

Project Change Order

This Change Order form is used for requesting, documenting, and approving changes to the Workday deployment or other applicable service offering, including, but not limited to, changes to the project's Scope, changes for a major configuration element, project timeline/schedule changes, integration specifications changes, addition of resources or any other deliverable change from the originally planned Workday deployment or applicable service offering.

Summary

Client:	Galveston County, TX
SOW/Project Name:	PROJ_63113/Galveston County Full Platform
Change Order #:	CO #08
Project Manager (Client):	Imtiyaz Moledina, Galveston County
Project Sponsor (Client):	Misty Witmer, Executive Sponsor
Engagement Manager (CSLLC):	Allan Swamynathan
Acceptance Due Date:	2/14/2025
Change Type:	Benefits changes
Impact Assessed by:	Allan Swamynathan, Lee Petek, Lauren MacInnes, Jo Nading
Priority:	High
Contract Line Type:	Fixed Fee Installment/Milestone
Is new PO# required?	No new PO# needed

Request Description

Galveston County requested additional changes to Benefits plans & requested additional support for PATT & Benefits

Business Purpose / Reason for Change

Benefits plan changes requiring configuration and integrations changes & additional support for PATT & Benefits.

Impact Assessment


Project Activities Affected:	Benefits configuration, Payroll configuration & Benefits Integrations & Post production support for additional 4 weeks.
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Deliverables Affected:	Benefits configuration, Payroll configuration, Benefits Integrations <ul style="list-style-type: none"> • OneAmerica Outbound Integration • OneAmerica Inbound Integration Post production support for Payroll, Absence, Time Tracking and Benefits.
Project Schedule Impact:	Payroll, Absence, Time Tracking and Benefits support will be extended through 2/21 with maximum of 8 hours per week.
Estimated Cost	Total cost - \$19,902.00 Milestone Additional cost will be added to postproduction completion milestone.

Assumptions & Risks

Authorization

Galveston County –Authorization Signature	<div style="text-align: center;">  <u>Susan Guerra</u> <small>Susan Guerra (Jan 27, 2025 10:01 PST)</small> </div>
	Collaborative Solutions, LLC Authorization Signature
Name	Name
Job Title	Workday Global Practice Leader
Date	01/27/2025
	Date