

# GALVESTON COUNTY, TEXAS COMMISSIONERS COURT SPECIAL MEETING

722 Moody County Courthouse Galveston, TX 77550 (409) 766-2244

#### **AGENDA**

Mark Henry County Judge Darrell Apffel Commissioner, Precinct 1 Joe Giusti Commissioner, Precinct 2 Hank Dugie Commissioner, Precinct 3 Robin Armstrong, MD Commissioner, Precinct 4

Friday, November 14, 2025

11:30 AM

**CALDER MEETING LOCATION** 

#### 174 Calder Rd., Room 100 League City, Texas 77573 SPECIAL MEETING

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERISK (\*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE COMMISSIONERS COURT. ANY COMMISSIONERS COURT MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the County Judge's office at 722 Moody, Galveston, Texas 77550 (409) 766-2244.

#### Call to Order

#### **Public Comment**

#### **Consent Agenda**

- \*1. Receive and file Fiscal Year 2026 Special Inventory Budget (151551) Amendment submitted by the Tax Assessor/Collector
- \*2. Canvass of the November 4, 2025 Constitutional Election submitted by the County Clerk
- \*3. Consideration to authorize General and No Litigation Certificates associated with the issuance of the Southeast Texas Housing Finance Corporation's Tax-Exempt Bond financing for the acquisition and rehabilitation of the Seville Place Apartments La Porte, Texas submitted by Legal Services Manager
- \*4. Consideration of Power of Attorney to Execute DEA Forms and Make Registration Changes for UTMB submitted by Legal Services Manager
- \*5. Consideration of acknowledging receipt of a sand pit permit application for 3925 Hwy 87, Port Bolivar, Texas 77650 from Sidney Bouse on behalf of John "JC" Bouse on Bolivar Peninsula and authorizing the County Engineer to run the required newspaper notice submitted by the County Engineer
- \*6. Consideration of acknowledging receipt of a sand pit permit application for 3899 Hwy 87, Port Bolivar, Texas 77650 from John "JC" Bouse on Bolivar Peninsula and authorizing the County Engineer to run the required newspaper notice submitted by the County Engineer

**Adjourn** 

#### **Appearances before Commissioners Court**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court members to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) and will be allowed to speak before the meeting is adjourned. Please arrive prior to the meeting and sign in with the County Clerk.

#### **Executive Sessions**

The Galveston County Commissioners Court may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the Commissioners Court shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the Commissioners Court may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Commissioners Court votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.

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\*1.

Receive and file Fiscal Year 2026 Special Inventory Budget (151551) Amendment submitted by the Tax Assessor/Collector

Seq#	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/5/25 11:33 am



### Cheryl E. Johnson, PCC, CTOP

Galveston County Tax Assessor Collector 722 Moody Avenue, Galveston, Texas 77550 (409) 765-3277 • (409) 392-5457 Cheryl.E.Johnson@co.galveston.tx.us



October 31, 2025

Honorable Mark Henry Galveston County Judge 722 Moody Galveston, Texas 77550

Re: Receive & File Fiscal Year 2026 Special Inventory Budget (151551) Amendment

#### Dear Judge Henry:

Included herein please find an Amended 2026 Special Inventory budget for the Galveston County Tax Office. This budget is not included as part of the County budget as it does not require funding by it. Expenditures are limited to those costs impacting the provision of associated services. The amendment is the result of procurement of equipment essential to production and mailing of refund checks and maintenance thereof. The funds used are discretionary funds of the Tax Office and will have zero impact on the County.

Sincerely,

Cheryl E. Johnson

Cheryl E. Johnson

### TAX ASSESSOR COLLECTOR FISCAL YEAR 2026 SPECIAL INVENTORY (151551) AMENDED BUDGET

Description	Subtotal	Amount
5100000 Salaries & Wages	40,000	
5152000: Payroll Tax Expense (Medicare FICA Payments)	600	
5153000: Pension	5,000	
5154000: Deferred (Alternate Plan)	3,500	
Total Salary & Associated Costs		49,100
5492000 Communications (Mobile Phone Expense)	4,000	
5310000: Administrative Supplies	1,000	
5310000: Extraordinary Supplies	5,500	
5496000: Travel (Business Mileage)	650	
5496000: Travel (Travel and Conference)	3,200	
5498000: Professional Membership and Dues	150	
Total Other Costs		14,500
Grand Total All Categories		\$63,600



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\*2.

Canvass of the November 4, 2025 Constitutional Election submitted by the County Clerk

Seq#	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/7/25 9:55 am



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\*3.

Consideration to authorize General and No Litigation Certificates associated with the issuance of the Southeast Texas Housing Finance Corporation's Tax-Exempt Bond financing for the acquisition and rehabilitation of the Seville Place Apartments La Porte, Texas submitted by Legal Services Manager

Seq#	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/7/25 10:30 am



#### SOUTHEAST TEXAS HOUSING FINANCE CORPORATION

October 27, 2025

The The Honorable Mark Henry Galveston County Judge's Office 722 Moody Avenue 21st Street, 2nd Floor Galveston, TX 77550

RE:

Seville Place Apartments - La Porte
Issuance of Tax-Exempt Bond Financing
The Southeast Texas Housing Finance Corpo

The Southeast Texas Housing Finance Corporation

Dear Judge Henry:

Please find enclosed:

General and No Litigation Certificate

These documents represent the Approval for the Issuance of Tax-Exempt Bonds for the acquisition and rehabilitation of the Seville Place Apartments – La Porte.

Please <u>sign three (3) copies</u> of the <u>General and No Litigation Certificate</u>, In order to meet the Attorney General's submission date please, respectively, return the original executed copies no later than December 12, 2025 using the pre-paid Fed-Ex Envelope included in this packet.

NOTE: Please Do Not Date the General and No Litigation Certificate. The State of Texas' Attorney General's Office will date those forms when appropriate.

For your review, I have also included a copy of:

- Certificate of Approval from the City of La Porte
- Certificate of Hearing Officer

If you or your staff have any questions, please do not hesitate to contact me at 281-484-4663 ext. 108; <a href="mailto:rwilliams@sethfc.com">rwilliams@sethfc.com</a>, or Candace Carrier-Spencer at 281-484-4663 ext. 107; <a href="mailto:ccspencer@sethfc.com">ccspencer@sethfc.com</a>.

Sincerely,

Ron Williams
Executive Director

xc: Mr. John Towner, SETH Director (w/o Attachments)

Mr. Dwight Sullivan, County Clerk (with Attachments)

Mr. Paul Ready, Chief Legal Counsel (with Attachments)

NOTE: Neither the State of Texas Attorney General's Office nor the Housing Finance Corporation's Act requires a Resolution of Approval by City Council's or Commissioners' Courts. SETH must obtain approval from all eighteen (18) of its jurisdictions for the issuance of any tax-exempt bonds.

#### GENERAL AND NO LITIGATION CERTIFICATE OF GALVESTON COUNTY

We hereby certify that we are duly elected or appointed and acting officers of Galveston County, Texas (the "County"). We do hereby further certify that:

- 1. This Certificate is for the benefit of the Attorney General of the State of Texas (the "Attorney General") and all persons interested in the validity of the proceedings of The Southeast Texas Housing Finance Corporation (the "Corporation") related to the issuance by the Corporation of its tax-exempt obligations for the Seville Place Apartments project, to be issued in one or more series in an aggregate principal amount not to exceed \$22,500,000 (the "Bonds").
- 2. The Commissioners Court (the "Governing Body") of the County authorized the membership of the County in the Corporation, a joint housing finance corporation created pursuant to the Texas Housing Finance Corporations. Act, Chapter 394, Local Government Code, as amended (the "Act"), and approved the Corporation's articles of incorporation (and all amendments thereto).
- 3. The County has appointed John Towner to act as a member of the board of directors of the Corporation. The individual is a resident of a city or county which is a member of the Corporation.
- 4. The Governing Body has taken no action pursuant to the Act, including Section 394.016(c) thereof, or otherwise, to limit the effectiveness of the resolution authorizing the issuance of the Bonds or in any way affecting the proceedings relating to the issuance of the Bonds.
- 5. The Governing Body has not created any other Corporation that currently has the power to make home mortgages or loans to lending institutions, the proceeds of which are to be used to make home mortgage or loans on residential developments.
- 6. No litigation is pending, or to our knowledge threatened, in any court in any way affecting the existence of the Corporation or seeking to restrain or to enjoin the issuance, sale or delivery of the Bonds, or in any way contesting or affecting the validity or enforceability of the Bonds or the financing documents to which the Corporation is a party, or contesting in any way the completeness or accuracy of any disclosure document prepared in connection with the issuance of the Bonds, or contesting the powers of the Corporation or its authority with respect to the financing documents to which it is party.
- 7. Each of the undersigned officers of the County hereby certifies that he or she is the duly elected or appointed incumbent of the office appearing below his or her signature and that the signature of the other officer appearing below is the true and correct signature of such person.
- 8. The Attorney General of the State of Texas is hereby authorized and directed to date this Certificate concurrently with the date of his approval of the Bonds and this Certificate shall be deemed for all purposes to be accurate and correct on and as of that date and on and as of the date of the initial issuance and delivery of the Bonds to the initial purchasers thereof.

9. By his or her signature hereto, the undersigned representative of the Governing Body assumes no liability whatsoever with respect to the Bonds. The Bonds are not an indebtedness of the Governing Body or the County and the Governing Body and the County shall have no liability therefor.

[Remainder of Page Intentionally Left Blank]

	GALVESTON COUNTY, TEXAS	
	ByJudge Mark Henry	
Attest	<u>-</u>	
[Deputy] County Clerk		
ATED:		
[To Be Dated By Attorney General of the State of Texas]		

	ByJudge Mark	
	Judge Mark	Henry
TTEST		
By [Deputy] County Clerk		
[Bopaty] County Clerk		

GALVESTON COUNTY, TEXAS

	Galveston County, Texas
	ByJudge Mark Henry
Attest	
By[Deputy] County Clerk	
•	
DATED:  [To Be Dated By Attorney]	e:

#### CERTIFICATE OF APPROVAL

#### FOR ISSUANCE OF TAX-EXEMPT OBLIGATIONS

I, the chief elected executive officer of the City of La Porte, Texas, elected at-large by the voters of the City of La Porte, Texas, make this certificate solely to satisfy the requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the proposed issuance of one or more series of tax-exempt obligations by The Southeast Texas Housing Finance Corporation (the "Corporation") in an aggregate principal amount of not more than \$22,500,000 (the "Bonds"). The Bonds will be issued for the benefit of LSP Partners, LP or an affiliate thereof (the "Borrower"), in connection with the acquisition, rehabilitation and equipping of a multifamily housing development known as Seville Place Apartments located at 3701 Luelle Boulevard, La Porte, Texas 77571 and consisting of approximately 180 units (the "Development"). The Borrower will own the Development. It is anticipated that a wholly-owned affiliate of Southeast Texas Multifamily Resources, Inc., an affiliate of the Corporation, will own the land on which the Development is located and lease such land to the Borrower. Further, it is anticipated that the general partner of the Borrower will be wholly-owned by Southeast Texas Multifamily Resources, Inc.

A public hearing was held on behalf of the City of La Porte, Texas, by Ron Williams, the designated hearing officer, as described in the attached Certificate of Hearing Officer. As the "applicable elected representative" of the City of La Porte, Texas, I approve the issuance of the Bonds in the amount and for the purpose described above.

This approval is not: (1) a warranty by the City of La Porte, Texas, the Mayor of the City of La Porte, Texas, or of any agency, political subdivision, or instrumentality of the State of Texas that the Bonds will be paid or that any of the obligations assumed in connection with issuance of the Bonds will in fact be performed; (2) a pledge of the faith and credit of the State of Texas or of any agency, political subdivision, or instrumentality the State of Texas; or (3) a warranty of the validity of the corporate existence of the Corporation or of the Bonds themselves.

IN WITNESS WHEREOF, I have officially signed my name in the Vity of La Porte, Texas, on the date set forth below.

Mayor Rick Helton City of La Porte, Texas

Dated: 0 3 2015, 2025

#### CERTIFICATE OF HEARING OFFICER

I, the undersigned, acting as hearing officer (the "Hearing Officer"), do hereby make and execute this certificate for the benefit of all persons interested in the proposed issuance of one or more series of tax-exempt obligations by The Southeast Texas Housing Finance Corporation in an aggregate principal amount not to exceed \$22,500,000 (the "Bonds") for the benefit of LSP Partners, LP, or an affiliate thereof, in connection with the acquisition, rehabilitation and equipping of an approximately 180-unit multifamily housing development located at 3701 Luella Boulevard, La Porte, Texas 77571 (the "Development").

#### I hereby certify as follows:

- 1. That I am the duly appointed Hearing Officer for the public hearing that was held on September 11, 2025, at 11:00 a.m. Central time telephonically whereby all interested persons could monitor and participate in the hearing by calling (877) 853-5247 (a toll-free telephone number) and entering 802-469-2463, followed by a pound key (#), in connection with the issuance of the Bonds.
- 2. That notice of the public hearing was published no less than seven days before the date of the public hearing in a newspaper or newspapers of general circulation available to residents of the Texas Counties of Austin, Brazoria, Chambers, Galveston, Liberty, Matagorda, Walker, Waller and Wharton and the Texas Cities of Baytown, Deer Park, Dickinson, La Marque, La Porte, Pasadena, Santa Fe, Shoreacres, Texas City and Tomball, as described in *Exhibit A* attached hereto; the notice included the date, time and place of the public hearing, the location, a description of the Development and the maximum aggregate principal amount of the Bonds.
- 3. That all interested persons who attended the public hearing telephonically were given an opportunity to comment on the proposed issuance of the Bonds and the Development. The names and comments of all interested persons appearing at the public hearing, if any, are set forth in *Exhibit A* attached hereto.
- 4. That after giving all interested persons an opportunity to attend the hearing telephonically by dialing into the toll-free telephone conference line number noted above and comment, the public hearing was declared closed.
- 5. That a copy of the affidavit of publication of notice of public hearing is set forth in *Exhibit B* attached hereto.

[Remainder of Page Intentionally Left Blank]

WITNESS MY HAND this 11th day of September, 2025.

Ron Williams, Hearing Officer



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\*4.

Consideration of Power of Attorney to Execute DEA Forms and Make Registration Changes for UTMB submitted by Legal Services Manager

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/7/25 1:01 pm

### Power of Attorney to Execute DEA Forms and Make Registration Changes

Registrant Name: Registered Location: DEA Chain Renewal		
on the behalf of the ab Import and Export Ac	, the undersigned, being authorized to sign the pove-named registrant under the Controlled Substant, do hereby appoint the following individuals as true behalf of the registrant to:	nces Act or Controlled Substances
whether paper	cations for Forms 222 and to sign orders for Schedu or electronic, in accordance with 21 U.S.C. 828 and ral Regulations)	
2. Modify, sign, Regulations) 1	and renew DEA registrations in accordance with 21 301.13 (J)	CFR (Code of Federal
,	nfirm all lawful acts these attorneys-in-fact may car	ry out under the authority of this
Executed on this	day of	
Signature of Person	Granting Power:	
Witnesses:		
1. Signature:	Printed Name:	
2. Signature:	Printed Name:	
Attorneys in fact: Full Name	Signature of attorney-in-fact	Date Signed

•	te above and remain in effect until revoked by me in writing. A ation and made available for inspection upon request.
Notice of Revocation – to be completed only	y when Power of Attorney is revoked
	woked by the undersigned, who is authorized to sign the current amed registrant. Written notice of this revocation has been
Signature of Person Revoking Power:	
Printed Name:	
Witnesses to Revocation:	
1. Signature:	Printed Name:
2. Signature:	Printed Name:
Signed and dated on	(current date).



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**\*5.** 

Consideration of acknowledging receipt of a sand pit permit application for 3925 Hwy 87, Port Bolivar, Texas 77650 from Sidney Bouse on behalf of John "JC" Bouse on Bolivar Peninsula and authorizing the County Engineer to run the required newspaper notice submitted by the County Engineer

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/7/25 1:13 pm



#### THE COUNTY OF GALVESTON

OFFICE OF THE COUNTY ENGINEER 722 Moody, Galveston, Texas 77550 (409) 770-5399 www.galvestoncountytx.gov

#### **Land Owner Authorization**

This form is to be completed by the land owner, sealed by a notary and uploaded with the permit application.

(If you have a contractor or other persons applying on your behalf, the authorization portion of this document must be completed. If not, you may leave it blank or write in N/A)

I hereby authorize John wind Garage to act on my behalf in the processing of this application for a sand pit permit at 3925 Hwy 87 Port Bolivar TX 77650 and to furnish, upon request, supplemental information in support of this application.

I agree for both myself and on those working on behalf of me that:

- I acknowledge Galveston County's interest in and responsibility of ensuring compliance with its Adopted Regulations for Removal of Sand, Marl, Gravel and Shell on Bolivar Peninsula;
- Any deviation from the permitted improvements is justification for the issuance of a Stop Work Order.
- I understand that any deviation in the work performed on the Improvements is a wrongful act causing irreparable injury and presenting imminent harm, for which Galveston County has no adequate remedy at law;
- I further agree that Galveston County's lack of an adequate remedy at law justifies imposition of a temporary restraining order and a temporary injunction issued against me to bar any further work under the Sand Pit Permit pending resolution of the dispute between Galveston County and me;
- In the event that Galveston County files suit seeking injunctive and/or other relief, I hereby submit to the jurisdiction of the State District Courts exercising jurisdiction in Galveston County and agree to the issuance of such temporary restraining orders and temporary injunctions as may be required to halt the construction of work on the Improvements that deviate from the Building Permit;
- In the event that Galveston County files suit against me I agree to pay the reasonable attorneys' fee, court costs and other expenses incurred by the County in the prosecution of that suit; and
- The receipt, acceptance, and/or deposit of a check, money order or any form of payment to the County does not constitute any approval of a permit.

I hereby agree with the conditions listed above and acknowledge it is a violation to begin work before a permit is issued.

State of Texas

County of Civiws

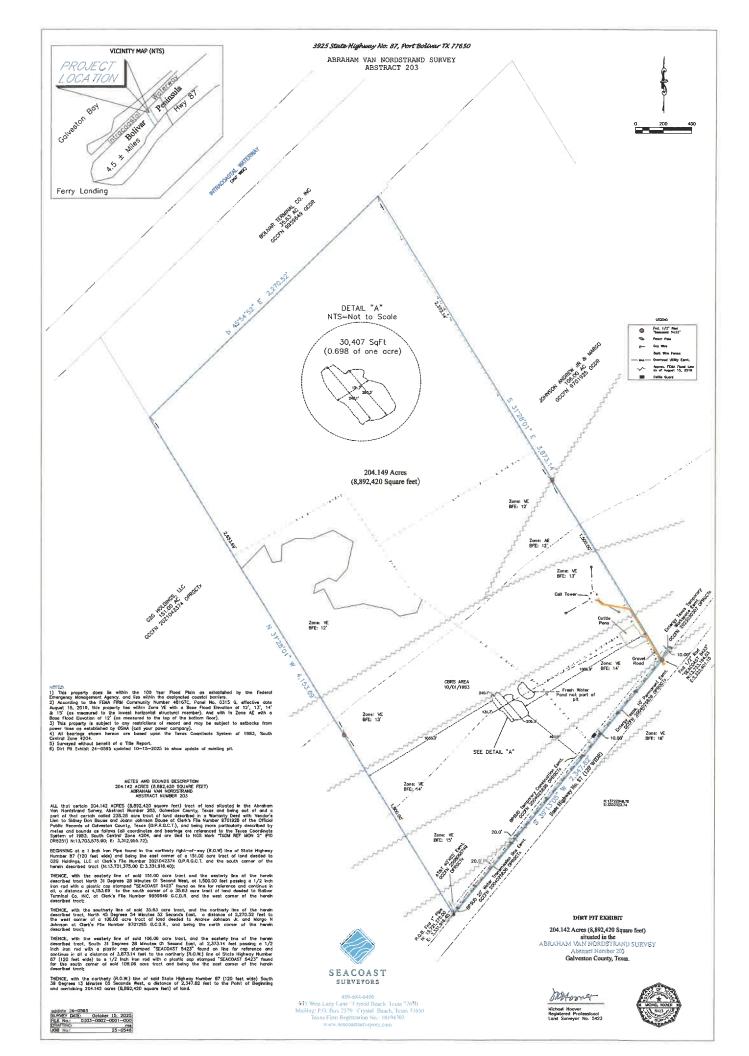
This instrument was acknowledged before me on October 19 105

Date

Name of person

Notary Signature

Notary Signature



#### **Application for a Sand Pit Permit**

#### SAND-24-4 Renewal

Submitted On: Oct 29, 2025

#### **Applicant**

@ bolivarsandholdings@gmail.com

#### **Primary Location**

3925 HWY 87 PORT BOLIVAR, TX 77650

#### **Owner / Agent Information**

Is the applicant the owner?

No

**Company Contact** 

--

**Owner City** 

Iola

**Owner ZIP Code** 

77861

Owner Phone 409.771.5554

Company/Owner Name

Sidney Bouse

**Owner Mailing Address** 

PO Box 6

**Owner State** 

TX

**Owner Email** 

sid@surveygalveston.com

#### **Project Information**

**Parcel ID Number** 

369365

**Total Acreage of Property** 

204

**Proposed Excavation Length** 

500

Name of Subdivision/Tract

A Van Nordstrom Survey Tract 2-1

**Proposed Excavation Width** 

240

#### **Signature**

I acknowledge Galveston County's interest in and responsibility of ensuring compliance with its Adopted Regulations for Removal of Sand, Marl, Gravel and Shell on Bolivar Peninsula; Any deviation from the permitted improvements is justification for the issuance of a Stop Work/Non-Compliance Order.

The receipt, acceptance, and/or deposit of a check, money order or any form of payment to the County does not constitute the approval of a permit.

I acknowledge that I have read Galveston County's Adopted Order on Sand Pits

I hereby agree with the conditions listed above and acknowledge it is a violation to begin work before a permit is issued.

Signature

true



722 Moody County Courthouse Galveston, TX 77550 (409) 766-2244

**\*6.** 

Consideration of acknowledging receipt of a sand pit permit application for 3899 Hwy 87, Port Bolivar, Texas 77650 from John "JC" Bouse on Bolivar Peninsula and authorizing the County Engineer to run the required newspaper notice submitted by the County Engineer

Seq #	Approver	Action	Action Date
1	Dianna Martinez	Approve	11/7/25 1:34 pm

**Application for a Sand Pit Permit** 

SAND-24-3 Renewal

Submitted On: Oct 28, 2025

Applicant

@ bolivarsandholdings@gmail.com

**Primary Location** 

3899 HWY 87 PORT BOLIVAR, TX 77650

**Owner / Agent Information** 

Is the applicant the owner?

Yes

**Project Information** 

**Parcel ID Number** 

404822

**Total Acreage of Property** 

151

**Proposed Excavation Length** 

900

Name of Subdivision/Tract

S Parr Sur Tract 6-1

**Proposed Excavation Width** 

500

**Signature** 

I acknowledge Galveston County's interest in and responsibility of ensuring compliance with its Adopted Regulations for Removal of Sand, Marl, Gravel and Shell on Bolivar Peninsula; Any deviation from the permitted improvements is justification for the issuance of a Stop Work/Non-Compliance Order.

The receipt, acceptance, and/or deposit of a check, money order or any form of payment to the County does not constitute the approval of a permit.

I acknowledge that I have read Galveston County's Adopted Order on Sand Pits

I hereby agree with the conditions listed above and acknowledge it is a violation to begin work before a permit is issued.

**Signature** 

true

