



View Budget Amendment: Budget  
Amendment: FY2025 - Annual Budget Detail  
on 07/21/2025 : BAT-0000193

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**Company** The County of Galveston  
**Plan Template** Annual Budget Detail : FY25 Amended Budget  
**Plan** FY25 Amended Budget  
**Organizing Dimension Type**  
**Amendment ID** BAT-0000193  
**Amendment Date** 07/21/2025  
**Description** 25-151-0721-C: Request transfer from American Rescue Plan Stimulus - Texas Class Interest Revenue to Sheriff - Administration - Software Licensing and Maintenance to fund the creation of a website.  
**Amendment Type** Budget Transfer  
**Balanced Amendment** Yes  
**Entry Type** Amended  
**Status** In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	4912000:Transfers - Special Revenue	211101 Sheriff Administration	2901 American Rescue Plan Stimulus Fund	Transfer from American Rescue Plan Stimulus				\$0.00	\$19,500.00	25-151-0721-C: Request transfer from American Rescue Plan Stimulus - Texas Class Interest Revenue to Sheriff - Administration - Software Licensing and Maintenance to fund the creation of a website.	
FY2025 Annual (FY25 Amended Budget)	5911000:Transfers Out - General Fund	921010 Transfers and Reserves	2901 American Rescue Plan Stimulus Fund		Transfer to General Fund			\$19,500.00	\$0.00	25-151-0721-C: Request transfer from American Rescue Plan Stimulus - Texas Class Interest Revenue to Sheriff - Administration - Software Licensing and Maintenance to fund the creation of a website.	



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Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	5419000:Other Professional Services	211101 Sheriff Administration	1101 General Fund		Software Licensing and Maintenance			\$19,500.00	\$0.00	25-151-0721-C: Request transfer from American Rescue Plan Stimulus - Texas Class Interest Revenue to Sheriff - Administration - Software Licensing and Maintenance to fund the creation of a website.	
FY2025 Annual (FY25 Amended Budget)	4601000:Overnight Pools	000000 General Revenues	2901 American Rescue Plan Stimulus Fund	Texas Class Interest Revenue				\$0.00	\$19,500.00	25-151-0721-C: Request transfer from American Rescue Plan Stimulus - Texas Class Interest Revenue to Sheriff - Administration - Software Licensing and Maintenance to fund the creation of a website.	

Revize Website Sales Agreement for Galveston County Sheriff TX 07082025.pdf

**File Name** Revize Website Sales Agreement for Galveston County Sheriff TX 07082025.pdf  
**Content Type** application/pdf  
**Updated By** Joselinne Piedras-Sarabia  
**Upload Date** 07/14/2025 08:49:09 AM  
**Comment**

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Step Completed	07/14/2025 08:49:09 AM	07/15/2025	Joselinne Piedras-Sarabia	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	07/14/2025 08:52:53 AM	07/16/2025	Cecilia Carreon on behalf of Jimmy Fullen (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	07/14/2025 09:20:34 AM		Lee Clemmer (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		07/15/2025		0	



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Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	07/14/2025 05:03:10 PM		Lauren Swift (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Budget Manager	Sent Back	07/15/2025 08:38:13 AM	07/16/2025	Diana Huallpa Trevino (Budget Manager)	1	Send Back Reason from Diana Huallpa Trevino: Funding Source: ARPA Interest Earnings
Budget Amendment Event	Budget Amendment Event	Submitted	07/15/2025 08:47:19 AM	07/15/2025	Joselinne Piedras-Sarabia	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	07/15/2025 08:49:56 AM	07/17/2025	Cecilia Carreon on behalf of Jimmy Fullen (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Sent Back	07/15/2025 09:38:57 AM		Gabriela De Los Santos (Budget Specialist)	1	Send Back Reason from Gabriela De Los Santos: Please update
Budget Amendment Event	Budget Amendment Event	Submitted	07/15/2025 09:53:10 AM	07/15/2025	Joselinne Piedras-Sarabia	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	07/15/2025 10:04:40 AM	07/17/2025	Cecilia Carreon on behalf of Jimmy Fullen (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	07/15/2025 10:06:42 AM		Gabriela De Los Santos (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		07/15/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	07/15/2025 10:14:27 AM		Christie Motogbe (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	07/15/2025 11:03:11 AM	07/17/2025	Diana Huallpa Trevino (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		07/17/2025	Sergio Cruz (Finance Executive)	1	

## Revize Web Services Sales Agreement

This Sales Agreement is between Galveston County Sheriff, Texas ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 7-8-2025

<b>CLIENT INFORMATION:</b>		<b>REVIZE LLC:</b>
Company Name:	<u>Galveston County Sheriff</u>	Revize Software Systems
Company Address:	<u>601 54<sup>th</sup> Street</u>	150 Kirts Blvd.
Company City/State/Zip:	<u>Galveston, TX 77551</u>	Troy, MI 48084
Contact Name:	<u>Sarah Rowlands 409.766.2368</u>	248-269-9263
Billing Dept. Contact:	<u><a href="mailto:Sarah.Rowlands@co.galveston.tx.us">Sarah.Rowlands@co.galveston.tx.us</a></u>	
CLIENT Website Address:	<u><a href="http://www.sheriff.galvestoncountytexas.gov">www.sheriff.galvestoncountytexas.gov</a></u>	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	<b>Phase 1: Kickoff Meeting and Discovery/Project Planning, onetime fee:</b>	\$1,500.00
1	<b>Phase 2 – Design Mockups/Wireframes, onetime fee:</b> <ul style="list-style-type: none"> <li>1 mockup with unlimited rounds of changes</li> <li>Home page template and inner page design and layout.</li> <li>Includes Responsive Web Design</li> </ul>	\$4,500.00
1	<b>Phase 3 &amp; 4 – HTML Development &amp; Revize CMS Integration, onetime fee:</b> <ul style="list-style-type: none"> <li>Set-up all CMS modules listed in this agreement</li> <li>Integration with all 3rd party web applications</li> </ul>	\$6,300.00
1	<b>Phase 5 – Quality Assurance Testing, onetime fee:</b>	\$1,900.00
1	<b>Phase 6 – Sitemap Development &amp; Content Migration, onetime fee:</b> <ul style="list-style-type: none"> <li>Site map development and content migration from old website including spell checking and style corrections – up to 100 webpages &amp; documents</li> </ul>	\$3,700.00
1	<b>Phase 7 –Content Editing Training, onetime fee:</b>	\$1,600.00
1	<b>Phase 8 – Go Live:</b>	Included
1	<b>Grand Total Project Cost</b>	<b>\$19,500.00</b>
1	Revize Annual Software Subscription, Tech Support, CMS Updates, Website Hosting, Unlimited Users, 10GB website storage, 100GB/Month Bandwidth, SSL Certificate pre-paid annual fee:	\$4,900.00

## Payment Schedule

Payment Amount	Payment Date	Includes
\$ 9,775.00	7/22/2025	25% Total Project Costs + Year 1 of Annual Hosting & Maintenance
\$ 9,775.00	7/22/2026	25% Total Project Costs + Year 1 of Annual Hosting & Maintenance
\$ 9,775.00	7/22/2027	25% Total Project Costs + Year 1 of Annual Hosting & Maintenance
\$ 9,775.00	7/22/2028	25% Total Project Costs + Year 1 of Annual Hosting & Maintenance
\$ 4,900.00	7/22/2029	Year 5 of Annual Hosting & Maintenance

**AGREED TO BY:**

**CLIENT**

**REVIZE**

**Signature of Authorized Person:**

\_\_\_\_\_

\_\_\_\_\_

**Name of Authorized Person:**

\_\_\_\_\_

**Thomas Jean**

\_\_\_\_\_

**Title of Authorized Person**

\_\_\_\_\_

**Project Manager**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

\_\_\_\_\_

Please sign and return to:

Thomas@revize.com

Fax 1-866-346-8880

**Terms:**

1. Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.
2. Revize requires a check for the amount listed above to start this project.
3. Additional content migration, if requested, is available for \$3 per web page or document.
4. Additional bandwidth is available at \$360 per year for each additional 50GB per month.
5. Additional website storage is available at \$500 per year for each additional 10GB website storage.
6. This agreement is the only legal document governing this sale & Proper jurisdiction and venue for any legal action or dispute relating to this Agreement shall be the State of Michigan.
7. Both parties must agree in writing to any changes or additions to this Sales Agreement.
8. CLIENT understands that project completion date is highly dependent on their timely communication with Revize. CLIENT also agrees and understands that;
  - a. The primary communication tool for this project and future tech support is the Revize customer portal found at <https://support.revize.com>.
  - b. During the project, CLIENT will respond to Revize inquiries within 48 hours of the request to avoid any delay in the project timeline.
  - c. CLIENT understands that project timelines will be delayed if they do not respond to Revize inquiries in a timely manner.
9. Four-year contract. CLIENT may terminate this agreement upon 60 day written notice to Revize before annual service renewal date listed within payment schedule on page 2 of this agreement. Revize will provide a free redesign of the website in year 4 of the agreement. This assumes the CLIENT agrees to 4 consecutive years of annual software subscription, tech support, CMS updates, and hosting.
10. CLIENT owns design, content, and will receive periodic updates to the CMS for the life of the contract.
11. Unless otherwise agreed, Revize does not migrate irrelevant records, calendar events, news items, bid results, low quality images, or data that can reasonably be considered non-conforming to new website layout.
12. Storage is limited only to relevant website data. Unreasonably large folders of documents or images are not permitted. Examples include, but are not limited to, plat/property maps, tax records, GIS data, etc.
13. After content migration, CLIENT is responsible for any additional content cleanup. This includes, but is not limited to, resizing photos, reformatting text, replacing photos/icons, consolidating unwanted content, adding future calendar events, and general prep of the site before go live. CLIENT will also have the ability to add new photos, content, and pages.

## **Project Timeline Statement of Understanding**

Revize and CLIENT agree and understand that the timeline provided is an estimate of our expected timeline for this project. It is not a guarantee. Revize intends to adhere as closely to the proposed timeline expectation as reasonable. CLIENT is expected to take an active role in this project including, but not limited to, participating in meetings with Revize, providing design feedback and approval, providing sitemap feedback and approval, scheduling and participating in user training, etc. Revize expects to complete phase 7 (training) of this project according to timeline provided. Upon completion of phase 7 it is the CLIENT's responsibility to decide when to go live with the website. CLIENT decision to delay go-live for any reason, unrelated to a functional defect making site inoperable, does not constitute breach of contract on the part of Revize. CLIENT understands that it is incumbent upon the CLIENT to respond to Revize requests in a timely manner. CLIENT further agrees that any timeline delays due to their lack of timely communication do not constitute a breach of contract on the part of Revize. CLIENT also acknowledges that satisfaction related to visual and experiential services like that of a website design project can be subjective. The parties agree that this project is a collaborative project and agree to work in good faith to "fine-tune" final deliverables in preparation for go live of new website. Parties further agree that generalized dissatisfaction related to the aesthetic aspects or services previously approved by the CLIENT does not constitute a breach of contract unless Revize fails to cure the functional defect with the website. The CLIENT may also elect to postpone or delay certain deliverables in favor of earlier go-live date of the website.

## **Enterprise Revize CMS License**

As part of this agreement Revize LLC. will provide full usage access to our Enterprise Revize CMS Software, hosted in our cloud servers. This software is a proprietary software built and maintained by Revize LLC. and is intended to allow the CLIENT to easily update the content of their website. CLIENT agrees that this software access will only be used to maintain the websites included in this agreement. Sharing of the access, by the CLIENT, with other entities not identified in this agreement is prohibited.

Revize will maintain, update, and host the Revize CMS in our cloud server during the contract period. In the event that the contract is terminated, for any reason, Revize will halt CLIENT access to the Revize CMS, and will provide website content to the client, provided all payments for the entire length of the contract are fully paid. Notice of termination must be in writing and given to the non-terminating party at least 60 days prior to the effective date of termination.

## Revize will integrate the following web applications into your website

The Following Applications & Features will be integrated into Your Website:

In addition to the Government Content Management System that enables non-technical staff to easily and quickly create/update content in the new web site, Revize provides a suite of applications and features specifically designed for municipalities. All of those apps and features are fully described in the following section. The applications and features are grouped into five categories:

<p><b>Citizen's Communication Center Apps</b></p> <ul style="list-style-type: none"> <li>• Notification Center with Text/Email Alerts</li> <li>• Bid Posting</li> <li>• Document Center</li> <li>• Email Notify</li> <li>• FAQs</li> <li>• Job Posting</li> <li>• Multi-use Business Directory</li> <li>• News Center with Facebook/Twitter Integration</li> <li>• Online Forms</li> <li>• Photo Gallery</li> <li>• Quick Link Buttons</li> <li>• Revize Web Calendar</li> <li>• "Share This" Social Media Flyout App</li> <li>• Language Translator</li> </ul> <p><b>Citizen's Engagement Center Apps</b></p> <ul style="list-style-type: none"> <li>• Citizen Request Center with Captcha</li> <li>• Curated "Smart" Search</li> <li>• Online Interactive Forms with Bookables</li> <li>• Online Bill Pay</li> <li>• RSS Feed</li> </ul>	<p><b>Staff Productivity Apps</b></p> <ul style="list-style-type: none"> <li>• Agenda Posting Center</li> <li>• Job Posting App</li> <li>• Image Manager</li> <li>• iCal Integration</li> <li>• Intranet</li> <li>• Link Checker</li> <li>• Menu Manager</li> <li>• Online Form Builder</li> <li>• Staff Directory</li> <li>• Website Content Archiving</li> <li>• Website Content Scheduling</li> </ul> <p><b>Site Administration and Security Features</b></p> <ul style="list-style-type: none"> <li>• Audit Trail</li> <li>• Auto Site Map Generator</li> <li>• History Log</li> <li>• URL Redirect Setup</li> <li>• Roles and Permission-based Security Mode</li> <li>• Secure Site Gateway</li> <li>• Unique Login/Password for each Content Editor</li> <li>• Web Statistics and Analytics</li> <li>• Workflows by Department</li> </ul> <p><b>Mobile Device and Accessibility Features</b></p> <ul style="list-style-type: none"> <li>• Font Size Adjustment</li> <li>• Alt-Tags</li> <li>• Responsive Website Design (RWD)</li> </ul>
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