View Budget Amendment: Budget Amendment: FY2025 - Annual Budget Detail on 08/04/2025 : BAT-0000208

Company The County of Galveston
Plan Template Annual Budget Detail : FY25 Amended Budget
Plan FY25 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000208
Amendment Date 08/04/2025
Description Moving funds between line items in Parks 1101 522020 for travel and conference. Commissioner Giusti is sponsoring this amendment.
Amendment Type Budget Transfer
Balanced Amendment Yes
Entry Type Amended
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	5496000:Travel and Transportation	522020 Beach and Parks Department	1101 General Fund		Travel and Conference			$344.00	$0.00	moving to travel to cover hotel.	
FY2025 Annual (FY25 Amended Budget)	5498000:Professional Memberships	522020 Beach and Parks Department	1101 General Fund		Membership and Dues			$0.00	$344.00	moving unused membership funds	

8.4.25 Budget Amendment.pdf

File Name 8.4.25 Budget Amendment.pdf
Content Type application/pdf
Updated By Julie Walker
Upload Date 07/22/2025 10:41:07 AM
Comment

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Step Completed	07/22/2025 10:41:07 AM	07/23/2025	Julie Walker	1	
Budget Amendment Event	Approval by Cost Center Manager	Automatic Approval	07/22/2025 10:41:07 AM	07/24/2025	Julie Walker (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Sent Back	07/28/2025 10:24:43 AM		Gabriela De Los Santos (Budget Specialist)	1	Send Back Reason from Gabriela De Los Santos: Please enter corresponding spend categories.

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Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Submitted	07/28/2025 01:30:18 PM	07/23/2025	Julie Walker	1	Julie Walker: Added Commissioner Giusti to description and updated the spend categories.
Budget Amendment Event	Approval by Cost Center Manager	Automatic Approval	07/28/2025 01:30:18 PM	07/30/2025	Julie Walker (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	07/28/2025 01:44:55 PM		Lee Clemmer (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		07/23/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Sent Back	07/29/2025 04:42:01 PM		Lauren Swift (Accounting Operations Lead)	1	Send Back Reason from Lauren Swift: Please update description to include full cost center - 522020 and enter description/information in the memo field of the line items. Thank you.
Budget Amendment Event	Budget Amendment Event	Submitted	07/30/2025 09:14:03 AM	07/23/2025	Julie Walker	1	
Budget Amendment Event	Approval by Cost Center Manager	Automatic Approval	07/30/2025 09:14:03 AM	08/01/2025	Julie Walker (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	07/30/2025 09:19:49 AM		Joselinne Piedras-Sarabia (Budget Specialist)	1	Joselinne Piedras-Sarabia: Descriptions are updated on behalf of PS and updated with their corresponding captions. In this case, request transfer from General Fund - Professional Memberships to Beach and Parks - Travel and Transportation to fund conference expenses.
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		07/23/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	07/30/2025 01:10:27 PM		Lauren Swift (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Budget Manager	Awaiting Action		08/01/2025	Diana Huallpa Trevino (Budget Manager)	1	

COUNTY of GALVESTON

Department of Parks & Cultural Services

4102 Main Street (FM 519) • La Marque, Texas 77568
Phone: (409) 934-8100 • Fax: (409) 621-7986
www.galvestoncountytx.gov

July 22nd, 2025

To: Diana Huallpa, Chief Financial Officer

From: Julie Walker, Director – Parks and Cultural Services

Re: Budget Amendments

Ms. Huallpa,

I am requesting two budget amendments to move money from existing line items to other line items to cover travel and conference for staff so they can continue to gain knowledge in the Parks and Senior Services field. There is no request for funds to come general fund reserves. Funds will be moved within the different divisions line items.

Commissioner Giusti has gracious offered to sponsor these two amendments.

We want to move $344.00 from Parks 522020 Membership 5498000 to Travel 5496000 that will cover our Parks Supervisor hotel for his Parks Maintenance Conference.

We want to move $867.00 from Seniors 451110 Membership to Travel 5496000 that will cover flights and rental car for 3 staff attending a National Conference in September.

Thank you,

Julie Walker
Director
Galveston County Parks & Cultural Services
409-934-8114
Julie.Walker@galvestoncountytx.gov

Park Planning and Maintenance Academy

August 4-7, 2025

Registration opens on Feb. 10th

Jimmy Gibson
* Budget Amendment is for the hotel only.

** Registration already paid for & he will be driving to this conference.

The Park Planning and Maintenance Academy is an intensive training program for park professionals seeking to improve their performance and enrich their organizations.

After completing the Year 1 and Year 2 curriculum, participants receive a certificate of completion and are known as Graduates. Any graduate can return for the Graduate year which offers a new set of classes in alternating years that are

attendees. Check in early and sign up for door prizes.

****If you are flying, please be sure to pick a later flight on Thursday so you can be part of the closing banquet.

The registration fee is $450 and includes the welcome reception, all classes, bus tours and lunches. Hotel rooms with breakfast buffets are available through the link for Hilton Doubletree. PLEASE DO NOT delay in making your hotel room reservations. This hotel fills quickly in the summer and our block fills fast as well.

Don't forget to make your hotel reservations!

VIEW HOTEL RESERVATION DETAILS

PPMA is produced by the Southwest Park and Recreation Training Institute and made possible by our sponsors.

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ITINERARY OF EVENTS

Monday, Aug. 4 | 6:00 PM – 8:00 PM	Welcome Reception with food, drinks and door prizes. Check in early and get your swag bag. Mingle with other attendees.
Tuesday, Aug. 5 | 7:30 AM – 4:30 PM	Opening and classes all day. Buffet lunch provided. Dinner on your own at surrounding restaurants or hotel restaurant. An evening event is being planned.
Wednesday, Aug. 6 | 7:30 AM – 5:00 PM	Bus Tours for Year 1 and Year 2 all day. Box lunches provided on all tours. 6-8 p.m. Evening event being planned at the Stanley Marketplace in Aurora. Fun place to hang out, relax and enjoy conversations. (Optional – please sign up at registration table)
Thursday, Aug. 7 | 8 AM – 1:00 PM	Morning classes 8:00 AM – 11:30 AM Banquet lunch and award ceremony 11:30 AM – 1:00 PM (Please make airline flights after 3 p.m. if possible)

All classes, lunches and the departure and return for the bus tours will be at the Hilton-Doubletree Hotel. Meals included:

Contact Mendy Putman, Conference Coordinator

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PPMA CURRICULUM

YEAR 1

Year 1 establishes a baseline of understanding the fundamentals of park maintenance, design and resource management through a broad spectrum of topics. Year 1 offers 1.5 CEUs.

Year 1 topics:

- ADA Requirements and Elements of Playground Design
- Understanding Irrigation Hydraulics and Design
- Understanding GIS Systems
- Athletic Field Maintenance – Best Practices and New Ideas
- Principles of Using Maintenance Contracts
- Aboriculture 101
- Principles of Park Planning and Design Practicum

Field study destinations include:

- Turf! Turf! Turf! – A Tour of the Aurora Sports Park, Aurora CO
- Snowboarding to Mountain Biking – Ruby Hill Park is Amazing!, Denver CO

Gibson, Jimmy

From: Southwest Park and Recreation Training Institute <swprti@wildapricot.org>
Sent: Thursday, May 15, 2025 8:21 AM
To: Gibson, Jimmy
Subject: Southwest Park and Recreation Training Institute Payment receipt

PAYMENT RECEIPT

Southwest Park and Recreation Training Institute

Date: Thursday, May 15, 2025
Amount: $450.00
Payment type: Wild Apricot Payment
Payment Method ID: MasterCard Card ending with *5664

Payment received from:
Jimmy Gibson
Jimmy.gibson@co.galveston.tx.us
Galveston County Parks

Payment for:

Date	Document	
Thursday, May 15, 2025	Invoice 03809 Registration for "2025 Year 1 - Park Planning and Maintenance Academy" (Monday, August 04, 2025 6:00 PM - Thursday, August 07, 2025 1:00 PM (MDT), Hilton Double Tree Denver-Aurora), Full Conference - Early Discount Rate	Settled amount $450.00 Invoice total $450.00 · Due $0.00

Total settled: $450.00
Available balance: $0.00

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Walker, Julie

To: Gibson, Jimmy
Subject: RE: hotel for colorado

From: Gibson, Jimmy <Jimmy.Gibson@co.galveston.tx.us>
Sent: Monday, July 28, 2025 3:45 PM
To: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Subject: hotel for colorado

here is what i have. the total bill will be 520.78

From: Choice Hotels Reservations <choicehotels@reservations.choicehotels.com>
Sent: Sunday, June 29, 2025 6:55 PM
To: Gibson, Jimmy <Jimmy.Gibson@co.galveston.tx.us>
Subject: Reservation – 58428507 - $520.78

Open this message to see where they're headed!

iew Web

CHOICE privileges.

Book a Stay ›

Comfort SUITES

Comfort Suites Denver Tech Center

7374 South Clinton Street, Englewood, CO, 80112, US

+1 (303) 858-0700

Review All Hotel Details & Amenities

Check-in:	Check-out:
3	7
Sun, Aug 3, 2025 3:00 PM	Thu, Aug 7, 2025 11:00 AM

Guest Name: JIMMY GIBSON

Confirmation Number: 58428507

Print

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