



View Budget Amendment: Budget
Amendment: FY2025 - Annual Budget Detail
on 08/18/2025 : BAT-0000226

02:20 PM
08/07/2025
Page 1 of 2

Company The County of Galveston
Plan Template Annual Budget Detail : FY25 Amended Budget
Plan FY25 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000226
Amendment Date 08/18/2025
Description Transfer funds within District Attorney's cost center and from Budgeted Reserves to cover remainder of FY25 expenditures
Amendment Type Budget Transfer
Balanced Amendment Yes
Entry Type Amended
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	5414000:Accounting and Auditing Services	127100 District Attorney	1101 General Fund		Cloud Subscription Services			\$1,500.00	\$0.00	Cloud Subscription Services	
FY2025 Annual (FY25 Amended Budget)	5496000:Travel and Transportation	127100 District Attorney	1101 General Fund		Transp and Per Diem - Witnesses			\$25,000.00	\$0.00	For Trnsnsportation and Per Diem Witnesses fees	
FY2025 Annual (FY25 Amended Budget)	5312000:Clothing and Personal Supplies	127100 District Attorney	1101 General Fund		Uniforms			\$0.00	\$500.00	Mobile phone payments for remainder of FY 25	
FY2025 Annual (FY25 Amended Budget)	5930000:Reserves - Other	920180 Fund Balance Reserves	1101 General Fund		Budgeted Reserves			\$0.00	\$14,500.00	For Transportation and Per Diem Witness fees AND Cloud Subscription	
FY2025 Annual (FY25 Amended Budget)	5481000:Miscellaneous Contract Services	127100 District Attorney	1101 General Fund		Other Contract Services			\$0.00	\$12,000.00	For Transportation and Per Diem Witnesses fees	
FY2025 Annual (FY25 Amended Budget)	5410000:professional and Technical Services	127100 District Attorney	1101 General Fund		Professional Services			\$20,000.00	\$0.00	Professional and Technical Services	
FY2025 Annual (FY25 Amended Budget)	5310000:Administrative Supplies	127100 District Attorney	1101 General Fund		Administrative Supplies			\$0.00	\$20,000.00	Professional Service and Expert Witnesses	
FY2025 Annual (FY25 Amended Budget)	5492000:Communications	127100 District Attorney	1101 General Fund		Mobile Phone Expense			\$500.00	\$0.00	Mobile Phone payments for remainder of FY 25	

Process History



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on 08/18/2025 : BAT-0000226

02:20 PM
08/07/2025
Page 2 of 2

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Submitted	08/06/2025 01:56:58 PM	08/07/2025	Zonia Wilturner-Smith	1	
Budget Amendment Event	Approval by Cost Center Manager	Automatic Approval	08/06/2025 01:56:58 PM	08/08/2025	Zonia Wilturner-Smith (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	08/06/2025 03:21:01 PM		Joselinne Piedras-Sarabia (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		08/07/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Sent Back	08/06/2025 04:53:19 PM		Lauren Swift (Accounting Operations Lead)	1	Send Back Reason from Lauren Swift: Please correct description for BA. You may want to make it more generic. Rather than "Mobile phone payments for remainder of FY 25", you may want to use something like Transfer funds within District Attorney's cost center and from Budgeted Reserves to cover remainder of FY25 expenditures".
Budget Amendment Event	Budget Amendment Event	Submitted	08/07/2025 11:14:16 AM	08/07/2025	Zonia Wilturner-Smith	1	
Budget Amendment Event	Approval by Cost Center Manager	Automatic Approval	08/07/2025 11:14:16 AM	08/09/2025	Zonia Wilturner-Smith (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	08/07/2025 11:15:41 AM		Lee Clemmer (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		08/07/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	08/07/2025 11:47:10 AM		Lauren Swift (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	08/07/2025 02:18:53 PM	08/09/2025	Diana Huallpa Trevino (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		08/09/2025	Christie Motogbe (Finance Executive)	2	
					Sergio Cruz (Finance Executive)		



NetScribe FirstDraft / Mobile Application

Order for
Galveston County DA Office

Adam Poole

Partner.
This Order was prepared by:
Joel Turry
VIQ Solutions, Inc.

Following is the VIQ Order document which Galveston County DA Office should carefully review for accuracy.

If the parties desire to enter into an order for such products and services then by "Accepting" at the end of the Order document Galveston County DA Office will be prompted to sign the Order. VIQ will confirm its acceptance of the order by countersigning the document. Upon execution, VIQ's implementation team will contact you by email.

Best regards,
Joel Turry

ORDER

This Order is entered into the date signed by the last party ("Order Effective Date") and is governed by the terms and conditions of the Terms of Sale by and between Company and VIQ Solutions, Inc. Company acknowledges that it has reviewed the Terms of Sale published on the VIQ's website at <https://viqsolutions.com/terms-of-sale-agreement/> ("Agreement") which shall govern this transaction. Until executed by Company, this Order shall be considered a quote for the items set forth below.

Quote Expires:

Quote / Order Number: 36354000023249105

Service Term: 12 Months

Description / Notes: 12 Month Agreement - payment monthly or at contract commencement. Customer may cancel after three months.
12 Month Agreement - payment monthly or at contract commencement. Customer may cancel after three months.

Billing and Shipping Information

Partner Name

Company Name:

Galveston County DA Office

Contact Name & Title

Adam Poole

Address:

City,

State:

Zip:

Phone and/or Email

(409) 770-6039 adam.poole@co.galveston.tx.us

About VIQ

VIQ Solutions combines artificial intelligence (AI)- driven voice and video capture technology and services to securely manage digital content in the most rigid security environments including legal, criminal justice, insurance, government, corporate finance, and media. We can help you securely speed the capture, creation, and management of large volumes of information, preserve the unique value of the spoken word and video image, and deliver meaningful data you can use.



NetScribe Connect FirstDraft Program

Inclusions

Grand Total: \$ 500.00

S.No	Product Details	Quantity	List Price	Total
1	FDNSCESU50 FirstDraft NetScribe Connect Enterprise Solution - up to 50 users Price is per month. Up to 50 licenses. Each licensed user must have a unique login. Unlimited minutes. "Automated transcription services use speech recognition technology to generate transcripts Includes: Complimentary user set up and formatting Access to the Transcript Review Portal Online Training (Video and Documentation)"	1	\$ 500.00	\$ 500.00

S.No	Product Details	Quantity	List Price	Total
2	6100 MobileMic Pro Capture voice recordings, single and multi-speaker, on a mobile device that are routed for transcription services	1	\$ 0.00	\$ 0.00
3	CJFLS100W LE Foreign Language Spanish Translation Per Word on-demand if needed	0	\$ 0.22	\$ 0.00

Sub Total \$ 500.00

Tax \$ 0.00

Grand Total \$ 500.00

Order Acceptance

Order Ref Number: 36354000023249105

VIQ Solutions

Name Crystal Oliphant

Title Contracts Manager

Signature *Crystal Oliphant*

Date June 20, 2025

Galveston County DA Office

Name Mark Henry

Title County Judge

Signature *Mark Henry*

Date June 23, 2025