



**COUNTY of GALVESTON**  
COUNTY COURTHOUSE

722 MOODY AVENUE 2<sup>nd</sup> FLOOR GALVESTON, TEXAS 77550  
Phone: 409-770-5562 Fax: 409-770-5560

June 08, 2026

The Honorable Mark Henry, County Judge; and  
The Honorable Commissioners' Court  
Galveston County  
722 Moody Ave.  
Galveston, TX 77550

Gentlemen:

Our current contract for Lodging/Sleep Accommodations with Hampton Inn and Suites is due for renewal. Please authorize the County Judge to sign this letter and join Hampton Inn and Suites in continuing this mutually beneficial agreement to extend one year until April 29, 2027. All other terms in the agreement remain the same.

Approved:

\_\_\_\_\_  
Mark Henry, County Judge

Kalpesh Patel  
Kalpesh Patel, General Manager  
Hampton Inn and Suites

Date: \_\_\_\_\_

Date: 5-18-26

Attest:

\_\_\_\_\_  
Dwight D. Sullivan, County Clerk



## **Agreement for lodging/sleep accommodations Between The County of Galveston and Hampton Inn and Suites**

This Agreement is entered into by and between the County of Galveston, a political subdivision of the State of Texas, and Hampton Inn and Suites. The Agreement is as follows:

### **1. Intent and Objective**

The purpose of this Agreement is to provide lodging/sleeping accommodations as needed by the employees of Galveston County who are activated to directly support emergency disaster operations. Priority is for Tier 1 activated employees who cannot return to their homes due to severe weather, road closures, damage to homes, and other extreme situations.

### **2. Galveston County Office of Emergency Management**

Galveston County has established the Office of Emergency Management (OEM). This office is responsible for programs dealing with emergency and disaster mitigation, planning, preparedness, response, and recovery. It is also responsible for the establishment, maintenance, and operation of the Galveston County Emergency Operations Center (EOC). As such the Emergency Management Coordinator of Galveston County OEM will be the designated representative for the County of Galveston to manage this agreement.

### **3. Hampton Inn and Suites Responsibility**

The facility provides lodging accommodations at 2320 Gulf Freeway South, League City, TX 77573 is approximately 1.5 miles north of the Galveston County Emergency Management Facility, which is located at 1353 FM 646 West, League City, TX 77573 (Exit 20 from Interstate 45).

Hampton Inn and Suites agrees to set aside a block of rooms, 5-10 rooms, to support Galveston County EOC personnel during a disaster.

Hampton Inn and Suites will honor the seasonal government rate for the block of rooms at the time of request for the rooms.

Hampton Inn and Suites agrees to provide itemized statements/receipts for rooms reserved and paid by the County of Galveston via purchase card.

### **4. County Responsibility**

Galveston County OEM will be required to call and reserve the rooms 5 to 7 days in advance of the approaching storm.

Galveston County OEM will be required to cancel any and/or all reserved rooms no later than 24 hours before the storm makes landfall to allow the hotel to open the reservations to the general public.

Galveston County personnel will be required to provide credentials, a county ID badge, for verification of employment with the county, and a hotel authorization form attached as Exhibit 1.

Galveston County will pay reservations via a purchase card with the MasterCard logo.

## 5. Governing Law

This agreement shall be governed by the law of the State of Texas, without regard to its choice of law principles, and all obligations of the parties are performable in Galveston, Texas. Venue shall lie exclusively in Galveston, Texas.

## 6. Term

This agreement shall commence on the date of execution hereof and shall continue for a one-year term. Either Party may terminate this Agreement upon thirty (30) days prior written notice of the Party desiring to terminate being given to the other Party.

Notice of Parties:

Galveston County  
County Judge  
722 Moody Ave., 2<sup>nd</sup> Floor  
Galveston, TX 77550


Hampton Inn and Suites  
Attn: General Manager  
2320 Gulf Freeway South  
League City, TX 77573

Executed this 29th day of April, 2024.

County of Galveston

Hampton Inn and Suites

  
County Judge, Mark Henry

  
4/15/24  
Kalpesh Patel, General Manager

Attest:

Dwight D. Sullivan, County Clerk

By:  Deputy



**HOTEL REQUEST AUTHORIZATION FORM DURING EMERGENCY DIASTER OPERATION**

**Complete form and submit to Emergency Management Coordinator  
Present approved form, credentials (DL), and county badge to checked location below**

Employee Name		Employee ID	
Department		Emergency Event/Type	
Position Title		Emergency Declaration Issued	YES NO
Date/Dates of Emergency Declaration Issued		Tier 1 Employee	YES NO

**LOCATION OF STAY CHECK ONE**

Hampton Inn and Suites  
2320 Gulf Frwy South  
League City, TX 77573

Candlewood Suites  
2350 Gulf Frwy South  
League City, TX 77573

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**Justification**

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Severe Weather

Road Closures

Emergency Management  
Facility at capacity

Other provide explanation  
below:

<b>Office of Emergency Management Authorization</b>			
APPROVED		DISAPPROVED	
Printed Name & Title			
Signature:		Date:	