



COUNTY of GALVESTON
COUNTY COURTHOUSE

722 MOODY AVENUE 2nd FLOOR GALVESTON, TEXAS 77550
Phone: 409-770-5562 Fax: 409-770-5560

March 31, 2025


The Honorable Mark Henry, County Judge; and
The Honorable Commissioners' Court
Galveston County
722 Moody Ave.
Galveston, TX 77550

Gentlemen:

Our current contract for Lodging/Sleep Accommodations with Candlewood Suites is due for renewal. Please authorize the County Judge to sign this letter and join Candlewood Suites in continuing this mutually beneficial agreement to extend one year until April 29, 2026. All other terms in the agreement remain the same.

Approved:

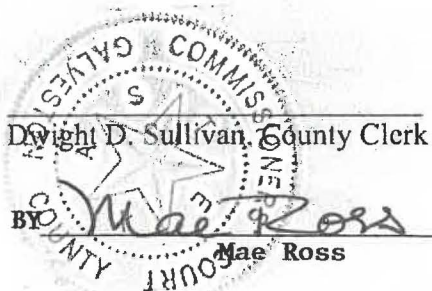
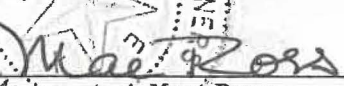

Mark Henry, County Judge


Kalpesh Patel, General Manager
Candlewood Suites

Date: March 31, 2025

Date: 03-20-25

Attest:


Dwight D. Sullivan, County Clerk
BY  Mae Ross
COUNTY CLERK

Deputy



Agreement for lodging/sleep accommodations Between The County of Galveston and Candlewood Suites

This Agreement is entered into by and between the County of Galveston, a political subdivision of the State of Texas, and Candlewood Suites. The Agreement is as follows:

1. Intent and Objective

The purpose of this Agreement is to provide lodging/sleeping accommodations as needed by the employees of Galveston County who are activated to directly support emergency disaster operations. Priority is for Tier 1 activated employees who cannot return to their homes due to severe weather, road closures, damage to homes, and other extreme situations.

2. Galveston County Office of Emergency Management

Galveston County has established the Office of Emergency Management (OEM). This office is responsible for programs dealing with emergency and disaster mitigation, planning, preparedness, response, and recovery. It is also responsible for the establishment, maintenance, and operation of the Galveston County Emergency Operations Center (EOC). As such the Emergency Management Coordinator of Galveston County OEM will be the designated representative for the County of Galveston to manage this agreement.

3. Candlewood Suites Responsibility

The facility provides lodging accommodations at 2350 Gulf Freeway South, League City, TX 77573 is approximately 1.5 miles north of the Galveston County Emergency Management Facility, which is located at 1353 FM 646 West, League City, TX 77573 (Exit 20 from Interstate 45).

Candlewood Suites agrees to set aside a block of rooms, 5-10 rooms, to support Galveston County EOC personnel during a disaster.

Candlewood Suites will honor the seasonal government rate for the block of rooms at the time of request for the rooms.

Candlewood Suites agrees to provide itemized statements/receipts for rooms reserved and paid by the County of Galveston via purchase card.

4. County Responsibility

Galveston County OEM will be required to call and reserve the rooms 5 to 7 days in advance of the approaching storm.

Galveston County OEM will be required to cancel any and/or all reserved rooms no later than 24 hours before the storm makes landfall to allow the hotel to open the reservations to the general public.

Galveston County personnel will be required to provide credentials, a county ID badge, for verification of employment with the county, and a hotel authorization form attached as Exhibit 1.

Galveston County will pay reservations via a purchase card with the MasterCard logo.

5. Governing Law

This agreement shall be governed by the law of the State of Texas, without regard to its choice of law principles, and all obligations of the parties are performable in Galveston, Texas. Venue shall lie exclusively in Galveston, Texas.

6. Term

This agreement shall commence on the date of execution hereof and shall continue for a one-year term. Either Party may terminate this Agreement upon thirty (30) days prior written notice of the Party desiring to terminate being given to the other Party.

Notice of Parties:


Galveston County
County Judge
722 Moody Ave., 2nd Floor
Galveston, TX 77550

Candlewood Suites
Attn: General Manager
2350 Gulf Freeway South
League City, TX 77573

Executed this 29th day of April, 2024.

County of Galveston

Candlewood Suites

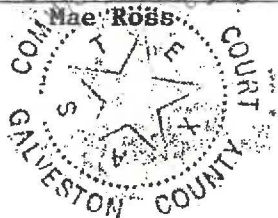

County Judge, Mark Henry

 4/15/24
Kalpesh Patel, General Manager

Attest:

Dwight D. Sullivan, County Clerk

By:  Deputy



HOTEL REQUEST AUTHORIZATION FORM DURING EMERGENCY DIASTER OPERATION

Complete form and submit to Emergency Management Coordinator
Present approved form, credentials (DL), and county badge to checked location below

Employee Name		Employee ID	
Department		Emergency Event/Type	
Position Title		Emergency Declaration Issued	YES NO
Date/Dates of Emergency Declaration Issued		Tier 1 Employee	YES NO

LOCATION OF STAY CHECK ONE

Hampton Inn and Suites
2320 Gulf Frwy South
League City, TX 77573

Candlewood Suites
2350 Gulf Frwy South
League City, TX 77573

Justification

Severe Weather

Road Closures

Emergency Management
Facility at capacity

Other provide explanation
below:

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Office of Emergency Management Authorization			
APPROVED		DISAPPROVED	
Printed Name & Title			
Signature:		Date:	