



**GALVESTON COUNTY ENGINEERING DEPARTMENT**

Amendment No. 2

Algoa/Alta Loma Culvert Replacement

Owner: Galveston County  
Consultant: Schaumburg & Polk, Inc.

Contract Number: CM21412  
Purchase Order Number: F205027

**Work Being Changed**

Engineering fees to close out the project past the construction duration.

**CHANGE IN CONTRACT PRICE**

Original Contract Price: \$349,389.00  
Net Change From Previous Amendments: \$47,574.50  
Contract Price Prior To this Amendment: \$396,963.50  
Net Increase/Decrease of this Amendment: \$18,240.50  
Contract Price With All Approved Amendments: \$415,204.00

**CHANGE IN CONTRACT TIME**

Original Contract Time: N/A Days  
Net Change From Previous Amendments: N/A Days  
Contract Time Prior To this Amendment: N/A Days  
Net Increase/Decrease of this Amendment: N/A Days  
Contract Time With All Approved Amendments: N/A Days

**RECOMMENDED:**

By: [Signature]  
County Engineer

Date: 5/21/2025

**APPROVED:**  
County Of Galveston

By: [Signature]  
Mark Henry, County Judge

Date: June 9, 2025

**ACCEPTED:**  
Consultant:

By: [Signature]  
Mark C. Dessens  
Printed Name

Attest: [Signature]  
Dwight Sullivan, County Clerk  
By: [Signature], Deputy  
Melissa A. Childs

Date: 5/21/2025



April 4, 2025  
Revised May 14, 2025

Mr. Michael Shannon, PE  
County Engineer  
Galveston County  
722 Moody Avenue, 1<sup>st</sup> Floor  
Galveston, TX 77550

Re: Algoa/Alta Loma Culvert Replacement Project  
Second Amendment to Civil Engineering Services

Dear Mr. Shannon:

We respectfully request an amendment to the referenced agreement to increase our fee in the amount of \$18,240.50. This second amendment would increase the amended maximum compensation amount of \$396,963.50 to \$415,204.00.

The need for added funds comes from completed efforts by SPI and Freese and Nicols to close out the construction of the project, and for those tasks performed as shown in the attached detail.

We very much appreciate the opportunity to serve the County on this successful project. Please contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark C. Dessens".

Mark C. Dessens, P.E.  
Vice President

MCD :md  
Enclosure

# Unbilled Detail

Monday, April 28, 2025

12:21:11 PM

SCHAUMBURG & POLK, INC.

As of 4/28/2025

Billing Status	Date	Labor Code /Account	Employee/ Reference	Description	Hours/ Units	Billing Rate	Billing Amount
Project Number: 0000303501.00 ALGOA/ALTA LOMA CULVERT REPLACEMENT							
Labor:							
B	4/9/2025	0605	276	HYDEN, JACE	1.00	145.00	145.00
				Galveston county Box Culvert sheet and FAA Road P&P sheet updates.			
				<b>Total for 276</b>	<b>1.00</b>		<b>145.00</b>
B	1/13/2025	0300	282	SCHWIETERMAN, JOSEPH	1.50	235.00	352.50
				request update on punchlist, clarify seeding for erosion			
B	1/21/2025	0300	282	SCHWIETERMAN, JOSEPH	1.00	235.00	235.00
				review erosion concerns and specifications, request owner aproval			
B	1/24/2025	0300	282	SCHWIETERMAN, JOSEPH	1.50	235.00	352.50
				request final completion update, process invoice			
B	1/31/2025	0300	282	SCHWIETERMAN, JOSEPH	1.50	235.00	352.50
				coordinate close out items for erosion			
B	3/11/2025	0300	282	SCHWIETERMAN, JOSEPH	2.00	235.00	470.00
				review Pay App 11 and pending punch list items			
B	3/14/2025	0300	282	SCHWIETERMAN, JOSEPH	2.00	235.00	470.00
				distribute Record Drawingd for review and comment			
B	4/3/2025	0300	282	SCHWIETERMAN, JOSEPH	3.00	235.00	705.00
				follow up close out, final change order and record drawings with contractor			
B	4/16/2025	0300	282	SCHWIETERMAN, JOSEPH	3.00	235.00	705.00
				review final pay app and prepare change order			
B	4/17/2025	0300	282	SCHWIETERMAN, JOSEPH	2.00	235.00	470.00
				send asbuilts and recommended Change Order and final pay app			
B	9/5/2024	0400	282	SCHWIETERMAN, JOSEPH	2.00	235.00	470.00
				review pay app, coordinate with consusltants			
B	9/11/2024	0400	282	SCHWIETERMAN, JOSEPH	2.00	235.00	470.00
				progress construction meeting and distribute minutes			
B	10/2/2024	0400	282	SCHWIETERMAN, JOSEPH	1.50	235.00	352.50
				review progress billings			
B	10/8/2024	0400	282	SCHWIETERMAN, JOSEPH	2.50	235.00	587.50
				review Pay App 8, prepare agenda for progress meeting			
B	10/9/2024	0400	282	SCHWIETERMAN, JOSEPH	2.50	235.00	587.50
				progress meeting, prepare minutes and coordinate with Frontier			
B	10/10/2024	0400	282	SCHWIETERMAN, JOSEPH	2.50	235.00	587.50
				distribute meeting minutes, follow up RFI for updated schedule, review budget remaining			
B	10/18/2024	0400	282	SCHWIETERMAN, JOSEPH	2.00	235.00	470.00
				clarify guardrail at cedar and process RFI 8			
B	10/23/2024	0400	282	SCHWIETERMAN, JOSEPH	1.50	235.00	352.50
				Discuss CM concerns with patching of spalling on Rymal walls			
B	10/29/2024	0400	282	SCHWIETERMAN, JOSEPH	1.00	235.00	235.00
				review concrete grout repairs			
B	11/5/2024	0400	282	SCHWIETERMAN, JOSEPH	.50	235.00	117.50
				discuss patching on Rymal culvert			
B	11/12/2024	0400	282	SCHWIETERMAN, JOSEPH	1.00	235.00	235.00
				prepare and distribute meeting agenda, review Pay App 9			
B	11/13/2024	0400	282	SCHWIETERMAN, JOSEPH	4.50	235.00	1,057.50
				progress meeting, minutes and review Pay App 9			
B	11/14/2024	0400	282	SCHWIETERMAN, JOSEPH	2.50	235.00	587.50
				corodinate punchlist items for Substantial Completion Walkthrough			
B	11/25/2024	0400	282	SCHWIETERMAN, JOSEPH	1.50	235.00	352.50
				prepare and review documents for walkthrough			

Unbilled Detail				As of 4/28/2025	Monday, April 28, 2025 12:21:11 PM		
Billing Status	Date	Labor Code /Account	Employee/ Reference	Description	Hours/ Units	Billing Rate	Billing Amount
B	11/26/2024	0400	282	SCHWIETERMAN, JOSEPH	5.00	235.00	1,175.00
				substantial completion walkthrough			
B	11/27/2024	0400	282	SCHWIETERMAN, JOSEPH	3.00	235.00	705.00
				compile notes for punchlist			
B	12/3/2024	0400	282	SCHWIETERMAN, JOSEPH	2.00	235.00	470.00
				review pay app, update CO list			
B	12/11/2024	0400	282	SCHWIETERMAN, JOSEPH	2.00	235.00	470.00
				request contractor update, update change order			
B	12/23/2024	0400	282	SCHWIETERMAN, JOSEPH	2.00	235.00	470.00
				redline as-builts			
B	12/31/2024	0400	282	SCHWIETERMAN, JOSEPH	1.00	235.00	235.00
				review record drawings			
B	1/2/2025	0400	282	SCHWIETERMAN, JOSEPH	1.00	235.00	235.00
				review billings, request update from contractor			
Total for 282					61.00		14,335.00
B	12/23/2024	2803	566	WRIGHT, JEREMIAH	1.00	75.00	75.00
				Sheet markups w/Joe			
B	12/27/2024	2803	566	WRIGHT, JEREMIAH	6.00	75.00	450.00
				Sheet revisions for Joe			
B	12/30/2024	2805	566	WRIGHT, JEREMIAH	7.00	75.00	525.00
				Record Drawing Sheet Revisions for Joe			
Total for 566					14.00		1,050.00
Total Billable Labor					76.00		15,530.00
Total Labor					76.00		15,530.00
Expenses:							
B	8/21/2024	521.10	0011882	SCHWIETERMAN, JOSEPH Construction Progress Meeting			93.80
B	11/26/2024	521.10	0012220	SCHWIETERMAN, JOSEPH Culverts Substantial Complete Walk			80.40
B	9/11/2024	621.10	0011974	SCHWIETERMAN, JOSEPH Construction Progress Meeting			
Total for							174.20
Total Billable Expenses							174.20
Total Expenses							174.20
Total for 0000303501.00					76.00		15,704.20
Final Totals					76.00		15,704.20
Report Summary (Billing):							
	Hours	Labor	Consultants:	Expenses:	Units:		
Billable	76.00	15,530.00		174.20			
Held							
Written-off							
Total	76.00	15,530.00		174.20			

This is **EXHIBIT K**, referred to in and part of the Agreement between Engineer and Consultant for Professional Services dated April 1, 2022.

**AMENDMENT TO ENGINEER-CONSULTANT AGREEMENT**  
**Amendment No. 2**

1. Background Data:

- a. Effective Date of Engineer-Consultant Agreement: April 22, 2022
- b. Engineer: Schaumburg and Polk
- c. Consultant: Freese and Nichols
- d. Project: Algoa/Alta Loma Culvert Replacement Project
- e. This Part of the Project: Construction Phase Services

2. Nature of Amendment

- ☐ Additional services to be performed by Consultant
- ☐ Modifications to services of Consultant
- ☐ Modifications to responsibilities of Engineer
- ☒ Modifications to payment to Consultant
- ☒ Modifications to time(s) for rendering Services
- ☐ Modifications to other terms and conditions of the Agreement

### 3. Description of Modifications

Sub-consultant shall perform construction phase services as previously scoped for culvert replacement sites through the extended time needed for the contractor to complete construction and punch list items. Additional funds are allocated from within the original Prime Contract until an amendment with the County is finalized.

### 4. Agreement Summary

a. Original agreement amount:	\$ <u>67,029.00</u>
b. Net change for prior amendments:	\$ <u>16,922.00</u>
c. This amendment amount:	\$ <u>21,468.88</u>
d. Adjusted Agreement amount:	\$ <u>105,419.88</u>

Engineer and Consultant hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is February 12, 2025.

ENGINEER:

CONSULTANT:





By: Mark C. Dessens, P.E.

By: Matthew Cartwright, P.E.

Title: Vice President

Title: Associate

Date Signed: 02/12/25

Date Signed: \_\_\_\_\_

**Galveston County**  
**Algoa/Alta Loma Culvert Replacement Project**  
**Billing Detail**  
**May 2025**

Phase	Fee	Percent Complete	Earned	Previous Invoice	Current Invoice
<b>Preliminary Engineering</b>	<b>\$116,372.50</b>	<b>100.00%</b>	<b>\$116,372.50</b>	<b>\$0.00</b>	<b>\$0.00</b>
<i>Design</i>	<i>\$66,695.00</i>	<i>100.00%</i>	<i>\$66,695.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Survey (Weisser)</i>	<i>\$27,877.50</i>	<i>100.00%</i>	<i>\$27,877.50</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Geotechnical (Ninyo &amp; Moore)</i>	<i>\$21,800.00</i>	<i>100.00%</i>	<i>\$21,800.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
<b>Final Design</b>	<b>\$108,755.00</b>	<b>100.00%</b>	<b>\$108,755.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Bid Phase*</b>	<b>\$5,885.00</b>	<b>100.00%</b>	<b>\$5,885.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Construction Phase*</b>	<b>\$184,191.50</b>	<b>100.00%</b>	<b>\$184,191.50</b>	<b>\$6,604.30</b>	<b>\$20,331.84</b>
<i>Design/Coord</i>	<i>\$48,632.87</i>	<i>100.00%</i>	<i>\$48,632.87</i>		<i>\$15,704.20</i>
<i>CMT (Ninyo &amp; Moore)</i>	<i>\$30,138.75</i>	<i>100.00%</i>	<i>\$30,138.75</i>	<i>\$1,381.50</i>	
<i>CM&amp;I (Freese &amp; Nichols)</i>	<i>\$105,419.88</i>	<i>100.00%</i>	<i>\$105,419.88</i>	<i>\$5,222.80</i>	<i>\$4,627.64</i>
<b>Total</b>	<b>\$415,204.00</b>	<b>100.00%</b>	<b>\$415,204.00</b>	<b>\$6,604.30</b>	<b>\$20,331.84</b>

\* \$2,325.00 reallocated from Bid Phase to Construction Phase