



COUNTY of GALVESTON

Department of Parks & Senior Services

4102 Main Street (FM 519) • La Marque, Texas 77568
Phone: (409) 934-8100 • Fax: (409) 621-7986

Woman at the Well Ministries
2025 Recurring Use Fee Reduction Request
***For use of the Dickinson Community Center from January - June, 2025**
on Fridays 6pm—10pm & Sundays from 9am-1pm.

5.1.6 Recurring Use Fee Reduction. For non-profit entities who reserve facilities on a recurring basis, such as monthly or weekly, fee reductions may be approved on an annual basis by the Commissioners Court following these guidelines:

- i) A deposit of \$250.00 will be made biannually and may be rolled over (if cash) as requested to ensure the protection of the property.
- ii) All requirements of the Facility Permitting Policy will be followed.
- iii) Request for recurring use must pose no undue burden to the Parks and Senior Services Department, such as additional staff nor displacement of other activities or reservations.
- iv) Provide proof of current tax-exempt status or non-profit status, including IRS Form 990.
- v) Annual request must be submitted to Director for consideration of fee reduction 60 days before the first date of rental.
- vi) When above criteria are received and reviewed, Director will make determination of fee reduction up to 25% of regular rental rate.
- vii) Recurring users will not be permitted to store items permanently in the community centers.

Non-refundable user fees Amount:

Deposit: \$250.00

Hourly rate for the Dickinson CC: \$50.00 per hour

If reduction is approved (25% off), the hourly rental rate would be: \$37.50 per hour

*Please see attached request.

WOMAN AT THE WELL MINISTRIES

4307 Maple Cross

Pasadena, TX 77505

(281) 682-4469

1/6/2025

To Whom It May Concern,

Woman at the Well Ministries hereby applies for a Recurring Use Fee Reduction as outlined in 5.1 of the fee reduction guidelines. Woman at the Well Ministries requests a 25% fee reduction for Friday evenings & Sunday mornings from the date of this letter thru the end of June. We agree to deposit \$250.00 with the Galveston County Parks and Cultural Services Department and will follow all requirements of the Facility Permitting Policy.

In closing, Woman at the Well Ministries would like to thank Commissioners Court for their consideration, as well as the Galveston County Parks and Cultural Services Staff for all of the great work you do in providing the wonderful service to our community.

Should you have any questions, or need further information please feel free to reach out to us at amosrn99@gmail.com or 281-682-4469.

Sincerely,

Angela Moscarelli



Galveston County - Parks & Cultural Services
 4102 Main Street
 La Marque, TX 77568
 Phone: 409-934-8102 Fax: 409-621-7986
Scheduling Invoice

Creation Date: Mon Jan 6, 2025

Invoice #: 10846

PAYEE: Angela Moscarelli
 Woman at the Well Ministries
 Woman at the Well Ministries
 4307 Maple Cross
 Pasadena, Texas, United States
 77505

Total Amount Due: \$2,050.00

Amount Paid: \$0.00

Balance Due: **\$2,050.00**

Client #: 7107
Event: Church Services

Email: amosm99@gmail.com
Status: Firm

Phone 1: (281) 682-4469

Please make checks payable to Galveston County Parks Department.

Facility Times

Facility Name	Description	Date	Time	Price
Dickinson Community Center - Facilities - Community Center	Individual/ Tax Exempt - \$50.00 Per Hour			
		Fri Jan 31, 2025	06:00PM - 10:00PM	\$200.00
		Sun Feb 2, 2025	09:00AM - 01:00PM	\$200.00
		Fri Feb 14, 2025	06:00PM - 10:00PM	\$200.00
		Sun Feb 23, 2025	09:00AM - 01:00PM	\$200.00
		Fri Feb 28, 2025	06:00PM - 10:00PM	\$200.00
		Sun Mar 2, 2025	09:00AM - 01:00PM	\$200.00
		Fri Mar 7, 2025	06:00PM - 10:00PM	\$200.00
		Sun Mar 16, 2025	09:00AM - 01:00PM	\$200.00
		Fri Mar 28, 2025	06:00PM - 10:00PM	\$200.00
		Facility Subtotal:		\$1,800.00
		Total:		\$1,800.00

Services

Service Name	Description	Qty	Date	Time	Price
Deposits - All - Indoor Facility - Small	Deposit - small facility - \$250.00 Daily Rate (All Units)				
Dickinson Community Center - Facilities - Community Center		1	Fri Jan 31, 2025	06:00PM - 10:00PM	\$250.00
		Service Subtotal:			\$250.00
		Total:			\$250.00

Transactions

There are no transactions to display for this invoice...

Comments

Thank you for booking with Galveston County Parks & Cultural Services. We are open M-F from 8am-4:30pm and closed on County holidays. If you have any issues after-hours or on the weekends, please call 409-996-9883. Please note that payment for invoices for indoor/outdoor facility rentals and special events are due 30 days prior to your event. Credit/ debit card transactions incur either a 2.2% or \$3.95 convenience fee (whichever is greater). Cancellations on unpaid balances will begin 25 days before the event date.

Subtotal: \$2,050.00
Total: \$2,050.00
Amount Paid: \$0.00
Balance Due: **\$2,050.00**


_____ This is a permit modification. The permit was modified on _____ (date). Staff use only



Galveston County Parks & Cultural Services 4102
Main Street (FM 519), La Marque, TX 77568
Office Hours: Monday-Friday; 8am-5pm
www.galvestoncountytexas.gov

INDOOR FACILITY USE AGREEMENT

Send applications to program-info@galvestoncountytexas.gov

Is your event a (check one):	<input checked="" type="checkbox"/> Private Event	<input type="checkbox"/> Public/Fundraising Event
Date(s) Requested: _____	Reservations can only be made one year in advance.	
Event Start time: _____	End time: _____	Total Hours: _____
(Must include setup, decorating, & clean-up in your rental time; We cannot add time the day of event)		
Facility Requested: _____		
Type of event (reunion, reception, birthday, etc.): <u>Church Services</u>		
*Is this event a "Teen Youth Party"? Ask Permit Coordinator for details. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
*Please see security requirements on page 5.		
Total # attending event: _____ (security required for over 100 in attendance, see page 5)		
*Are you having amplified sound (band, DJ, etc.)? <input type="checkbox"/> YES <input type="checkbox"/> NO <u>If yes, security is required!</u>		
*Will your event have alcohol? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
*If yes, security will be required. See page 5 for requirements. Beer, wine & champagne only.		
Name of Applicant: <u>Angela Moscanelli</u> (Photo ID req. / age 21+)		
Contact Name During Check-In: <u>Angela Moscanelli</u> cell: <u>(281) 682-4469</u>		
Company/Organization Name (if applicable): <u>Women at the Well ministries</u>		
Individual/Tax-Exempt (attach 501(c)(3)/For-Profit or Commercial): _____		
Mailing address: <u>4307 maple cross</u>		
City: <u>Rose Lake</u> State: <u>TX</u> Zip: <u>77505</u>		
Email address: <u>amosc99@gmail.com</u>		
Cell Phone: <u>(281) 682-4469</u> Other Phone: <u>N/A</u>		
Certain indoor facilities have additional amenities for rent. Please see page 2 and use the checklist below if you would like to rent (optional):		
<input type="checkbox"/> PA System: +\$50		<input type="checkbox"/> Set-Up & Break Down of Tables/Chairs Small Facility: +\$125 Large Facility: +\$250
<input type="checkbox"/> Podium: +\$10	*Note: Tables/Chairs are included in the rental fees; this is for county staff to do the set up & break down. Permit holders are still responsible for cleaning the facility.	

Indoor Facility Permit Fees: Indoor Facility Use Agreements must be submitted at least 30 calendar days in advance of the event date and are made on a first-come, first serve basis. Events that are open to the public require a "Special Event Application". Please see the next page for a schedule of fees. At a minimum, the required deposit is due at the time of reservation. Deposit refund checks can take anywhere from 45-60 days after the event to receive in the mail.



PERMIT HOLDER LETTER FOR INDOOR RENTAL

Dear Permit Holder,

Thank you for choosing Galveston County Parks for your function! In an effort to insure that your rental expectations and the County's requirements are met, we have assigned a Parks Worker to be on duty during your function.

The Parks Worker is responsible for the following matters relative to your function:

- Opening and closing of the facility; according to hours specified on the contract
- Initial inspection of the facility
- Exchanging contact information with you in case any issues arise
- Notifying you of any issues that are discovered throughout the rental time
- Enforcement of all rental policies and procedures
- Restocking restroom supplies (no cleaning)
- Assisting you to find needed, available supplies in the building
- Setting up and troubleshooting issues with our podium and PA system (if applicable)
- Reminding you when one hour is left of your rental time
- Filling out incident/accident reports (if applicable)
- Final inspection walk through


As a Permit Holder, we need your understanding and assistance on several matters that are critical to the success of your rental. Please discuss this important information with your guests and vendors/contractors:

- Galveston County facilities are non-smoking. Designated smoking areas are located outside of the facility.
- Facilities will only be accessible during the paid hours you specify on your contract; no refunds will be given for hours not used. Facilities will not be made accessible earlier/later than specified on your contract.
- All equipment, decorations, food, etc. must be taken with the permit holder at the end of the rental. Items left at the facility will be disposed of.
- Clean up of the facility must be complete by the end of your rental time. It is recommended that cleaning begin one hour before the end of your rental. Cleaning supplies are provided and cleaning is mandatory.

Should any issues arise during your rental, please contact your Parks Worker as soon as possible for assistance. The Parks Worker will immediately contact a supervisor if they are not available to satisfy your questions or concerns.

If during the event, a permit holder or their guests damage the facility or the facility is not cleaned, the parks worker will notate the damage on a Facility Data Report (to be completed on the day of the rental). The permit holder will be contacted by Management regarding the damages, deposit retention, and/or fees for restitution.

Thank you for your immediate attention regarding this communication!


Permit Holder


Date

Submit applications along with a copy of driver's license to program-info@galvestoncountytx.gov



Galveston County Parks & Cultural Services
4102 Main Street (FM 519), La Marque, TX 77568
Office Phone: 409-934-8101 Fax: 409-621-7986
INDOOR FACILITY USE AGREEMENT - Page 6

Send applications to program-info@galvestoncountytx.gov

16. Alcohol restrictions: The only types of alcohol that may be consumed in County facilities are wine, beer and champagne; liquor is prohibited.
17. Smoking is prohibited in any indoor facility.
18. Permit Holder is allowed to rent their own tables, chairs, PA system, podium, and stage however they must be delivered during the rental time and removed by the end of the time.
19. We are unable to refund for non-usage of additional rental items (PA and podium), unless they were deemed unavailable to rent by GCPD.
20. Facilities will only be open at the times specified on the contract and paid for; hours not used will not be refunded. Any changes in the scope of the permit must be finalized 30 calendar days before the event.
21. No changes will be allowed to be made to the reservation by any other person besides the permit holder.
22. The Galveston County Department of Parks & Cultural Services, the Galveston County Commissioners' Court and the County of Galveston are released from any liability for physical injuries or property damage sustained by Permit Holder and their guests, as well as from liability for loss of equipment or supplies.
23. Should your event need to be rescheduled due to a staff/clerical error, health or safety issue, a County function, or unforeseen events (i.e. deaths, sudden illness, loss of employment) or "Acts of God" (i.e. declared emergency and natural disasters), Permit Holder will be given notice at the earliest opportunity and User/Deposit Fees will be refunded or the event can be rescheduled.
24. Failure to abide by any of these General Conditions will automatically revoke the Permit and cancel the Reservation. All policies and fees in this application are subject to change.



Angela Moscarelli
Signature of Applicant

1/1/25
Date



By checking this box, you agree to the rules and policies listed in this application.

ANGELA MOSCARELLI
Printed Name

Thank you for choosing Galveston County Parks & Cultural Services to host your event!
Should you have any comments, questions, or concerns please call us at 409-934-8101,
Monday-Friday from 8am-5pm or email, program-info@galvestoncountytx.gov



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 02-25-2016

Employer Identification Number:
81-1586101

Form: SS-4

Number of this notice: CP 575 E

WOMAN AT THE WELL MINISTRIES INC
903 DAVIS RD
LEAGUE CITY, TX 77573

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 81-1586101. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.

Ford, Jennifer

From: Angela Moscarelli <amosrn99@gmail.com>
Sent: Monday, January 6, 2025 10:32 AM
To: Ford, Jennifer
Subject: Dates requested for church services

Hi!

January 2025:

January 10 6pm-10pm but this might be to short of notice let me know. - *closed*

January 19th from 9am to 1pm - *closed*

January 31 6pm-10pm

Feb 2nd 9am-1pm

Feb 14th 6pm-10pm

Feb 23 9am-1pm

Feb 28 6pm-10pm - *closed*

March 2 9am-1pm

March 7 6pm-10pm

March 16 9am-1pm

March 28 6pm-10pm

I will send you the next 3 months of dates in another email as soon as I get to my next stop.

Angela Moscarelli RN/BSN/CCM

Ford, Jennifer

From: Angela Moscarelli <amosrn99@gmail.com>
Sent: Monday, January 6, 2025 11:56 AM
To: Ford, Jennifer
Subject: dates for church service

eddy

Hi!

April 6 9am-1pm
April 11 6pm-10pm
April 20 9am-1pm
April 25 6pm-10pm

early voting

May 4 9am-1pm
May 9 6pm-10pm
May 18 9am-1pm
May 30 6pm-10pm

June 8 9am-1pm
June 13 6pm-1pm
June 22 9am-1pm
June 27 6pm-1pm

Angela Moscarelli
281-682-4469