

**COUNTY OF GALVESTON**  
**REQUEST FOR BUDGET AMENDMENT/TRANSFER**

Department:	<u>Sheriff's Office</u>	25-84-0217-D
Date Submitted:	<u>2/10/2025</u>	(Assigned by Department of Professional Services)

**COMMISSIONER'S COURT ACTION:**

Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

**GENERAL EXPLANATION:**

Request transfer from General Fund - Budgeted Reserves to Sheriff's Administration - Building Leases/Rentals to fund Boat Slip Rental.

This budget amendment does not increase the budget for FY 2025

TRANSFER FROM				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
1101 - General Fund	920180 - Fund Balance Reserves	5930000 - Budgeted Reserves	5,400.00	
TOTAL - Transfer From			5,400.00	
TRANSFER TO				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
1101 - General Fund	211101 - Sheriff's - Administration	5426200 - Building Leases/Rentals	5,400.00	
TOTAL - Transfer To			5,400.00	

**ADDITIONAL COMMENTS:**

  
Budget Office Authorization      2/10/2025  
Date

**AUDITOR'S REVIEW**

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: Madeline Walker CPA

Date: 2/11/2025

Auditor's Remarks:

**COMMISSIONERS COURT APPROVAL**

Date Submitted: \_\_\_\_\_

Date Approved: 2/17/2025

**\*\*Galv Cnty Production\*\***  
**Budget to Actual Figures**

Run: 02/06/2025

Ledger: GL  
Fiscal Year: 2025    2    February

Budget: OB

Ke                      Title  
1101920180        Fund Balance Reserves

Director  
Dir of Fin/Admin/Budget Office

Object	Description	Budget	Actual	Encumbrance	Balance
5930000	Budgeted Reserves	20,565,425.16	0.00	0.00	20,565,425.16
	<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expense</b>	<b>20,565,425.16</b>	<b>0.00</b>	<b>0.00</b>	<b>20,565,425.16</b>
	<b>Net Total (Revenue - Expense)</b>	<b>(20,565,425.16)</b>	<b>0.00</b>	<b>0.00</b>	<b>20,565,425.16</b>

**\*\*Galv Cnty Production\*\***  
**Budget to Actual Figures**

**Run:** 02/06/2025

**Ledger:** GL  
**Fiscal Year:** 2025    2    February

**Budget:** OB

<b>Ke</b>	<b>Title</b>	<b>Director</b>
1101920180	Fund Balance Reserves	Dir of Fin/Admin/Budget Office

Object	Description	Budget	Actual	Encumbrance	Balance
Grand Total Revenue		0.00	0.00	0.00	0.00
Grand Total Expense		20,565,425.16	0.00	0.00	20,565,425.16
Grand Totals (Revenue - Expense)		(20,565,425.16)	0.00	0.00	20,565,425.16

# FY25 Budget Amendment Request

Row 128

## Commissioners' Court Status

**Fiscal Year** 2025

**Budget  
Amendment  
Number** 25-84-0217-D

**Sponsor:** Commissioner Precinct 3, Honorable Hank Dugie

**Department:** Sheriff's Office

**Agenda Item  
Caption** Request transfer from General Fund - Budgeted Reserves to  
Sheriff's Administration - Building Leases/Rentals to fund Boat Slip  
Rental.

**Amount** \$5,400.00

## Notes

**Amount From  
General Fund  
Budgeted  
Reserves** \$5,400.00

**Division  
Number:** 211101

**Department  
Head Name:** Jimmy Fullen

**Department  
Head Email:** jimmy.fullen@galvestoncountytx.gov

**Submitted By:** Veronica Van Horn

**Contact  
Extension  
Number:** 5562

**Contact Email  
Address:** veronica.vanhorn@co.galveston.tx.us

**Associated  
Forms** CAR (Contract Approval Request)

**Budget  
Amendment  
Justification:** Boat Slip Rental

**Key Org (From):** 1101-920180

**Object Code**  
**From (Line** 5930000  
**Item):**

**Amount (From):** \$5,400.00

**Add an**  
**additional Key** ☐  
**Org (From):**

**(2) Key Org**  
**(From):**

**(2) Object Code**  
**From (Line**  
**Item):**

**(2) Amount**  
**(From):**

**(3) Add an**  
**additional Key** ☐  
**Org (From):**

**(3) Key Org**  
**(From):**

**(3) Object Code**  
**(Line Item):**

**(3) Amount**  
**(From):**

**(4) Add an**  
**additional Key** ☐  
**Org (From):**

**(4) Key Org**  
**(From):**

**(4) Object Code**  
**(Line Item):**

**(4) Amount**  
**(From):**

**Key Org (To):** 1101-211101

**Object Code**  
**(Line Item):** 5426200

**Amount (To):** \$5,400.00

**Add an**  
**additional Key** ☐

**Org (To):**

**(2) Key Org  
(To):**

**(2) Object Code  
To (Line Item):**

**(2) Amount (To):**

**(3) Add an  
additional Key Org (To):**

**(3) Key Org  
(To):**

**(3) Object Code  
To (Line Item):**

**(3) Amount (To):**

**(4) Add an  
additional Key Org (To):**

**(4) Key Org  
(To):**

**(4) Object Code  
To (Line Item):**

**(4) Amount (To):**

**(5) Key Org (To)**

**(5) Object Code  
To (Line Item):**

**(5) Amount To:**

**Total (From)      \$5,400.00**

**Total (To)         \$5,400.00**