information

Applicant Agency Name: Galveston County
Project Title: Violence Against Women Prosecutor
Division or Unit to Administer the Project: Galveston County District Attorney's Office
Address Line 1: 722 Moody
Address Line 2: 2nd Floor
City/State/Zip: Galveston Texas 77550-2317
Start Date: 9/1/2025
End Date: 8/31/2026

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council
Headquarter County: Galveston
Counties within Project's Impact Area: Galveston

Grant Officials:

Authorized Official

Name: Mark Henry
Email: mark.henry@co.galveston.tx.us
Address 1: 722 Moody
Address 1:
City: Galveston, Texas 77550
Phone: 409-766-2244 Other Phone: 409-765-2639
Fax: 409-766-4582
Title: The Honorable
Salutation: Judge
Position: County Judge

Financial Official

Name: Sergio Cruz
Email: sergio.cruz@galvestoncountytexas.gov
Address 1: 722 Moody Avenue
Address 1: 4th Floor
City: Galveston, Texas 77550
Phone: 409-770-5398 Other Phone:
Fax:
Title: Mr.
Salutation: Mr.
Position: County Auditor

Project Director

Name: Tara Tzitzon
Email: Tara.Tzitzon@galvestoncountytexas.gov
Address 1: 722 Moody Ave
Address 1:
City: City of Galveston, Texas 75590
Phone: 409-770-5139 Other Phone:
Fax:
Title: Ms.
Salutation: --- Select One ---
Position: Prosecutor

Grant Writer**Name:** Ahmad Adams**Email:** ahmad.adams@galvestoncountytexas.gov**Address 1:** 722 Moody Ave**Address 1:****City:** City of Galveston, Texas 75590**Phone:** 409-770-5543 Other Phone:**Fax:****Title:** Mr.**Salutation:** Mr.**Position:** Grant Coordinator I**Grant Vendor Information****Organization Type:** County**Organization Option:** applying to provide services to all others**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17460009081010**Unique Entity Identifier (UEI):** DRP9KU1PVJN4**Narrative Information****Introduction**

The purpose of this funding is to solicit applications for projects that promote a coordinated, multi-disciplinary approach to improve the justice system's response to violent crimes against women, including domestic violence, sexual assault, dating violence, and stalking.

Culturally Specific and Underserved Populations

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population as defined by 34 USC § 12291 (a)(46) or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services as defined by 34 USC § 12291(a)(9) designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

☐ Yes☒ No**Eligibility Requirements**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Grant Eligibility Regarding Compelling Victim Testimony:

In accordance with 34 USC § 10454, in order for a prosecutor's office to be eligible to receive grant funds under this subchapter, the head of the office shall certify to the State receiving the grant funding that the office will, during the 3-year period beginning on the date on which the grant is awarded, engage in planning, developing and implementing—

- (1) training developed by experts in the field regarding victim-centered approaches in domestic violence, sexual assault, dating violence, and stalking cases;
- (2) policies that support a victim-centered approach, informed by such training; and
- (3) a protocol outlining alternative practices and procedures for material witness petitions and bench warrants, consistent with best practices, that shall be exhausted before employing material witness petitions and bench warrants to obtain victim-witness testimony in the investigation, prosecution, and trial of a crime related to domestic violence, sexual assault, dating violence, and stalking of the victim in order to prevent further victimization and trauma to the victim.

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Forensic Medical Examination Payments

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 120 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

Confidentiality and Privacy

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

Activities that Compromise Victim Safety and Recovery

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

Polygraph Testing Prohibition

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

Protection Orders

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

Offender Firearm Prohibition

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

Criminal Charges

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program website](#) for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

Immigration Legal Services

PSO prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. PSO will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

Legal Representation in Divorce and Custody Cases

PSO limits eligibility for legal representation in divorce and custody cases to circumstances where the survivor has been directly victimized by intimate partner violence (IPV) within the last six (6) months. This may include physical violence, sexual violence, stalking, and psychological aggression (including coercive tactics) by a current or former intimate partner against the survivor or survivor's kin sharing the residence. Additionally, legal services in divorce and custody cases funded under this award are limited to emergency order assistance, safety planning, client representation in divorce or guardianship proceedings, and other family law matters directly resulting from the victimization. Through acceptance of this award, grantee agrees that reimbursement for divorce and custody-related legal services will be limited to circumstances listed above.

Community Efforts

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

No Charge

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VAWA funds.

Discrimination

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

Equal Employment Opportunity Plan (EEO Plan)

If awarded, applicant agrees to comply with the Equal Employment Opportunity Program (EEOP) requirements per 28 C.F.R. § 42 Subpart E. Agencies may use the [EEO Utilization Report Builder](#) to assist with preparing Verification Forms and, if required, Utilization Reports.

Compliance with State and Federal Laws, Programs and Procedures

Local Units of Government: Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2026 or the end of the grant period, whichever is later.

Non-profit Organizations: Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements.

Legal Assistance for Victims (LAV) Certification

The applicant certifies that it meets the following federal statutory requirements in regards to the provision of legal advocacy:

- (1) any person providing legal assistance through a program funded under this section—
 - (A)(i) is a licensed attorney or is working under the direct supervision of a licensed attorney;
 - (ii) in immigration proceedings, is a Board of Immigration Appeals accredited representative;
 - (iii) in Veterans' Administration claims, is an accredited representative; or
 - (iv) is any person who functions as an attorney or lay advocate in Tribal court; and
 - (B)(i) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault, or stalking in the targeted population; or
 - (ii)(I) is partnered with an entity or person that has demonstrated expertise described in clause (i); and
 - (II) has completed, or will complete, training in connection with domestic violence, dating violence, stalking, or sexual assault and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide;
- (2) any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a tribal, State, territorial, local, or culturally specific domestic violence, dating violence, sexual assault or stalking victim service provider or coalition, as well as appropriate tribal, State, territorial, and local law enforcement officials;
- (3) any person or organization providing legal assistance through a program funded under subsection (c) has informed and will continue to inform State, local, or tribal domestic violence, dating violence, or sexual assault programs and coalitions, as well as appropriate State and local law enforcement officials of their work; and
- (4) the grantee's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, stalking, or child sexual abuse is an issue.

Does the applicant meet the criteria outlined above?

☒ Yes

☐ No

Prosecutor Certification

In order for a prosecutor's office to be eligible to receive grant funds under this subchapter, the head of the office shall certify, to the State, Indian Tribal government, or territorial government receiving the grant funding, that the office will, during the 3-year period beginning on the date on which the grant is awarded, engage in planning, developing and implementing—

- (1) training developed by experts in the field regarding victim-centered approaches in domestic violence, sexual assault, dating violence, and stalking cases;
- (2) policies that support a victim-centered approach, informed by such training; and
- (3) a protocol outlining alternative practices and procedures for material witness petitions and bench warrants, consistent with best practices, that shall be exhausted before employing material witness petitions and bench warrants to obtain victim-witness testimony in the investigation, prosecution, and trial of a crime related to domestic violence, sexual assault, dating violence, and stalking of the victim in order to prevent further victimization and trauma to the victim.

Does the applicant certify to the requirements outlined above?

- ☒ Yes
☐ No
☐ N/A-This grant will not be administered by a Prosecutor's Office

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Rebecca Gilliam

Enter the Address for the Civil Rights Liaison:

722 Moody Avenue, 3rd Floor Human Resources Galveston, Texas 77550

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

4097705352

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

☒ I certify to all of the application content & requirements.

Project Abstract :

Violence against women is a continuing concern in Galveston County, and is often perpetrated by repeat offenders. In order to substantially decrease instances of violence against women and their negative effects on the community, these offenders need to be fully held accountable for their offenses. However, such accountability in cases involving crimes against women demand more time and expertise than general prosecutors have to give. Often times, victims of these types of crimes covered by the VAWA grant minimize, recant, or refuse to cooperate. An experienced VAWA prosecutor in this position is more equipped to successfully tackle these types of all-too-common issues and are better able to hold abusers accountable for crimes they perpetrate against women. Misdemeanor prosecutors with the least amount of experience previously handled protective order requests in addition to their large caseloads and did not have time or understanding of family law to dedicate to these complicated cases. Under this Grant, the VAWA Prosecutor will serve as a dedicated prosecution unit for prosecution of the most serious crimes of violence against women in Galveston County, comprising the VAWA docket (including but not limited to sexual assault, stalking, human trafficking, violent offenses and high risk offenders), and will actively promote policy that fosters strong victims and strong cases for prosecution. The Protective Order Prosecutor will handle all the requests for protective orders and will serve as the first contact for all "no-contact" bond condition requests in active criminal cases. By giving violence against women cases the attention they deserve, offenders will be fully held accountable and the community will be stronger for it. The VAWA and Protective Order prosecutor will both serve as a needed training resource to law enforcement officers and to fellow prosecutors for violence against women cases.

Problem Statement :

Traditionally, even the most serious cases of violence against women were handled along with all other types of cases, divided amongst general prosecutors with varied levels of experience and training, and mixed-in with large caseloads. Protective Order requests were handled by the least experienced prosecutors in the office. Thus, these cases could not be given the attention necessary to fully hold offenders accountable. A dedicated violence against women prosecutor and protective order prosecutor are needed to exclusively handle the most serious cases of violence against women so that perpetrators of violence against women can fully be held accountable. The most serious cases include family violence resulting in murder and serial domestic violence offenders, who often perpetrate against the same woman multiple times before moving on to the next. The most serious cases also

include egregious assaults that raise concern for future danger, as well as sexual assault, human trafficking, and stalking cases. Obtaining protective orders for these victims reduces the likelihood that they will be victimized by the same perpetrator in the future. Most experienced prosecutors agree that adult sexual assault cases are one of the most difficult types of cases to go to trial on. Therefore, a prosecutor with experience in handling adult sexual assault cases is important to get justice for those victims. Offender accountability in violence against women crimes demands significant dedication of resources in the form of time, training, and experience. Violence against women cases demand more time than other cases because prosecutors need to be in regular communication with victims to keep them engaged in the process and ensure they are prepared if and when the time comes to testify against their perpetrator. Additionally, with regard to family violence cases, it is important to investigate any prior history of violence between the current victim and perpetrator as well as between any past victims and the perpetrator. Once identified, this history can sometimes be admitted as evidence to corroborate the victim's testimony, and generally is admissible as crucial punishment evidence. Affirmative findings of family violence by the same perpetrator in prior criminal cases can also be used in obtaining protective orders in family court. This evidence helps to accurately portray the perpetrator to the jury for true accountability and in family court. Furthermore, family violence cases demand prosecutors with experience and knowledge of the unique dynamics of these cases to understand the whole situation and be able to effectively portray that situation to a jury and in family law court. Ongoing training on the dynamics of domestic violence, as well as statutes, protocols, protective orders and best practices related to violence against women crimes is needed for general prosecutors (who handle the numerous violence against women cases not on the VAWA docket) and law enforcement officers in Galveston County.

Supporting Data :

Galveston County files nearly 250 felony domestic violence and dating violence cases (in Texas referred to as family violence cases) each year. From 2016-present, over 2,172 felony offenses involving family violence have been filed (including Assaultive offenses, strangulation, sexual assault and stalking). Many of those felony assaults involve defendants who have been convicted of at least one prior family violence assault. Repeat offenders create a higher lethality in the risk assessment evaluation, so the cases need to be handled with extra care. The VAWA prosecutor is the only prosecutor in the DA's Office that handles any stalking, adult sexual assault and adult human trafficking cases. Additionally, the VAWA prosecutor now handles murder cases resulting from family violence. Given the highly complex nature of these cases, they are best handled by one prosecutor with the training and experience to deal with their unique challenges. Without this project, these cases would be mixed in with the more than 3,500 felony cases filed per year in Galveston County (on average based on totals from the last five years) handled by approximately 25 felony trial prosecutors. In 2023, 300 walk-ins requested protective orders. 66 applications for protective orders were filed by the Protective Order prosecutor and 63 resulted in final protective orders, while 64 "no-contact" bond conditions were requested in pending family violence, stalking and sexual assault cases. Data was taken from the Galveston County District Attorney's Office's internal data management system. Additionally, 220 Magistrate's Emergency Protective Orders and 449 "no-contact" bond conditions were signed by local magistrates in the county. (p. 13, GCCPSCP) This is an increase over prior years and is believed to be a result of ongoing training to law enforcement officials about protective orders provided by the Protective Order Prosecutor. Over 6,698 misdemeanor offenses involving family violence were filed from 2016-present, averaging over 837 misdemeanor cases filed per year. These misdemeanor cases are handled by seven relatively less experienced prosecutors who manage diverse overall caseloads of more than 700 cases per prosecutor on average. Family violence and protective order training for these new prosecutors is vital to cases being handled in a way that fosters victim restoration and perpetrator accountability. Data was taken from the Galveston County District Attorney's Office's internal data management system. Moreover, the Galveston County's Community Plan Critical Incident Stress Management for Law Enforcement Officers in Galveston County discusses domestic violence in Law Enforcement families, emphasizing the prevalence of family violence in our county. In 2012, there were 2,115 incidents of family violence (misdemeanor and felony) investigated by Galveston County law enforcement. In 2013, there were 2,040 incidents; 2,264 incidents in 2014; 2,360 incidents in 2015; 2,652 incidents in 2016; 2,590 in 2017; 2,703 in 2018; 2,593 in 2019; 3,525 in 2020; 3,608 in 2021, and 3,297 in 2022 (2023 data not yet available by report date by TX DPS). Data was taken from annual "Crime in Texas" reports produced by the Texas Department of Public Safety. Investigating family violence incidents is a regular part of law enforcement duties. The number of felony and misdemeanor family violence cases filed per year listed above compared to incidents reported per year, indicates that roughly half of the incidents make their way into the court system. Thus law enforcement is often the first and only access a victim will have to the criminal justice system and services. Training for officers on relevant statutes, protocols, best practices, domestic violence dynamics, and protective orders is necessary to improving the initial, and for many the only, response to victims. Many victims of family violence have additional family law issues but lack the resources to hire a private attorney to address them. Experienced violence against women and Protective Order Prosecutors can assist these victims with referrals to other legal remedies in addition to assisting them with obtaining safety measures through protective orders and additional "no-contact" bond conditions. Research has shown that victims who lack safety measures such as protective orders and "no-contact" bond conditions are less likely to follow through with the prosecution process due to safety concerns. At present, there is no other organization in Galveston County that has a dedicated attorney handling protective orders, so the District Attorney's Office continues to shoulder the responsibility for providing this essential service to the community as mandated by state statute.

Project Approach & Activities:

This project will provide a dedicated and trained prosecutor to handle the most serious violence against women cases including, but not limited to: murders, adult sexual assault, human trafficking, stalking, violent offenses, and high-risk offenders. The VAWA Prosecutor will handle violence against women cases exclusively, and will maintain a docket small enough to give these most serious cases substantial time and attention, including substantial victim contact when appropriate, thorough background research, comprehensive legal research as required, and extensive trial strategizing, and preparation. Through this project, the VAWA prosecutor and the Protective Order Prosecutor will have the time and training necessary to prosecute these serious cases to the fullest extent possible. Furthermore, this project, through the VAWA and Protective Order prosecutors, will provide both formal and informal training to general prosecutors in the Galveston County District Attorney's Office who handle numerous violence against women cases. The VAWA prosecutor will also act as an in-house resource by maintaining pleadings, resource material, protective orders and a case law data bank specific to violence against women crimes. This project, through the VAWA prosecutor and the Protective Order prosecutor, will provide formal and informal training to law enforcement officers on improved response to victims in the field, including requesting Magistrate's Emergency Protective Orders and "no-contact" bond conditions, thereby improving cases for prosecution. The Community Plan lists domestic violence as the number one priority issue, sexual assault as the number three priority issue, and human trafficking as the number five priority issue in Galveston County for Victim Issues. Three of the top five priorities in the Galveston community Plan falls within the VAWA caseload (the other 2 areas involved child/elder abuse and survivors of homicides and mass violence.) This project will provide expanded legal assistance to survivors of domestic violence, human trafficking, and sexual assault through criminal prosecution and seeking protective orders and "no-contact" bond conditions to enhance victim safety. Conviction and incarceration of the perpetrator, when appropriate, can prevent future violence, as can protective orders, and be a healing mechanism for a victim of these crimes. Prosecution of these crimes can also be instrumental in facilitating separation from an abuser. The additional time and training the VAWA and Protective Order prosecutor will have to dedicate to violence against women crimes will allow for greater consideration of the mental health issues that often overlap with domestic violence. Additionally, Galveston county's Community Plan lists critical incident stress management of Law Enforcement Officers in Galveston County as a priority issue for law enforcement. Within this priority issue, data collection shows that COVID-19 increased family violence calls which led to escalating demands on law enforcement. The objectives of this project include training police officers, along with prosecutors, medical care providers, and other professionals who interact with victims on a daily basis. This training will aid law enforcement in handling domestic violence calls and prosecution can aid victims to escape the cycle of violence by holding the perpetrator accountable and providing protective order services as needed.

Capacity & Capabilities:

The Galveston County District Attorney's Office employs forty-nine prosecutors (all licensed attorneys in the State of Texas) to address the criminal prosecution needs of the county's more than 350,000 citizens. These prosecutors are distributed between misdemeanor, felony, grand jury, and appellate sections as well as sections dedicated to Child Protective Services/family division and juvenile prosecution. Additionally, the Office employs six investigators to assist with follow-up investigations and subpoena service, one fraud examiner to assist in major fraud cases, twenty four administrative assistants of which three are paralegals, and five victim assistance coordinators who facilitate communication with victims, in addition to ensuring victims have access to resources and know their rights. One of the five victim assistance coordinators is assigned to the Santa Fe case. Prosecutors receive continuing education hours yearly, meeting and often exceeding the state-mandated requirements for attorney licensure. Investigators and victims assistants also receive yearly training to expand their skills and knowledge. The prosecutor currently serving as the VAWA Prosecutor has been a licensed attorney for approximately seven (7) years, and as a prosecutor, has handled victim caseloads (domestic violence, crimes against children, and currently violence against women). The prosecutor currently serving as the Protective Order prosecutor has been a licensed attorney for approximately 13 years. These prosecutors have also attended numerous state trainings focused on victim cases. It is well established that domestic violence, sexual assault and stalking victims cooperate more fully with law enforcement and the criminal justice system if they are well informed and understand their rights and options. Prosecutors trained specifically to deal with domestic violence, sexual assault and stalking victims have a significant impact on the reduction of crime by holding the abuser accountable and gaining the victim's cooperation with prosecution. Any future prosecutors assigned to these positions would be a licensed attorney and senior experienced prosecutor.

Performance Management :

The goals of this project are to fully hold offenders accountable for crimes of violence against women and to improve the response to victims by educating prosecutors and law enforcement and gaining safety measures for them through protective orders and "no-contact" bond conditions. An objective of the project is to increase the number of training events held by the VAWA and Protective Order Prosecutors, focusing specifically on an increase in law enforcement training of sexual assault and human trafficking identification and investigations, as well as the need to seek Magistrate's Emergency Protective Orders and "no-contact" bond conditions. An additional objective is to increase, through training, the number of family violence, sexual assault and stalking cases filed fiscal year 2023 by law enforcement with a victim protection measure (an emergency protective order or bond conditions). These objectives will be measured respectively by the number of training events and the number of cases filed with protection measures. Another objective of this project is to increase the number of the most serious violence against women cases resulting in convictions or deferred adjudications. This objective will be measured by the number of sexual assault, domestic violence, and stalking cases resulting in conviction or deferred adjudication. An additional objective is to include agreed protective orders in plea offers where applicable so that victims can continue to have a no-contact order in place to enhance their safety after the final disposition of the criminal case.

without having to seek a protective order in family court. A final plan is to work more extensively and hand-in-hand with law enforcement during the investigation phase of the case in order to assist in the strength of the cases being submitted to the DA's Office for criminal prosecution, instead of law enforcement officers submitting a higher number of cases, but the VAWA prosecutor having to decline prosecution during the screening stage due to insufficiency of the evidence.

Target Group :

This grant project will support adult women, of all races and socioeconomic backgrounds, victimized by violent crime in Galveston County. It will also provide protective orders for minors and males who have been the victims of family violence, sexual assault or stalking. Galveston County contains 13 municipalities as well as unincorporated residential areas and is home to 121,438 households, according to the United States Census Bureau. According to Census Bureau data, Galveston County has an estimated 350,682 residents, 50.9% of the population is female and 75.9% of the population is 18 or older. This amounts to an estimated 135,479 adult women living in Galveston County. In 2018 nearly 2,703 incidents of family violence were reported in Galveston County and statewide, approximately 72% of victims of family violence are women according to Texas Department of Public Safety crime data. In 2019, according to the Texas Department of Public Safety data, there were 2,593 incidents of family violence and statewide 71.3% of victims of family violence are women. In 2020 the number of family violence incidents increased to 3,525 and, statewide, 70.8% were female. Accordingly, more than 1,800 women are victims of family violence each year in Galveston County. This project will support those approximately 1,800 family violence victims along with other adult female victims of violent crime including Sexual Assault and Stalking. For training events, Galveston County Prosecutors and law enforcement officers will be the focus. Galveston County has 13 local law enforcement agencies, employing 1,187 commissioned officers according to the Texas Department of Public Safety.

Evidence-Based Practices:

Offices throughout the state maintain prosecution units dedicated to violence against women crimes. Whether it is an entire family violence division, as it is with the largest jurisdictions in Texas, or a single prosecutor as it is in Galveston County, these units are essential to the just treatment of victims. Violence against women crimes by their nature require more time, patience, and expertise than other types of crime. They also require multiple other resources, such as protective orders, "no-contact" bond conditions, shelter and counseling referrals. These crimes are also less likely to result in guilty verdicts or large prison sentences. Thus, when these cases are one part of a diverse caseload, there is limited incentive for a prosecutor to prioritize them, despite their tremendous negative impact on the community. Without prosecutors solely focused on these crimes, they would too often be dismissed, plead down, or otherwise denied justice in the interest of moving dockets and disposing of cases, which could result in the perpetuation instead of the reduction of violence against women crimes.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Violence Against Women Justice and Training Program

In the space below, briefly explain how your project will address one or more of the state priority areas listed below:

a) Law Enforcement

- Victim-Centered/Trauma-Informed Training
- Regional Sexual Assault Response Teams: Law Enforcement participation
- Specialized Investigators/Units
- Coordination between Law Enforcement and Victim Service Providers

b) Prosecution

- Victim-Centered/Trauma-Informed Training
- Regional Sexual Assault Response Teams: Prosecution participation
- Specialized Prosecutors/Units

c) Victim Services

- Trauma-Informed, Professional Mental Health Therapy and Counseling
- Address Rural Needs
- Transportation and Emergency Housing
- Implementation of Telehealth/Tele-Advocacy Technology
- Language access plans
- Victim-Centered/Trauma-Informed Training

d) Courts

- Legal Advocacy (protective order assistance, legal rights & options, court accompaniment, etc.)
- Access to Court Hearings

b) Prosecution - VAWA PROSECUTOR -Victim-Centered/Trauma- Informed Training: The VAWA prosecutor will attend the week-long national Conference on Crimes Against Women, allowing her the opportunity to learn about how victims respond in traumatic situations and why they respond in different ways. This training will allow the VAWA prosecutor to build rapport with victims by communicating with them in a trauma-informed manner, and provide her with tools she can use the prosecution of domestic violence cases when a victim recants, minimizes, or asks that charges be dismissed. The VAWA prosecutor will also maintain a good working relationship between the Forensic Center of Excellence and the Galveston County District Attorney's Office. This partnership will allow law enforcement agencies in Galveston County to utilize Adult Forensic Interviews for high-risk domestic violence cases and sexual assault cases. Utilizing the adult forensic interview process reduces the number of times a victim has to re-tell their story and also provides them with an interviewer that is specifically trained in trauma. The VAWA prosecutor plans to attend multiple trainings in the future to continue to broaden their knowledge on trauma, the cycle of violence, and how to better prosecute cases in the VAWA caseloads and best serve the victims. The VAWA prosecutor also plans to train multiple agencies in courtroom testimony and how to respond to these cases. The VAWA prosecutor also plans to help organize trainings with law enforcement agencies to provide a trauma informed response to victims. - Regional Sexual Assault Response Teams: Prosecution participation The VAWA prosecutor will be a member of the Galveston County Sexual Assault Response Team, which meets bi-weekly at the Resource and Crisis Center in Galveston. The goal of the Sexual Assault Response Team is to provide a uniformed procedure into how the agencies across the county respond to and investigate sexual assault cases. The VAWA prosecutor is involved in this process and plans to encourage agencies to utilize the partnership we have formed with the Forensic Center of Excellence to provide victims with forensic interviews. - Specialized Prosecutors/Units The VAWA prosecutor screens all felony violence against women, family violence, sexual assault, stalking and human trafficking cases when police agencies submit such cases to the District Attorney's Office. The VAWA prosecutor then pulls all of the domestic violence murders, adult sexual assault, human trafficking, stalking and high-risk offenders into the VAWA caseload. The VAWA prosecutor is also available to all Galveston County prosecutors for questions and strategizing in domestic violence prosecution. The VAWA prosecutor is also the point of contact, participant, and helps organize multi-agency sting operations related to human-trafficking. VAWA Protective Order Attorney The Protective Order prosecutor attends specialized training focusing on crimes against women and trauma-informed interviewing annually in order to effectively communicate with victims of domestic violence, sexual assault and stalking. The protective order prosecutor also participates in the Galveston County Coordinated Community Response Team (GCCRT.) The GCCRT is a multidisciplinary effort that focuses on establishing best practices in handling family violence, stalking and sexual assault cases across the county and to build relationships with other community partners who also serve this population. The protective order prosecutor serves as a liaison with law enforcement, providing training throughout the county as well as internally in the office.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Prosecution	50.00	VAWA PROSECUTOR screens all felony violence against women, family violence, sexual assault, stalking and human trafficking cases when police agencies submit arrested offenders to the District Attorney's Office. The VAWA prosecutor then pulls all of the domestic violence murders, adult sexual assault, human trafficking, stalking and high-risk offenders into the VAWA caseload. The VAWA prosecutor handles the cases on the VAWA caseload from intake (including presenting the cases to the grand jury) through final disposition of the case. The files stay with the same prosecutor and not part of the general felony unit where multiple prosecutors may rotate through and handle cases in different courts. The VAWA prosecutor is assigned to all five district courts and will handle all of the VAWA caseload, traveling among all five of the felony district courts, as opposed to being assigned to just one district court.
Protective Order Assistance	45.00	Warning letters drafted by the prosecutor informing the offender of alleged criminal offenses that may be prosecuted by our office if the actions continued which may be a violation of the Texas Penal Code; court services including the request for, approval and prosecution of all protective orders filed on behalf of victims, presentation to the court for approval, conducting hearings, trials or other services involved in prosecuting protective orders, including appeals; assist and advise applicants of protective orders with completing applications, obtaining personal and incidental background data, and drafting affidavits as part of the protective order application. Draft & e-file protective orders for hearing, reviewing case files, conferring and negotiating with private family law attorneys. Referral of victims for other legal remedies as appropriate and advocating with law enforcement for the enforcement of existing protective orders. This dedicated grant funded prosecutor will assist family violence, stalking and sexual assault victims seeking safety and legal remedies by obtaining protective orders as well as seeking "no contact" bond conditions against perpetrators of family violence, sexual assault and stalking offenses while advocating with misdemeanor and felony prosecutors in include agreed 2-year protective orders in plea offers when disposing of family violence, sexual assault or stalking cases when appropriate. If agreed protective orders are obtained as part of plea offers, the protective order prosecutor obtains all the necessary information to draft and e-file the application

		and agreed protective order for the misdemeanor and felony prosecutors. The protective order prosecutor will develop best practices and protocols to streamline the application process for protective orders while providing more timely access to safe legal options for victims.
Training	5.00	The protective order prosecutor will continue to provide training to law enforcement officers, prosecutors within the District Attorney's Office and community service partners regarding the legal criteria for a protective order, the overall process and procedures to obtain a protective order, including a magistrate's emergency protective order and additional "no contact" bond conditions, as well as how to interpret the different types of protective orders, including the enforcement of existing protective orders and "no contact" bond conditions.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of criminal justice professionals trained.	100
Number of final protective orders granted / obtained.	75
Number of final protective orders requested.	85
Number of non-criminal justice professionals trained.	50
Number of sexual assault, domestic violence and / or stalking cases filed.	47
Number of sexual assault, domestic violence, and / or stalking cases referred.	54
Number of temporary protective orders granted / obtained.	20
Number of temporary protective orders requested.	20
Number of training events provided.	8
Number of victims / survivors seeking services who were served.	350

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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Number of cases resulting in conviction or deferred adjudication.	37
Number of charges dismissed or acquitted.	9

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☐ Yes

☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

N/A

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- ☐ Yes
☒ No
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- ☐ Yes
☒ No
☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2025

Enter the End Date [mm/dd/yyyy]:

9/30/2026

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

15229043

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

1708149

Single Audit

Applicants who expend less than \$1,000,000 in federal grant funding or less than \$1,000,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$1,000,000 or more, or state grant funding of \$1,000,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- ☒ Yes
☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2024

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

☐ Yes

☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

☒ Yes

☐ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Victim Services Information

Agency Type

Implementing Agency Type - Government

Which designation best describes your agency

- Prosecutor

Purpose of Award

- Continue an OOG-funded victim project funded in a previous year

Type of Crime Funding Distribution

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

Type of Crime	Percent of Funds Dedicated to Crime Enter whole percentages only	Funds Dedicated to Crime Current Award x Percent Entered
Child Physical Abuse	0	\$0.00
Child Sexual Abuse	0	\$0.00
Domestic and Family Violence	71	\$106,500.00
Child Sexual Assault	0	\$0.00
Adult Sexual Assault	22	\$33,000.00
DUI/DWI Crashes	0	\$0.00
DUI/DWI Crashes	0	\$0.00
Assault	0	\$0.00
Adults Molested As Children	0	\$0.00
Elder Abuse	0	\$0.00
Robbery	0	\$0.00
Survivors of Homicide	0	\$0.00
Adult Human Trafficking	1	\$1,500.00
Child Human Trafficking	0	\$0.00
Other Violent Crimes	0	\$0.00
Description:		
Other Non-Violent Crimes	6	\$9,000.00
Description:	Other non-violent crimes including stalking offenses	
SUM of %'s Sum of % MUST = 100%	100	SUM of Funds Sum of Funds MUST = OOG Current Budget
		\$150,000.00

Use of Funds

Does this project provide DIRECT SERVICES to victims:

☐ Yes
☒ No

Information and Referral

Personal Advocacy/Accompaniment

Emotional Support or Safety Services

Shelter/Housing Services

Criminal/Civil Justice System Assistance

Assistance in Filing Compensation Claims

All VOCA-funded direct service projects MUST assist victims with seeking crime victim compensation benefits. Please explain why your agency is not assisting victims with crime victim compensation benefits:

Types of Victimitizations

Check the types of victimization that best describe the victims the grant-funded project will serve. "Other" refers to a type that Is Not associated with any of the types provided in the list. Check all that apply:

Types of Victimitizations

- Adult physical assault (includes aggravated and simple assault)
- Adult sexual assault
- Domestic and/or family violence
- Human trafficking: sex
- Stalking/harassment
- Teen dating victimization

Budget and Staffing

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services program.

Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

OOG Current Budget:
\$150,000.00

Other State Funds:
\$0.00

Other Local Funds:
\$85,454.40

Other Federal Funds:
\$0.00

Other Non-Federal Funds:

\$0.00

Total Victimization Program Budget:

\$235,454.40

Total number of paid staff for all grantee victimization program and/or services:

COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff:

2

Number of staff hours funded through THIS grant award (plus match) for grantee's victimization programs and/or services:

Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours:

4160

Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:

COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff:

0

Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:

Total COUNT of hours to work by all volunteers supporting the work of the award, including match

Total hours to work by all volunteers:

0

Explain how your organization uses volunteers to support its victimization programs or if your organization does not use volunteers explain any circumstances that prohibit the use of volunteers.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- ☐ Yes
☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- ☐ Yes
☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- ☐ Yes
☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- ☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Attorney	The Violence Against Women STOP-funded Protective Order Prosecutor provides a variety of complex legal duties within the District Attorney's office, including interviewing domestic violence, sexual assault, and stalking victims who request protective orders, preparing affidavits on behalf of victims, drafting legal pleadings, negotiating agreed orders and conducting protective order trials. The Protective Order	\$65,722.82	\$55,283.18	\$0.00	\$0.00	\$121,006.00	100

Prosecutor has extensive family law experience and specialized training in working with the unique dynamics of domestic violence, sexual assault and stalking victims which enables her to evaluate complicated legal theories and make referrals for other legal remedies and to community partners when victims do not meet the legal criteria for protective orders. The protective order prosecutor also works with the misdemeanor and felony prosecutors within the office to provide education about protective orders, to obtain additional bond conditions (no contact orders) on behalf of victims and agreed protective orders as part of plea offers in domestic violence, sexual assault and stalking cases whenever appropriate. The STOP-funded Protective Order Prosecutor also works with law enforcement agencies throughout the county to provide training to officers regarding

protective orders and serves as the liaison to law enforcement whenever they have questions regarding protective orders.. The protective order prosecutor will continue to help expand services to meet the needs and fill the gaps in services for domestic violence, sexual assault and stalking victims who are in need of immediate assistance with protective orders. Victims will be assisted with preparing and filing for emergency, ex parte temporary protective orders and two year protective orders, as well as bond conditions when criminal charges are pending against the perpetrator and warning letters when a victim doesn't qualify for a protective order. The prosecutor will also continue to ensure that victims are informed of relevant court proceedings, hearing cancellations, continuances, case updates, and referrals to the departmental victim service unit for additional services as

		needed. This position will also screen and conduct client interviews and prepare victims and witnesses for full protective order hearings. Protective Order Prosecutor. The FY 2026 estimated salary for this position is \$90,655 plus fringe benefits of \$30,351 for a total of \$121,006. This position is currently held by Jennifer Lawson.						
Personnel	Prosecutor	The Galveston County Violence Against Women Prosecutor works to improve the criminal justice system response to victim violence against women by working to hold offenders, particularly repeat offenders accountable for their offences. The VAWA Prosecutor maintains regular communication with victims to keep them engaged in the process and ensure they are prepared to testify as well as handle the unique dynamics of VAWA cases so it can be properly portrayed to the jury. The Galveston County Violence Against Women	\$84,277.18	\$70,875.82	\$0.00	\$0.00	\$155,153.00	100

Prosecutor works to improve court services regarding domestic violence, sexual assault, dating violence and stalking by working specifically with cases so repeat offenders can be quickly identified and juries can be better informed on the unique dynamics of these particular types of offenders and cases. The Galveston County Violence Against Women Prosecutor works to strengthen victim restoration by working with victims throughout the court process so the offender comes to justice and the victim is able and continues to be willing to prosecute without fear. The VAWA Prosecutor is fully aware of the unique dynamics involved in the victim/abuser relationship and can work to help a case come to court and conviction. The Galveston County Violence Against Women Prosecutor works to increase

		collaboration and communication across all levels of government and among all victim services by being a steady face for referrals, information and education regarding the victim/abuser cycle and the court process. By being a constant contact for agencies and law enforcement, the VAWA Prosecutor provides a solid foundation to begin the process from violent event to prosecution and restoration for victims. Galveston County Violence Against Women Prosecutor - is 100% VAWA dedicated. The estimated FY 2026 salary is \$118,811 plus \$36,342 in fringe benefits for a total of \$155,153. This position is currently VACANT. An offer for the position has been made and upon acceptance, the person will start 03/13/2025.						
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Galveston County General Fund - Cash Match	Cash Match	\$126,159.00
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$126,159.00	\$126,159.00	\$0.00	\$0.00	\$0.00

Budget Summary Information**Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Personnel	\$150,000.00	\$126,159.00	\$0.00	\$0.00	\$276,159.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$150,000.00	\$126,159.00	\$0.00	\$0.00	\$276,159.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** asalman0091



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***34.**

Grant Award/Agreement

- 1) **Court Date:** 11/24/2025
- 2) **Department:** Adult Probation
- 3) **Grant Agency:** Office of the Governor's Public Safety Office - Criminal Justice Division
- 4) **Funding Source:** FY 2026 Specialty Courts Program
- 5) **Grant Start Date:** 9/1/2025
- 6) **Grant End Date:** 8/31/2026
- 7) **Program Year:** FY 2026
- 8) **Program End Date:** 8/31/2026
- 9) **Renewal Grant:** Yes
- 10) **Contract #:** 4703603
- 11) **Description:** Personnel, contractual and professional services, travel / training, and supplies for the Mental Health Specialty Court Enhancement Project
- 12) **Grant Organization Keys:**
- 13) **Grant Type:**

Expenditure Type

- 14) **Grant Funded** \$244,008.39
- 15) **County Funded** \$0
- 16) **Total Project Amount:** \$244,008.39
- 17) **Assigned Department Contact:** Willie Lacy - Adult Probation

County Funding Sources

- 18) **Match Fund:** No Match Requirement
- 19) **Match Division:** No Match Requirement

NOTES:

Approval History

Seq #	Approver	Action	Action Date
1	Christian Monterrubio	Approve	11/12/25 4:43 pm
2	Willie Lacy	Approve	11/13/25 2:54 pm
3	Diana Huallpa	Approve	11/13/25 2:55 pm
4	Sergio Cruz	Approve	11/13/25 3:25 pm



Memorandum

To: Galveston County Commissioners Court
From: Professional Services – Grants Division
Court Date: November 24, 2025
RE: FY 2026 Specialty Courts Program – Mental Health Specialty Court Enhancement Project Grant Award

Background

The Galveston County Mental Health Court, established in January 2021, provides a structured and accountable framework for individuals with mental illness who are involved in the criminal justice system. The court has demonstrated measurable value in improving participant outcomes, reducing recidivism risk, and easing pressure on jail, law enforcement, and behavioral health systems. Previous support from the Office of the Governor's Public Safety Office – Criminal Justice Division (CJD) has allowed the program to expand services and strengthen its capacity.

Summary

The FY 2026 Specialty Courts Program grant award provides funding for key operational components of the Mental Health Specialty Court Enhancement Project. The award provides resources for essential personnel, travel and training, equipment and supplies, and contracted services that include drug testing and clinical assessments. These elements are core to maintaining program integrity, timely case management, and consistent participant monitoring.

Financial Summary

County Contribution:	\$0
Grant Award:	<u>\$244,008.39</u>
Project Total:	\$244,008.39

This funding fully supports the FY 2026 Mental Health Specialty Court Enhancement Project without requiring County match.

Recommendation

Professional Services requests that the Court consider acceptance of the FY 2026 Specialty Courts Program grant for the Mental Health Specialty Court Enhancement Project, awarded by the Office of the Governor, Criminal Justice Division.

Documents for Wet Signature

☐ None

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	4703603	Award Amount:	\$244,008.39
Date Awarded:	11/7/2025	Grantee Cash Match:	\$0.00
Grant Period:	09/01/2025 - 08/31/2026	Grantee In Kind Match:	\$0.00
Liquidation Date:	11/29/2026	Grantee GPI:	\$0.00
Program Fund:	DC-Specialty Courts Program	Total Project Cost:	\$244,008.39
Grantee Name:	Galveston County		
Project Title:	Mental Health Specialty Court Enhancement Project		
Grant Manager:	Jeni Morales		
Unique Entity Identifier (UEI):	DRP9KU1PVJN4		

CFDA:	N/A
Federal Awarding Agency:	N/A - State Funds
Federal Award Date:	N/A - State Funds
Federal/State Award ID Number:	2026-DC-ST-0012
Total Federal Award/State Funds Appropriated:	\$15,000,000.00

Pass Thru Entity Name:	Texas Office of the Governor – Criminal Justice Division (CJD)
Is the Award R&D:	No
Federal/State Award Description:	The purpose of the program is to support specialty courts as defined in Chapter 121 of the Texas Government Code, which incorporate the essential characteristics of: 1) Family Drug Court Programs from Chapter 122 of the Texas Government Code; 2) Drug Court Programs from Chapter 123 of the Texas Government Code; 3) Veterans Court Programs from Chapter 124 of the Texas Government Code; 4) Mental Health Court Programs from Chapter 125 of the Texas Government Code; 5) Commercially Sexually Exploited Persons Court Programs from Chapter 126 of the Texas Government Code; 6) Public Safety Employees Treatment Court Programs from Chapter 129 of the Texas Government Code; or 7) Juvenile Family Drug Court Programs from Chapter 130 of the Texas Government Code.

Agency Name: Galveston County
Grant/App: 4703603 **Start Date:** 9/1/2025 **End Date:** 8/31/2026

Project Title: Mental Health Specialty Court Enhancement Project
Status: Pending AO Acceptance of Award

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460009081010

Application Eligibility Certify:

Created on:1/3/2025 1:46:32 PM By:Mary Pitts

Profile Information

Applicant Agency Name: Galveston County
Project Title: Mental Health Specialty Court Enhancement Project
Division or Unit to Administer the Project: Mental Health Court
Address Line 1: 722 Moody Avenue
Address Line 2: 2nd Floor
City/State/Zip: Galveston Texas 77550-2317
Start Date: 9/1/2025
End Date: 8/31/2026

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council
Headquarter County: Galveston
Counties within Project's Impact Area: Galveston

Grant Officials:

Authorized Official

Name: Mark Henry
Email: mark.henry@co.galveston.tx.us
Address 1: 722 Moody
Address 1:
City: Galveston, Texas 77550
Phone: 409-766-2244 Other Phone: 409-765-2639
Fax: 409-766-4582
Title: The Honorable
Salutation: Judge
Position: County Judge

Financial Official

Name: Sergio Cruz
Email: sergio.cruz@galvestoncountytexas.gov
Address 1: 722 Moody Avenue
Address 1: 4th Floor
City: Galveston, Texas 77550
Phone: 409-770-5398 Other Phone:
Fax:
Title: Mr.
Salutation: Mr.
Position: County Auditor

Project Director

Name: Mary Pitts
Email: mary.pitts@galvestoncountytexas.gov
Address 1: 722 Moody Ave, 3rd Floor
Address 1:
City: Galveston, Texas 77550
Phone: 409-770-5207 Other Phone:

Fax:
Title: Ms.
Salutation: Ms.
Position: Grant Administrator

Grant Writer

Name: Willie Lacy
Email: willie.lacy@co.galveston.tx.us
Address 1: 600 59th Street
Address 1: 4th Floor
City: Galveston, Texas 77550
Phone: 409-770-5509 Other Phone:
Fax: 409-765-2699
Title: Mr.
Salutation: Mr.
Position: Drug Court Administrator

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide services through a Community Supervision and Corrections Department (CSCD)
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460009081010
Unique Entity Identifier (UEI): DRP9KU1PVJN4

Narrative Information

Introduction

The purpose of this funding is to support specialty court programs as defined in Chapter 121-126 and Chapter 129-130 of the Texas Government Code.

Program-Specific Questions

Court Name and Number

Court name and number as registered with the Office of Court Administration (OCA).
Mental Health Court 301

Participant Fees

Does this specialty court collect participant fees pursuant to Sec. 123.004 of the Texas Government Code?

☐ Yes

☒ No

If yes, what is the current dollar amount charged to participants?

0

In the last fiscal year, how many participants were charged a fee?

0

Of those participants charged, how many paid the fee?

0

Risk Assessment Tools

List the risk assessment tool(s) and clinical assessment tools(s) that are utilized by this specialty court? Please provide: 1) The name of each assessment tools used; 2) Why the assessment tools were selected for this specific program and the role it plays in this specialty court's case management process; and 3) The position title(s) of the team member(s) responsible for conducting each assessment. If there are any factors limiting the use of additional assessment tools such as the cost associated with an assessment, familiarity with available assessments, etc., please make note of these factors.

We utilize four different assessments: We utilize the Adult Needs and Strengths Assessment (ANSA) no less than twice annually to determine intensity of services (level of care) and guide recovery planning for each participant of the Mental Health Specialty Court Enhancement project. We utilize the PHQ-9 on an ongoing basis to screen, diagnose, monitor and measure the severity of the depression for each participant of the Mental Health Specialty Court Enhancement project. We utilize the Columbia-Suicide Severity Rating Scale (C-SSRS) on an ongoing basis to assess the severity and lethality of suicidal behaviors and ideations, establish suicide risk, and monitor treatment outcomes for each participant of the Mental Health Specialty Court Enhancement project. We utilize Psychosocial Diagnostic Evaluations to make DSM-5-TR Diagnoses that aid in determining Mental Health Specialty Court Enhancement program participant eligibility from a mental health standpoint.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Twelve-Step Programs

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

Specialty Court Certifications

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to PSO.

Adoption of Adult Drug Court Best Practice Standards

Applicants operating an adult drug court certify that they are working towards full compliance with and adoption of Vol. I & II of the Adult Drug Court Best Practice Standards.

Adoption of Family Drug Court Best Practice Standards

Applicants operating a family drug court certify that they are working towards full compliance with and adoption of the Family Treatment Court Best Practice Standards.

Veterans Treatment Programs

Applicants providing mental health services to veterans or veterans' families must demonstrate a) prior history of successful execution of a grant from the Office of the Governor; and b) that the entity provides training to agency personnel on military informed care or military cultural competency or requires those personnel to complete military competency training provided by any of the following: the Texas Veterans Commission; the Texas Health and Human Services Commission; the Military Veteran Peer Network; the Substance Abuse and Mental Health Services Administration within the U.S. Department of Health and Human Services; the U.S. Department of Defense; the U.S. Department of Veterans Affairs; or a nonprofit organization that is exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, by being listed as an exempt entity under Section 501 (c) (3) of that code, with experience in providing training or technical assistance to entities that provide mental health services to veterans or veterans' families.

Cybersecurity Training Requirement

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90 percent or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2026 or the end of the grant period, whichever is later.

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

It is the vision and mission of the Galveston County GCMHC to improve the quality of life for people with serious mental illnesses charged with qualifying crimes, divert these individuals to needed specialized mental health treatment and wrap around services and make more effective use of the community's limited criminal justice and mental health resources. It is our goal to reduce recidivism, improve the safety of our citizens, and reduce the costs associated with incarceration and re-arrest by identifying offenders with serious mental illnesses, addressing the mental health disorders contributing to their criminal offenses, and then returning those offenders to society as productive and successful members of this community. Our target population is adult male and female persons with a diagnosed serious mental illness. (PTSD and anxiety disorder as a secondary co-occurring disorder may be considered on a case by case basis. The participant may also have a secondary co-occurring substance abuse disorder). In accordance with our Community Plan, Galveston County will work with local treatment agencies to provide recovery services for GCMHC participants as prescribed by the GCMHC team to provide the tools and wrap around services needed to successfully complete this program. The Commissioner's Court of Galveston County has approved representatives from the following agencies and departments to serve on the GCMHC Steering Committee in guiding the development and implementation of the Galveston County GCMHC Program. • Galveston County Commissioners' Court ; • Galveston County Criminal District Courts; • Galveston County Courts at Law; • Galveston County Criminal District Attorney; • Galveston County Community Supervision and Corrections Department; • Galveston County Sheriff's Department; • Galveston County Justice Administration for District and County Courts; • The Gulf Coast Center; • Galveston County ITS Department; • Galveston County Finance Department; • Galveston County Veteran's Service; • Galveston County National Alliance On Mental Health; • Community Representative • Galveston County Criminal Defense Bar The Steering Committee is comprised of executive level personnel from participating agencies who will initially developed the following based on evidenced-based practices as outlined by the NCSC and the TASC: • Policies, Procedures, & Structure of the Program; • Mission statement for the GCMHC Program; • Goals and objectives of the GCMHC Program; • Members of the GCMHC Team; • Target population; • Eligibility and disqualification criteria; • Phases of the GCMHC Program; • Sanctions and incentives; • Protocols for supervision, counseling, and drug testing; and • Evaluation methods. The duties and functions of the Steering Committee are to review, discuss and advise the judge and MHC Team in the following areas: the performance and financial management of GCMHC, how well the GCMHC is operating according to the industry best practices and standards as established by the NCSC and the TASC, program policies and procedures in order to meet our objectives, appointing new members to the GCMHC Team and improvements for the GCMHC based on the results of independent evaluations. The Steering Committee is also to promote the GCMHC Program concept within the community. The Steering Committee meets on at least a quarterly basis. The GCMHC has a designated court room and office space at the Galveston County Justice Center and hears cases on a weekly basis. Guidelines for our program are included in the policies and procedures approved by the GCMHC Steering Committee. Our current case load capacity allows up to 30 participants at any one time in our GCMHC program. Our program partners with various community treatment agencies and with the licensed personnel necessary to help participants through the program by providing psychiatric evaluations, individual psychiatric counseling and treatment, residential & intensive outpatient psychiatric counseling, drug testing, substance abuse evaluation, educational, housing and employment assistance. We expect the average length for a participant to successfully complete the program to be eighteen months for felonies. The GCMHC Team is comprised of representatives from each agency involved with

carrying out daily casework tasks specific to the GCMHC. The Team meets on a weekly basis to formulate effective recommendations to assist the GCMHC Judge in making treatment adjustments for individual participants as needed, promoting participants to advanced phases, and deciding upon sanctions when necessary. The GCMHC Team is appointed by the Judge with recommendations from the Steering Committee and, at a minimum, may consist of the following members or their designees: • GCMHC Judge • GCMHC Program Director/Coordinator • GCMHC Prosecutor • GCMHC Defense Counsel • GCCSCD Supervision Officer • Court Clinician • Peer Support Specialist • Any other agency representative involved in the daily casework of GCMHC participants and approved by the Steering Committee or its designee. The GCMHC Team develops guidelines to ensure the Program efficiently utilizes its resources on those participants with the highest need while avoiding placing participants into the Program who have needs the Court is unable to effectively address. The GCMHC Team, using a non-adversarial staffing process, addresses: • participants' positive and negative behaviors; • participants' recovery progress and regress; • sanctions and rewards; • participants' mental health needs; • participants' housing and employment needs; • participants' graduation dates; and • any other action deemed important by Team members. Each member of the GCMHC Team is responsible for providing input according to their professional expertise on all GCMHC participants in order to help create effective decisions regarding participants' performances. The GCMHC is designed as a post-conviction program, prioritizing candidates who exhibit a mental health illness and meet the following requirements: • Pending felony case(s) including defendants currently on the GCCSCD's Mental Health caseload. • Primary diagnosis of Major Depressive Disorder; Bipolar Disorder or Schizophrenia/Schizoaffective Disorder. (PTSD and anxiety disorder as a secondary co-occurring disorder may be considered on a case by case basis. Defendant may also have a secondary co-occurring substance abuse disorder.) • Must be Mentally Competent to plead guilty • Be 17 years of age or older; • Be eligible for community supervision; • Display a willingness to enter GCMHC, be committed to long-term treatment; and be open-minded towards counseling for mental health or other related issues; • Be willing to enter a residential treatment facility, if recommended; • Be willing to commit to a minimum 14 month program; • Willing to plead guilty • Voluntarily enter program • Willing to undergo a clinical evaluation and risk needs assessment • Willing to adhere to an individualized Re-Entry Plan • Willing and able to comply with terms of Community Supervision or PTIP • Willing and able to participate in frequent Court appearances • Be referred for participation by a District Court Judge hearing criminal cases; • Agree to complete a pre-plea orientation for GCMHC to determine readiness for and commitment to the Program; • Have approvals of the District Attorney for participation in the Program. GCMHC encompasses four phases. Movement from one phase to the other is not automatic and is determined by GCMHC Team members after review of participants' progress in the Program. Participants in GCMHC are supervised by the GCMHC Team. The GCMHC CSO provides the GCMHC Program Judge accurate information regarding the progress of participants in the Program as well as addresses any public safety issues that arise while participants are in the Program. Pro-active supervision enhances public safety and addresses treatment issues of participants in a timely manner. Time In Phase and Advancement Phase advancement is considered an incentive and is awarded to participants when they have earned such an incentive by meeting specific benchmarks in recovery. Phase advancements are awarded based upon the listed phase advancement criteria outlined in the Program Policies & Procedures. The decision on advancement rests with the GCMHC Team. The GCMHC CSO makes the recommendation for advancement. Though individual requirements will vary, GCMHC participants will meet the following criteria for successful completion of the GCMHC Program and graduation: • Long term management of medication regimen ? As evidenced by continued adherence to medication regimen during the last six (6) consecutive months of GCMHC Program participation • Abstinence from illicit drugs and alcohol ? As evidenced by clean, random UA's during the last six (6) consecutive months of GCMHC Program participation • Successful completion of GCMHC recommended goals ? As evidenced by maintaining stable housing; steady income (benefits/employment); and identified educational, vocational, and socialization needs have been addressed • No new encounters with the Criminal Justice System ? As evidenced by no new arrests, charges or motions to revoke probation within the last six (6) consecutive months of GCMHC Program participation • Completed Personal Crisis Directive, Wellness Action Plan and Application for GCMHC Graduation.

Problem Statement :

There is considerable evidence that the Galveston County area's mentally ill population is at increased risk for legal involvement and incarceration and that the county jail has become a primary provider of mental health care. FY 2018 data available through the Texas HHSC data warehouse shows that 30% of the bookings to area county jails that year had previously received state mental health care. At least 34% of our area county jail bookings had a positive Texas Commission on Jail Standards screening for mental health or intellectual disability. Additionally, at least one third of the state-funded psychiatric beds allocated to the Galveston County area had to be utilized for criminal justice related treatment in FY 2019. Most persons arrested with mental health issues do not have health insurance or the personal financial resources to take advantage of the privately-run mental health treatment programs in the southeast Texas region. The GCMHC program is designed to use the authority of the court to enhance motivation for treatment as a cost-effective way to reduce criminal behavior in non-violent offenders with serious mental illnesses. In addition to mental illness and justice problems, the GCMHC program is designed to address co-occurring disorders including substance abuse, PTSD and emotional disorders. The GCMHC also addresses educational and medical needs. The GCMHC program works with local treatment agencies in the Texas Gulf Coast Center provider network to guide offenders through the processes of obtaining assistance in family

issues, living accommodations, education, on-going counseling, child care, financial assistance, employment and other community issues that will aid the offender in creating a life beneficial to their selves, their family and the community.

Supporting Data :

Unfortunately, mentally ill offenders who are released from our county jail have considerable barriers to accessing and complying with follow-up community treatment to avoid continued legal involvement. The local statistics indicate a trend for jail releases to have very low adherence to continuity of care with the Local Mental Health Authority (LMHA). Only 29% of our area county jail releases with state mental health histories completed follow up service with the LMHA at release in 2018. The consequences of this non-adherence for the jail releases are concerning. Approximately 11.75% of the county jail releases in 2018 were seen in crisis by the LMHA within a year of their jail release. The average time post jail release to the first crisis episode was 140 days. Consequently, at least 59% of the jail releases that were seen in crisis required psychiatric in-patient admissions. The following are statistics from the Galveston County Jail from January 2024 to December 2024: • Total number of assessments for mental illness or intellectual or developmental disability—2133 o Number of those that are “priority population” (diagnosed with SMI, PTSD or serious functional impairment)—65% A breakdown of those numbers according to felony and misdemeanor charges is as follows: • Number of assessments for felonies only—974 = 46% o Number of those that are “priority population”— 559 = 57% • Number for misdemeanors only—806 = 38 % o Number of those that are “priority population” —614 =76% • Number for felonies with misdemeanors—353 = 17% o Number of those that are “priority population” —206 = 58% For this section below, I am not sure how this number was estimated so I didn’t change anything... An estimation of the above number of “priority population” that would be eligible for the GCMHC is as follows: • Felonies only/or with Misdemeanors offenses—97 = 40% • Misdemeanors only offenses—134 = 70%

Project Approach & Activities:

Integration of Services County. The program has established memoranda of agreement with The Gulf Coast Center (our LMHA), treatment providers throughout Galveston County and uses a continuum of services from outpatient to intensive outpatient treatment and residential treatment in order to meet the needs of clients with mental health issues and those with co-occurring substance abuse disorders. The presiding Judge Wayne Mallia is involved in planning for the treatment needs of each participant. Non-Adversarial Approach The GCMHC Team is composed of representatives from each agency involved in the criminal justice process as well as representatives from our treatment providers. The district attorney's office and the defense attorney work together in a non-adversarial way to support evidence-based practices and solutions to the challenges encountered by each individual GCMHC participant. The recommendations from treatment providers and probation are considered by the team in reaching decisions affecting the progress of participants through the program. Prompt Placement The referrals to the program come from probation personnel, prosecutors, defense attorneys, and a potential client may refer themselves. Once the referral is screened for legal eligibility by the District Attorney's office and the home court judge approves the transfer to GCMHC, appointments with the GCMHC Program Director/Coordinator and clinician are arranged to assess suitability and eligibility. Both then submit their recommendations to the GCMHC Judge who determines whether to accept or decline the applicant into the program. This all takes place in a timely and efficient manner. Our goal is to ensure prompt placement of any eligible participant in the program. Access – For GCMHC: The GCMHC Program Director/Coordinator, Clinician and the Probation Officer have relationships with a variety of mental health and alcohol and drug treatment services subcontracted with the Gulf Coast Center to help offset costs to the program. An assessment of needs is completed prior to placement in the GCMHC program. The GCMHC Team reviews each client’s treatment needs and determines the best approach to ensure mental and emotional stability and sobriety leading to successful completion of the program. The initial treatment program may comprise a continuum of services from residential treatment to intensive and supportive outpatient mental illness counseling and, possibly substance abuse counseling. The participant will move through the continuum depending on their commitment to the program, pace of mental health recovery, social and emotional stability and sobriety. Abstinence Monitoring Maintaining abstinence is necessary for successful completion of the GCMHC program. Participants meet with their probation officer weekly and submit to daily randomized drug screening. Urinalysis testing is utilized through a variety of testing options including regular onsite urine & oral screening and multiple randomized panel screens verified by an independent lab. Drug patches are utilized and other devices such as SCRAM, remote breath, and ignition interlock are available depending on the individual needs of the participant. Compliance Strategy The GCMHC team meets weekly to assess the progress of each participant and to monitor the compliance with conditions of supervision and treatment recommendations. During these non-adversarial staffings, rewards, incentives, treatment adjustments and sanctions are utilized to assist in recovery, encourage compliance and discourage non-compliance with treatment and supervision goals. Judicial Interaction Judge Wayne Mallia meets weekly with the GCMHC team and interviews each participant reporting for court that week. Judge Mallia interacts with each program participant asking them about life in general, how they are doing and addresses any problems they are encountering with possible solutions. Judge Mallia also encourages them to express and vocalize their progress in the program while motivating their continued compliance with team goals. The Judge is a leader in the

GCMHC team and communicates this with the participants. Evaluation The GCMHC Program Director/Coordinator maintains the records and statistics regarding referrals to the program and ongoing program data used to track the demographics of the program and the success of participants. The GCMHC Program Director communicates with the Steering Committee quarterly with updated program data. The GCMHC Program Director also provides program data to an outside evaluator in order to monitor the effectiveness of the program. The Program Director will schedule a Process Evaluation to be performed after the first year of operation by an independent evaluator with experience in evaluating mental health courts. After 3 years of operation the Program Director will schedule an Outcome Evaluation by an independent evaluator.

Capacity & Capabilities:

Organizational Background. The Galveston County Commissioners' Court recognizing the need to address diverting individuals with mental illnesses out of our county jail appointed Judge Wayne Mallia to plan and implement a mental health court. The Commissioners' Court chose Judge Mallia based on over 30 years experience as a first assistant criminal district attorney and district court judge and his experience in planning and implementing other specialty courts in Galveston County. Judge Mallia visited judges and mental health court team members in Harris, Montgomery and Fort Bend counties and researched best practices for mental health courts. Judge Mallia has based the GCMHC plan and policies and procedures mainly on Harris County's because Harris County's Mental Health Court has been in operation for approximately ten years. During those ten years, the Harris County Mental Health Court has had an independent evaluator conduct one Process Evaluation and two Outcome Evaluations. After each of those evaluations, the evaluator held joint meetings with the HCMHC Team and its Steering Committee to discuss the results. The HCMHC Team and Steering Committee then took actions to expand on the strengths and address and cure the weaknesses found in the evaluations. Judge Mallia also took certain components of Montgomery County's plan and policies and procedures that fit better with Galveston County being a smaller county. The GCMHC plan and policies and procedures contain the best practices for mental health courts, the nine legally required characteristics set out in the Texas Government Code and the ten essential elements set out by the Bureau of Justice Assistance. The GMHC plan and policies and procedures were devised with the assistance and input of a committee comprised of criminal justice, mental health and community stake holders. The overall years of experience of this committee in criminal justice and mental health was over 300 years. The GCMHC plan and budget was unanimously approved by the committee and then unanimously approved by the Commissioners' Court. Also, as evidenced by a cooperative working agreement, the GCMHC has the full support of the Galveston County Community Supervision and Corrections Department, the GC Personal Bond and Collections Office, the GC County Courts at Law, The GC Criminal District Courts, the GC Criminal Defense Bar, the GC Criminal District Attorney, the GC Justice Administration, The GC Sheriff's Office, The Gulf Coast Center (our LMHA) AND the GC District Clerks Office. The GCMHC plans on starting sometime between the end of February to the beginning of March, 2020.

GCMHC Team. Judge Wayne Mallia, Senior District Court Judge, is the presiding Judge over the GCMHC. Judge Mallia presides over the GCMHC proceedings and makes appropriate sanctions and incentives for each participant. He also reviews each participant's compliance/progress with treatment, drug test results, and progress in mental health stability and, if necessary, towards abstinence of drug and/or alcohol use. Judge Mallia develops a strong rapport with participants through frequent interactions during court appearances. The Judge will determine the program outcome of graduation or unsuccessful discharge from the program for each participant. Judge Mallia attended the Correctional Management Institute's Annual Mental Health Conference in 2019 and 2022 and Texas Judicial Commission on Mental Health Summit in 2019, 2020, 2021, 2022, 2023, 2024. He attended the TASC Conferences in 2021, 2022, and 2023. He attended the RISE Conference in 2023. He has attended a 4 hour seminar on How Being Trauma Informed Improves Criminal Justice Response. Finally, Judge Mallia has attended the following webinars: Criminal Practice in Mental Health Specialty Court (1 hour), Texas Specialty Courts by NADCP (5 hours), 2020 Texas Tech Mental Health Law Symposium (4.5 hours), The Future of Treatment Courts (1.25 hours), What You Need To Know About Competency Restoration (1 hour), Law & Process of JBCR (1 hour), Options for People Deemed Unrestorable (1 hour), Dynamic & Effect of Victims of Child Abuse & Neglect (1 hour), Understanding Protective Order in Texas (1 hour), Firearm and Family Violence (1 hour), Neurobiology of Trauma (1 hour). Our GCMHC Program Director/Coordinator is Ms. Charlotte M Jones who will oversee the GCMC budget and resources for the program. She also manages contracts, weekly GCMHC dockets, prepares semi-annual and annual statistical data to CJD of the Governor's Office, maintains the policy and procedure and updates them as necessary with the approval of the Judge and Team and reviewed by the GCMHC Steering Committee, coordinates graduation ceremonies, collects, maintains, and organizes program records. Ms. Jones meets with the GCMHC Steering Committee quarterly to give updates on budget funding and program statistics. She also actively participates in court staffing and assures consistency of incentives and sanctions for each participant. Ms. Jones training includes: specialized substance abuse caseload training, TRAS certification, and she has attended the TASC Conference in 2021- 2024, the Mental Health Conference from 2015-2024, and the Judicial Summit on Mental Health in 2021- 2024. Casey Kirst, Assistant Criminal District Attorney. Ms. Kirst reviews all potential participants for eligibility and actively participates in weekly staffing's. She will monitor the participants' progress and makes recommendations regarding sanctions. If a participant is re-arrested Ms. Kirst will review/investigate the new case and determine if the defendant will be able to continue participating in the program. Ms. Kirst training includes MH1: Mental Health Part one 2024/2025. Katy -Marie Lyles serves as the defense counsel for participants in the program. Ms. Lyles informs the GCMHC participants about the rigors of GCMHC, preserves all constitutional/legal rights of the client,

advocates for fair and equal treatment of each client, participates in team meetings as a member to reach consensus on addressing client behavior; attends non-adversarial court proceedings, maintains attorney client privilege of confidentiality, and represents the clients' stated objective as a zealous advocate. She has attended the TASC Conference in 2022, and 2023. Ms. Lyles has also attended the Texas Judicial Commission on Mental Health Summit in 2022, 2023 and 2024. Kelly Warner, GCMHC Community Supervision Officer. Her duties include: conducting the initial TRAS assessment and reassessments on an annual basis, coordinating/providing case management, case planning, making necessary referrals to meet participants' treatment plan, administering random drug tests on participants', and making monthly field visits. Ms. Warner's duties differ from a standard probation officer working at CSCD because she is responsible for supervising high risk/needs participants in the program on an intensive level of supervision for a period of 18 months who were evaluated with a severe mental health disorder. Participants report on a weekly basis in phase I, bi-weekly basis in phase II, & monthly basis in phase III. She also communicates weekly with treatment providers pertaining to participants' progress in treatment, prepares weekly staffing reports, and makes recommendations regarding sanctions and incentives. Ms. Warner attended the Correctional Management Institute's Annual Mental Health Conference in 2019, 2020, 2021, 2022, 2023, 2024 and Texas Judicial Commission on Mental Health Summit in 2020, 2021, 2022 and 2023. She also attended the TASC Conferences in 2021, 2022, 2023, 2024 as well as, the Texas Association of Pretrial Services in 2022 and 2023. Christy Dobbs Perez, LCSW-S is the Program Manager for Forensic Services for Galveston County from Gulf Coast Center and also serves as the GCMHC Clinician. Ms. Dobbs Perez determines whether referred individuals are eligible to participate in GCMHC by conducting a comprehensive bio-psychosocial diagnostic assessment. She develops, implements, monitors and adjusts participant treatment plans and assesses and addresses the on-going psychosocial needs of the participants. Ms. Dobbs Perez maintains contact with the participants treatment providers and provides clinical recommendations to the team through the participant's enrollment in GCMHC. Ms. Dobbs Perez is a Licensed Clinical Social Worker with 12 years of experience in forensic mental health. Ms. Dobbs Perez's trainings include participation in the TASC Conference 2020-2022 and CMIT Mental Health Conference 2020-2022. Tiffany Ford LPC, NCP, QMHP-CS is the clinician for the Galveston County Mental Health Court. Ms. Ford determines whether referred individuals are eligible for participation in the GCMHC by conducting a comprehensive bio-psychosocial diagnostic assessment. She develops, implements, monitors and adjusts participant treatment plans and assesses and addresses the on-going psychosocial needs of the participants. Ms. Ford maintains contact with the participants Ms. Ford is a Licensed Professional Counselor with 4 1/2 years experience with Mental Health. She has been a Mental Health Therapist with Life Balance Therapy, Brightside Health, HOPE Therapeutic Alliance and San Antonio Behavioral Health Hospital. Ms. Ford will attend the Mental Health Conference in 2024. The Mental Health team will be attending the TASC Conference in March 2025.

Performance Management :

The goals of the GCMHC Program are to improve public safety, decrease the recidivism rate of participants in the Galveston County MH Court, increase access to and continued utilization of community resources (especially mental health treatment) for Galveston County MH Court participants. The Galveston County GCMHC Program uses the authority of the Court to enhance motivation for treatment as a cost-effective way to inspire individuals with serious mental illnesses charged with crimes to consistently take their medication and regularly attend appropriate levels of treatment to stabilize their mental illness, reduce chances of re-arrests and improve their quality of life. In addition to addressing mental health issues, the GCMHC is designed to address co-occurring disorders including substance abuse and PTSD. Additionally, the GCMHC will be able to address emotional and educational disabilities along with medical or neurological impairments. GCMHC also works with local agencies to guide offenders through the process of obtaining assistance in family issues, living accommodations, education, on-going counseling, child care, financial assistance, employment and other community issues that will aid offenders in creating a life beneficial to participants, their families, and the community. Objective 1: Reduce the recidivism rate of GCMHC participants. A multisite study reported in the Archives of General Psychology 2011; 68(2):167-172 showed a significant decline in recidivism among almost all of the mental health courts in the study. The study found that 49% of MHC participants were arrested within 18 months compared to the control group with 58% arrested within 18 months. The study concluded: "Mental health courts meet the public safety objectives of lowering post treatment arrest rates and days of incarceration. Both clinical and criminal justice factors are associated with better public safety outcomes for MHC participants." Arch Gen Psychiatry. 2011; 68(2):167-172. Published online October 4, 2010. doi:10.1001/archgenpsychiatry.2010.134 A summary of the Process & Outcome Evaluation of the Harris County Felony Mental Health Court (FMHC) conducted by Clete Snell, Ph.D., Professor, Department of Criminal Justice, University of Houston Downtown, is as follows: Comparisons in new criminal charges were made between: 1) FMHC participants and those who were denied or refused to participate; 2) FMHC graduates and those who were denied or refused to participate; and 3) FMHC graduates and discharged clients. Comparisons in new criminal charges were also made at 12, 18, and 24-month intervals. The results indicate that FMHC participants and graduates had significantly fewer new arrests. Moreover, success in the FMHC was a stronger predictor of desistance from criminal behavior than prior criminal history. • FMHC participants had significantly fewer new charges at 12-month, 18-month, and 24th month intervals. • FMHC participants had on average significantly fewer new charges after referral (1.32) than those who declined to participate (2.43). • In a recent multi-site study of mental health courts on arrests, 49% of mental health court participants were rearrested 18 months after participating in the court

(Steadman et al., 2011). By comparison, 32% of Harris County Felony Mental Health Court participants were rearrested 18 months after participation. • Only 7 or 14% of FMHC graduates have been charged with a new offense. • In a multivariate analysis, FMHC graduates were significantly less likely to commit new offenses regardless of age, gender, race, or the extent of their criminal history. The measure of Objective 1 will be to record any new offenses committed by GCMHC participants during their participation in GCMHC and at post-graduate intervals of one year, eighteen months and two years. These re-arrest rates will be compared to those individuals who were either excluded from participation or chose not to participate in GCMHC at the same intervals. This is the same measure as the multisite study and Harris County FMHC evaluation mentioned above. Objective 2: Our second objective is to improve the quality of life of all GCMHC participants. Part of the Harris County FMHC's evaluation is to measure the quality of life of its participants. The California Quality of Life (CA-QOL) scale was administered to Felony Mental Health Court participants at the time of entrance in the program and at graduation. The scale includes the following categories: 1) living situation; 2) daily activities and functioning; 3) family; 4) social relations; 5) finances; 6) legal and safety; 7) health; and 8) an overall global rating. Scale items ranged from 1-7 and included terrible, unhappy, mostly dissatisfied, mixed, mostly satisfied, pleased, and delighted. This scale allowed for the calculation of pre-test and post-test scores.

Target Group :

The GCMHC is aimed at adult male and female offenders 17 years and older who have: • Pending felony or misdemeanor case(s) including defendants currently on the GCCCSD's Mental Health caseload. • Primary diagnosis of Major Depressive Disorder; Bipolar Disorder or schizophrenia/Schizoaffective Disorder. (PTSD and anxiety disorder as a secondary co-occurring disorder may be considered on a case by case basis. Defendant may also have a secondary co-occurring substance abuse disorder.) Our program specially focuses on high risk/high need individuals who are likely to reoffend due to their mental illnesses and are on the verge of being sentenced to TDCJ. The figures in our "Supporting Data" above support Galveston County's need for a mental health court. In addition, the most cost-effective and socially-effective approach for the GCMHC is to focus our efforts on reducing mentally ill offenders who are repeat offenders and are most costly – both financially and victim-wise – to our community.

Evidence-Based Practices:

In 2014, the NCSC conducted a review of states' efforts to create governing rules for all problem-solving courts, including mental health courts. Based on that review, the GCMHC will be designed and implemented accordingly: Team Composition: Each team member should understand their role and responsibility to the court and to the clients they serve. Learning these roles and responsibilities and keeping abreast of the latest evidence for administering specialty courts requires on-board training and yearly continuing education training as well. Each GCMHC member will be required to complete the Developing a Mental Health Court curriculum training as provided by the Justice Center of the Council of State Governments, offered free online: <http://learning.csgjusticecenter.org/>. In addition, all team members will attend the annual TASC conference for continuing education training in MHC best practices. Target Population: As a team, MHC members need to understand the current state of research of who benefits from mental health courts and be unified in the selection of a local target population that best fits the best practice criteria. Traditionally, new upstart specialty courts have tended to target less risky misdemeanor defendants whose service needs are relatively minor. This approach largely stems from a philosophical approach that considers which defendants most "deserve" some form of jail diversion. While defendants with minor offenses are assumed will improve a court's success rate and are politically less risky, focusing on such clients is an inefficient use of state resources and an ineffective use of the specialty court model which is designed to target persons who are at the highest risk for reoffending and who have the most severe and unmet mental healthcare needs. In fact, intensive supervision for low-risk individuals has been shown to actually increase recidivism. MHCs that target high risk/high need defendants reduce crime approximately twice as much as those serving less serious offenders (Cissner et al., 2013; Fielding et al., 2002; Lowenkamp et al., 2005) and "return approximately 50% greater cost savings to their communities" (Bhati et al., 2008; Carey et al., 2008, 2012; Downey & Roman, 2010). In addition to seeking defendants who are highest risk/highest need, MHCs need to also consider their community's local treatment capabilities and capacity. It is in the overlap of these two considerations that an MHC should define its target population. The GCMHC will use these considerations to develop its target population and eligibility and exclusion criteria. The GCMHC will also review these criteria biannually to assess whether the eligibility and exclusion criteria are resulting in a successful reach of the target population. Policies and Procedures: For establishing policies and procedures, MHCs should rely on three main criteria. Those are: 1) protection of the legal rights of the clients; 2) establishing a referral process for mental healthcare and substance abuse services; and 3) establishing criteria for determining an individual's length of participation in the program. The GCMHC includes key components recommended by the National Center for State Courts (NCSC) and the Council of State Governments. The NCSC components have been studied and researched. Effective MHC programs include a selection process that includes the evidenced based use of an assessment of the criminogenic risk of defendants as well as a clinical assessment of their mental health treatment needs. In addition, the GCMHC has a very attentive jurist who provides meaningful judicial interaction. Other components include intensive monitoring and supervision by the supervision officer, graduated sanctions and incentives, outpatient and residential mental health treatment, and

when appropriate, various rehabilitation services related to the defendant's substance abuse. Case Planning: The foundation of an individual's participation in an MHC is an individualized case plan based off of a validated mental health assessment tool administered by a qualified mental healthcare professional. Potential GHMHC clients will be assessed by a dedicated court clinician using the XXXX tool. People with serious mental illnesses, particularly those who become involved in the criminal justice system, have extensive and complicated needs. Typically, they have co-occurring substance abuse disorders and complicating medical conditions. They are more likely than the general population to be homeless and may lack resources to pay for treatment and other basic needs. These needs include: • Psychiatric hospitalization • Inpatient mental health treatment (crisis stabilization) • Outpatient mental health treatment • Substance abuse treatment • Medication and symptoms management • Housing (including supported housing) • Benefits (e.g., Medicaid, SSI, SSDI, veterans) • Transportation • Employment and job-finding assistance Case plans are essential to ensure treatment fidelity. The case manager, mental healthcare professionals and family supports should be involved in formulating the treatment plan, along with the participant and her or his sponsor if in a recovery program. Case plans should have buy-in from all these stakeholders, formulated with five basic steps (Bureau of Justice Assistance, 2005): 1. Identifying the clinical diagnosis: clinicians must identify the most significant problems interfering with the defendant's functioning. Having a smaller, more manageable number of problems keeps the treatment plan focused. 2. Defining the problem: the way in which the clinical diagnosis is manifested in the defendant's behavior should be clearly articulated. 3. Setting Goals: broad, long-term goals should describe how the mental health condition will be managed and how the problem behaviors will be resolved. 4. Specifying Objectives: specific and measurable steps for attaining each treatment goal should be listed, along with expected dates of completion. When appropriate, this section may also be used to discuss signs of relapse and to provide the defendant with specific strategies for avoiding common triggers. 5. Identifying Interventions: specific interventions will vary according to each defendant's needs and the clinician's expertise, but will generally include a combination of cognitive, psychodynamic, behavioral, pharmacological, and family-oriented therapies; medical care; assistance with housing, employment, or education; peer-based supports; and concrete supports such as transportation and child-care. The people responsible for providing the various interventions should be clearly identified. Facilitating Success: The success of MHC participants relies upon the courts use of evidence-based practices for monitoring and interacting with program participants, including the use of incentives and sanctions, to increase their likelihood of meeting program requirements and progressing toward recovery. The Council of State Governments has identified 7 essential elements of MHC design and implementation shown to enhance participant motivation, adherence and compliance with their treatment plans. One key principle underlies the 7 essential elements: collaboration among the criminal justice, mental health, substance abuse treatment, and related systems. True cross-system collaboration is necessary to realize any of these elements and, for that matter, to successfully operate a mental health court. 1. Timely participant identification and linkage to services. Participants who are promptly identified, referred, and accepted into MHCs, and then quickly linked to community-based services fare much better than persons who experienced timely delays at each step of the process. 2. Clearly Identified Terms of Participation. Terms of participation should be clear, promote public safety, facilitate the individual's engagement in treatment, be individualized to correspond to the level of risk that the defendant presents to the community, and provide for positive resolution of legal problems for participants who successfully complete the program. 3. Informed Choice and Consent. Defendants should fully understand the program requirements before agreeing to participate in an MHC. They should be provided legal counsel to inform this decision and subsequent decisions about program involvement. Clearly articulated procedures should address, in a timely fashion, concerns about a defendant's competency whenever they arise. 4. Evidence-based Treatment Services. MHCs should connect participants to comprehensive and individualized treatment supports and services in the community. They should strive to use—and increase the availability of—treatment and services that are evidence-based. 5. Confidentiality. Health and legal information should be shared in a way that protects potential participants' confidentiality rights as mental health consumers and their constitutional rights as defendants. Information gathered as part of the participants' court-ordered treatment program or services should be safeguarded in the event that participants are returned to traditional court processing. 6. Collaborative Monitoring. Both criminal justice and mental healthcare staff should collaboratively monitor participants adherence to court stipulations and the treatment plan, offer individualized and graduated incentives and sanctions, and modify treatment as necessary to promote public safety and the participant's recovery. 7. Program Evaluation (Sustainability). Data should be collected and analyzed to demonstrate the impact of the MHC, and its performance should be assessed annually or biannually. Court procedures and participation criteria should be modified accordingly as needed after each review, to ensure fidelity to the court's stated goals, target population, community treatment capabilities and capacity, and best practices.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
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Specialty Court - Mental Health	100.00	The project will fund two positions within the Galveston County Mental Health Court program. One Case Manager who assesses and identifies the nature and degree of GCMHC participant service needs, develops, implements and monitors the efficacy of the Court Re-Entry & Treatment Plan, and links participants with appropriate rehabilitative services, including mental health and substance abuse treatment, housing, food, transportation and other community resources. In addition, the Case Manager monitors participant's compliance with the treatment plan by maintaining contact with treatment providers and providing peer counseling and affirmation to assist participants with non-compliance. In addition, the Case Manager serves as a liaison with the GCMHC participant, community service providers, and Court Team. One Galveston County Mental Health Court Clinician who will be responsible for conducting initial mental health assessments for potential program candidates as well as serving on the GCMHC Treatment Advisory Committee to determine appropriate individualized treatment and court actions for each participant. The GCMHC Clinician will administer the treatment recommendations of the Treatment Advisory Committee and monitor progress of each participant.
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CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of carry-over individuals participating.	20
Number of individuals NEWLY participating.	8

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of individuals who will successfully complete the program.	10

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☒ Yes

☐ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Grant funds will be utilized for contractual services for clients. Invoices will be reviewed and audited by the Mental Health Court Manager and the County Auditor's Office.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☒ No

☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- ☐ Yes
☒ No
☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2025

Enter the End Date [mm/dd/yyyy]:

9/30/2026

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

15229043

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

15229043

Single Audit

Applicants who expend less than \$1,000,000 in federal grant funding or less than \$1,000,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$1,000,000 or more, or state grant funding of \$1,000,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- ☒ Yes
☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2024

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- ☒ I Certify
☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

☐ Yes

☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes

☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

☐ Yes

☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

☐ Yes

☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

☐ Yes
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or	CLINICIAN: Tiffany Ford - Start Date:	\$114,412.00	\$0.00	\$0.00	\$0.00	\$114,412.00	100

	Therapist (licensed)	01/18/2024 - The Galveston County Mental Health Court (GCMHC) Clinician conducts initial mental health assessments for potential program candidates and serves on the GCMHC Treatment Advisory Committee to determine appropriate individualized treatment and court actions for each participant. The GCMHC Clinician also administers treatment recommended by the Treatment Advisory Committee and monitors progress of each participant. The FY 2026 salary for the GCMHC Clinician position is estimated at \$85,217 plus fringe benefits that include \$9,826 for health insurance, \$1,236 for Medicare/FICA, \$10,116 for TCDRS Retirement, \$6,687 for SS Ault Plan, \$1,236 for Workman's Comp, and \$94 for Unemployment for a total of \$114,412.						
Personnel	Case Manager	CASE MANAGER:	\$74,222.00	\$0.00	\$0.00	\$0.00	\$74,222.00	100

Khiyandra
McCallam - Start
Date: 08/29/2024
- The Galveston
County Mental
Health Court
(GCMHC) Case
Manager assesses
and identifies the
nature and degree
of GCMHC
participant service
needs, develops,
implements and
monitors the
efficacy of the
Court Re-Entry &
Treatment Plan,
and links
participants with
appropriate
rehabilitative
services,
including mental
health and
substance abuse
treatment,
housing, food,
transportation and
other community
resources. In
addition, the Case
Manager monitors
participant's
compliance with
the treatment plan
by maintaining
contact with
treatment
providers and
providing peer
counseling and
affirmation to
assist participants
with non-
compliance. In
addition, the Case
Manager serves
as a liaison with
the GCMHC
participant,
community
service providers,
and Court Team.
The salary for the
GCMHC Case
Manager is

		estimated at \$52,078 plus fringe benefits including \$9,826 for health insurance, \$755 for Medicare/FICA, \$6,182 for TCDRS Retirement, \$4,087 for SS Ault Plan, \$1,236 for Workmans Comp and \$58 for Unemployment for a total of \$74,222.						
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Bay Area Recovery Center: provides the program with substance abuse assessments (\$56 per participant x 2 participants = \$112); intensive outpatient group counseling (16 counseling sessions per week for a period of 8 weeks at a rate of \$15.95 per hour x 2 participants = \$4,083.20); individual counseling (2 sessions per month at a rate of \$45 per hour x 2 months x 2 participants = \$360); and residential treatments (\$87.74 per day x 60 days x 2 participants = \$10,528.80). Bay Area Recovery Center treats dual-diagnosis clients. In the past we have needed funding for	\$15,084.00	\$0.00	\$0.00	\$0.00	\$15,084.00	0

		defendants when the contracted waiting list with the Gulf Coast Center was extremely long. It is sometimes necessary to provide these services when a participant is in crisis and requires immediate residential treatment.						
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	ADA House services include: provides the program with substance abuse assessments (\$54.10 per participant x 2 participants = \$108.20); intensive outpatient group counseling (16 counseling sessions per week for a period of 8 weeks at a rate of \$16 per hour x 2 participants = \$4096.00); individual counseling (2 sessions per month at a rate of \$41.00 per hour x 2 participants = \$328.00); (\$101.26 per day in-patient treatment for 30 days x 1 participant = \$3,037.80).	\$7,570.00	\$0.00	\$0.00	\$0.00	\$7,570.00	0
Contractual and Professional Services	Drug Analysis or Employee Drug Testing Services	CONTRACT - SMARTOX - Smartox provides the program with 14 panel instant urine cups EtG / alcohol tests. 14 panel instant	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0

		urine testing cups cost \$4.10 per test and the program will utilize 51 per month. Total annual cost for 14 panel instant urine cups EtG / alcohol tests is (\$4.10 x 51 cups per month x 12 months = \$2,509.20). Total annual cost exceeds budgeted amount. Galveston County will not request reimbursement in excess of \$2,500 for this budget line item.						
Contractual and Professional Services	Drug Analysis or Employee Drug Testing Services	CONTRACT - CORDANT FORENSIC SOLUTION SERVICES - Lab confirmations cost \$17 per test. Program will submit 5 tests per month (cost = \$17 x 5 tests = \$85). Etg confirmations cost \$11 per test. Program will submit 5 tests per month (cost = \$11 x 5 tests = \$55) Total monthly cost = \$85 + \$55 = \$140. Total annual cost = \$140 x 12 months = \$1680.	\$1,680.00	\$0.00	\$0.00	\$0.00	\$1,680.00	0
Contractual and Professional Services	Program Evaluations	Independent Program Evaluation - The Program Director will schedule a process evaluation to be performed by an independent evaluator with experience in	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0

		evaluating mental health courts. The cost of the evaluation will be a flat rate of \$12,000.						
Contractual and Professional Services	Vehicle Transportation-Related Services	Transportation services from Greyhound Transport Company will only be utilized when treatment facilities are located out of county. These transportation services are only utilized for verified participants of the SC program. Please note - the county is directly paying Greyhound Transport Company. No funds are going to the participant. The average bus ticket cost \$40.00 one way. Estimated trips per year 5. Total cost: 5 trips X \$40 = \$200.	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	In-State Registration Fees, Training, and/or Travel – The following four Galveston County employees will attend the annual TASC conference March 2026 in Dallas, TX: Case manager (Khiyandra McCallam), Clinician (Tiffany Ford), District Attorney (Casey Kirst), and Bailiff (Lorenzo Nallie).	\$5,618.80	\$0.00	\$0.00	\$0.00	\$5,618.80	0

		The conference focuses on best practice standards for Specialty Court programs to be effective for participants through substance abuse, mental health treatment, and drug and alcohol testing. Training provided delineates each Drug Court team member's role and emphasizes the importance of continuing education. Registration fee for TASC is \$350 per attendee (cost = $\\$350 \times 4$ attendees = \$1,400). Meal allowance is \$68 per day per attendee (cost = $\\$68 \times 4$ attendees $\times 4$ days = \$1,088). Mileage allowance is \$0.70 per mile (cost = $\\$0.70 \times 576$ miles round trip $\times 4$ attendees = \$1,612.80). Lodging allowance is \$110 per night + 6% state hotel tax, 7% Dallas City Hotel tax, 2% Dallas Tourism tax (cost = $\\$110 + \\16.50 taxes $\times 3$ nights $\times 4$ attendees = \$1,518.00). Total cost = $\\$1,400 + \\$1,088 + \\$1,612.80 + \\$1,518 = \\$5,618.80$.						
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Travel and Training	In-State Registration Fees, Training, and/or Travel	In-State Registration Fees, Training, and/or Travel - Case manager and Clinician will attend the 12th Annual Mental Health Conference December 1 - 4, 2025 in San Marcos, TX. Registration fee for the 12th Annual Mental Health Conference is \$300 per attendee (cost = \$300 x 2 attendees = \$600). Meal allowance is \$68 per day per attendee (cost = \$68 x 2 attendees x 5 days = \$680). Mileage allowance is \$0.70 per mile (cost = \$0.70 x 498 miles round trip x 2 attendees = \$697.20). Lodging allowance is \$110 per night + 6% state hotel tax & 3% local hotel tax (cost = \$110 + \$9.90 taxes x 4 nights x 2 attendees = \$959.20). Total cost = \$600 + \$680 + \$697.20 + \$959.20 = \$2,936.40.	\$2,936.40	\$0.00	\$0.00	\$0.00	\$2,936.40	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Clinician and Case manager will attend the 2026 TAPS Annual Conference and Training Institute March 24-27,	\$2,855.50	\$0.00	\$0.00	\$0.00	\$2,855.50	0

		2026 in Round Rock, TX. Specialty Court officers would benefit from this training due to the emphasis on serving people with Behavioral needs in the Criminal Justice System. The conference also trains on Mental Health Assessments and recommendations. Registration fee for TAPS is \$350 per attendee (cost = \$350 x 2 attendees = \$700). Meal allowance is \$68 per day per attendee (cost = \$68.00 x 2 attendees x 4 days = \$544). Mileage allowance is \$0.70 per mile (cost = \$0.70 x 466 miles round trip x 2 attendees = \$652.40). Lodging allowance is \$139 per night + 6% state tax & 9% local tax (cost = \$139 + \$20.85 taxes x 3 nights x 2 attendees = \$959.10). Total cost = \$700 + \$544 + \$652.40 + \$959.10 = \$2,855.50.						
Travel and Training	In-State Registration Fees, Training, and/or Travel	Case manager will attend the annual Women in Criminal Justice Conference February 9 - 12, 2026 in Galveston, TX.	\$305.00	\$0.00	\$0.00	\$0.00	\$305.00	0

		The Women in Criminal Justice focuses on empowering women in the criminal justice field while also focusing on topics such as overcoming obstacles, managing boundaries, and mental health in the community. Attending the Women in Criminal Justice Conference benefits the program by providing the Mental Health Court Case Manager with valuable insights into best practices, innovative strategies, and collaborative approaches that can strengthen service delivery and improve outcomes for participants. Registration fee for the Women in Criminal Justice Conference is \$305. This conference is local, within our County; therefore, meal, mileage, and/or lodging allowances are not needed. Total cost = \$305.						
Travel and Training	In-State Incidentals and/or Mileage	In-State Incidentals and/or Mileage - Case Manager and Clinician will conduct monthly	\$1,024.80	\$0.00	\$0.00	\$0.00	\$1,024.80	0

		field visits for all participants in the program. Case manager and Clinician will each travel separately, approximately 61 miles per month per year. Mileage allowance is \$0.70 per mile (cost = \$0.70 x 61 miles x 12 months x 2 travelers = \$1,024.80).						
Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	Cellular, Fax, Pager, and/or Office Telephone - Case Manager and Clinician use mobile phone service to communicate with program participants via phone calls and text messaging. Phone service costs \$25 per month per line. Total annual cost = \$25 x 2 service lines x 12 months = \$600.	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Office Supplies (e.g., paper, postage, calculator) - Printer paper, highlighters, hand sanitizer, pens, dry-erase board, clipboard, scissors, high-capacity stapler, mesh organizers, tape dispenser, planner, hole punch, and post-its. Grand Total Cost = \$2,999.89.	\$2,999.89	\$0.00	\$0.00	\$0.00	\$2,999.89	0

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
-------------	------------	--------

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information**Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$39,034.00	\$0.00	\$0.00	\$0.00	\$39,034.00
Personnel	\$188,634.00	\$0.00	\$0.00	\$0.00	\$188,634.00
Supplies and Direct Operating Expenses	\$3,599.89	\$0.00	\$0.00	\$0.00	\$3,599.89
Travel and Training	\$12,740.50	\$0.00	\$0.00	\$0.00	\$12,740.50

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$244,008.39	\$0.00	\$0.00	\$0.00	\$244,008.39

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Other Condition of Funding. Prior to seeking reimbursement for the TASC conference, please submit a budget adjustment to update this line item with the dates, location and cost breakdown once known.	9/23/2025 7:54:43 AM		No	Yes
12-Step Programs: Courts have ruled that these programs are considered inherently religious. As such, OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials. For more information, click here to download a list of FAQs.	7/2/2025 12:37:43 PM		No	No
SID Number: Grantee is required to report the State Offender Identification (SID) number for all program participants in required progress reports that	7/2/2025 12:38:10		No	No

will be submitted to OOG.	PM			
Participation in Training and Technical Assistance Program: Grantees are required to participate in activities under the Specialty Courts Resource Center (SCRC) operated by Sam Houston State University. Information about services and resources provided by SCRC can be accessed at http://txspecialtycourts.org/ .	7/2/2025 12:38:22 PM		No	No
Other Condition of Funding. Generated Program Income. CJD will allow your agency to use the Addition Method to add generated program income to the project budget in an amount up to \$60,000.00 (if applicable), resulting in an overall increase in the approved budget. Once this amount has been reached further collected generated program income must be applied using the Deduction Method, which will begin to reduce the OOG award amount. All generated program income must be reported to CJD through a formal grant adjustment to secure CJD approval prior to use of the program income.	7/2/2025 12:38:39 PM		No	No
Please be advised that OOG has added a Condition of Funding (CoF) that will hold funds on a specific budget line item(s) that must be met. You can review the CoF by going to the Summary tab and Clicking on the View Condition of Funding link. Assuming all other Conditions of Funding noted on the Statement of Grant award have been met, you will be able to request reimbursement for any line item except for the one(s) with the fund hold until that fund hold is cleared.	9/23/2025 7:54:43 AM		No	No

You are logged in as **User Name:** MaryPitts



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***35.**

Contract Approval Request Form

To Be Completed by Requesting Department (#1-21)

- 1) **Date of Request:** 11/24/2025
- 2) **Contract Type:** Other
- 3) **Renewal Contract:** No
- 4) **Department Name:** Professional Services
- 5) **Department Contact:** Mary Pitts
- 6) **Description:** Memorandum of Understanding between Galveston County and Bolivar Peninsula Special Utility District for CDBG-MIT Rollover Pass Waterline Replacement Project
- 7) **PEID No:** 708995
- 8) **Req No:**
- 9) **Orgkey:**
- 10) **Object Code:**
- 11) **Vendor:** BOLIVAR PENINSULA SPECIAL UTILITY DISTRICT
- 12) **Vendor Contract No:**

Expenditure Budget/Revenue Projections

- 13) **Fund Name:**
- 14) **Fund #:**
- 15) **Current Year Budgeted:**
- 16) **Current Year Projected:**
- 17) **Year 2:**
- 18) **Year 3:**
- 19) **Year 4:**
- 20) **Year 5:**
- 21) **Totals:**

To Be Completed by Purchasing Department

- 22) **Contract Start Date:** Click or tap to enter a date.
- 23) **Auto Renewal Contract:** Choose an item.
- 24) **Bid No:**
- 25) **Contract End Date:** Click or tap to enter a date.
- 26) **Contract # Issued by Purchasing Department:**

NOTES: 100% Grant Funded: \$2,896,524.80

Approval History

Seq #	Approver	Action	Action Date
1	Veronica Van Horn	Approve	11/14/25 8:48 am
2	Dianna Martinez	Approve	11/14/25 1:50 pm



Memorandum

To: Galveston County Commissioners Court
From: Professional Services – Grants Division
Court Date: November 24th, 2025
RE: Memorandum of Understanding between Galveston County and Bolivar Peninsula Special Utility District

Background

Galveston County is preparing an application under the Texas General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) Program for infrastructure improvements within the Bolivar Peninsula Special Utility District (BPSUD) service area. The proposed project involves replacing a semi-temporary 20-inch ductile waterline along the north edge of State Highway 87 with a new 20-inch waterline installed in a 30-inch steel casing beneath the recently filled Rollover Pass. To meet GLO program requirements and clearly establish responsibilities for grant management and project implementation, an MOU between Galveston County and BPSUD has been developed.

Summary

The MOU outlines the cooperative relationship between the County and BPSUD for the proposed mitigation project. Under the agreement, Galveston County will apply for and administer the CDBG-MIT funding, while BPSUD will oversee construction in compliance with applicable laws, regulations, and engineering standards. The MOU defines each party's obligations regarding project documentation, payment requests, record retention, and maintenance responsibilities over the project's useful life. Approval of this MOU is required for inclusion of the project in the County's GLO Regional Mitigation Program application and demonstrates the necessary interlocal coordination for eligible activities.

Financial Summary

County Contribution:	\$0
Grant Application Amount:	<u>\$2,896,524.80</u>
Project Total:	\$2,896,524.80



Recommendations

Professional Services recommends approval and authorization for the County Judge to execute the Memorandum of Understanding between Galveston County and the Bolivar Peninsula Special Utility District in support of the County's CDBG-MIT grant application for the Rollover Pass Waterline Replacement Project.

Documents for Wet Signature

☐ GC BPSUD MOU

Memorandum of Understanding (MOU)

This Memorandum of Understanding (MOU) is made and entered into on November 24th, 2025,
by and between:

Galveston County, located at 722 Moody Avenue, Galveston, Texas 77550, hereinafter referred to as
"Party A,"

and

Bolivar Peninsula Special Utility District, located at 1840 Hwy 87, Crystal Beach, TX 77650, hereinafter
referred to as "Party B."

Purpose

The purpose of this MOU is to establish a legally binding understanding between Party A and Party B for
use of CDBG-MIT funding from the Texas General Land Office to replace a semi-temporary 20" ductile
waterline on the north edge of Hwy 87 with a new 20" waterline installed in a 30" steel casing
underneath the recently filled in Rollover Pass.

Objectives

1. To outline the roles and responsibilities of each party.
2. To define the scope and nature of the collaboration.

Roles and Responsibilities

Party A agrees to:

- Apply for CDBG-MIT funding from the Texas General Land Office to replace the temporary 20" ductile
waterline on the north edge of Hwy 87 with a new 20" waterline installed in a 30" steel casing
underneath the recently filled in Rollover Pass. The location of the site:

Start Point: 29.508822, -94.499586

Midpoint: 29.508528, -94.500389

End Point: 29.508262, -94.501353

- Provide timely payment to the special utility district for reasonable and documented expenses
incurred to complete the approved projects' scope of work.
- Manage and administer the grant award in concert with the GLO-CDR Implementation Manual and in
accordance with the subrecipient agreement between Galveston County and the Texas General Land
Office.
- Retain all records relative to the subaward for 36 months after the project is complete and the
subaward is closed.

Party B agrees to:

- Ensure the project is constructed in accordance with the grant requirements, any governing laws,
ordinances, or regulations, and in concert with applicable design and engineering standards.

- Provide responses to any requests for information received from Galveston County to facilitate management of the subaward within 14 days of receipt.
- Ensure all expenditures are made in accordance with the approved scope of work and requests for payment are submitted to Galveston County within 30 days of receipt.
- Retain any records related to project construction for 36 months after the project has been completed and the sub-award has been closed by the Texas General Land Office.
- Maintain the project at the special utility district's expense throughout the projects' useful life.

Duration

This MOU shall commence on the date of signing and shall remain in effect until the subaward is fiscally closed by the Texas General Land Office and the project has reached the end of its useful life.

Dispute Resolution

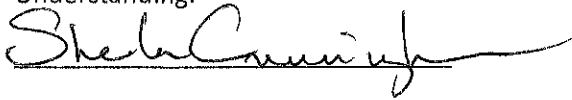
In the event of any disputes arising under this MOU, the parties agree to attempt to resolve the dispute amicably through negotiation.

Amendment

This MOU may be amended or modified only in writing and signed by both parties.

Signatures

By signing below, both parties agree to the terms and conditions set forth in this Memorandum of Understanding.



Sheila Cunningham

General Manager

Bolivar Peninsula Special Utility District

Date: 11/13/25

Mark Henry

County Judge

Galveston County

Date: _____



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***36.**

Ratification of AFFH Certification acknowledging the Galveston County's fair housing actions and compliance, submitted by Professional Services

Approval History

Seq #	Approver	Action	Action Date
1	Veronica Van Horn	Approve	11/14/25 4:46 pm
Notes: Approve per VV - DGM			
2	Dianna Martinez	Approve	11/14/25 4:46 pm



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***37.**

25-196-1124-A

Professional Services- Fund 3100 Cleanup - closing out old budgets-Jury Wheel Project

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 2:23 pm



View Budget Amendment: Budget
Amendment: - Project LTD Budget on
01/01/2025 : BAT-0000353

Company The County of Galveston
Plan Template Project LTD Budget : Jury Wheel Budget
Plan Jury Wheel Budget
Organizing Dimension Type
Amendment ID BAT-0000353
Amendment Date 01/01/2025
Description Close out remaining budgets for old 3100 projects
Amendment Type Project Budget Amendment
Balanced Amendment No
Entry Type Project
Status In Progress
Plan Currency USD

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Spend Category	Revenue Category	*Project	Debit Amount	Credit Amount	Currency Rate	Base Debit Amount	Base Credit Amount	Base Currency	Memo	Exceptions
10/01/2021 - 09/30/2026 (Jury Wheel Budget)	5700000:Capital Outlays	126100 District Clerk	3100 County Capital Projects Fund	Technology Hardware		Jury Wheel	\$0.00	\$40,000.00	1	0.00	40,000.00	USD	Close out remaining budgets for old 3100 projects	
10/01/2021 - 09/30/2026 (Jury Wheel Budget)	5700000:Capital Outlays	126100 District Clerk	3100 County Capital Projects Fund	Software		Jury Wheel	\$0.00	\$14,639.05	1	0.00	14,639.05	USD	Close out remaining budgets for old 3100 projects	

Screenshot_16-10-2025_10414_wd5.myworkday.com.jpeg

File Name Screenshot_16-10-2025_10414_wd5.myworkday.com.jpeg
Content Type image/jpeg
Updated By Austin Schumann
Upload Date 10/16/2025 10:42:50 AM
Comment

RE_Fund 3100.msg

File Name RE_Fund 3100.msg
Content Type application/octet-stream
Updated By Austin Schumann
Upload Date 10/16/2025 10:42:50 AM
Comment

Process History



View Budget Amendment: Budget
Amendment: - Project LTD Budget on
01/01/2025 : BAT-0000353

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Step Completed	10/16/2025 10:42:51 AM	10/17/2025	Austin Schumann	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	11/05/2025 11:05:06 AM	10/18/2025	Rhonda Bedsole on behalf of John Kinard (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	11/05/2025 03:34:42 PM		Rodolfo Gomez (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		10/17/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	11/07/2025 08:14:07 AM		Kenna Pruitt (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	11/07/2025 03:59:28 PM	11/09/2025	Diana Huallpa Trevino (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		11/09/2025	Christie Motogbe (Finance Executive)	2	
					Sergio Cruz (Finance Executive)		

Project/Project Hierarchy

Jury Wheel

Book

Modified Accrual

Period

FY2026 - YE September - Oct

Plan Structure

Project LTD Budget

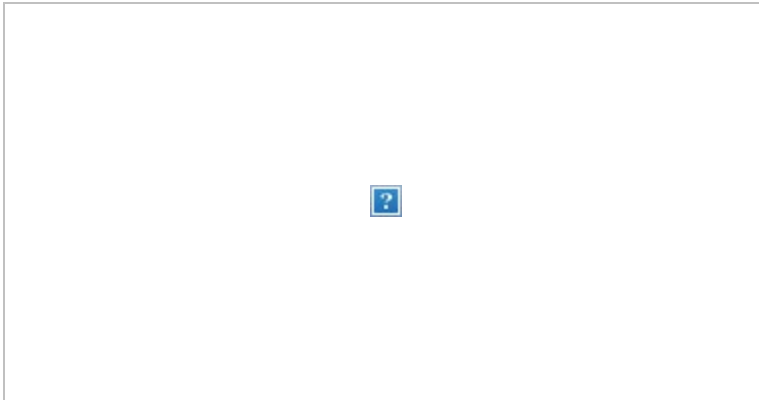
12 items

Ledger Account	Budget	Current (LTD)	Actuals (Current Period)	Commitments	Obligations	Reserved Journals	Actuals, Encumbrances, & Reserved	Budget Remaining	Budget Used (%)
Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	54,639.05	0.00	0.00	0.00	0.00	0.00	0.00	54,639.05	0.00%
	54,639.05	0.00	0.00	0.00	0.00	0.00	0.00	54,639.05	0.00%
	14,639.05	0.00	0.00	0.00	0.00	0.00	0.00	14,639.05	0.00%
	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00	0.00%
Total Expenditures	54,639.05	0.00	0.00	0.00	0.00	0.00	0.00	54,639.05	0.00%
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	54,639.05	0.00	0.00	0.00	0.00	0.00	0.00	54,639.05	0.00%
Net Total (Revenue - Expense)	(54,639.05)	0.00	0.00	0.00	0.00	0.00	0.00	(54,639.05)	0.00%

From: [Motogbe, Christie J](#)
To: [Monterrubio, Christian](#); [Schumann, Austin](#)
Cc: [Pruitt, Kenna](#); [Hualpa, Diana](#); [Gomez, Rodolfo](#)
Subject: RE: Fund 3100
Date: Tuesday, October 14, 2025 10:28:35 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.jpg](#)

That sounds great! Austin will initiate this. Thank you, Christian.

Sincerely,



From: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>
Sent: Tuesday, October 14, 2025 10:27 AM
To: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytexas.gov>; Schumann, Austin <Austin.Schumann@galvestoncountytexas.gov>
Cc: Pruitt, Kenna <Kenna.Pruitt@galvestoncountytexas.gov>; Hualpa, Diana <Diana.Hualpa@galvestoncountytexas.gov>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>
Subject: Re: Fund 3100

Good morning Christie,

I think it would be most efficient for Austin to initiate the budget amendment since they have the account details and full context. Once they prepare it, we can review and approve accordingly.

Thanks so much!



From: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>

Sent: Tuesday, October 14, 2025 10:22 AM

To: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Schumann, Austin <Austin.Schumann@galvestoncountytx.gov>

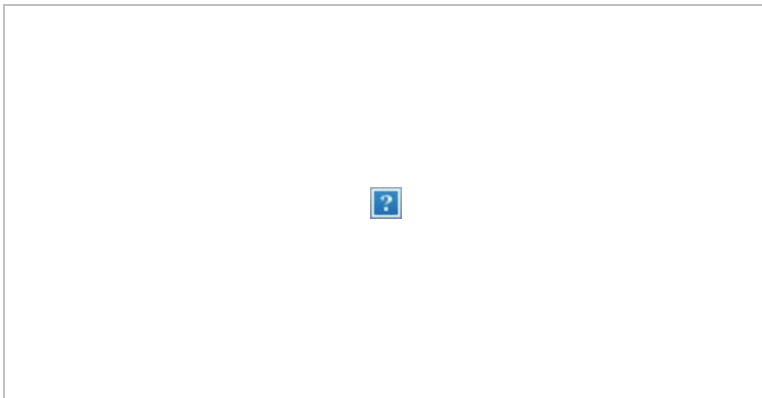
Cc: Pruitt, Kenna <Kenna.Pruitt@galvestoncountytx.gov>

Subject: RE: Fund 3100

Thank you, Christian! I am including Kenna & Austin. Fund 3100 will need a budget amendment to reduce budgets that are not needed and are budgeted over fund balance.

Do you prefer it to be initiated by Austin or Professional Services?

Sincerely,



From: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>

Sent: Tuesday, October 14, 2025 10:18 AM

To: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>

Subject: Fw: Fund 3100

Good morning Christie,

I hope you're doing well!

I wanted to follow up on an older email regarding Fund 3100. I believe this matter has likely been addressed, but I wanted to confirm to ensure everything has been properly resolved. Please let me know if any action is still needed from our office.

For reference, I've included the email chain below.

Thank you so much!



From: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>

Sent: Wednesday, July 9, 2025 10:40 PM

To: Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>

Cc: Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>; Van Horn, Veronica <Veronica.VanHorn@co.galveston.tx.us>; Witmer, Misty <Misty.Witmer@galvestoncountytx.gov>; Lee, Taylor <Taylor.Lee@co.galveston.tx.us>

Subject: Fund 3100

Good afternoon, Diana,

Hope you're well. I would like to request a budget amendment to clean up fund 3100.

The fund balance as of 10/1/24 was \$5,125,543.09, however, the current budget exceeds that amount by \$2,338,950.89. This fund has a lot of old projects in it, for which the budgets need to be closed out.

We also found that encumbrances and transactions related to ledger account 5419000 are over budget. Most posted before project budgets were updated with Cognizant's help in late February. We are reviewing this to see what they are all for, and to where they should be reclassified. It looks like a significant amount of encumbrances will need to be varianced elsewhere, too.

Please let me know if you need anything from our office in order to move forward with a budget amendment.

In the meantime, we will work with Purchasing and Accounts Payable to ensure no more than \$5,125,543.09 is paid from this fund in FY2025. I believe the only projects that should be active in the fund at this time are Jail Access Control Architect and Law Enforcement Records Management Software. To clarify, nothing at this time should be charged to ledger accounts 5419000 or 5481000.

Thank you.

Sincerely,

Christie Motogbe CPA

Acting First Assistant County Auditor

Galveston County Auditor's Office

722 Moody Ave, 4th Floor, Galveston, TX 77550

P: (409)770-5337

ChristieJ.Motogbe@galvestoncountytexas.gov





GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***38.**

26-35-1124-A

Information Technology- Request transfer from General Fund - Budgeted Reserves to
Information Technology - Extraordinary Supplies to fund desktop equipment for added position

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 2:30 pm



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 11/24/2025 : BAT-0000402

04:18 PM
11/13/2025
Page 1 of 3

Company The County of Galveston
Plan Template Annual Budget Detail : FY26 Amended Budget
Plan FY26 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000402
Amendment Date 11/24/2025
Description Commissioner Apffel- This amendment provides \$1,775 in funding for the purchase of a laptop, docking station, and two monitors for the Engineering Department. The purchase supports a newly added position within the department and ensures the employee has the necessary equipment to perform their duties effectively.
Amendment Type Budget Transfer
Balanced Amendment Yes
Entry Type Amended
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2026 Annual (FY26 Amended Budget)	5310000:Administrative Supplies	159100 Information Technology	1101 General Fund		Extraordinary Supplies		Desktop Refresh (GF)	\$3,550.00	\$0.00	This amendment provides \$3,550 in funding for the purchase of laptops, docking stations, and monitors for the Engineering Department. The purchase supports a newly added position within the Engineering Department and also includes a new setup for the Grants Director position, ensuring both employees have the necessary equipment to perform their duties effectively.	



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 11/24/2025 : BAT-0000402

04:18 PM
11/13/2025
Page 2 of 3

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2026 Annual (FY26 Amended Budget)	5930000:Reserves - Other	920180 Fund Balance Reserves	1101 General Fund		Budgeted Reserves			\$0.00	\$3,550.00	This amendment provides \$3,550 in funding for the purchase of laptops, docking stations, and monitors for the Engineering Department. The purchase supports a newly added position within the Engineering Department and also includes a new setup for the Grants Director position, ensuring both employees have the necessary equipment to perform their duties effectively.	

9eb5ec95-90e8-4bda-88a0-45fb3ed03b68.pdf

File Name 9eb5ec95-90e8-4bda-88a0-45fb3ed03b68.pdf
Content Type application/pdf
Updated By Lauren Michaels
Upload Date 11/04/2025 11:55:11 AM
Comment

Process History

Process	Step	Status	Completed On	Due Date		All Persons	Comment
					Person (Up to 5)		
Budget Amendment Event	Budget Amendment Event	Step Completed	11/04/2025 11:55:12 AM	11/05/2025	Lauren Michaels	1	
Budget Amendment Event	Approval by Budget Specialist	Sent Back	11/12/2025 09:07:59 AM		Lee Clemmer (Budget Specialist)	1	Send Back Reason from Lee Clemmer: Change Amendment Type to "Budget Transfer"
Budget Amendment Event	Budget Amendment Event	Submitted	11/12/2025 10:12:19 AM	11/05/2025	Lauren Michaels	1	



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 11/24/2025 : BAT-0000402

04:18 PM

11/13/2025

Page 3 of 3

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Approval by Budget Specialist	Approved	11/12/2025 10:57:45 AM		Gabriela De Los Santos (Budget Specialist)	1	Gabriela De Los Santos: BA 26-35-1124-A
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		11/05/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Sent Back	11/12/2025 03:32:05 PM		Lauren Swift (Accounting Operations Lead)	1	Send Back Reason from Lauren Swift: Send back to Lauren Michaels for possible additional line item(s) per Lee Clemmer.
Budget Amendment Event	Budget Amendment Event	Submitted	11/12/2025 03:59:30 PM	11/05/2025	Lauren Michaels	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	11/12/2025 04:22:08 PM		Lee Clemmer (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		11/05/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	11/13/2025 03:22:26 PM		Christie Motogbe (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	11/13/2025 04:06:41 PM	11/15/2025	Misty Witmer (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	11/13/2025 04:09:55 PM	11/15/2025	Diana Huallpa Trevino (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		11/15/2025	Christie Motogbe (Finance Executive)	2	
					Sergio Cruz (Finance Executive)		



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QUOTE CONFIRMATION

LAUREN MICHAELS,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PQWS422	10/29/2025	STANDARD LAPTOP USER	3269894	\$1,775.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
DELL CTO PB14250 U5-236V 512 16 Mfg. Part#: 3000194092365 Contract: Dell Held Texas DIR Agreement DIR-CPO-5792 (DIR CPO 5792)	1	8503900	\$1,207.00	\$1,207.00
DELL CTO PRO THUNDERBOLT 4 SD25TB4 Mfg. Part#: 3000194092849 Contract: Dell Held Texas DIR Agreement DIR-CPO-5792 (DIR CPO 5792)	1	8503903	\$266.00	\$266.00
DELL CTO PRO 24 PLUS MONITOR P2425H Mfg. Part#: 3000194093196 Contract: Dell Held Texas DIR Agreement DIR-CPO-5792 (DIR CPO 5792)	2	8503911	\$151.00	\$302.00

SUBTOTAL	\$1,775.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$1,775.00

PURCHASER BILLING INFO	DELIVER TO
Billing Address: GALVESTON COUNTY AUDITORS OFFICE ACCTS PAYABLE 722 21ST ST FL 4 GALVESTON, TX 77550-2318 Phone: (409) 770-5304 Payment Terms: Net 30 Days-Govt State/Local	Shipping Address: GALVESTON COUNTY AUDITORS OFFICE INFORMATION TEC 722 21ST ST 2ND FL GALVESTON, TX 77550-2303 Shipping Method: DROP SHIP-GROUND
Please remit payments to:	



Sales Contact Info

Alyssa McArthur-Guzman | (877) 621-3156 | alysmca@cdwg.com

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***39.**

26-36-1124-B

Road & Bridge Department- Request transfer from within Road Department from Professional and Technical Services to Other Professional Services to fund expenses under the appropriate ledger account

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 2:38 pm



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 11/24/2025 : BAT-0000404

02:44 PM
11/13/2025
Page 1 of 2

Company The County of Galveston
Plan Template Annual Budget Detail : FY26 Amended Budget
Plan FY26 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000404
Amendment Date 11/24/2025
Description BA 26-36-1124-B; Request transfer from within Road Department from Professional and Technical Services to Other Professional Services to fund expenses under the appropriate ledger account.
Amendment Type Budget Transfer
Balanced Amendment Yes
Entry Type Amended
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2026 Annual (FY26 Amended Budget)	5419000:Other Professional Services	312110 Road Department	2301 Road and Bridge Fund		Software Licensing			\$44,290.00	\$0.00	BA 26-36-1124-B; Request transfer from within Road Department from Professional and Technical Services to Other Professional Services to fund expenses under the appropriate ledger account.	
FY2026 Annual (FY26 Amended Budget)	5410000:professional and Technical Services	312110 Road Department	2301 Road and Bridge Fund		Software Licensing and Maintenance			\$0.00	\$44,290.00	BA 26-36-1124-B; Request transfer from within Road Department from Professional and Technical Services to Other Professional Services to fund expenses under the appropriate ledger account.	

BA 26-36-1124-B_Backup.pdf

File Name BA 26-36-1124-B_Backup.pdf
Content Type application/pdf



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 11/24/2025 : BAT-0000404

02:44 PM
11/13/2025
Page 2 of 2

Updated By Gabriela De Los Santos
Upload Date 11/12/2025 12:28:16 PM
Comment

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Step Completed	11/12/2025 01:34:10 PM	11/13/2025	Gabriela De Los Santos	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	11/12/2025 01:39:22 PM		Joselinne Piedras-Sarabia (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		11/13/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	11/12/2025 04:00:21 PM		Lauren Swift (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	11/13/2025 06:05:02 AM	11/14/2025	Tiffany Wallace on behalf of Zachary Smith (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	11/13/2025 10:06:43 AM	11/15/2025	Diana Huallpa Trevino (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		11/15/2025	Christie Motogbe (Finance Executive)	2	
					Sergio Cruz (Finance Executive)		

Fw: Journal Entry

From Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>

Date Tue 11/4/2025 12:55 PM

To De Los Santos, Gabriela <Gabriela.Delossantos@galvestoncountytx.gov>

Good Afternoon, Gabriela,

Under (2301312110) Administrative Account, we had multiple invoices we paid using the Spend category (Software Licensing and Maintenance) for \$43,081.99. These were pulled out of Other Professional Services, which I believe is where it needs to come out of, but has a 0.00 beginning balance. The awarded funds were put under (Professional and technical Services). I have also added a screenshot of the Report. Is this something you can help me get fixed? Thank you

5410000:Professional and Technical Services	44,290.00	0.00	368,082.39	2,622.46	(326,414.85)
5419000:Other Professional Services	0.00	0.00	0.00	43,081.99	(43,081.99)
5424000:Maintenance and Repairs - Buildings	2,000.00	0.00	0.00	0.00	2,000.00
5481000:Maintenance Contract Services	4,000.00	0.00	2,464,077.05	0.00	(2,460,077.05)

Thanks,
Tiffany Wallace
Finance & Administration Manager
5115 Hwy 3 Dickinson, TX 77539
281-309-5025
Tiffany.wallace@co.galveston.tx.us



From: Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>

Sent: Tuesday, November 4, 2025 11:51 AM

To: Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>

Subject: RE: Journal Entry

Hi Tiffany,

The budget should be in Other Professional Services. Also, starting in FY26, it should be split out, if possible, between licensing and maintenance. See below mapping/coding for FY26. You'll need to get with Professional Services to move the budget to the appropriate ledger.

Software Licensing	5419000:Other Professional Services
Software Maintenance	5419000:Other Professional Services

Luckily, FY25 looks correct.

5419000:Other Professional Services	43,450.00	43,450.00	43,107.38
Software Licensing and Maintenance	43,450.00	43,450.00	43,107.38

Does this help?

Thanks,
Lauren

From: Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>
Sent: Tuesday, November 4, 2025 10:36 AM
To: Swift, Lauren <Lauren.Swift@galvestoncountytexas.gov>
Subject: Journal Entry

*Good Morning, Lauren,
Under (2301312110) Administrative Account, we had multiple invoices we paid using the Spend category (Software Licensing and Maintenance) for \$43,081.99. It pulled it out of Other Professional Services, which had a 0.00 balance. It needs to be pulled from (Professional and technical Services) since that's where the awarded amount was placed. I have also added a screenshot of the Report.*

5510000:Administrative Supplies	4,000.00	0.00	0.00	28.30	3,971.70
5410000:Professional and Technical Services	44,290.00	0.00	368,082.39	2,622.46	(326,414.85)
5419000:Other Professional Services	0.00	0.00	0.00	43,081.99	(43,081.99)
5424000:Maintenance and Repairs - Buildings	2,000.00	0.00	0.00	0.00	2,000.00
5481000:Miscellaneous Contract Services	4,000.00	0.00	2,464,072.05	0.00	(2,460,072.05)

Thanks,
Tiffany Wallace
Finance & Administration Manager
5115 Hwy 3 Dickinson, TX 77539
281-309-5025
Tiffany.wallace@co.galveston.tx.us





GALVESTON COUNTY, TEXAS

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***40.**

26-37-1124-C

Elections- Request transfer from Election Services Contract Fund - Budgeted Reserves to Election Services - Furniture and Fixtures to fund cubicles for voter registration.

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 3:54 pm



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***41.**

26-38-1124-D

Professional Services- Request transfer from Grants Administration - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 2:43 pm



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 11/24/2025 : BAT-0000411

04:15 PM
11/13/2025
Page 1 of 5

Company The County of Galveston
Plan Template Annual Budget Detail : FY26 Amended Budget
Plan FY26 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000411
Amendment Date 11/24/2025
Description BA 26-38-1124-D; Request transfer from Grants Administration - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.
Amendment Type Budget Transfer
Balanced Amendment Yes
Entry Type Amended
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2026 Annual (FY26 Amended Budget)	5155000:Unemployment	151400 Professional Services	1101 General Fund		Unemployment Compensation			\$3.00	\$0.00	Request transfer from Various Cost Centers - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.	
FY2026 Annual (FY26 Amended Budget)	5154000:Deferred Compensation Plan	151400 Professional Services	1101 General Fund		Alternate Plan AUL			\$176.00	\$0.00	Request transfer from Various Cost Centers - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.	
FY2026 Annual (FY26 Amended Budget)	5153000:Pension	151400 Professional Services	1101 General Fund		Pension			\$266.00	\$0.00	Request transfer from Various Cost Centers - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.	



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 11/24/2025 : BAT-0000411

04:15 PM
11/13/2025
Page 2 of 5

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2026 Annual (FY26 Amended Budget)	5152000:Payroll Tax Expense	151400 Professional Services	1101 General Fund		Medicare FICA payments			\$33.00	\$0.00	Request transfer from Various Cost Centers - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.	
FY2026 Annual (FY26 Amended Budget)	5100000:Salaries and Wages	151400 Professional Services	1101 General Fund		Salaries and Wages			\$2,234.00	\$0.00	Request transfer from Various Cost Centers - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.	
FY2026 Annual (FY26 Amended Budget)	5155000:Unemployment	151900 Grant Administration	1101 General Fund		Unemployment Compensation			\$0.00	\$3.00	Request transfer from Various Cost Centers - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.	
FY2026 Annual (FY26 Amended Budget)	5154000:Deferred Compensation Plan	151900 Grant Administration	1101 General Fund		Alternate Plan AUL			\$0.00	\$192.00	Request transfer from Various Cost Centers - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.	
FY2026 Annual (FY26 Amended Budget)	5153000:Pension	151900 Grant Administration	1101 General Fund		Pension			\$0.00	\$290.00	Request transfer from Various Cost Centers - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.	



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 11/24/2025 : BAT-0000411

04:15 PM
11/13/2025
Page 3 of 5

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2026 Annual (FY26 Amended Budget)	5152000:Payroll Tax Expense	151900 Grant Administration	1101 General Fund		Medicare FICA payments			\$0.00	\$35.00	Request transfer from Various Cost Centers - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.	
FY2026 Annual (FY26 Amended Budget)	5100000:Salaries and Wages	151900 Grant Administration	1101 General Fund		Salaries and Wages			\$0.00	\$2,442.00	Request transfer from Various Cost Centers - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.	
FY2026 Annual (FY26 Amended Budget)	5930000:Reserves - Other	920180 Fund Balance Reserves	1101 General Fund		Budgeted Reserves			\$250.00	\$0.00	Request transfer from Various Cost Centers - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments.	

11.24 BA Personnel Breakdown.pdf

File Name 11.24 BA Personnel Breakdown.pdf
Content Type application/pdf
Updated By Lee Clemmer
Upload Date 11/13/2025 08:49:00 AM
Comment

11.24 BA Personnel Schedule.pdf

File Name 11.24 BA Personnel Schedule.pdf
Content Type application/pdf
Updated By Lee Clemmer
Upload Date 11/13/2025 08:49:00 AM
Comment

Process History



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 11/24/2025 : BAT-0000411

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11/13/2025
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Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Step Completed	11/13/2025 09:05:33 AM	11/14/2025	Lee Clemmer	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	11/13/2025 09:09:08 AM		Joselinne Piedras-Sarabia (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		11/14/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	11/13/2025 03:19:55 PM		Christie Motogbe (Accounting Operations Lead)	1	Christie Motogbe: I will approve, but for future reference want to note that I don't see the following spend categories included in the personnel adjustments. Life Insurance and Long Term Disability Expense - both under Ledger Account 5159000:Other Employee Benefits.
Budget Amendment Event	Approval by Cost Center Manager	Sent Back	11/13/2025 03:33:43 PM	11/15/2025	Diana Huallpa Trevino (Cost Center Manager)	1	Send Back Reason from Diana Huallpa Trevino: BA 26-38-1124-D; Request transfer from Grants Administration - Various Spend Categories to General Fund - Budgeted Reserves to fund personnel adjustments. Please add all benefit spend categories as needed.
Budget Amendment Event	Budget Amendment Event	Submitted	11/13/2025 03:39:48 PM	11/14/2025	Lee Clemmer	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	11/13/2025 03:43:20 PM		Joselinne Piedras-Sarabia (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		11/14/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	11/13/2025 03:45:38 PM		Christie Motogbe (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	11/13/2025 04:10:43 PM	11/15/2025	Diana Huallpa Trevino (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Manager	Not Required		11/14/2025		0	



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Process	Step	Status	Completed On	Due Date		All Persons	Comment
					Person (Up to 5)		
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		11/15/2025	Christie Motogbe (Finance Executive)	2	
					Sergio Cruz (Finance Executive)		

Department Name:	Fund Cost Center:
Grant Administration	1101159100

Current Position Title	PSN	Current Salary	New Salary	Change in Salary	Comment
Director of Grants	P100074	\$158,532.00	\$160,000.00	\$1,468.00	Salary Adjustment
		\$ 158,532.00	\$ 160,000.00	\$ 1,468.00	

Start Date	12/1/2025
End of Fiscal Year	9/30/2026
Net Work Days	218

Object Code Name	Object Code Account	FY26 Prorated Amounts
Salary	5100000	1,231.00
County Paid Health Ins Premium	5151000	-
Medicare FICA Payments	5152102	19.00
TCDRS	5153000	147.00
Worker's Compensation	5156000	-
Alternate Plan	5154000	98.00
Unemployment	5155000	2.00
FY 2026 Fiscal Impact		1,497.00

FY 2027 Fiscal Impact
1,783.00

Department Name:	Fund Cost Center:
Grant Administration	1101151900

Current Position Title	PSN	Current Salary	New Salary	Change in Salary	Comment
Grants Coordinator III	1519000402	\$72,000.00	\$67,756.00	-\$4,244.00	Salary Adjustment
		\$ 72,000.00	\$ 67,756.00	\$ (4,244.00)	

Start Date	11/20/2025
End of Fiscal Year	9/30/2026
Net Work Days	225

Object Code Name	Object Code Account	FY26 Prorated Amounts
Salary	5100000	(3,673.00)
County Paid Health Ins Premium	5151000	-
Medicare FICA Payments	5152102	(54.00)
TCDRS	5153000	(437.00)
Worker's Compensation	5156000	-
Alternate Plan	5154000	(290.00)
Unemployment	5155000	(5.00)
FY 2026 Fiscal Impact		(4,459.00)

FY 2027 Fiscal Impact
(5,149.00)

Department Name:	Fund Cost Center:
Professional Services	1101151400

Current Position Title	PSN	Current Salary	New Salary	Change in Salary	Comment
Senior Budget Analyst	1514000020	\$64,530.00	\$67,111.20	\$2,581.20	Salary Adjustment
		\$ 64,530.00	\$ 67,111.20	\$ 2,581.20	

Start Date	11/20/2025
End of Fiscal Year	9/30/2026
Net Work Days	225

Object Code Name	Object Code Account	FY26 Prorated Amounts
Salary	5100000	2,234.00
County Paid Health Ins Premium	5151000	-
Medicare FICA Payments	5152102	33.00
TCDRS	5153000	266.00
Worker's Compensation	5156000	-
Alternate Plan	5154000	176.00
Unemployment	5155000	3.00
FY 2026 Fiscal Impact		2,712.00

FY 2027 Fiscal Impact
3,133.00

Grant Administration																	
Fund	Cost Center	Position Number	Position Title	Grade	Salary	New Position Title	New Grade	Comment	New Salary	Salary Differences	Group Health	Medicare	TCDRS	AUL	Unemployment	Total	
1101	159100	P100279	Grants Coordinator Writer	119	\$61,457.00	Grants Coordinator II	-	Title Change	-	\$	-	\$	-	\$	-	\$	\$0.00
1101	159100	P100074	Director of Grants	234	\$158,532.00	-	-	Salary Adjustment	\$ 160,000.00	\$ 1,468.00	\$	-	\$ 21.29	\$ 174.25	\$ 115.19	\$ 2.00	\$ 1,780.73
1101	159100	1519000402	Grants Coordinator III	121	\$72,000.00	-	-	Salary Adjustment	\$ 67,756.00	\$ (4,244.00)	\$	-	\$ (61.54)	\$ (503.76)	\$ (333.03)	\$ (5.00)	\$ (5,147.33)
																Total:	\$ (3,366.60)

Professional Services																	
Fund	Cost Center	Position Number	Position Title	Grade	Salary	New Position Title	New Grade	Comment	New Salary	Salary Differences							
1101	151400	1514000020	Senior Budget Analyst	120	\$64,530.00	-	-	Salary Adjustment	\$ 67,111.20	\$ 2,581.20	\$	-	\$ 37.43	\$ 306.39	\$ 202.55	\$ 3.00	\$ 3,130.56
																Total:	\$ 3,130.56



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
County Courthouse
Galveston, TX 77550
(409) 766-2244

***42.**

26-39-1124-E

Sheriff's Office - Request transfer from General Fund - Budgeted Reserves to Sheriff's Office - Communications Division - Various Spend Categories to fund various software maintenance.

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 2:46 pm



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Company The County of Galveston
Plan Template Annual Budget Detail : FY26 Amended Budget
Plan FY26 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000412
Amendment Date 11/24/2025
Description 26-39-1124-E; Request transfer from General Fund - Budgeted Reserves to Sheriff's Office - Communications Division - Various Spend Categories to fund various software maintenance.
Amendment Type Budget Transfer
Balanced Amendment Yes
Entry Type Amended
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2026 Annual (FY26 Amended Budget)	5419000:Other Professional Services	211171 Sheriff Communications	1101 General Fund		Software Maintenance			\$3,249.00	\$0.00	Request transfer from General Fund - Budgeted Reserves to Sheriff's Office - Communications Division - Various Spend Categories to fund various software maintenance.	
FY2026 Annual (FY26 Amended Budget)	5481000:Miscellaneous Contract Services	211171 Sheriff Communications	1101 General Fund		Other Contract Services			\$1,500.00	\$0.00	Request transfer from General Fund - Budgeted Reserves to Sheriff's Office - Communications Division - Various Spend Categories to fund various software maintenance.	
FY2026 Annual (FY26 Amended Budget)	5930000:Reserves - Other	920180 Fund Balance Reserves	1101 General Fund		Budgeted Reserves			\$0.00	\$4,749.00	Request transfer from General Fund - Budgeted Reserves to Sheriff's Office - Communications Division - Various Spend Categories to fund various software maintenance.	

Communications 5419000.pdf



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File Name Communications 5419000.pdf
Content Type application/pdf
Updated By Lee Clemmer
Upload Date 11/13/2025 10:37:52 AM
Comment

Process History

Process	Step	Status	Completed On	Due Date		All Persons	Comment
					Person (Up to 5)		
Budget Amendment Event	Budget Amendment Event	Step Completed	11/13/2025 10:37:53 AM	11/14/2025	Lee Clemmer	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	11/13/2025 10:38:44 AM		Joselinne Piedras-Sarabia (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		11/14/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	11/13/2025 03:04:33 PM		Christie Motogbe (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	11/13/2025 03:09:53 PM	11/15/2025	Clayton Pope (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	11/13/2025 04:08:31 PM	11/15/2025	Diana Huallpa Trevino (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		11/15/2025	Christie Motogbe (Finance Executive)	2	
					Sergio Cruz (Finance Executive)		

**Galveston County, Texas
Requested Budget
Fiscal Year 2025 Contracts**

1101 Fund – General Fund
2111 – Sheriff's Office
211171 – Communications Division

541 9000

Object	Priority	Description/Comments	Begin Date	End Date	Vendor Contract Type	New (Y/N) Contract #	Qty	Unit Cost	Requested Budget
5419301	00	Other Contract Services 5 RADIO CONSOLE CONNECTION SERVICES AND MAINTENANCE	10/01/2024	09/30/2025	HARRIS COUNTY RADIO DISTRICT	N	1	11,895.01	11,895.01
5419301	00	Other Contract Services Voiance Language Translation Service	10/01/2024	09/30/2025	VOIANCE	N	1	1500.00	1500.00

Yellow will transfer to I.T. from SO Budget

CyraCom (formerly Voiance) is the language translation service for Dispatch only, which will reside with the SO.

\$ 4,749

Galveston County, Texas
Requested Budget
Fiscal Year 2025 Contracts

1101 Fund – General Fund
2111 – Sheriff's Office
211171 – Communications Division

5419000 Other Professional Services

Object	Prior ity	Description/Comments	Begin Date	End Date	Vendor Contract Type	New (Y/N) Contract #	Qty	Unit Cost	Requested Budget
5419301	00	Software Licensing and Maintenance APCO IntelliComm Pre-Arrival Software	TBD	TBD	APCO International	Y	1	10,000	10,000
5419301	00	Software Licensing and Maintenance Criticall TCO Pre-Employment Testing Software	03/01/2024	02/28/2025	BIDDLE CONSULTING	N	1	2,785	3,000 \$ 3,249
5419301	00	Software Licensing and Maintenance Central Square CAD – Intelicomm interface	10/01/2024	09/30/2025	CENTRAL SQUARE	N	1	5,000	5,000

Yellow will transfer to I.T. from SO Budget

If you continue with Criticall, that should be included in the SO budget. *Criticall looks like it is increasing to about \$100 for next year.

We Share this application with the PD and the \$2785 is our half.



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
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Galveston, TX 77550
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43.

Consideration of approval of the hiring of the Director of Grants

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 2:56 pm



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT

722 Moody
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b.44.

Potential claims regarding procedural error in procurement

Approval History

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/14/25 1:11 pm