

MINUTES

BE IT REMEMBERED, That on March 31, 2025, Commissioners Court of Galveston County, Texas, met at a special meeting with the following present:

Mark Henry, County Judge

Darrell A. Apffel, Commissioner Precinct 1

Joe Giusti, Commissioner Precinct 2

Hank Dugie, Commissioner Precinct 3

Robin Armstrong, MD, Commissioner Precinct 4

Dwight D. Sullivan, County Clerk by Mae Ross, Deputy

CALL TO ORDER

Call to Order by Judge Henry at 9:30 A.M. at the Calder Annex.

INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Dugie led the Court in the Pledge of Allegiance.

The Invocation was given by Commissioner Armstrong.

PUBLIC COMMENT

Clint Byrom addressed the Court.

Genevieve Benson addressed the Court.

CONSENT AGENDA

Submitted by the Auditor's Office:

- *1. Approval of the accounts payable checks dated 3/31/2025
Attachments: [1](#)
- *2. Order for payroll ending 3/26/2025 bi-weekly #7
Attachments: [2](#)
- *3. Order for supplemental payroll period ending 3/26/2025 bi-weekly #7
- *4. Internal audit report of the District Clerk's Fee Audit for period of 2/1/2024 - 1/1/2025 with response letter from Honorable John D. Kinard, dated 3/4/2025
Attachments: [DC Fees CC Packet 3.31.2025.pdf](#)
- *5. Internal audit report of the Galveston County Financial Assistance Program for period of 1/1/2024 - 12/31/2024 with response letter from Sergio Cruz, Chief Financial Officer, dated

3/18/2025

Attachments: [Financial Assistance Agenda Packet 03.31.2025.pdf](#)

- *6. Early check release dated 3/11/2025 to John F. Hermann, Greater Metropolitan Safety Council check number AP00479069

Attachments: [6](#)

- *7. Consideration of approval of Pro-Rata Tobacco Settlement Distribution Expenditure Statement for 2025 and authorizing the County Judge to execute

Attachments: [7](#)

- *8. Receive and file restitution checklist from Odyssey submitted by Personal Bond/Collections

Attachments: [SR-92 Demand to Ody Collections cks 312749-312771.pdf](#)
[SR-101 cks 312772-312795.pdf](#)

- *9. Receive and file Summary of Bi-weekly Personnel Movements pay period #06, February 27 - March 12, 2025 submitted by Human Resources

Attachments: [New Hire PP06](#)
[Personnel Changes PP06](#)
[Terminations PP06](#)

- *10. Receive and file resignation letter from Randall Rice as the Co-Investment Officer effective March 31, 2025

Attachments: [Resignation as co-investment officer.pdf](#)

- *11. Consideration of a resolution recognizing the dedicated volunteers of Texas A&M AgriLife Extension Service in Galveston County, in honor of April being National Volunteer Appreciation Month submitted by Commissioner, Precinct 4

Attachments: [11](#)

- *12. Consideration of a resolution honoring the Santa Fe High School cheerleading squad on winning the 2025 National Championship of the National Cheerleaders Association submitted by Commissioner, Pct. 4

Attachments: [12](#)

- *13. Consideration of a resolution naming April as Fair Housing Month submitted by Legal Services Manager

Attachments: [13](#)

- *14. Consideration of a resolution opposing HB 5549 which would remove the section of Administrative Code allowing the expanded allowance of an On-Site Sewage Facility (OSSF) for property under half an acre during the 89th Legislative Session submitted by County Judge

Attachments: [14](#)

- *15. Consideration of approval of appointment to the H-GAC Gulf Coast Work Force Board submitted by the County Judge

Attachments: [GULF COAST WORKFORCE DEVELOPMENT BOARD MARCH2025.pdf](#)
[Mia Garcia Resume June 2024 \(1\) Redacted.pdf](#)

- *16. Consideration of approving Commissioners' Court Order Designating County Investment Officer(s) submitted by Professional Services

Attachments: [16](#)

- *17. Consideration of approval of (re)appointment(s) to the United Board of Health submitted by the County Judge

Attachments: [United Board of HealthMARCH2025.pdf](#)
[JohnBowenRedacted.pdf](#)

- *18. Consideration of adoption of 2025 Galveston County Investment Policy submitted by Professional Services

Attachments: [FY 2025 Investment Policy \(1\).pdf](#)

- *19. Consideration of approval of amendment to the 2025 Galveston County Holiday Schedule submitted by Commissioner, Precinct 1

Attachments: [2025 County Holiday ScheduleAMENDMENT.pdf](#)

- *20. Consideration of approval of an Order Terminating Declaration of Local State of Disaster at the Texas-Mexico Border executed on June 29, 2021 and ratified in Commissioners' Court on July 2, 2021 submitted by the County Judge

Attachments: [20](#)

- *21. Consideration of a Memorandum of Understanding between Galveston County and Galveston County Community Supervision and Corrections Department regarding "Hope" Drug Court and Mental Health Court Employees submitted by Legal Services Manager

Attachments: [21](#)

- *22. Consideration of approval of code of conduct-liability waiver for the Senior Services program, submitted by Parks and Cultural Services Department

Attachments: [Code of Conduct -Liability Waiver Approved by Legal](#)

- *23. Consideration of Assignment Agreement under Article XIII Section 13.1 of the Hitchcock Boat Ramp Concession Agreement from Assignor Meisha & Randy Williams dba Want More Bait Bar & Grill to Assignee Richard & Lindsey Bjerke dba The Ramp submitted by the Parks Department

Attachments: [23](#)

- *24. Consideration of approval of granting a reduction of a permit fee (Facility Permitting Policy, Section 5.1.2 and 5.1.3) to Faith United Methodist Church for use of the indoor banquet hall at Walter Hall Park for their annual Saint-Sational Salads Luncheon fundraising event held Sunday, October 19, 2025 and a date TBD in 2026, submitted by the Parks and Cultural Services Department

Attachments: [Faith United Methodist Church 2025 & 2026](#)

- *25. Consideration of approval of granting a reduction of a permit fee (Facility Permitting Policy, Section 5.1.2 and 5.1.3) to Up the Street Club for use of the indoor banquet hall at Walter Hall Park for their annual Summer Spectacular fundraising event held Saturday June 28, 2025, submitted by the Parks and Cultural Services Department

Attachments: [Up the Street Club 2025](#)

- *26. Consideration of approval of a contract renewal with Stenograph LLC for court reporter services submitted by Court Administration

Attachments: [Stenograph Software renewal.pdf](#)

- *27. Consideration of approval of a contract renewal with Advantage for court reporter services submitted by Court Administration

Attachments: [Advantage software renewal.pdf](#)

- *28. Consideration of lease agreement between the County of Galveston and the Galveston County Emergency Communication District to lease a portion of the County's Emergency Management Facility located on FM 646 in League City, Texas submitted by Legal Services Manager

Attachments: [28](#)

- *29. Consideration of renewal Agreement for lodging/sleep accommodations between Galveston County and Candlewood Suites during emergency disaster operations submitted by Legal Services Manager

Attachments: [29](#)

- *30. Consideration of renewal Agreement for lodging/sleep accommodations between Galveston County and Hampton Inn and Suites during emergency disaster operations submitted by Legal Services Manager

Attachments: [30](#)

- *31. Consideration of approval to have San Luis Toll Bridge fee waived for the 9th annual Way Out Women's Center Charity Motorcycle Ride scheduled on Saturday, April 26, 2025 at 10:30 am for 6 law enforcement escorts, chase vehicle and approximately 150 motorcycles submitted by Facilities

Attachments: [RE_Way Out Women's Center Charity Ride - San Luis Bridge](#)

- *32. Consideration of authorization for the County Judge to sign amendment of contract with Alert Alarms to provide labor & materials to install keypads for monitoring services at Galveston County Clerk's Records & Elections Center submitted by Facilities

Attachments: [32](#)

- *33. Receive and file Otis Service and Repair Order to repair Galveston County Justice Center elevator at 602 59th St., Galveston, TX 77551 submitted by Facilities

Attachments: [OTIS SERVICE REPAIR ORDER](#)

- *34. Consideration of approval of Change Order #3 for Construction LTD for the Mental Health and Wellness Center Project submitted by Legal Services Manager
Attachments: [34](#)
- *35. Consideration of Interlocal Agreement between the County of Galveston and the City of Galveston to lease a hangar at Scholes International Airport located on Terminal Drive in Galveston, Texas submitted by Legal Services Manager
Attachments: [Interlocal Agreement City of Galveston - MS changes Rev 1 with Recitals dated 03-14-25 accepted vvh with mj edits accepted vvh 03192025 - Rev 1](#)
- *36. Consideration of approval of Pingdom website monitoring service with SHI Govt Solutions submitted by Information Technology
Attachments: [PINGDOM BACKUP](#)
- *37. Consideration of approval of annual maintenance renewal for Gang and Intelligence modules in RMS with CentralSquare submitted by Information Technology
Attachments: [GANG & INTELLIGENCE BACKUP](#)
- *38. Consideration of approval of Bluebeam OpenGov permitting application for Engineering Department with Print-O-Stat submitted by Information Technology
Attachments: [38](#)
- *39. Consideration of approval of Esri ArcGIS Online renewal with Environmental Systems Research Institute, Inc. submitted by Information Technology
Attachments: [ESRI BACKUP](#)
- *40. Consideration for authorization for the County Judge to execute the contract for ITB 24-031, Graphics for Galveston County Law Enforcement Vehicles on behalf of the Purchasing Agent submitted by the Fleet Department
Attachments: [40](#)
- *41. Consideration for authorization to extend the contract for ITB #B232015, Crushed Limestone Materials on behalf of the Road & Bridge Department submitted by the Purchasing Agent
Attachments: [LIMESTONE](#)
- *42. Consideration for authorization to extend the contract for ITB 242020, Permethrin 31% & 66% Piperonyl Butoxide on behalf of the Mosquito Control Department submitted by the Purchasing Agent
Attachments: [butoxide](#)
- *43. Consideration for authorization to dispose of salvage or surplus property submitted by the Purchasing Agent
Attachments: [stool](#)

- *44.** Consideration of an amendment for Summit Food Service for alternate meal service during the Galveston County Jail Kitchen floor project submitted by Legal Services Manager
- *45.** Consideration of full and final waiver, release, and settlement agreement with Zoi Liarah Locks and Roderick Dangelo Locks arising from an incident that occurred on or about January 6, 2025, submitted by Legal Services Manager

Attachments: [Locks Release signed by both owners of vehicle](#)
- *46.** Consideration of environmental services proposal from ERC Environmental & Construction Services, Inc. for the property at 1424 45th St., Galveston, TX submitted by Legal Services Manager

Attachments: [46](#)
- *47.** Consideration of approval of contract with Unifirst for Uniform Services through Local Government Purchasing Cooperative dba BuyBoard submitted by Fleet Management Department

Attachments: [47](#)
- *48.** Consideration of approval of a Galveston Seawall permit number GALV-SW-25-217 to National Environmental Services to drill bore holes in median near 529 Seawall Blvd submitted by the County Engineer

Attachments: [48](#)
- *49.** Consideration of authorizing the County Judge to execute easement documents from INEOS Acetyls Chemicals Texas City, Inc. to Galveston County for repairs to the Texas City Hurricane Levee I-Wall submitted by the County Engineer

Attachments: [49](#)
- *50.** Consideration of authorizing the County Judge to execute the CDBG Round 1 Project Completion Report for contract number 10-5052-000-5028 submitted by the County Engineer

Attachments: [50](#)
- *51.** Consideration of approval of an order of abandonment and discontinuance of an unopened portion of 25th Street right-of-way in Dickinson Townsite submitted by Platting & Right-of-Way

Attachments: [51](#)
- *52.** Consideration of approval of an order of abandonment and discontinuance of an unopened portion of Baker Drive right-of-way in unincorporated Dickinson submitted by Platting & Right-of-Way

Attachments: [52](#)
- *53.** Consideration of Order Designating County Clerk as Voter Registrar and receive and file Request to Transfer Voter Registration Duties by Tax Assessor Collector and County Clerk submitted by Legal Services Manager

Attachments: [53](#)

- *54. Consideration of request of tax refunds in excess of \$2,500.00 submitted by the Tax Assessor/Collector
Attachments: [Tax Refunds in Excess of \\$2,500.00](#)
- *55. Consideration of approval of renewal of a contract between Galveston County and Dickinson EMS for services in the unincorporated portions of Galveston County submitted by Legal Services Manager
Attachments: [55](#)
- *56. Consideration of approval of amendment #1 to Financial Assistance Program Contract RFP #24-009 for St. Vincent's House submitted by Professional Services
Attachments: [56](#)
- *57. Consideration of approval of a professional services contract with The Meadows Mental Health Policy Institute for Texas to provide project management for the implementation phase of the system improvement recommendations from the justice system assessment submitted by Legal Services Manager
Attachments: [57](#)
- *58. Consideration of authorization for County Judge to sign Coastal Management Program grant award contract #24-099-009-E385 from the Texas General Land Office for the Bolivar Beach Pocket Park construction phase as submitted by Professional Services
Attachments: [CMP Phase II Award Court Memo for 3.31.2025](#)
[\\$425K_New_Contract_24-099-009-E385_Galveston](#)
- *59. Consideration of authorization for County Judge to sign Coastal Management Program grant award #24-099-012-E660 time extension from the Texas General land Office for the Bolivar Beach Pocket Park Phase I - engineering as submitted by Professional Services
Attachments: [Cycle 28 CMP Extension Court Memo for 3.31.2025](#)
[Time Ext to 6.2026 Contract](#)
- *60. Consideration of approval to initiate individual project grant accounts and incur expenses for proposed DR-4798 Hurricane Beryl projects through the Federal Emergency Management Administration as submitted by Professional Services
Attachments: [PERMISSION TO OPEN BERYL ACCOUNTS MEMO for 3.31.2025.docx](#)
- *61. Consideration of authorization for County Judge to sign Task Order 5 under contract number CM21413 with IEM for technical grant writing regarding the 2024 BRIC grant application submission to the Texas Division of Emergency Management as submitted by Professional Services
Attachments: [61](#)
- *62. Consideration of authorization for County Judge to sign Task Order 4 under contract number CM21413 with IEM for technical grant writing regarding the HMGP-DR-4798 grant application submission to the Texas Division of Emergency Management as submitted by Professional Services

Attachments: [62](#)

- *63. Consideration of authorization for County Judge to sign Task Order 2A under contract number CM21413 with IEM for technical grant writing regarding the CDBG-MIT grant application submission to the Texas General Land Office as submitted by Professional Services

Attachments: [63](#)

- *64. Consideration of authorization for County Judge to sign Contract Change Order #01 to add utility investigation charges for the Hazard Mitigation Grant Program from the Texas Division of Emergency Management for the generator project at the MUD 12 facility as submitted by Professional Services

Attachments: [64](#)

- *65. Consideration of authorization for County Judge to sign FY 2024 Senior Meal Grant award Amendment #2 from the Houston-Galveston Area Council to add additional funds as submitted by Professional Services

Attachments: [Subrecipient Agreement TWO Galvesto](#)
[Subrecipient Agreement ONE Galveston FY24](#)
[2024 Senior Meal Grant Award Document](#)

- * Consideration of approval of the following budget amendments submitted by Professional Services:

- *66. 25-102-0331-A
Constable Precinct 4- Request transfer from General Fund - Budgeted Reserves to Constable Precinct 4 - Extraordinary Supplies to fund the FY24 invoice for patrol vehicle equipment

Attachments: [BA 25-102-0331-A](#)

- *67. 25-103-0331-B
General Government- Request transfer from General Fund - Budgeted Reserves to General Government - Other Contract Services to fund Mental Health Policy Institute for Texas fee increase

Attachments: [BA 25-103-0331-B \(2\)](#)

- *68. 25-104-0331-C
Engineering- Request transfer from within County Engineer - Professional services to Software Licensing and Maintenance to fund annual subscription and concurrent maintenance

Attachments: [BA 25-104-0331-C \(1\)](#)

- *69. 25-105-0331-D
General Government- Request transfer from General Fund - Budgeted Reserves to General Government - Professional Services to fund environmental services for project at 1424 45th St., Galveston, TX former Children's Center

Attachments: [BA 25-105-0331-D \(1\)](#)

- *70. 25-106-0331-E
Constable Precinct 2- Request transfer within the General Fund for Constable Precinct 2 from

Travel and Conference to Training and Training Supplies to cover the cost of training materials

Attachments: [BA 25-106-0331-E \(1\)](#)

***71.** 25-107-0331-F

Facilities- Request transfer from General Fund - Budgeted Reserves to Facilities - Salary and Various Line Items to fund personnel salary adjustment

Attachments: [BA 25-107-0331-F \(1\)](#)

Motion to approve consent agenda items 1-71 by County Judge Henry, seconded by Commissioner Dugie.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie, Commissioner Armstrong

Nay: None

ACTION AGENDA

Commissioner, Precinct 2

72. Consideration of approval of (re)appointment to the Galveston County Emergency Services District #2

Attachments: [ESD2 MARCH31 2025.pdf](#)
[20241207094837992.pdf](#)

Motion to approve by Commissioner Giusti, seconded by Commissioner Dugie that the above action be taken by the Court.

Passed: 4-1

Aye: Commissioner Apffel, Commissioner Giusti, Commissioner Dugie, Commissioner Armstrong

Nay: County Judge Henry

County Judge

73. Receive and file District Judges' Order Appointing County Auditor submitted by the County Judge

Attachments: [SKM_C450i25040710230.pdf](#)

Motion to defer by Commissioner Armstrong, seconded by Commissioner Apffel.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie, Commissioner Armstrong

Nay: None

Engineering

74. Receive public comments on dune mitigation permit for 2180 Noisy Waves Street, Crystal Beach

Attachments: [2180 Noisy Waves Revised.pdf](#)

Public Hearing was opened at 9:46 A.M.

Public Hearing held.

Clint Byrom addressed the Court.

Public Hearing was closed at 9:50 A.M.

75. Consideration of approval of dune mitigation permit for 2180 Noisy Waves, Crystal Beach

Attachments: [Notice of Hearing 2180 Noisy Waves](#)
[2180 Noisy Waves Revised.pdf](#)

Motion to approve by Commissioner Dugie, seconded by Commissioner Apffel that the above action be taken by the Court.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie,
Commissioner Armstrong

Nay: None

Right of Way

76. Receive public comments on Ivic Addition replat

Public Hearing was opened at 9:50 A.M.

Public Hearing held.

No public comments.

Public Hearing was closed at 9:50 A.M.

77. Consideration of approval with no conditions, approval with conditions or disapprove of Ivic Addition replat

Attachments: [77](#)

Motion to approve by Commissioner Apffel, seconded by County Judge Henry that the above action be taken by the Court.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie,
Commissioner Armstrong

Nay: None

78. Receive public comments on Partial Replat of Jaros Subdivision

Public Hearing was opened at 9:51 A.M.

Public Hearing held.

No public comments.

Public Hearing was closed at 9:51 A.M.

- 79.** Consideration of approval with no conditions, approval with conditions or disapprove of Partial Replat of Jaros Subdivision

Attachments: [79](#)

Motion to approve by County Judge Henry, seconded by Commissioner Giusti that the above action be taken by the Court.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie, Commissioner Armstrong

Nay: None

- 80.** Receive public comments on Partial Replat of Lot 4 Block 48 San Leon Farm Home Tracts

Public Hearing was opened at 9:51 A.M.

Public Hearing held.

No public comments.

Public Hearing was closed at 9:52 A.M.

- 81.** Consideration of approval with no conditions, approval with conditions or disapprove of Partial Replat of Lot 4 Block 48 San Leon Farm Home Tracts

Attachments: [81](#)

Motion to approve by County Judge Henry, seconded by Commissioner Giusti that the above action be taken by the Court.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie, Commissioner Armstrong

Nay: None

General Counsel

- a. Break into Executive Session:**

Break into Executive Session at 9:52 A.M.

- b. EXECUTIVE SESSION:**

Texas Government Code Section 551.071, Consultation with Attorney: the Commissioners Court will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.071 of the Government Code to seek the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the County under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas- clearly conflicts with the Open Meetings Act relating to each of the following item:

b.82. Cause No. 4:25-cv-01129; Patrick Leon Norwood-Bey v The State of Texas In The United States District Court For The Southern District of Texas, Galveston Division

c. EXECUTIVE SESSION:

Texas Government Code, Section 551.072, Deliberation Regarding Real Property: the Commissioners Court will enter into executive session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.072 of the Texas Government Code, Deliberation Regarding Real Property: to deliberate the purchase, exchange,- lease or value of real property because deliberation in an open meeting would have a detrimental effect on the position of Galveston County in negotiations with a third person relating to the following item:

c.83. 1.98 acres of land located at 9550 Emmett F Lowry Expy Texas City, TX

d. EXECUTIVE SESSION:

Texas Government Code Section 551.074, Personnel Matters: the Commissioners Court will enter into executive session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.074 of the Texas Government Code, Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

d.84. Chief Financial Officer; Director of Human Resources; Director of Parks & Cultural Services; Director of Facilities; Director of Personal Bond/Collections; Director of Emergency Management; Director of Road & Bridge; Chief Information Officer; Chief Public Defender; County Engineer; Mosquito Control Manager; and Nuisance Abatement

e. RECONVENE INTO SPECIAL MEETING

Reconvene into Special Meeting at 10:44 A.M.

ADJOURN

Commissioners Court adjourned at 10:44 A.M. on Monday, March 31, 2025.