

COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER

Department:	<u>Parks</u>	25-79-0203-C
Date Submitted:	<u>1/28/2025</u>	(Assigned by Department of Professional Services)

COMMISSIONER'S COURT ACTION:

Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

GENERAL EXPLANATION:

Request transfer from Beach & Parks Fund - Budgeted Reserves to Beach Maintenance - Vehicles to fund the replacement of beach UTVs.

This budget amendment does not increase the budget for FY 2025

TRANSFER FROM

Fund	Department	Line Item	Amount	Auditor Use Only Account Balance Sufficient (Y/N)
<u>2601 - Beach & Parks Fd</u>	<u>920180 - Fund Balance Reserves</u>	<u>5930000 - Budgeted Reserves</u>	<u>40,000.00</u>	
TOTAL - Transfer From			<u>40,000.00</u>	

TRANSFER TO

Fund	Department	Line Item	Amount	Auditor Use Only Account Balance Sufficient (Y/N)
<u>2601 - Beach & Parks Fd</u>	<u>522042 - Beach Maintenance</u>	<u>5743000 - Vehicles</u>	<u>40,000.00</u>	
TOTAL - Transfer To			<u>40,000.00</u>	

ADDITIONAL COMMENTS:

Diana Hualpa

Budget Office Authorization

1/27/2025

Date

AUDITOR'S REVIEW

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: _____

Date: _____

Auditor's Remarks:

COMMISSIONERS COURT APPROVAL

Date Submitted: _____

Date Approved: 2/3/2025

Justification for Budget Amendment to Replace Two UTVs

Our beach sticker program relies on UTVs to generate revenue and support operations on the beach. Unfortunately, our current fleet of UTVs has faced significant issues, necessitating immediate action to ensure continuity of operations and financial stability.

Current Situation

1. Repairs and Reliability Issues:

- Three UTVs were sent out for steering repairs, with the dealership indicating that only one may be returned. The remaining units will be salvaged for parts to repair the single functioning UTV.
- Even if the repaired unit returns, its long-term reliability is uncertain.

2. Aging Fleet:

- Two of our remaining UTVs are entering their fourth year of service, exceeding the typical lifespan of three years for UTVs operating in beach conditions.
- The wear and tear from the harsh environment significantly impact their performance and dependability.

3. Operational Impact:

- In 2024, we experienced 4 months with at least one UTV out of service and 3 months with two UTVs out of service.
- This downtime resulted in an estimated **\$70,000 revenue loss**, as each UTV generates approximately **\$10,000 per week** in beach sales.

Financial Considerations

- The cost of replacing two UTVs is **\$20,000 per unit**, totaling **\$40,000**.
- Investing in replacements will prevent further revenue loss and ensure consistent operations.

Long-Term Plan

To avoid significant downtime and financial losses in the future, we propose establishing a replacement schedule:

- **Annual Replacement:** Budgeting for two new UTVs each year to maintain a reliable fleet and reduce repair-related disruptions.

This proactive approach will minimize operational interruptions, protect revenue streams, and ensure efficient beach operations.

Request

We request a budget amendment of **\$40,000** to replace two UTVs immediately. This investment will:

- Restore operational capacity.
- Offset potential revenue losses due to unreliable equipment.
- Set the foundation for a sustainable fleet management strategy.

By addressing these issues promptly, we can safeguard the beach sticker programs revenue and ensure consistent service delivery.

****Galv Cnty Production****
Budget to Actual Figures

Run: 01/24/2025

Ledger: GL
Fiscal Year: 2025 1 January

Budget: OB

Ke **Title**
2601920180 **Fund Balance Reserves**

Director
Dir of Fin/Admin/Budget Office

Object	Description	Budget	Actual	Encumbrance	Balance
5930000	Budgeted Reserves	657,422.00	0.00	0.00	657,422.00
	Total Revenue	0.00	0.00	0.00	0.00
	Total Expense	657,422.00	0.00	0.00	657,422.00
	Net Total (Revenue - Expense)	(657,422.00)	0.00	0.00	657,422.00

****Galv Cnty Production****
Budget to Actual Figures

Run: 01/24/2025

Ledger: GL
Fiscal Year: 2025 1 January

Budget: OB

Ke **Title**
2601920180 **Fund Balance Reserves**

Director
Dir of Fin/Admin/Budget Office

Object	Description	Budget	Actual	Encumbrance	Balance
	Grand Total Revenue	0.00	0.00	0.00	0.00
	Grand Total Expense	657,422.00	0.00	0.00	657,422.00
	Grand Totals (Revenue - Expense)	(657,422.00)	0.00	0.00	657,422.00

FY25 Budget Amendment Request

Row 120

Commissioners' Court Status

Fiscal Year 2025

**Budget
Amendment
Number** 25-79-0203-C

Sponsor: Commissioner Precinct 2, Honorable Joe Giusti

Department: Parks and Cultural Services

**Agenda Item
Caption** Request transfer from Beach & Parks Fund - Budgeted Reserves to
Beach Maintenance - Vehicles to fund the replacement of beach
UTVs.

Amount \$40,000.00

Notes

**Amount From
General Fund
Budgeted
Reserves**

**Division
Number:** 522042

**Department
Head Name:** Julie Walker

**Department
Head Email:** julie.walker@galvestoncountytexas.gov

Submitted By: Julie Walker

**Contact
Extension
Number:** 8114

**Contact Email
Address:** julie.walker@galvestoncountytexas.gov

**Associated
Forms** Not Applicable

**Budget
Amendment
Justification:** Our beach sticker program relies on UTVs to generate revenue and support operations on the beach. Unfortunately, our current fleet of UTVs has faced significant issues, necessitating immediate action to ensure continuity of operations and financial stability. Please see attached justification for more details.

Key Org (From): 2601920180

**Object Code
From (Line
Item):** 5930000

Amount (From): \$40,000.00

**Add an
additional Key
Org (From):**

**(2) Key Org
(From):**

**(2) Object Code
From (Line
Item):**

**(2) Amount
(From):**

**(3) Add an
additional Key
Org (From):**

**(3) Key Org
(From):**

**(3) Object Code
(Line Item):**

**(3) Amount
(From):**

**(4) Add an
additional Key
Org (From):**

**(4) Key Org
(From):**

**(4) Object Code
(Line Item):**

**(4) Amount
(From):**

Key Org (To): 2601522042

**Object Code
(Line Item):** 5743000

Amount (To): \$40,000.00

**Add an
additional Key**

Org (To):

**(2) Key Org
(To):**

**(2) Object Code
To (Line Item):**

(2) Amount (To):

**(3) Add an
additional Key
Org (To):**

**(3) Key Org
(To):**

**(3) Object Code
To (Line Item):**

(3) Amount (To):

**(4) Add an
additional Key
Org (To):**

**(4) Key Org
(To):**

**(4) Object Code
To (Line Item):**

(4) Amount (To):

(5) Key Org (To)

**(5) Object Code
To (Line Item):**

(5) Amount To:

Total (From) \$40,000.00

Total (To) \$40,000.00