

MINUTES

BE IT REMEMBERED, That on the 18th day of August, 2025, Commissioners Court of Galveston County, Texas, met at a Special Meeting with the following present:

Mark Henry, County Judge

Darrell A. Apffel, Commissioner Precinct 1

Joe Giusti, Commissioner Precinct 2

Hank Dugie, Commissioner Precinct 3

Robin Armstrong, MD, Commissioner Precinct 4

Dwight D. Sullivan, County Clerk by Melissa A. Childs, Deputy

CALL TO ORDER

Call to Order by Judge Henry at 9:30 A.M. at the Calder Annex.

INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Hank Dugie led the Court in the Pledge of Allegiance.

The Invocation was given by Commissioner Robin Armstrong.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Submitted by the Auditor's Office:

- *1. Approval of the accounts payable checks dated 8/18/2025

Attachments: [1\(1\)](#)
[1\(2\)](#)

- *2. Order for payroll ending 8/13/2025 bi-weekly #17

Attachments: [2](#)

- *3. Order for supplemental payroll period ending 8/13/2025 bi-weekly #17

- *4. Early check release dated 8/5/2025 to Microsoft Corporation EFT-0025740

Attachments: [4](#)

- *5. Receive and file notification for transfer of funds within the County Auditor's expenditure accounts

Attachments: [Budget Amendment BAT-0000234](#)

- *6. Receive and file refund check list from Odyssey submitted by the District Clerk

Attachments: [SR-194 Demand to Ody DC cks 2896-2897.pdf](#)

- *7. Receive and file restitution checklist from Odyssey submitted by Personal Bond/Collections

Attachments: [SR-191.pdf](#)
[SR-194 Demand to Ody Collections cks 313171-313196.pdf](#)

- *8. Receive and file Summary of Biweekly Personnel Movements pay period #15, July 03 - July 16, 2025, submitted by Human Resources

Attachments: [PP 15 New Hires](#)
[PP 15 Personnel Movement](#)
[PP 15 Terminations](#)

- *9. Receive and file Summary of Biweekly Personnel Movements pay period #16, July 17 - July 30, 2025, submitted by Human Resources

Attachments: [PP 16 New Hires](#)
[PP 16 Personnel Movement](#)
[PP 16 Terminations](#)

- *10. Consideration of approval of the NFP Investment Advisory and Consulting Agreements for the Galveston County Social Security Replacement Plan and The Alternate Plan for Galveston County, with the updated One America plan numbers submitted by Human Resources

Attachments: [10](#)

- *11. Consideration of approval of the executive recruitment services proposal for the grants director from CPS HR, submitted by Human Resources

Attachments: [Proposal Exec Search County of Galveston TX Director of Grants 08-2025](#)

- *12. Receive and file July 2025 Personal Bond/Collections Monthly Report submitted by Personal Bond/Collections

Attachments: [GC Personal Bond July 2025 Data Review.pdf](#)

- *13. Receive and file notification of installed stop sign submitted by the Road & Bridge Department

Attachments: [Install of Regulatory Sign](#)
[Cowan Stop Sign](#)

- *14. Receive and file transfer of funds within the District Attorney's Forfeiture Fund 2131-127100 submitted by the District Attorney

Attachments: [LETTER TO COMMISSIONERS COURT FOR TRANSFER OF FUNDS WITHIN CONTRABAND BUDGET](#)

- *15. Consideration of a resolution honoring the retirement of Road & Bridge Administrator, Lee Crowder, submitted by Commissioner, Precinct 2

Attachments: [Retirement Resolution Lee Crowder 8 18 25](#)

- *16. Consideration of approval of amendment #7 between Houston Galveston Area Council Agency Area on Aging Providers and Erior Inc. dba TRIO Community Meals, LLC for congregate meals for the senior program, submitted by Parks and Cultural Services

Attachments: [16](#)

- *17. Consideration to approve Memorandum of Understanding for the operation of the Juvenile Justice Alternative Education Program (JJAEP) for the 2025-2026 school year submitted by Juvenile Justice

Attachments: [17](#)

- *18. Consideration of authorizing the County Judge to sign O'Haver Contractors Certificate of Substantial Completion for Galveston County Road & Bridge Facility submitted by Facilities

Attachments: [18](#)

- *19. Consideration of proposal BA2024051 and BA2024051-1 for Brazos Urethane for roof replacement project at Texas City Animal Resource Center submitted by Facilities

Attachments: [19](#)

- *20. Consideration of authorizing Otis Service and Repair Order to repair elevator at Galveston County Justice Center at 600 59th St., Galveston, TX 77550 submitted by Facilities

Attachments: [20](#)

- *21. Consideration of approval of the early voting polling locations for the November 2025 Constitutional Election submitted by the County Clerk

Attachments: [Early Voting Locations](#)

- *22. Consideration of approval of the election day polling locations for the November 2025 Constitutional Election submitted by the County Clerk

Attachments: [Election Day Locations](#)

- *23. Consideration of authorization for the County Judge to approve the list of workers from the Republican and Democratic parties for the 2025-2026 election years submitted by the County Clerk

Attachments: [Poll Worker list for 2025-2026](#)

- *24. Consideration of authorization for the County Judge to sign contract for election services between Bolivar Peninsula SUD and the Galveston County Elections Division submitted by the County Clerk

Attachments: [Bolivar Peninsula SUD](#)

- *25. Consideration of authorization for the County Judge to sign contract for election services between City of Galveston and the Galveston County Elections Division submitted by the County Clerk

Attachments: [City of Galveston](#)

- *26. Consideration of authorization for the County Judge to sign contract for election services between City of La Marque and the Galveston County Elections Division submitted by the County Clerk
Attachments: [City of La Marque](#)
- *27. Consideration of authorization for the County Judge to sign contract for election services between Friendswood Independent School District and the Galveston County Elections Division submitted by the County Clerk
Attachments: [Friendswood ISD](#)
- *28. Consideration of authorization for the County Judge to sign contract for election services between Galveston Independent School District and the Galveston County Elections Division submitted by the County Clerk
Attachments: [Galveston ISD](#)
- *29. Consideration of approval of CorEMR Electronic Medical Records maintenance/support proposal with CorEMR submitted by Information Technology
Attachments: [COREMR MONTHLY BACKUP](#)
- *30. Consideration for the County Judge to execute the shared Interlocal Government Agreement for Office Support for the School Resource Officer Program with Texas City, Dickinson, and Clear Creek Independent School Districts submitted by the Sheriff's Office
Attachments: [30](#)
- *31. Consideration for the County Judge to execute the Interlocal Government Agreement for School Resource Officer Program with Clear Creek Independent School District submitted by the Sheriff's Office
Attachments: [Clear Creek ISD.pdf](#)
[31](#)
- *32. Consideration for the County Judge to execute the Interlocal Government Agreement for School Resource Officer Program with Dickinson Independent School District submitted by Sheriff's Office
Attachments: [DISD](#)
[32](#)
- *33. Consideration for the County Judge to execute the Interlocal Government Agreement for School Resource Officer Program with Odyssey Academy submitted by the Sheriff's Office
Attachments: [Odyssey 2025 - 2028](#)
[33](#)
- *34. Consideration for the County Judge to execute the Interlocal Government Agreement for School Resource Officer Program with Texas City Independent School District submitted by the Sheriff's Office
Attachments: [TCISD.pdf](#)
[34](#)

- *35. Consideration for authorization to utilize cooperative purchasing agreement in lieu of competitive bidding requirements for roof replacement at Mosquito Control Department on behalf of the Facilities Department submitted by the Purchasing Agent

Attachments: [Chapter 271.102 Letter R230401](#)
[JOC Proposal - Galveston County Mosquito Control Aviation Dept](#)
[R230401_Garland_DBS_Roofing__JOC_MAD_reduced_2](#)
[R230401_AWD](#)

- *36. Consideration for authorization to utilize cooperative purchasing agreement in lieu of competitive bidding requirements to procure the computer refresh on behalf of Information Technology Department submitted by the Purchasing Agent

Attachments: [Chapter 271.102 Letter Desktop Refresh](#)
[DESKTOP REFRESH BACKUP](#)
[DIR-CPO-5792 Appendix A Standard Terms and Conditions](#)
[\(12-11-23\)](#)

- *37. Consideration for authorization to not extend ITB 24-013 Vehicle Collision and Body Repair and authorization to re-solicit for these services submitted by the Interim Purchasing Agent

Attachments: [marty](#)

- *38. Consideration for authorization to extend the contract for RFP #B232018, HVAC Supplies and Equipment submitted by the Interim Purchasing Agent

Attachments: [coburn](#)

- *39. Consideration for authorization to issue formal solicitations for yearly newsletter for county taxpayers submitted by the Interim Purchasing Agent

Attachments: [newsletter](#)

- *40. Consideration for authorization to dispose of salvage or surplus property submitted by the Interim Purchasing Agent

Attachments: [desks](#)

- *41. Consideration of Resolution approving assignment of private activity bond authority between Southeast Texas Housing Finance Corporation and Texas Department of Housing and Community Affairs in accordance with Chapter 1372.044 of the Texas Government Code, submitted by Legal Services Manager

Attachments: [Southeast Texas Housing Finance Corporation re Resolution](#)
[41](#)

- *42. Consideration of Settlement Agreement and Full Release with USAA Subrogation Unit from an incident that occurred on or about May 10, 2024, submitted by Legal Services Manager

Attachments: [USAA release](#)

- *43. Consideration of an order setting civil citation fees to be charged by the Galveston County Sheriff and Constables for the calendar year 2026, submitted by Legal Services Manager

Attachments: [County Civil Citation 2026](#)

Motion to approve by County Judge Henry, seconded by Commissioner Dugie that the above action be taken by the Court.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie, Commissioner Armstrong

Nay: None

- *44. Consideration of approval of permit number TCSW-25-382 to install a temporary 3” discharge pipe in County-owned property downstream of the Texas City Pump Station submitted by the County Engineer

Attachments: [44](#)

- *45. Consideration of authorizing the County Judge to execute Change Order no. 1 to Lucas Construction Co, Inc. contract for the City of Dickinson Highway 3 Boat Ramp & Parking Lot Reconstruction project submitted by the County Engineer

Attachments: [45](#)

- *46. Consideration of approval of Salty Shores subdivision plat submitted by Platting & Right-of-Way

Attachments: [Salty Shores](#)

- *47. Consideration of request of tax refunds in excess of \$2,500.00 submitted by the Tax Assessor/Collector

Attachments: [Consideration of request of tax refunds in](#)

- *48. Consideration of authorization for the County Judge to sign the 2026 Auto Crimes Task Force grant award from the Texas Motor Vehicle Crime Prevention Authority as submitted by Professional Services

Attachments: [48](#)

- *49. Consideration of authorization for County Judge to sign FY 2026 Catalytic Converter grant award from the Texas Motor Vehicle Crime Prevention Authority as submitted by Professional Services

Attachments: [49](#)

- *50. Consideration of authorization for County Judge to sign Tri-Party Elevation Engineering Agreement regarding the property at 23 Edgewater Drive, Hitchcock, Texas under the Hazard Mitigation Grant Program grant award No. 4332-0025-E103 from the Texas Division of Emergency Management as submitted by Professional Services

Attachments: [50](#)

- *51. Consideration of authorization for County Judge to sign Tri-Party Elevation Engineering Agreement regarding the property at 2127 Winn Street, Kemah, Texas under the Hazard Mitigation Grant Program grant award No. 4332-0025-E122 from the Texas Division of Emergency Management as submitted by Professional Services

Attachments: [51](#)

- *52. Consideration of authorization for County Judge to sign Tri-Party Elevation Engineering Agreement regarding the property at 506 E Shore Drive, Clear Lake Shores, Texas 77565 under the Hazard Mitigation Grant Program grant award No. 4332-0025-E107 from the Texas Division of Emergency Management as submitted by Professional Services

Attachments: [52](#)

- *53. Consideration of authorization for County Judge to sign Tri-Party Elevation Engineering Agreement regarding the property at 910 Vivian Street, Kemah, Texas under the Hazard Mitigation Grant Program grant award No. 4332-0239-E112 from the Texas Division of Emergency Management as submitted by Professional Services

Attachments: [53](#)

- *54. Consideration of authorization for County Judge to sign Tri-Party Elevation Engineering Agreement regarding the property at 7128 Avenue Q1/2, Galveston, Texas under the Hazard Mitigation Grant Program grant award No. 4332-0239-E140 from the Texas Division of Emergency Management as submitted by Professional Services

Attachments: [54](#)

- * Consideration of approval of the following budget amendments submitted by Professional Services:

- *55. 25-162-0818-A
General Government- Request transfer from General Fund & Flood Control - Budgeted Reserves to General Government & Flood Control - Agency Memberships to fund quarter four appraisal district invoices

Attachments: [BA 25-162-0818-A](#)

- *56. 25-163-0818-B
212th District Court- Request transfer within General Fund - 212th District Court from Travel and Conference to Administrative Supplies to fund the additional purchase of administrative supplies

Attachments: [BA 25-163-0818-B](#)

- *57. 25-164-0818-C
122nd District Court - Request transfer within General Fund - 122nd District Court from Travel and Conference to Administrative Supplies to fund the additional purchase of administrative supplies

Attachments: [BA 25-164-0818-C](#)

- *58. 25-165-0818-D
Information Technology- Request transfer from General Fund - Budgeted Reserves to Information Technology - Other Contract Services to fund the purchase of temporary hosting and migration of the CoreEMR system

Attachments: [BA 25-165-0818-D](#)

- *59.** 25-166-0818-E
Human Resources- Request from the Employee Benefits Fund - Unreserved Retained Earnings to increase the extraordinary supplies spend category to purchase of a bike rack for the Moody Courthouse

Attachments: [BA 25-166-0818-E](#)

- *60.** 25-167-0818-F
District Attorney- Request transfer from within General Fund from Various Cost Centers - Various Spend Categories to District Attorney - Various Spend Categories to support costs for the remainder of the fiscal year

Attachments: [BA 25-167-0818-F](#)

Motion to approve consent agenda items 1-60 by County Judge Henry, seconded by Commissioner Dugie. (Agenda items 43 voted on separately.)

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie, Commissioner Armstrong

Nay: None

ACTION AGENDA

County Clerk

- 61.** Receipt and opening of bids for Bank Depository Contract Proposal Number 25-029

Purchasing

- 62.** Consideration of awarding RFQ 25-055 Texas Community Development Block Grant Fund Program (2025-2026 TXCDBG) Engineering and Surveying Services - High Island Waterline Project

Attachments: [waterline](#)

Motion to approve by Commissioner Giusti, seconded by County Judge Henry that the above action be taken by the Court.

Passed: 5-0

Aye: County Judge Henry, Commissioner Apffel, Commissioner Giusti, Commissioner Dugie, Commissioner Armstrong

Nay: None

General Counsel

- a. BREAK INTO EXECUTIVE SESSION:**

Break into Executive Session at 9:42 A.M.

- b. EXECUTIVE SESSION:**

Texas Government Code Section 551.071, Consultation with Attorney: the Commissioners Court will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.071 of the Government Code to seek the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the County under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas- clearly conflicts with the Open Meetings Act relating to each of the following items:

b.63. 25-CV-0953; Save R Hood, Inc. & Anthony Griffin v County of Galveston, Texas et al in the District Court of Galveston County, in the 212th Judicial District

b.64. D.S., EEOC Charge 460-2025-08579

b.65. O'Haver Agreement

c. RECONVENE INTO SPECIAL MEETING

Reconvene into Special Meeting at 10:01 A.M.

ADJOURN

Commissioners Court adjourned at 10:01 A.M. on Monday, August 18, 2025.