



View Event: Project Budget: Port Bolivar
Frenchtown Road Improvements Budget - The
County of Galveston

04:40 PM
12/19/2025
Page 1 of 1

For Port Bolivar Frenchtown Road Improvements Budget - The County of Galveston
Overall Process Project Budget: Port Bolivar Frenchtown Road Improvements Budget - The County of Galveston
Overall Status In Progress
Due Date 12/20/2025
Calendars In Use Consecutive Days (No Calendars Selected)

Details

Plan Port Bolivar Frenchtown Road Improvements Budget
Company The County of Galveston
Plan Structure Project LTD Budget
Plan Name Port Bolivar Frenchtown Road Improvements Budget
Plan Template Project LTD Budget : Port Bolivar Frenchtown Road Improvements Budget
Currency USD
Plan Status In Progress
Translation Currency USD

Period

Plan Period	Original Amount	Amendment Amount	Current Amount
01/05/2026 - 09/30/2027 (Port Bolivar Frenchtown Road Improvements Budget)	0.00	0.00	0.00
Total:	0.00	0.00	0.00

Frenchtown Road Budget.pdf

File Name Frenchtown Road Budget.pdf
Content Type application/pdf
Updated By Austin Schumann
Upload Date 12/19/2025 01:30:34 PM
Comment

Process

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Plan Event	Plan Event	Step Completed	12/19/2025 01:30:43 PM	12/20/2025	Austin Schumann	1	
Plan Event	Approval by Cost Center Manager	Approved	12/19/2025 02:34:06 PM	12/21/2025	Zachary Smith (Cost Center Manager)	1	
Plan Event	Approval by Budget Specialist	Approved	12/19/2025 02:50:28 PM	12/21/2025	Lee Clemmer (Budget Specialist)	1	
Plan Event	Approval by Sponsored Programs Manager	Not Required		12/20/2025		0	
Plan Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	12/19/2025 02:55:46 PM	12/21/2025	Kenna Pruitt (Accounting Operations Lead)	1	
Plan Event	Approval by Budget Manager	Awaiting Action		12/21/2025	Diana Hualpa Trevino (Budget Manager)	1	

Remaining Process

Click on the button below to review remaining process details.



COUNTY OF GALVESTON
BUDGET ENTRIES
WORKDAY FINANCIAL SYSTEM

Workday Journal Entry#:

	Accounts						
	FUND NUMBER	COST CENTER	LEDGER ACCOUNT	SPEND/REVENUE CATEGORY	Project Worktag	Debit (+)	Credit (-)
DESCRIPTION/WORKTAG							
Port Bolivar Frenchtown Road Improvements							
	3100	312110	5700000	Road Construction	Port Bolivar Frenchtown Road Improvements	480,000.00	
	3100	312110	4911000	Transfer from GOMESA	Port Bolivar Frenchtown Road Improvements		480,000.00
							</

Prepared/Posted by:

Austin Schumann

Accounting Date:

1/5/2026

Approved in Workday by:

Kenna Pruitt

From: [Pruitt, Kenna](#)
To: [Schumann, Austin](#)
Subject: FW: [EXTERNAL]RE: Quote request for services
Date: Wednesday, December 17, 2025 5:14:02 PM
Attachments: [image001.jpg](#)
[image002.png](#)
[image003.jpg](#)
[Outlook-px0pd0dt.png](#)

Hi Austin,

Please see below for additional information for the Frenchtown Road Improvements project.

We will need to use spend category Road Construction (under Capital Outlays ledger account) and revenue category Transfer from GOMESA for this project budget. The revenue category 'Transfer from GOMESA' will be new so I will be putting in a request for Jordan to add it. I'll let you know as soon as completed.

Thank you,

Kenna Pruitt
Manager – Grant Accounting & Financial Reporting
County Auditor's Office
409-770-5575

From: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>
Sent: Wednesday, December 17, 2025 10:59 AM
To: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Cc: Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>; Cruz, Sergio <Sergio.Cruz@galvestoncountytexas.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>; Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>; Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytexas.gov>; Pruitt, Kenna <Kenna.Pruitt@galvestoncountytexas.gov>
Subject: Re: [EXTERNAL]RE: Quote request for services

Hi Zach,

Thank you for the information. We've reviewed it and will begin the Budget Amendment process.

We'll be sure to reach out if we need any additional information as we move forward.

Thank you again!



From: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Sent: Wednesday, December 17, 2025 10:36 AM
To: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>
Cc: Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytx.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>; Hualpa, Diana <Diana.Hualpa@galvestoncountytx.gov>; Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>; Pruitt, Kenna <Kenna.Pruitt@galvestoncountytx.gov>
Subject: Re: [EXTERNAL]RE: Quote request for services

Christian,

We reviewed our materials and contract costs and have a final request of \$480,000, this includes a 10% contingency.

V/R,

Zachary Smith

Road Administrator



5115 Hwy 3

Dickinson TX, 775539

O-281-534-4152

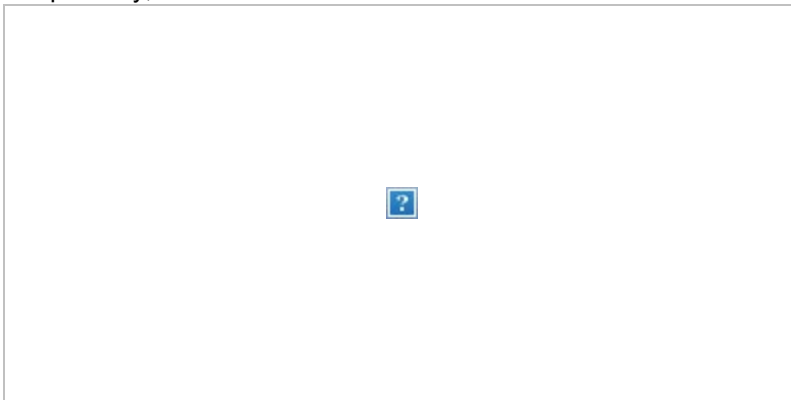
C-409-682-2650

From: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>
Sent: Monday, December 15, 2025 3:42 PM
To: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Cc: Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>; Cruz, Sergio <Sergio.Cruz@galvestoncountytexas.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>; Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>; Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytexas.gov>; Pruitt, Kenna <Kenna.Pruitt@galvestoncountytexas.gov>
Subject: Re: [EXTERNAL]RE: Quote request for services

Hi Zach,

That sounds good, thank you. As long as you're able to send the final figures by that day before 5:00 PM, we should be able to include the item on that Commissioners Court agenda.

Respectfully,



From: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Sent: Monday, December 15, 2025 3:32 PM
To: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>
Cc: Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>; Cruz, Sergio <Sergio.Cruz@galvestoncountytexas.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>; Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>; Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytexas.gov>; Pruitt, Kenna <Kenna.Pruitt@galvestoncountytexas.gov>
Subject: Re: [EXTERNAL]RE: Quote request for services

Christian,

Thank you for the update. The project worktag name is appropriate. We will perform a final review of all contract and force construction costs, and follow up with you prior to

the Dec 17th budget amendment deadline.

V/R,

Zachary Smith

Road Administrator



5115 Hwy 3

Dickinson TX, 775539

O-281-534-4152

C-409-682-2650

From: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>

Sent: Monday, December 15, 2025 2:55 PM

To: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>

Cc: Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytx.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>; Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>; Pruitt, Kenna <Kenna.Pruitt@galvestoncountytx.gov>

Subject: Re: [EXTERNAL]RE: Quote request for services

Good afternoon Zach,

I wanted to provide a quick update regarding the funding setup for the Frenchtown Road Improvements project.

Based on coordination with the Auditor's office, the funds will be transferred into Capital Project Fund 3100 and accounted for through the Projects Module. Our office will process the operating budget entry from Fund 1209 (GOMESA), and the AO office will handle the budget entry within the Projects Module for Fund 3100.

The proposed project worktag name is "Frenchtown Road Improvements." Please let me know if you have any concerns or would prefer a different project name before it is finalized.

We are planning to take the related budget amendment to the 01/05 Commissioner's Court. Before we proceed, please confirm the total funding amount needed for the project. I understand the initial estimate was \$550,000, but we would like to confirm the final amount to ensure the budget amendment is prepared accurately.

Please let me know if you have any questions or need anything further from our side.

Respectfully,



From: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>

Sent: Monday, December 8, 2025 1:16 PM

To: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>

Cc: Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>; Cruz, Sergio <Sergio.Cruz@galvestoncountytexas.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>; Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>

Subject: Re: [EXTERNAL]RE: Quote request for services

Christian,

The environmental permit (Nationwide Permit 14) from U.S. Army Corps of Engineers (USACE) will take an estimated 5-9 months from submission of application to award of permit. It would be best for us to start this process in January. Once we have the permit we can begin construction. We are projecting force labor to start the roadway improvements in August 2026 and completing by the end of that same month. If circumstances arise that prevents us from starting in August or completing no later than October, then we would have to wait until May of 2027 for favorable weather conditions in order to perform these roadway improvements.

The one caveat is the nationwide permit is set to renew on March 14, 2026. It is unknown at this time if USACE will change the requirements for permitting requiring a second

submission, or if a submission will continue to be reviewed for approval if turned in prior to March 14, 2026.

Our proposed environmental consultant that will be applying for the permit on our behalf and coordinating compliance during the project has submitted a proposed cost of \$19,520.00. I don't know what everyone's thoughts are on how the budget amendment would take place, but would it be a good idea to start with an amendment to cover the cost of the permit, and once secured get another budget amendment done to cover the costs of construction and improvements?

V/R,

Zachary Smith

Road Administrator



5115 Hwy 3

Dickinson TX, 775539

O-281-534-4152

C-409-682-2650

From: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>

Sent: Monday, December 8, 2025 10:25 AM

To: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>

Cc: Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytx.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>; Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>

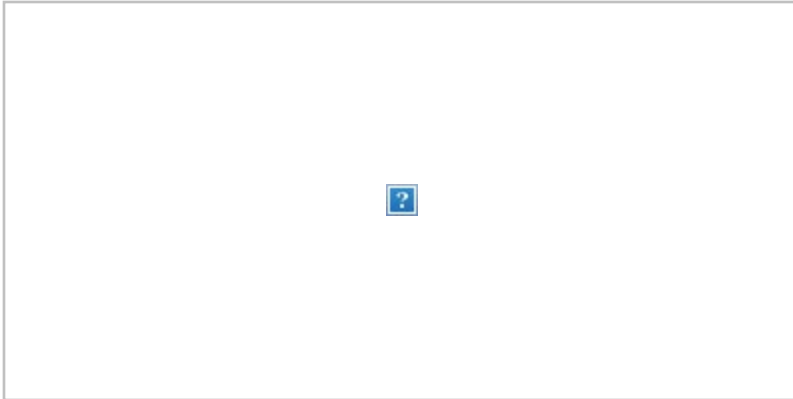
Subject: Re: [EXTERNAL]RE: Quote request for services

Good afternoon Zach,

I hope you're doing well.

I wanted to follow up regarding the project and check on the expected timeline. Could you please let me know how long you anticipate it will take to finalize everything?

Respectfully,



From: Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>

Sent: Monday, November 3, 2025 2:44 PM

To: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>

Cc: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytx.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>

Subject: Re: [EXTERNAL]RE: Quote request for services

Good afternoon Zach,

As Christian mentioned, our office and the Auditor's Office have reviewed this project, and it appears to be eligible for GOMESA funding. In the coming days, Rodolfo Gomez, Budget Manager, will contact you if we need any additional information to set up the project in WD and process the required BA.

Please let us know if you have any questions.

Thank you.

Best,



From: Comeaux, William <William.Comeaux@co.galveston.tx.us>
Sent: Friday, October 31, 2025 11:38 AM
To: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>; Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Cc: Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>; Cruz, Sergio <Sergio.Cruz@galvestoncountytexas.gov>
Subject: Re: [EXTERNAL]RE: Quote request for services

Great, thanks for the update.

Get [Outlook for iOS](#)

From: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>
Sent: Friday, October 31, 2025 11:38:16 AM
To: Comeaux, William <William.Comeaux@co.galveston.tx.us>; Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Cc: Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>; Cruz, Sergio <Sergio.Cruz@galvestoncountytexas.gov>
Subject: Re: [EXTERNAL]RE: Quote request for services

Good morning William,

Yes, this is currently under review by our office and the Auditor's Office. I had a call with Zach this morning to get clarification on a few questions we had. We should be able to get back to you all with directions on how to move forward by EOD today or early next week.

Thank you!



From: Comeaux, William <William.Comeaux@co.galveston.tx.us>
Sent: Friday, October 31, 2025 7:50 AM
To: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>; Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Cc: Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>
Subject: RE: [EXTERNAL]RE: Quote request for services

Good morning Christian,

Has anyone had a chance to begin to the review this yet? Commissioner Giusti mentioned the potential project to the residents of Bolivar Peninsula this week, so we want to be on top of the latest information regarding the possibility of using GOMESA funds and the likelihood of this project happening.

We appreciate your time,



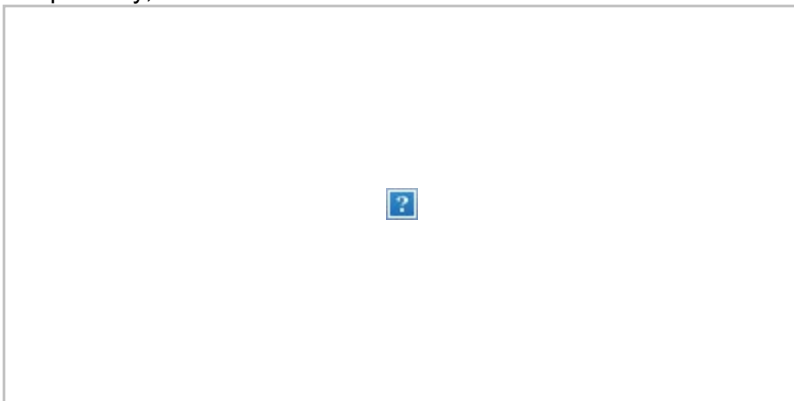
William Comeaux
Regional Operations Manager – Bolivar Peninsula
Galveston County Road & Bridge – Parks and Cultural Services
William.comeaux@galvestoncountytexas.gov
409-789-2217

From: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>
Sent: Tuesday, October 14, 2025 9:06 AM
To: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Cc: Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>
Subject: Re: [EXTERNAL]RE: Quote request for services

Hey Zach,

Thank you for providing the timeline. We'll review the information you shared and get back to you as soon as possible.

Respectfully,



From: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>

Sent: Tuesday, October 14, 2025 9:02 AM

To: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>

Cc: Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>; Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>; Shannon, Michael <Michael.Shannon@co.galveston.tx.us>

Subject: Re: [EXTERNAL]RE: Quote request for services

Christian,

We will need to secure our environmental consultants in the next few months in order to give them time to work and secure our permits for the construction phase. The construction phase is projected to start in late August/early September of 2026.

V/R,

Zachary Smith

Road Administrator



5115 Hwy 3

Dickinson TX, 77539

O-281-534-4152

C-409-682-2650

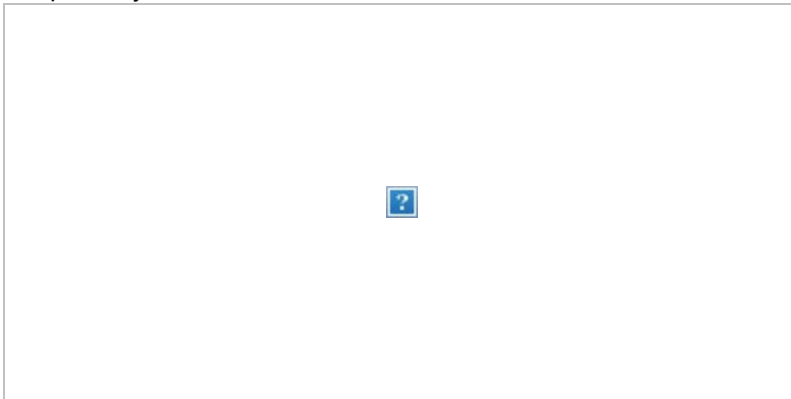
From: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>
Sent: Tuesday, October 14, 2025 8:54 AM
To: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Cc: Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytexas.gov>
Subject: Re: [EXTERNAL]RE: Quote request for services

Good morning Zach,

Thank you for sharing the details and proposal for the Frenchtown Road project. We'll take a look at the information and supporting documents you provided. Since GOMESA funds come with certain restrictions, we'll review everything carefully and follow up soon with guidance on how to access these funds and the next steps.

By when do you need to have this ready? Knowing your timeline will help us prioritize our review.

Respectfully,



From: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Sent: Monday, October 13, 2025 10:27 AM
To: Monterrubio, Christian <Christian.Monterrubio@galvestoncountytexas.gov>
Cc: Huallpa, Diana <Diana.Huallpa@galvestoncountytexas.gov>; Comeaux, William <William.Comeaux@co.galveston.tx.us>
Subject: FW: [EXTERNAL]RE: Quote request for services

Christian,

Commissioner Giusti has directed the Road and Bridge Department to improve Frenchtown Road in Port Bolivar to mitigate the tidal flooding over the road. This is a main road for residents to access SH 87 as well as carries many tourists visiting the wetlands to fish or view wildlife.

The proposed improvements would require the roadway to widening slightly and elevate the travel

lanes to a grade that would reduce tidal flooding. Due to the location of the roadway, William Comeaux, Bolivar Regional Operations Manager, sent out a proposal to several vendors to contract the permitting aspect of this project. Through our initial talks with these firms, we believe it is eligible to receive funding from GOMESA. Attached is the only vendor that submitted their proposal within the deadline that William established with three vendors. Depending on the final permitted design of improvements, the total cost for this project to include Contract and Force labor and materials could be up to an estimated \$550,000. How can I move forward with requesting a PO using GOMESA funds?

V/R,
Zach Smith

From: Kelsea Hiebert <khiebert@bfsusa.com>
Sent: Tuesday, August 26, 2025 12:54 PM
To: Comeaux, William <William.Comeaux@co.galveston.tx.us>
Cc: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>; Christine Magers <cmagers@bfsusa.com>; Sarah Greaud <sgreaud@bfsusa.com>
Subject: [EXTERNAL]RE: Quote request for services

CAUTION: This email is from outside Galveston County's system. Only click links or open attachments if you trust the sender. Suspect phishing? Select "**Report phishing**" in Outlook.

Good afternoon William,

Attached is our proposal to provide a wetland delineation, preparation of a USACE NWP 14 PCN, and agency coordination for the Frenchtown Road project. The project limits, as currently outlined, reflect those described in the Galveston County Quote Request. These limits may be refined for greater accuracy, provided the overall length remains consistent. For your reference and review, I have also included a copy of our professional services agreement and the NWP 14 language.

Please let me know if you have any questions or need any additional information.

Thank you!

From: Comeaux, William <William.Comeaux@co.galveston.tx.us>
Sent: Monday, August 25, 2025 10:15 AM
To: Kelsea Hiebert <khiebert@bfsusa.com>
Cc: Smith, Zachary <Zachary.Smith@co.galveston.tx.us>
Subject: Quote request for services

Good morning Kelsea,
Galveston County is needing consulting services for a project we are working towards.

Attached is the request. Please submit your response by 3pm, September 5th via email to William.comeaux@galvestoncountytx.gov.

Thank you



William Comeaux

Regional Operations Manager – Bolivar Peninsula

Galveston County Road & Bridge – Parks and Cultural Services

William.comeaux@galvestoncountytx.gov

409-789-2217