



THE COUNTY OF GALVESTON

FRANK RODRIGUEZ
PURCHASING AGENT

ASHLEY CLARK
ASST. PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street), Fifth (5th) Floor
Galveston, Texas 77550
(409) 770-5371

July 6, 2026

Honorable County Judge
And Commissioners' Court
County Courthouse
Galveston, Texas

Re: Disposal of Salvage or Surplus Property

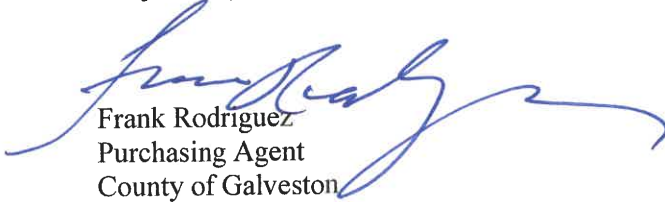
Gentlemen,

It is requested that authorization be granted to dispose of the salvage and/or surplus property items represented on the attached awaiting disposal (AD) list. This request is per the instructions outlined in the Texas Local Government Code, section 263.152, Disposition.

These items will be placed on the GovDeals website or other authorized means of disposal within 30 days after authorization is granted and efforts to transfer them to other departments have been exhausted.

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,


Frank Rodriguez
Purchasing Agent
County of Galveston

Dickey, Tammy

From: Nolan, Edward
Sent: Monday, June 15, 2026 10:25 AM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 7/06/2026: 211133, Corrections 20260706
Attachments: 211133, Corrections 20260706.pdf

Good afternoon,

Could we please place the following asset on the next available commissioners court appropriate removal as salvage: (211133, Corrections 20260706.pdf):

#	FAID	Make / Model	S/N	Desc	Notes
1	32153	2016 CMA Dishmachines EST44RL	236963	Dishwasher	Broken / salvage

Thanks!

PURCHASING DEPARTMENT

Edward Nolan
Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550 Main: 409/770-5417
✉ Edward.Nolan@co.galveston.tx.us 🌐 Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing



ASSET DISPOSAL REPORT

DATE: 6/12/26

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 211133, Corrections Melencio Villarreal Melencio Villarreal
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- Auction _____
Date
- Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- Destroyed by
 Natural Disaster _____
Date
 Traffic Accident _____
Date
- Trade-In _____
Date
- Donated _____ Agency receiving donation: _____
Date

Disposal of: 32153 - Dishwasher
FAID No.

Reason for disposal: Non-functional / salvaged

Serial No./VIN #: 236963

From: 211133, SO Corrections Location: Jail
Department No. & Name Building, Floor, Suite, or Room No.

Comments: _____

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PURCHASING DEPARTMENT USE ONLY

6/15/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager



GENERAL ASSET PRE-DISPOSAL DISCLOSURE FORM

Date: 6/12/26

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Melencio Villarreal Melencio Villarreal 211133, Corrections
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: Destroy Scrap Salvage Starting Bid \$ _____

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: 32153 Description: Dishwasher

Make: CMA DISHMACHINES Model: EST44RL

Serial/VIN: _____ Year: 2016 Color: Stainless Steel

Description of Use: Kitchen hygiene

Reason for Disposal: Non-functional / salvaged

Is this item currently in sound working condition? Yes No

If no, please describe and list all defects.

Other: _____

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PURCHASING DEPARTMENT USE ONLY

6/15/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

Dickey, Tammy

From: Nolan, Edward
Sent: Wednesday, June 17, 2026 8:26 AM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 7/06/2026: 159100, IT disks 20260706
Attachments: 159100, IT disks 20260706.pdf


Good morning,

Could we please place the following property items on the next available commissioners court for appropriate removal or reallocation: **(159100, IT disks 20260706.pdf)**:

#	Qty	FAID	Make	Model	Cap	Condition/Notes
1	12	N/A	HGST	Dec. 2018 3.5 HDD	2TB	Degaussed - inusable - Auctioned for parts
2	42	N/A	Seagate	Enterprise 3.5 HDD v5	4TB	Degaussed - inusable - Auctioned for parts
3	2	N/A	Seagate	Enterprise 3.5 HDD v5	2TB	Degaussed - inusable - Auctioned for parts
4	10	N/A	Seagate	Exos 7E8 3.5 HDD	4TB	Degaussed - inusable - Auctioned for parts
5	60	N/A	Dell EMC	7200 RPM 12GB/s 3.5 HDD 2020	4TB	Degaussed - inusable / non working - Auctioned for parts

Thanks!

PURCHASING DEPARTMENT



Edward Nolan

Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550 | Main: 409/770-5417

Edward.Nolan@co.galveston.tx.us | Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing



PROPERTY DISPOSAL REPORT

DATE: 06/11/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: OIT - 159100, *Bryson Argo*
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- Auction _____
Date
- Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- Destroyed by
 - Natural Disaster _____
Date
 - Traffic Accident _____
Date
- Trade-In _____
Date
- Donated _____ Agency receiving donation: _____
Date

Disposal of: See attached Exel Doc
FAID No. & Description

Reason for disposal: Auction Degaussed HDD's

Serial No./VIN #: _____

From: OIT - 159100, Location: 722 Moody - 2nd Floor
Department No. & Name Building, Floor, Suite, or Room No.

Comments: HDD's are not usable, for parts only.

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6/16/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager



GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 6/12/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Bryson Argo Bryson Argo OIT - 159100
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: Destroy Scrap Salvage Starting Bid \$

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: _____ Description: See attached Excel sheet

Make: _____ Model: _____

Serial/VIN: _____ Year: _____ Color: _____

Description of Use: See Attachment

Reason for Disposal: _____

Is this item currently in sound working condition? Yes No

If no, please describe and list all defects.

HDD's are degaussed. Meaning they are unusable. Auction is for parts only.

Other: _____

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PURCHASING DEPARTMENT USE ONLY

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[Signature]
Fixed Asset Property Manager

#	Qty	FAID	Make	Model	Serial #	Description	Condition/Notes
1	12	N/A	HGST	Dec. 2018 3.5 HDD		2TB	Degaussed - inusable - Auctioned for parts
2	42	N/A	Seagate	Enterprise 3.5 HDD v5		4TB	Degaussed - inusable - Auctioned for parts
3	2	N/A	Seagate	Enterprise 3.5 HDD v5		2TB	Degaussed - inusable - Auctioned for parts
4	10	N/A	Seagate	Exos 7E8 3.5 HDD		4TB	Degaussed - inusable - Auctioned for parts
5	60	N/A	Dell EMC	7200 RPM 12GB/s 3.5 HDD 2020		4TB	Degaussed - inusable / non working - Auctioned for parts

Dickey, Tammy

From: Nolan, Edward
Sent: Wednesday, June 17, 2026 10:33 AM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 7/06/2026: 122900, County Court Admin 20260706
Attachments: 122900, County Court Admin 20260706.pdf

Good morning,

Could we please place the following property items on the next available commissioners court for salvage: **(122900, County Court Admin 20260706.pdf)**:

- (12) boxes of outdated law books (approx. 180 books) – salvage

Thanks!

PURCHASING DEPARTMENT

Edward Nolan
Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550 | Main: 409/770-5417
Edward.Nolan@co.galveston.tx.us | Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing



PROPERTY DISPOSAL REPORT

DATE: April 7, 2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: County Court Administration Monica Gracia
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- Auction
Theft
Destroyed by
Trade-In
Donated

Disposal of: N/A - 186 law books / 12 boxes
FAID No. & Description

Reason for disposal: No longer needed

Serial No./VIN #:

From: County Court Administration Location: 600 59th Street, Suite 2300
Department No. & Name Building, Floor, Suite, or Room No.

Comments:

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6/17/2024
Date Form Processed

Edward J. ...
Fixed Asset Property Manager



GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: April 7, 2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Monica Gracia Monica Gracia County Court Administration
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: Destroy Scrap Salvage Starting Bid \$ _____

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: 144 law books / 8 boxes

Make: _____ Model: _____

Serial/VIN: _____ Year: _____ Color: _____

Description of Use: research

Reason for Disposal: Old, no longer needed

Is this item currently in sound working condition? Yes No

If no, please describe and list all defects.

Other: _____

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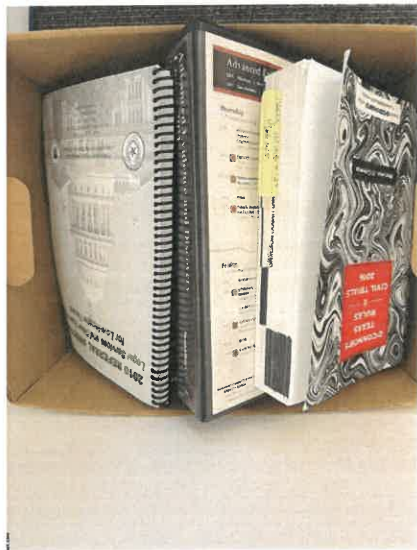
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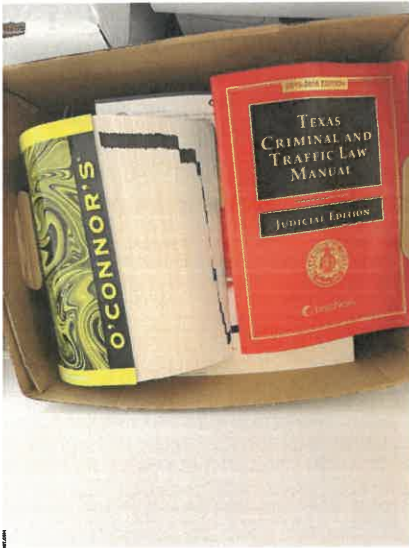
6/17/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager













Dickey, Tammy

From: Nolan, Edward
Sent: Thursday, June 25, 2026 4:11 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 7/06/2026: 114000 County Clerks, 20260706
Attachments: 114000 County Clerks, 20260706.pdf

Good afternoon,

Could we please place the following property items on the next available commissioners court for salvage: **(114000 County Clerks, 20260706.pdf)**:

#	Qty	FAID	Make	Model	Serial #	Description	Condition/Notes
1	21	n/a				Used Chairs we no longer need	Torn with lots of wear or no needed
2	3	n/a				Brown folding Tables	Working condition, no longe
3	2	n/a				Brown conference room tables	Working condition, no longe
4	2	n/a				White folding Tables	Working condition, no longe
5	3	n/a				Large Cream Colored Filing Cabinets	Working condition, no longe
6	2	n/a				Large brown wood office desk	Working condition, some ha be missing, no longer neede
7	1	n/a				Small brown wood end table (1 draw)	Working condition, no longe
8	2	n/a				Small brown wood rolling desk	Working condition, no longe
9	1	n/a				Larger Size brown wood rolling Desk	Working condition, no longe
10	15 plus	n/a				Grey metal wall Panels, metal rods with Door to create a private conference room	Unknown
11	2	n/a				Stand up Walls Panels	Working condition, no longe
12	1	n/a				Tall black 3 draw filing cabinet	Working condition, no longe
13	1	n/a				Wide short black 2 draw filing cabinet	Working condition, no longe
14	1	n/a				Small white cabinet with 2 doors	Working condition, no longe

Thanks!

**PURCHASING
DEPARTMENT**



Edward Nolan

Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550 Main: 409/770-5417
 Edward.Nolan@co.galveston.tx.us Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing



GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 6/12/26

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: [Signature] Aaron Marcus 114000, County Clerks
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: Destroy Scrap Salvage Starting Bid \$ _____

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: See attached sheet

Make: _____ Model: _____

Serial/VIN: _____ Year: _____ Color: _____

Description of Use: Office furniture

Reason for Disposal: No longer needed

Is this item currently in sound working condition? Yes No

If no, please describe and list all defects.

Other: _____

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6/25/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager



PROPERTY DISPOSAL REPORT

DATE: 6/12/26

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Aaron Marcus 114000, County Clerks

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL.

METHOD OF DISPOSAL

- Auction _____
Date
- Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- Destroyed by
- Natural Disaster _____
Date
 - Traffic Accident _____
Date
- Trade-In _____
Date
- Donated _____ Agency receiving donation: _____
Date

Disposal of: N/A - Office furnishings / see attached sheet
FAID No. & Description

Reason for disposal: No longer needed / replaced

Serial No./VIN #: _____

From: 114000, County Clerks

Department No. & Name

Location: 600 59th Street, STE 2001

Building, Floor, Suite, or Room No.

Comments: _____

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6/25/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

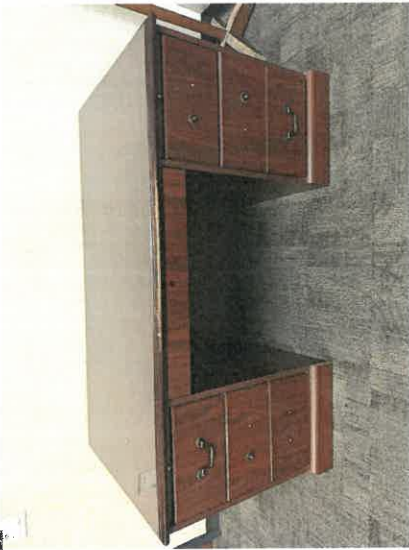
#	Qty	FAID	Make	Model	Serial #	Description	Condition/Notes
1	21	n/a				Used Chairs we no longer need	Torn with lots of wear or no longer needed
2	3	n/a				Brown folding Tables	Working condition, no longer needed
3	2	n/a				Brown conference room tables	Working condition, no longer needed
4	2	n/a				White folding Tables	Working condition, no longer needed
5	3	n/a				Large Cream Colored Filing Cabinets	Working condition, no longer needed
6	2	n/a				Large brown wood office desk	Working condition, some handles may be missing, no longer needed
7	1	n/a				Small brown wood end table (1 draw)	Working condition, no longer needed
8	2	n/a				Small brown wood rolling desk	Working condition, no longer needed
9	1	n/a				Larger Size brown wood rolling Desk	Working condition, no longer needed
10	15	n/a				Grey metal wall Panels, metal rods with Door to create a private conference room	Unknown
11	2	n/a				Stand up Walls Panels	Working condition, no longer needed
12	1	n/a				Tall black 3 draw filing cabinet	Working condition, no longer needed
13	1	n/a				Wide short black 2 draw filing cabinet	Working condition, no longer needed
14	1	n/a				Small white cabinet with 2 doors	Working condition, no longer needed
15							

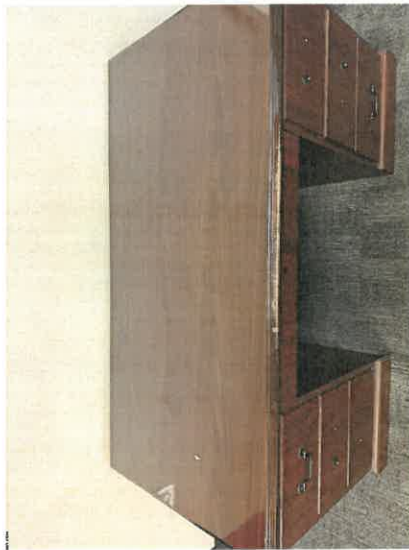


















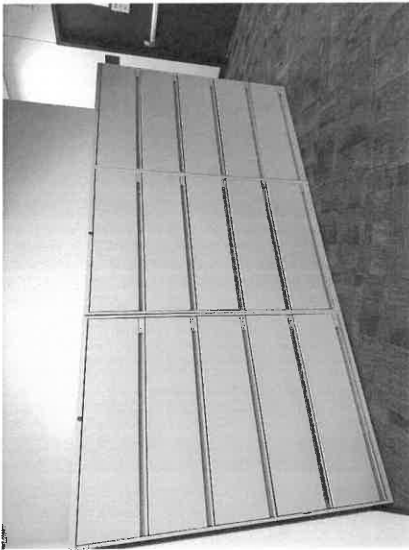






































































Dickey, Tammy

From: Nolan, Edward
Sent: Thursday, June 25, 2026 4:36 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 7/06/2026: 127100, DA Office 20260706
Attachments: 127100, DA Office 20260706.pdf

Good afternoon,

Could we please place the following property items on the next available commissioners court for salvage: **(127100, DA Office 20260706.pdf)**:

	Qty	Asset Tag	Description	Serial #	Make	Model	Notes
1	2		STAPLERS				OUT DATED/NO LONGER NEEDED
2	1		LABEL MAKER				OUT DATED/NO LONGER NEEDED
	1		SHREDDER		FELLOWES		BROKEN
	1		SHREDDER		FELLOWES		BROKEN
3	4		HP 62 TONERS				NO LONGER NEEDED
4	3		TONER				NO LONGER NEEDED

Thanks!

PURCHASING DEPARTMENT



Edward Nolan

Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550 Main: 409/770-5417
✉ Edward.Nolan@co.galveston.tx.us 🌐 Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing



PROPERTY DISPOSAL REPORT

DATE: 6-18-26

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 127100 Miyoshi Rougey
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- Auction _____
Date
- Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- Destroyed by
 - Natural Disaster _____
Date
 - Traffic Accident _____
Date
- Trade-In _____
Date
- Donated _____ Agency receiving donation: _____
Date

Disposal of: Shredders; toner; staples; labeled markers;
FAID No. & Description

Reason for disposal: No longer needed

Serial No./VIN #: _____

From: District Attorney
Department No. & Name

Location: Justice Center, 1st Fl, Ste. 1001
Building, Floor, Suite, or Room No.

Comments: _____

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6/26/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager



GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 6.18.26

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Miyoshi Rongely Miyoshi Rongely DA
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: Destroy Scrap Salvage Starting Bid \$

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: Description:

Make: Model:

Serial/VIN: Year: Color:

Description of Use: Office use

Reason for Disposal: Broken / No longer needed

Is this item currently in sound working condition? Yes No
Broken, etc. Shredders

If no, please describe and list all defects.

(2) Shredders are not working properly.

Other: Other items are no longer needed.

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PURCHASING DEPARTMENT USE ONLY

6/26/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager

	Qty	Asset Tag	Description	Serial #	Make	Model	Notes
1	2		STAPLERS				OUT DATED/NO LONGER NEEDED
2	1		LABEL MAKER				OUT DATED/NO LONGER NEEDED
	1		SHREDDER		FELLOWES		BROKEN
	1		SHREDDER		FELLOWES		BROKEN
3	4		HP 62 TONERS				NO LONGER NEEDED
4	3		TONER				NO LONGER NEEDED







