



COUNTY of GALVESTON

Department of Parks & Senior Services

4102 Main Street (FM 519) • La Marque, Texas 77568
Phone: (409) 934-8100 • Fax: (409) 621-7986

Faith United Methodist Church
2025 Fee Reduction Request
Sunday October 19, 2025 & Date TBD in 2026 for use of the indoor banquet hall at Walter Hall Park
for their annual "Saint-Sational Salads" Luncheon fundraising event.

5.1.2 Criteria for Requesting Reduction of a Permit Fee. The criteria for requesting such a reduction are:

- i) Submit a written request to the Parks and Senior Services Department at least 90 days before the event;
- ii) Describe the level of significant contributions the organization or agency has provided to a Galveston County park, Galveston County senior services and/or beach facilities, or the Galveston County community in the past year;
- iii) Submit financial plans on the upcoming event, including all projected revenues and expenditures for the event;
- iv) Submit background information regarding the organization or agency; and
- v) Provide proof of current tax-exempt status or non-profit status, including IRS Form 990.*

Once all criteria are met, the Parks Department and Senior Services Department will submit the item to the Commissioners' Court agenda. Commissioners' Court will either approve reduction of the permitting fee or deny the request. A member of the organization requesting the reduction of a permit fee may be present at the Commissioners' Court meeting.

5.1.3 Options and requirements for Fee Reduction:

- i) Fees may be reduced by up to 80%, but not to exceed a \$1,000.00 reduction in fees.
- ii) Admission to events receiving reduced fees must be open to the public free of charge. While event sponsors may charge for goods or services at the event, no admission or gate fee shall be charged.
- iii) Galveston County must be identified as a sponsor of any event in which a fee is reduced. The County must be recognized on any and all print media, banners, websites and in a place of prominence at event locations during the event. Galveston County reserves the right to place a banner or signage at/in event grounds.
- iv) Galveston County reserves the right to view sales and special event documentation at its request at any time.

Non-refundable user fees Amount:

Hourly rate \$85.00/hour = 5.5 hours x \$85.00 = \$467.50

Set-up/break-down service = \$250.00

Total fee for rental = \$717.50

Fee Reduction Amount (80%) = -\$574.00

Grand Total of User Fee Payment should reduction be approved: \$143.50

*Please see attached request.

** \$400.00 refundable security deposit not included in fee reduction.

Our Mission:

To provide comprehensive and diverse recreational and senior services opportunities for Galveston county Citizens and visitors, through the stewardship of our resources.



Faith United Methodist Church

Diedra J.A. Walters
Senior Pastor

To Whom It May Concern:

Faith United Methodist Church is a religious organization located in Dickinson, Texas. We would like to host our Annual "Saint-Sational Salads" Luncheon this fall to raise funds for our outreach ministries and charitable efforts.

Every summer we partner with the Houston Food Bank to feed school-aged children from two to eighteen years of age, breakfast, and lunch Monday through Friday in the Kids Café program. We also partner with the Galveston County Food Bank to provide breakfast and lunch for those same kids in the Kidz Pacz program. Every 2nd Saturday in August we provide brand new clothes for kids in our Back-to-School Free Shopping Spree.

In addition, Faith United Methodist Church has a food pantry to help families in our community feed their families and operate year-round. During the holidays, we provide food baskets to seniors in the community for Thanksgiving and support the Dickinson Empty Stocking Christmas Project providing Christmas cheer for children every year.

Our annual salad luncheon allows us to raise funds to cover the cost of these charitable efforts the church provides our community throughout the year. We would appreciate your support greatly. In His Service,

Diedra J.A. Walters
Senior Pastor
Faith United Methodist Church



Galveston County - Parks & Cultural Services
 4102 Main Street
 La Marque, TX 77568
 Phone: 409-934-8102 Fax: 409-621-7986
 Scheduling Invoice

Creation Date: Fri Mar 14, 2025

Invoice #: 11059

PAYEE: Rosa Scott
 Faith United Methodist Church
 2016 Williamsburg Ct. South
 League City, Texas, United States
 77573

Total Amount Due: \$1,117.50

Amount Paid: \$0.00

Balance Due: **\$1,117.50**

Client #: 6666
Event: St. Sational Salads Luncheon Fundraiser

Email: rms314@hotmail.com
Status: Firm

Phone 1: (713) 408-0769

Please make checks payable to Galveston County Parks Department.

Facility Times

Facility Name	Description	Date	Time	Price
Walter Hall Park - Facilities	Indoor Banquet Hall (downstairs)	Sun Oct 19, 2025	11:00AM - 04:30PM	\$467.50
Individual/Tax Exempt - \$85.00 Per Hour				
Facility Subtotal:				\$467.50
Total:				\$467.50

Services

Service Name	Description	Qty	Date	Time	Price
Deposits - All - Indoor Facility - Large	Deposit - \$400.00 Daily Rate (All Units)	1	Sun Oct 19, 2025	11:00AM - 04:30PM	\$400.00
Service Subtotal:					\$400.00
Fees - All - Set-Up and Break Down	Large Facility - \$250.00 Flat Rate (Per Unit)	1	Sun Oct 19, 2025	11:00AM - 04:30PM	\$250.00
Service Subtotal:					\$250.00
Total:					\$650.00

Transactions

There are no transactions to display for this Invoice...

Comments

Thank you for booking with Galveston County Parks & Cultural Services. We are open M-F from 8am-4:30pm and closed on County holidays. If you have any issues after-hours or on the weekends, please call 409-996-9883. Please note that payment for invoices for indoor/outdoor facility rentals and special events are due 30 days prior to your event. Credit/ debit card transactions incur either a 2.2% or \$3.95 convenience fee (whichever is greater). Cancellations on unpaid balances will begin 25 days before the event date.

Subtotal:	\$1,117.50
Total:	\$1,117.50
Amount Paid:	\$0.00
Balance Due:	\$1,117.50

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See Errors

93%

93% Completed

Required Fields Complete 27 / 29

English (US) ▾



INDOOR FACILITY USE AGREEMENT

Galveston County Parks & Cultural Services 4102 Main Street (FM 519), La Marque, TX 77568 Office Hours: Monday-Friday; 8am-5pm www.galvestoncountytexas.gov

Reservations can only be made one year in advance.

Is your event a (check One): Private Event
* Public Event

Date(s) Requested *

10/12/2025



[Check Available Dates Here](#)

Date

(Must include setup, decorating, & clean-up in your rental time; We cannot add time the day of event)

We do not allow more than 1 reservation per facility per day.

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Total 2:00
Hour Minutes Hour Minutes

Event Time *

Until Total 2:00
Hour Minutes Hour Minutes

Clean Up Time - (sweeping, mopping, wiping tables, etc.) *

Until Total 1:00
Hour Minutes Hour Minutes

Total Hours *

Facility Requested: *

- Bayside Community Center (200 ppl.)
- Dickinson Community Center (100 ppl.)
- Pioneer House at Carbide Park (60 ppl.)
- Walter Hall Banquet Room (250 ppl.)



Type of event (reunion, reception, birthday, etc.) *

***Is this event a "Teen Youth Party"? Ask Permit Coordinator for details. ***

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Event Attendance: *

195

An estimate of people at event

Are you having amplified sound (Band, DJ, etc)? *

Yes - Security required

No

Will your event allow/ provide alcohol? *

Yes - Security required

No

Name of Applicant *

Faith United Methodist Church

Date of Birth *

03/14/1960



Date

Phone Number *

(713) 408-0769

Please enter a valid phone number.

Contact During Check In: *

Rosa Scott Creal

Contacts Number

(713) 408-0769

Please enter a valid phone number.

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Faith UMC/Rosa Scott Creal

Mailing address *

2016 Williamsburg Ct. South

This is where the refund check will be mailed to. (If Applicable)

City *

League City

State *

Texas

Zip *

77573

Email address *

rms314@hotmail.com

example@example.com

Facility Add-ons: (Optional)

- Portable PA System +\$50
- Podium +\$10
- Setup & Break Down - Large Facility +\$250*
- Setup & Break Down -Small Facility +\$125*

***Note:** The Setup & Break Down fee is an optional fee for having staff place the tables and chairs to the format you give us. You will still have full access to the tables and chairs without paying this additional fee. Also note you are still responsible for cleaning up.

Comments:

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waiter Hall Park for many of those years but was able to utilize our 501-status last year to help with financing this event. We humbly ask for this privilege this year.

Cleaning and Trash: Permit Holders are responsible for the cleaning of the facility and Permit Holder is allowed to contract cleaning services but must remain on premises until cleaning is complete. Permit Holder agrees to mop and sweep all rooms including banquet rooms, bathrooms, kitchens and entryways and return tables and chairs to proper locations. Trash cans, bags, mops, brooms, mop bucket and cleaning supplies are provided. Trash cans are for use for trash only. County staff will inspect the facility immediately following the event. If the facility is not satisfactorily cleaned, part or all of the deposit will be forfeited and the Permit Holder may be billed for an additional amount depending on the time required for the cleaning of the facility.

Contact Name of Cleaning Service (if applicable)

Phone Number of Cleaning Service

Click [here](#) to read our policies and expectations before submitting an application.

Click [here](#) to read the Permit Holder Letter.

By checking this box, you've read and agreed to the rules and polices for renting a Galveston County Facility. *

I have read and agreed to the policies

By checking this box, you agree to have read the permit holder letter and understand what is expected of you in order for a successful event and the return of your deposit. *

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By checking this box, you understand that the deposit refund check can take 45-60 days to receive in the mail. *

I understand.

By checking this box, you understand that you (permit holder) are required to mop, sweep, wipe down tables, and restore tables/ chairs back to their default location. *

I understand I am required to clean and restore the facility.

Signature of Applicant *

A large, empty rectangular box intended for the applicant's signature.

Powered by Jotform Sign


Printed Name *

Date *

Date

Copy of Driver's License: (Front Only) *



Browse Files
Drag and drop files here

File size 4MB max