

MINUTES

BE IT REMEMBERED, That on August 4, 2025, Commissioners Court of Galveston County, Texas, met at a regular meeting with the following present:

Mark Henry, County Judge

Darrell A. Apffel, Commissioner Precinct 1

Joe Giusti, Commissioner Precinct 2

Hank Dugie, Commissioner Precinct 3

Robin Armstrong, MD, Commissioner Precinct 4

Dwight D. Sullivan, County Clerk

CALL TO ORDER

Call to Order by Judge Henry at 9:30 A.M. at the Galveston County Courthouse.

INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Giusti led the Court in the Pledge of Allegiance.

The Invocation was given by Commissioner Apffel.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Submitted by the Auditor's Office:

- *1. Approval of the accounts payable checks dated 8/4/2025

Attachments: [1\(1\)](#)
[1\(2\)](#)

- *2. Order for payroll ending 7/30/2025 bi-weekly #16

Attachments: [2](#)

- *3. Order for supplemental payroll period ending 7/30/2025 bi-weekly #16

- *4. Internal audit report of the inventory of fixed assets of the Fleet Department with response letter from Director of Road & Bridge, Lee Crowder

Attachments: [CC Packet 8-4-2025 Fleet Fixed Asset Inventory Audit](#)

- *5. Quarterly audit report for Constable, Precinct 1 for period of 4/1/2025 - 6/30/2025

Attachments: [CC Packet 08-4-2025 C1 QTR 3](#)

- *6. Quarterly audit report for Constable, Precinct 2 for period of 4/1/2025 - 6/30/2025
Attachments: [CC Packet 08-4-2025 C2 QTR 3](#)
- *7. Quarterly audit report for Constable, Precinct 3 for period of 4/1/2025 - 6/30/2025
Attachments: [CC Packet 08-4-2025 C3 QTR 3](#)
- *8. Quarterly audit report for Constable, Precinct 4 for period of 4/1/2025 - 6/30/2025
Attachments: [CC Packet 08-4-2025 C4 QTR 3](#)
- *9. Quarterly audit report for the Court Collections Office for period of 4/1/2025 - 6/30/2025
Attachments: [CC Packet 08-4-2025 CC QTR 3](#)
- *10. Quarterly audit report for the Juvenile Justice Department for period of 4/1/2025 - 6/30/2025
Attachments: [CC Packet 08-4-2025 JJ QTR 3](#)
- *11. Quarterly audit report for the Sheriff's Office Tax Sale Division for period of 4/1/2025 - 6/30/2025
Attachments: [CC Agenda Packet 08.04.2025](#)
- *12. Receive and file refund check list from Odyssey submitted by the District Clerk
Attachments: [SR-185 Demand to Ody DC 2895.pdf](#)
- *13. Receive and file the restitution checklist from Odyssey submitted by Personal Bond/Collections
Attachments: [SR-185 Demand to Ody Collections 313132-313144.pdf](#)
- *14. Receive and file District Judges' Order Appointing County Auditor submitted by District Court Administration
- *15. Consideration of approval to accept a total donation of \$516.00 made to the K9 Division during the Galveston County Shred Day event, submitted by the Galveston County Sheriff's Office
Attachments: [Shred Day Shred](#)
- *16. Consideration of execution of an interlocal agreement with the City of Friendswood - Congregate Meal Grant Program for FY26 submitted by Parks and Cultural Services
Attachments: [16](#)
- *17. Consideration of execution of an interlocal agreement with the City of League City - Congregate Meal Grant Program for FY26 submitted by Parks and Cultural Services
Attachments: [17](#)
- *18. Consideration of execution of an interlocal agreement with the City of Texas City - Congregate Meal Grant Program for FY 2026 submitted by Parks and Cultural Services
Attachments: [18](#)

- *19.** Consideration of resultant agreement with Huitt-Zollars, Inc., for RFQ #25-034 Professional Engineering Services for Bolivar Beach Pocket Park Design submitted by Parks

Attachments: [19](#)
- *20.** Consideration of Release of Nuisance Abatement Lien at 4709 17th St., Bacliff, TX 77518, a/k/a Abst. 164 E Payne Sur Lots 44 & 45 Blk 119 Clifton by the Sea submitted by Legal Services Manager

Attachments: [20](#)
- *21.** Consideration of Release of Nuisance Abatement Lien at Corner of Blackslip Rd. and Hwy 87, Gilchrist, TX 77617, a/k/a Abst. 64 E Franks TR B Being N 75ft of S 175 of W 30ft Lot 20 & E 60Ft Lot 19 Gilchrist Prolongation N of RR Row 75 x 90 submitted by Legal Services Manager

Attachments: [21](#)
- *22.** Consideration of approval of Otis Service and Repair Order for Opitguard Shield submitted by Facilities

Attachments: [22](#)
- *23.** Consideration of approval for Reportal annual software maintenance with Shahrabani & Associates, LLC submitted by Information Technology

Attachments: [REPORTAL BACKUP](#)
- *24.** Consideration of approval of CorEMR professional services to assist with migrating the CorEMR application with CorEMR submitted by Information Technology

Attachments: [COREMR BACKUP](#)
- *25.** Consideration for authorization to utilize a cooperative purchasing agreement in lieu of competitive bidding requirements to purchase 5-year support subscription renewal for VMWare support with CDW-G submitted by Information Technology

Attachments: [Chapter 271.102 Letter](#)
[VMWARE maintenance backup](#)
- *26.** Consideration of approval of Horizon subscription renewal for virtual desktop infrastructure with CDWG submitted by Information Technology

Attachments: [HORIZON BACKUP 2](#)
[22-08_Total_Cloud_Solutions_BAM_2022_09_01](#)
- *27.** Receive and file Southern States Consortium - JPMorgan Chase procurement card (p-card) rebate check submitted by the Interim Purchasing Agent

Attachments: [check](#)
- *28.** Consideration for authorization to extend the contracts for RFP 24-009 Financial Assistance for Galveston County submitted by the Interim Purchasing Agent

Attachments: [financial](#)
- *29.** Consideration for authorization to extend the contracts for ITB 24-005 Vehicles Repairs

submitted by the Interim Purchasing Agent

Attachments: [vehicle](#)

- *30. Consideration for authorization to issue formal solicitations for Rollover Bay Park - CDBG Round 2.3 Funded submitted by the Interim Purchasing Agent

Attachments: [BAY PARK](#)

- *31. Consideration for authorization to issue formal solicitations for mitigation application and planning professional services submitted by the Interim Purchasing Agent

Attachments: [mitigation](#)

- *32. Consideration for authorization to dispose of salvage or surplus property submitted by the Interim Purchasing Agent

Attachments: [trailer](#)

- *33. Consideration of approving the consent to assignment for engineering services with Dannenbaum to GFT Infrastructure, Inc. for Bacliff Drainage Improvements submitted by Engineering

Attachments: [33](#)

- *34. Consideration of authorizing the County Judge to execute amendment no. 2 to the engineering agreement with IDS Engineering Group for the Jackson Ave Paving & Drainage Improvements from 9th St to 14th St project submitted by the County Engineer

Attachments: [34](#)

- *35. Consideration of authorizing the County Judge to execute utility easements with Bolivar Peninsula Special Utility District for waterlines at the High Island Shelter submitted by Platting & Right-of-Way

Attachments: [35](#)

- *36. Request for ratification of denial of request for waiver or refund of penalty and interest as recommended by Penalty & Interest Review Committee submitted by the Tax Assessor/Collector

Attachments: [Request for Ratification of Denial of Requests](#)

- *37. Consideration of authorization for County Judge to sign resolution regarding annual County grant to Interfaith Ministries of Greater Houston for home delivered meals as submitted by Professional Services

Attachments: [37](#)

- *38. Consideration of authorization for County Judge to sign Special Document No. SD20250019 and Coastal Surface Lease No. SL20250064 regarding Coastal Erosion Response and Planning grant award No. 24-058-001-E117 from the Texas General Land Office for the Bolivar Beach and Dune Restoration project at the Highway 87/124 Interchange, as submitted by Professional Services

Attachments: [38](#)

- *39. Consideration of authorization for County Judge to sign Task Order #1B under the Innovative Emergency Management, Inc. technical mitigation grant writing contract as submitted by Professional Services

Attachments: [39](#)

- *40. Consideration of authorization for County Judge to sign Task Order #2B under the Innovative Emergency Management, Inc. technical mitigation grant writing contract as submitted by Professional Services

Attachments: [40](#)

- * Consideration of approval of the following budget amendments submitted by Professional Services:

- *41. 25-157-0804-A
Mental Health/Public Defender- Request transfer from General Fund - Budgeted Reserves to Mental Health Public Defenders - Various line items to support costs for the remainder of the fiscal year

Attachments: [BA 25-157-0804-A](#)

- *42. 25-158-0804-B
Parks and Cultural Services- Request transfer from General Fund - Professional Memberships to Beach and Parks - Travel and Transportation to fund conference expenses

Attachments: [BA 25-158-0804-B](#)

- *43. 25-159-0804-C
Parks and Cultural Services- Request transfer from within Senior Citizens Program - Membership & Dues to Travel & Conference to cover flight and rental expenses

Attachments: [BA 25-159-0804-C](#)

- *44. 25-160-0804-D
Sheriff's Office - Request transfer from General Fund - Budgeted Reserves to Sheriff's Office - Corrections - Salary and various line items to fund the personnel creation

Attachments: [BA 25-160-0804-D](#)

- *45. 25-161-0804-E
Sheriff's Office - Request transfer from Sheriff's Office Bailiffs - Various Line Items to Sheriff's Office Administration - various line items to fund the transfer of a position

Attachments: [BA 25-161-0804-E](#)

Motion to approve consent agenda items 1-45 by Commissioner Dugie, seconded by County Judge Henry with the exception of item(s): 14.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie,
Commissioner Armstrong
Nay: None

ACTION AGENDA

County Clerk

- 46.** Public Hearing on the County Clerk's Proposed Records Archive Fee Established under §118.025 and §118.011(f) of the Texas Local Government Code

Public Hearing was opened at 9:32 A.M.

Public Hearing held.

No public comments.

Public Hearing was closed at 9:32 A.M.

- 47.** Consideration of an Order Adopting the County Clerk's Proposed Records Archive Fee Established under §118.025 and §118.011(f) of the Texas Local Government Code

Attachments: [47](#)

Motion to approve by County Judge Henry, seconded by Commissioner Apffel that the above action be taken by the Court.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie,
Commissioner Armstrong
Nay: None

Professional Services

- 48.** Consideration for Commissioners' Court to propose a tax rate as required by Senate Bill 2

Motion to approve by County Judge Henry, seconded by Commissioner Dugie that no new tax rate of 0.324975 per hundred dollars evaluation and that is the no new revenue tax rate.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie,
Commissioner Armstrong
Nay: None

General Counsel

- a. BREAK INTO EXECUTIVE SESSION:**

Break into Executive Session at 9:33 A.M.

b. EXECUTIVE SESSION:

Texas Government Code Section 551.074, Personnel Matters: the Commissioners Court will enter into executive session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.074 of the Texas Government Code, Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

b.49. Chief Financial Officer

c. RECONVENE INTO REGULAR MEETING

Reconvene into Regular Meeting at 9:42 A.M.

c.50. Consideration of approval of appointment of the Chief Financial Officer

Motion to approve by County Judge Henry, seconded by Commissioner Apffel, that the Court appoint Diana Huallpa as Chief Financial Officer, with a starting salary of \$155,000.00 per year.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie,
Commissioner Armstrong

Nay: None

ADJOURN

Commissioners Court adjourned at 9:44 A.M. on Monday, August 4, 2025.