



MEMORANDUM

To: Galveston County Commissioners Court
From: Professional Services – Grants Division
Court Date: November 24th, 2025
RE: FY 2026 Specialty Courts Program – “HOPE” Drug Court Project Grant Award

Background

Galveston County established an Adult Drug Court in April 2012 with support from the Specialty Court Grant Program administered by the Criminal Justice Division of the Office of the Governor. The program’s purpose is to reduce recidivism, improve public safety, lower incarceration and re-arrest costs, and support participants in returning as productive members of their families, workplaces, and communities.

The program, HOPE (Helping Ourselves with Positive Efforts), uses the authority of the Court to strengthen participant motivation for treatment. This approach provides a cost-effective pathway to reduce drug use and criminal behavior among non-violent offenders. Judge John Ellisor presides over the Galveston County “HOPE” Drug Court.

Summary

The FY 2026 Specialty Courts Program - “HOPE” Drug Court Project grant award provides funding for program personnel, travel and training, necessary equipment and supplies, and contracted testing and assessment services.

Financial Summary

County Contribution:	\$0.00
Grant Award:	<u>\$165,899.13</u>
Project Total:	\$165,899.13

Recommendation

Professional Services requests that the Court consider acceptance of the FY 2026 Specialty Courts Program grant for the “HOPE” Drug Court Project, awarded by the Office of the Governor, Criminal Justice Division.

Documents for Wet Signature

☐ None

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	2520014	Award Amount:	\$165,899.13
Date Awarded:	11/7/2025	Grantee Cash Match:	\$0.00
Grant Period:	09/01/2025 - 08/31/2026	Grantee In Kind Match:	\$0.00
Liquidation Date:	11/29/2026	Grantee GPI:	\$0.00
Program Fund:	DC-Specialty Courts Program	Total Project Cost:	\$165,899.13
Grantee Name:	Galveston County		
Project Title:	"HOPE" Drug Court		
Grant Manager:	Jeni Morales		
Unique Entity Identifier (UEI):	DRP9KU1PVJN4		

CFDA:	N/A
Federal Awarding Agency:	N/A - State Funds
Federal Award Date:	N/A - State Funds
Federal/State Award ID Number:	2026-DC-ST-0012
Total Federal Award/State Funds Appropriated:	\$15,000,000.00
Pass Thru Entity Name:	Texas Office of the Governor – Criminal Justice Division (CJD)

**Is the Award
R&D:**

No

**Federal/State
Award
Description:**

The purpose of the program is to support specialty courts as defined in Chapter 121 of the Texas Government Code, which incorporate the essential characteristics of: 1) Family Drug Court Programs from Chapter 122 of the Texas Government Code; 2) Drug Court Programs from Chapter 123 of the Texas Government Code; 3) Veterans Court Programs from Chapter 124 of the Texas Government Code; 4) Mental Health Court Programs from Chapter 125 of the Texas Government Code; 5) Commercially Sexually Exploited Persons Court Programs from Chapter 126 of the Texas Government Code; 6) Public Safety Employees Treatment Court Programs from Chapter 129 of the Texas Government Code; or 7) Juvenile Family Drug Court Programs from Chapter 130 of the Texas Government Code.

Print This Page

Agency Name: Galveston County

Grant/App: 2520014 **Start Date:** 9/1/2025 **End Date:** 8/31/2026

Project Title: "HOPE" Drug Court

Status: Pending AO Acceptance of Award

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:

17460009081010

Application Eligibility Certify:

Created on:1/3/2025 2:51:48 PM By:Mary Pitts

Profile Information

Applicant Agency Name: Galveston County

Project Title: "HOPE" Drug Court

Division or Unit to Administer the Project: Community Supervision and Corrections Department

Address Line 1: 722 Moody

Address Line 2: 2nd Floor

City/State/Zip: Galveston Texas 77550-2317

Start Date: 9/1/2025

End Date: 8/31/2026

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council

Headquarter County: Galveston

Counties within Project's Impact Area: Galveston

Grant Officials:

Authorized Official

Name: Mark Henry

Email: mark.henry@co.galveston.tx.us

Address 1: 722 Moody

Address 1:

City: Galveston, Texas 77550

Phone: 409-766-2244 Other Phone: 409-765-2639

Fax: 409-766-4582

Title: The Honorable

Salutation: Judge

Position: County Judge

Financial Official

Name: Sergio Cruz

Email: sergio.cruz@galvestoncountytexas.gov

Address 1: 722 Moody Avenue

Address 1: 4th Floor

City: Galveston, Texas 77550

Phone: 409-770-5398 Other Phone:

Fax:

Title: Mr.

Salutation: Mr.

Position: County Auditor

Project Director

Name: Mary Pitts

Email: mary.pitts@galvestoncountytexas.gov

Address 1: 722 Moody Ave, 3rd Floor

Address 1:

City: Galveston, Texas 77550
Phone: 409-770-5207 Other Phone:
Fax:
Title: Ms.
Salutation: Ms.
Position: Grant Administrator

Grant Writer

Name: Willie Lacy
Email: willie.lacy@co.galveston.tx.us
Address 1: 600 59th Street
Address 1: 4th Floor
City: Galveston, Texas 77550
Phone: 409-770-5509 Other Phone:
Fax: 409-765-2699
Title: Mr.
Salutation: Mr.
Position: Drug Court Administrator

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide services through a Community Supervision and Corrections Department (CSCD)
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460009081010
Unique Entity Identifier (UEI): DRP9KU1PVJN4

Narrative Information

Introduction

The purpose of this funding is to support specialty court programs as defined in Chapter 121-126 and Chapter 129-130 of the Texas Government Code.

Program-Specific Questions

Court Name and Number

Court name and number as registered with the Office of Court Administration (OCA).
Galveston County "HOPE" Drug Court 181

Participant Fees

Does this specialty court collect participant fees pursuant to Sec. 123.004 of the Texas Government Code?

☐ Yes

☒ No

If yes, what is the current dollar amount charged to participants?

0

In the last fiscal year, how many participants were charged a fee?

0

Of those participants charged, how many paid the fee?

0

Risk Assessment Tools

List the risk assessment tool(s) and clinical assessment tools(s) that are utilized by this specialty court? Please provide: 1) The name of each assessment tools used; 2) Why the assessment tools were selected for this specific program and the role it plays in this specialty court's case management process; and 3) The position title(s) of the team member(s) responsible for conducting each assessment. If there are any factors limiting the use of additional assessment tools such as the cost associated with an assessment, familiarity with available assessments, etc., please make note of these factors.

Presently, we use the felony-level TRAS (Texas Risk Assessment System). This tool was selected because it interprets an offender's criminal history along with their crimino-genic needs, allowing criminal justice professionals to devise the most efficient case plans possible, enabling the agency to properly al-locate supervision resources and reduce recidivism. The team member responsible for completing the assessment is the probation officer.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Twelve-Step Programs

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

Specialty Court Certifications

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to PSO.

Adoption of Adult Drug Court Best Practice Standards

Applicants operating an adult drug court certify that they are working towards full compliance with and adoption of Vol. I & II of the Adult Drug Court Best Practice Standards.

Adoption of Family Drug Court Best Practice Standards

Applicants operating a family drug court certify that they are working towards full compliance with and adoption of the Family Treatment Court Best Practice Standards.

Veterans Treatment Programs

Applicants providing mental health services to veterans or veterans' families must demonstrate a) prior history of successful execution of a grant from the Office of the Governor; and b) that the entity provides training to agency personnel on military informed care or military cultural competency or requires those personnel to complete military competency training provided by any of the following: the Texas Veterans Commission; the Texas Health and Human Services Commission; the Military Veteran Peer Network; the Substance Abuse and Mental Health Services Administration within the U.S. Department of Health and Human Services; the U.S. Department of Defense; the U.S. Department of Veterans Affairs; or a nonprofit organization that is exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, by being listed as an exempt entity under Section 501 (c) (3) of that code, with experience in providing training or technical assistance to entities that provide mental health services to veterans or veterans' families.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90 percent or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2026 or the end of the grant period, whichever is later.

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

It is the vision of Galveston County to implement a Drug Court program to expand treatment usage for persons with qualifying felonies and chronic substance use disorders. Our program seeks to enhance motivation for recovery and treatment as a cost effective way to reduce drug abuse and criminal behavior for persons charged with qualifying drug-related felonies. It is our goal to reduce recidivism, improve the safety of our citizens, and reduce the costs associated with incarceration and re-arrest by identifying and addressing offenders with substance abuse problems and returning those offenders to society as productive and successful members of this community. Our target population is adult male and female persons with a history of severe substance abuse and substance abuse related arrests. In accordance with our Community Plan, Galveston County will work with local treatment agencies to provide recovery services for drug court participants as prescribed by the Drug Court team to provide the tools needed to successfully complete this program. The Commissioner's Court of Galveston County has approved representatives from the following agencies and departments to serve on the Drug Court Steering Committee in guiding the development and implementation of the Galveston County Drug Court Program. Criminal District Court Judges County Courts at Law Judges Criminal District Attorney Commissioners' Court Community Supervision and Corrections Department Finance Department Sheriff's Office Criminal Defense Bar University of Texas Medical Branch (Center for Addictions) Justice Administrator The Gulf Coast Center The Steering Committee is comprised of executive level personnel from participating agencies who initially developed the following: • Policies, Procedures, & Structure of the Program; • Mission statement for the Drug Court Program; • Goals and objectives of the Drug Court Program; • Members of the Drug Court Team; • Target population; • Eligibility and disqualification criteria; • Phases of the Drug Court Program; • Sanctions and incentives; • Protocols for supervision, counseling, and drug testing; and • Evaluation methods. The duties and functions of the Steering Committee are to: evaluate the performance and financial management of HOPE Drug Court; insure that HOPE Drug Court is operating according to the industry best practices and standards as established by the NADCP and the TASC; to continuously update and improve Program policies and procedures in order to meet our objectives; resolve both internal and external disputes affecting the Drug Court Program; appoint new members to the Drug Court Team; and to promote the Drug Court Program concept within the community. The Steering Committee meets on at least a quarterly basis. Meetings of the Steering Committee are held in a public forum and posted in accordance with Open Meetings requirements. The HOPE Drug Court has a designated court room and office space at the Galveston County Justice Center and hears cases on a weekly

basis. Guidelines for our program are included in the policies and procedures approved by the Drug Court Steering Committee. Our current case load capacity allows up to 40 participants at any one time in our Drug Court program. Our program works with various community treatment agencies with the licensed personnel necessary to help participants through the program by providing drug testing, substance abuse evaluation, residential & intensive outpatient counseling, psychiatric evaluation, individual counseling, educational and employment assistance. This program provides educational materials for the GED and pays for the cost of the exam. We expect the average length for a participant to successfully complete the program to be twelve to eighteen months. The Drug Court Team is comprised of representatives from each agency involved with carrying out daily casework tasks specific to HOPE. The Team meets on a weekly basis to formulate effective recommendations to assist the Drug Court Judge in making treatment adjustments for individual clients as needed, promoting participants to advanced phases, and deciding upon sanctions when necessary. The Drug Court Team is appointed by the Steering Committee and, at a minimum, may consist of the following members or their designees: • Drug Court Judge • Drug Court Administrator • Drug Court Prosecutor • Drug Court Defense Counsel • GCCSCD Supervision Officer • Treatment Provider • Law Enforcement Liaison • Any other agency representative involved in the daily casework of Drug Court participants shall be approved by the Steering Committee or its designee. The Drug Court Team develops guidelines to ensure HOPE efficiently utilizes its resources on those participants with the highest need while avoiding placing participants into the Program who have needs the Court is unable to effectively address. The Drug Court Team, using a non-adversarial staffing process, addresses: • participants' positive and negative behaviors; • participants' recovery progress and regress; • sanctions and rewards; • participants' sobriety dates; • participants' housing and employment needs; • participants' graduation dates; and • any other action deemed important by Team members. Each member of the Drug Court Team is responsible for providing input according to their professional expertise on all Drug Court participants in order to help create effective decisions regarding participants' performances. HOPE is designed as a post-conviction program, prioritizing towards candidates who exhibit a severe substance abuse problem and meet the following requirements: • have a pending drug or drug-related charge, be on probation or deferred adjudication for one of the eligible charges, or have 2nd or 3rd DWI offenses; • be 17 years of age or older; • be eligible for community supervision; • have a severe drug dependency problem; • be resident of Galveston County or adjacent counties; • display a willingness to enter HOPE, be committed to long-term sobriety; and be open-minded towards counseling for substance abuse or other related issues; • be willing to enter a residential treatment facility, if recommended; • be willing to commit to a minimum 12-month program; • not have a pending violent offense; • be referred for participation by a District or County Court at Law Judge hearing criminal cases; • agree to complete a pre-plea orientation of HOPE to determine readiness for and commitment to the Program; • have approvals of the District Attorney for participation in the Program. HOPE encompasses three phases. Movement from one phase to the other is not automatic and is determined by Drug Court Team members after review of participants' progress in the Program. Participants in HOPE are supervised by the Drug Court Team. The Drug Court CSO provides the Drug Court Program Judge accurate information regarding the progress of participants in the Program as well as address any public safety issues that arise while participants are in the Program. Pro-active supervision enhances public safety and addresses treatment issues of participants in a timely manner. Time In Phase and Advancement Phase advancement is considered an incentive and is awarded to participants when they have earned such an incentive by meeting specific benchmarks in recovery. Phase advancements are awarded based upon the listed phase advancement criteria outlined in the Program Policies & Procedures The decision on advancement rests with the Drug Court Team. The Drug Court CSO makes the recommendation for advancement. Hope Participants qualify for graduation from the Program by meeting the following criteria: • Participants are required to pass a hair follicle test. Detection of test is for 90 days. • No positive urine sample results for at least 90 consecutive days. • No unexcused absences from urinalysis testing for at least 90 consecutive days. • No unexcused absences from scheduled services for at least 90 consecutive days. • Employed or making appropriate progress toward educational or vocational goals. • Maintain verifiable sponsors. • Continue attending peer support & alumni meetings as directed. • Complete GED courses, if appropriate. • Complete Case Management Journals. • Fulfill treatment plan goals.

Problem Statement :

Galveston County's strategic location as a major gulf port city means that it often serves as a drug and trafficking corridor to its northern neighbor, Harris County. It includes numerous deindustrialized low SES municipalities where rampant crystal methamphetamine use has replaced crack cocaine as the most abused illicit drug in the county. Most persons arrested on drug-related charges do not have health insurance nor the personal financial resources to take advantage of the privately-run substance use treatment programs in the southeast Texas region. The Galveston County HOPE Drug Court program is designed to use the authority of the court to enhance motivation for treatment as a cost-effective way to reduce drug use and criminal behavior in non-violent offenders. In addition to substance abuse and justice problems, the Drug Court program is designed to address co-occurring disorders including emotional, psychiatric, educational, medical or neurological impairments. The Drug Court program works with local treatment agencies in the Texas Gulf Coast Center provider network to guide offenders through the processes of obtaining assistance in family issues, living accommodations,

education, on-going counseling, child care, financial assistance, employment and other community issues that will aid the offender in creating a life beneficial to himself, his family and the community.

Supporting Data :

As of December 2024, the total number of offenders under direct supervision on Community Supervision was 2524 direct cases. A profile of offenders supervised in Galveston County during 2024 shows 742 (approximately 31%) direct supervision felony offenders, were charged with a drug or alcohol related offense. Revocation data indicates that in 2024, 235 Felony and 84 Misdemeanor probationers were revoked. Of that total, 71 of the Felony revocations were offenders supervised for a charge of Possession of a Controlled Substance and 6 revocations were on probation for a Misdemeanor possession charge. Possession of a Controlled Substance offenders had higher revocation rates than any other offense type. Revocations of DWI/DUI offenders included 12 Felony DWI offenders and 36 Misdemeanor DWI offenders. Felony Possession of a Controlled Substance offenders had the highest revocation rate of any other offense category. In summary, drug and alcohol offenses and those typically related to substance abuse, such as property and assaultive crimes have a high revocation rate leading to increased commitments to jail and prison and the collateral and financial costs associated with incarceration. Following are Galveston County Sheriff's Department arrests only: (1/01/24-12/31/24) Drug Related arrests (Distribution and Possession) 544 White 202 Black 2 Asian Breaks down into 127 Hispanic and 622 non-Hispanic Alcohol Related Arrests (DWI, Liquor Law, Drunkenness) 378 White 84 Black 2 Asian Breaks down into 155 Hispanic and 309 non-Hispanic (1/01/23-12/31/23) Drug Related arrests (Distribution and Possession) 203 White 60 Black 0 Asian Breaks down into 49 Hispanic and 214 non-Hispanic Alcohol Related Arrests (DWI, Liquor Law, Drunkenness) 207 White 24 Black 3 Asian Breaks down into 84 Hispanic and 154 non-Hispanic (1/01/22-12/31/22) Drug Related arrests (Distribution and Possession) 239 White 68 Black 1 Asian Breaks down into 60 Hispanic and 248 non-Hispanic Alcohol Related Arrests (DWI, Liquor Law, Drunkenness) 493 White 54 Black 6 Asian Breaks down into 140 Hispanic and 413 non-Hispanic The large difference in drug related arrests is due to the change to NIBRS reporting. The first half of last year was UCR, and those numbers were inflated due to re-arrests that are not counted in NIBR

Project Approach & Activities:

Integration of Services County. The program has established memoranda of agreement with treatment providers throughout Galveston County and uses a continuum of services from outpatient to 60-90 days residential treatment to long-term SAFPF & Dallas County Treatment Center lockdown facilities in order to meet the needs of clients with alcohol and or drug abuse problems. The presiding Judge John Ellisor is involved in planning for the treatment needs of each participant. Non-Adversarial Approach The Drug Court Team is composed of representatives from each agency involved in the criminal justice process as well as representatives from our treatment providers. The district attorney's office and the defense attorney work together in a non-adversarial way to support evidence-based practices and solutions to the challenges encountered by each individual drug court participant. The recommendations from treatment providers and probation are considered by the team in reaching decisions affecting the progress of participants through the program. Prompt Placement The referrals to the program come from probation personnel, prosecutors, defense attorneys, and sometimes the potential clients refer themselves. Once the referral is screened for legal eligibility by the District Attorney's office, the Drug Court Administrator will interview potential candidate to determine his or her commitment and willingness to participate in the program. LCDC treatment professional will conduct a substance abuse evaluation to determine participants treatment plan. Our goal is to ensure prompt placement of any participant in the program. Access – For Drug Courts: The Drug Court Administrator and the Probation Officer have relationships with a variety of alcohol and drug treatment services subcontracted with the Gulf Coast Center to help offset costs to the program. An assessment of needs is completed prior to placement in the drug court program. The Drug Court Team reviews each client's treatment needs and determines the best approach to ensure sobriety and successful completion of the program. The initial treatment program may be anywhere on a continuum of services from residential treatment, to intensive and supportive outpatient substance abuse counseling. The participant will move through the continuum depending on their commitment to the program and sobriety. Abstinence Monitoring Maintaining abstinence is necessary for successful completion of the drug court program. Participants meet with their probation officer weekly and submit to daily randomized drug screening. Urinalysis testing is utilized through a variety of testing options including regular onsite urine & oral screening and multiple randomized panel screens verified by an independent lab. Drug patches are utilized and other devices such as SCRAM, remote breath, and ignition interlock are available depending on the individual needs of the participant. Compliance Strategy The Drug Court team meets weekly to assess the progress of each participant and to monitor the compliance with conditions of supervision and treatment recommendations. During these non-adversarial staffings, rewards, treatment adjustments and sanctions are utilized to assist in recovery, encourage compliance and discourage non-compliance with treatment and supervision goals. Judicial Interaction Judge John Ellisor meets weekly with the drug court team and interviews each participant reporting for court that week.

Judge Ellisor interacts with each program participant encouraging them to express and vocalize their progress while motivating their continued compliance with team goals. The Judge is a leader in the drug court team and communicates this with the participants. Evaluation The Drug Court Administrator maintains the records and statistics regarding referrals to the program and ongoing program data used to track the demographics of the program and the success of participants. The Drug Court Administrator communicates with the Steering Committee quarterly with updated program data. The Drug Court Administrator has been in contact with a representative from Dr. Erin Orrick research department at SHSU in reference to evaluating the effectiveness of the program. Data will be collected & submitted. Education The Steering Committee consists of a variety of stakeholders in the community. Steering Committee members bring their interdisciplinary knowledge and expertise to the program and the team. The Drug Court Team members are available to the community providing education about the program and the needs of persons with substance use disorders in the community. Partnerships The Drug Court Team members have developed partnerships and work with treatment providers and local social service agencies to meet the needs of the individual participants. The Steering Committee members represent public agencies and community organizations.

Capacity & Capabilities:

Organizational Background. The Galveston County Hope Drug Court began full operation with state funding in FY 2012-2013. Prior to its full implementation, a team of treatment professionals from the Gulf Coast Center, the Alcohol/Drug Abuse Women's Center, and researchers from UTMB's Center for Addiction Research collaborated on a social services block grant to create a jail diversion program for persons arrested for substance use-related offenses in Galveston County. The purpose of the diversion program was to demonstrate successful implementation and collect data in support of a full drug court for Galveston. Grant funds were used to hire a LCDC who was assigned to the Galveston County jail to perform assessments on persons arrested for non-violent substance use-related offenses. With cooperation from the Galveston DA's office, persons assessed with severe substance use disorders were referred to treatment on deferred sentencing and placed at the top of the county waiting list for a state-funded treatment bed via the Gulf Coast Center. The jail diversion program ran from 2009 – 2011, during which time 114 persons were diverted into treatment and 81 of those persons completed treatment until successful discharge. In 2012, the Galveston County Department of Probation under the leadership of Ms. Janis Bane was able to secure state funding to start the Hope Drug Court. Hope Drug Court Team. Judge John Ellisor. Judge Ellisor presides over the Drug court proceedings and makes appropriate sanctions and incentives for each participant. He also reviews each participant's compliance/progress with treatment, drug test results, and progress towards abstinence. Judge Ellisor develops a strong rapport with participants through frequent interactions during court appearances. The Judge will determine the program outcome of graduation or unsuccessful discharge from the program for each participant. Judge Ellisor attended the TASC conference in 2017, 2019, and NADCP Conference in 2018 and 2023. Our Drug Court Administrator is Ms. Charlotte Monica Jones. Ms. Jones oversees the Drug Court budget and resources for the program. She also manages contracts, weekly Drug Court dockets, prepares semi-annual and annual statistical data for the CJD of the Governor's office. Ms. Jones maintains the Policy and Procedures and updates them as necessary with the approval of the Drug Court Steering Committee, coordinates graduation ceremonies, collects, maintains and organizes program records. She meets with the Drug Court Steering Committee quarterly to give updates on the budget funding and program statistics. Ms. Jones also actively participates in staffing's, and assures the consistency of incentives and sanctions for participants. Ms. Jones has extensive experience and training with substance abuse. Her substance abuse experience began in 1992 with the Therapeutic Community Substance Abuse program. Over the last 30yrs, Ms. Jones has supervised specialized caseloads including Substance abuse and Mental Health. For the last 6 years, Ms. Jones has been the Specialized Intervention Supervisor for Galveston County Adult probation. Some of Ms. Jones training includes: Therapeutic Community officer training, Overdose Prevention and Naloxone Training, Drug Impairment Training for Texas Community Supervision and Parole officers, Motivational Interviewing, and TRAS Certification. Ms. Jones attended the TASC Conference in 2021 ,2022 ,2023, and 2024. Tomi West, Drug Court Officer's duties: conducting initial TRAS assessments and reassessments on an annual basis, coordinating/providing case management, case planning, making necessary referrals to meet participants' treatment plan objectives, administering random drug tests, and maintaining weekly/bi-weekly office visit contact in addition to field visits. Ms. West's duties differ from Probation Officers working at CSCD because she is responsible for supervising high risk/need participants, who are evaluated and diagnosed with severe substance abuse disorders, at an intensive level of supervision for a period of 12-18 month. These participants report on a weekly basis in phase I and bi-weekly basis in phase II and phase III. In addition, monthly field visit contact is made with each participant. Ms. West is responsible for conducting weekly staffing meetings at which time she informs the Drug Court team how each participant is progressing in treatment and within the Drug Court program as well as, when necessary, reports any violations along with recommendations on how to address said violations. In preparation for weekly staffing, Ms. West communicates with treatment providers, prepares detailed reports on each participant, and formulates appropriate recommendations incentives and violations when necessary. In addition, Ms. West is responsible for drafting the necessary documents filed with the Court such as Modifications of Supervision Conditions, Motions to Adjudicate and Revoke Supervision, and Withdraw Motions to Adjudicate and Revoke Supervision. Ms. West has been a CSO

with Galveston County CSCD since October of 2015. Ms. West has diverse experience within Galveston County CSCD including being a Field Officer with a regular needs caseload, a Court Liaison Officer in the 212th Judicial District Court and a SAFPF Supervision Officer before joining the H.O.P.E. Drug Court team in March of 2019. Ms. West's training: SAFPF Certification, TRAS Certification and as well as additional training in topics including Trauma and the Opioid Crisis, Human Trafficking, and Texas ICAOS, TLOA and VAWA, HIPPA, and Level 3 CJIS Security. Ms. West attended the 42nd Annual Training Institute APPA conference in 2017, the TASC Conference in 2019, 2021, 2022, 2023 and 2024. She attended the Drug Impact Conference in both 2018-2019, & 2022. Raneca Henson, Assistant Criminal District Attorney. Henson reviews all potential candidates for eligibility and actively participates in weekly staffing. She monitors participant progress and makes recommendations regarding sanctions. If a participant is re-arrested, Ms. Henson will review/investigate the new case and determine if defendant will be able to continue participating in the program. Jessica Ebbs, serves as the defense counsel for participants in the program. Ms. Ebbs informs the drug court participant about the rigors of drug court, preserves all constitutional/legal rights of the client, advocates for fair and equal treatment of client, participates in team meetings as a member to reach consensus on addressing client behavior, attends non-adversarial court proceedings, maintains attorney client privilege of confidentiality, and represents the clients' stated objectives as a zealous advocate. She attended the 2022 TASC Conference in Corpus Christi, TX. Rita Fusco-McGee is a Licensed Chemical Dependency Counselor with the Gulf Coast Center since 2017. Rita is a part of the OSAR (Outreach, Screening, Assessment and Referral) team for Region 6. Rita became an LCDC in 2016. Rita's role with the HOPE Drug Court includes screening new participants to determine the appropriate level of care needed. In addition, she is also attending weekly staff meetings with Drug Court Staff to discuss the participants and to give feedback from a treatment aspect and keep Drug Court staff updated with the progress from GCC clients throughout their treatment. She attended the TASC Conference in 2022, 2023, and 2024. Russell Mai is an LCDC who has been in the field of addiction for over 30 years. Russell has specialized in criminal justice and worked with offenders most of his career. Russell has worked at Pathway to Recovery for about 8 years, he loves working with offenders who are trying to integrate back into society. He also worked at Kemah Palms rehab for facility for a year. He is currently the Program Director at ADA Women's Center in Galveston, where he has been for almost 1 year. Deputy Andrea Gradney is our law enforcement representative who attends and actively participates in staffing, court hearings, and graduations. Deputy Gradney supports participants' recovery by giving encouragement and praise. She is scheduled to attend the TASC conference 2025. Jacqueline Martinez is our Recovery Support Peer Specialist. Ms. Martinez actively participates in staffing, court hearings, and graduations. She has been working boots on the ground with women, men, and youth seeking recovery, shelter, and resources from every aspect of the population, including the homeless and mental health population, judicial services, child and adult protective service clients, and community recovery groups and churches. Ms. Martinez stated the following "Having first-hand knowledge of the powerlessness that comes with the disease enables me to better understand and help others. I appreciate my provisions today. I have a pocket full of HOPE to give away...". Ms. Martinez has attended the following trainings in 2024. Online professionalism and Ethics; Substance Use Disorders and Pain Management: MATE Act Training; "Supervision within Peer Values"; "Considerations for Cultural Diversity in Mental Health" and "The Effects of Addiction Has on children" The Dug Court team is scheduled to attend The TASC Conference in March 2025 in Corpus Christi, TX.

Performance Management :

The goals of the Galveston County HOPE (Helping Ourselves with Positive Efforts) Drug Court Program is to to reduce the crimes and aberrant behaviors associated with severe substance use disorders, reduce recidivism of persons previously incarcerated due to drug use, improve public safety, reduce the costs associated with incarceration and re-arrest; and allow persons with severe substance use disorders to return as a productive and successful member of the family, workforce and community overall. The Galveston County Drug Court Program HOPE uses the authority of the Court to enhance motivation for treatment as a cost-effective way to reduce drug use and criminal behavior in non-violent drug offenders. In addition to substance abuse problems, HOPE is designed to address co-occurring disorders including emotional, psychiatric, educational disabilities, and medical or neurological impairments. HOPE also works with local agencies to guide offenders through the process of obtaining assistance in family issues, living accommodations, education, on-going counseling, child care, financial assistance, employment and other community issues that will aid offenders in creating a life beneficial to participants, their families, and the community. Objective 1: Maintain or improve our high successful completion rate while increasing the percentage of highest risk/highest need participants in our program. Nationally, graduation rates from drug courts range from 50–70%. In Texas, drug courts across the state have an average successful graduation rate of 50 – 70%. The Galveston County Hope Drug Court already has a successful graduation rate of 70% - well above the state average. One of the factors that allows our drug court to have a higher successful completion rate is its size and outstanding local treatment agencies we have available throughout our county. With a maximum caseload of 40, we are able to provide our participants with more personalized interventions. In order to gain the cooperation of prosecutors and other stakeholders for the implementation of the Hope Drug Court in Galveston County, we had to adhere to stricter eligibility requirements than what is suggested by over 20 years of data and published as the best practices for adult drug courts,

disqualifying persons charged with violent felonies or a history of violence offenses. The offenses of our current participants are as follows: 26 – PCS: Methamphetamine 5 – PCS: Cocaine 1 – PCS: Heroin 1 – PCS: Psilocybin 0 – PCS: PCP 2 – UUMV 1 - Abandon/Endanger Child 5 - Theft Property 1 - Obstruct or Retaliation 1 - Assault Public Servant 5 - Burglary of Habitation 1 - DWI w/Child 1 - Tamper/Fabricate Physical Evidence 1 - Theft of Firearm 1 - Criminal Mischief 1 - Credit Card/Debit Card Abuse The most cost-effective and socially-effective drug courts focus their efforts on reducing serious felony offenses that are most costly – both financially and victim-wise – to their communities. Our goal moving forward is to secure key stakeholder support to increase the admission of drug offenders with more serious felonies into HOPE Drug Court in order to make most efficient use of state resources. Objective: Our second objective is to further reduce post-graduate recidivism. Nationwide, drug courts reduce re-arrest or reconviction rate Measures. Our first measure for Objective 1 will be the successful change in the eligibility criteria for participation in Hope Drug Court to not automatically disqualify persons with violent felonies or histories of violent offenses. Our second measure for Objective 1 will be from tracking the offenses of new persons admitted into the Hope Drug Court program over the next fiscal year. Working with the Galveston County DA's office we will look to recruit double the number persons with high victimization felonies, from our current number of 10 to 20. The limit to this increase is only contingent upon us having the funding to provide an increased number of individual counseling sessions to meet the treatment needs of this population. Our final measure for Objective 1 will be tracking the successful completion rates vs. unsuccessful terminations for the period following the shift in eligibility criteria for comparison to our successful completion rate prior to implementing this change. 14 participants successfully completed the program in FY 2024. 1 was unsuccessfully discharged. 12 participants successfully completed the program in FY 2023. 2 were unsuccessfully terminated. 6 participants successfully completed the program in FY 2022. 7 were unsuccessfully discharged. 14 successfully completed the program in FY 2021. 5 were unsuccessfully terminated.

Target Group :

Galveston County "HOPE" Program is aimed at adult male and female offenders 17 years and older who: have a history of substance abuse/drug related arrests; have a pending drug or drug related charge; or who are on probation or deferred adjudication for one of the eligible charges. The program specially focuses on high risk/high need individuals who are likely to reoffend due to their severe substance abuse problems. The number of persons in Galveston County arrested and charged with felony Possession of Controlled Substance in FY 2024 was 1284, Felony DWIs were 161, misdemeanor PCS were 403, and misdemeanor DWIs were 1257. The Hope Drug Court targets those persons arrested in Galveston county and who are (1) addicted to or dependent on illicit drugs or alcohol; (2) charged with high victimization felony crimes associated with high incarceration costs; and (3) at high risk for criminal recidivism or failure in less intensive rehabilitative dispositions.

Evidence-Based Practices:

The National Institute of Justice's Multisite Adult Drug Court Evaluation (MADCE) found the following: "Drug court participants reported less drug use (56 percent versus 76 percent)" and were less likely to reoffend than comparison groups. The Galveston County Adult Probation HOPE drug court uses evidenced base practices identified by the throughout its standard operating procedures with a program designed to reduce drug use relapse and criminal recidivism among defendants. The program includes key components recommended by the National Association of Drug Court Professionals (NADCP). The NADCP components have been studied and researched. Effective drug court programs include a selection process that includes the evidenced based use of an assessment of the criminogenic risk of offenders as well as their need for substance abuse treatment. In addition, the HOPE Drug Court has a very attentive jurist who provides meaningful judicial interaction. Other components include intensive monitoring and supervision by the supervision officer, graduated sanctions and incentives, treatment and various rehabilitation services related to the offender's substance abuse. The HOPE Drug Court uses the Texas Risk Assessment System to identify defendants with high risk and high needs in the substance abuse domain. Having a validated instrument increases the chances of identifying the most appropriate individuals for the program. "Drug Courts that focus their efforts on these individuals—commonly referred to as high-risk/high-need offenders — reduce crime approximately twice as much as those serving less serious offenders (Cissner et al., 2013; Fielding et al., 2002; Lowenkamp et al., 2005) and return approximately 50% greater cost savings to their communities (Bhati et al., 2008; Carey et al., 2008, 2012; Downey & Roman, 2010)." According to research published by the Center for Court Innovation, Best Practices in Adult Drug Courts: What Does the Research Tell Us, The HOPE Drug Court also has a system in place whereby incentives and praise from the Drug Court Judge are used to motivate participants. The MADCE, found that outcomes were significantly better when the consistent levels of praise and positive incentives were communicated from the judge (Zweig et al., 2012). Along with incentives, the HOPE Drug Court uses sanctions including jail time which is also an evidenced practice. "Two randomized, controlled experiments have confirmed that the imposition of gradually escalating sanctions for infractions, including brief intervals of jail detention, significantly improves outcomes among drug offenders (Harrell et al., 1999; Hawken & Kleiman, 2009)." The HOPE Drug Court utilizes

the NADCP Best Practices described in a 2013 publication: Adult Drug Court Best Practice Standards. These standards include: 1. Target Population – the target population is described in the HOPE policies and procedures. An evidenced based evaluation assessment tool is utilized. 2. Historically Disadvantaged Groups – the program recognizes the importance of serving all offenders including those who have experienced discrimination and the effects of low income. 3. Roles and Responsibilities of the Judge – the HOPE Drug Court has a dedicated Judge who participates in team staffings and is very actively involved in developing and delivering appropriate incentives and sanctions. 4. Incentives, Sanctions and Therapeutic Adjustments – The court uses a range of incentives and sanctions that are consistent and fairly applied to all participants. Treatment needs are adjusted based on the progress or lack of progress of the participant. 5. Substance Abuse Treatment – Treatment begins in nearly every case with residential treatment. Treatment providers use evidenced based treatment including a cognitive behavioral approach. The Drug Court Team regularly attends training and makes modifications to incorporate new evidenced based interventions. The HOPE Drug Court Steering Committee meets quarterly and evaluates the program statistics and evaluation data. The Steering Committee votes on changes and updates to the program procedures and ensures adherence to the goals of the program.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Specialty Court - Adult	100.00	The project will fund the salary for two positions within the Galveston County Adult Drug Court program. One - Community Supervision officer (CSO) and One - Drug Court Administrator. Grant will fund half of salary for Drug Court Administrator and Galveston County Commissioners Court will fund other half of salary under Mental Health Court currently funded by the county. Drug Court CSO will be responsible for supervising up to 40 high risk/needs participants in the program who have been evaluated with a severe substance abuse disorder. CSO will be responsible for conducting the initial TRAS assessment to determine participants risk/needs. CSO will supervise these participants in phase I on a weekly basis, phase II bi-weekly basis & phase III minimum of once a month. CSO makes necessary referrals to meet clients treatment plan, conducts monthly field visits, administer random drug/alcohol tests, prepares weekly progress reports for staffing/Drug Court & prepare & submit violation reports/MTAG orders to the Court on participants who have violated conditions of the Drug Court program. Drug Court Administrator interviews potential candidates for the program to ensure they meet the criteria to participate in the program. DCA makes referrals to LCDC who will conduct initial substance abuse assessment to determine initial level of treatment. DCA prepares weekly Drug Court dockets, manages CJD budget funds, review & submit contractual invoices to auditor's office for reimbursement, assist with auditing substance abuse contractual services annually, submit semi-annual & annual data to CJD of the Governor's Office, assist county grant manager with preparing annual grant application, meet with Drug Court Steering Committee quarterly to update members of CJD funds & Drug Court statistics, & serve as an active team member.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of carry-over individuals participating.	28
Number of individuals NEWLY participating.	12

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of individuals who will successfully complete the program.	15

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☒ Yes

☐ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

All invoices will be monitored by Department staff and audited by the Galveston County Auditor's Office for financial justification of charges.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☒ No

☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☒ No

☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2025

Enter the End Date [mm/dd/yyyy]:

9/30/2026

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

15229043

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

15229043

Single Audit

Applicants who expend less than \$1,000,000 in federal grant funding or less than \$1,000,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$1,000,000 or more, or state grant funding of \$1,000,000 or more during the most recently completed fiscal year?

Select the appropriate response:

☒ Yes

☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2024

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- ☐ Yes
- ☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- ☐ Yes
- ☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes
- ☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes
- ☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Probation Officer	[RETAIN] Tomi West, Drug Court Community Supervision Officer (CSO) will be responsible for supervising a maximum of 40 high risk/needs participants in the program who have been evaluated with a severe substance abuse problem.	\$86,445.97	\$0.00	\$0.00	\$0.00	\$86,445.97	100

		CSO will conduct initial TRAS assessment and reassess participants on a annual basis. Participants report on a weekly basis in Phase I, bi-weekly basis Phase II, & monthly basis in Phase III. CSO duties consist of making necessary referrals to meet participants treatment plan, conduct monthly field visits, administer random drug/alcohol test, and prepare weekly progress reports for staffing/Drug Court. Salary \$62,290.56 + fringe \$24,155.41 = \$86,445.97.						
Personnel	Director	[RETAIN] Charlotte Jones, Drug Court & Mental Health Specialty Courts Administrator (Mental Health Court is currently funded by Commissioner's Court) will manage budget, review/approve contracts with service providers, coordinate intakes, dockets, and evaluations, be an active Drug Court (DC) team	\$64,803.50	\$0.00	\$0.00	\$0.00	\$64,803.50	50

		member, coordinate activities related to the program, and review potential candidates for the program with a representative from the DA's Office to present recommendations to the DC Team. In addition, the Specialty Courts Coordinator will be responsible for completing and submitting semi-annual and annual reports to the Criminal Justice Division of the Office of the Governor. 50% of the Specialty Courts Coordinator salary, fringe benefits, and insurance will be funded under the grant and the other 50% will be funded under County general account funds. Salary \$99,645.00 + fringe \$29,962 = \$129,607. The grant will fund 50% of the position: salary \$49,822.50 + fringe \$14,981 = \$64,803.50.						
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or	Bay Area Recovery Center: provides the program with substance abuse assessments (\$56 per participant); intensive	\$2,564.85	\$0.00	\$0.00	\$0.00	\$2,564.85	0

	Treatment Services	outpatient group counseling (16 counseling sessions per week for a period of 8 weeks at a rate of \$15.95 per hour); and individual counseling (2 sessions per month at a rate of \$45 per hour). Total participants TBD; total cost will not exceed \$2,564.85.						
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	ADA House services: provides the program with substance abuse assessments (\$56 per participant); intensive outpatient group counseling (16 counseling sessions per week for a period of 8 weeks at a rate of \$15.95 per hour); and individual counseling (2 sessions per month at a rate of \$45 per hour). Total participants TBD; total cost will not exceed \$1,752.04.	\$1,752.04	\$0.00	\$0.00	\$0.00	\$1,752.04	0
Contractual and Professional Services	Drug Analysis or Employee Drug Testing Services	Recovery Healthcare: provides the program with 5 panel drug patch testing (includes lab confirmation) @ \$45 each. Soberlink devices are also provided to monitor and detect alcohol	\$2,065.00	\$0.00	\$0.00	\$0.00	\$2,065.00	0

		use at a daily rate of \$6. Program will utilize these services/items as needed. Total cost will not exceed \$2,065.						
Contractual and Professional Services	Drug Analysis or Employee Drug Testing Services	Cordant Forensic Solutions: provides the program with lab confirmation for each individual urine test (an average of 8 tests each month will be submitted to the lab for confirmation each month at a cost of \$16.75 per test). Additionally, an average of 11 Ethyl Glucuronide (EtG) tests will be submitted for lab confirmation each month at a cost of \$11.00 per test. Total annual cost for lab confirmation = \$3,060.	\$3,060.00	\$0.00	\$0.00	\$0.00	\$3,060.00	0
Contractual and Professional Services	Drug Analysis or Employee Drug Testing Services	Smartox: provides the program with 14 panel instant urine cups EtG / alcohol tests. 14 panel instant urine testing cups cost \$4.03 per test and the program will utilize 40 per month. Total annual cost for 14 panel instant urine cups EtG / alcohol tests is \$1,934.40. Galveston County will not	\$1,930.20	\$0.00	\$0.00	\$0.00	\$1,930.20	0

		request reimbursement in excess of \$1,930.20 for this budget line item.						
Contractual and Professional Services	Vehicle Transportation-Related Services	Transportation services from Greyhound Transport Company will only be utilized when treatment facilities are located out of county. These transportation services are only utilized for verified participants of the SC program. Please note - the county is directly paying Greyhound Transport Company. No funds are going to the participant. The average bus ticket costs \$40.00 one way. Estimated trips per year 5. Total cost 5 X \$40.00 = \$200.00.	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Tomi West (CSO) will attend the 2026 TASC conference. Dates and location are TBD. The TASC conference focuses on best practice standards for Specialty Court programs to be effective for participants through substance abuse	\$1,217.57	\$0.00	\$0.00	\$0.00	\$1,217.57	0

and mental health treatment and drug and alcohol testing. Trainings within the conference focus on Drug Court best practices and provide information on each role of the Drug Court team. The registration fee for the CSO to attend the TASC conference is \$300. The attendee will request reimbursement for meals upon providing proof of original receipts (maximum of \$64 per day will be reimbursed; total max meal reimbursement for 3 days = \$192). The attendee will request reimbursement for mileage at a rate of \$0.67 per mile (498 miles round trip; 498 miles x \$0.67= \$333.66). The attendee will request reimbursement for lodging at the state rate of \$110 per night for a hotel room (\$110 x 3 nights = \$330 + \$61.91 (18.76% taxes) = \$391.91). Total cost for the CSO to attend the TASC

		conference = \$1,217.57.						
Travel and Training	In-State Incidentals and/or Mileage	Tomi West (CSO) will conduct monthly field visits for all program participants. Taking into consideration field visits extend beyond Galveston County to adjacent counties, Harris and Brazoria, the CSO will travel approximately 179 miles per month to perform field visits. Current Texas mileage rate is \$0.70 per mile. Annual total cost is (179 miles x \$0.70 x 12 months = \$1,503.60). Galveston County will not request reimbursement in excess of \$1,500 for this budget line item.	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	Tomi West (CSO) will use a mobile phone to communicate with program participants via phone calls & text messages. Cost of mobile phone service is \$30.00 per month. Total annual cost for mobile phone service = \$360.	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	0

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$11,572.09	\$0.00	\$0.00	\$0.00	\$11,572.09
Personnel	\$151,249.47	\$0.00	\$0.00	\$0.00	\$151,249.47
Supplies and Direct Operating Expenses	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00
Travel and Training	\$2,717.57	\$0.00	\$0.00	\$0.00	\$2,717.57

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$165,899.13	\$0.00	\$0.00	\$0.00	\$165,899.13

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Other Condition of Funding. Prior to seeking reimbursement for the TASC Conference, please submit a budget adjustment to add the dates and location of the conference to the line item description once they are known.	4/22/2025 11:31:09 AM		No	Yes

Please be advised that OOG has added a Condition of Funding (CoF) that will hold funds on a specific budget line item(s) that must be met. You can review the CoF by going to the Summary tab and Clicking on the View Condition of Funding link. Assuming all other Conditions of Funding noted on the Statement of Grant award have been met, you will be able to request reimbursement for any line item except for the one(s) with the fund hold until that fund hold is cleared.	4/22/2025 11:31:09 AM		No	No
12-Step Programs: Courts have ruled that these programs are considered inherently religious. As such, OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials. For more information, click here to download a list of FAQs.	7/2/2025 11:42:41 AM		No	No
SID Number: Grantee is required to report the State Offender Identification (SID) number for all program participants in required progress reports that will be submitted to OOG.	7/2/2025 11:42:56 AM		No	No
Participation in Training and Technical Assistance Program: Grantees are required to participate in activities under the Specialty Courts Resource Center (SCRC) operated by Sam Houston State University. Information about services and resources provided by SCRC can be accessed at http://txspecialtycourts.org/ .	7/2/2025 11:43:13 AM		No	No
Other Condition of Funding. Generated Program Income. CJD will allow your agency to use the Addition Method to add generated program income to the project budget in an amount up to \$60,000.00 (if applicable), resulting in an overall increase in the approved budget. Once this amount has been reached further collected generated program income must be applied using the Deduction Method, which will begin to reduce the OOG award amount. All generated program income must be reported to CJD through a formal grant adjustment to secure CJD approval prior to use of the program income.	7/2/2025 11:43:34 AM		No	No

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