



## THE COUNTY OF GALVESTON

**RUFUS G. CROWDER, CPPO CPPB**  
PURCHASING AGENT

**COUNTY COURTHOUSE**  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor, Purchasing  
GALVESTON, TEXAS 77550  
(409) 770-5371

**ERIN S. QUIROGA, MBA, CPPB**  
ASST. PURCHASING AGENT

February 4, 2025

Honorable County Judge  
And Commissioners' Court  
County Courthouse  
Galveston, Texas

**Re: Disposal of Salvage or Surplus Property**

Gentlemen,

It is requested that authorization be granted to dispose of the salvage and/or surplus property items represented on the attached awaiting disposal (AD) list. This request is per the instructions outlined in the Texas Local Government Code, section 263.152, Disposition.

These items will be placed on the GovDeals website or other authorized means of disposal within 30 days after authorization is granted and efforts to transfer them to other departments or entities is exhausted.

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,

A handwritten signature in black ink that reads "Rufus Crowder" with a stylized "TD" superscripted at the end.

Rufus G. Crowder, CPPO, CPPB  
Purchasing Agent  
County of Galveston

## Dickey, Tammy

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**From:** Nolan, Edward  
**Sent:** Tuesday, February 4, 2025 4:41 PM  
**To:** Dickey, Tammy  
**Subject:** Agenda request for commissioners court 02/17/2025: 211165 Boats 508 & 516 20250217  
**Attachments:** 211165 Boats 508 & 516 20250217.pdf

Good afternoon,

Could we please place the following assets on the next available commissioners court for removal as surplus: **(211165 Boats 508 & 516 20250217.pdf)**:

Boat Unit	FAID	S/N	Desc
508	31664	WCG00175D303	BOSTON WHALER 27' BOAT
	31665	0T738462P	MERCURY 225XL 200HP 4 STROKE OUTBOARD MOTOR
	31666	0T761502S	MERCURY 225XL 200HP 4 STROKE OUTBOARD MOTOR
	31667	42XBB27343F010139	BOAT MASTER BC27GVHDH150 BOAT TRAILER
516	00919	BWCJA972F898	BOSTON WHALER JUSTICE CLASS 20.9' BOAT
	29960	1B460228	MERCURY VERADO 1250V23H 250HPXL 4 STROKE OUTBOARD MOTOR
	31657	420BB2020Y1TS9817	QUICKLOAD T2220A TANDEM BOAT TRAILER

Thanks!

Edward Nolan  
Purchasing Asset Coordinator  
Galveston County Purchasing Department  
(409) 770-5417  
(409) 621-7991 Fax  
[Edward.Nolan@co.galveston.tx.us](mailto:Edward.Nolan@co.galveston.tx.us)

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## ASSET DISPOSAL REPORT

DATE: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 211165, Sheriff Marine Division Sheriff Jimmy Fullen  
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

- ☐ **Auction** \_\_\_\_\_  
Date
- ☐ **Theft** \_\_\_\_\_ (Attach the Law Enforcement Agency Theft Report)  
Date
- ☐ **Destroyed by**  
☐ Natural Disaster \_\_\_\_\_  
Date  
☐ Traffic Accident \_\_\_\_\_  
Date
- ☐ **Trade-In** \_\_\_\_\_  
Date
- ☐ **Donated** \_\_\_\_\_ Agency receiving donation: \_\_\_\_\_  
Date

Disposal of: 31664 - 27' BOSTON WHALER CHALLENGER  
FAID No.

Reason for disposal: Poor condition / seeking replacement

Serial No./VIN #: WCG00175D303

From: 211165, Sheriff Marine Division Location: Marina / other  
Department No. & Name Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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### PURCHASING DEPARTMENT USE ONLY

2/4/2025  
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Edward J. [Signature]  
Fixed Asset Property Manager



## GENERAL ASSET PRE-DISPOSAL DISCLOSURE FORM

Date: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From:

Authorized Signature

Sheriff Jimmy Fullen

Print Name

211165, Sheriff Marine Division

Department/Division

Re: Pre-disposal disclosure

Method of Disposal: ☐ Destroy ☐ Scrap ☐ Salvage Starting Bid \$

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: 31664 Description: 27' BOAT

Make: BOSTON WHALER Model: CHALLENGER

Serial/VIN: WCG00175D303 Year: 2003 Color:

Description of Use: Marine use

Reason for Disposal: Poor condition / seeking replacement

Is this item currently in sound working condition? ☐ Yes ☐ No

If no, please describe and list all defects.

Other:

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Fixed Asset Property Manager



## ASSET DISPOSAL REPORT

DATE: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 211165, Sheriff Marine Division Sheriff Jimmy Fullen  
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

- ☐ Auction \_\_\_\_\_  
Date
- ☐ Theft \_\_\_\_\_ (Attach the Law Enforcement Agency Theft Report)  
Date
- ☐ Destroyed by  
☐ Natural Disaster \_\_\_\_\_  
Date  
☐ Traffic Accident \_\_\_\_\_  
Date
- ☐ Trade-In \_\_\_\_\_  
Date
- ☐ Donated \_\_\_\_\_ Agency receiving donation: \_\_\_\_\_  
Date

Disposal of: 31666 - OUTBOARD MOTOR  
FAID No.

Reason for disposal: Poor condition / seeking replacement

Serial No./VIN #: 0T761502S

From: 211165, Sheriff Marine Division Location: Marina / other  
Department No. & Name Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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### PURCHASING DEPARTMENT USE ONLY

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Date Form Processed

Edward J. [Signature]  
Fixed Asset Property Manager



## GENERAL ASSET PRE-DISPOSAL DISCLOSURE FORM

Date: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Sheriff Jimmy Fullen 211165, Sheriff Marine Division  
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal:        Destroy        Scrap        Salvage Starting Bid \$       

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: 31666 Description: OUTBOARD MOTOR  
Make: MERCURY Model: 225XL 200HP 4 STROKE  
Serial/VIN: 0T761502S Year: 2003 Color:       

Description of Use: Marine use

Reason for Disposal: Poor condition / seeking replacement

Is this item currently in sound working condition?        Yes        No

If no, please describe and list all defects.

Other:       

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**PURCHASING DEPARTMENT USE ONLY**

2/4/2025  
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Edward J. Fullen  
Fixed Asset Property Manager



## ASSET DISPOSAL REPORT

DATE: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 211165, Sheriff Marine Division Sheriff Jimmy Fullen

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

☐ Auction \_\_\_\_\_  
Date

☐ Theft \_\_\_\_\_ (Attach the Law Enforcement Agency Theft Report)  
Date

☐ Destroyed by  
☐ Natural Disaster \_\_\_\_\_  
Date  
☐ Traffic Accident \_\_\_\_\_  
Date

☐ Trade-In \_\_\_\_\_  
Date

☐ Donated \_\_\_\_\_ Agency receiving donation: \_\_\_\_\_  
Date

Disposal of: 31667 - BOAT TRAILER  
FAID No.

Reason for disposal: Poor condition / seeking replacement

Serial No./VIN #: 42XBB27343F010139

From: 211165, Sheriff Marine Division Location: Marina / other  
Department No. & Name Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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Edward J. White  
Fixed Asset Property Manager



## GENERAL ASSET PRE-DISPOSAL DISCLOSURE FORM

Date: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Sheriff Jimmy Fullen 211165, Sheriff Marine Division  
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal:        Destroy        Scrap        Salvage Starting Bid \$       

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: 31667 Description: BOAT TRAILER

Make: BOAT MASTER Model: BC27GVH150

Serial/VIN: 42XBB27343F010139 Year: 2003 Color:       

Description of Use: Marine use

Reason for Disposal: Poor condition / seeking replacement

Is this item currently in sound working condition?        Yes        No

If no, please describe and list all defects.

Other:       

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Edward J. [Signature]  
Fixed Asset Property Manager





## ASSET DISPOSAL REPORT

DATE: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 211165, Sheriff Marine Division Sheriff Jimmy Fullen  
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

- ☐ **Auction** \_\_\_\_\_  
Date
- ☐ **Theft** \_\_\_\_\_ (Attach the Law Enforcement Agency Theft Report)  
Date
- ☐ **Destroyed by**  
☐ Natural Disaster \_\_\_\_\_  
Date  
☐ Traffic Accident \_\_\_\_\_  
Date
- ☐ **Trade-In** \_\_\_\_\_  
Date
- ☐ **Donated** \_\_\_\_\_ Agency receiving donation: \_\_\_\_\_  
Date

Disposal of: 29960 - MERCURY VERADO  
FAID No.

Reason for disposal: Poor condition / seeking replacement

Serial No./VIN #: 1B460228

From: 211165, Sheriff Marine Division Location: Marina / other  
Department No. & Name Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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2/4/2025  
Date Form Processed

Edward J. [Signature]  
Fixed Asset Property Manager



## GENERAL ASSET PRE-DISPOSAL DISCLOSURE FORM

Date: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Sheriff Jimmy Fullen 211165, Sheriff Marine Division  
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal:        Destroy        Scrap        Salvage Starting Bid \$       

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: 29960 Description: OUTBOARD MOTOR  
Make: MERCURY VERADO Model: 1250V23H 250HPXL 4 STROKE  
Serial/VIN: 1B460228 Year: 2007 Color:       

Description of Use: Marine use

Reason for Disposal: Poor condition / seeking replacement

Is this item currently in sound working condition?        Yes        No

If no, please describe and list all defects.

Other:       

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2/4/2025  
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Edward J. Fullen  
Fixed Asset Property Manager



## ASSET DISPOSAL REPORT

DATE: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 211165, Sheriff Marine Division Sheriff Jimmy Fullen  
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

- ☐ **Auction** \_\_\_\_\_  
Date
- ☐ **Theft** \_\_\_\_\_ (Attach the Law Enforcement Agency Theft Report)  
Date
- ☐ **Destroyed by**  
☐ Natural Disaster \_\_\_\_\_  
Date  
☐ Traffic Accident \_\_\_\_\_  
Date
- ☐ **Trade-In** \_\_\_\_\_  
Date
- ☐ **Donated** \_\_\_\_\_ Agency receiving donation: \_\_\_\_\_  
Date

Disposal of: 00919 - 20.9' BOSTON WHALER Boat  
FAID No.

Reason for disposal: Poor condition / seeking replacement

Serial No./VIN #: BWCJA972F898

From: 211165, Sheriff Marine Division Location: Marina / other  
Department No. & Name Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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2/4/2025  
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[Signature]  
Fixed Asset Property Manager



## GENERAL ASSET PRE-DISPOSAL DISCLOSURE FORM

Date: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: [Signature] Sheriff Jimmy Fullen 211165, Sheriff Marine Division  
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: ☐ Destroy ☐ Scrap ☐ Salvage Starting Bid \$

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: 00919 Description: 20.9' BOAT

Make: BOSTON WHALER Model: JUSTICE CLASS

Serial/VIN: BWCJA972F898 Year: 1998 Color:

Description of Use: Marine use

Reason for Disposal: Poor condition / seeking replacement

Is this item currently in sound working condition? ☐ Yes ☐ No

If no, please describe and list all defects.

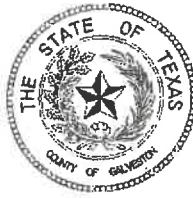
Other:

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PURCHASING DEPARTMENT USE ONLY

2/5/2025  
Date Form Processed

[Signature]  
Fixed Asset Property Manager



## ASSET DISPOSAL REPORT

DATE: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 211165, Sheriff Marine Division Sheriff Jimmy Fullen  
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

- ☐ Auction \_\_\_\_\_  
Date
- ☐ Theft \_\_\_\_\_ (Attach the Law Enforcement Agency Theft Report)  
Date
- ☐ Destroyed by  
☐ Natural Disaster \_\_\_\_\_  
Date  
☐ Traffic Accident \_\_\_\_\_  
Date
- ☐ Trade-In \_\_\_\_\_  
Date
- ☐ Donated \_\_\_\_\_ Agency receiving donation: \_\_\_\_\_  
Date

Disposal of: 31665 - OUTBOARD MOTOR  
FAID No.

Reason for disposal: Poor condition / seeking replacement

Serial No./VIN #: 0T738462P

From: 211165, Sheriff Marine Division Location: Marina / other  
Department No. & Name Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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2/4/2025  
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Edward J. [Signature]  
Fixed Asset Property Manager



## GENERAL ASSET PRE-DISPOSAL DISCLOSURE FORM

Date: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Sheriff Jimmy Fullen 211165, Sheriff Marine Division  
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal:        Destroy        Scrap        Salvage Starting Bid \$       

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: 31665 Description: OUTBOARD MOTOR

Make: MERCURY Model: 225XL 200HP 4 STROKE

Serial/VIN: 0T738462P Year: 2003 Color:       

Description of Use: Marine use

Reason for Disposal: Poor condition / seeking replacement

Is this item currently in sound working condition?        Yes        No

If no, please describe and list all defects.

Other:       

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**PURCHASING DEPARTMENT USE ONLY**

2/4/2025  
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Edward J. Fullen  
Fixed Asset Property Manager



## ASSET DISPOSAL REPORT

DATE: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 211165, Sheriff Marine Division Sheriff Jimmy Fullen  
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

- ☐ **Auction** \_\_\_\_\_  
Date
- ☐ **Theft** \_\_\_\_\_ (Attach the Law Enforcement Agency Theft Report)  
Date
- ☐ **Destroyed by**  
☐ Natural Disaster \_\_\_\_\_  
Date  
☐ Traffic Accident \_\_\_\_\_  
Date
- ☐ **Trade-In** \_\_\_\_\_  
Date
- ☐ **Donated** \_\_\_\_\_ Agency receiving donation: \_\_\_\_\_  
Date

Disposal of: 31657 - QUICKLOAD T2220A TANDEM BOAT TRAILER  
FAID No.

Reason for disposal: Poor condition / seeking replacement

Serial No./VIN #: 420BB2020Y1TS9817

From: 211165, Sheriff Marine Division Location: Marina / other  
Department No. & Name Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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Edward J. [Signature]  
Fixed Asset Property Manager



## GENERAL ASSET PRE-DISPOSAL DISCLOSURE FORM

Date: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Sheriff Jimmy Fullen 211165, Sheriff Marine Division  
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: Destroy Scrap Salvage Starting Bid \$

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: 31657 Description: BOAT TRAILER

Make: QUICKLOAD Model: T2220A TANDEM

Serial/VIN: 420BB2020Y1TS9817 Year: 2000 Color:

Description of Use: Marine use

Reason for Disposal: Poor condition / seeking replacement

Is this item currently in sound working condition? Yes No

If no, please describe and list all defects.

Other:

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PURCHASING DEPARTMENT USE ONLY

2/4/2025  
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Edward J. Fullen  
Fixed Asset Property Manager





## ASSET DISPOSAL REPORT

DATE: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 211165, Sheriff Marine Division Sheriff Jimmy Fullen  
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

- ☐ **Auction** \_\_\_\_\_  
Date
- ☐ **Theft** \_\_\_\_\_ (Attach the Law Enforcement Agency Theft Report)  
Date
- ☐ **Destroyed by**  
☐ Natural Disaster \_\_\_\_\_  
Date  
☐ Traffic Accident \_\_\_\_\_  
Date
- ☐ **Trade-In** \_\_\_\_\_  
Date
- ☐ **Donated** \_\_\_\_\_ Agency receiving donation: \_\_\_\_\_  
Date

Disposal of: 31657 - QUICKLOAD T2220A TANDEM BOAT TRAILER  
FAID No.

Reason for disposal: Poor condition / seeking replacement

Serial No./VIN #: 420BB2020Y1TS9817

From: 211165, Sheriff Marine Division Location: Marina / other  
Department No. & Name Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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Edward J. [Signature]  
Fixed Asset Property Manager



## GENERAL ASSET PRE-DISPOSAL DISCLOSURE FORM

Date: 1/21/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Sheriff Jimmy Fullen 211165, Sheriff Marine Division  
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal:        Destroy        Scrap        Salvage Starting Bid \$       

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: 31657 Description: BOAT TRAILER

Make: QUICKLOAD Model: T2220A TANDEM

Serial/VIN: 420BB2020Y1TS9817 Year: 2000 Color:       

Description of Use: Marine use

Reason for Disposal: Poor condition / seeking replacement

Is this item currently in sound working condition?        Yes        No

If no, please describe and list all defects.

Other:       

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**PURCHASING DEPARTMENT USE ONLY**

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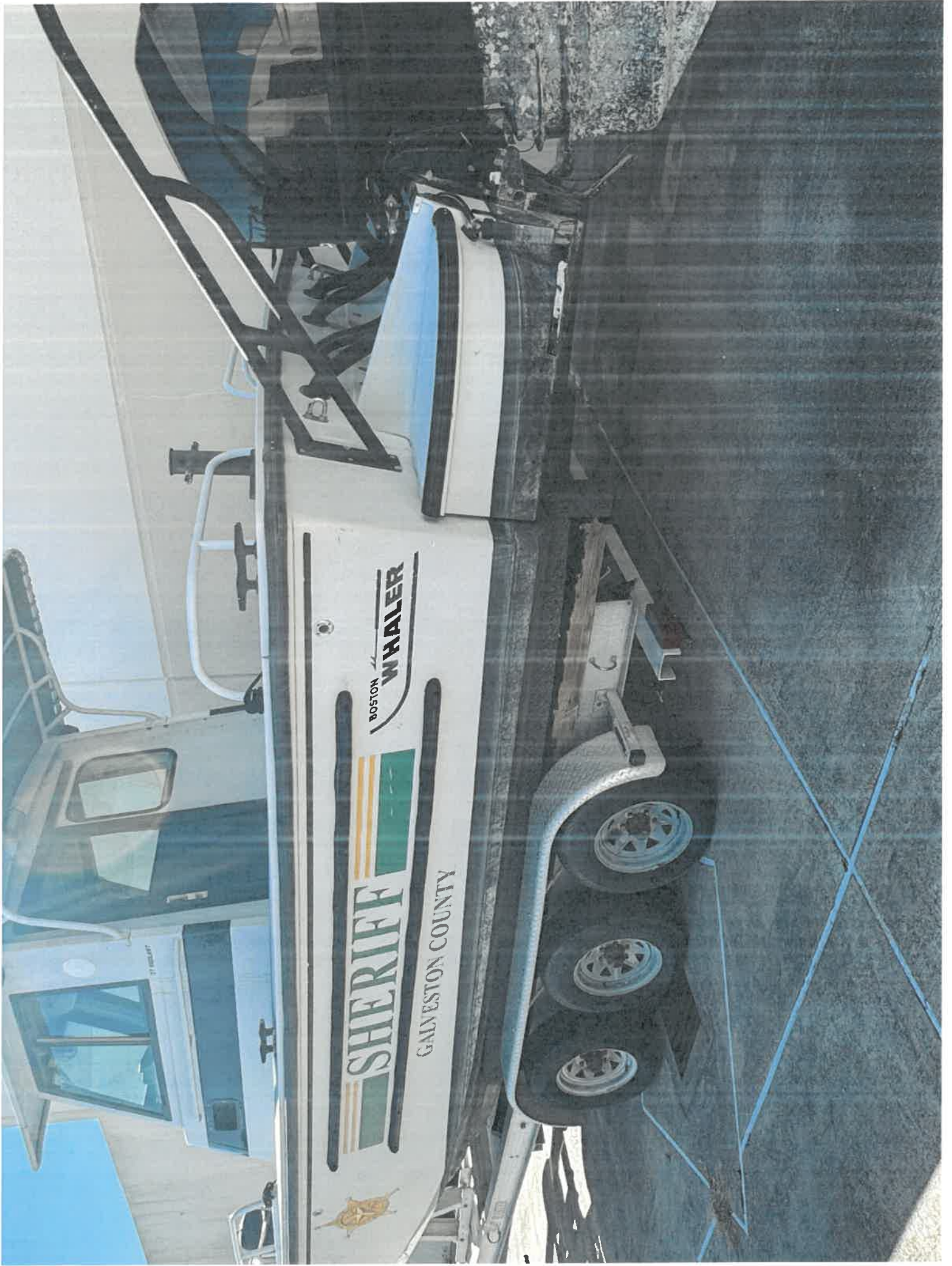
Edward J. Fullen  
Fixed Asset Property Manager















## Dickey, Tammy

---

**From:** Nolan, Edward  
**Sent:** Tuesday, February 11, 2025 12:14 PM  
**To:** Dickey, Tammy  
**Subject:** Agenda request for commissioners court 02/17/2025: 223400, Constable Pct 2 surplus salvg 20250217  
**Attachments:** 223400, Constable Pct 2 surplus salvg 20250217.pdf

Good afternoon,

Could we please place the following property item on the next available commissioners court for treatment as treatment as salvage: **(223400, Cns Pct 2 vests 20250203.pdf)**:

Qty	Desc	Notes
2	Filing cabinets – sealed shut	Salvage – cannot be opened
1	Storage drawers	Surplus
2	Wood desk	Surplus
1	Small white table	Surplus
1	Office Chair (red)	Surplus
1	Desk organizer (wood top)	Surplus
1	Paper shredder (broken)	Salvage
2	Red chairs (broken)	Salvage
2	Tan chairs (broken)	Salvage

Thanks!

Edward Nolan  
Purchasing Asset Coordinator  
Galveston County Purchasing Department  
(409) 770-5417  
(409) 621-7991 Fax  
[Edward.Nolan@co.galveston.tx.us](mailto:Edward.Nolan@co.galveston.tx.us)

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## PROPERTY DISPOSAL REPORT

DATE: 02/07/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 223400, Constable Pct 2 Constable Blake Patton

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

☐ Auction \_\_\_\_\_  
Date

☐ Theft \_\_\_\_\_ (Attach the Law Enforcement Agency Theft Report)  
Date

☐ Destroyed by  
☐ Natural Disaster \_\_\_\_\_  
Date  
☐ Traffic Accident \_\_\_\_\_  
Date

☐ Trade-In \_\_\_\_\_  
Date

☐ Donated \_\_\_\_\_ Agency receiving donation: \_\_\_\_\_  
Date

Disposal of: See attached list  
FAID No. & Description

Reason for disposal: surplus & salvage

Serial No./VIN #: \_\_\_\_\_

From: 223400, Constable Pct 2 Location: \_\_\_\_\_  
Department No. & Name Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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### PURCHASING DEPARTMENT USE ONLY

2/7/2025  
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Fixed Asset Property Manager






# GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 02/07/2025

To: ~~Purchasing Department~~ Attention: Fixed Asset Property Manager

To: Purchasing Department  
From:  Constable Blake Patton 223400, Constable Pct 2  
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: ☐ Destroy ☐ Scrap ☐ Salvage Starting Bid \$           

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: See attached list

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Serial/VIN: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

Description of Use: Office furniture

Reason for Disposal: No longer needed / poor condition

Is this item currently in sound working condition? ☐ Yes ☐ No

If no, please describe and list all defects.

Some cabinets sealed shut /

Other: \_\_\_\_\_

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**PURCHASING DEPARTMENT USE ONLY**

Date Form Processed

Fixed Asset Property Manager

	Qty	Asset Tag	Description	Serial #	Make	Model	Notes
1	2	N/A	filing cabinets - sealed shut				Salvage - cannot be opened
2	1		storage drawers				Can be used
3	2		Wood desk				Can be used
4	1		Small White table				Can be used
5	1		Office Chair (red)				Not needed
6	1		Desk Organizer - wood for top				Not needed
7	1		Paper Shredder - broken				Broken
8	2		Red chairs - broken				Broken
9	2		Tan chairs - broken				Broken
10							
11							
12							

## Dickey, Tammy

---

**From:** Nolan, Edward  
**Sent:** Tuesday, February 11, 2025 1:08 PM  
**To:** Reyes, Brandi  
**Cc:** Dickey, Tammy  
**Subject:** FW: Agenda request for commissioners court 02/17/2025: 121900. Court Administration - 11 lecterns 20250217  
**Attachments:** 121900. Court Administration - 11 lecterns 20250217.pdf

Thanks!

The paperwork was great and the lecterns will be on the 2/17/2025 CC agenda.

Have a great afternoon!

Edward Nolan  
Purchasing Asset Coordinator  
Galveston County Purchasing Department  
(409) 770-5417  
(409) 621-7991 Fax  
[Edward.Nolan@co.galveston.tx.us](mailto:Edward.Nolan@co.galveston.tx.us)

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**From:** Nolan, Edward  
**Sent:** Tuesday, February 11, 2025 1:06 PM  
**To:** Dickey, Tammy <[Tammy.Dickey@co.galveston.tx.us](mailto:Tammy.Dickey@co.galveston.tx.us)>  
**Subject:** Agenda request for commissioners court 02/17/2025: 121900. Court Administration - 11 lecterns 20250217

Good afternoon,

Could we please place the following property item on the next available commissioners court for treatment as treatment as salvage: **(121900. Court Administration - 11 lecterns 20250217.pdf)**:

- 11 wooden lecterns from courts

Thanks!

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## PROPERTY DISPOSAL REPORT

DATE: 02/07/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 121900, Court Administration Brandi Reyes

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

☐ Auction \_\_\_\_\_  
Date

☐ Theft \_\_\_\_\_ (Attach the Law Enforcement Agency Theft Report)  
Date

☐ Destroyed by  
☐ Natural Disaster \_\_\_\_\_  
Date  
☐ Traffic Accident \_\_\_\_\_  
Date

☐ Trade-In \_\_\_\_\_  
Date

☐ Donated \_\_\_\_\_ Agency receiving donation: \_\_\_\_\_  
Date

Disposal of: N/A - 11 lecterns  
FAID No. & Description

Reason for disposal: no longer needed, decent condition

Serial No./VIN #: \_\_\_\_\_

From: 121900, Court Administration Location: \_\_\_\_\_  
Department No. & Name Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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[Signature]  
Fixed Asset Property Manager



## GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 02/07/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Brandi Reyes Brandi Reyes 121900, Court Administration  
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal:        Destroy        Scrap        Salvage Starting Bid \$       

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: 11 lecterns

Make:        Model:       

Serial/VIN:        Year:        Color: wood / room

Description of Use: lectern / speaking focus

Reason for Disposal: No longer needed due to new equipment IT installed

Is this item currently in sound working condition? ☒ Yes ☐ No

If no, please describe and list all defects.

Other:         
        
      

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Brandi Reyes  
Fixed Asset Property Manager



## Dickey, Tammy

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**From:** Nolan, Edward  
**Sent:** Tuesday, February 11, 2025 3:53 PM  
**To:** Dickey, Tammy  
**Subject:** Agenda request for commissioners court 02/17/2025: 170100, Facilities chairs 20250217  
**Attachments:** 170100, Facilities chairs 20250217.pdf

Good afternoon,

Could we please place the following property item on the next available commissioners: **(170100, Facilities chairs 20250217.pdf)**:

- 12 rolling chairs
- 4 guest chairs

Thanks!

Edward Nolan  
Purchasing Asset Coordinator  
Galveston County Purchasing Department  
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[Edward.Nolan@co.galveston.tx.us](mailto:Edward.Nolan@co.galveston.tx.us)

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## PROPERTY DISPOSAL REPORT

DATE: 02/11/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 170100, Facilities

Department No. & Name, Department Asset Custodian / Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

☐ Auction

Date

☐ Theft

Date

(Attach the Law Enforcement Agency Theft Report)

☐ Destroyed by

☐ Natural Disaster

Date

☐ Traffic Accident

Date

☐ Trade-In

Date

☐ Donated

Date

Agency receiving donation:

Disposal of: N/A - 12 rolling chairs / 4 guest chairs

FAID No. & Description

Reason for disposal: Surplus furniture

Serial No./VIN #: \_\_\_\_\_

From: 255101, Adult Probation

Department No. & Name

Location: Texas City Adult Probation

Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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Edward J. [Signature]  
Fixed Asset Property Manager





## GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 02/11/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Jokaveil Pasoda  
Authorized Signature

Jokaveil Pasoda  
Print Name

170100, Facilities  
Department/Division

Re: Pre-disposal disclosure

Method of Disposal:        Destroy        Scrap        Salvage Starting Bid \$       

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: 12 rolling chairs / 4 guest chairs

Make:        Model:       

Serial/VIN:        Year:        Color:       

Description of Use: Office furniture

Reason for Disposal: No longer needed / poor condition

Is this item currently in sound working condition? X Yes        No

If no, please describe and list all defects.

Other:       

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[Signature]  
Fixed Asset Property Manager



## Dickey, Tammy

---

**From:** Nolan, Edward  
**Sent:** Tuesday, February 11, 2025 4:01 PM  
**To:** Dickey, Tammy  
**Subject:** Agenda request for commissioners court 02/17/2025: 255101 - Adult Probation 20250217  
**Attachments:** 255101 - Adult Probation 20250217.pdf

Good afternoon,

Could we please place the following property item on the next available commissioners: **(255101 - Adult Probation 20250217.pdf)**:

- 5 rolling chairs
- 2 guest chairs

Thanks!

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## PROPERTY DISPOSAL REPORT

DATE: 02/11/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 255101, Adult Probation Monica Morgan  
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

### METHOD OF DISPOSAL

- ☐ Auction \_\_\_\_\_  
Date
- ☐ Theft \_\_\_\_\_ (Attach the Law Enforcement Agency Theft Report)  
Date
- ☐ Destroyed by  
☐ Natural Disaster \_\_\_\_\_  
Date  
☐ Traffic Accident \_\_\_\_\_  
Date
- ☐ Trade-In \_\_\_\_\_  
Date
- ☐ Donated \_\_\_\_\_ Agency receiving donation: \_\_\_\_\_  
Date

Disposal of: N/A - 5 task chairs / 2 guest chairs  
FAID No. & Description

Reason for disposal: Surplus furniture

Serial No./VIN #: \_\_\_\_\_

From: 255101, Adult Probation Location: Texas City Adult Probation  
Department No. & Name Building, Floor, Suite, or Room No.

Comments: \_\_\_\_\_

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Fixed Asset Property Manager



## GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 02/11/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Monica Morgan Monica Morgan 255101, Adult Probation  
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal:        Destroy        Scrap        Salvage Starting Bid \$       

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: 5 task chairs / 2 guest chairs

Make:        Model:       

Serial/VIN:        Year:        Color:       

Description of Use: Office furniture

Reason for Disposal: No longer needed / poor condition

Is this item currently in sound working condition? X Yes        No

If no, please describe and list all defects.

Other:       

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[Signature]  
Fixed Asset Property Manager