

COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER

Department:	Sheriff's Office	24-184-0930-C
Date Submitted:	9/24/2024	(Assigned by Department of Professional Services)

COMMISSIONER'S COURT ACTION:

Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

GENERAL EXPLANATION:

Request transfer from General Fund - Budgeted Reserves to Sheriff - Corrections Division - Food Services to fund Trinity Services invoices.

This budget amendment does not increase the budget for FY 2024

TRANSFER FROM				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
1101 - General Fund	920180 - Fund Balance Reserves	5930000 - Budgeted Reserves	89,746.97	
TOTAL - Transfer From			\$ 89,746.97	
TRANSFER TO				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
1101 - General Fund	211133 - Sheriff - Corrections Division	5741000 - Food Services Contract	89,746.97	
TOTAL - Transfer To			\$ 89,746.97	

ADDITIONAL COMMENTS:


Budget Office Authorization

9/24/2024
Date

AUDITOR'S REVIEW

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: _____

Date: _____

Auditor's Remarks:

COMMISSIONERS COURT APPROVAL

Date Submitted: _____

Date Approved: 9/30/2024

FY24 Budget Amendment Request

Row 240

Commissioners' Court Status

Fiscal Year 2024

**Budget
Amendment
Number** 24-184-0930-C

Sponsor: Commissioner Precinct 2, Honorable Joe Giusti

Department: Corrections

**Agenda Item
Caption** Request transfer from General Fund - Budgeted Reserves to Sheriff
- Corrections Division - Food Services to fund Trinity Services
invoices.

Amount \$89,746.97

Notes

**Amount From
General Fund
Budgeted
Reserves**

**Division
Number:** 211133

**Department
Head Name:** Douglas Hudson

**Department
Head Email:** douglas.hudson@co.galveston.tx.us

Submitted By: Gina Lozano

**Contact
Extension
Number:** 5154

**Contact Email
Address:** gina.lozano@co.galveston.tx.us

**Associated
Forms** Not Applicable

**Budget
Amendment
Justification:** Trinity Services was not budgeted accordingly

Key Org (From): 1101920180

Object Code
From (Line 5930000
Item):

Amount (From): \$89,746.97

Add an
additional Key ☐
Org (From):

(2) Key Org
(From):

(2) Object Code
From (Line
Item):

(2) Amount
(From):

(3) Add an
additional Key ☐
Org (From):

(3) Key Org
(From):

(3) Object Code
(Line Item):

(3) Amount
(From):

(4) Add an
additional Key ☐
Org (From):

(4) Key Org
(From):

(4) Object Code
(Line Item):

(4) Amount
(From):

Key Org (To): 1101211133

Object Code
(Line Item): 5481199

Amount (To): \$89,746.97

Add an
additional Key ☐

Org (To):

(2) Key Org
(To):

(2) Object Code
To (Line Item):

(2) Amount (To):

(3) Add an
additional Key ☐
Org (To):

(3) Key Org
(To):

(3) Object Code
To (Line Item):

(3) Amount (To):

(4) Add an
additional Key ☐
Org (To):

(4) Key Org
(To):

(4) Object Code
To (Line Item):

(4) Amount (To):

(5) Key Org (To)

(5) Object Code
To (Line Item):

(5) Amount To:

Total (From) \$89,746.97

Total (To) \$89,746.97



\$89,746⁹⁷

From: Lozano, Gina <Gina.Lozano@galvestoncountytexas.gov>
Sent: Wednesday, September 4, 2024 8:27 AM
To: Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>
Cc: Dodson, Paula <Paula.Dodson@galvestoncountytexas.gov>
Subject: FW: VARIANCE NEEDED - F401204 - PEID # 715910 TRINITY SERVICES

Good morning Erin,

Our BA posted yesterday, can we proceed with the requested variance below please. Have a wonderful day.

Thank you,



-Gina -Lozano
Administrative Assistant
Galveston County Sheriff's Office
Corrections Division
Phone: (409) 770-5154

From: Dodson, Paula <Paula.Dodson@galvestoncountytexas.gov>
Sent: Wednesday, August 28, 2024 3:12 PM
To: Lozano, Gina <Gina.Lozano@galvestoncountytexas.gov>
Subject: VARIANCE NEEDED - F401204 - PEID # 715910 TRINITY SERVICES

Hi Gina,

Please contact your buyer and request a variance for PO# F401204. We need an additional \$47,633.53 to cover 2 invoices # 3006200603 & 3006200604.

PO# F401204

ENCUMBERED BALANCE	\$45,243.98	
INV# 3006200602	<u>\$-30,793.12</u>	extracted, pending approvals
Subtotal Remaining	\$14,450.86	
INV# 3006200603	<u>\$-30,831.13</u>	
INV# 3006200604	<u>\$-31,253.26</u>	
Subtotal	\$-47,633.53	amount over PO encumbered balance

Thank You,

Paula Dodson

Accounts Payable Clerk

Phone: 409-770-5307, Fax: 409-766-4542



TRINITY SERVICES
GROUP, INC.



Invoice

Galveston County Jail
5700 Avenue H
GALVESTON, TX 77551

Invoice Number: 3006200605
Invoice Date: 08/30/2024
Effective Date: 08/29/2024
Department: Weekly Meals Billing

Bill To: Galveston County Jail
5700 Avenue H
Galveston, TX 77551

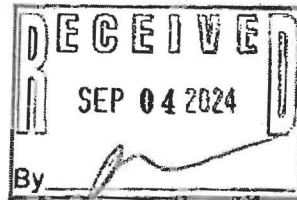
Remit To: Trinity Services Group, Inc.
62836 Collection Center Drive
Chicago, IL 60693-0628

Event ID	Transaction ID	Customer Number	Event	Location
3006200605	2624703	F300620000	Period 8 Week 4 // 23 - 29 August 2024	Galveston County Jail

Notes:

Description

INMATE MEALS Week Ending 08/29/24
OTHER MEALS Week Ending 08/29/24
JOHNNY SACKS Week Ending 08/29/24
STAFF MEALS Week Ending 08/29/24



Quantity	Unit Price	Amount
21,279	1.250000	26,598.75
578	1.250000	722.50
2,769	1.250000	3,461.25
734	3.740000	2,745.16
Sub-Total		\$33,527.66
Sales Tax		\$0.00
Total		\$33,527.66
Advanced Deposit Used		\$0.00
Cash Payment		\$0.00
Credit Card		\$0.00
Balance		\$33,527.66

Please send a copy of your invoice with your payment.

241-
8/30/24

**TRINITY SERVICES
GROUP, INC.**

Invoice

Galveston County Jail
5700 Avenue H
GALVESTON, TX 77551

Invoice Number: 3006200606
Invoice Date: 09/05/2024
Effective Date: 09/05/2024
Department: Weekly Meals Billing

Bill To: Galveston County Jail
5700 Avenue H
Galveston, TX 77551

Remit To: Trinity Services Group, Inc.
62836 Collection Center Drive
Chicago, IL 60693-0628

Event ID	Transaction ID	Customer Number	Event	Location
3006200606	2625012	F300620000	Meals for 08/30/24 and 08/31/24	Galveston County Jail

Notes:

Description	Quantity	Unit Price	Amount
INMATE MEALS Week Ending 09/05/24	4,939	1.250000	6,173.75
OTHER MEALS Week Ending 09/05/24	166	1.250000	207.50
JOHNNY SACKS Week Ending 09/05/24	1,249	1.250000	1,561.25
STAFF MEALS Week Ending 09/05/24	172	3.740000	643.28
Sub-Total			\$8,585.78
Sales Tax			\$0.00
Total			\$8,585.78
Advanced Deposit Used			\$0.00
Cash Payment			\$0.00
Credit Card			\$0.00
Balance			\$8,585.78

Please send a copy of your invoice with your payment.