



THE COUNTY OF GALVESTON

VERONICA VAN HORN
INTERIM PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor, Purchasing
GALVESTON, TEXAS 77550
(409) 770-5371

ERIN S. QUIROGA, MBA, CPPB
ASST. PURCHASING AGENT

August 18, 2025

Honorable County Judge
Honorable County Commissioners' Court
Galveston County Courthouse
Galveston, Texas 77550

RE: Request to Issue Formal Solicitation for Yearly Newsletter

Gentlemen,

It is requested that the Commissioners' Court grant authorization to issue a formal solicitation to request sealed proposals for the following:

- Yearly Newsletter for County Taxpayers

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,

A handwritten signature in cursive script that reads "Veronica Van Horn".

Veronica Van Horn
Interim Purchasing Agent

Dickey, Tammy

From: Davidson, Zach
Sent: Tuesday, August 5, 2025 9:27 AM
To: Dickey, Tammy; Van Horn, Veronica
Subject: 2025 County Newsletter RFP

Good morning Tammy,

It's time for us to do the yearly RFP for the printer and mailing of the County Newsletter. We are aiming to have the newsletter go to print and mail in mid-September.

Do you have the 2024 RFP I can take a look at? Nothing has changed on the RFP, I just want to take a look at the scope. We will also have a different point of contact this year. Last year, it was Spencer Lewis and this year in will be me again. What other information do you need on my end to get the ball rolling?

Thank you, Zach

Zach Davidson | Deputy Chief of Staff & Director of Government Relations
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