



View Event: Budget Amendment: - Project
LTD Budget on 01/05/2026 : BAT-0000476

04:33 PM
12/19/2025
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For Budget Amendment: - Project LTD Budget on 01/05/2026 : BAT-0000476
Overall Process Budget Amendment: - Project LTD Budget on 01/05/2026 : BAT-0000476
Overall Status In Progress
Due Date 12/20/2025
Calendars In Use Consecutive Days (No Calendars Selected)

Details

Budget Amendment	Budget Amendment: - Project LTD Budget on 01/05/2026 : BAT-0000476
Company	The County of Galveston
Plan Template	Project LTD Budget : Behavior Health Observation Unit Project Budget (Non-Grant)
Plan	Behavior Health Observation Unit Project Budget (Non-Grant)
Amendment ID	BAT-0000476
Amendment Date	01/05/2026
Description	To enter project budget for non-grant funds, and change orders (correct initial budget for project)
Amendment Type	Project Budget Amendment
Balanced Amendment	Yes
Status	In Progress
Plan Currency	USD

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Spend Category	Revenue Category	*Project	Debit Amount	Credit Amount	Currency Rate	Base Debit Amount	Base Credit Amount	Base Currency	Memo	Exceptions
01/01/2025 - 09/30/2026 (Behavior Health Observation Unit Project Budget (Non-Grant))	5700000:Capital Outlays	411010 Public Health	3100 County Capital Projects Fund	Buildings - Services		Behavior Health Observation Unit	\$383,151.24	\$0.00	1	383,151.24	0.00	USD	To enter project budget for non-grant funds, and change orders (correct initial budget for project)	
01/01/2025 - 09/30/2026 (Behavior Health Observation Unit Project Budget (Non-Grant))	5700000:Capital Outlays	411010 Public Health	3100 County Capital Projects Fund	Buildings - Goods		Behavior Health Observation Unit	\$894,019.55	\$0.00	1	894,019.55	0.00	USD	To enter project budget for non-grant funds, and change orders (correct initial budget for project)	



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Period	*Ledger Account/Summary	*Cost Center	*Fund	Spend Category	Revenue Category	*Project	Debit Amount	Credit Amount	Currency Rate	Base Debit Amount	Base Credit Amount	Base Currency	Memo	Exceptions
01/01/2025 - 09/30/2026 (Behavior Health Observation Unit Project Budget (Non-Grant))	4911000:Transfers - General Fund	411010 Public Health	3100 County Capital Projects Fund	Transfer from General Fund	Behavior Health Observation Unit		\$23,729.25	\$0.00	1	23,729.25	0.00	USD	To enter project budget for non-grant funds, and change orders (correct initial budget for project)	
01/01/2025 - 09/30/2026 (Behavior Health Observation Unit Project Budget (Non-Grant))	5700000:Capital Outlays	411010 Public Health	3100 County Capital Projects Fund	Buildings	Behavior Health Observation Unit		\$0.00	\$1,300,900.04	1	0.00	1,300,900.04	USD	To enter project budget for non-grant funds, and change orders (correct initial budget for project)	

Behavior Health Unit Project Budget Amendment.pdf

File Name Behavior Health Unit Project Budget Amendment.pdf
Content Type application/pdf
Updated By Austin Schumann
Upload Date 12/19/2025 03:24:26 PM
Comment

Process

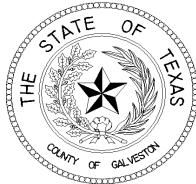
Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Step Completed	12/19/2025 03:24:28 PM	12/20/2025	Austin Schumann		1
Budget Amendment Event	Approval by Budget Specialist	Approved	12/19/2025 03:25:40 PM		Lee Clemmer (Budget Specialist)		1
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		12/20/2025			0
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	12/19/2025 03:30:03 PM		Kenna Pruitt (Accounting Operations Lead)		1
Budget Amendment Event	Approval by Cost Center Manager	Approved	12/19/2025 03:35:49 PM	12/21/2025	Linda Liechty (Cost Center Manager)		1
Budget Amendment Event	Approval by Budget Manager	Awaiting Action		12/21/2025	Diana Huallpa Trevino (Budget Manager)		1



Remaining Process

Click on the button below to review remaining process details.



COUNTY OF GALVESTON
BUDGET ENTRIES

WORKDAY FINANCIAL SYSTEM

Workday Journal Entry#:

Prepared/Posted by:

Austin Schumann

Accounting Date:

Approved in Workday by:

First Intial Budget Entry: \$1,300,900.04

Correct Amount: \$1,277,170.79

Correction needed here: (\$23,729.25)

Buildings Goods
70%

\$ 894,019.55

Buildings Services
30%

\$ 383,151.24



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 01/05/2026 : BAT-0000451

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Company	The County of Galveston
Plan Template	Annual Budget Detail : FY26 Amended Budget
Plan	FY26 Amended Budget
Organizing Dimension Type	
Amendment ID	BAT-0000451
Amendment Date	01/05/2026
Description	26-55-0105-A; Request transfer from General Fund - Budgeted Reserves to County Capital Projects Fund - Buildings to fund the Behavior Health Observation Unit Project.
Amendment Type	Budget Transfer
Balanced Amendment	Yes
Entry Type	Amended
Status	In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2026 Annual (FY26 Amended Budget)	5913000:Transfers Out - Capital Projects	921010 Transfers and Reserves	1101 General Fund		Transfer to County Capital Projects			\$1,277,170.79	\$0.00	Request transfer from General Fund - Budgeted Reserves to County Capital Projects Fund - Buildings to fund the Behavior Health Observation Unit Project.	
FY2026 Annual (FY26 Amended Budget)	5930000:Reserves - Other	920180 Fund Balance Reserves	1101 General Fund		Budgeted Reserves			\$0.00	\$1,277,170.79	Request transfer from General Fund - Budgeted Reserves to County Capital Projects Fund - Buildings to fund the Behavior Health Observation Unit Project.	

Behavior Health Observation Unit Project Project BA.pdf

File Name Behavior Health Observation Unit Project Project BA.pdf
Content Type application/pdf
Updated By Lee Clemmer
Upload Date 12/10/2025 10:07:56 AM



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 01/05/2026 : BAT-0000451

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12/19/2025
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Comment

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
					Person (Up to 5)		
Budget Amendment Event	Budget Amendment Event	Step Completed	12/10/2025 10:45:28 AM	12/11/2025	Lee Clemmer	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	12/10/2025 11:00:42 AM		Joselinne Piedras-Sarabia (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		12/11/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Sent Back	12/11/2025 03:12:07 PM		Kenna Pruitt (Accounting Operations Lead)	1	Send Back Reason from Kenna Pruitt: Amount of BA does not align with support provided
Budget Amendment Event	Budget Amendment Event	Submitted	12/11/2025 03:15:20 PM	12/11/2025	Lee Clemmer	1	Lee Clemmer: Amount updated. Thank you!
Budget Amendment Event	Approval by Budget Specialist	Approved	12/11/2025 03:20:59 PM		Gabriela De Los Santos (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		12/11/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	12/11/2025 03:39:20 PM		Kenna Pruitt (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	12/12/2025 09:24:00 AM	12/13/2025	Sergio Cruz (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Manager	Sent Back	12/18/2025 09:29:01 AM	12/14/2025	Diana Huallpa Trevino (Budget Manager)	1	Send Back Reason from Diana Huallpa Trevino: Update needed.
Budget Amendment Event	Budget Amendment Event	Submitted	12/19/2025 09:06:42 AM	12/11/2025	Lee Clemmer	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	12/19/2025 09:18:59 AM		Gabriela De Los Santos (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		12/11/2025		0	



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 01/05/2026 : BAT-0000451

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12/19/2025
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Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	12/19/2025 11:14:52 AM		Kenna Pruitt (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	12/19/2025 12:25:48 PM	12/21/2025	Sergio Cruz (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	12/19/2025 02:25:24 PM	12/21/2025	Diana Huallpa Trevino (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		12/21/2025	Christie Motogbe (Finance Executive)	2	
					Sergio Cruz (Finance Executive)		



Christie Motogbe CPA

1st Assistant County Auditor
County Auditor's Office

📞 409-770-5337

✉ ChristieJ.Motogbe@galvestoncountytx.gov

📍 722 Moody Ave, 4th Floor, Galveston, TX 77550

From: Pitts, Mary <Mary.Pitts@galvestoncountytx.gov>

Sent: Tuesday, November 25, 2025 11:55 AM

To: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>

Cc: Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Pruitt, Kenna <Kenna.Pruitt@galvestoncountytx.gov>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>; Gomez, Rodolfo <Rodolfo.Gomez@galvestoncountytx.gov>

Subject: RE: Budget Amendment for 12/22/2025 Court

Good morning, Christie,

I hope you're doing well. ARPA funding allocated for the construction contract with Sovereign Builders, Inc. Dba Construction LTD (721935) for the Mental Health EOU project is fully obligated under contract and change orders, not to exceed \$10,435,608.75. To cover the remaining project costs and fully satisfy the obligations of their contract, the table below outlines the additional General Funds (GFs) needed. Please let me know if further information is needed. Thank you and have a great day!

Project Information	ARPA Contract Amount	GF Contract Amount
■ Phase III - Construction	\$10,435,608.75	\$1,277,170.79
■ Sovereign Builders Inc. Dba Construction, LTD / 721935	\$8,348,487.00	\$0.00
RFP# B241016		
CM24129 / SC-0000543		
■ Change Orders		
CO #1	\$2,087,121.75	\$461,908.29
CO #2	\$0.00	\$112,010.17
CO #3	\$0.00	\$284,500.92
CO #4		\$418,751.41

Sincerely,



View Event: Project Budget: Behavior Health Observation Unit Project Budget (Non-Grant) - The County of Galveston

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For Behavior Health Observation Unit Project Budget (Non-Grant) - The County of Galveston
Overall Process Project Budget: Behavior Health Observation Unit Project Budget (Non-Grant) - The County of Galveston
Overall Status Successfully Completed
Due Date 12/11/2025
Calendars In Use Consecutive Days (No Calendars Selected)

Details

Plan	Behavior Health Observation Unit Project Budget (Non-Grant)
Company	The County of Galveston
Plan Structure	Project LTD Budget
Plan Name	Behavior Health Observation Unit Project Budget (Non-Grant)
Plan Template	Project LTD Budget : Behavior Health Observation Unit Project Budget (Non-Grant)
Currency	USD
Plan Status	Available
Translation Currency	USD

Period

Plan Period	Original Amount	Amendment Amount	Current Amount
01/01/2025 - 09/30/2026 (Behavior Health Observation Unit Project Budget (Non-Grant))	0.00	0.00	0.00
Total:	0.00	0.00	0.00

Behavior Health Unit Project Budget Entry.pdf

File Name Behavior Health Unit Project Budget Entry.pdf
Content Type application/pdf
Updated By Austin Schumann
Upload Date 12/10/2025 09:35:04 AM
Comment

FW_Budget Amendment for 12_22_2025 Court.msg

File Name FW_Budget Amendment for 12_22_2025 Court.msg
Content Type application/octet-stream
Updated By Austin Schumann
Upload Date 12/10/2025 09:35:04 AM
Comment

Process

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Plan Event	Plan Event	Step Completed	12/10/2025 09:35:13 AM	12/11/2025	Austin Schumann	1	
Plan Event	Approval by Cost Center Manager	Approved	12/10/2025 03:36:47 PM	12/12/2025	Linda Liechty (Cost Center Manager)	1	
Plan Event	Approval by Budget Specialist	Approved	12/10/2025 03:49:07 PM	12/12/2025	Lee Clemmer (Budget Specialist)	1	
Plan Event	Approval by Sponsored Programs Manager	Not Required		12/11/2025		0	



View Event: Project Budget: Behavior Health
Observation Unit Project Budget (Non-Grant) -
The County of Galveston

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12/19/2025
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Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Plan Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	12/19/2025 02:00:54 PM	12/12/2025	Kenna Pruitt (Accounting Operations Lead)	1	Kenna Pruitt: Budget should be for \$1,277,170.79 to align with BAT-0000451 and as per the attached project change orders with Sovereign Builders. Please revise project budget if possible (I can only approve, not send back), if unable to revise a BA will need to be entered.
Plan Event	Approval by Budget Manager	Approved	12/19/2025 03:04:02 PM	12/21/2025	Diana Huallpa Trevino (Budget Manager)	1	Diana Huallpa Trevino: Revision is needed per the A.O.
Plan Event	Approval by Finance Executive	Approved	12/19/2025 03:08:54 PM	12/21/2025	Christie Motogbe (Finance Executive)	1	