



View Budget Amendment: Budget
Amendment: FY2025 - Annual Budget Detail
on 06/09/2025 : BAT-0000168

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06/03/2025
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Company The County of Galveston
Plan Template Annual Budget Detail : FY25 Amended Budget
Plan FY25 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000168
Amendment Date 06/09/2025
Description 25-139-0609-J: Request transfer from American Rescue Plan Stimulus - Texas Class Interest Revenue to Sheriff's Office - Administration - Miscellaneous Contract Services to fund the implementation of Policy Writing software LLRMI.
Amendment Type Budget Transfer
Balanced Amendment No
Entry Type Amended
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	4912000:Transfers - Special Revenue	921010 Transfers and Reserves	2901 American Rescue Plan Stimulus Fund		Transfer to General Fund			\$25,000.00	\$0.00	Request transfer from American Rescue Plan Stimulus - Texas Class Interest Revenue to Sheriff's Office - Administration - Miscellaneous Contract Services to fund the implementation of Policy Writing software LLRMI.	
FY2025 Annual (FY25 Amended Budget)	4601000:Overnight Pools	000000 General Revenues	2901 American Rescue Plan Stimulus Fund	Texas Class Interest Revenue				\$0.00	\$25,000.00	Request transfer from American Rescue Plan Stimulus - Texas Class Interest Revenue to Sheriff's Office - Administration - Miscellaneous Contract Services to fund the implementation of Policy Writing software LLRMI.	



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Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	4912000:Transfers - Special Revenue	211101 Sheriff Administration	1101 General Fund	Transfer from American Rescue Plan Stimulus				\$0.00	\$25,000.00	Request transfer from American Rescue Plan Stimulus - Texas Class Interest Revenue to Sheriff's Office - Administration - Miscellaneous Contract Services to fund the implementation of Policy Writing software LLRMI.	
FY2025 Annual (FY25 Amended Budget)	5481000:Miscellaneous Contract Services	211101 Sheriff Administration	1101 General Fund		Other Contract Services			\$25,000.00	\$0.00	Request transfer from American Rescue Plan Stimulus - Texas Class Interest Revenue to Sheriff's Office - Administration - Miscellaneous Contract Services to fund the implementation of Policy Writing software LLRMI.	

Policy Writing-LLRMS quote.pdf

File Name Policy Writing-LLRMS quote.pdf
Content Type application/pdf
Updated By Joselinne Piedras-Sarabia
Upload Date 06/03/2025 04:11:33 PM
Comment

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Step Completed	06/03/2025 04:11:34 PM	06/04/2025	Joselinne Piedras-Sarabia	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	06/03/2025 04:15:26 PM	06/05/2025	Clayton Pope (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	06/03/2025 04:18:29 PM		Lee Clemmer (Budget Specialist)	1	



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06/03/2025
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Process	Step	Status	Completed On	Due Date		All Persons	Comment
					Person (Up to 5)		
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		06/04/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead	Approved	06/03/2025 04:29:46 PM		Christie Motogbe (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Budget Manager	Awaiting Action		06/05/2025	Diana Huallpa Trevino (Budget Manager)	2	
					Melencio Villarreal (Budget Manager)		

Law Enforcement Risk Management Services Proposal
Road and Jail Policy, Procedures, Training, and Risk Management Services

This Agreement, made and entered into this ____ day of _____, 2025, by and between the **Galveston County Sheriff's Office, Galveston, TX** (hereinafter "GCSO"), 601 54th St, Galveston, TX, and the **Law Enforcement Risk Management Group, INC dba Legal and Liability Risk Management Institute** (hereinafter "LLRMI"), 700 N. Carr Road, #595, Plainfield, IN 46168 for LLRMI to provide GCSO law enforcement and Jail policies and procedures, and consulting as described herein.

1. **TERM.** The term of this Agreement shall be March 1, 2025, through December 31, 2025.

2. **SERVICES PROVIDED.** LLRMI agrees to provide Law Enforcement, Jail policies, and procedures as follows:

- A. Law Enforcement Road and Jail policies and procedures, in cooperation with GCSO. LLRMI shall maintain the comprehensive Road and Jail Operations Policies and Procedures and Consulting Services with GCSO., as directed by GCSO.
- B. Policy development will be developed using.
 - 1. Texas State Law
 - 2. Fifth District Court of Appeals Decisions
 - 3. Supreme Court Decisions
 - 4. Texas Association of Chiefs of Police Certification
 - 5. Department of Justice Best Practices
 - 6. American Jail Association (AJA) Recommendations
 - 7. American Correction Association (ACA) Recommendations
 - 8. Texas Commission on Jail Standards

COMPENSATION. In consideration of all the provisions and stipulations of this Agreement, GCSO agrees to remit service fees as follows:

- A. **\$12,500,000.00**, Galveston Agency-specific Road Operation policies and procedures and consulting services.
- B. **\$12,500.00**, Galveston County Agency-specific Jail Operation Policies and Procedures

3. **OWNERSHIP.** LLRMI acknowledges and agrees that the material delivered to GCSO relating to road and jail operations policies and procedures and all resulting work product and data provided pursuant to this Agreement shall be the exclusive property of GCSO.

4. CONFIDENTIAL INFORMATION.

A. Each party to this Agreement acknowledges that it may be exposed to confidential and proprietary information belonging to the other party or relating to its affairs, including but not limited to GCSO member information, litigation strategies, financial information, product or service information, and other materials expressly designated or marked as confidential (hereinafter "Confidential Information"). Confidential Information does not include:

- i. Information already known or independently developed by the recipient;
- ii. Information in the public domain through no wrongful act of the party or
- iii. Information received by a party from a third party who was free to disclose it.

B. Each party agrees that during the term of this Agreement and all times thereafter, it shall not use, commercialize, or disclose the other party's confidential information to any person or entity except its employees needing to know. Each party shall use at least the same degree of care in safeguarding the other party's confidential information as it protects its confidential information, but in no event shall a party use less than due diligence and care.

5. **USE OF LERMG NAME.** The parties agree that the LLRMI name may be used in Policy-related materials supporting the services provided under this Agreement.

6. **INDEPENDENT CONTRACTOR.** While performing services here, LLRMI is an independent contractor and not an employee or agent of GCSO or its members. LLRMI agrees that this Agreement can construe no partnership or employment relationship, and neither LLRMI nor its employees are entitled to any benefits provided by GCSO and may not act as agents, employees, directors, or partners of GCSO. This Agreement does not establish any joint venture between the parties.

7. **MODIFICATION AND ASSIGNMENT.** This Agreement may be modified only by subsequent written agreement of the parties. Neither party may assign performance of this Agreement.

8. **TERMINATION.** Either party may terminate this Agreement upon thirty (30) days' written notice to the addresses listed in this Agreement. It may be terminated by the GCSO for cause at any time, with or without notice.

9. INSURANCE REQUIREMENTS.

A. General Liability Insurance:

LLRMI shall maintain occurrence-based commercial general liability insurance or equivalent form with a limit of not less than one million dollars (\$1,000,000.00) for each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or be no less than two times the occurrence limit. Such insurance shall add the GCSO as an additional insured.

B. Business Automobile Liability Insurance:

LLRMI shall maintain business automobile liability insurance or equivalent form with a limit of not less than one million dollars (\$1,000,000.00) for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or be no less than two times the occurrence limit.

C. Workers' Compensation Insurance:

LLRMI shall maintain workers' compensation and employers' liability insurance as required by Texas law.

D. LLRMI shall furnish GCSO with properly executed Certificates of Insurance, which clearly evidence all insurance required in this Agreement. In the event of a substantial change in insurance, issuance of a new policy, cancellation, or nonrenewal of a policy, LLRMI agrees to provide immediate NOTICE to GCSO and provide new Certificate(s) of Insurance showing continuous coverage in the amounts required. LLRMI shall furnish copies of insurance policies if requested by GCSO.

10. HOLD HARMLESS AND INDEMNIFICATION. LERMG agrees to hold harmless and indemnify the GCSO, its officers, agents, and employees from all actions, suits, damages, liability, or other proceedings that may arise from performing services hereunder. This section does not require LLRMI to be responsible for or defend against claims or damages arising solely from errors or omissions of LLRMI, its officers, agents, and employees.

11. COMPLIANCE. LLRMI shall comply with all federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements applicable to services under the Agreement and shall be solely responsible for obtaining current information on such requirements.

12. CONTROLLING LAW. Except as otherwise provided, this Agreement shall be governed by and construed under the laws of the State of Texas.

13. SEVERABILITY. If any court of competent jurisdiction shall hold any provision of this Agreement unenforceable or invalid, such holding shall not invalidate or render unenforceable any other provision herein.

14. **NOTICES.** Any communication or Notice under this Agreement shall be given in writing to the following designees:

LGRMS: Galveston County Sheriff's Office (TX)
601 54th Street
Galveston, TX 77551


LERMG: Law Enforcement Risk Management Group
Attn: Jim Alsup
700 N. Carr Road, #595
Plainfield, IN 46168

16. **ENTIRE AGREEMENT.** This Agreement represents the entire agreement; no collateral, oral, or other agreement is outstanding. Any change or addendum to this Agreement must be written and signed by LLRMI and GCSO. No provision of this Agreement, should any be deemed unenforceable, shall in any way change any other provision of the Agreement.

GCSO

LLRMI

By: _____
GCSO

By:  _____
Jim Alsup, Director

Date: _____

Date: 2/5/2025

FY25 Budget Amendment Request

Row 199

**Commissioners'
Court Status**

Fiscal Year 2025

**Workday BA
Number**

**Budget
Amendment
Number** 25-139-0609-J

Sponsor: County Judge, Honorable Mark Henry

Department: Sheriff's Office

**Agenda Item
Caption** Request transfer from American Rescue Plan Stimulus - Texas
Class Interest Revenue to Sheriff's Office - Administration -
Miscellaneous Contract Services to fund the implementation of
Policy Writing software LLRMI.

Amount

Notes

**Amount From
General Fund
Budgeted
Reserves**

**Division
Number:**

**Department
Head Name:**

**Department
Head Email:**

Submitted By:

**Contact
Extension
Number:**

**Contact Email
Address:**

**Associated
Forms**

**Budget
Amendment
Justification:**

Key Org (From):

**Object Code
From (Line
Item):**

Amount (From):

**Add an
additional Key ☐
Org (From):**

**(2) Key Org
(From):**

**(2) Object Code
From (Line
Item):**

**(2) Amount
(From):**

**(3) Add an
additional Key ☐
Org (From):**

**(3) Key Org
(From):**

**(3) Object Code
(Line Item):**

**(3) Amount
(From):**

**(4) Add an
additional Key ☐
Org (From):**

**(4) Key Org
(From):**

**(4) Object Code
(Line Item):**

**(4) Amount
(From):**

Key Org (To):

**Object Code
(Line Item):**

Amount (To):

Add an
additional Key ☐
Org (To):

(2) Key Org
(To):

(2) Object Code
To (Line Item):

(2) Amount (To):

(3) Add an
additional Key ☐
Org (To):

(3) Key Org
(To):

(3) Object Code
To (Line Item):

(3) Amount (To):

(4) Add an
additional Key ☐
Org (To):

(4) Key Org
(To):

(4) Object Code
To (Line Item):

(4) Amount (To):

(5) Key Org (To)

(5) Object Code
To (Line Item):

(5) Amount To:

Total (From) \$0.00

Total (To) \$0.00