

COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER

Department:	<u>Facilities Services & Maintenance</u>	25-72-0117-D
Date Submitted:	<u>1/9/2025</u>	(Assigned by Department of Professional Services)

COMMISSIONER'S COURT ACTION:
Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

GENERAL EXPLANATION:

Request transfer from General Fund - Budgeted Reserves to Facilities Services - Salary and Various Benefits to fund personnel adjustment.

This budget amendment does not increase the budget for FY 2025

TRANSFER FROM

Fund	Department	Line Item	Amount	Auditor Use Only Account Balance Sufficient (Y/N)
1101 - General Fund	920180 - Fund Balance Reserves	5930000 - Budgeted Reserves	9,380.00	
TOTAL - Transfer From			9,380.00	

TRANSFER TO

Fund	Department	Line Item	Amount	Auditor Use Only Account Balance Sufficient (Y/N)
1101 - General Fund	170100 - Facilities Svcs & Maintenance	(Salary & Various Benefits)	9,380.00	
TOTAL - Transfer To			9,380.00	

ADDITIONAL COMMENTS:

Sergio Cruz 1/9/2025
Budget Office Authorization Date

AUDITOR'S REVIEW

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: Randall Rice CPA

Date: 01/08/2025

Auditor's Remarks:

COMMISSIONERS COURT APPROVAL

Date Submitted: _____

Date Approved: 1/17/2025

Department Name:	Fund Cost Center:
Facilities Svcs & Maintenance	1101 170100

Current Position Title	PSN	Current Salary	Requested Position Title	New Salary	Change In Salary	Comment
Facilities Tech III (G-114)	1701000015	\$ 53,545.44	Facilities Maintenance Supervisor (G-120)	\$64,530.00	\$10,984.56	Reclassification
		\$ 53,545.44		\$64,530.00	\$ 10,984.56	

Start Date	11/11/2025
End of Fiscal Year	6/30/2025
Net Work Days	161

Object Code Name	Object Code Account	FY25 Prorated Amounts
Salary	5100000	7,732.00
County Paid Health Ins Premium	5151000	-
Medicare FICA Payments	5152102	113.00
TCORS	5153000	918.00
Worker's Compensation	5156000	-
Alternate Plan	5154000	607.00
Unemployment	5155000	10.00
FY 2025 Fiscal Impact		9,380.00

FY 2026 Fiscal Impact
13,324.00

****Galv Cnty Production****
Budget to Actual Figures

Run: 01/08/2025

Ledger: GL
Fiscal Year: 2025 1 January

Budget: OB

Ke **Title**
1101920180 **Fund Balance Reserves**

Director
Dir of Fin/Admin/Budget Office

Object	Description	Budget	Actual	Encumbrance	Balance
5930000	Budgeted Reserves	20,565,425.16	0.00	0.00	20,565,425.16
	Total Revenue	0.00	0.00	0.00	0.00
	Total Expense	20,565,425.16	0.00	0.00	20,565,425.16
	Net Total (Revenue - Expense)	(20,565,425.16)	0.00	0.00	20,565,425.16

****Galv Cnty Production****
Budget to Actual Figures

Run: 01/08/2025

Ledger: GL
Fiscal Year: 2025 1 January

Budget: OB

Ke **Title**
1101920180 **Fund Balance Reserves**

Director
Dir of Fin/Admin/Budget Office

Object	Description	Budget	Actual	Encumbrance	Balance
	Grand Total Revenue	0.00	0.00	0.00	0.00
	Grand Total Expense	20,565,425.16	0.00	0.00	20,565,425.16
	Grand Totals (Revenue - Expense)	(20,565,425.16)	0.00	0.00	20,565,425.16

FY25 Budget Amendment Request

Row 110

**Commissioners'
Court Status**

Fiscal Year

**Budget
Amendment
Number** 25-72-0117-D

Sponsor: County Judge, Honorable Mark Henry

Department: Facilities

**Agenda Item
Caption** Request transfer from General Fund - Budgeted Reserves to
Facilities Services - Salary and Various Benefits to fund personnel
adjustment.

Amount \$9,380.00

Notes

**Amount From
General Fund
Budgeted
Reserves** \$9,380.00

**Division
Number:** 170100

**Department
Head Name:** Augustus Anderson

**Department
Head Email:** Augustus.Anderson@galvestoncountytexas.gov

Submitted By: Jokavell Posada

**Contact
Extension
Number:** 2629

**Contact Email
Address:** jokavell.posada@galvestoncountytexas.gov

**Associated
Forms** PAR (Personal Adjustment Request)

**Budget
Amendment
Justification:** Reclassification of job title current Facilities Tech III to a Facilities Maintenance
Supervisor

Key Org (From): 1101920180

**Object Code
From (Line
Item):** 5930000

Amount (From): \$9,380.00

**Add an
additional Key
Org (From):**

**(2) Key Org
(From):**

**(2) Object Code
From (Line
Item):**

**(2) Amount
(From):**

**(3) Add an
additional Key
Org (From):**

**(3) Key Org
(From):**

**(3) Object Code
(Line Item):**

**(3) Amount
(From):**

**(4) Add an
additional Key
Org (From):**

**(4) Key Org
(From):**

**(4) Object Code
(Line Item):**

**(4) Amount
(From):**

Key Org (To): 1101170100

**Object Code
(Line Item):** 5100000

Amount (To): \$9,380.00

**Add an
additional Key**

Org (To):

**(2) Key Org
(To):**

**(2) Object Code
To (Line Item):**

(2) Amount (To):

**(3) Add an
additional Key
Org (To):**

**(3) Key Org
(To):**

**(3) Object Code
To (Line Item):**

(3) Amount (To):

**(4) Add an
additional Key
Org (To):**

**(4) Key Org
(To):**

**(4) Object Code
To (Line Item):**

(4) Amount (To):

(5) Key Org (To)

**(5) Object Code
To (Line Item):**

(5) Amount To:

Total (From) \$9,380.00

Total (To) \$9,380.00