



## THE COUNTY OF GALVESTON

**VERONICA VAN HORN**  
INTERIM PURCHASING AGENT

**COUNTY COURTHOUSE**  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor, Purchasing  
GALVESTON, TEXAS 77550  
(409) 770-5371

**ERIN S. QUIROGA, MBA, CPPB**  
ASST. PURCHASING AGENT

July 21, 2025

Honorable County Judge  
Honorable County Commissioners' Court  
Galveston County Courthouse  
Galveston, Texas 77550

**Re: RFP #B232022, Miscellaneous Concrete Placement Contract #CM23338**

Gentlemen,

The contract associated with RFP #B232022 Miscellaneous Concrete Placement is scheduled for its second extension on September 5, 2025. The contracted vendor for this service is Ironside Developments, LLC.

No amendments to the contract have been requested at this time.

It is requested that the extension be authorized.

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,

A handwritten signature in cursive script that reads "Veronica Van Horn".

Veronica Van Horn  
Interim Purchasing Agent

## Dickey, Tammy

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**From:** Fleming, Melissa  
**Sent:** Wednesday, July 2, 2025 2:56 PM  
**To:** Dickey, Tammy  
**Subject:** FW: B232022 - Miscellaneous Concrete Placement  
**Attachments:** Galveston County.pdf

Hi Tammy,

This is for B232022 - Miscellaneous Concrete Placement.

Sincerely,  
**Melissa Fleming**  
**Contract Administrator**  
Galveston County Purchasing Department  
Galveston County Courthouse  
722 21st. Street, 5th Floor  
Galveston, Texas 77550  
Office: (409) 770-5375  
Fax: (409) 765-3106  
e-mail: [melissa.fleming@galvestoncountytx.gov](mailto:melissa.fleming@galvestoncountytx.gov)



**Principles and Practices of Public Procurement**  
*Accountability, Ethics, Impartiality, Professionalism, Service, Transparency*

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**From:** Wallace, Tiffany <[Tiffany.Wallace@co.galveston.tx.us](mailto:Tiffany.Wallace@co.galveston.tx.us)>  
**Sent:** Friday, June 13, 2025 12:54 PM  
**To:** Fleming, Melissa <[Melissa.Fleming@galvestoncountytx.gov](mailto:Melissa.Fleming@galvestoncountytx.gov)>  
**Subject:** RE: B232022 - Miscellaneous Concrete Placement

Yes, please. Thank you!

Thanks,  
Tiffany Wallace  
Finance & Administration Manager  
5115 Hwy 3 Dickinson, TX 77539  
281-309-5025  
[Tiffany.wallace@co.galveston.tx.us](mailto:Tiffany.wallace@co.galveston.tx.us)



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**From:** Fleming, Melissa <[Melissa.Fleming@galvestoncountytx.gov](mailto:Melissa.Fleming@galvestoncountytx.gov)>  
**Sent:** Thursday, June 12, 2025 3:00 PM  
**To:** Wallace, Tiffany <[Tiffany.Wallace@co.galveston.tx.us](mailto:Tiffany.Wallace@co.galveston.tx.us)>  
**Subject:** B232022 - Miscellaneous Concrete Placement



**THE COUNTY OF GALVESTON**

**RUFUS CROWDER, CPPO CPPB**  
PURCHASING AGENT

**ERIN QUIROGA, MBA, CPPB**  
ASSISTANT PURCHASING AGENT

COUNTY COURTHOUSE  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
Galveston, Texas 77550  
(409) 770-5371

Wednesday, June 25, 2025

IRONSIDE DEVELOPMENTS LLC  
4520 WILLIAMHURST LN  
LEAGUE CITY, TX 77573

**RE: SOLICITATION NAME: Miscellaneous Concrete Placement**  
**Contract # CM23338 / Bid # B232022**

Good day,

The resultant contract listed below is eligible for the second extension period and requires a response from your company to initiate the next contractual period.

- Contract Number: CM23338
- Bid Number: B232022
- Solicitation Name: Miscellaneous Concrete Placement
- (2<sup>nd</sup>) Extension Period: 09/05/2025 – 09/04/2026

This signed letter is required by the County to be completed and returned to the Galveston County Purchasing Agent prior to any contract extension request to be placed on the Commissioners' Court agenda for consideration. This contract extension is subject to these requirements.

Please contact the Purchasing Department with any questions regarding this matter including the proposed date that this item may be placed on the Commissioners' Court agenda. Your attendance is not required.

Sincerely,  
Melissa Fleming  
Contract Administrator  
Galveston County

ACCEPTED BY (signature)

DATE 7/2/25

Director of Operations  
TITLE

**SPECIAL PROVISIONS**

**REQUEST FOR PROPOSAL  
MISCELLANEOUS CONCRETE PLACEMENT  
GALVESTON COUNTY, TEXAS**

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## SPECIAL PROVISIONS

### REQUEST FOR PROPOSAL MISCELLANEOUS CONCRETE PLACEMENT GALVESTON COUNTY, TEXAS

The General Provisions and the Special Provisions of this Request for Proposal and the Exhibits attached hereto are made a part of this agreement between the Parties. In the event of a conflict between the General Provisions and the Special Provisions, the terms of the Special Provisions shall control.

#### A. PURPOSE

The County of Galveston is seeking a vendor to provide concrete repair and placement to various locations within Galveston County; including flat work, street pavement, curbs, and headwalls in accordance with the specifications within this Request for Proposal.

#### B. EXCEPTIONS

Any exceptions to these solicitation conditions should be listed on a separate sheet of paper, attached to respondent's submittal, and submitted with response at the specified date and time of the solicitation opening.

#### C. PROCUREMENT TIMELINE

A timeline for this solicitation and initial process is included below. Galveston County reserves the right to change these dates and will notify Respondents of any changes:

|   |  |
|---|--|
| Advertise Solicitation (first date of publication)  | Wednesday, July 19 2023                |
| Advertise Solicitation (second date of publication) | Wednesday, July 26, 2023               |
| Deadline for Questions & Inquiries                  | Monday, July 31, 2023, by 5:00 p.m.    |
| Submission Deadline / RFP Opening                   | Thursday, August 10, 2023 at 2:00 p.m. |

Interested parties may attend the Thursday, August 10, 2023, 2:00 p.m. p.m. bid opening virtually by using the following link:

<https://galvestoncountytexas.webex.com/galvestoncountytexas/j.php?MTID=md33e397cec6302518ab86d9c2f4544a0>

Join by meeting number

Meeting number (access code): 2493 143 0495

Meeting password: B232022 (2232022 from video systems)

Tap to join from a mobile device (attendees only)

+1-415-655-0001,,24931430495## US Toll

Join by phone

+1-415-655-0001 US Toll

Global call-in numbers

Join from a video system or application

Dial 24931430495@galvestoncountytexas.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

## SPECIAL PROVISIONS

### REQUEST FOR PROPOSAL MISCELLANEOUS CONCRETE PLACEMENT GALVESTON COUNTY, TEXAS

**D. SUBMISSION INSTRUCTIONS:**

One (1) unbound original proposal and three (3) proposal copies, and must be submitted no later than **2:00 P.M. CST, on Thursday, August 10, 2023:**

Rufus G. Crowder, CPPO CPPB  
Purchasing Agent  
County of Galveston  
722 Moody Avenue (21<sup>st</sup> Street), Fifth (5<sup>th</sup>) Floor  
Galveston, TX 77550

The timestamp clock located in the Purchasing Agent's office shall serve as the official time-keeping piece for this solicitation process. Any proposals received after **2:00 P.M. CST** on the specified date will be returned unopened.

Proposal Specifications can be obtained at the office of the Galveston County Purchasing Agent, located in the Galveston County Courthouse, 722 Moody, (21<sup>st</sup> Street), Floor 5, Purchasing, Galveston, Texas 77550, or by visiting the Galveston County website @ <http://www.galvestoncountvtx.gov/county-offices/purchasing>

**E. PROPOSAL SURETY**

A surety/bond is not a requirement of this solicitation.

**F. PERFORMANCE AND PAYMENT BONDS**

Performance and Payment Bonds are not requirements of this solicitation.

**G. BEST AND FINAL OFFERS (BAFO)**

The Best and Final Offer process **is applicable** to this solicitation.

**H. DAVIS-BACON WAGE RATES**

Davis-Bacon Wage Rates **are not** a requirement of this solicitation.

**I. DEBARMENT**

To participate in this solicitation, respondent certifies that neither it, nor any of its principals, are presently debarred, suspended, proposed for debarment, disqualified, excluded, or in any way declared ineligible for the award of contracts by any Federal agency. All contractors/subcontractors that are debarred, suspended, or otherwise excluded from or ineligible for participation on federal assistance programs may not undertake any activity in part or in full under this project.

**J. PERSONNEL TO CONTACT**

Respondents desiring an explanation or interpretation relative to this solicitation must request it in writing. Oral explanations or instructions will not be binding. Any information given to a Respondent, which in the opinion of the County affects all Respondents or would be prejudicial to other Respondents if not communicated, shall be furnished to all Respondents as an addendum to the solicitation. Respondents **must** direct all inquiries to the following:

## SPECIAL PROVISIONS

### REQUEST FOR PROPOSAL MISCELLANEOUS CONCRETE PLACEMENT GALVESTON COUNTY, TEXAS

Rufus G. Crowder, CPPO CPPB  
Purchasing Agent  
722 21<sup>st</sup> Street (Moody)  
Galveston, Texas 77550  
e-mail: [purchasing.bids@co.galveston.tx.us](mailto:purchasing.bids@co.galveston.tx.us)

Respondents must e-mail their requests (with the subject line “**Miscellaneous Concrete Placement– RFP #B232022 Questions**”) for additional information and/or clarification to the address listed above. The request must include the Responder’s name and the solicitation number and title.

***Any request for additional information or clarification must be received in writing no later than ten (10) calendar days prior to the solicitation due date.*** Late requests or those not delivered to the proper address may not receive a reply. Respondents shall not attempt to contact the County by any other means. The Purchasing Agent shall post the answers on the County website from the procurement web page and via addendum.

The County will issue responses to inquiries and any other corrections or amendments, it deems necessary, in the form of a written addendum, issued prior to the solicitation Submission Deadline / Solicitation Opening date. The County, at its sole discretion, may not issue a response to an RFI submittal. Respondents should not rely on any oral or written representations, statements, or explanations, other than those made in this solicitation or in any written addendum to this solicitation. Where there appears to be conflict between the solicitation and any issued addenda, the last addendum issued will prevail.

Addenda will be posted and made available on the County’s procurement web page. **It is the Responder’s sole responsibility to ensure receipt of all addenda prior to submitting its response.** All Respondents should check the County’s procurement web page for all addenda prior to submitting a response.

The County’s procurement web page is located at <http://www.galvestoncountytexas.gov/county-offices/purchasing>

The Respondent must acknowledge the receipt of all addenda on the forms provided. In the event a Responder fails to acknowledge receipt of such addenda, the County may, at its sole discretion, determine that such failure to acknowledge any or all addenda does not materially affect the solicitation and waive the acknowledgment of one or more addenda.

Respondents who submit inquiries *after* the deadline date for receipt of questions indicated on the Procurement Timeline, risk that its response in the procurement will not be responsive or competitive because the County is not able to respond before the solicitation receipt date or in sufficient time for the Responder to prepare a responsive or competitive submittal.

All questions and responses as posted on the County website pertaining to this solicitation are considered an addendum to, and part of, this solicitation. Each Responder shall be responsible to monitor the County website for new or revised solicitation information. The County shall not be bound by any verbal information, nor shall it be bound by any written information that is not either contained within the solicitation or formally issued as an addendum by the Purchasing Agent.

## SPECIAL PROVISIONS

### REQUEST FOR PROPOSAL MISCELLANEOUS CONCRETE PLACEMENT GALVESTON COUNTY, TEXAS

#### K. PROGRAM ADMINISTRATION & CONTRACT MANAGEMENT

The Program Administrator/Contract Manager that will manage the work to be performed under the resultant contract for the purpose of this solicitation is:

Lee Crowder  
Road Administrator  
5115 Highway 3  
Dickinson, TX 77539

The Galveston County Commissioners' Court, and/or authorized designees will be responsible for negotiating with the successful Vendor the scope of work, the standards of performance, the specific technology provided, and the support services required for the proposed projects. All contractual amendments will be processed in accordance with Galveston County Purchasing Policies. Amendments will also be brought to Galveston County Commissioners Court for approval as deemed necessary. The approval process serves to ensure the project technology and/or service is within the scope of the resultant contract, that pricing meets the agreed-upon pricing methodology as specified in the contract, and that funds are available.

#### L. REQUIREMENTS OF REQUEST FOR PROPOSAL

Respondent shall provide one (1) single-sided original and three (3) single-sided hard copies of its response, and one electronic copy of its response (thumb drive), to the Purchasing Agent on or before the submission deadline specified herein. Font size is limited to no smaller than font size 11, except that organizational charts, other graphics, and footers may be as small as font size 9.

Respondents shall clearly indicate which project or projects are being submitted for consideration in their cover letter.

#### M. INSURANCE

Responder must submit, with its response, a current certificate of insurance evidencing coverage in the amounts specified below or greater. In lieu of submitting a certificate of insurance, Respondents may submit a notarized statement from an insurance company authorized to conduct business in the State of Texas guaranteeing that Respondent has such insurance. Provided however, that successful Respondent(s) shall be required to provide a current certificate of insurance to the Galveston County Purchasing Agent's Office before Respondent commences any work hereunder. **Insurance shall be placed with insurers having an A.M. Best's rating of no less than A.** Such insurance must be issued by a casualty company authorized to do business in the State of Texas, and in standard form approved by the Board of Insurance Commissioners of the State of Texas, with coverage provisions ensuring the public from loss or damage that may arise to any person or property by reason of services rendered by Contractor.

**Galveston County shall be listed as an additional insured on each policy and all certificates of insurance and Contractor shall provide Galveston County with no less than thirty (30) calendar days prior notice of any changes to the policy during the contractual period.**

Certificates of Insurance, fully executed by a licensed representative of the insurance company written or countersigned by an authorized Texas state agency, shall be filed with the County Purchasing Agent within ten (10) calendar days of the execution of this Agreement as written proof of such insurance and further provided that Contractor shall not commence work under this Agreement until Contractor has obtained all insurance required herein, provided written proof as required herein, and received written notice to proceed issued from the County Purchasing Agent. **Failure to provide such evidence of insurance within the ten (10) calendar day period shall constitute an event of default.**



## **SPECIAL PROVISIONS**

### **REQUEST FOR PROPOSAL MISCELLANEOUS CONCRETE PLACEMENT GALVESTON COUNTY, TEXAS**

**Workers' Compensation Insurance.** Respondent shall carry in full force Workers' Compensation Insurance Policy(ies), if there is more than one employee, for all its employees, including but not limited to full time, part time, and emergency employees employed by the Contractor.

**Commercial General Liability.** Respondent shall carry in full force commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 in the aggregate. The Policy shall, minimally, cover liability for bodily injury, personal injury, and property damage.

**Business Automobile Liability.** Respondent shall carry in full force business automobile liability coverage with a combined bodily injury/property damage limit of not less than \$1,000,000 each accident. The policy shall cover liability arising from the operation of licensed vehicles by policyholder.

**Subrogation Waiver.** Contractor and Contractor's insurance carrier shall waive any and all rights to subrogation against Galveston County in regard to any suit or claim arising out of personal injury or property damage resulting from Contractor's performance under this Agreement.

#### **N. MATERIALS AND WORK DESCRIPTION:**

##### **1) Concrete Curb and Gutters**

- The Contractor shall have the option of installing Concrete Curb & Gutter by use of an extruding curb machine or by forming and hand finishing.
- 3000 PSI
- Steel reinforcement for use in concrete curbs and gutter shall follow the attached typical detail.
- Curing compounds are required on all concrete curb and gutter installations unless specifically excluded by the project plans and specifications.
- Expansion joints shall be installed at maximum 200-foot intervals, at intersection returns, and at all rigid structures. Tooled joints shall be installed at maximum 15-foot intervals. When possible, expansion joints and tool joints shall match adjacent existing concrete paving or sidewalks.

##### **2) Sidewalks and Flat Work**

- 3000 PSI
- Steel reinforcement for use in concrete sideways and flatwork shall be nominal three and half inch (3.5") thickness and reinforced with #3 bars at 24-inches (24") on center, each way; or No. 6 gauge, 6-inch x 6-inch wire fabric. Reinforcement placement shall be no closer than one-inch (1"), greater than three-inches (3") from the edge of concrete and one and half (1.5") above grade.
- Sidewalks shall include a tool joint at intervals equal to the width of the sidewalk. Install expansion joints composed of one-half inch (1/2") pre-molded expansion material at the connection between sidewalk and barrier free ramps and between sidewalk and concrete curb and gutter where proposed sidewalk abuts curb and gutter.
- Where necessary sidewalks and flat work shall comply with all ADA requirements.
- Curing compounds are required on all sidewalks and flat work unless specifically excluded by the project plans and specifications.
- Medium Broom Finish

## **SPECIAL PROVISIONS**

### **REQUEST FOR PROPOSAL MISCELLANEOUS CONCRETE PLACEMENT GALVESTON COUNTY, TEXAS**

#### **3) Concrete Driveways**

- Steel reinforcement for use in concrete driveways shall follow the attached typical detail.
- Steel reinforcement for use in concrete driveways shall be nominal five-inch (5") thickness and reinforced with #4 bars at 18-inches (18") on center, each way. Reinforcement placement shall be no closer than one-inch (1"), greater than three-inches (3") from the edge of concrete and one and half (1.5") above grade.
- 4000 PSI
- Install expansion joints composed of one-half inch (1/2") pre-molded expansion material at the connection between concrete driveway and existing concrete sidewalk, if applicable.
- Curing compound is required on all concrete driveways unless specifically excluded by the project plans and specifications.
- Light Broom Finish

#### **4) Miscellaneous Work**

- This item shall include all concrete work not specifically addressed above. This unit price bid item shall only be used when the required scope of work is not included in the standard bid items enumerated elsewhere in this specification and only when authorized in writing by the Galveston County Authorized Representative.
- Steel reinforcement for use in miscellaneous concrete work.
- Prior to proceeding with miscellaneous concrete work, the Contractor shall provide to the Galveston County Authorized Representative for approval a written estimate of all charges anticipated to complete the work, including any specialty material or equipment requirements not covered by the standard schedules. The Contractor's invoice for payment shall reflect the same schedule of values as shown on the written estimate with substantiating backup for the charges such as time tickets, load tickets, rental invoices, and equipment time sheets. Deviation from the approved schedule of values may result in delay of payment until satisfactory supporting documentation can be provided.

#### **O. SUMMARY OF WORK – MANDATORY REQUIREMENTS**

The work included in the RFP will be authorized as needed by the Galveston County Road and Bridge Department for various maintained roadways, drainage structures, and inlets in the unincorporated areas of Galveston County.

Contractor must be able to provide materials, equipment, and professional installation services to meet the requested typical items in attached drawings.

Time of delivery and product availability are of the essence in all Galveston County contracts.

Contractor must use adequate numbers of skilled workmen who are thoroughly trained and experienced in the necessary crafts and who are completely familiar with the specified requirements and the methods needed for proper performance of the work of this Section.

The contractor shall furnish all labor, materials, equipment, services, transportation, fuel, insurance, and daily expenses to meet the requirements of this scope of work and specifications. Bid prices shall be inclusive of any and all charges/costs. No equipment, material or personnel shall be provided by Galveston County.

As needed, the Contractor is responsible for maintaining perimeter safety fencing in and around the work area while project is under construction. As needed, the Contractor shall provide adequate traffic control, such that traffic shall be directed through the project with signs, barricades, flag persons when required, or as necessary for the protection of the work and the safety of the public. All traffic control shall be in conformance with the MUTCD. Traffic control shall be approved in advance and coordinated with the County.

## **SPECIAL PROVISIONS**

### **REQUEST FOR PROPOSAL MISCELLANEOUS CONCRETE PLACEMENT GALVESTON COUNTY, TEXAS**

For concrete installation in paved areas, the Contractor may be responsible for cutting and removing any pavement required during repair jobs. Concrete shall be sawcut prior to removal. The Contractor will be responsible for proper base preparation. Immediately following completion of work, Contractor shall remove and legally dispose of, at contractor's expense, all forms, excessive materials, and debris from worksite in a timely manner. Immediately prior to final inspection preliminary to acceptance, wash, and clean all exterior concrete wearing surfaces and interior uncovered wearing surfaces. Leave all concrete in clean, acceptable condition. All disturbed earth areas on either side of new concrete pathways shall be hand graded and hand raked to achieve a fine grading finish.

The Contractor will be responsible at his own expense, for concrete patching or any corrective work deemed necessary should the walks become defaced, marred, broken or otherwise damaged before complete acceptance and release by the County.

All work must be turned over to the County in a "new" condition free of noticeable defects, inconsistent workmanship, poor quality finishes, uneven placement of concrete, or noticeable discoloration.

It shall be the Contractor's responsibility to verify the actual location and elevation of all underground utilities prior to beginning work.

The Contractor shall make efforts to prevent or minimize erosion, sedimentation, and dust pollution.

The Contractor shall protect all work areas and facilities from surface runoff. All areas disturbed will be backfilled and leveled prior to completion of work.

Contractor is responsible for repairing any damage to the existing facilities or grounds that occurred as a result of the construction.

The County reserves the right to cancel any orders, or part thereof, without obligation or penalty if delivery is not made in accordance with the schedule specified by the bidder and accepted by the County.

#### **P. REQUIRED RESPONDENT INFORMATION**

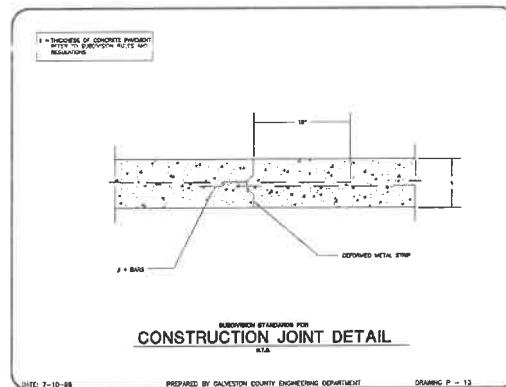
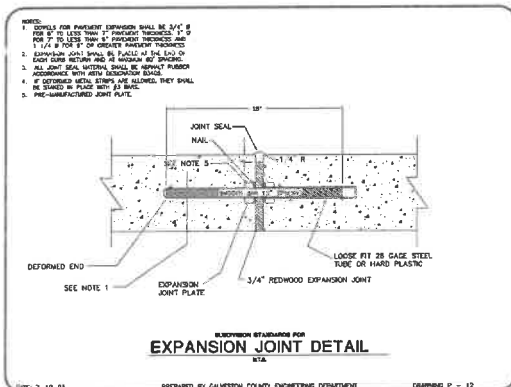
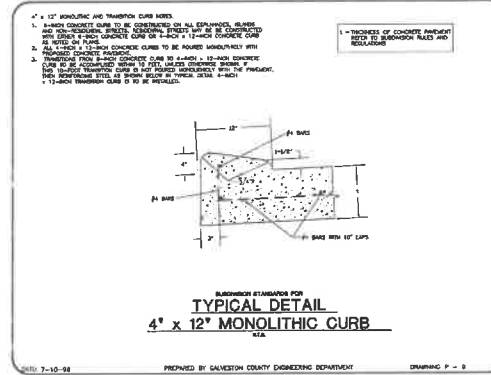
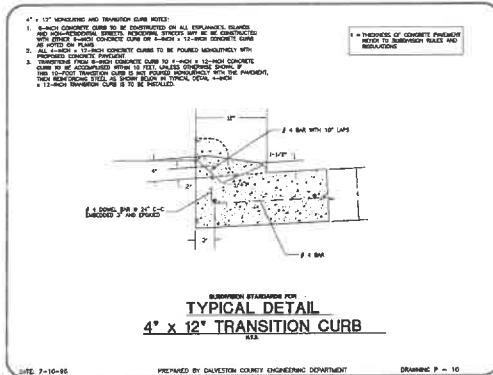
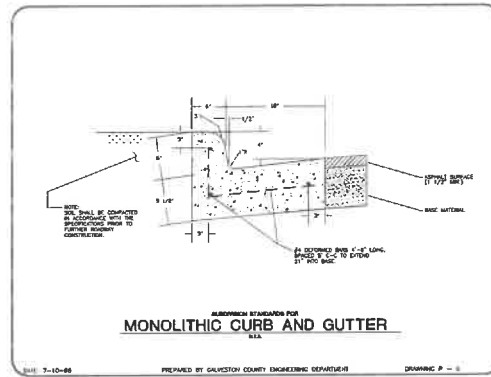
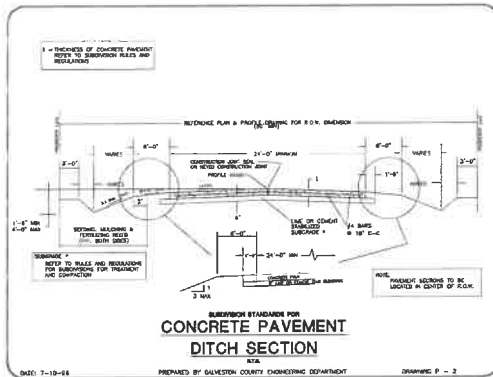
Respondent must provide satisfactory evidence of its ability to provide an adequate inventory of equipment, timely deliveries, and the ability to repair or replace equipment in a timely manner. The Respondent must provide the following information in the Response as follows:

- **Inventory**  
List the number of pieces of equipment contractor owns related to the above work.
- **Delivery time**  
Provide the estimated number of days to respond to estimate work and lead time necessary after a notice to proceed.
- **Staff and Craftsmen**  
Provide the companies roster of trained staff and tradesmen available for above work.
- **Insurance Requirements**  
Provide insurance requirements.
- **References**  
Provide a list of five most recent jobs for governmental agencies. Provide a list of the five most recent private jobs.

## SPECIAL PROVISIONS

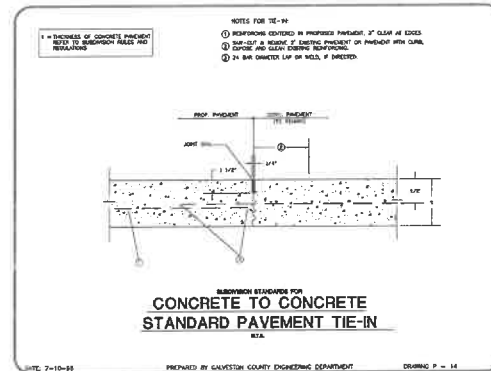
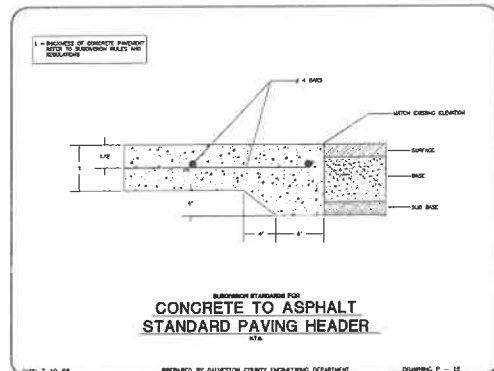
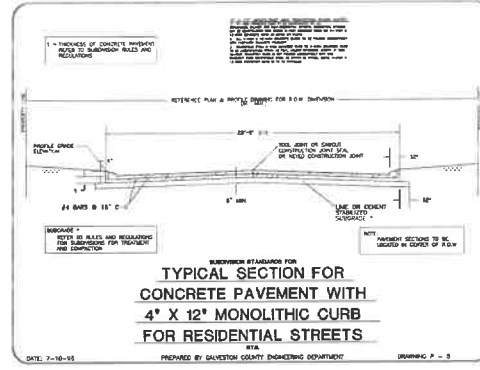
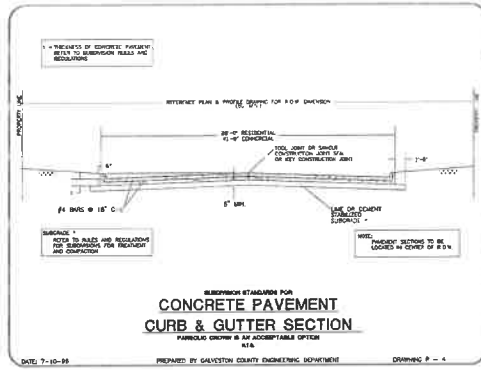
### REQUEST FOR PROPOSAL MISCELLANEOUS CONCRETE PLACEMENT GALVESTON COUNTY, TEXAS

#### Q. GALVESTON COUNTY STANDARD TYPICAL SECTIONS



# SPECIAL PROVISIONS

## REQUEST FOR PROPOSAL MISCELLANEOUS CONCRETE PLACEMENT GALVESTON COUNTY, TEXAS



### R. COST

Any unit prices submitted by the proposer shall include all costs to the County, including the material, delivery, current freight rate, state tax, or any other cost.

### S. INVOICES:

Invoices must be itemized indicating all materials and supplies used. Invoices must be submitted to:

**Galveston County Auditor's Office**  
**Attn: Accounts Payable**  
**P.O. Box 1418**  
**Galveston, Texas 77553**

Failure to submit invoices to the above address or failure to include the Purchase Order Number will result in delay in payment.

**Contractor must accept purchase order numbers for specified supplies, equipment, and/or services. Contractor shall not perform any work or release any supplies and/or equipment to any authorized representative of the County of Galveston unless a valid purchase order number issued by the office of the Galveston County Purchasing Agent accompanies the order or if vendor can comply with the provision as stated in the General Provisions, page 3, item 11, Procurement Card Program.**

## SPECIAL PROVISIONS

### REQUEST FOR PROPOSAL MISCELLANEOUS CONCRETE PLACEMENT GALVESTON COUNTY, TEXAS

Payment for any items issued without prior receipt of a valid purchase order number may become the sole responsibility of the successful contractor.

#### T. EVALUATION AND SELECTION PROCESS

The award(s) will be made to the responsible proposer(s) whose proposal is determined to be the best-evaluated offer demonstrating the best ability to fulfill the requirements set forth in this Request for Proposal. In awarding the contract, the Evaluation Committee may take into consideration the proposer's skill, capacity, experience, support capabilities, previous work record, costs, the necessity of prompt and efficient completion of work described in the proposal documents, or other factors considered relevant.

The requested services will be awarded primarily based on the evaluation criteria listed below as well as complying with the provisions as stated in the General Provisions, Item 18, Award of Proposals- Evaluation Criteria and Factors.

The County will evaluate proposals according to factors which include, but may not be limited to the following:

- **Pricing –**  
Cost from price sheet for various types of concrete placement services. 30%
- **Performance –**  
Ability of proposer to have adequate inventory of equipment, stated number of qualified trained craftsmen performance with Galveston County. 40%
- **References –**  
List equivalent past work for government agencies. Provide a list of private work completed in the last year. 30%

*The remainder of this page intentionally left blank.*

**SPECIAL PROVISIONS**

**REQUEST FOR PROPOSAL  
MISCELLANEOUS CONCRETE PLACEMENT  
GALVESTON COUNTY, TEXAS**

**U. REQUIRED DOCUMENTS CHECKLIST**

By signing here, the firm does hereby attest that it has fully read the instructions, conditions, and general and special provisions and understands them. **Proposer shall return this checklist with completed submittal.**

THE COMPANY OF: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

FEIN (TAX ID): \_\_\_\_\_

The following documents shall be returned or confirmed with an "X" with solicitation submittals. Failure to do so may be ample cause for rejection of qualification submittal as non-responsive. It is the responsibility of the Proposer to ensure that Respondent has received all addenda.

**Items:**

**Confirmed (X):**

- |   |                                     |
|---|-------------------------------------|
| 1. Required Documents Checklist (this page)   | _____                               |
| 2. Addenda Acknowledgement (if any)   | #1 _____ #2 _____ #3 _____ #4 _____ |
| 3. One (1) original, three (3) copies of submittal                                  | _____                               |
| 4. ATTACHMENT A - Vendor Qualification Packet                                       | _____                               |
| 5. ATTACHMENT B - Certification Reg. Debarment, Suspension, and Other Ineligibility | _____                               |
| 6. ATTACHMENT C - Certification Regarding Lobbying Form                             | _____                               |
| 7. ATTACHMENT D - Non-Collusion Affidavit   | _____                               |
| 8. ATTACHMENT E - Prohibition on Contracts with Companies Boycotting Israel         | _____                               |
| 9. ATTACHMENT F - Prohibition on Contracts with Certain Companies                   | _____                               |
| 8. ATTACHMENT G - Information for Notice  | _____                               |
| 10. ATTACHMENT H - References   | _____                               |
| 11. Bid Sheet   | _____                               |
| 12. Line-Item Detail Sheet  | _____                               |

Person to contact regarding this qualification: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Name of person authorized to bind the Firm: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_