

COUNTY FUNDS INDEMNIFICATION REQUEST FORM

TO BE COMPLETED BY DEPARTMENT

Officer's Name
Cheryl E. JohnsonCurrent Date
1/5/2026Amount of Loss
100.00Department/Division Name
Galveston County Tax OfficeDate of Loss
12/8/2025Police Report Attached?
☐ Yes ☐ No

Commissioners Court

Galveston County, Texas

Local Government Code §157.903 authorizes the commissioners court of a county by order to provide for the indemnification of an elected or appointed county officer against personal liability for the loss of county funds, or loss of or damage to personal property, incurred by the officer in the performance of official duties if the loss was not the result of the officer's negligence or criminal action. Therefore, I respectfully request Commissioners Court to approve this indemnification request and authorize the Galveston County Auditor to charge off the above amount of County funds or property, which have been determined to be missing or stolen.

Cause for Loss (Attach additional sheet if necessary)

The loss was discovered by the Bank during the deposit processes.

Current Internal Controls (Attach additional sheet if necessary)

Detection by deputies is required by policy and in conformance with US Secret Service training and procedure. Information is collected from customers at detection and provided to the Accounting Department.

Additional Controls Implemented to Prevent Future Losses (If applicable) (Attach additional sheet if necessary)

Action Taken to Recover Funds (Attach additional sheet if necessary)

Indemnification request

Signed By
Cheryl E. JohnsonTitle
Galveston County Tax Assessor Collector

Officer's Signature

Date
1/05/2025

TO BE COMPLETED BY COUNTY AUDITOR

Based upon the Auditor's Office review, the above listed loss amount being requested for indemnification:

☒ DOES appear to be accurate.☐ DOES NOT appear to be accurate. Based upon our review, the loss amount is

After review of the circumstances, the Auditor's office recommends:

☐ Indemnification☐ Not Indemnifying

County Auditor's Signature

1/5/26
Date

ACCOUNT CODING TO BE USED

	GL	JL	AMOUNT	CHECK or JOURNAL ENTRY
DR				
CR				

TO BE COMPLETED BY COMMISSIONERS COURT

Indemnification ☐ APPROVED ☐ NOT APPROVED by Commissioners Court

Signed By

County Judge's Signature

Date



