



## THE COUNTY OF GALVESTON

**RUFUS G. CROWDER, CPPO CPPB**  
PURCHASING AGENT

**COUNTY COURTHOUSE**  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor, Purchasing  
GALVESTON, TEXAS 77550  
(409) 770-5371

**ERIN S. QUIROGA, MBA, CPPB**  
ASST. PURCHASING AGENT

March 11, 2025

Honorable County Judge  
And Commissioners' Court  
County Courthouse  
Galveston, Texas

**Re: ITB #B232014A, Lightweight Aggregate Road Materials**  
**Contract #CM23178A**

Gentlemen,


The contract associated with ITB #B232014A, Lightweight Aggregate Road Materials, is scheduled for its second extension on June 12, 2025. The contracted vendor for this service is Arcosa Lightweight.

The awarded vendor has requested a price increase. The Road & Bridge Manager is agreeable to the requested increases.

It is requested that the extension be authorized including the increases.

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,

  
Rufus G. Crowder, CPPO CPPB  
Purchasing Agent  
County of Galveston

## Dickey, Tammy

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**From:** Wallace, Tiffany  
**Sent:** Tuesday, March 11, 2025 12:26 PM  
**To:** Fleming, Melissa; Crowder, Lee  
**Cc:** Dickey, Tammy  
**Subject:** RE: B232014A - LIGHTWEIGHT AGGREGATE ROAD MATERIALS - CM23178A

*Yes we will extend with new prices.*

Thanks,  
Tiffany Wallace  
Finance & Administration Manager  
5115 Hwy 3 Dickinson, TX 77539  
281-309-5025  
[Tiffany.wallace@co.galveston.tx.us](mailto:Tiffany.wallace@co.galveston.tx.us)



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**From:** Fleming, Melissa <Melissa.Fleming@galvestoncountytexas.gov>  
**Sent:** Monday, March 10, 2025 9:54 AM  
**To:** Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Crowder, Lee <Lee.Crowder@co.galveston.tx.us>  
**Cc:** Dickey, Tammy <Tammy.Dickey@co.galveston.tx.us>  
**Subject:** FW: B232014A - LIGHTWEIGHT AGGREGATE ROAD MATERIALS - CM23178A

Hello Tiffany,

Please find attached the price change Arcosa would like to propose on this 2<sup>nd</sup> renewal offer. Please let Tammy and I know if you want to proceed with this offer or if you would like to RE-BID this product.

Let me know if you have any questions or concerns.

Sincerely,  
**Melissa Fleming**  
**Contract Administrator**  
Galveston County Purchasing Department  
Galveston County Courthouse  
722 21st. Street, 5th Floor  
Galveston, Texas 77550  
Office: (409) 770-5375  
Fax: (409) 765-3106  
e-mail: [melissa.fleming@galvestoncountytexas.gov](mailto:melissa.fleming@galvestoncountytexas.gov)



Principles and Practices of Public Procurement  
*Accountability, Ethics, Impartiality, Professionalism, Service, Transparency*

March 10, 2025

Galveston County  
Galveston, Texas

Arcosa, Inc. operates one lightweight aggregate plant in the state of Texas; the plant is in Streetman, TX (Navarro County) and it produces **expanded shale** lightweight aggregates. This expanded shale plant is the only one within the state of Texas; therefore, we are a sole producer and single source of this material within Texas. This material is bid statewide on TxDOT, City and County projects / purchase agreements as an alternate to stone and gravel per the TxDOT Item 302 Specification. We currently supply approximately 20% of the surface treatment aggregate used in the eastern half of Texas on TxDOT district maintenance and construction seal coats.

Our Streetman expanded shale has the highest polish value of any aggregate that is rated and monitored by the Texas Department of Transportation Bituminous Rated Source Quality Catalog of aggregates for surface treatments. What that means is that the skid value of this material is the best in the State of Texas throughout the life of the material. Additionally, because the material is half the weight of stone and gravel there is virtually no windshield or vehicle damage realized during construction.

Please keep in mind that when bidding lightweight aggregate the unit of bid/payment must be by the CUBIC YARD rather than the ton. Lightweight Aggregate weighs approximately 53 lbs. per cubic foot (1430 lbs. per cubic yard) where stone and gravel can weigh as much as 110 lbs. per cubic foot (3000 lbs. per cubic yard). When comparing the two, you must know the unit weight of a particular stone or gravel. Multiply that unit weight by 27, which will give you the lbs. per cubic yard of a material. Then divide the lbs. per cubic yard by 2,000 (a ton in lbs.) to get the conversion factor. Once a conversion factor is determined, multiply the cost per ton of a particular stone or gravel by the conversion factor to get the price per cubic yard. Then you can compare the cost equally.

We appreciate the opportunity to do business in the Galveston County and would be proud to be your supplier of choice. Please see the attached test results on our products and should you have any questions I can be reached at 972-824-3012 or [barrett.reese@arcosa.com](mailto:barrett.reese@arcosa.com).

Sincerely,

Barrett Reese, Jr.  
Highway Sales  
Arcosa Lightweight

Galveston County	Mileage	Grade 3	Grade 4	Grade 5	Delivered
PCT 1	210	\$75.00	\$65.00		\$124.14
Dickinson, TX				\$60.00	\$114.14
					\$109.14
PCT 2	255	\$75.00			\$133.65
Crystal Beach, TX			\$65.00		\$123.65
				\$60.00	\$118.65
PCT 3	215	\$75.00			\$124.45
San Leon, TX			\$65.00		\$114.45
				\$60.00	\$109.45
PCT 4	215	\$75.00			\$124.45
Santa Fe, TX			\$65.00		\$114.45
				\$60.00	\$109.45
1/1/2025-12/31/2025					

1/1/2025-12/31/2025

**SPECIAL PROVISIONS**

**INVITATION TO BID  
LIGHTWEIGHT AGGREGATE ROAD MATERIALS  
GALVESTON COUNTY, TEXAS**

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## SPECIAL PROVISIONS

### INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS

The General Provisions and the Special Provisions of this Invitation to Bid and the Exhibits attached hereto are made a part of this agreement between the Parties. In the event of a conflict between the General Provisions and the Special Provisions, the terms of the Special Provisions shall control.

The Galveston County Purchasing Department utilizes Bonfire Interactive to distribute and receive bids and proposals in an electronic format via an online portal. Potential Bidders must register through the online portal to participate electronically. "Walk-in" or "mailed-in" proposal submittals are still allowed, however, **Bidders are strongly encouraged to submit their proposals online via Galveston County's e-Procurement Portal located at <https://galvestoncountytexas.bonfirehub.com/>.**

Registration is currently open and free to the public. Once registered, suppliers will receive automatic email notifications of project opportunities based on the NIGP commodity codes selected by the vendor. Potential Bidders should visit the link below and click on the New Vendor Registration tab to register your business:  
<https://galvestoncountytexas.bonfirehub.com/portal/?tab=login>

There is no cost to register as a vendor. For more detailed clarification and information on how to register and submit your bids and proposals through Bonfire, click on the video link below:

Submission Video: <https://support.gobonfire.com/hc/en-us/articles/203903356-Vendor-Registration-and-Submission->

#### A. PURPOSE

The County of Galveston is seeking a vendor to supply lightweight aggregate road material delivered to various locations within Galveston County.

#### B. EXCEPTIONS TO BID CONDITIONS

**The Bidder will list on a separate sheet of paper any exceptions to the conditions of this Invitation to Bid.** This sheet will be labeled, "Exceptions to Bid Conditions", and will be attached to the Bid submittal.

If no exceptions are stated, **it will be understood that all general and special conditions will be complied with, without exception.**

The Bidder must specify in its Bid any alternatives it wishes to propose for consideration by the County. Each alternative should be sufficiently described and labeled within the Bid and should indicate its possible or actual advantage to the program being offered.

The County reserves the right to offer these alternatives to other Bidders.

#### C. PROCUREMENT TIMELINE

A timeline for this solicitation and initial process is included below. Galveston County reserves the right to change these dates and will notify Bidders of any changes:

Advertise Solicitation (first date of publication)  
Advertise Solicitation (second date of publication)  
Question Deadline  
Submission Deadline / Bid Opening

Wednesday, April 19, 2023  
Wednesday, April 26, 2023  
Wednesday, May 3, 2023, by 5:00 p.m.  
Thursday, May 18, 2023, at 2:00 p.m.

## SPECIAL PROVISIONS

### INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS

Interested parties may attend the Thursday, May 18, 2023, 2:00 p.m. bid opening virtually by using the following link:

Join from the meeting link

<https://galvestoncountytexas.webex.com/galvestoncountytexas/j.php?MTID=mb84dfb9d76bb23f728e0eac093f08e22>

Join by meeting number

Meeting number (access code): 2491 312 9426

Meeting password: B232014A (22320142 from video systems)

Tap to join from a mobile device (attendees only)

+1-415-655-0001,,24913129426## US Toll

Join by phone

+1-415-655-0001 US Toll

Global call-in numbers

Join from a video system or application

Dial 24913129426@galvestoncountytexas.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

#### D. SUBMISSION INSTRUCTIONS

The Galveston County Purchasing Department utilizes Bonfire Interactive to distribute and receive bids and proposals in an electronic format via an online portal. Potential Bidders must register through the online portal to participate electronically. "Walk-in" or "mailed-in" proposal submittals are still allowed, however, **Bidders are strongly encouraged to submit their proposals online via Galveston County's e-Procurement Portal located at <https://galvestoncountytexas.bonfirehub.com/>.**

Registration is currently open and free to the public. Once registered, suppliers will receive automatic email notifications of project opportunities based on the NIGP commodity codes selected by the vendor. Potential Bidders should visit the link below and click on the New Vendor Registration tab to register your business:  
<https://galvestoncountytexas.bonfirehub.com/portal/?tab=login>

There is no cost to register as a vendor. For more detailed clarification and information on how to register and submit your bids and proposals through Bonfire, click on the video link below:

**Submission Video:** <https://support.gobonfire.com/hc/en-us/articles/203903356-Vendor-Registration-and-Submission->

#### E. BID SURETY

A surety/bid bond **is not a requirement** of this solicitation.

#### F. PERFORMANCE AND PAYMENT BONDS

Performance and Payment Bonds **are not requirements** of this solicitation.

#### G. BEST AND FINAL OFFERS (BAFO)

The Best and Final Offer process **is not applicable** to this solicitation.

## SPECIAL PROVISIONS

### INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS

#### H. DAVIS-BACON WAGE RATES

Davis-Bacon Wage Rates are not requirements of this solicitation.

#### I. PERSONNEL TO CONTACT

Bidders desiring an explanation or interpretation relative to this solicitation must request it in writing. Oral explanations or instructions will not be binding. Any information given to a Bidder, which in the opinion of the County affects all Bidders or would be prejudicial to other Bidders if not communicated, shall be furnished to all Bidders as an addendum to the solicitation. Bidders must direct all inquiries to the following:

Rufus G. Crowder, CPPO CPPB  
Purchasing Agent  
722 21<sup>st</sup> Street (Moody)  
Galveston, Texas 77550  
e-mail: [purchasing.bids@co.galveston.tx.us](mailto:purchasing.bids@co.galveston.tx.us)

Bidders must e-mail their requests (with the subject line “Lightweight Aggregate Road Materials– Bid #B232014A– Questions”) for additional information and/or clarification to the address listed above. The request must include the Bidder’s name and the solicitation number and title.

*Any request for additional information or clarification must be received in writing no later than ten (10) calendar days prior to the solicitation due date.* Late requests or those not delivered to the proper address may not receive a reply. Bidders shall not attempt to contact the County by any other means. The Purchasing Agent shall post the answers on the County website from the procurement web page and via addendum.

The County will issue responses to inquiries and any other corrections or amendments, it deems necessary, in the form of a written addendum, issued prior to the solicitation Submission Deadline / Solicitation Opening date. The County, at its sole discretion, may not issue a response to an RFI submittal. Bidders should not rely on any oral or written representations, statements, or explanations, other than those made in this solicitation or in any written addendum to this solicitation. Where there appears to be conflict between the solicitation and any issued addenda, the last addendum issued will prevail.

Addenda will be posted and made available on the County’s procurement web page. **It is the Bidder’s sole responsibility to ensure receipt of all addenda prior to submitting its response.**

All Bidders should check the County’s procurement web page for all addenda prior to submitting a response.

The County’s procurement web page is located at <http://www.galvestoncountytexas.gov/county-offices/purchasing>. Bidders who submit inquiries *after* the deadline date for receipt of questions indicated on the Procurement Timeline, risk that its response in the procurement will not be responsive or competitive because the County is not able to respond before the solicitation receipt date or in sufficient time for the Bidder to prepare a responsive or competitive submittal.

All questions and responses as posted on the County website pertaining to this solicitation are considered an addendum to, and part of, this solicitation. Each Bidder shall be responsible to monitor the County website for new or revised solicitation information. The County shall not be bound by any verbal information, nor shall it be bound by any written information that is not either contained within the solicitation or formally issued as an addendum by the Purchasing Agent.



## SPECIAL PROVISIONS

### INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS

#### J. PROGRAM ADMINISTRATION & CONTRACT MANAGEMENT

The Program Administrator/Contract Manager that will manage the work to be performed under the resultant contract for the purpose of this solicitation is:

Lee Crowder  
Road and Bridge Administrator  
5115 Highway 3  
Dickinson, TX 77539

The Galveston County Commissioners' Court, and/or authorized designees will be responsible for negotiating with the successful Vendor the scope of work, the standards of performance, the specific technology provided, and the support services required for the proposed projects. All contractual amendments will be processed in accordance with Galveston County Purchasing Policies. Amendments will also be brought to Galveston County Commissioners Court for approval as deemed necessary. The approval process serves to ensure the project technology and/or service is within the scope of the resultant contract, and that pricing meets the agreed-upon pricing methodology as specified in the contract, and that funds are available.

#### K. INSURANCE

Bidder must submit, with its response, a current certificate of insurance evidencing coverage in the amounts specified below or greater. In lieu of submitting a certificate of insurance, Bidders may submit a notarized statement from an insurance company authorized to conduct business in the State of Texas guaranteeing that Bidder has such insurance. Provided, however, that successful Bidder(s) shall be required to provide a current certificate of insurance to the Galveston County Purchasing Agent's Office before Bidder commences any work hereunder. **Insurance shall be placed with insurers having an A.M. Best's rating of no less than A.** Such insurance must be issued by a casualty company authorized to do business in the State of Texas and in standard form approved by the Board of Insurance Commissioners of the State of Texas, with coverage provisions ensuring the public from loss or damage that may arise to any person or property by reason of services rendered by Contractor.

**Galveston County shall be listed as an additional insured on each policy and all certificates of insurance and Contractor shall provide Galveston County with no less than thirty (30) calendar days prior notice of any changes to the policy during the contractual period.**

Certificates of Insurance, fully executed by a licensed representative of the insurance company written or countersigned by an authorized Texas state agency, shall be filed with the County Purchasing Agent within ten (10) calendar days of the execution of this Agreement as written proof of such insurance and further provided that Contractor shall not commence work under this Agreement until Contractor has obtained all insurance required herein, provided written proof as required herein, and received written notice to proceed issued from the County Purchasing Agent. **Failure to provide such evidence of insurance within the ten (10) calendar day period shall constitute an event of default.** Workers' Compensation Insurance. Bidder shall carry in full force Workers' Compensation Insurance Policy(ies), if there is more than one employee, for all its employees, including but not limited to full time, part time, and emergency employees employed by the Contractor.

Commercial General Liability. Bidder shall carry in full force commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 in the aggregate. The Policy shall, minimally, cover liability for bodily injury, personal injury, and property damage.

Business Automobile Liability. Bidder shall carry in full force business automobile liability coverage with a combined bodily injury/property damage limit of not less than \$1,000,000 each accident. The policy shall cover liability arising from the operation of licensed vehicles by policyholder.

## **SPECIAL PROVISIONS**

### **INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS**

**Subrogation Waiver.** Contractor and Contractor's insurance carrier shall waive any and all rights to subrogation against Galveston County in regard to any suit or claim arising out of personal injury or property damage resulting from Contractor's performance under this Agreement.

#### **L. REQUIREMENTS OF INVITATION TO BID**

Bidder shall provide one (1) original and three (3) hard copies of its response to the Purchasing Agent on or before the submission deadline specified herein. Font size is limited to no smaller than font size 11, except that organization charts, other graphics, and footers may be as small as font size 9.

#### **M. MATERIAL DESCRIPTION/SPECIFICATIONS**

The following specifications are the minimum acceptable specifications for lightweight aggregate material used by Galveston County Road & Bridge Department.

Please reference Texas Department of Transportation, Item 302, Aggregates for Surface Treatments TYPE L Grade 3, 4, and 5.

#### **N. QUANTITIES**

Submitted bid pricing shall be based on anticipated requirements of 4,000 cubic yards, however, the County does not guarantee any minimum or maximum purchase and will pay only for the material ordered and delivered in Galveston County at the designated locations.

#### **O. MEASUREMENTS AND PAYMENTS**

Measurement shall be by the cubic yard at the requested designation points. Payment will be made on this basis, per cubic yard, including freight and delivery charges. **Galveston County is tax-exempt and therefore no taxes, license fees, etc. shall be added to bid prices. Galveston County reserves the right to order more or less of this product.**

#### **P. POINTS OF DELIVERY**

The requested materials shall be furnished and delivered to the specified locations, satisfactory to the Galveston County Road Administrator, at the following Galveston County locations:

- Santa Fe, Texas
- Dickinson, Texas
- Crystal Beach, Texas
- San Leon, Texas

#### **Q. ORDERING AND PURCHASING**

The County expects to order lightweight aggregate material at the rate of 500 cubic yards per stated location. However, there may be times when more of the product will be ordered, where possible, to reduce freight charges.

#### **R. AWARDED PRICES**

Any unit prices submitted by the Bidder shall include all costs to the County, including the material, delivery, current freight rate, state tax, or any other cost.

## **SPECIAL PROVISIONS**

### **INVITATION TO BID LIGHTWEIGHT AGGREGATE ROAD MATERIALS GALVESTON COUNTY, TEXAS**

Award prices include all royalties and costs arising from patents, trademarks, and copyrights in any way involved in the work. Whenever the Awardee is required or desires to use any design, device, material or process covered by letters of patent or copyright, the Awardee shall indemnify and save harmless the County, its officers, agents and employees from any and all claims for infringement by reason of the use of any such patented design, tool, material, equipment, or process, to be performed under the contract, and shall indemnify the County its officers, agents, and employees for any costs, expenses and damages which may be incurred by reason of any infringement at any time during the prosecution or after the completion of the work.

**S. INVOICES:**

Invoices must be itemized indicating all materials and supplies used. Invoices must be submitted to:

**Galveston County Auditor's Office  
Attn: Accounts Payable  
P.O. Box 1418  
Galveston, Texas 77553  
apclerk@co.galveston.tx.us**

Failure to submit invoices to the above address or failure to include the Purchase Order Number will result in delay in payment.

Contractor must accept purchase order numbers for specified supplies, equipment, and/or services. Contractor shall not perform any work or release any supplies and/or equipment to any authorized representative of the County of Galveston unless a valid purchase order number issued by the office of the Galveston County Purchasing Agent accompanies the order or if vendor can comply with the provision as stated in the General Provisions, page 3, item 11, Procurement Card Program.

Payment for any items issued without prior receipt of a valid purchase order number may become the sole responsibility of the successful contractor.

*End of Special Provisions*