



County of Galveston
Department of Parks & Cultural Services
4102 Main Street (FM 519) · La Marque, Texas 77568
Phone: (409) 934-8100 · Fax: (409) 621-7986

Way Out Women's Center
2026-2028 Fee Reduction Requests

Saturday, April 18, 2026 from 6:00am-5:00pm, 2027 & 2028 April event dates TBD & Saturday, November 21, 2026, 2027 & 2028 November event dates TBD, for use of the Indoor Banquet Hall and parking lot at Walter Hall Park

5.1.2 Criteria for Requesting Reduction of a Permit Fee. The criteria for requesting such a reduction are:

- i) Submit a written request to the Parks and Senior Services Department at least 90 days before the event;
- ii) Describe the level of significant contributions the organization or agency has provided to a Galveston County Park, Galveston County senior services and/or beach facilities, or the Galveston County community in the past year;
- iii) Submit financial plans on the upcoming event, including all projected revenues and expenditures for the event;
- iv) Submit background information regarding the organization or agency; and
- v) Provide proof of current tax-exempt status or non-profit status, including IRS Form 990. *

Once all criteria are met, the Parks Department and Senior Services Department will submit the item to the Commissioners' Court agenda. Commissioners' Court will either approve reduction of the permitting fee or deny the request. A member of the organization requesting the reduction of a permit fee may be present at the Commissioners' Court meeting.

5.1.3 Options and requirements for Fee Reduction:

- i) Fees may be reduced by up to 80%, but not to exceed a \$1,000.00 reduction in fees.
- ii) Admission to events receiving reduced fees must be open to the public free of charge. While event sponsors may charge for goods or services at the event, no admission or gate fee shall be charged.
- iii) Galveston County must be identified as a sponsor of any event in which a fee is reduced. The County must be recognized on any and all print media, banners, websites and in a place of prominence at event locations during the event. Galveston County reserves the right to place a banner or signage at/in event grounds.
- iv) Galveston County reserves the right to view sales and special event documentation at its request at any time.

Deposit Amount (refundable and no waiver applied): \$400.00

Non-refundable user fees amount:

Indoor Banquet Hall (\$85.00 per hour x 12 hours) = \$1,020.00

Event total without reduction = \$1,020

Fee Reduction Amount (80% off) = \$816.00

Grand Total of User Fee Payment should reduction be approved: \$204.00

*Please see attached request. The 2027 & 2028 fee & deposit will be calculated based on a completed special event application and if attendee numbers increase, additional facilities or amenities are requested, fees change, etc., the reduction will be applied accordingly. Fees & policies will be assessed using the Park & Cultural Services Department's "Facility Permitting Policy" that is current at the time the 2027 & 2028 special event application is received.

WOWCINC.
3217 Iola
Houston, TX 77017
(713) 645-9962 EIN 27-0199086

January 15, 2026

Galveston County Parks & Cultural Services
4102 Main Street (FM 519)
La Marque, TX 77568
(409) 934-8126
www.galvestoncountytexas.gov

**RE: Public Event/ Special Event Permit Application Exception for
Special Circumstances Request for Reduction of Permit Fee**

Date of Event: April 18, 2026, November 21, 2026
Spring and Fall dates TBD 2027-2028
Location of Event: Walter Hall Park Pavilion

WOWC, Inc. is a 501 c3 Non-Profit Organization.

EIN 27-0199086.

Our Mission Statement:

Way Out Women's Center provides women a 10-day residential detoxification from alcohol. We provide a safe, caring environment, free-of-charge to women who are ready to make the first brave step towards changing their lives. We are committed to the health, healing and self-worth of all our residents and we strive to help them establish a bold and purposeful beginning on their path to recovery

Way Out Women's Center is located just east of I-45 and south of 610 S. This detoxification center welcomes residents from all over the Houston, Galveston, and Bay Area. Those who support this center physically, financially, and spiritually live primarily in Harris and Galveston counties. Many of our Galveston County residents who are fortunate enough to be in recovery, are heavily invested in the success, growth, and revitalization of this women's center.

Client services are fully funded through the voluntary contributions of individuals, private organizations, and annual events. Donations and fundraisers such as this upcoming Bike Run, not only help us sustain the ability to feed and house women new to recovery, but are going towards funding a building to replace the current aging structure.

We thank you for your consideration of this request for the reduction of fees for the use of the Walter Hall Park Pavilion in April & November 2026 and future events in 2027 & 2028. We hope you will find that the opportunity to change and help thousands of women and their families and friends to be a significant enough contribution to our community.

Very Respectfully,

Committee Members for Annual Bike Run Fundraiser Benefiting Way Out Women's Center:

Alan Fuhr-
mann Jill Col-
lins
Sarah Miller-
England
Courtney
Nixon John
Barlean Mark
Seeberger
John Crowley



Galveston County - Parks & Cultural Services
4102 Main Street
La Marque, TX 77568
Phone: 409-934-8102 Fax: 409-621-7986
Scheduling Invoice

Creation Date:	Mon Apr 7, 2025	Invoice #:	11128
PAYEE:	Jill Collins or Alan Fuhrman Womens' Way Out Center INC. 310 Hubert St. Webster, Texas, United States 77598	Total Amount Due:	\$1,420.00
		Amount Paid:	\$0.00
		Balance Due:	\$1,420.00

Client #: 2826
Phone 2: (281) 508-6770
Status: Firm

Email: jillybean63@gmail.com
Event: 2026 Events

Phone 1: (713) 645-9962
Special Event: Yes

Please make checks payable to Galveston County Parks Department.

Facility Times

Facility Name	Description	Date	Time	Price
Walter Hall Park - Facilities - Indoor Banquet Hall (downstairs)				
Individual/Tax Exempt	-\$85.00 Per Hour			
		Fri Apr 17, 2026	04:00PM - 05:00PM	\$85.00
		Sat Apr 18, 2026	06:00AM - 05:00PM	\$935.00
				Facility Subtotal: \$1,020.00
				Total: \$1,020.00

Services

Service Name	Description	Qty	Date	Time	Price
Deposits - All - Indoor Facility - Large					
Deposit - \$400.00 Daily Rate (All Units)					
Walter Hall Park - Facilities - Indoor Banquet Hall (downstairs)					
		1	Sat Apr 18, 2026	06:00AM - 05:00PM	\$400.00
					Service Subtotal: \$400.00
Security - All - Open to Public					
Paid in cash - \$0.00 Flat Rate (Per Unit)					
Walter Hall Park - Facilities - Indoor Banquet Hall (downstairs)					
		1	Sat Apr 18, 2026	06:00AM - 05:00PM	\$0.00
					Service Subtotal: \$0.00
					Total: \$400.00

Transactions

There are no transactions to display for this Invoice...

Comments	Subtotal:	\$1,420.00
Thank you for booking with Galveston County Parks & Cultural Services. We are open M-F from 8am-4:30pm and closed on County holidays. If you have any issues after-hours or on the weekends, please call 409-996-9883. Please note that payment for invoices for indoor/outdoor facility rentals and special events are due 30 days prior to your event. Credit/ debit card transactions incur either a 2.2% or \$3.95 convenience fee (whichever is greater). Cancellations on unpaid balances will begin 25 days before the event date.	Total:	\$1,420.00
	Amount Paid:	\$0.00
	Balance Due:	\$1,420.00



Galveston County Parks & Cultural Services 4102
Main Street (FM 519), La Marque, TX 77568
Office Hours: Monday-Friday; 8am-5pm
www.galvestoncountytexas.gov
INDOOR FACILITY USE AGREEMENT

Is your event a (check one): <input type="checkbox"/> Private Event <input checked="" type="checkbox"/> Public/Fundraising Event	
Date Requested: <u>4/18/20</u> Reservations can only be made one year in advance.	
Set-Up Start time: <u>6:00 AM</u> End time: <u>9:00 AM</u> Event Start time: <u>12:00</u> End time: <u>4:00 PM</u>	
Clean Up Start time: <u>4:00 PM</u> End time: <u>5:00 PM</u> Total Hours: _____	
(Must include setup, decorating, & clean up in your rental time; We cannot add time on the day of event)	
Name of Applicant: <u>Jill Collins</u> DOB: <u>1-18-63</u>	
Contact Name During Check-in: <u>Same As Above</u> Cell: <u>281-508-6770</u>	
Company/Organization Name (if applicable): <u>Way Out Women's Center</u>	
Mailing address: <u>310 Hubert St</u>	
City: <u>Webster</u> State: <u>TX</u> Zip: <u>77598</u>	
Email address: <u>Jillybean63@gmail.com</u>	
Cell Phone: <u>281-508-6770</u> Other Phone: _____	
Facility Requested: <u>Walter Hall Indoor Pavilion</u>	
Type of event (reunion, reception, birthday, etc.): <u>fundraiser</u>	
Is this event a "Teen Youth Party"? Ask Permit Coordinator for details. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Total # attending event: <u>275</u> (security required for over 100 in attendance)	
Are you having amplified sound (band, DJ, etc.)? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <u>If yes, security is required!</u>	
Will your event have alcohol? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
If yes, security will be required. See page 5 for requirements. Beer, wine & champagne only.	
Certain indoor facilities have additional amenities for rent. Please see page 2 and use the checklist below if you would like to rent:	
<input type="checkbox"/> PA System: +\$50	<input type="checkbox"/> Set-Up & Break Down of Tables/Chairs Small Facility: +\$125 Large Facility: +\$250
<input type="checkbox"/> Podium: +\$10	
<u>Comments:</u>	

*Note: Tables/Chairs are included in the rental fees; this is for county staff to do the set up & break down. Permit holders are still responsible for cleaning the facility.



Galveston County Parks & Cultural Services
4102 Main Street (FM 519), La Marque, TX 77568
Email: Program-info@co.galveston.tx.us **INDOOR
FACILITY USE AGREEMENT - Page 4**

6. Deposit/Damages: All or part of the deposit may be refunded, depending on the condition in which the facility or areas surrounding the facility are left as reported on the Facility Data Report (FDR). If the facility or grounds is damaged, not thoroughly cleaned, hours on the permit are not adhered to (this list is not meant to be all inclusive or limiting), all or part of the deposit will be retained. For Deposits paid via credit card, the refund amount will be the total of the transaction less the convenience charge (i.e. a \$400 deposit with a \$10 conv. charge = \$410; the deposit refund will be \$400). Deposit refunds will be processed through the County's accounts payable division and mailed to the permit holder in approximately 45-60 days after the conclusion of the event. Unfortunately, deposit checks are not able to be picked up in person.

7. Cleaning and Trash: Permit Holders are responsible for the cleaning of the facility and Permit Holder is allowed to contract cleaning services but must remain on premises until cleaning is complete. Permit Holder agrees to mop and sweep all rooms including banquet rooms, bathrooms, kitchens and entryways and return tables and chairs to proper locations. Trash cans, bags, mops, brooms, mop bucket and cleaning supplies are provided. Trash cans are for use for trash only. County staff will inspect the facility immediately following the event. If the facility is not satisfactorily cleaned, part or all of the deposit will be forfeited and the Permit Holder may be billed for an additional amount depending on the time required for the cleaning of the facility.

Contact Name of Cleaning Service (please print): We have our own team

Phone Number of Cleaning Service: _____

8. Recognized Holidays & Other Unavailable Dates: Indoor facilities cannot be permitted on County holidays. County holidays are: New Years Day, Good Friday, Easter Sunday, Veterans Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve and Christmas Day; the facility may not be available the Friday prior or Monday after the holiday in accordance with the County's Holiday schedule. County Holidays are subject to change.

Martin Luther King, Jr. Day, Memorial Day, July 4th and Labor Day will be available to permit subject to staff availability and with an additional overtime rate of \$25.00 per hour.

9. No decorations may be applied to the walls, ceilings, or windows at any time. Staples, tacks, or nails may not be used in facilities. Candles, bubbles, sparklers, pinatas, rice, birdseed, confetti, silly string, smoke, fog machines, and glitter are strictly prohibited inside of facility. Only birdseed and bubbles are permitted outside. No powdered materials are allowed on the floors in any facility. If fire alarm is set-off accidentally due to the above, the deposit will be retained.

10. All equipment brought to the facility by Permit Holder must be removed at the end of the event. The Department will not be responsible for any equipment or personal belongings left in facilities upon the completion of the rental and items will not be held for pick-up at a later date.

The rest of the page intentionally left blank



Galveston County Parks & Cultural Services
4102 Main Street (FM 519), La Marque, TX 77568
Office Phone: 409-934-8101 Fax: 409-621-7986
INDOOR FACILITY USE AGREEMENT - Page 6

16. Alcohol restrictions: The only types of alcohol that may be consumed in County facilities are wine, beer and champagne; liquor is prohibited.
17. Smoking is prohibited in any indoor facility.
18. Permit Holder is allowed to rent their own tables, chairs, PA system, podium, and stage however they must be delivered during the rental time and removed by the end of the time.
19. We are unable to refund for non-usage of additional rental items (PA and podium), unless they were deemed unavailable to rent by GCPD.
20. Facilities will only be open at the times specified on the contract and paid for; hours not used will not be refunded. Any changes in the scope of the permit must be finalized 30 calendar days before the event.
21. No changes will be allowed to be made to the reservation by any other person besides the permit holder.
22. The Galveston County Department of Parks & Cultural Services, the Galveston County Commissioners' Court and the County of Galveston are released from any liability for physical injuries or property damage sustained by Permit Holder and their guests, as well as from liability for loss of equipment or supplies.
23. Should your event need to be rescheduled due to a staff/clerical error, health or safety issue, a County function, or unforeseen events (i.e. deaths, sudden illness, loss of employment) or "Acts of God" (i.e. declared emergency and natural disasters), Permit Holder will be given notice at the earliest opportunity and User/Deposit Fees will be refunded or the event can be rescheduled.
24. Failure to abide by any of these General Conditions will automatically revoke the Permit and cancel the Reservation. All policies and fees in this application are subject to change.


Signature of Applicant

1-19-26
Date

Jill R. Collins
Printed Name

By checking this box, you agree to the rules and policies listed in this application.

By checking this box, you understand the deposit refund check can take 45-60 days to receive in the mail.

Thank you for choosing Galveston County Parks & Cultural Services to host your event!
Should you have any comments, questions, or concerns please call us at 409-934-8101,
Monday-Friday from 8am-5pm or email, program-info@galvestoncountytx.gov



PERMIT HOLDER LETTER FOR INDOOR RENTAL

Dear Permit Holder,

Thank you for choosing Galveston County Parks for your function! In an effort to insure that your rental expectations and the County's requirements are met, we have assigned a Parks Worker to be on duty during your function.

The Parks Worker is responsible for the following matters relative to your function:

- Opening and closing of the facility; according to hours specified on the contract
- Initial inspection of the facility
- Exchanging contact information with you in case any issues arise
- Notifying you of any issues that are discovered throughout the rental time
- Enforcement of all rental policies and procedures
- Restocking restroom supplies (no cleaning)
- Assisting you to find needed, available supplies in the building
- Setting up and troubleshooting issues with our podium and PA system (if applicable)
- Reminding you when one hour is left of your rental time
- Filling out incident/accident reports (if applicable)
- Final inspection walk through

As a Permit Holder, we need your understanding and assistance on several matters that are critical to the success of your rental. Please discuss this important information with your guests and vendors/contractors:

- Galveston County facilities are non-smoking. Designated smoking areas are located outside of the facility.
- Facilities will only be accessible during the paid hours you specify on your contract; no refunds will be given for hours not used. Facilities will not be made accessible earlier/later than specified on your contract.
- All equipment, decorations, food, etc. must be taken with the permit holder at the end of the rental. Items left at the facility will be disposed of.
- Clean up of the facility must be complete by the end of your rental time. It is recommended that cleaning begin one hour before the end of your rental. Cleaning supplies are provided and cleaning is mandatory.

Should any issues arise during your rental, please contact your Parks Worker as soon as possible for assistance. The Parks Worker will immediately contact a supervisor if they are not available to satisfy your questions or concerns.

If during the event, a permit holder or their guests damage the facility or the facility is not cleaned, the parks worker will note the damage on a Facility Data Report (to be completed on the day of the rental). The permit holder will be contacted by Management regarding the damages, deposit retention, and/or fees for restitution.

Thank you for your immediate attention regarding this communication!



By checking this box, you agree to have read the permit holder letter and understand what is expected of you in order for a successful event and the return of your deposit.