



# Galveston County Sheriff's Office

Jimmy Fullen, Sheriff

## Nuisance Abatement Division

September 4, 2025

Hon. Mark Henry, County Judge  
Hon. County Commissioners Court  
722 Moody, Suite 200  
Galveston, TX 77550

RE: Abatement of four (4) Public Nuisances

Gentlemen:

Below, I have described the property with the location and nuisance(s). This property has gone through the Administrative Process. All structures located on the property below are to be demolished, and the lot cleared. Funds have been allocated (Account# 1101-110000- 5429000) for the Neighborhood Nuisance Abatement Program. We request the permission of the Commissioners Court to order the abatement of the public nuisance, assess the costs and administrative fee, and approve the filing of the Order Assessing the Costs Abating the Nuisance in the Deed of Records.

| Site                                 | Violations                                   |
|--------------------------------------|--|
| 3826 Bayshore Dr. Bacliff, TX 77518  | Dilapidated Structure, Trash, High Grass and |
| 7501 Western Dr. Hitchcock, TX 77563 | Dilapidated Structure, Trash, High Grass     |
| 7513 Western Dr. Hitchcock, TX 77563 | Dilapidated Structure, Trash, High Grass     |

Regards,

Jack Ellison  
Nuisance Abatement Division  
Galveston County Sheriff's Office  
823 Grand Ave  
Bacliff TX 77518  
409-766-4509  
Jack.Ellison@co.galveston.tx.us

*Courtesy, Protection, Service*



General Construction  
Demolition  
Under Ground Utilities  
Manned Equipment Rentals

# J. T. B. Services Inc.



9026 Lambricht  
Houston, Texas 77075  
Phone: (713) 941-4141  
Fax: (713) 941-9660

Date: 8/27/2025

Company Name: Galveston County Nuisance & Abatement  
Contact Name: Jack Ellison  
Company Physical Address:  
City/State/Zip:

Company Phone:  
Company Fax:  
Contact Cell: 409-974-6961  
Email address: jack.ellison@co.galveston.tx.us

Re: Demolition Proposal for Project Site: **7501 Western Dr. Hitchcock, TX 77563**

JTB SERVICES, INC. proposes to perform the services described herein, including labor, machinery, tools, and equipment on the Project described above, for the consideration herein expressed, subject to the exclusions stated herein, under the terms, conditions, and limitations stated.

#### SCOPE OF WORK:

No Permits Included

Remove: **House (Leave Drive)** at Project Site included on a single mobilization.

#### TERMS OF PAYMENT:

Payment is due in full upon completion of work. *Unfortunately, we do not accept Credit Cards.* Cash, Cashier's Check, Money Order and/or Checks are acceptable. Past due invoices will bear highest interest allowed by law.

#### PRICING (Note: Price is discounted for JTB salvage assessed at time of quote):

Base Bid for Above Scope of Work:                      Total:      \$ 14,500.00

Customer Initial to Approve: 

#### Notes:

- No trees bid
- Customer will handle removal of gas
- Leave any stump(s) for customers to grind if the tree to be taken is in easement or may be involved with fence/structure or underground utilities.
- Any additional sewer/demolition work or permitting required, to be paid by customer.
- Excess trash/debris will be quoted when JTB has full access to make the estimate in addition to the scope of work.
- Over-engineered foundations will incur additional costs that will require a Change Order.
- **On Partial DEMO** – Customer is responsible for all permits, utility disconnects (Gas/Electric/Water/Sewer), and physical disconnects of Gas lines/pipes/conduit/wires/ cleared from structures to be demolished and physically separated from remaining structures to stay prior to demo.

#### OWNER/GENERAL CONTRACTOR/CUSTOMER RESPONSIBILITIES:

- Owner/General Contractor/Customer shall be responsible for electric and gas utilities to be "KILLED FOR DEMOLITION" or provide a gas kill confirmation letter. (Electricity and Gas disconnects must be completed before sewer disconnects can be approved.)
- Any fees associated with the termination of the electricity and gas shall be the responsibility of the Owner/General Contractor/Customer.
- An active water supply must be available for demolition by Owner/General Contractor/Customer for demolition.
- Only if required, Owner/General Contractor/Customer shall provide copy of an asbestos survey prior to work starting for 10 working day notification.
- For partial demolitions Owner/General Contractor/Customer shall be responsible for separating all existing physical connections of plumbing, mechanical, electrical, structures, carpentry, concrete, and any other that are connected to the structure to remain.
- Owner/General Contractor/Customer shall be responsible for all notifications to adjacent property owners/leases as required.
- Owner/General Contractor/Customer shall be responsible for all costs of permitting and removal associated with water well, septic, or grease traps if requested.
- Owner/General Contractor/Customer shall be responsible for neutralizing or removal of all wildlife/insects as needed or required containing dangerous insects which have the potential of physical injury to persons on the Project site and/or nearby properties prior to start of JTB's work.
- Owner/General Contractor/Customer shall be responsible for any site drainage issues requiring the importation of dirt to prevent "water ponding" due to lack of dirt from erosion or demolition.



#### **STANDARD TERMS:**

- This proposal is subject to change if not accepted within 30 calendar days or Scope of Work is added to or modified.
- JTB's pricing subject to change if Owner/General Contractor/Customer involves customer or 3<sup>rd</sup> party salvage or recycling.
- JTB shall be permitted to use the trucking company, test lab, and disposal site of our choice for demolition and construction debris.
- Owner/General Contractor/Customer shall provide egress/ingress to the Project site to JTB sufficient enough to accommodate its personnel, machinery and/or trucks/trailers, and which may include the trimming or removal of trees, loading/unloading over street, public curb, driveway, walkways, sidewalks, etc.
- If customer accepts this Demolition Proposal, JTB shall retain all salvage rights to the concrete removed, and the rights to all items, fixtures, furnishings and personal property existing at the project site at the time jobs are bid, unless expressly excluded below in writing. The contract shall be subject to a price increase if any items are recycled, salvaged, or removed prior to JTB starting work.
- Owner/General Contractor/Customer and JTB shall strictly adhere to all local, state, and federal statutes, laws, and regulations, including EPA and OSHA codes regarding removal and disposal of materials.
- This proposal in its entirety shall be incorporated as the Project scope of work into any contract agreements provided by the Owner/General Contractor.
- This Proposal is based upon work being completed in one mobilization and during regular working hours (10-hour days). If Owner/General Contractor/Customer requires overtime work, they shall be responsible for increased costs to JTB.

#### **EXCLUSIONS:**

- Dewatering of Project site.
- Imports of any soils or fine grading.
- Security associated with Project job site.
- Concrete floor sawing or wall sawing of any type.
- Removal of any dangerous insects or wildlife from worksite.
- Costs associated with items not identified in Scope of Work.
- All shared/boundary fence installation, repair, or removal unless included in scope of work.
- Any demolition for other trades (i.e., plumbing, mechanical, electrical, A/C, carpentry, etc.).
- Storm Water Prevention Protection Plan (SWPPP), silt fencing, or temporary fencing if required is excluded.
- Dirt compaction testing if required is excluded except if done by a third party and included in scope of work.
- Repair or replacement of any concrete or asphalt paving, street, driveway, sidewalk, or walkway damaged during access or demolition work.
- Removal, abatement, identification, analysis, handling, monitoring, transportation, or disposal of any hazardous and/or regulated materials.
- Re-route/reconnect of any utilities that have been removed, cut, cap, disconnected and/or re-routed for demolition are excluded.
- Utility disconnects on partial demolition to remove, cut, cap, disconnect and/or re-route of any utilities upstream to remain are excluded or charged as incurred.
- Removal of single concrete foundations in excess of eight inches in thickness, double slabs, or beams/piers extending more than two feet below slab grade.
- Removal of trees, shrubs, and stumps, which are not adjacent to House, Garage, Drive, or Structures are excluded, unless specifically noted in Scope of Work.
- In the event scope of work includes removal of trees, stumps, and/or vegetation along property lines of Project Site, over easements, or involved with other property are excluded, unless expressed in writing above.

#### **CONDITIONS AND LIMITATIONS:**

- JTB is not liable for any applicable taxes unless specifically included in the scope of work.
- JTB is not liable for breaks/spalling along saw cut lines due to paving (Concrete or Asphalt) not being cut completely through its depth, or due to the fragility of the existing Concrete/Asphalt, or any unforeseen reasons prior to the removal.
- Owner/General Contractor/Customer agrees to be responsible for any damages to utilities which are integral to the material being removed (i.e., a pipe embedded in the concrete or any known or unknown upstream plumbing from required disconnects).
- JTB shall not be held responsible for damages to underground utilities, including, but not limited to, telephone/fiber optic cables, gas, electrical, or any cables, water and/or any bootlegged utilities, or upstream plumbing from mandated sewer disconnects, and will be the responsibility of Owner/General Contractor/Customer to remedy if required.

#### **INSURANCE AND SAFETY:**

JTB Services, Inc. will provide insurance with the following limits: \$1,000,000 commercial general liability with \$2,000,000 general aggregate, \$1,000,000 automotive liability, \$1,000,000 contractor's pollution liability, \$10,000,000 umbrella liability and \$1,000,000 worker's compensation.

JTB Services, Inc. aggregate liability for any work performed shall be limited to the amounts of money actually paid to JTB Services by contractor or owner. JTB Services shall not be liable for any incidental, consequential, liquidated, special, punitive or incidental damages.

SAFETY IS OUR NUMBER ONE PRIORITY. Please compare JTB to our competition. <http://www.osha.gov/pls/imis/industry.html>.

We would like to express our sincere appreciation for the opportunity to present JTB's proposal for this Project and look forward to your favorable response. Should you have any questions, please contact me at (713) 941-4141 at your earliest convenience.

Respectfully Submitted,  
JTB SERVICES, INC.

*Steven Gregg*

Steven Gregg

By: Steven Gregg,  
Project Estimator

Read, Understood and Accepted

By:  Date: September 15, 2025

Print Name & Title: MARK HENRY, COUNTY JUDGE

Authorized Representative Of: GALVESTON COUNTY