



THE COUNTY OF GALVESTON

**FRANK RODRIGUEZ
PURCHASING AGENT**

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
Galveston, Texas 77550
(409) 770-5371

October 13, 2025

Honorable County Judge
And Commissioners' Court
County Courthouse
Galveston, Texas

Re: RFP #B241012, Miscellaneous Asphalt Paving Contract #CM24083

Gentlemen,

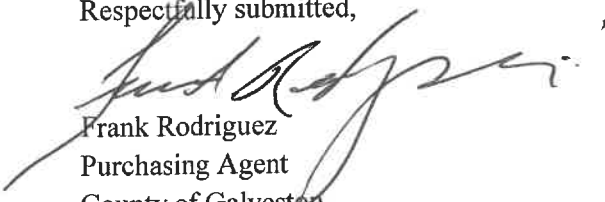
The contract associated with ITB #B241012, Miscellaneous Asphalt Paving, is scheduled for its second extension on January 22, 2026. The contracted vendor for this service is Lucas Construction Co., Inc.

The Road Administrator has agreed to the price increase requested by the vendor.

It is requested that you authorize an extension on this contract.

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,


Frank Rodriguez
Purchasing Agent
County of Galveston

Dickey, Tammy

From: Fleming, Melissa
Sent: Monday, September 29, 2025 11:24 AM
To: Dickey, Tammy
Subject: FW: B241012 - Miscellaneous Asphalt Paving - CM24083
Attachments: B241012 - Miscellaneous Asphalt Paving Renewal.pdf

Hi Tammy,

This is for B241012 - Miscellaneous Asphalt Paving.

Sincerely,

Melissa Fleming
Contract Administrator
Galveston County Purchasing Department
Galveston County Courthouse
722 21st. Street, 5th Floor
Galveston, Texas 77550
Office: (409) 770-5375
Fax: (409) 765-3106
e-mail: melissa.fleming@galvestoncountytexas.gov



Principles and Practices of Public Procurement
Accountability, Ethics, Impartiality, Professionalism, Service, Transparency

From: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Sent: Wednesday, September 24, 2025 10:37 AM
To: Fleming, Melissa <Melissa.Fleming@galvestoncountytexas.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>
Cc: Richardson, Walter <Walter.Richardson@co.galveston.tx.us>; Ford, Kenneth <Kenneth.Ford@galvestoncountytexas.gov>
Subject: RE: B241012 - Miscellaneous Asphalt Paving - CM24083

Melissa,
The proposed price increase will be acceptable.

V/R,
Zachary Smith
Road Administrator



5115 Hwy 3

Dickinson TX, 775539
O-281-534-4152
C-409-682-2650

From: Fleming, Melissa <Melissa.Fleming@galvestoncountytexas.gov>
Sent: Wednesday, September 24, 2025 10:11 AM
To: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>
Cc: Richardson, Walter <Walter.Richardson@co.galveston.tx.us>; Ford, Kenneth <Kenneth.Ford@galvestoncountytexas.gov>
Subject: RE: B241012 - Miscellaneous Asphalt Paving - CM24083

Hello Zach,

Please review the attached email and kindly advise if you to accept the price increase offered in the reply. If so, I will ask the supplier to send over a price increase letter and the signed extension letter that is required for Court.

Sincerely,

Melissa Fleming
Contract Administrator
Galveston County Purchasing Department
Galveston County Courthouse
722 21st. Street, 5th Floor
Galveston, Texas 77550
Office: (409) 770-5375
Fax: (409) 765-3106
e-mail: melissa.fleming@galvestoncountytexas.gov



Principles and Practices of Public Procurement
Accountability, Ethics, Impartiality, Professionalism, Service, Transparency

From: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Sent: Wednesday, September 24, 2025 10:03 AM
To: Fleming, Melissa <Melissa.Fleming@galvestoncountytexas.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>
Cc: Richardson, Walter <Walter.Richardson@co.galveston.tx.us>; Ford, Kenneth <Kenneth.Ford@galvestoncountytexas.gov>
Subject: RE: B241012 - Miscellaneous Asphalt Paving - CM24083

Melissa,
Yes, we want to offer the extension.

V/R,
Zachary Smith
Road Administrator



THE COUNTY OF GALVESTON

VERONICA VAN HORN
INTERIM PURCHASING AGENT

ERIN QUIROGA, MBA, CPPB
ASSISTANT PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
Galveston, Texas 77550
(409) 770-5371

Wednesday, September 24, 2025

LUCAS CONSTRUCTION CO INC
551 W. LEAGUE CITY PARKWAY
SUITE C
LEAGUE CITY, TX 77573

RE: SOLICITATION NAME: Miscellaneous Asphalt Paving
Contract # CM24083/ Bid # B241012

Good day,

The resultant contract listed below is eligible for the second extension period and requires a response from your company to initiate the next contractual period.

- Contract Number: CM24083
- Bid Number: B241012
- Solicitation Name: Miscellaneous Asphalt Paving
- Extension Period: 01/22/2026 – 01/21/2027

This signed letter is required by the County to be completed and returned to the Galveston County Purchasing Agent prior to any contract extension request to be placed on the Commissioners' Court agenda for consideration. This contract extension is subject to these requirements.

Please contact the Purchasing Department with any questions regarding this matter including the proposed date that this item may be placed on the Commissioners' Court agenda. Your attendance is not required.

Sincerely,
Melissa Fleming
Contract Administrator
Galveston County

A handwritten signature in dark ink, appearing to read "Melissa Fleming", written over a horizontal line.

ACCEPTED BY (signature)

DATE 9/24/2025

Vice President

TITLE



September 29, 2025
County of Galveston
722 Moody Ave
Galveston, TX 77550
Attn: Melissa Fleming

Re: B241012 Letter of Price Increase

Dear Ms. Fleming,

Due to the rising costs in the construction industry including materials, labor, insurance, and equipment needs, we are sorry to inform you of a price increase request of \$7.00/TON related to the aforementioned project. We respectfully request this price increase be applied to the renewal contract related to Bid #B241012 to result in a revised unit price of \$152/TON. We hope to continue providing these services to the County of Galveston. Please feel free to reach me anytime on my cell number at 832-671-2374 or our office number at 281-316-9990.

Respectfully,

Jimmy McGinnis

Jimmy McGinnis
Vice President
Lucas Construction Company, Inc.

**SPECIAL PROVISIONS
MISCELLANEOUS ASPHALT PAVING
GALVESTON COUNTY, TEXAS**

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**SPECIAL PROVISIONS
MISCELLANEOUS ASPHALT PAVING
GALVESTON COUNTY, TEXAS**

The Special Provisions and the General Provisions of this Request for Proposal and the exhibits attached hereto are made a part of this agreement between the parties with respect to the subject matter of the Bid and Resultant Contract Agreement, and supersedes the General Provisions, any prior negotiations, agreements and understandings with respect thereto.

A. PURPOSE

Galveston County is seeking a contractor to overlay 2" (compacted) of new Hot Mix Asphalt Pavement surface course on various county roads during Fiscal Year 2024 (October 1, 2023 thru September 30, 2024). The estimated volume is 7,400 tons of placed HMA.

Prior to the overlay, the county road will mill the existing pavement, stabilize and compact the base, repair all base failures, and apply a single course seal coat.

B. EXCEPTIONS TO BID CONDITIONS

Any exceptions to proposal conditions should be listed on separate sheets of paper, attached to bid submittal, and submitted with bid at the specified date and time of bid opening.

C. PROCUREMENT TIMELINE

A timeline for this RFP and initial process are included below. Galveston County reserves the right to change these dates and will notify Proposers of any changes via addendum:

Advertise RFP (first date of publication)	Wednesday, November 15, 2023
Advertise RFP (second date of publication)	Wednesday, November 22, 2023
Questions Deadline	Thursday, November 30, 2023 by 5:00 PM
RFP Bid Opening	Thursday, December 14, 2023 at 2:00 PM

Virtual Bid Opening:

Interested parties can attend the 2:00 PM, Thursday, December 14, 2023 bid opening virtually.

Join from the meeting link:

<https://galvestoncountytexas.webex.com/galvestoncountytexas/j.php?MTID=m1ad86fe886f1c2acdc6c3e6b76d1e987>

Join by meeting number

Meeting number (access code): 2493 380 4047

Meeting password: B241012 (2241012 from video systems)

Tap to join from a mobile device (attendees only)

+1-415-655-0001,,24933804047## US Toll

Join by phone

+1-415-655-0001 US Toll

Global call-in numbers

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Join from a video system or application
Dial 24933804047@galvestoncountytexas.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

D. SUBMISSION INSTRUCTIONS

One (1) unbound original and two (2) copies of the requested bid submittals must be submitted no later than 2:00 PM CST on Thursday, December 14, 2023 to:

**Rufus G. Crowder, CPPO CPPB
Purchasing Agent
County of Galveston
722 Moody Avenue (21st Street), Fifth (5th) Floor
Galveston, TX 77550**

The time stamp clock located in the Purchasing Agent's office shall serve as the official time keeping piece for this solicitation process. Any Bids received after 2:00 PM CST on the specified date will be returned unopened.

Specifications can be obtained at the office of the Galveston County Purchasing Agent, located in the Galveston County Courthouse, 722 Moody, (21st Street), Floor 5, Purchasing, Galveston, Texas 77550, or by visiting the Galveston County website @ <http://www.galvestoncountytexas.gov/county-offices/purchasing>.

E. BID/PROPOSAL GUARANTEE

A bid bond is not a requirement of this solicitation request

F. PERFORMANCE AND PAYMENT BONDS

Performance and Payment bonds **may be** a requirement of this solicitation

G. BEST AND FINAL OFFERS (BAFO)

The Best and Final Offer process is applicable to this solicitation.

H. PERSONNEL TO CONTACT

Proposers desiring an explanation or interpretation relative to this solicitation, must request it in writing. Oral explanations or instructions will not be binding. Any information given to a Proposer, which in the opinion of the County affects all responders or would be prejudicial to other proposers if not communicated, shall be furnished to all other proposers as an addendum to the solicitation. Direct inquiries to the following:

**SPECIAL PROVISIONS
MISCELLANEOUS ASPHALT PAVING
GALVESTON COUNTY, TEXAS**

**Rufus G. Crowder, CPPO CPPB
Purchasing Agent
722 Moody (21st Street)
Galveston, Texas 77550**

e-mail: rufus.crowder@co.galveston.tx.us

Proposers must e-mail their inquiries (with the subject line “**MISCELLANEOUS ASPHALT PAVING – RFP B241012 - Questions**) for additional information and/or clarification to the address listed above. The request must include the proposer’s name and the RFP number and title. *Any request for additional information or clarification must be received in writing **no later than ten (10) calendar days prior to the bid due date***. Late requests or those not delivered to the proper address may not receive a reply. Proposers shall not attempt to contact the County by any other means.

The County will issue responses to inquiries and any other corrections or amendments, it deems necessary, in the form of a written addendum, issued prior to the Response Submission Date. The County, at its sole discretion, may not issue a response to an RFP submittal. Proposers should not rely on any oral or written representations, statements, or explanations, other than those made in this RFP or in any written addendum to this RFP. Where there appears to be conflict between the RFP and any issued addenda, the last addendum issued will prevail. Addenda will be posted and made available on the County’s procurement web page located at <http://www.galvestoncountytexas.gov/county-offices/purchasing> .

The Proposer must acknowledge the receipt of all addenda on the forms provided. In the event a Proposer fails to acknowledge receipt of such addenda, the County may, at its sole discretion, determine that such failure to acknowledge any or all addendum does not materially affect the Proposal, waive the acknowledgement of one or more addenda.

Proposers who submit inquiries *after* the deadline date for receipt of questions indicated on the Procurement Timeline risk that its response will not be responsive or competitive because the County is not able to respond before the proposal receipt date or in sufficient time for the Proposer to prepare a responsive or competitive submittal.

All questions and responses as posted on the County website are considered as an addendum to, and part of, this RFP.

I. PROGRAM ADMINISTRATION & CONTRACT MANAGEMENT

The County’s Road and Bridge Department will designate a Program Administrator that will manage the work to be performed under the resultant contract, who for the purpose of this RFP is:

**Lee Crowder,
Road & Bridge Administrator
5115 Highway 3
Dickinson, TX 77539**

The Galveston County Commissioners Court, and/or authorized designees will be responsible for negotiating with the successful Vendor the scope of work, the standards of performance, the specific technology provided, and the support services required for the proposed projects. All contractual amendments will be processed in accordance with Galveston County Purchasing Policies. Amendments will also be brought to Galveston County Commissioners Court for approval as deemed necessary. The

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approval process serves to ensure the project technology and/or service is within the scope of the resultant contract, and that pricing meets the agreed upon pricing methodology as specified in the contract, and that funds are available.

J. REQUIREMENTS OF REQUEST FOR PROPOSAL

Respondent shall provide one (1) single-sided original and two (2) single-sided hard copies of its response to the Purchasing Agent on or before the submission deadline specified herein. Font size is limited to no smaller than font size 11, except that organizational charts, other graphics, and footers may be as small as font size 9.

Respondents shall clearly indicate which project or projects are being submitted for consideration in their cover letter.

K. REQUIRED RESPONDENT INFORMATION

Respondent must provide satisfactory evidence of its ability to provide an adequate inventory of equipment, timely deliveries, and the ability to repair or replace equipment in a timely manner. The Respondent must provide a written statement response for the following information:

- **Response Time from Notice to Proceed**
Provide the estimated number of days to respond to estimated work after a notice to proceed.
- **Inventory**
List the number of pieces of equipment contractor owns related to the above work. Include number, make, model, and weight of laydown machines, double drum rollers, pneumatic rollers,
- **Staff and Craftsmen**
Provide the companies roster of trained staff and tradesmen available for above work. Include the years of experience of Project Manager, Superintendent, and all paving specialists.
- **References**
Provide list of any past work with Galveston County, a list of five most recent jobs for government agencies, and a list of the five most recent private jobs.

L. SPECIFICATIONS

NOTE: The Specifications referenced in Bid Proposal for TXDOT are included in <https://ftp.txdot.gov/pub/txdot-info/cmd/cserve/specs/2014/standard/specbook-2014.pdf>. These TXDOT Specifications are not included in this project and are Incorporated herein by reference for all purposes as if set out verbatim.

**SPECIAL PROVISIONS
MISCELLANEOUS ASPHALT PAVING
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M. SUMMARY OF WORK

I. Related Documents

- a) Drawings and general provisions of the contract, including General and Supplementary Conditions and other Specifications Sections, maps of owner identified work zones, apply to this Section.

II. Work Covered by Contract Documents

- a) The work included in the project will be authorized by multiple notice to proceed (NTP) issued in writing by the Owner, the various county roads will be ready for work and grouped in close proximity to each other. The Contractor shall have ten (10) calendar days to commence work upon issuance of the NTP. The contract duration time for Contractor to obtain substantial completion of each NTP is sixty (60) calendar days.
- b) The work includes BROOM CLEAN SURFACE AND APPLY AN EMULSIFIED MEDIUM OR RAPID SET TACK COAT. INSTALL 2.0" LIFT OF HMAC TYPE D, GRA OR B, PG 64-22 PER TXDOT ITEM 340 Pavement. Width of new pavement to match existing milled or prepared surface, existing surfaces varies between 17-20 feet in width. New Pavement will match intersecting drives and cross streets.
- c) PROVIDE NUCLEAR GAUGE TESTING TO ESTABLISH ROLLING PATTERNS PER TEX 207-F, PART IV TO ACHIEVE MAXIMUM COMPACTION (92 -97% density) and SET ROLLING PATTERNS to achieve uniformly compacted mat and density.
- d) The Contractor will provide a smooth sloped transition for all transverse joints at the completion of each day of paving. The sloped transition will be removed prior to the start of the next day of paving and replace with a 90-degree butt joint.
- e) The contractor will bevel the edge of pavement for each transition to a gravel driveway access, and match concrete/asphalt drives within 12" of the edge of mat. The contractor will not be required to saw cut driveway extending past the edge of mat. The contractor will pave over and bevel concrete drives extending past the edge of mat.
- f) REMOVE ALL EXCESIVE and WASTE MATERIALS FROM PROJECT AREA.
- g) Galveston County reserves the right to reject any and all bids and to waive informalities in bids received. The award shall be based and made to the lowest responsible bidder based on a comparison of the Total Base Bid Amounts.
- h) The Contractor shall appoint a superintendent for this project, the Superintendent shall be available at all time.
- i) The Contractor will provide a work schedule prior to the NTP being issued. Schedule will meet the county's expectation of the most expedient production and placement of HMAC material.

**SPECIAL PROVISIONS
MISCELLANEOUS ASPHALT PAVING
GALVESTON COUNTY, TEXAS**

- j) Owner for the Project is Galveston County Road and Bridge Department, 5115 Hwy 3, Dickinson, TX 77539.

III. Work Sequence

- a) Contractor shall notify Project Manager, Zach Smith at 409-682-2650 at least 48 hours prior to any construction commencing.
- b) Contractor shall coordinate construction, road closures and or detours with appropriate Emergency Response, Postal, Utilities and Transportation Department for the I.S.D.

IV. Contractor Use of Premises

- a) Use of the Site. Contractor shall confine construction operations to areas within contract limits indicated or as coordinated with the Owner. Do not disturb portions of the site beyond the areas in which the work is indicated.
- b) Owner Occupancy. Allow for Property owner accessibility and maintain traffic as required by the sequence of construction. Keep driveways, entrances and streets near the project area clear and available to traffic at all times. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site. Within the construction zone, notify residents within 24 hrs. of any expected access delays.
- c) Contractor shall be responsible for traffic control in accordance with Texas Manual for Uniform Traffic Control Devices
- d) Contractor is responsible to make the arrangements for staging and securing construction equipment and supplies on or near the jobsite.
- e) Contractor shall maintain access to driveways at all times during construction.

M. COST

Any unit prices submitted by the responder shall include all costs to the County, including all materials, management, operators, tools, supplies, delivery, current freight rate, applicable state tax, or any other cost. Measurement and payments shall be per TON of HMAC placed in the specified areas.

N. INSURANCE REQUIREMENTS

Qualified Vendors performing work or providing services at or on any County owned facility and/or property are required to maintain the following insurance:

- A policy of third-party liability and property damage insurance issued by a casualty company authorized to do business in the State of Texas, and in standard form approved by the Board of Insurance Commissioners of the State of Texas, with coverage provision ensuring the public from any loss or damage that may arise to any person or property by reason of services rendered by the

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vendor and providing that the amount by reason of services limits shall be not less than the following sums:

- for damages arising out of bodily injury to or death of one person in any one accident:
 - \$100,000.00 Dollars;
 - for damages arising out of bodily injury to or death of two or more persons in any one accident:
 - \$300,000.00 Dollars; and,
 - for any injury to or destruction of property in any one accident:
 - \$100,000.00 Dollars.
-
- Workers' Compensation Insurance Policy if there is more than one employee, for all employees, including but not limited to full time, part time, and emergency employees employed by the Vendor. Alternatively, Vendors may establish a self-insurance program and, utilizing the services of a third-party administrator, self-insure against Workers Compensation claims as is permitted by the Texas Workers Compensation Commission. However, Vendors may not elect to "go bare" for Workers Compensation purposes.

All policies and/or Certificates of Insurance, with the exception of Workers Compensation, shall include the County of Galveston as an additional named insured.

Current insurance Certificates certifying that such policies as specified above are in full force and effect must be furnished by Vendors to the Purchasing Department prior to the Vendor being permitted to perform work or to provide services. In the case of Workers Compensation, a letter certifying that the Vendor is self-insured will suffice.

On occasion, other forms of insurance and additional requirements may be required of Vendors as a condition of performing work or providing services. Such additional requirements will be found in the County's advertisement for bids or Request for Bids. All vendors are required to familiarize themselves with any additional insurance requirements that may be contained in any such bid or Bid package.

The remainder of this page intentionally left blank

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N. AWARD CRITERIA

The selection process will be based on the response to this Request for Proposal and any interviews required to verify the ability of proposers to provide services.

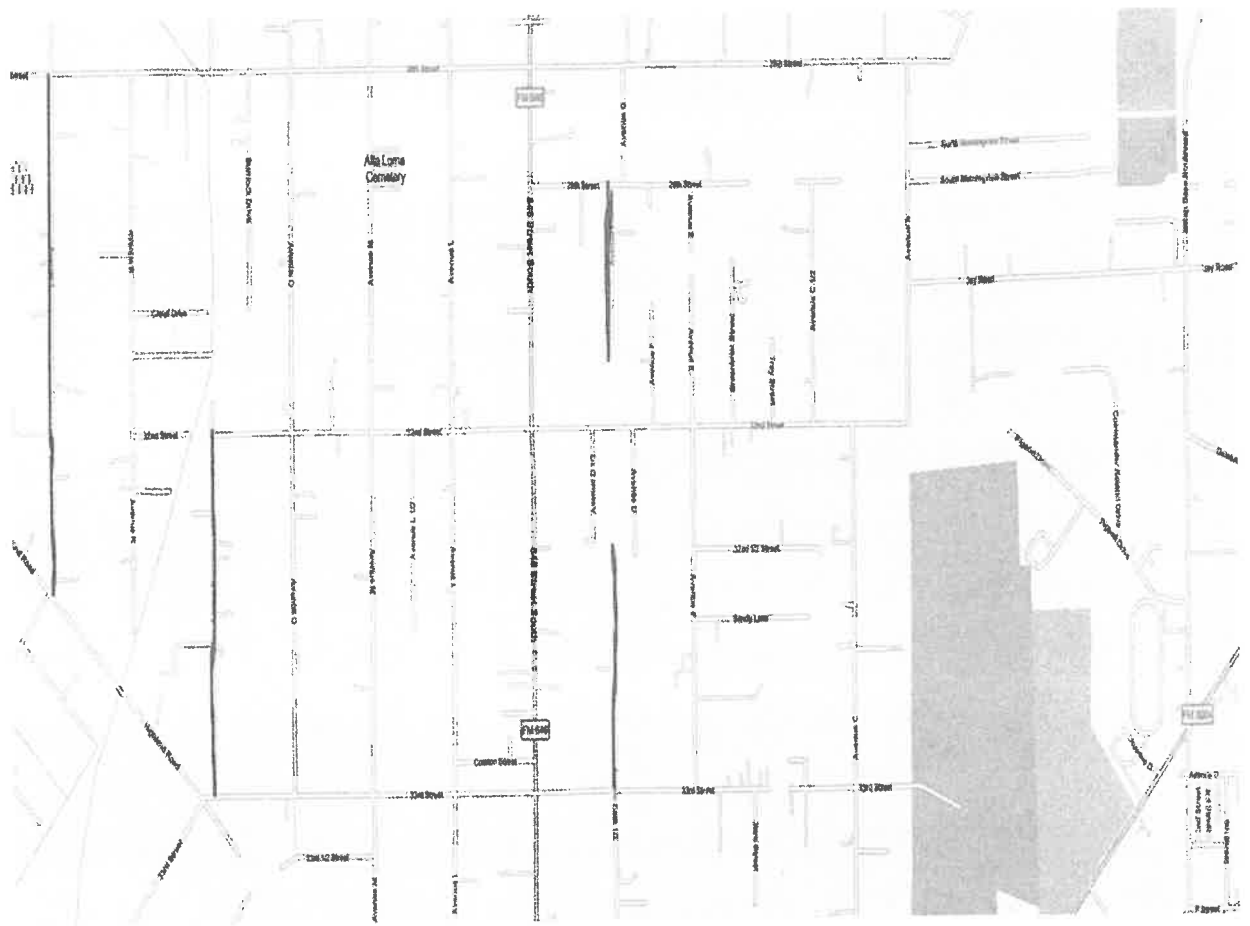
- **Cost:**
Cost from price sheet for various types of concrete placement services. **30%**
- **Response time from Notice to Proceed** **20%**
Estimated time to mobilize equipment and begin work from NTP.
- **Performance** **30%**
Ability of proposer to have adequate inventory of equipment, stated number of qualified trained craftsmen performance with Galveston County.
- **References** **20%**
List equivalent past work for government agencies. Provide a list of private work completed in the last year.

The remainder of this page intentionally left blank.

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MISCELLANEOUS ASPHALT PAVING
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O. GALVESTON COUNTY ROADS GROUPED BY AREA

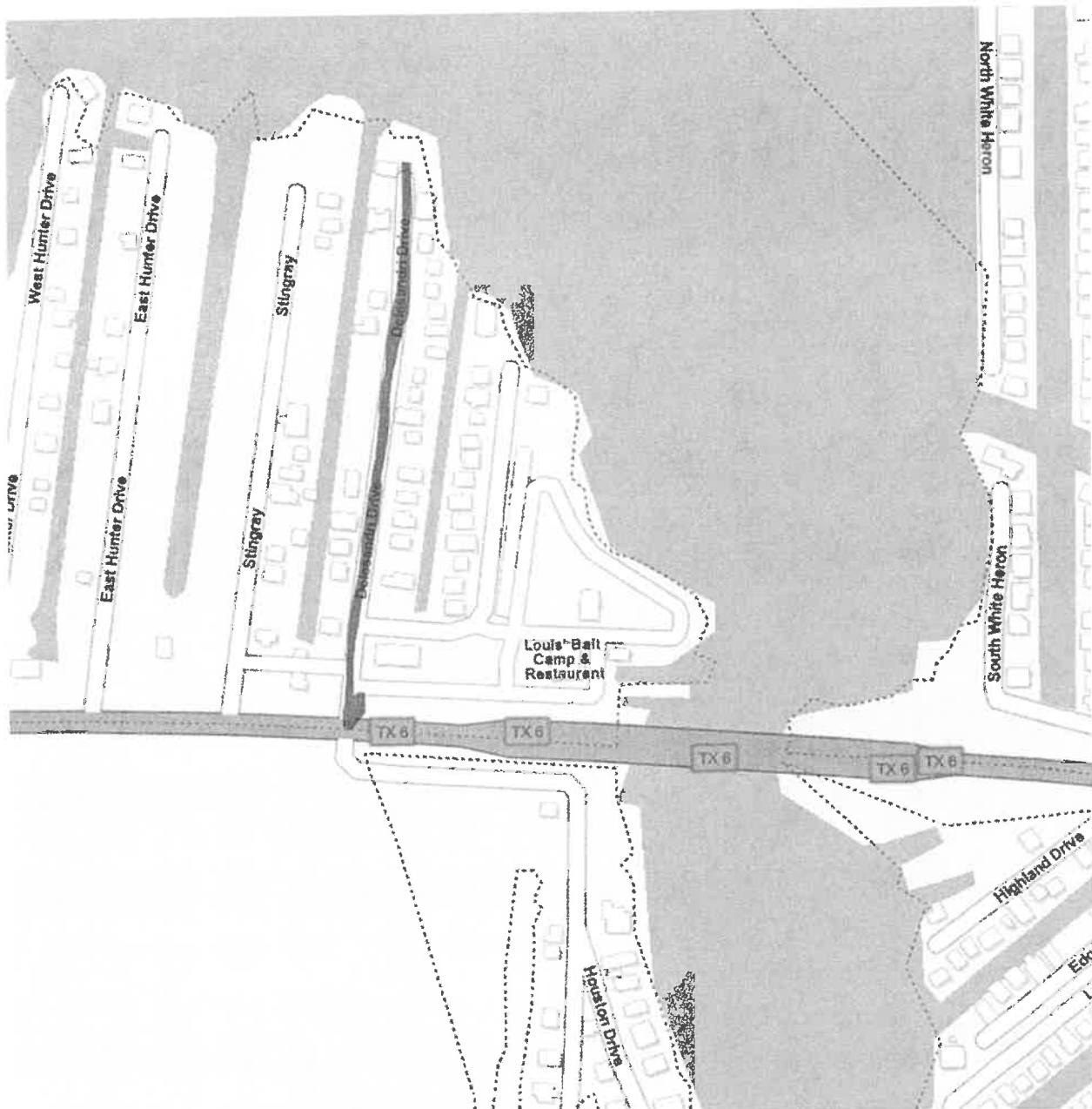
Local Map



SPECIAL PROVISIONS

REQUEST FOR PROPOSAL
MISCELLANEOUS ASPHALT PAVING
GALVESTON COUNTY, TEXAS

Local Map



SPECIAL PROVISIONS

REQUEST FOR PROPOSAL
MISCELLANEOUS ASPHALT PAVING
GALVESTON COUNTY, TEXAS

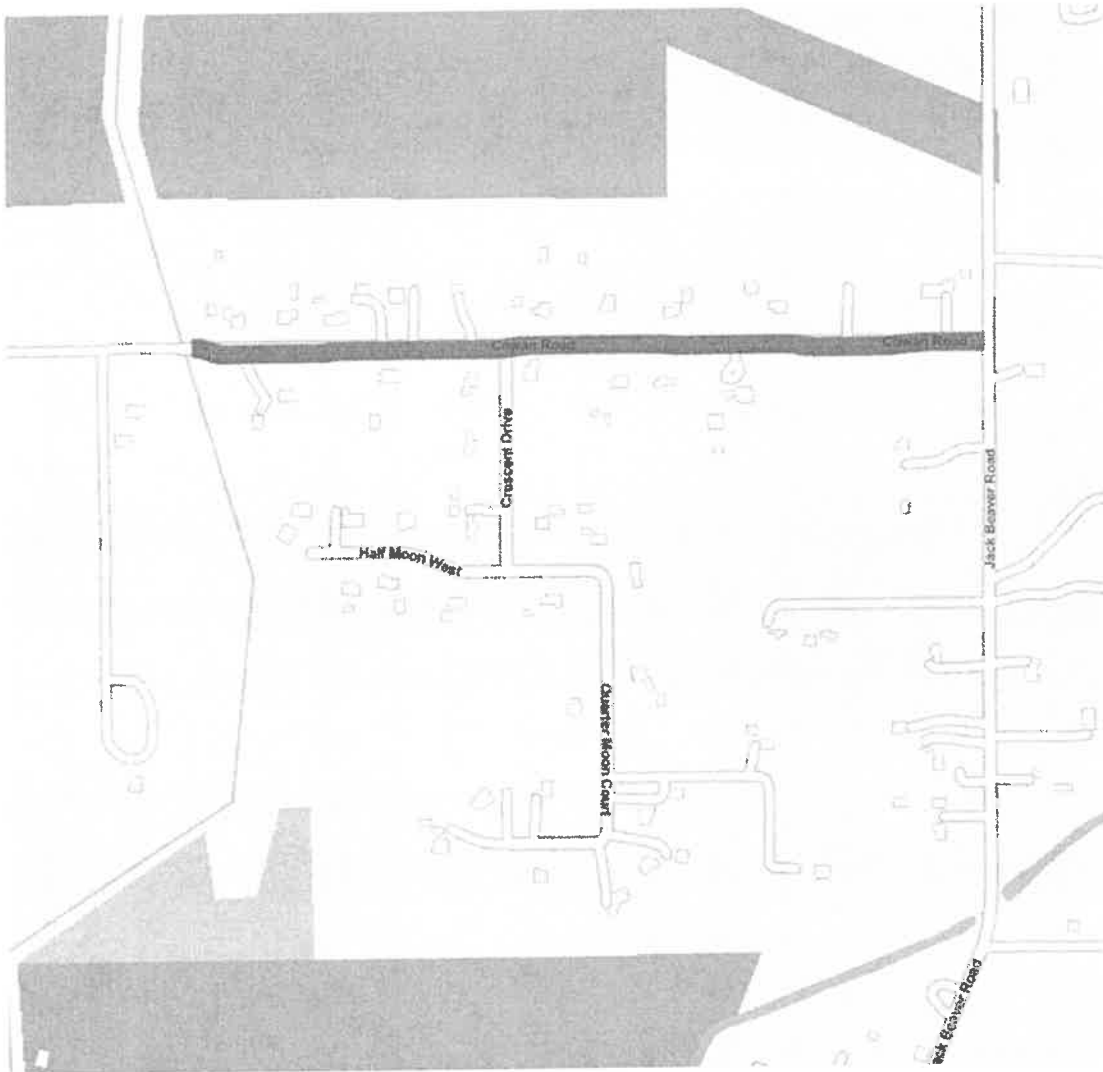
Local Map



SPECIAL PROVISIONS

REQUEST FOR PROPOSAL MISCELLANEOUS ASPHALT PAVING GALVESTON COUNTY, TEXAS

Local Map



SPECIAL PROVISIONS

REQUEST FOR PROPOSAL
MISCELLANEOUS ASPHALT PAVING
GALVESTON COUNTY, TEXAS

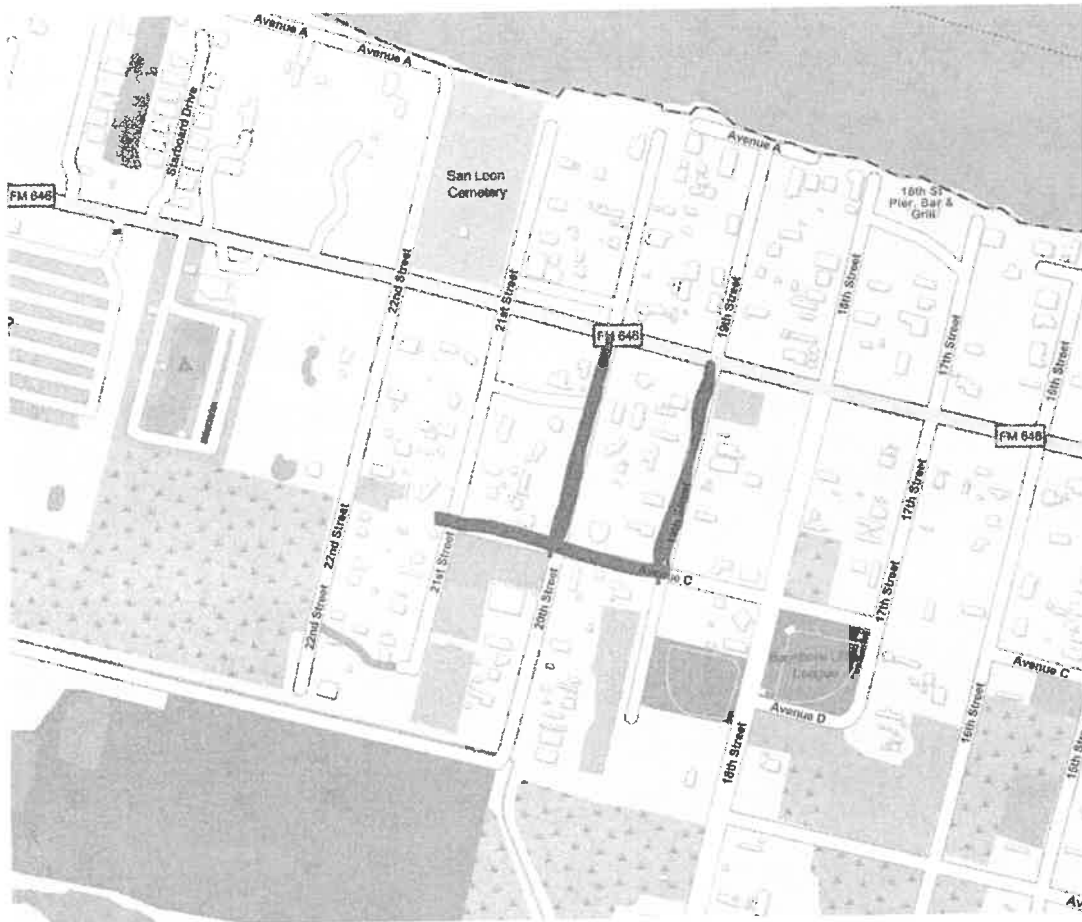
Local Map



SPECIAL PROVISIONS

REQUEST FOR PROPOSAL
MISCELLANEOUS ASPHALT PAVING
GALVESTON COUNTY, TEXAS

Local Map



SPECIAL PROVISIONS

REQUEST FOR PROPOSAL MISCELLANEOUS ASPHALT PAVING GALVESTON COUNTY, TEXAS

Local Map



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Local Map



End of Special Provisions Section

SPECIAL PROVISIONS

REQUEST FOR PROPOSAL MISCELLANEOUS ASPHALT PAVING GALVESTON COUNTY, TEXAS

P. REQUIRED DOCUMENTS CHECKLIST

By signing here, the firm does hereby attest that it has fully read the instructions, conditions, and general and special provisions and understands them. **Proposer shall return this checklist with completed submittal.**

THE COMPANY OF: _____

ADDRESS: _____

The following documents shall be returned or confirmed with an "X" with solicitation submittals. Failure to do so may be ample cause for rejection of submittal and deemed as non-responsive. It is the responsibility of the Bidder to ensure that Bidder has received all addenda.

Items:

Confirmed (X):

- | | |
|-------------------------------------------------------------------------------------|---------------------------------|
| 1. Required Documents Checklist (this page) | _____ |
| 2. Addenda Acknowledgement (if any) | #1_____ #2_____ #3_____ #4_____ |
| 3. One (1) original, two (2) copies of submittal | _____ |
| 4. ATTACHMENT A - Vendor Qualification Packet | _____ |
| 5. ATTACHMENT B - Certification Reg. Debarment, Suspension, and Other Ineligibility | _____ |
| 6. ATTACHMENT C - Certification Regarding Lobbying Form | _____ |
| 7. ATTACHMENT D - Non-Collusion Affidavit | _____ |
| 8. ATTACHMENT E - Prohibition on Contracts with Companies Boycotting Israel | _____ |
| 9. ATTACHMENT F - Prohibition on Contracts with Certain Companies | _____ |
| 8. ATTACHMENT G - Information for Notice | _____ |
| 10. ATTACHMENT H - References | _____ |
| 11. Line Item Pricing Sheet | _____ |
| 12. Contract - Three (3) Copies | _____ |

Person to contact regarding this qualification: _____

Title: _____ Phone: _____ Fax: _____

E-mail address: _____

Name of person authorized to bid the Firm: _____

Signature: _____ Date: _____

Title: _____ Phone: _____ Fax: _____

E-mail address: _____

BID #: B241012
OPEN: 12/14/2023
2:00PM

VENDOR

Item No.	Product Code	Description	Quantity	Units	Catalog #	Unit Price	Extended Price
0001	96100	MISCELLANEOUS ASPHALT PAVING	1	TN		\$	\$
							Extended Price Total of all Items: \$