

COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER

Department:	Facilities Services	25-77-0203-A
Date Submitted:	1/28/2025	(Assigned by Department of Professional Services)

COMMISSIONER'S COURT ACTION:

Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

GENERAL EXPLANATION:

Request transfer from General Fund - Budgeted Reserves to Facilities Services - In-House Meetings & Food to fund the creation of in-house meetings and food account.

This budget amendment does not increase the budget for FY 2025

TRANSFER FROM

Fund	Department	Line Item	Amount
1101 - General Fund	920180 - Fund Balance Reserves	5930000 - Budgeted Reserves	1,200.00
TOTAL - Transfer From			1,200.00

Auditor Use Only
Account Balance
Sufficient
(Y/N)

TRANSFER TO

Fund	Department	Line Item	Amount
1101 - General Fund	170100 - Facilities Services & Main.	5499231 - In-House Meetings & Food	1,200.00
TOTAL - Transfer To			1,200.00

Auditor Use Only
Account Balance
Sufficient
(Y/N)

ADDITIONAL COMMENTS:

Donated by County Commissioners Court

Diana Hualpa

Budget Office Authorization

1/27/2025

Date

AUDITOR'S REVIEW

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: _____

Date: _____

Auditor's Remarks:

COMMISSIONERS COURT APPROVAL

Date Submitted: _____

Date Approved: **2/3/2025**

****Galv Cnty Production****
Budget to Actual Figures

Run: 01/23/2025

Ledger: GL
Fiscal Year: 2025 1 January

Budget: OB

Ke **Title**
1101920180 **Fund Balance Reserves**

Director
Dir of Fin/Admin/Budget Office

Object	Description	Budget	Actual	Encumbrance	Balance
5930000	Budgeted Reserves	20,565,425.16	0.00	0.00	20,565,425.16
	Total Revenue	0.00	0.00	0.00	0.00
	Total Expense	20,565,425.16	0.00	0.00	20,565,425.16
	Net Total (Revenue - Expense)	(20,565,425.16)	0.00	0.00	20,565,425.16

****Galv Cnty Production****
Budget to Actual Figures

Run: 01/23/2025

Ledger: GL
Fiscal Year: 2025 1 January

Budget: OB

Ke **Title**
1101920180 Fund Balance Reserves

Director
Dir of Fin/Admin/Budget Office

Object	Description	Budget	Actual	Encumbrance	Balance
	Grand Total Revenue	0.00	0.00	0.00	0.00
	Grand Total Expense	20,565,425.16	0.00	0.00	20,565,425.16
	Grand Totals (Revenue - Expense)	(20,565,425.16)	0.00	0.00	20,565,425.16

FY25 Budget Amendment Request

Row 118

Commissioners' Court Status

Fiscal Year 2025

**Budget
Amendment
Number** 25-77-0203-A

Sponsor: Commissioner Precinct 2, Honorable Joe Giusti

Department: Facilities

**Agenda Item
Caption** Request transfer from General Fund - Budgeted Reserves to
Facilities Services - In-House Meetings & Food to fund the creation
of in-house meetings and food account.

Amount \$1,200.00

Notes

**Amount From
General Fund
Budgeted
Reserves** \$1,200.00

**Division
Number:** 170100

**Department
Head Name:** Augustus Anderson

**Department
Head Email:** Augustus.Anderson@galvestoncountytexas.gov

Submitted By: Jokavell Posada

**Contact
Extension
Number:** 2629

**Contact Email
Address:** jokavell.posada@galvestoncountytexas.gov

**Associated
Forms** Not Applicable

**Budget
Amendment
Justification:** adding of a new account code for meeting/training refreshments. new objected needs
to be created.

Key Org (From): 1101920180

**Object Code
From (Line
Item):** 5930000

Amount (From): \$1,200.00

**Add an
additional Key
Org (From):** ☐

**(2) Key Org
(From):**

**(2) Object Code
From (Line
Item):**

**(2) Amount
(From):**

**(3) Add an
additional Key
Org (From):** ☐

**(3) Key Org
(From):**

**(3) Object Code
(Line Item):**

**(3) Amount
(From):**

**(4) Add an
additional Key
Org (From):** ☐

**(4) Key Org
(From):**

**(4) Object Code
(Line Item):**

**(4) Amount
(From):**

Key Org (To): 1101170100

**Object Code
(Line Item):** 5499231

Amount (To): \$1,200.00

**Add an
additional Key** ☐

Org (To):

**(2) Key Org
(To):**

**(2) Object Code
To (Line Item):**

(2) Amount (To):

**(3) Add an
additional Key ☐
Org (To):**

**(3) Key Org
(To):**

**(3) Object Code
To (Line Item):**

(3) Amount (To):

**(4) Add an
additional Key ☐
Org (To):**

**(4) Key Org
(To):**

**(4) Object Code
To (Line Item):**

(4) Amount (To):

(5) Key Org (To)

**(5) Object Code
To (Line Item):**

(5) Amount To:

Total (From) \$1,200.00

Total (To) \$1,200.00