



**From** | **Bud Griffin Customer Support Inc.**  
 5010 Terminal Street  
 Bellaire TX 77401  
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 www.bgasales.com

**Quote No.** | **0003348**  
 Type | Preventative Maintenance  
 Prepared By | Diana Harrell  
 Created On | 09/19/2024  
 Valid Until | 11/15/2024

**Quote For** | **GALVESTON COUNTY**  
 JOE MAX TAYLOR LAW  
 BLDG  
 601 54TH ST  
 GALVESTON TX 77551  
 409-370-5884

**Description of Work**

# Amendment for Quarterly Full-Service Maintenance Agreement

We are pleased to present an amendment to your current HVAC service contract, extending its duration by one year. As part of this term extension, there will be a slight adjustment to the contract pricing. The new agreement price reflects the increased costs associated with providing high-quality service and ensuring the continued optimal performance of your critical equipment. We believe this extension will continue to provide you with the exceptional service and maintenance support you have come to expect from us.

Full-Service Maintenance includes:

- All maintenance parts and service parts included
- All maintenance and emergency service labor are included
- All technicians are factory-trained and certified
- Emergency service availability 24/7/365
- First priority escalation in the event of hurricanes and flooding
- On-site response time of 2 hours or less on emergency service calls

*Full-Service coverage excludes full unit replacement, temporary spot coolers, customer elective services, Air freight charges and service visits resulting from external influence*

## New Service Agreement Term: 10/01/2024 thru 09/30/2025

Below is the new pricing schedule for the proposed new preventive maintenance service agreement term.

Additionally, service rates will be increasing effective 10/01/2024. Please review the below table.

Discounted Contract Service Labor Rates	
Air Conditioning	Schedule
\$165.00	Regular: Monday thru Friday, 8:00 am to 5:00 pm
\$247.50	Overtime: Monday thru Friday, 5:00 pm to 8:00 am and Saturday
\$330.00	Premium: Sunday and Holidays
\$130.00	Truck Charge
2 hour minimum	

## Services to be completed

Code	Parts, Labor, and Items	Quantity	Unit Price	Total
FULL SERVICE	Full Service Preventative Maintenance	4	\$760.00	\$3,040.00
			<b>GRAND TOTAL</b>	<b>\$3,040.00</b>

### Terms and Conditions

#### Billing / Contact Information

- Payment terms are net 30 DAYS from date of invoice unless otherwise negotiated. Annual payment plans are available.
- Billing / Payment / Payment Terms / Contract information or questions may be directed to the service personnel who sent your quote or at [bgcsadmin@bgasales.com](mailto:bgcsadmin@bgasales.com)

#### Scheduling of Maintenance Services

- Owner will provide reasonable means of access to the above-mentioned equipment.
- Unless otherwise noted, all scheduled work to be performed during normal weekday hours, Monday-Friday, 8:00am – 5:00pm.
- Missed maintenance services due to scheduling failures by the contract customer after three failed attempts to schedule may be subject to invoicing.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: Mark Henry, County Judge Date: November 12, 2024

Signature: 