Samuel J. Helton, CFE

Public Service Leader

Highly motivated and accomplished public service professional with an emphasis on building and leading talented teams through training, drills, and high-danger emergency events within fire and safety. Exceptionally skilled in designing safety standards and inspection services to ensure federal, state, and local codes and regulations are met. Proven history of investigation and implementation of new processes and strategies to develop a track record for organizational success.

Areas of Expertise

- Emergency Planning/Response
- Staff Development
- Procurement & Inventory Control
- Incident Response Planning
- Lesson Planning & Presentation
- Group Instruction
- Operations Management
- EOC Implementation/Compliance
- tion Leadership & Training
 - Strategic Implementations
 - Process Improvements
 - Budgeting/Resource Allocation

Career Experience

Brazoria County Emergency Services District, Manvel, TX Fire Service Administrator

Oversee 7 direct fire providers and 3 contract fire providers that provide fire protection for 650 square miles of territory. Develop and implement policies and procedures that improve the efficiency and safety of personnel and the citizens they serve. Responsible for evaluating and spearheading a cultural change within the organization. Produce statistical data that illustrates the exceptional service fire personnel are providing as well as the needs of the organization. Develop budget proposals for current and future needs. Responsible for procurement of equipment and supplies for the fire department.

- Negotiate a Fire Service Agreement with local ESD for fire protection services.
- Work as a liaison between the fire departments and the ESD

City of Rosenberg, Rosenberg, TX Assistant Fire Chief

Directly supervise 3 Battalion Chiefs, 1 administrative technician, and the Division Chief of Compliance and Training. Indirectly lead 45 firefighters via 4 stations with 12 captains, 4 fire apparatus/2 squads. Develop and implement policies and procedures that improve the efficiency and safety of personnel and the citizens they serve. Responsible for evaluating and spearheading a cultural change within the organization. Produce statistical data that illustrates the exceptional service fire personnel are providing as well as the needs of the organization. Develop budget proposals for current and future needs. Review payroll entries as a final approval. Responsible for procurement of equipment and supplies for the fire department. Organize and manage fire personnel for city events.

- Obtained approval to replace a new fire apparatus with a new vendor after 40 years of using one vendor saving over \$150,000.00
- Implemented an apparatus committee and encourage creative thinking in design and graphics
- Developed a plan and obtained approval to implement a pay plan to reduce compression between ranks.
- Assisted fire chief with obtaining approval to demo and rebuild a fire station that was funded for a remodel only
- Implemented a recruitment team for new hire recruitment
- Presented bond election presentations across the city that ultimately passed an 18-million-dollar fire station, admin, and EOC.
- Negotiate a Fire Service Agreement with local ESD for fire protection services.
- Design and manage fire station rebuild and new fire safety complex.
- Run promotional processes for Battalion Chiefs, Captains, and Engineer Operators.
- Participate in a city-wide accident committee.
- Implemented a leadership development program encouraging personnel to Develop the Leader Within.

City of Rosenberg, Rosenberg, TX

Battalion Chief

Supervise 14 firefighters, 4 stations with 4 captains, 4 fire apparatus/2 squads, and direct, coordinate, and instruct tactical methodology used in resolving emergencies. Oversee safety and training, resolve conflict between shifts or stations, and provide any necessary disciplinary actions based on findings. Determine deployment for personnel during periods requiring special fire department responses and activities. Review fire reports and payroll entries for station officers to verify accuracy and completeness. Coordinate, schedule, and maintain team resources to achieve top levels of operational readiness.

2022 - 2023

Santa Fe, TX 77510

2025 - Present

2023 - 2025

City of Stafford, Stafford, TX Deputy Fire Marshal

Perform various emergency preparedness tasks for the county, including comprehensive risk reduction to eliminate the loss of life and property by fire, explosion, or unauthorized discharge of hazardous materials. Assist in building and maintaining fire prevention and safety programs for county employees, businesses, civic organizations, first responders, and the public. Enforce state and county regulations or fire prevention, and local laws and ordinances related to the adopted fire code. Interview and interrogate individuals suspected of violating fire law and conduct arrests as appropriate.

College of the Mainland, Texas City, TX

Instructor

Lead training for fire and EMS classes across the school in specified education tracks and disciplines. Plan, organize, and teach to encourage student development in harmony with the school's doctrinal position, mission, and values. Meet training needs within organized, factual programs based on contemporary requirements. Develop and maintain effective relationships with students, faculty, and administrative staff.

• Designed and created goals for courses with organized outlines and detailed lesson plans.

AC Disaster Consulting, Houston, TX Incident Management Specialist

Conducted and attended briefings for operations personnel per the Incident Action Plan. Reviewed, approved, monitored allocations, and requested additional EOC resources as needed. Communicated directly with agencies and key stakeholders on success, financial needs, and execution of emergency planning. Assisted in logistics coordination, cargo movement, and supply chain ordering.

- Revised and implemented operational practices and incident response plan to ensure consistent utilization and fulfillment of safety standards.
- Established process flow and redesigned existing processes for site management and execution.
- Directly supervised 8 sites statewide with 50+ staff administering approximately 2000 COVID tests per day.

City of Pearland Fire Department, Pearland, TX Battalion Chief

Supervised 41 firefighters, 6 stations with 6 lieutenants, 2 captains, 7 fire apparatus/6 MICU ambulances, and directed, coordinated and instructed tactical methodology used in resolving emergencies. Oversaw safety and training, resolved conflict between shifts or stations, and provided any necessary disciplinary actions based on findings. Determined deployment for personnel during periods requiring special fire department responses and activities. Reviewed fire reports and payroll entries for station officers to verify accuracy and completeness. Coordinated, scheduled, and maintained team resources to achieve top levels of operational readiness. Served as a fire investigator and analyzed evidence from scenes of fire and explosions. Performed internal investigations of negligence, and violations of law, and presented recommendations to eliminate potential fire and safety hazards within established residences.

- Instituted and conducted periodic firefighter written performance evaluations and completed written recommendations and probationary firefighters.
- Merged City Emergency Medical Service and the Fire Department into one department.
- Operated in key EOC positions during major events, Hurricane Harvey, George Floyd Funeral, Covid-19.
- Deployed under TIFMAS to McAllen to assist with Covid vaccinations

Gass Automotive, Inc., Santa Fe, TX Operations & Strategy Manager

Hired, onboarded, trained, and monitored daily activities for 20 employees. Assessed organizational and operational performance levels, developed achievable goals, and implemented processes to improve effectiveness and build competitive advantages. Identified and resolved unsafe, ineffective, and unauthorized practices. Planned and resourced personnel and logistics for operations to meet critical roles. Delivered business strategy and systems to improve operational quality and team efficiency standards. Managed purchasing, sales, marketing, and customer account operations efficiently.

- Devised and implemented processes to boost long-term business success and increase profit levels.
- Improved brand awareness by monitoring marketing campaigns and fostering membership acquisitions and business development.
- Reduced financial inconsistencies while assessing and verifying billing invoices and expense reports

League City Volunteer Fire Department, League City, TX Assistant Fire Chief

Supervised firehouse operations, maintained inventory, and worked with vendors to secure necessary supplies while maintaining fiscal responsibility for 100+ volunteers. Developed and oversaw the operational budget. Implemented best

2021 - Present

2007 - Present

2021 - 2022

2015 - 2021

2018 - 2021

2011 - 2017

practices, policies, and procedures that align with regulation and operational needs. Promoted a safe working environment by performing duties following applicable standards, policies, and regulatory guidelines. Delivered lifesaving CPR for victims of auto accidents and fire emergencies. Directed implementation of comprehensive training operations, including drills, inspections, tests, and performance evaluations. Monitored maintenance records of fire engines to keep vehicles updated. Assisted with training and development of new firefighters through the development of extensive job-related modules.

- Designed, inspected, and delivered new fire apparatus •
- Implemented two sets of bunker gear for firefighters while operating within budget •
- Implemented Class A uniforms while remaining budget-neutral •

City of Pearland Fire Department, Pearland, TX

Fire Lieutenant/Fire Investigator

Responded to emergency incidents and monitored the daily activities of 5 employees. Coordinated fire control and prevention operations. Prepared reports of fires, equipment, and personnel. Inspected apparatus, equipment, grounds, and stations for proper order and condition daily. Supervised cleaning and maintenance of buildings, rooms, and equipment. Directed work of 5 firefighters engaged in extinguishing fires. Led team in fighting fires and exercised considerable judgment in deciding the best way to extinguish them based on the type of fuel and environment. Preserved order and discipline among subordinates and gave assignments and instructions. Carried out day-to-day duties accurately and efficiently. Proved successful working within tight deadlines and a fast-paced atmosphere. Adapted treatment plans guickly and effectively based on changing patient conditions and reactions. Assessed patient condition through physical and verbal exams and by collecting information from others at the scene. Delegated life-saving tasks to provide comprehensive treatment to triage patients in emergencies. Demonstrated respect, friendliness, and willingness to help wherever needed.

Developed training plan and trained EMS personnel during in-house TCFP academy

City of Missouri City Fire Department, Missouri City, TX Firefighter/Paramedic/Fire Investigator

Responded to emergency medical calls to perform lifesaving procedures and other emergency medical services. Educated public and community members on fire safety and prevention methods to provide life-saving techniques. Evaluated situations at emergency sites to determine and execute the most effective methods for saving lives and property. Operated pumping engine to direct water pressure in hose and nozzle for most efficient operation. Oversaw equipment and vehicle upkeep to maintain emergency readiness. Maintained strong knowledge of firefighting principles and suppression methods, which enabled proper decision-making in emergencies. Drove and operated structural pumpers, tankers, ladders, and service vehicles to aid in rescue operations. Prepared recommendations to eliminate potential fire and safety hazards at establishments. Examined fire sites to gather evidence such as glass, metal fragments, charred wood, and accelerant residue. Conducted internal investigations to determine negligence and violation of laws and regulations by fire department employees.

Additional Experience

Account Management, Owens Leasing- Landstar Ligon Agent, Santa Fe, TX Area Sales Manager, Republic Beverage, Houston, TX District Sales Manager, Glazer's Wholesale Drug, Houston, TX

Education & Certifications

Associate in Science in Fire Science Columbia Southern University, Orange Beach, AL, 2022

Fire Service Chief Executive Officer (FSCEO) Texas A&M University Mays Business School, College Station, TX, 2019

L.E.A.D. Leading, Educating, and Developing University of Virginia Weldon Cooper Center for Public Service, Charlottesville, VA, 2017

Certified Fire Executive (CFE) Texas Fire Chiefs Academy, Austin, TX, 2016

Maxwell Leadership Certified Coach Maxwell Leadership, Duluth, GA, 2024

Certifications

NIMS: 100, 200, 300, 400, 700 & 800, U.S. Department of Homeland Security Incident Management-MGT 314, FEMA/TEEX, 2022 Master Structural Firefighter & Master Arson Investigator, Texas Commission on Fire Protection, 2017 Master Peace Officer, Texas Commission on Law Enforcement, 2020

2004 - 2011

2010 - 2015

Emergency Medical Technician – Paramedic, Texas Department of State Health Services, 2006 Fire Officer IV, Texas Commission on Fire Protection, 2014 Fire Instructor III, Texas Commission on Fire Protection, 2009 Master Fire Inspector, Texas Commission on Fire Protection, 2020 Driver, Operator, Pumper, Texas Commission on Fire Protection, 2005 Incident Safety Officer, Texas Commission on Fire Protection, 2012 Basic Wildland Firefighter, Texas Commission on Fire Protection, 2012 Courage to be Safe, Texas Commission on Fire Protection, 2011 Traffic Incident Management, Texas Commission on Fire Protection, 2016 Fire & Life Safety Educator I & II, Texas Commission on Fire Protection, 2024

Speaking and Teaching

TEEX- Support that Save (Peer Support) 2024 Harris County Firefighter's Association- Structural Escape and Rescue (S.E.A.R.) 2015-2020 Texas Fire Chief Association Company Officer Program- 2014-2016 TEEX- Spring Fire School- Putting it Together 2011-2013

Awards

Officer of the Year, Pearland, 2013 & 2019 Member of the Year, Pearland, 2014 Service Above Self Award, Rotary Club of Pearland, 2014 Officer of the Year, League City, 2007 President's Award, League City, 2011 Patriot Award, City of League City, 2013 Alfred R. Goerlick Leadership Award, 2008