



View Budget Amendment: Budget
Amendment: FY2025 - Annual Budget Detail
on 10/13/2025 : BAT-0000296

01:32 PM
10/06/2025
Page 1 of 4

Company The County of Galveston
Plan Template Annual Budget Detail : FY25 Amended Budget
Plan FY25 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000296
Amendment Date 10/13/2025
Description BA 25-187-1013-B; Request transfer from General Fund - Budgeted Reserves to National School Lunch Program - Transfer To Juvenile Justice to show revenue and expenses in appropriate cost-centers.
Amendment Type Budget Transfer
Balanced Amendment Yes
Entry Type Amended
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	5912000:Transfers Out - Special Revenue	921010 Transfers and Reserves	1202 Juvenile Justice Fund		Transfer to Nat'l School Lunch Prog			\$30,000.00	\$0.00	BA 25-187-1013-B; Request transfer from General Fund - Budgeted Reserves to National School Lunch Program - Transfer To Juvenile Justice to show revenue and expenses in appropriate cost-centers.	
FY2025 Annual (FY25 Amended Budget)	4911000:Transfers - General Fund	000000 General Revenues	1202 Juvenile Justice Fund	Transfer from General Fund				\$0.00	\$30,000.00	BA 25-187-1013-B; Request transfer from General Fund - Budgeted Reserves to National School Lunch Program - Transfer To Juvenile Justice to show revenue and expenses in appropriate cost-centers.	



View Budget Amendment: Budget
Amendment: FY2025 - Annual Budget Detail
on 10/13/2025 : BAT-0000296

01:32 PM
10/06/2025
Page 2 of 4

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	5911000:Transfers Out - General Fund	921010 Transfers and Reserves	1101 General Fund		Transfer to Juvenile Justice			\$30,000.00	\$0.00	BA 25-187-1013-B; Request transfer from General Fund - Budgeted Reserves to National School Lunch Program - Transfer To Juvenile Justice to show revenue and expenses in appropriate cost-centers.	
FY2025 Annual (FY25 Amended Budget)	5930000:Reserves - Other	920180 Fund Balance Reserves	1101 General Fund		Budgeted Reserves			\$0.00	\$30,000.00	BA 25-187-1013-B; Request transfer from General Fund - Budgeted Reserves to National School Lunch Program - Transfer To Juvenile Justice to show revenue and expenses in appropriate cost-centers.	

BAT-296.pdf

File Name BAT-296.pdf
Content Type application/pdf
Updated By Gabriela De Los Santos
Upload Date 10/03/2025 04:59:13 PM
Comment

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Submitted	10/02/2025 11:37:07 AM	10/03/2025	Gabriela De Los Santos	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	10/03/2025 01:58:45 PM	10/04/2025	Sergio Cruz (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	10/03/2025 02:03:26 PM		Joselinne Piedras-Sarabia (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		10/03/2025		0	



View Budget Amendment: Budget
Amendment: FY2025 - Annual Budget Detail
on 10/13/2025 : BAT-0000296

01:32 PM
10/06/2025
Page 3 of 4

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Sent Back	10/03/2025 03:05:28 PM		Lauren Swift (Accounting Operations Lead)	1	Send Back Reason from Lauren Swift: Can you please provide the support. This looks odd since we are showing three transfers. I believe the other side of the Fund 1202 transfer will be to the grant fund, but I would like to confirm by reviewing the support.
Budget Amendment Event	Budget Amendment Event	Submitted	10/03/2025 04:59:13 PM	10/03/2025	Gabriela De Los Santos	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	10/06/2025 09:17:32 AM	10/05/2025	Christie Motogbe (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	10/06/2025 09:18:15 AM		Joselinne Piedras-Sarabia (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		10/03/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	10/06/2025 09:29:53 AM		Sergio Cruz (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Budget Manager	Sent Back	10/06/2025 09:36:46 AM	10/08/2025	Diana Huallpa Trevino (Budget Manager)	1	Send Back Reason from Diana Huallpa Trevino: For debit/credit correction.
Budget Amendment Event	Budget Amendment Event	Submitted	10/06/2025 09:39:34 AM	10/03/2025	Gabriela De Los Santos	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	10/06/2025 09:42:07 AM	10/08/2025	Christie Motogbe (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	10/06/2025 09:42:28 AM		Joselinne Piedras-Sarabia (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		10/03/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	10/06/2025 11:36:53 AM		Lauren Swift (Accounting Operations Lead)	1	Lauren Swift: Original request was for \$25,000 (per attachment), but department later requested this to be changed to \$30,000.
Budget Amendment Event	Approval by Budget Manager	Approved	10/06/2025 01:26:32 PM	10/08/2025	Diana Huallpa Trevino (Budget Manager)	1	



View Budget Amendment: Budget
Amendment: FY2025 - Annual Budget Detail
on 10/13/2025 : BAT-0000296

01:32 PM
10/06/2025
Page 4 of 4

Process	Step	Status	Completed On	Due Date		All Persons	Comment
					Person (Up to 5)		
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		10/08/2025	Christie Motogbe (Finance Executive)	2	
					Sergio Cruz (Finance Executive)		

Fw: NSLP Budget Amendment - BAT-0000296

From Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>

Date Fri 10/3/2025 3:43 PM

To Swift, Lauren <Lauren.Swift@galvestoncountytexas.gov>

Cc De Los Santos, Gabriela <Gabriela.Delossantos@galvestoncountytexas.gov>

Good afternoon Lauren,

In regard to BAT-0000296, we received the following email from Christie on how to enter the BA. Please let us know if we need to make any updates.

Respectfully,

A handwritten signature in blue ink that reads "Rodolfo Gomez".

Finance Manager
Department of Professional Services

 (409) 770-5363

 rodolfo.gomez@galvestoncountytexas.gov

 722 Moody Avenue, Galveston, Texas 77550

From: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytexas.gov>

Sent: Thursday, September 25, 2025 10:00 PM

To: Lopez, Betsaida <Betsaida.Lopez@galvestoncountytexas.gov>

Cc: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>; Pruitt, Kenna <Kenna.Pruitt@galvestoncountytexas.gov>; Moses, Wiyn <Wiyn.Moses@galvestoncountytexas.gov>

Subject: RE: NSLP Budget Amendment

Good afternoon, Betsaida,

I believe what is needed, to increase the Transfer To National School Lunch Program, is as follows. Professional Services would do the Transfer From and Transfer To sections, and the Auditor's Office Accountant would do the Award Budget Amendment details after Commissioners Court approval. I've included Christian Monterrubio on this email as well.

TRANSFER FROM				
Fund	Cost Center	Account Ledger	Spend/Revenue Category	Amount
1101	920180	5930000	Budgeted Reserves	25,000.00
1101	921010	5911000	Transfer to Juvenile Justice	25,000.00
TRANSFER TO				
1202	000000	4911000	Transfer from General Fund	25,000.00
1202	921010	5912000	Transfer to Nat'l School Lunch Prog	25,000.00
AWARD BUDGET AMENDMENT - AUDITOR'S OFFICE				
Fund	Cost Center	Account Ledger	Spend/Revenue Category	Amount
2850	256100	4912000	Transfer from Juvenile Justice	25,000.00
2850	256100	5481000	Food Services Contract	25,000.00

Please let me know if you have any questions.

Thank you.

Sincerely,



Christie Motogbe CPA

1st Assistant County Auditor
County Auditor's Office

☎ 409-770-5337

✉ ChristieJ.Motogbe@galvestoncountytx.gov

📍 722 Moody Ave, 4th Floor, Galveston, TX 77550

From: Lopez, Betsaida <Betsaida.Lopez@galvestoncountytx.gov>
Sent: Thursday, September 25, 2025 3:42 PM
To: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>
Subject: NSLP Budget Amendment

Hi Christie,

This is what I received from Professional Services.

So, would it be similar to this in order to increase the budget in GR-0000699 NSLP County Match?



Betsaida Lopez

Financial Analyst
Galveston County Juvenile Justice
6101 Attwater Avenue
Texas City, TX 77590
409-770-5904