



THE COUNTY OF GALVESTON

FRANK RODRIGUEZ
PURCHASING AGENT

ASHLEY CLARK
ASST. PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street), Fifth (5th) Floor
Galveston, Texas 77550
(409) 770-5371

July 20, 2026

Honorable County Judge
And Commissioners' Court
County Courthouse
Galveston, Texas

Re: Disposal of Salvage or Surplus Property

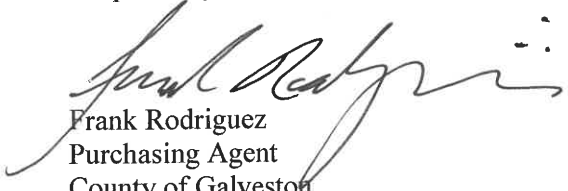
Gentlemen,

It is requested that authorization be granted to dispose of the salvage and/or surplus property items represented on the attached awaiting disposal (AD) list. This request is per the instructions outlined in the Texas Local Government Code, section 263.152, Disposition.

These items will be placed on the GovDeals website or other authorized means of disposal within 30 days after authorization is granted and efforts to transfer them to other departments have been exhausted.

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,


Frank Rodriguez
Purchasing Agent
County of Galveston

Dickey, Tammy

From: Nolan, Edward
Sent: Tuesday, June 30, 2026 5:10 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 7/20/2026: 151500. Tax Office 20260630
Attachments: 151500. Tax Office 20260630.pdf

Good evening,

Could we please place the following property items on the next available commissioners court for salvage: **(151500. Tax Office 20260630.pdf)**:

	Qty	Asset Tag	Description	Serial #	Make	Model	Notes
1	1	n/a	green filing cabinet				2 drawer cabinet, metal
2	4	yes	computer monitors		Dell	P2222H	no longer used
3	4	n/a	stackable letter trays		Newell Office Products		black, plastic; no longer needed
4	1	n/a	calculator	2D125683	Sharp	EL-180V	screen burnt out
5	1	n/a	three hole punch		Swingline		missing part

Thanks!

**PURCHASING
DEPARTMENT**



Edward Nolan
Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550 Main: 409/770-5417

✉ Edward.Nolan@co.galveston.tx.us 🌐 Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing



PROPERTY DISPOSAL REPORT

DATE: 06/30/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 151500 Tax Office Kathleen Moreno
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction
Date

☐ Theft (Attach the Law Enforcement Agency Theft Report)
Date

☐ Destroyed by
☐ Natural Disaster
Date
☐ Traffic Accident
Date

☐ Trade-In
Date

☐ Donated Agency receiving donation:
Date

Disposal of: N/A - See attached sheet
FAID No. & Description

Reason for disposal: No longer needed

Serial No./VIN #:

From: 151500 Tax Office Location: Old Courthouse TO
Department No. & Name Building, Floor, Suite, or Room No.

Comments:

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

6/30/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager



GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 06/30/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

from Kathleen Moreno
Authorized Signature

Kathleen Moreno 151500 Tax Office
Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: ☐ Destroy ☐ Scrap ☐ Salvage Starting Bid \$

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: See attached sheet

Make: See attached sheet Model:

Serial/VIN: Year: Color:

Description of Use: Office items

Reason for Disposal: No longer needed

Is this item currently in sound working condition? ☐ Yes ☐ No

If no, please describe and list all defects.

Other:

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PURCHASING DEPARTMENT USE ONLY

6/30/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

	Qty	Asset Tag	Description	Serial #	Make	Model	Notes
1	1	n/a	green filing cabinet				2 drawer cabinet, metal
2	4	yes	computer monitors		Dell	P2222H	no longer used
3	4	n/a	stackable letter trays		Newell Office Products		black, plastic; no longer needed
4	1	n/a	calculator	2D125683	Sharp	EL-180V	screen burnt out
5	1	n/a	three hole punch		Swingline		missing part
6							

Dickey, Tammy

From: Nolan, Edward
Sent: Thursday, July 9, 2026 3:51 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 7/20/2026: 172111, Fleet Mgt (8) vehicles 20260720
Attachments: 172111, Fleet Mgt (8) vehicles 20260720.pdf

Good afternoon,

Could we please place the following assets on the next available commissioners court appropriate removal as surplus:
(172111, Fleet Mgt (8) vehicles 20260720.pdf):

#	FAID	Unit	VIN	Desc	Notes
1	32000	C3628	1FM5K8AR7GGA72077	2016 FORD EXPLORER	99,206 miles / Age / mileage / blue / two holes in carpet /
2	32012	C4614	1GNLCDEC8GR147856	2015 CHEVROLET TAHOE	144,183 miles / age / mileage
3	32053	C0661	3FA6P0G77GR227114	2016 FORD FUSION	39,795 miles / age
4	32064	C2604	3FA6P0G79GR227115	2016 FORD FUSION	64,705 miles / age / driver's seat is torn / shifter is torn / tire condition fair
5	32072	C4626	1GNLCDEC4GR252703	2016 FORD FUSION	139,439 miles / age / fair tire condition
6	32194	C3732	1GAZGNFG6H1207107	2017 Chev Express Van (15)	180,280 miles / age / good tire condition
7	32195	C3734	1GAZGNFG2H1208593	2017 Chev Express Van (15)	105,060 miles / age / fair tire condition
8	32768	C3992	1GNLCDEC6LR245696	2020 CHEVROLET TAHOE	106,808 miles / age / mileage / peeling paint / engine condition unknown
9					

Thanks!

**PURCHASING
DEPARTMENT**



Edward Nolan
Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550 Main: 409/770-5417

Edward.Nolan@co.galveston.tx.us Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing

#	FAID	Unit	VIN	Desc	Notes
1	32000	C3628	1FM5K8AR7GGA72077	2016 FORD EXPLORER	99,206 miles / Age / mileage / blue / two holes in carpet /
2	32012	C4614	1GNLCDEC8GR147856	2015 CHEVROLET TAHOE	144,183 miles / age / mileage /
3	32053	C0661	3FA6P0G77GR227114	2016 FORD FUSION	39,795 miles / age
4	32064	C2604	3FA6P0G79GR227115	2016 FORD FUSION	64,705 miles / age / driver's seat is torn / shifter is torn / tire condition fair
5	32072	C4626	1GNLCDEC4GR252703	2016 FORD FUSION	139,439 miles / age / fair tire condition
6	32194	C3732	1GAZGNFG6H1207107	2017 Chev Express Van (15)	180,280 miles / age / good tire condition
7	32195	C3734	1GAZGNFG2H1208593	2017 Chev Express Van (15)	105,060 miles / age / fair tire condition
8	32768	C3992	1GNLCDEC6LR245696	2020 CHEVROLET TAHOE	106,808 miles / age / mileage / peeling paint / engine condition unknown
9					

6/10/'26 1:31 PM



ASSET DISPOSAL REPORT

DATE: 06/10/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32000 2016 FORD EXPLORER

FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1FM5K8AR7GGA72077

From: 172111 FLEET MGMT
Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON
Building, Floor, Suite, or Room No.

Comments: _____

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PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 06/10/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: *Elizabeth Bryant* **ELIZABETH BRYANT** **172111/FLEET MGMT**
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 32000 Description: 2016 FORD EXPLORER

Unit # C3628 Serial/VIN: 1FM5K8AR7GGA72077 Mileage: 99206

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? ☐ Yes ☐ No If Yes, what year: _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☐ Yes ☐ No If No, please explain: _____

Is there a spare tire? ☐ Yes ☐ No Is the full jack present? ☐ Yes ☐ No

Other: PLEASE REFERENCE FINAL INSPECTION SHEET

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PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

Form No. FA-06



ASSET TRANSFER REQUEST

Date: 04/08/2026

To: Purchasing Department, Fixed Asset Property Manager

Transferor: [Signature] Chris Ham Department / Division: SHERIFF
(Authorized Asset Custodian Signature) (Print Name)

Receiver: [Signature] E. Bryant Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32000 Unit # C3628 Description 2016 Ford Explorer SerialVIN 72077
(FAID#, last 5 digits) (last 5 digits)

From SHERIFF Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

Transfer _____ Unit # _____ Description _____ SerialVIN _____
(FAID#, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/19/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager

W:/Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020

Vehicle Inspection Form

Inventory ID:	Asset Number: <u>C3628</u>	Fair Market Value:
Short Description:		
Year <u>2016</u>	Make <u>Ford</u>	Model _____
VIN: 1FMSK8AR7GGA72077		Title Restriction: ☐ Y ☐ N
Odometer: 99206		☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☐ N: _____
Long Description:		
This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only		
Engine- Type: <u>3.7L, V</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid		
Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition		
Repairs needed: _____		
This vehicle was maintained every <u>5,000</u> ☐ Days ☒ Hours ☐ Miles		
Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection		
Transmission: ☒ Automatic ☐ Manual <u>Speed</u> Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition		
Repairs Needed: _____		
Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____		
Exterior:		
Color: <u>Navy Blue</u>	Windows: ☐ No Cracked Glass ☐ Cracked	
Minor: ☐ Dents ☐ Scratches ☐ Dings	Tire Condition: <u>900</u>	Tread: _____ #Flat _____ Hubcaps # _____
Major Damage to: <u>N/A</u>		
Additional Damage: <u>N/A</u>		
Decals: ☒ None ☐ Have Been Sprayed or ☐ Have been Removed & ☐ Impressions Remain ☐ No Impressions		
Emergency equip: ☐ None ☐ Has been removed & ☐ There are holes in the exterior ☐ There are no holes		
Interior:		
Color <u>Black</u>	☒ Cloth ☐ Vinyl ☐ Leather	
Damage to Seats: _____		
Damage to Dash/Floor: <u>Two holes one under carpet one under tire</u>		
Radio: ☐ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD		
☒ AC (Condition: ☐ Cold ☐ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☐ Dual		
☒ Cruise Control ☐ Tilt Steering ☐ Remote Mirrors ☐ Climate Control		
Power: ☐ Steering ☐ Windows ☐ Door Locks ☒ Seats		
Additional Equipment:		
Manufacturer _____	Model _____	Serial # _____
☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____		☐ Hitch: Type _____
Location of Asset: _____		
For more information contact: _____		
Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

5/27/26 9:26 AM



ASSET DISPOSAL REPORT

DATE: 5/27/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32012 2015 CHEVORLET TAHOE

FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1GNLCDEC8GR147856

From: 172111 FLEET MGMT

Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON

Building, Floor, Suite, or Room No.

Comments: _____

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PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

Form No. FA-03



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 5/27/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Elizabeth Bryant ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 32012 Description: 2015 CHEVORLET TAHOE

Unit # C4614 Serial/VIN: 1GNLCDEC8GR147856 Mileage: 144183

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? ☐ Yes ☐ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☐ Yes ☐ No If No, please explain: _____

Is there a spare tire? ☐ Yes ☐ No Is the full jack present? ☐ Yes ☐ No

Other: PLEASE REFERENCE FINAL INSPECTION REPORT

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

Edward J. Bryant
Fixed Asset Property Manager

Form No. FA-06



ASSET TRANSFER REQUEST

Date: 6/13/2024

To: Purchasing Department, Fixed Asset Property Manager

Transferor: *J.J. Freeze* J.J. FREEZE Department / Division: 127100 / DA
(Authorized Asset Custodian Signature) (Print Name)

Receiver: *Elizabeth Bryant* ELIZABETH BRYANT Department / Division: 172111FLT MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32012 Unit # C1614 Description 2015 CHEVY TAHOE Serial/VIN 47856
(FAID#, last 5 digits) (last 5 digits)
From 127100 / DISTRICT ATTORNEY Location 600 59TH ST GALVESTON TX 7751
(Department/Division Name) (Building, Floor, Suite or Room No)
To 172100 / FLEET MGMT Location 2875 NICHOLAS AVE DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer REPLACED ASSET / ASSET GOING TO AUCTION

Transfer _____ Unit # _____ Description _____ Serial/VIN _____
(FAID#, last 5 digits) (last 5 digits)
From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)
To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

6/20/2024

Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

W/Fixed Assets/FA Forms/FA-03, Transfer
revised 10/25/2020

Vehicle Inspection Form

Inventory ID: <u>32012</u>	Asset Number: <u>C4614</u>	Fair Market Value:																	
Short Description: Year <u>2003</u> Make <u>Chrysler</u> Model <u>Tahoe</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>G</td><td>N</td><td>L</td><td>C</td><td>D</td><td>E</td><td>C</td><td>B</td><td>G</td><td>R</td><td>1</td><td>4</td><td>7</td><td>B</td><td>5</td><td>6</td></tr> </table>		1	G	N	L	C	D	E	C	B	G	R	1	4	7	B	5	6	Title Restriction: ☐ Y ☐ N
1	G	N	L	C	D	E	C	B	G	R	1	4	7	B	5	6			
Odometer: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>4</td><td>4</td><td>1</td><td>8</td><td>3</td></tr> </table>		1	4	4	1	8	3	☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☐ N:											
1	4	4	1	8	3														
Long Description: This Vehicle: ☒ Starts ☐ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>5.3L V8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual <u>6</u> Speed Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____ Exterior: Color: <u>White</u> Windows: ☒ No Cracked Glass ☐ Cracked _____ Minor: ☐ Dents ☒ Scratches ☒ Dings Tire Condition: <u>Fair</u> Tread: _____ #Flat <u>1</u> Hubcaps # <u>4</u> Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☐ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☐ There are no holes Interior: Color <u>Black</u> ☒ Cloth ☐ Vinyl ☒ Leather Damage to Seats: <u>NO</u> Damage to Dash/Floor: <u>NO</u> Radio: ☒ Stock or ☐ Brand & Model: <u>ACDelco</u> ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☐ Cold ☐ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____ Location of Asset: _____ For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

DATE: 06/03/2026

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

☐ **Auction** _____
Date

☐ **Theft** _____ (Attach the Law Enforcement Agency Theft Report)
Date

☐ **Destroyed by**

☐ **Natural Disaster** _____
Date

☐ **Traffic Accident** _____
Date

☐ **Trade-In** _____
Date _____

☐ **Donated** _____ Date _____ Agency receiving donation: _____

Disposal of: **32053 2015 FORD FUSION**
FAID No. _____

Reason for disposal: **AGE OF ASSET, ASSET HAS BEEN REPLACED**

Serial No./VIN #: **3FA6P0G77GR227114**

From: **172111 FLEET MGMT** Location: **2875 NICHOLAS AVE DICKINSON**
Department No. & Name Building, Floor, Suite, or Room No.

Comments:

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PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

DEPARTMENT USE ONLY
Edward J. [Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 06/03/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: [Signature] ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 32053 Description: 2015 FORD FUSION
Unit # C0661 Serial/VIN: 3FA6P0G77GR227114 Mileage: 39796

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? ☐ Yes ☐ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☐ Yes ☐ No If No, please explain: _____

Is there a spare tire? ☐ Yes ☐ No Is the full jack present? ☐ Yes ☐ No

Other: PLEASE REFERENCE FINAL INSPECTION REPORT

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager

Form No. FA-06

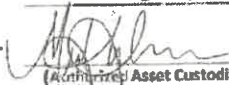
5/14/'26 11:56 AM



ASSET TRANSFER REQUEST

Date: 5/14/2026

To: Purchasing Department, Fixed Asset Property Manager

Transferor:  Misty H Witmer Department / Division: I.T.
(Authorized Asset Custodian Signature) (Print Name)

Receiver:  ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32064 Unit # C2604 Description 2016 FORD FUSION Serial/VIN 27115
(FAID#, last 5 digits) (last 5 digits)
From INFORMATION TECHNOLOGY Location 722 MOODY AVE
(Department/Division Name) (Building, Floor, Suite or Room No)
To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer AGE / MILAGE OF ASSET

Transfer 32053 Unit # C0661 Description 2016 FORD FUSION Serial/VIN 27114
(FAID#, last 5 digits) (last 5 digits)
From INFORMATION TECHNOLOGY Location 722 MOODY AVE
(Department/Division Name) (Building, Floor, Suite or Room No)
To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer AGE / MILAGE OF ASSET

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

7/9/2026
Date Form Processed

PURCHASING DEPARTMENT USE ONLY


Fixed Asset Property Manager

w/Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020

Vehicle Inspection Form

Inventory ID: <u>32053</u>	Asset Number: <u>COHH1</u>	Fair Market Value: _____
Short Description: Year <u>2016</u> Make <u>FORD</u> Model <u>FUSION</u>		
VIN: <u>3FA6P0G77GR227114</u>		Title Restriction: ☐ Y ☐ N
Odometer: <u>39795</u>	☒ Miles ☐ Kilometers	Odometer Accurate ☒ Y ☐ N:
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☒ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>2.5</u> L, V ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every <u>5000</u> ☐ Days ☒ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____		
Exterior: Color: <u>WHITE</u> Windows: ☒ No Cracked Glass ☐ Cracked Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>GOOD</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☐ Has been removed & ☐ There are holes in the exterior ☐ There are no holes		
Interior: Color <u>BLACK & GREY</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>NONE</u> Damage to Dash/Floor: <u>NONE</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☐ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats		
Additional Equipment: Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: _____ For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

6/3/'26 9:34 AM



ASSET DISPOSAL REPORT

DATE: 06/03/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorization Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction _____
Date

☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date

☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date

☐ Trade-In _____
Date

☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32064 2016 FORD FUSION

FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 3FA6P0G79GR227115

From: 172111 FLEET MGMT
Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON
Building, Floor, Suite, or Room No.

Comments:

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 06/03/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Elizabeth Bryant ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Disposal of FAID No: 32064 Description: 2016 FORD FUSION
Unit # C2604 Serial/VIN: 3FA6P0G79GR227115 Mileage: 64705
Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? ☐ Yes ☐ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☐ Yes ☐ No If No, please explain: _____

Is there a spare tire? ☐ Yes ☐ No Is the full jack present? ☐ Yes ☐ No

Other: PLEASE REFERENCE FINAL INSPECTION REPORT

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7/9/2026
Date Form Processed

Elizabeth Bryant
Fixed Asset Property Manager

5/14/'26 11:56 AM



ASSET TRANSFER REQUEST

Date: 5/14/2026

To: Purchasing Department, Fixed Asset Property Manager

Transferor: [Signature] Misty H Witmer Department / Division: I.T.
(Authorized Asset Custodian Signature) (Print Name)

Receiver: [Signature] ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32064 Unit # C2604 Description 2016 FORD FUSION Serial/VIN 271 15
(FAID#, last 5 digits) (last 5 digits)

From INFORMATION TECHNOLOGY Location 722 MOODY AVE
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

Transfer 32053 Unit # C0661 Description 2016 FORD FUSION Serial/VIN 271 14
(FAID#, last 5 digits) (last 5 digits)

From INFORMATION TECHNOLOGY Location 722 MOODY AVE
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

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PURCHASING DEPARTMENT USE ONLY

7/19/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager

W:/Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020

Vehicle Inspection Form

Inventory ID: _____

Asset Number: 2604

Fair Market Value: _____

Short Description:

Year 2015

Make Ford

Model Fusion

VIN:

3	F	A	6	P	0	G	7	9	G	R	2	2	7	1	1	S
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

Title Restriction: ☐ Y ☐ N

Odometer:

6	4	7	0	S
---	---	---	---	---

☒ Miles

☐ Kilometers

Odometer Accurate ☐ Y ☐ N: _____

Long Description:

This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only

Engine- Type: L, V ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid

Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed: _____

This vehicle was maintained every 5,000 ☐ Days ☐ Hours ☐ Miles

Date Removed From Service: _____

Maintenance Records: ☐ Available ☐ Not Available For Inspection

Transmission: ☒ Automatic ☐ Manual 4 Speed Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition

Repairs Needed: _____

Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____

Exterior: Color: White

Windows: ☒ No Cracked Glass ☐ Cracked

Minor: ☐ Dents ☒ Scratches ☐ Dings

Tire Condition: Fair

Tread: _____ #Flat 0 Hubcaps #4

Major Damage to: _____

Additional Damage: _____

Decals: ☒ None ☐ Have Been Sprayed or ☒ Have been Removed & ☐ Impressions Remain ☐ No Impressions

Emergency equip: ☒ None ☒ Has been removed & ☐ There are holes in the exterior ☐ There are no holes

Interior: Color Blk + gray ☒ Cloth ☐ Vinyl ☐ Leather

Damage to Seats: yes drivers seat is torn & shifter is torn

Damage to Dash/Floor: NO

Radio: ☒ Stock or ☐ Brand & Model: _____

☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD

☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC

Air Bags: ☐ Driver's Side ☐ Dual

☒ Cruise Control ☐ Tilt Steering ☒ Remote Mirrors ☒ Climate Control

Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats

Additional Equipment: _____

Manufacturer _____

Model _____

Serial # _____

☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____

☐ Hitch: Type _____

Location of Asset: _____

For more information contact: _____

Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.



ASSET DISPOSAL REPORT

DATE: 5/27/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32072 2016 CHEVORLET TAHOE

FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1GNLCDEC4GR252703

From: 172111 FLEET MGMT

Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON

Building, Floor, Suite, or Room No.

Comments: _____

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PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 5/27/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Signature ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 32072 Description: 2016 CHEVORLET TAHOE

Unit # C4626 Serial/VIN: 1GNLCDEC4GR252703 Mileage: 139439

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? ☐ Yes ☐ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☐ Yes ☐ No If No, please explain: _____

Is there a spare tire? ☐ Yes ☐ No Is the full jack present? ☐ Yes ☐ No

Other: PLEASE REFERENCE FINAL INSPECTION REPORT

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

Signature
Fixed Asset Property Manager

Form No. FA-06

3/4/24 2:13PM



ASSET TRANSFER REQUEST

Date: 4 MAR 2024

To: Purchasing Department, Fixed Asset Property Manager

Transferor: *E. Bryant* ELIZABETH BRYANT
(Authorized Asset Custodian Signature) (Print Name)

Department / Division: FLEET/172111

Receiver: *D. Sullivan* DWIGHT SULLIVAN
(Authorized Asset Custodian Signature) (Print Name)

Department / Division: COUNTY CLERK/114000

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32059 Unit # C3608 Description FORD E-150, VAN Serial/VIN 18370
(FAID#, last 5 digits) (last 5 digits)
From FLEET/172111 Location 2875 NICHOLAS AVE DICKINSON
(Department/Division Name) (Building, Floor, Suite or Room No)
To COUNTY CLERK/114000 Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer REPURPOSED ASSET - ASSET NUMBER CHANGED FROM C3608 TO C2608

Transfer 32072 Unit # C2626 Description 2016 CHEVROLET TAHOE Serial/VIN 52703
(FAID#, last 5 digits) (last 5 digits)
From COUNTY CLERK / 114000 Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)
To FLEET / 17211 Location 2875 NICHOLAS AVE
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer TRADE BACK IN FOR VAN C2608

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

3/18/2024
Date Form Processed

E. Bryant
Fixed Asset Property Manager

ur/Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020

Vehicle Inspection Form

Inventory ID: <u>32072</u>	Asset Number: <u>24626</u>	Fair Market Value:																	
Short Description: Year <u>2005</u> Make <u>Chevy</u> Model <u>Tahoe</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>G</td><td>N</td><td>L</td><td>C</td><td>D</td><td>E</td><td>C</td><td>4</td><td>G</td><td>R</td><td>Z</td><td>S</td><td>Z</td><td>7</td><td>0</td><td>3</td></tr> </table> Title Restriction: ☐ Y ☐ N			1	G	N	L	C	D	E	C	4	G	R	Z	S	Z	7	0	3
1	G	N	L	C	D	E	C	4	G	R	Z	S	Z	7	0	3			
Odometer: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>3</td><td>9</td><td>4</td><td>3</td><td>8</td></tr> </table> ☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☐ N:			1	3	9	4	3	8											
1	3	9	4	3	8														
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>5.3L V 8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual <u>6</u> Speed Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>White</u> Windows: ☒ No Cracked Glass ☐ Cracked Minor: ☐ Dents ☐ Scratches ☐ Dings Tire Condition: <u>Fair</u> Tread: _____ #Flat <u>0</u> Hubcaps # <u>3</u> Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☐ Impressions Remain ☐ No Impressions Emergency equip: ☒ None ☒ Has been removed & ☐ There are holes in the exterior ☐ There are no holes																			
Interior: Color: <u>Black</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>NO</u> Damage to Dash/Floor: <u>NO</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☐ Cold ☐ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats																			
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: _____ For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

6/10/'26 1:38 PM

6/4/'26 11:53 AM



ASSET DISPOSAL REPORT

DATE: 06/03/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction _____
Date

☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date

☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date

☐ Trade-In _____
Date

☐ Donated _____ Agency receiving donation:
Date

Disposal of: 32194 2017 CHEVORLET EXPRESS
FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1GAZGNFG6H1207107

From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 06/03/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: *Elizabeth Bryant* ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Disposal of FAID No: 32194 Description: 2017 CHEVORLET EXPRESS Starting Bid:

Unit # C3732 Serial/VIN: 1GAZGNFG6H1207107 Mileage: 180280

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? ☐ Yes ☐ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☐ Yes ☐ No If No, please explain: _____

Is there a spare tire? ☐ Yes ☐ No Is the full jack present? ☐ Yes ☐ No

Other: PLEASE REFERENCE FINAL INSPECTION REPORT

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/19/2026
Date Form Processed

Edward G. [Signature]
Fixed Asset Property Manager

Form No. FA-06

5/14/26 11:57 AM



ASSET TRANSFER REQUEST

Date: 04/07/2026

To: Purchasing Department, Fixed Asset Property Manager

Transferor: [Signature] (Authorized Asset Custodian Signature) Willis Huer (Print Name) Department / Division: SHERIFF

Receiver: [Signature] (Authorized Asset Custodian Signature) E. Bryant (Print Name) Department / Division: 172111/FLEET MGMT

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32194 Unit # C3732 Description 2017 Chev Express 3500 SerialVIN 07107
(FAIDN, last 5 digits) (last 5 digits)

From SHERIFF Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

Transfer _____ Unit # _____ Description _____ SerialVIN _____
(FAIDN, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

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PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager

W:/Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020

Vehicle Inspection Form

Inventory ID: <u>32194</u>	Asset Number: <u>23732</u>	Fair Market Value:
Short Description: Year <u>2017</u> Make <u>Chery</u> Model <u>Ermen</u>		
VIN: <u>1KAZ4H5F421207107</u>		Title Restriction: ☐ Y ☐ N
Odometer: <u>180,280</u> ☒ Miles ☐ Kilometers		Odometer Accurate ☐ Y ☐ N:
Long Description:		
This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☒ Engine Runs ☐ Does Not Run ☐ For Parts Only		
Engine- Type: <u>6.0 L, V 8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid		
Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition		
Repairs needed: _____		
This vehicle was maintained every _____ ☐ Days ☐ Hours ☒ Miles		
Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection		
Transmission: ☒ Automatic ☐ Manual Speed Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition		
Repairs Needed: _____		
Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____		
Exterior: Color: <u>Heavy White</u> Windows: ☒ No Cracked Glass ☐ Cracked		
Minor: ☐ Dents ☐ Scratches ☐ Dings Tire Condition: <u>Good</u> Tread: _____ #Flat <u>0</u> Hubcaps # <u>3</u>		
Major Damage to: _____		
Additional Damage: _____		
Decals: ☒ None ☐ Have Been Sprayed or ☒ Have been Removed & ☐ Impressions Remain ☐ No Impressions		
Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☐ There are no holes		
Interior: Color <u>Gray</u> ☐ Cloth ☐ Vinyl ☒ Leather		
Damage to Seats: <u>yes</u>		
Damage to Dash/Floor: <u>no</u>		
Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD		
☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☒ Dual		
☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control		
Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats		
Additional Equipment:		
Manufacturer _____ Model _____ Serial # _____		
☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: _____		
For more information contact: _____		
Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

6/3/26 9:24 AM



ASSET DISPOSAL REPORT

DATE: 06/03/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction _____
Date

☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date

☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date

☐ Trade-In _____
Date

☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32195 2017 CHEVORLET EXPRESS

FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1GAZGNFG2H1208593

From: 172111 FLEET MGMT

Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON

Building, Floor, Suite, or Room No.

Comments: _____

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PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

Edward G. - Alva
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 06/03/2026

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Capra ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Disposal of FAID No: 32195 Description: 2017 CHEVORLET EXPRESS
Unit # C3734 Serial/VIN: 1GAZGNFG2H1208593 Mileage: 105060
Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? ☐ Yes ☐ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☐ Yes ☐ No If No, please explain: _____

Is there a spare tire? ☐ Yes ☐ No Is the full jack present? ☐ Yes ☐ No

Other: PLEASE REFERENCE FINAL INSPECTION REPORT

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

Edward J. Bryant
Fixed Asset Property Manager

Form No. FA-06



ASSET TRANSFER REQUEST

Date: 05/26/2026

To: Purchasing Department, Fixed Asset Property Manager

Transferor: [Signature] [Signature] Department / Division: SHERIFF
(Authorized Asset Custodian Signature) (Print Name)

Receiver: [Signature] E. Bryant Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32195 Unit # C3734 Description 2017 Chevy 3500 Express Van Serial/VIN 08593
(FAID#, last 5 digits) (last 5 digits)

From SHERIFF Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILEAGE OF ASSET

Transfer _____ Unit # _____ Description _____ Serial/VIN _____
(FAID#, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager

ws/Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020

Vehicle Inspection Form

Inventory ID: <u>32795</u>	Asset Number: <u>C3734</u>	Fair Market Value: _____																	
Short Description: Year <u>2017</u> Make <u>Cherry</u> Model <u>Express</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>4</td><td>A</td><td>Z</td><td>4</td><td>H</td><td>F</td><td>H</td><td>2</td><td>H</td><td>1</td><td>2</td><td>0</td><td>8</td><td>5</td><td>9</td><td>3</td></tr> </table>		1	4	A	Z	4	H	F	H	2	H	1	2	0	8	5	9	3	Title Restriction: ☐ Y ☐ N
1	4	A	Z	4	H	F	H	2	H	1	2	0	8	5	9	3			
Odometer: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>0</td><td>5</td><td>0</td><td>6</td><td>0</td></tr> </table> ☒ Miles ☐ Kilometers		1	0	5	0	6	0	Odometer Accurate ☐ Y ☐ N: _____											
1	0	5	0	6	0														
Long Description:																			
This Vehicle: ☒ Starts ☐ Starts with a Boost & ☒ Runs/Driveable ☒ Engine Runs ☐ Does Not Run ☐ For Parts Only																			
Engine- Type: _____ L, V ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid																			
Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition																			
Repairs needed: _____																			
This vehicle was maintained every <u>5,000</u> ☐ Days ☐ Hours ☒ Miles																			
Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection																			
Transmission: ☒ Automatic ☐ Manual _____ Speed Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition																			
Repairs Needed: _____																			
Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>White</u> Windows: ☒ No Cracked Glass ☐ Cracked _____																			
Minor: ☒ Dents ☐ Scratches ☐ Dings Tire Condition: <u>Fair</u> Tread: _____ #Flat _____ Hubcaps # <u>4</u>																			
Major Damage to: <u>no</u>																			
Additional Damage: <u>no</u>																			
Decals: ☒ None ☐ Have Been Sprayed or ☒ Have been Removed & ☐ Impressions Remain ☐ No Impressions																			
Emergency equip: ☐ None ☐ Has been removed & ☐ There are holes in the exterior ☐ There are no holes																			
Interior: Color <u>Gray</u> ☐ Cloth ☐ Vinyl ☒ Leather																			
Damage to Seats: <u>Yes Front First + Second Row have cuts</u>																			
Damage to Dash/Floor: <u>no</u>																			
Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD																			
☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☐ Dual																			
☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control																			
Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats																			
Additional Equipment:																			
Manufacturer _____ Model _____ Serial # _____																			
☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: _____																			
For more information contact: _____																			
Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

6/4/26 12:50 PM



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32768 2020 CHEVROLET TAHOE
FAID No.

Reason for disposal: AGE/MILAGE OF ASSET

Serial No./VIN #: 1GNLCDEC6LR245696

From: 172111 FLEET MGMT
Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON
Building, Floor, Suite, or Room No.

Comments: C3992

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

Form No. FA-03



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 32768 Description: 2020 CHEVROLET TAHOE

Unit # C3992 Serial/VIN: 1GNLCDEC6LR245696 Mileage: 106808

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes _____ No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

Edward J. - [Signature]
Fixed Asset Property Manager

Form No. FA-06



ASSET TRANSFER REQUEST

Date: 11/5/2024

To: Purchasing Department, Fixed Asset Property Manager

Transferor: Henry Trachsel Henry Trachsel Department / Division: Sheriff
(Authorized Asset Custodian Signature) (Print Name)

Receiver: Elizabeth Bryant Elizabeth Bryant Department / Division: 1101 172111
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32768 Unit # 3006 Description 2020 TAHOE Serial/VIN 45696
(FAID#, last 5 digits) (last 5 digits)
From SHERIFF PATROL Location 601 54TH ST.
(Department/Division Name) (Building, Floor, Suite or Room No)
To FLEET MANAGEMENT Location 5115 HWY 3
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer SURPLUS, REPLACED WITH C3338

Transfer 32767 Unit # 3009 Description 2020 TAHOE Serial/VIN 44961
(FAID#, last 5 digits) (last 5 digits)
From SHERIFF PATROL Location 601 54TH ST.
(Department/Division Name) (Building, Floor, Suite or Room No)
To FLEET MANAGEMENT Location 5115 HWY 3
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer SURPLUS, REPLACED WITH C3337

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/14/2024
Date Form Processed

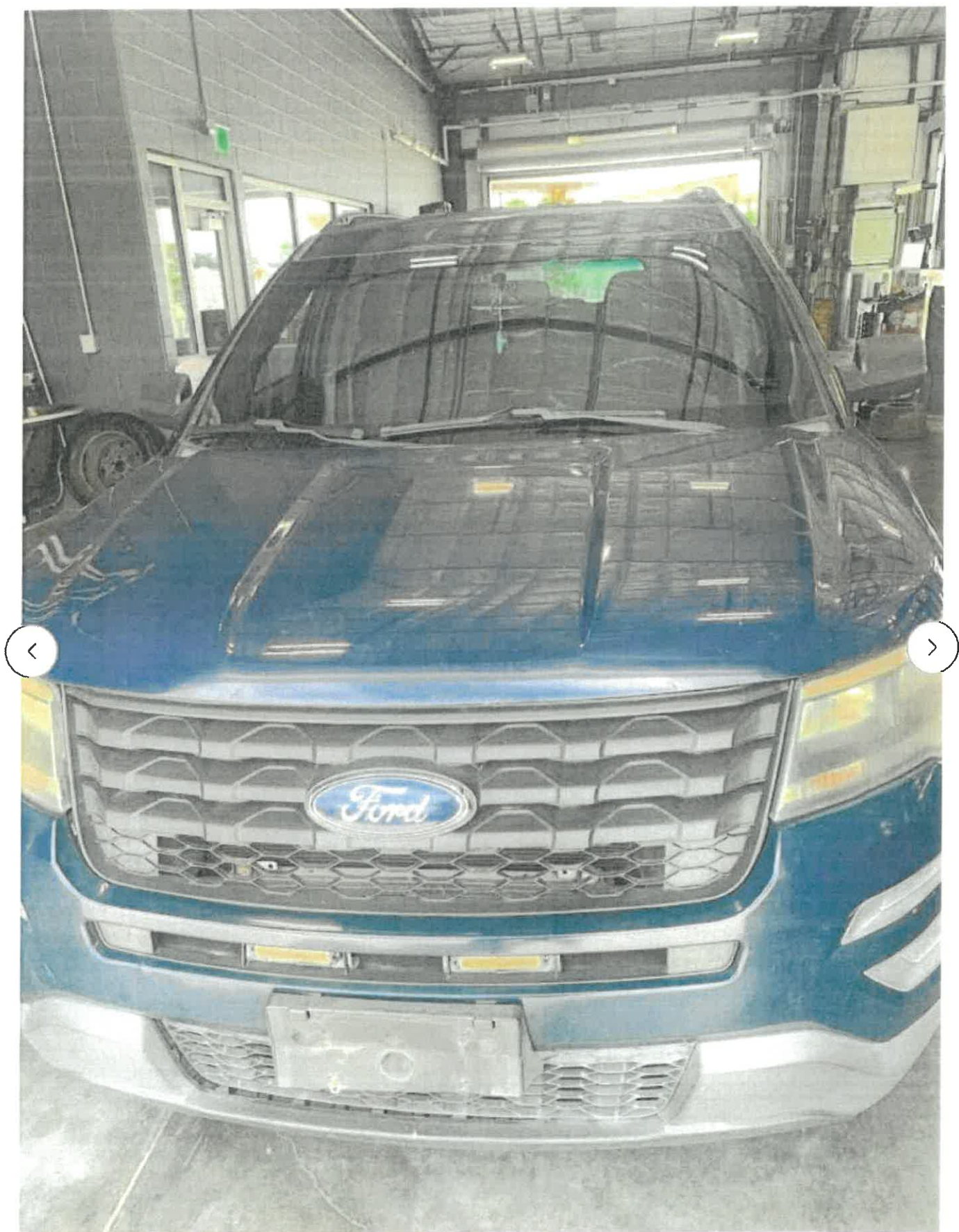
Edward J. [Signature]
Fixed Asset Property Manager

Printed Name of Receiver
(Last Name, First Name, Middle Initial)

10/30/25 1:55 PM

Vehicle Inspection Form

Inventory ID: C3992		Asset Number: 32768	Fair Market Value:																	
Short Description: Year 2020		Make CHEVROLET	Model TAHOE MPV																	
VIN: <table border="1" style="display:inline-table"><tr><td>1</td><td>G</td><td>N</td><td>L</td><td>C</td><td>D</td><td>E</td><td>C</td><td>6</td><td>L</td><td>R</td><td>2</td><td>4</td><td>5</td><td>6</td><td>9</td><td>6</td></tr></table>		1	G	N	L	C	D	E	C	6	L	R	2	4	5	6	9	6	Title Restriction: ☐ Y ☐ N	
1	G	N	L	C	D	E	C	6	L	R	2	4	5	6	9	6				
Odometer: <table border="1" style="display:inline-table"><tr><td>1</td><td>0</td><td>6</td><td>8</td><td>0</td><td>8</td></tr></table>		1	0	6	8	0	8	☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☒ N: LAST TIME FUELED												
1	0	6	8	0	8															
Long Description:																				
This Vehicle: ☐ Starts ☐ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only																				
Engine- Type: <u>5.3</u> L, V <u>8</u> ☐ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid																				
Engine Condition: ☐ Runs ☒ Needs repair ☐ is in unknown condition																				
Repairs needed: MISSING BATTERY																				
This vehicle was maintained every ☐ Days ☐ Hours ☐ Miles																				
Date Removed From Service: Maintenance Records: ☐ Available ☐ Not Available For Inspection																				
Transmission: ☒ Automatic ☐ Manual <u>Speed</u> Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition																				
Repairs Needed:																				
Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition:																				
Exterior: Color: WHITE Windows: ☒ No Cracked Glass ☐ Cracked																				
Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: GOOD Tread: <u> </u> #Flat <u> </u> Hubcaps # <u> </u>																				
Major Damage to: LEFT FRONT FENDER DENT; LEFT REAR QUARTER PANEL PEELING PAINT																				
Additional Damage:																				
Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions																				
Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes																				
Interior: Color BLACK ☐ Cloth ☐ Vinyl ☐ Leather																				
Damage to Seats: WORN & STAINED																				
Damage to Dash/Floor: WORN & STAINED																				
Radio: ☒ Stock or ☐ Brand & Model: <u> </u> ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD																				
☒ AC (Condition: ☐ Cold ☒ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual																				
☒ Cruise Control ☐ Tilt Steering ☒ Remote Mirrors ☐ Climate Control																				
Power: ☒ Steering ☐ Windows ☐ Door Locks ☐ Seats																				
Additional Equipment:																				
Manufacturer		Model	Serial #																	
☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand <u> </u>		☐ Hitch: Type <u> </u>																		
Location of Asset:		DSY 10/30/2025																		
For more information contact:																				
Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																				



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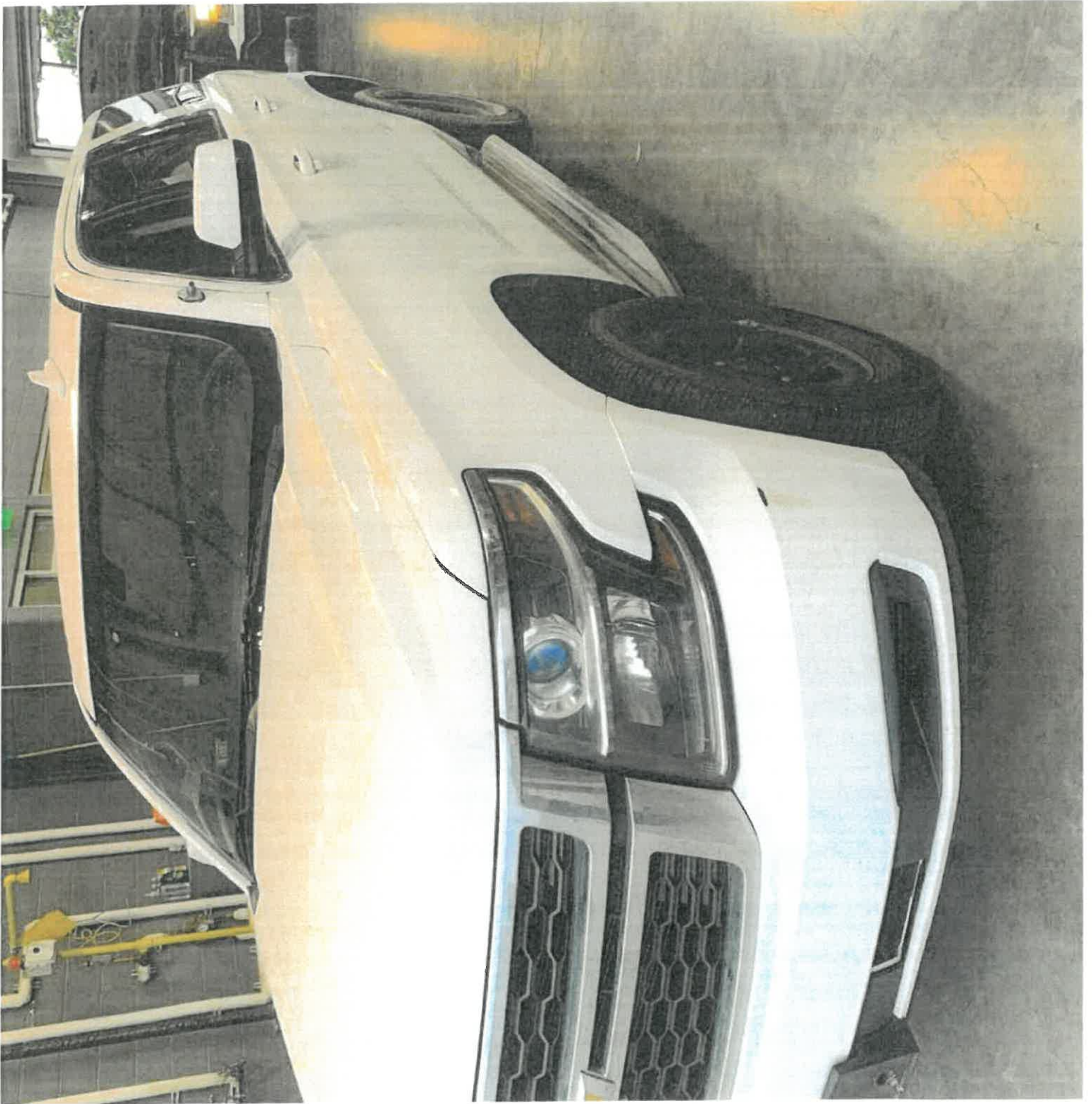


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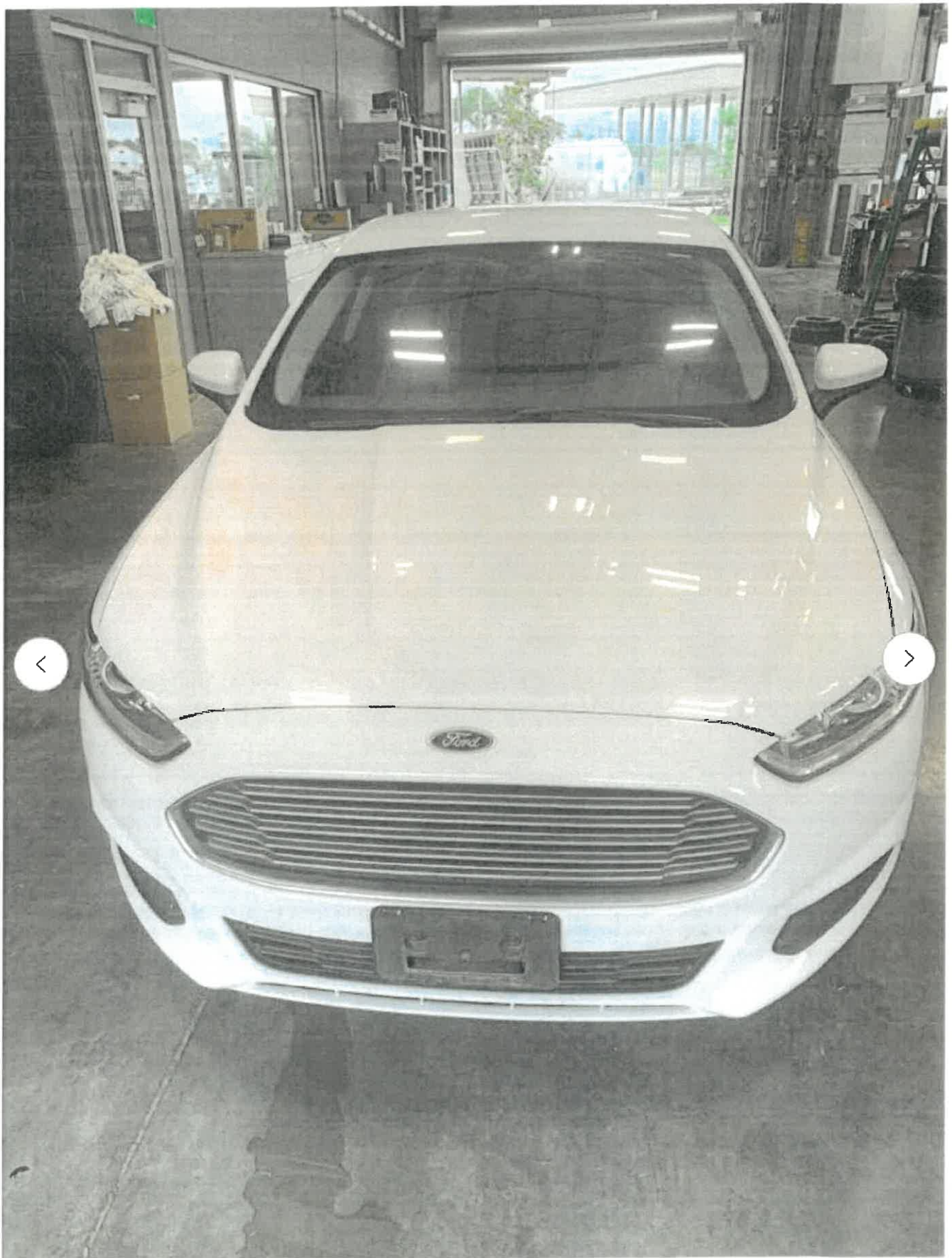


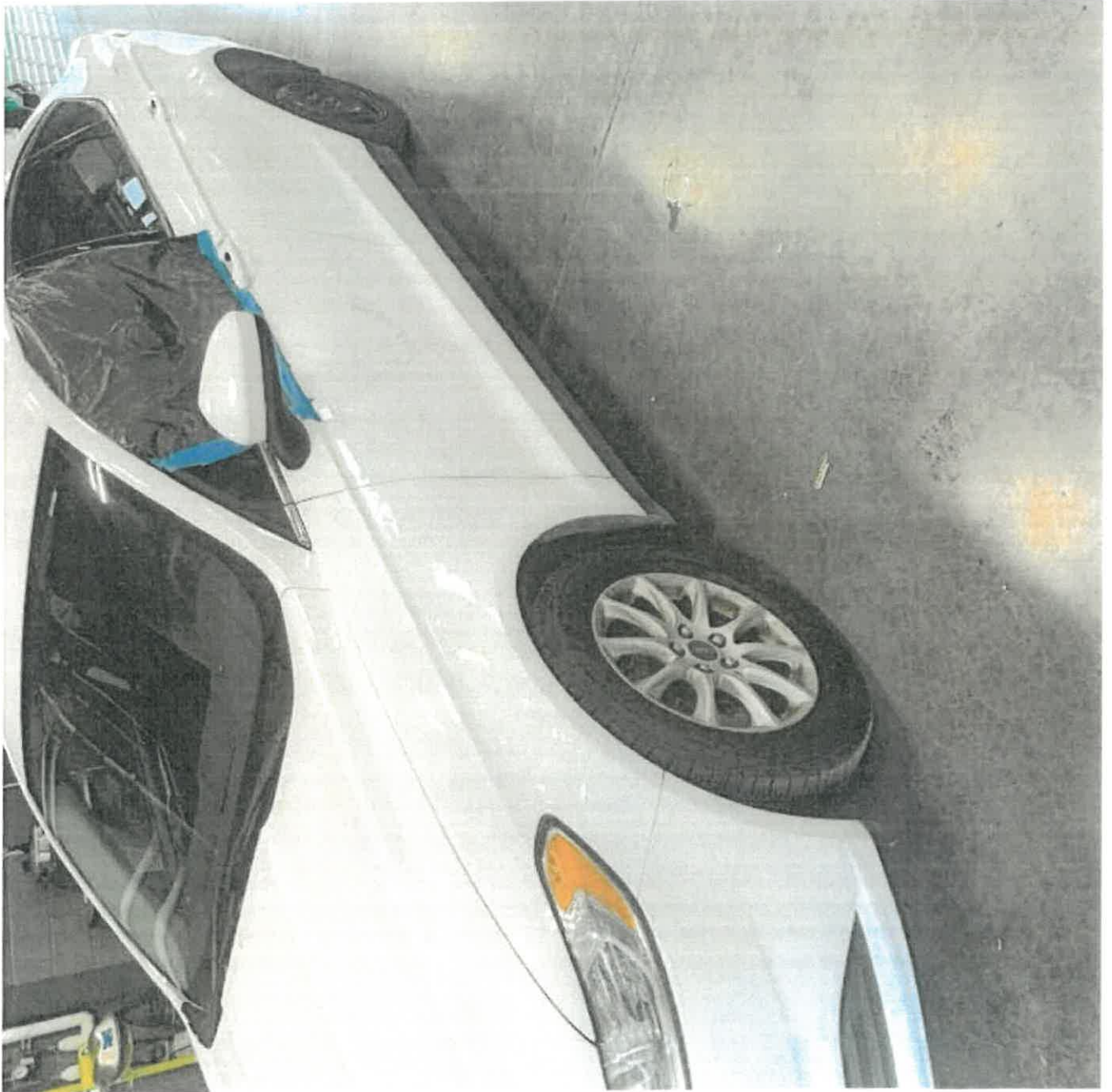








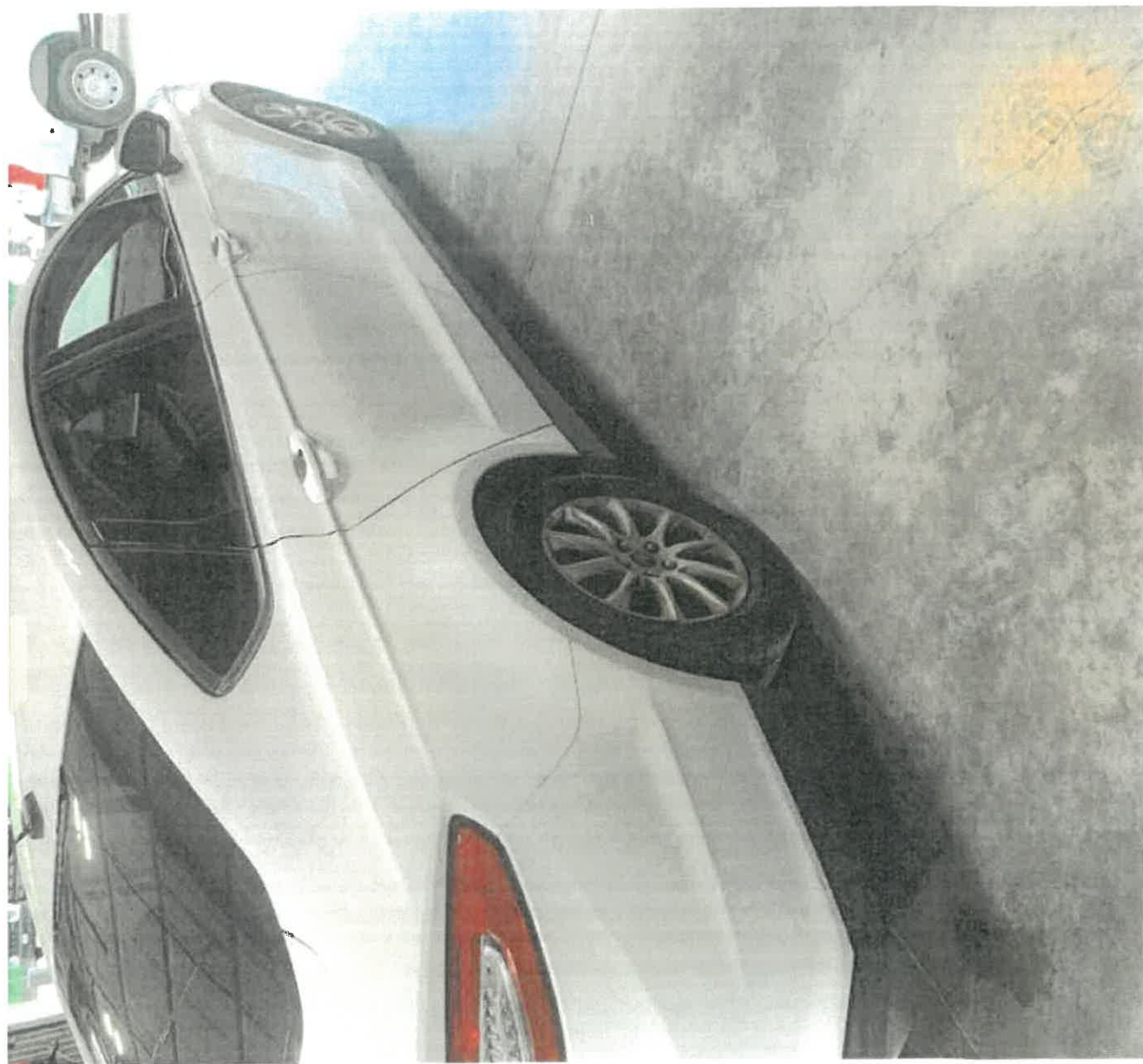




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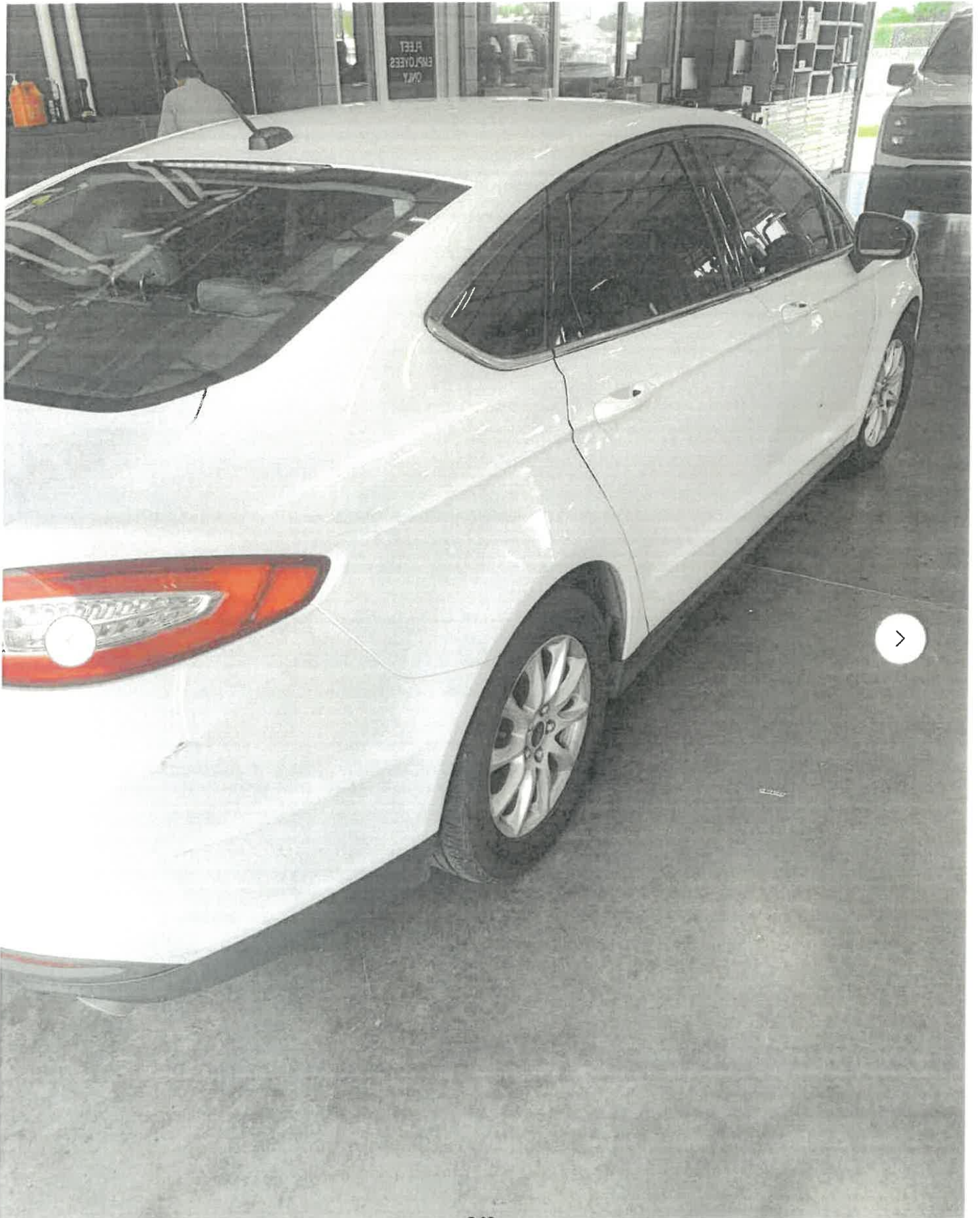
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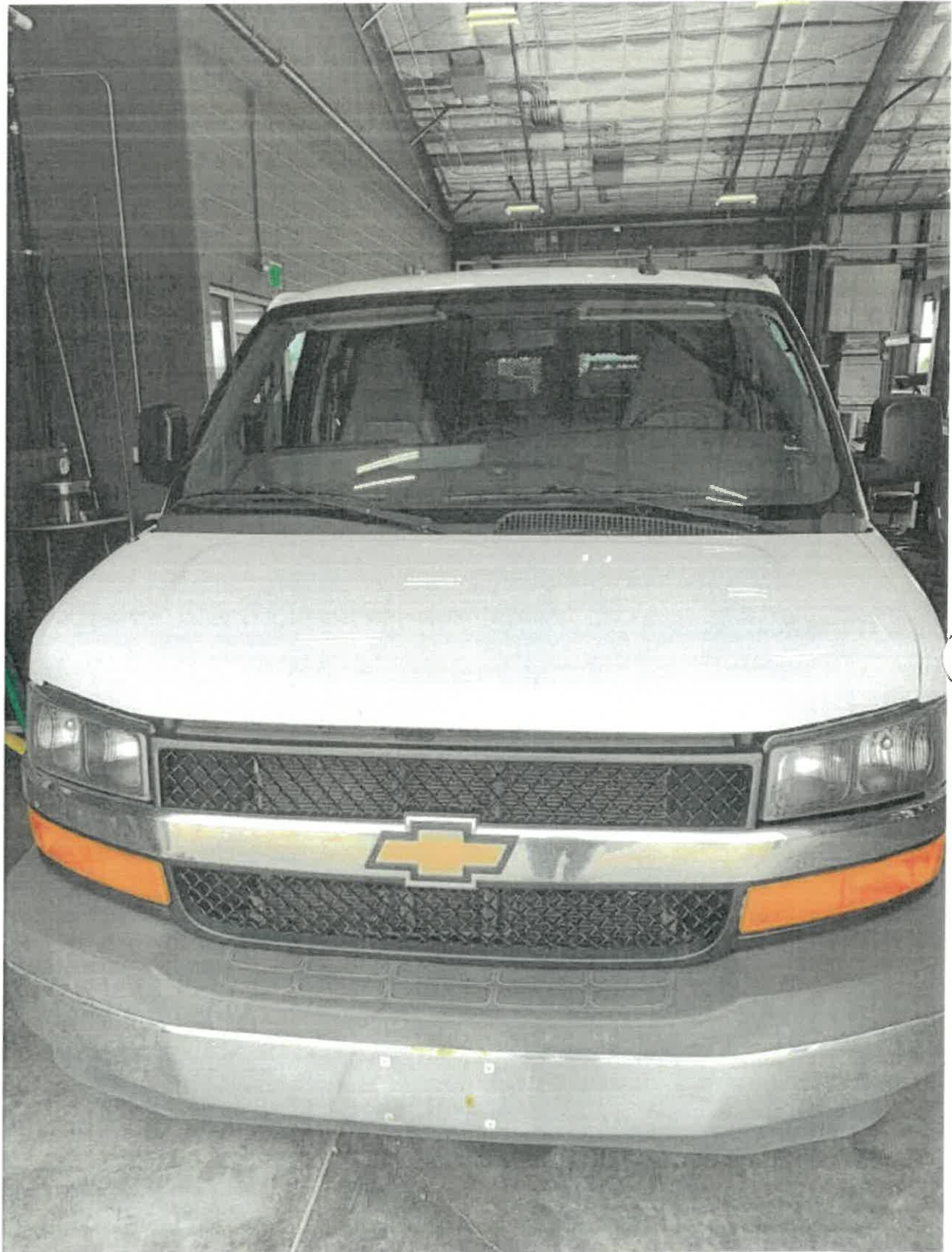
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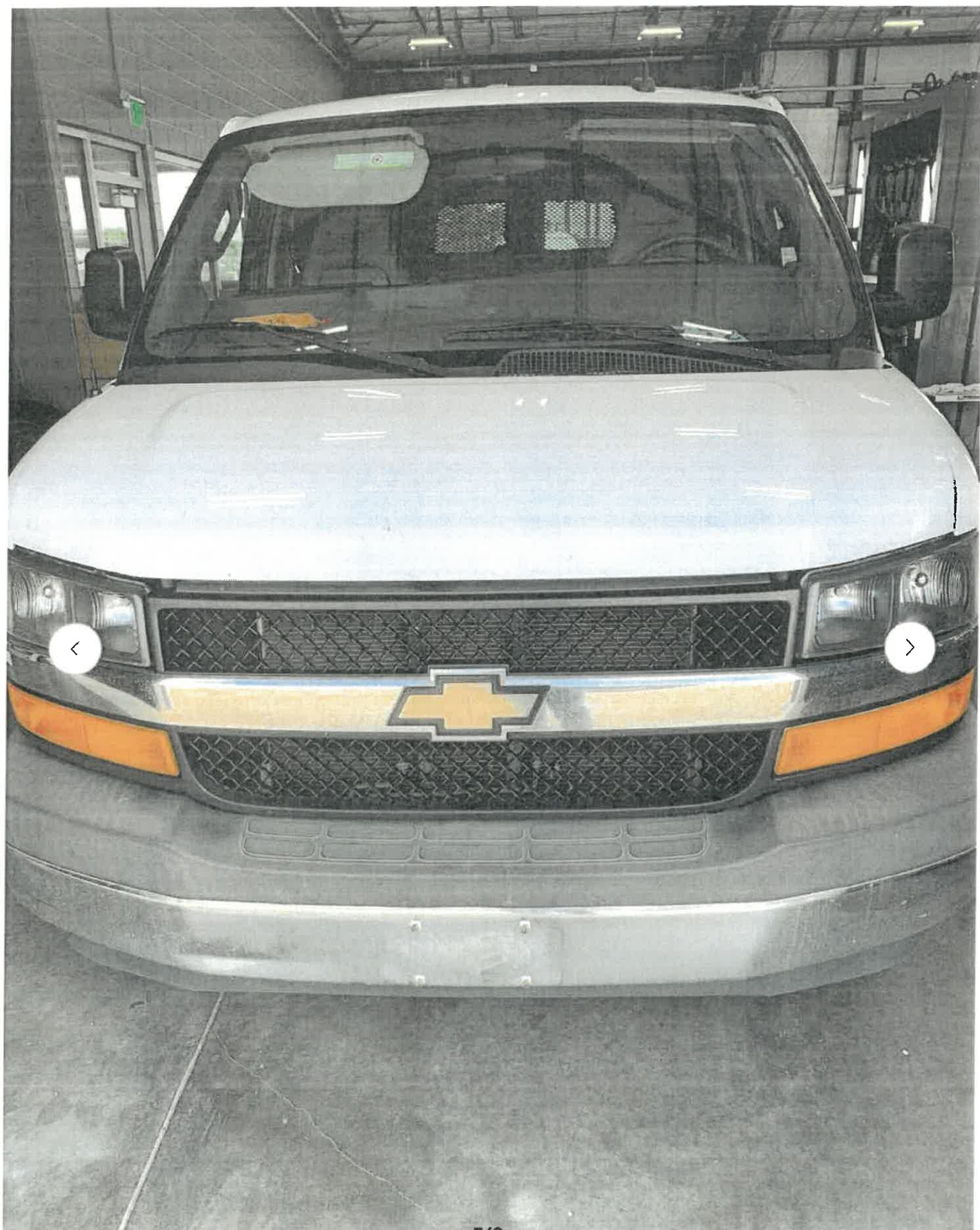








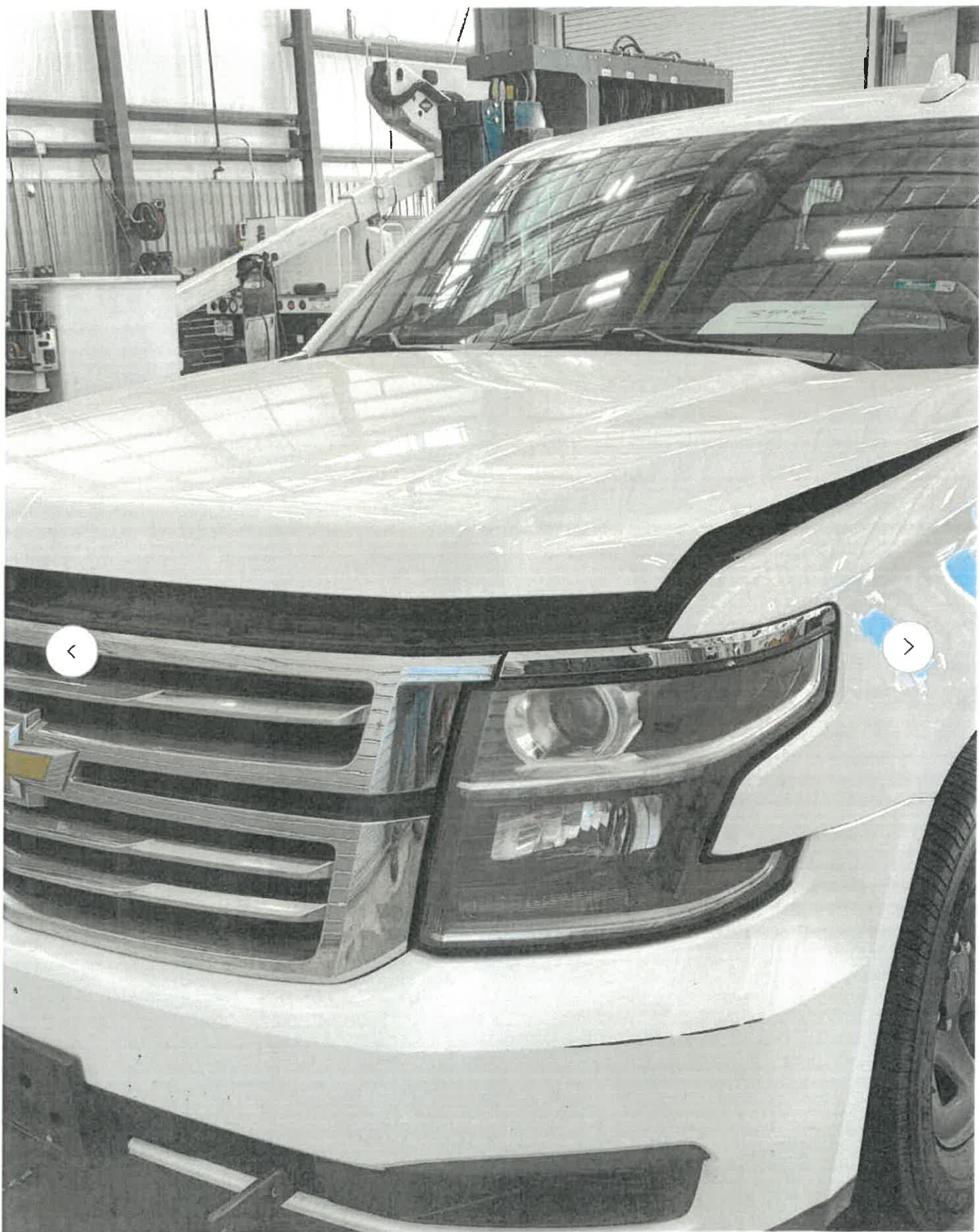
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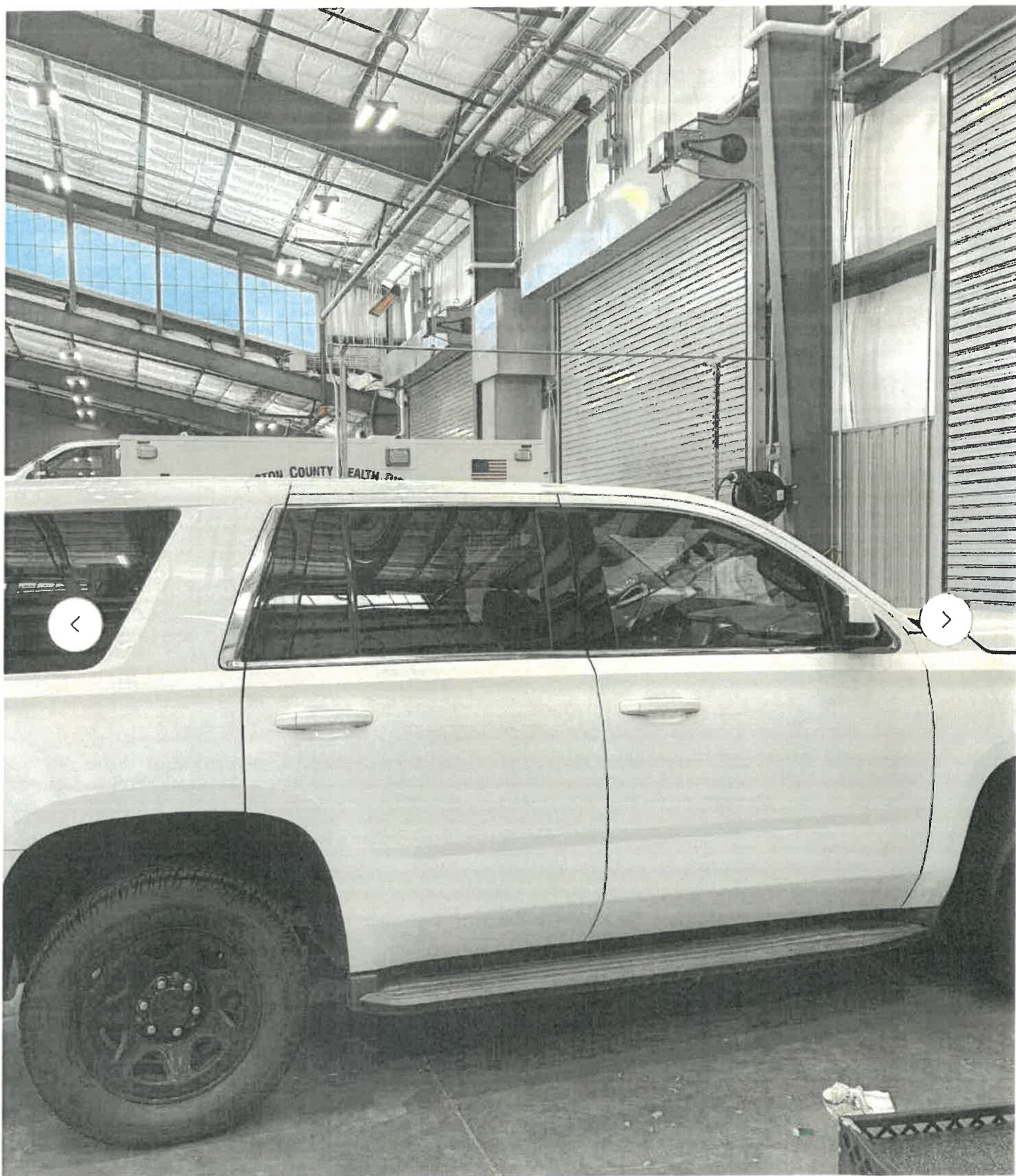












Nolan, Edward

From: Nolan, Edward
Sent: Thursday, July 9, 2026 4:16 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 7/20/2026: 211101, SO Forf vehicle 20260720
Attachments: 211101, SO Forf vehicle 20260720.pdf

Good afternoon,

Could we please place the following asset on the next available commissioners court for acquisition as a working vehicle:
(211101, SO Forf vehicle 20260720.pdf):

#	FAID	Unit	VIN	Desc	Notes
1	N/A		1GT49XEY3RF135837	2024 GMC Sierra Denali	16,421 miles / Black / case 25-CV-2214

Thanks!

PURCHASING
DEPARTMENT



Edward Nolan

Sourcing Manager - Assets

722 Moody, 5th floor, Galveston, TX 77550

Main: 409/770-5417

✉ Edward.Nolan@co.galveston.tx.us

🌐 Galvestoncountytx.gov

Ensuring Fair Access, Real Value, and Local Impact in County Purchasing



ASSET ACQUISITION FORM

DATE: 7/9/26

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: [Signature] Chris Ham Sheriff Admin.
Department Asset Custodian Authorized Signature Print Name Department/Division

Re: Please amend the inventory to reflect the following change(s) due to ACQUISITION

ACQUISITION METHOD: Donation ☒ Seizure Other:

Description: 2024 GMC Sierra Denali Color: Black

Year: 2024 Make: GMC Model: Sierra Denali

Serial/VIN: 1G1T49XEY3RF135837 Date received: 11/24/25

Acquired From: Name: Pena, Carlos Alberto Phone No: 713-890-9049

Address: 1902 Marlock Ln.

City State: Pasadena, Tx. 77502

**Fair market value at time of receipt: \$ 81,610

****FAIR MARKET VALUE IS REQUIRED. Use Kelley Blue Book, NADA Guides, or other source(s) to determine value and ATTACH PRINTOUT.**

Approved by Commissioner's Court: Yes ☒ No If Yes, date approved: _____

If No, date scheduled to go before Commissioner's Court: 7/20/26

Other: Odometer Reading - 16,421

*Please attach any/all documentation pertaining to the donation or seizure of this item. Including donation letter, court/seizure order, vehicle title, departmental request to go before Commissioner's Court, etc.

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

7/9/2026
Date Form Processed

[Signature]
Fixed Asset Property Manager

Form No. FA-01
Revised 02/04/2013

CAUSE No. 25-CV-2214

THE STATE OF TEXAS

v.

ONE 2024 GMC SIERRA DENALI

IN THE DISTRICT COURT OF

GALVESTON COUNTY, TEXAS

122ND JUDICIAL DISTRICT

FILED

MAY 26 AM 10:11

DISTRICT CLERK
GALVESTON COUNTY TEXAS

ORDER GRANTING FINAL SUMMARY JUDGMENT

The State of Texas' Motion for Final Summary Judgment Against **CARLOS ALBERTO PENA** is **GRANTED**.

THE COURT FINDS that the **ONE 2024 GMC SIERRA DENALI, V.I.N. 1GT49XEY3RF135837** is contraband under Texas Code of Criminal Procedure Chapter 59.

IT IS, THEREFORE, ORDERED, ADJUDGED, AND DECREED that said **ONE 2024 GMC SIERRA DENALI, V.I.N. 1GT49XEY3RF135837** is hereby forfeited to the State of Texas. Said property shall be administered by the Galveston County Criminal District Attorney pursuant to Texas Code of Criminal Procedure Article 59.06.

IT IS FURTHER ORDERED, pursuant to Texas Code of Criminal Procedure Article 59.06(f), that the Texas Department of Motor Vehicles, and all other appropriate state agencies, shall issue good and sufficient title to said vehicle effective **11/14/2025**, such that will perfect title in the **GALVESTON COUNTY SHERIFF'S OFFICE** and any subsequent purchaser from said agency.

25-CV-2214
DCORGSJF
Order Granting Summary Judgment - Final -
3190912



This is a final judgment. All relief not expressly granted herein is hereby denied.

SIGNED on the 22nd day of May, 2026.



JUDGE PRESIDING