



## Department of Enterprise Services - 5WH

**Title:**

**Description:**

**For who:**

**Location:**

**When needed:**

**Justification:**

| Item | Qty | Per Unit \$ | Total |
|------|-----|-------------|-------|
|------|-----|-------------|-------|

**Total spend:**

**Is this item budgeted:**      **Yes**      **No**      **Budgeted amount:**

**If not budgeted, describe  
how item is to be funded?:**

**Is this a renewal?:**      **Yes**      **No**      **Current expiration date:**

**DIR Contract?:**      **Yes**      **No**      **DIR Contract #**

**Account:**

**Submitted by:**      **Date:**

REQUEST ID- # 45991

Reportal Annual Maintenance Renewal

Requested by Grandison, Darleen on Jul 11, 2025 04:13 PM | Approval Status : Not Configured

Request Details

|              |                 |       |              |
|--------------|-----------------|-------|--------------|
| Request Type | Service Request | Mode  | Not Assigned |
| Status       | Open            | Level | Not Assigned |


Requester Details

|                   |                       |                  |                        |
|-------------------|-----------------------|------------------|------------------------|
| Requester Name    | Grandison, Darleen    | Assets           | -                      |
| Site              | Base Site             | Category         | Software               |
| Group             | Business Office       | Sub Category     | Law Systems            |
| Technician        | Not Assigned          | Item             | Reportal               |
| Created Date      | Jul 11, 2025 04:13 PM | Responded Time   | Not Configured         |
| Due by date       | Jul 21, 2025 04:13 PM | Completed Time   | Not Configured         |
| Response Due Date | Not Configured        |                  |                        |
| Emails to Notify  | -                     |                  |                        |
| Created By        | Grandison, Darleen    | Department       | Information Technology |
| Template          | Ad-Hoc Service        | Service Category | Ad-Hoc                 |
| SLA               | 6 Day Resolution      |                  |                        |

Description

Reportal Annual Maintenance Renewal for 9/1/2025 - 8/31/2026  
Budgeted: \$660.00  
Amount: \$660.00

Requester Details

|  |  |
|--|--|
|  | <b>Grandison, Darleen</b><br>darleen.grandison@galvestoncountytx.gov |
| Employee ID  | E09864   |
| Phone  | +14097705342   |
| Mobile   | -  |
| Job Title  | IT Business Systems Manager  |
| Site   | Base Site  |

Assets belonging to the User

| Name        | Product                    | Product Type    | Asset Type | Product Manufacturer | Warranty Expiry Date |
|-------------|----------------------------|-----------------|------------|----------------------|----------------------|
| fch2049f6t2 | UC Conference Phone - 8841 | Desktop Phones  | Asset      | Cisco                | -                    |
| 79826M3     | Latitude 5421              | Workstation     | Asset      | Dell Inc.            | -                    |
| 6BWH2R3     | WD19S                      | Docking Station | Component  | Dell                 | -                    |
| 4LMS2H3     | U2722D                     | Monitor         | Component  | Dell                 | -                    |
| 2NMS2H3     | U2722D                     | Monitor         | Component  | Dell                 | -                    |



## QUOTE

Date: 10-Jul-25  
Number: **RE011127Q**  
Your PO No:

|                       |                     |                       |                     |
|-----------------------|---------------------|-----------------------|---------------------|
| <b>Reseller Code:</b> |                     | <b>Customer Code:</b> |                     |
| <b>Bill To:</b>       | County of Galveston | <b>Ship To:</b>       | County of Galveston |

| Product   | Qty | Unit Price         | Amount Paid      | Amount Extended  |
|---|-----|--------------------|------------------|--|
| rePORTAL Annual Maintenance<br>9/1/2025 - 8/31/2026 | 1   | \$660.00<br>\$0.00 | \$0.00<br>\$0.00 | \$660.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00 |
| <b>Sales Tax:</b>                                   |     |                    | <b>0.00%</b>     | <b>\$0.00</b>  |
| <b>Totals</b>                                       |     | <b>\$660.00</b>    | <b>\$0.00</b>    | <b>\$660.00</b>  |

This quote is valid for 60 days from the date above. Prices are in US Dollars.

To submit an order, please contact us at:

**Shahrabani & Associates, LLC**  
**PO Box 750816**  
**Forest Hills, NY 11375**

**+1.925.377.6107    p**  
**+1.212.845.9131    f**

**Tax ID: 30-0781782**

### **Wiring instructions:**

**Shahrabani & Associates, LLC**  
**Bank of America**  
**Account No: 483045085322**  
**SWIFT Code: BOFAUS3N**  
**Routing/ABA No: 021000322**  
**Routing # Wires: 026009593**

**Tax ID: 30-0781782**

**Galveston County, Texas**  
**Tentative Budget**  
**Fiscal Year 2025 Contracts**

| Object                                  | Pri | Description/Comments      | Begin Date   | End Date   | Vendor                  | Contract Type | New (Y/N)<br>Contract # | Qty | Unit<br>Cost | Requested<br>Budget | Tentative<br>Budget |
|---|-----|---------------------------|--------------|------------|-------------------------|---------------|-------------------------|-----|--------------|---------------------|---------------------|
| 1101                                    |     | Fund                      | General Fund |            |                         |               |                         |     |              |                     |                     |
| 1591 Department: Information Technology |     |                           |              |            |                         |               |                         |     |              |                     |                     |
| 159100 Division: Information Technology |     |                           |              |            |                         |               |                         |     |              |                     |                     |
| 5419301                                 | 01  | OnBase Annual Maintenance | 10/01/2024   | 09/30/2025 | BIDCON SOFTWARE         |               | N                       | 1   | 193,100      | 193,100             | 193,100             |
|   |     |                           |              |            | Bid and Contract Vendor |               | TBD                     |     |              |                     |                     |
| 5419301                                 | 01  | OSSI Maintenance          | 10/01/2024   | 09/30/2025 | BIDCON SOFTWARE         |               | N                       | 1   | 290,000      | 290,000             | 290,000             |
|   |     |                           |              |            | Bid and Contract Vendor |               | TBD                     |     |              |                     |                     |
| 5419301                                 | 01  | Printech Maintenance      | 10/01/2024   | 09/30/2025 | BIDCON SOFTWARE         |               | N                       | 1   | 3,000        | 3,000               | 3,000               |
|   |     |                           |              |            | Bid and Contract Vendor |               | TBD                     |     |              |                     |                     |
| 5419301                                 | 01  | Granicus Website          | 10/01/2024   | 09/30/2025 | BIDCON SOFTWARE         |               | N                       | 1   | 29,000       | 29,000              | 29,000              |
|   |     |                           |              |            | Bid and Contract Vendor |               | TBD                     |     |              |                     |                     |
| 5419301                                 | 01  | Reportal                  | 10/01/2024   | 09/30/2025 | BIDCON SOFTWARE         |               | N                       | 1   | 700          | 700                 | 700                 |
|   |     |                           |              |            | Bid and Contract Vendor |               | TBD                     |     |              |                     |                     |
| 5419301                                 | 01  | RightFax                  | 10/01/2024   | 09/30/2025 | BIDCON SOFTWARE         |               | N                       | 1   | 14,500       | 14,500              | 14,500              |
|   |     |                           |              |            | Bid and Contract Vendor |               | TBD                     |     |              |                     |                     |
| 5419301                                 | 01  | TreeSize                  | 10/01/2024   | 09/30/2025 | BIDCON SOFTWARE         |               | N                       | 1   | 250          | 250                 | 250                 |
|   |     |                           |              |            | Bid and Contract Vendor |               | TBD                     |     |              |                     |                     |