



# COUNTY of GALVESTON

## Department of Parks & Cultural Services

4102 Main Street (FM 519) • La Marque, Texas 77568  
Phone: (409) 934-8100 • Fax: (409) 621-7986

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### Sisters Helping Sisters FY26 - FY28 Fee Reduction Request - Fishing Tournament April 25th & 26th, 2026 & Dates TBD in 2027 & 2028 at Bayshore Park

5.1.2 Criteria for Requesting Reduction of a Permit Fee. The criteria for requesting such a reduction are:

- i) Submit a written request to the Parks and Senior Services Department at least 90 days before the event;
- ii) Describe the level of significant contributions the organization or agency has provided to a Galveston County park, Galveston County senior services and/or beach facilities, or the Galveston County community in the past year;
- iii) Submit financial plans on the upcoming event, including all projected revenues and expenditures for the event;
- iv) Submit background information regarding the organization or agency; and
- v) Provide proof of current tax-exempt status or non-profit status, including IRS Form 990.\*

Once all criteria are met, the Parks Department and Senior Services Department will submit the item to the Commissioners' Court agenda. Commissioners' Court will either approve reduction of the permitting fee or deny the request. A member of the organization requesting the reduction of a permit fee may be present at the Commissioners' Court meeting.

5.1.3 Options and requirements for Fee Reduction:

- i) Fees may be reduced by up to 80%, but not to exceed a \$1,000.00 reduction in fees.
- ii) Admission to events receiving reduced fees must be open to the public free of charge. While event sponsors may charge for goods or services at the event, no admission or gate fee shall be charged.
- iii) Galveston County must be identified as a sponsor of any event in which a fee is reduced. The County must be recognized on any and all print media, banners, websites and in a place of prominence at event locations during the event. Galveston County reserves the right to place a banner or signage at/in event grounds.
- iv) Galveston County reserves the right to view sales and special event documentation at its request at any time.

**\*Non-refundable user fees amount for May event:**

Special Event Permit Fee for 600-attendees = \$575.00

Special Event Permit Fee for 100 or less attendees: = \$70.00

Electricity = \$10.00

Grand Total = \$655.00

Fee Reduction Amount: 80% of \$655.00 = \$524.00

**Grand Total of User Fee Payment should reduction be approved: \$131.00**

\*Please see attached request. The event dates for 2027 & 2028 fee reduction will be based on the information provided to the Parks Department on the special event application and current special event fees/deposits at the time the application is received.

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**Our Core Purpose:**

*"We offer exceptional life experiences!"*

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1/26/2026

*To whom it concerns,*

**OUR MISSION: TO PROVIDE FINANCIAL AND SPIRITUAL SUPPORT TO LOCAL LADIES BATTLING BREAST CANCER**

**Sisters Helping Sisters Fishing Tournaments (SHS) EIN 47-4484473 is a local non-profit organization recorded and residing in Galveston County. The purpose of SHS is to raise money through fund raising events and financially support local ladies battling cancer. To date SHS has put \$700,000.00 directly into the hands of local ladies residing in Galveston and directly surrounding counties. It is our wish, to maximize our ability to fund these women, that you would respectfully reduce fees associated with the use of Bayshore Park. We will of course require sponsorship for these events to make all of this happen.**

**Thank you for your consideration,**

**Jaton Liner-Mitchell**

**Sisters Helping Sisters Fishing Tournament**

**512-547-9631**

**[Jaton\\_marketing@yahoo.com](mailto:Jaton_marketing@yahoo.com)**

**[www.shstexas.org](http://www.shstexas.org)**



**Galveston County - Parks & Cultural Services**  
 4102 Main Street  
 La Marque, TX 77568  
 Phone: 409-934-8102 Fax: 409-621-7986  
**Scheduling Invoice**

**Creation Date:** Thu Oct 16, 2025

**Invoice #:** 11539

**PAYEE:** **Jaton Liner**  
**Sisters Helping Sisters**  
 P.O. Box 9045  
 Bacliff, Texas, United States  
 77518

**Total Amount Due:** \$855.00

**Amount Paid:** \$0.00

**Balance Due:** **\$855.00**

**Client #:** 1418  
**Event:** 2026 Sisters Helping Sisters Fishing  
 Tournament

**Email:** jaton\_marketing@yahoo.com  
**Special Event:** Yes

**Phone 1:** (512) 547-9631  
**Status:** Firm

Please make checks payable to Galveston County Parks Department.

**Facility Times**

Facility Name	Description	Date	Time	Price
Bayshore Park - Facilities - Entire Park	Less than 100 in attendance - \$70.00 Flat Rate	Fri Apr 24, 2026	09:00AM - 09:00PM	\$70.00
	Special Event Fee (501-2000 attendees) - \$575.00 Flat Rate	Sat Apr 25, 2026	08:00AM - 10:00PM	\$575.00
	No Charge - \$0.00	Sun Apr 26, 2026	08:00AM - 10:00PM	\$0.00
<b>Facility Subtotal:</b>				\$645.00
<b>Total:</b>				\$645.00

**Services**

Service Name	Description	Qty	Date	Time	Price
Deposits - All - Public/Special Event/Company Picnic	301-500 Attendees - \$200.00 Flat Rate (Per Unit)	1	Sun Apr 26, 2026	08:00AM - 10:00PM	\$200.00
<b>Service Subtotal:</b>					\$200.00
Fees - All - Electrical Outlet	User Fee - \$10.00 Flat Rate (All Units)	1	Sat Apr 25, 2026	08:00AM - 10:00PM	\$10.00
<b>Service Subtotal:</b>					\$10.00
Security - All - DJ / Alcohol / 100+	Paid in cash - \$0.00 Per Hour (Per Unit)	1	Sat Apr 25, 2026	08:00AM - 10:00PM	\$0.00
<b>Service Subtotal:</b>					\$0.00
Security - All - Open to Public	Paid in cash - \$0.00 Flat Rate (Per Unit)	1	Sat Apr 25, 2026	08:00AM - 10:00PM	\$0.00
<b>Service Subtotal:</b>					\$0.00
<b>Total:</b>					\$210.00

**Transactions**

There are no transactions to display for this Invoice...

**Comments**

Thank you for booking with Galveston County Parks & Cultural Services. We are open M-F from 8am-4:30pm and closed on County holidays. If you have any issues after-hours or on the weekends, please call 409-996-9883. Please note that payment for invoices for indoor/outdoor facility rentals and special events are due 30 days prior to your event. Credit/ debit card transactions incur either a 2.2% or \$3.95 convenience fee (whichever is greater). Cancellations on unpaid balances will begin 25 days before the event date.

<b>Subtotal:</b>	\$855.00
<b>Total:</b>	\$855.00
<b>Amount Paid:</b>	\$0.00
<b>Balance Due:</b>	<b>\$855.00</b>



Galveston County Parks & Cultural Services  
4102 Main Street (FM 519), La Marque, TX 77568  
Office Hours: Monday-Friday; 8am-5pm  
www.galvestoncountytexas.gov  
**PUBLIC EVENT/SPECIAL EVENT PERMIT APPLICATION**

**FIRST TIME EVENTS:** It is recommended to schedule a meeting with the Rental Supervisor to discuss the application in detail for first time applicants. Please call (409) 934-8102 to make arrangements.

Set-Up Date: April 24, 2026 Start time: 9AM End Time: 9PM

Event Date(s): April 25, 2026 Start time: 7AM End Time: 9PM

\*Event Date(s): April 25, 2026 Start time: 7AM End Time: 9PM  
(Two-day event) / add additional line for 3+ day event

Break-down Date: April 26, 2026 Start time: \_\_\_\_\_ End Time: \_\_\_\_\_ Reservations can be made 24 months in advance for any public event, special event or company picnic.

Park Requested: Bayshore Park \*Facility/Facilities Requested: Entire Park

\*including but not limited to: pavilions, gazebos, sports fields, cabanas, bunkers, restrooms, etc.

Type of event: \_\_\_\_\_ Fair/Festival \_\_\_\_\_ Parade \_\_\_\_\_ Event exceeds  
\_\_\_\_\_ Circus/Carnival \_\_\_\_\_ Company Picnic \_\_\_\_\_ facility capacity  
\_\_\_\_\_ Wedding \_\_\_\_\_ Race/Fun Run \_\_\_\_\_ Amusement request  
\_\_\_\_\_ Concert \_\_\_\_\_ Demonstration/Rally  
 Other: \_\_\_\_\_

\*Estimated # attending event: \_\_\_\_\_ (include vendors, staff, volunteers and participants) Descriptive summary of the event (attach additional sheets if necessary): Fishing tournament, food vendors, auction, beverages both non-alcohol & alcoholic, will need a letter for TABC

Event Name: Sisters Helping Sisters Fishing Tournament

Name of Applicant: Jaton Liner-Mitchell (Photo ID req. / age 21+)

Company Name (if applicable): SistersHelpingSistersFishingTournament.org

Individual/Tax-Exempt For-Profit or Commercial: On File (attach proof of current tax-exempt/non-profit status, including IRS form 990)

Mailing address: PO Box 9045

City: Bacliff State: TX Zip: 77518

Email address: jaton\_maketing@yahoo.com Cell Phone ( 512) 547-9631

Other Phone ( ) \_\_\_\_\_

Event Day Contact Name: Jaton Phone ( ) \_\_\_\_\_

Certain indoor facilities have additional amenities for rent. Please see page 7 and use the checklist below if you would like to rent:

\_\_\_\_\_ PA System (Add \$50.00)

\_\_\_\_\_ \*Set-Up & Break Down of Tables/Chairs  
(Add \$250 for large facilities or \$125 for small facilities)  
\*Lay-out required

\_\_\_\_\_ Podium (Add \$10.00)



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Email: Program-info@co.galveston.tx.us  
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**PAGE 2**

Is the event being sponsored, co-sponsored or supported by another organization or group? If yes, attach a list of supporting organization(s) and describe their role.  YES  NO

Will gate, admission or registration fees be charged?  YES  NO  
If yes, attach a list of proposed fees and their purpose and also see section 5.1.4 of Facility Permitting Policy.

How will the event be promoted?  TV Ads  Newspaper Ads  Radio  
 Flyers/posters  Billboards  Internet  
 Facebook Other: \_\_\_\_\_

Event website: \_\_\_\_\_

**REQUIRED ATTACHMENTS - Use the blank space as a check list before submitting your application to the Rental Supervisor.**

\_\_\_\_\_ **Event Location Layout** - Please list the proposed event location and attach a map of the proposed logistical layout for your event.

\_\_\_\_\_ **Event Parking** - What parking arrangements have been made for your event? If you are using alternate parking lots, an approval letter from the property owner must accompany this application.

Event Set-Up Parking Area: \_\_\_\_\_

Event Participant Parking Area (vendors, staff, volunteers, media): \_\_\_\_\_

Event Attendees: \_\_\_\_\_

Grass Parking - If you are requesting to utilize a grass parking area, what will you do in the event of inclement weather?

Repair damaged grass if used, if too much rain we will not use grass

\_\_\_\_\_ **Event Size:** 400 # of Participants 40 # of Staff/Volunteers  
100 # of Spectators 500 **Total Number of Attendees**

\_\_\_\_\_ **Event History:** Is this a first time event?  YES  NO

Is this an Annual Event?  YES  NO

How many years in existence? 14 YEARS

Previous Name(s) of Event: \_\_\_\_\_

If your previous year's application is on file, are there any changes from the previous year? List: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**REQUIRED ATTACHMENTS - Continued**

**Activities and Entertainment** - Please attach a list of scheduled activities and entertainment with times (i.e. bands, contests, arts & crafts show, cook-off, performers, etc.),

Friday ~~at 10am~~ Captains Meeting and Trade Show  
 Sat - Main event - TAD show fish auctions Auction Food

**Structures** - Please check all structural elements that apply.

Tent(s)  Booth(s)  Table(s)  Chair(s)  Stage(s)  
 Fencing  Light Tower(s)  Generator(s)  RV(s)  
 Other(s), please list: \_\_\_\_\_

**Utilities**

Will you need electricity?  YES  NO (see page 9, item #13)

Electricity for: mic / music

Will you need access to water?  YES  NO

Water for: Clean up

**5** \***Portable Toilets:** Indicate the number of portable toilets you will have at your event. The closure of free-standing park restrooms may be required depending on the # of participants expected. Minimum of (1) per one hundred (100) participants is required.

4 # of Regular 1 # of ADA

When will they be delivered? Thurs or Friday  
 \*For multi-day events, servicing of port-a-lets is required!

**\*Event Clean-Up/Trash:**

Who is responsible for the event clean-up? SAS - Jason

Contact Phone Number: 512 547 9131

Will your event have a dumpster?  YES  NO thus or

What size? 10 yr When will it be delivered? Friday

Recycling: Do you have a plan for recycling for the event? If so, please describe: No

\*Galveston County Parks & Cultural Services may be able to donate a limited number of trash can liners and extra toilet paper to the event, depending on available supplies. \*Please note that events held within the city limits of League City must use AmeriWaste (Walter Hall Park & Elva Lobit Park).



**REQUIRED ATTACHMENTS - Continued**

**Food/Beverages:** Please indicate all food/ beverage elements that apply:

Sale of food/beverages       Distribution of food/beverages

**A Health Permit is required for each vendor selling or distributing food/beverages.**

Sale of Alcoholic beverages       Distribution of Alcoholic beverages

**You must obtain a TABC Permit for the sale/distribution of alcoholic beverages and will need permission from the Galveston County Parks & Senior Services Division to obtain your permit, if required.**

Please state your plan(s) to keep others from bringing alcoholic beverages into your event and to keep patrons from taking alcoholic beverages out of the event.

Hired Security - Volunteers - Announcements

**First Aid Plan:** Will you have a first aid station on-site?       YES       NO

What are your plans for a minor/major emergency?      SLVFD

Does your event layout provide for emergency vehicle access?       YES       NO

**Insurance Requirements:** Public liability and property damage insurance is required for all athletic user groups, amusement vendors (i.e. moonwalks), special event organizers producing events that are open to the public, and for-profit commercial vendors, otherwise known as "vendor" in the amounts set forth below. Insurance must be issued by a casualty company authorized to do business in the State of Texas, and in standard form approved by the Board of Insurance Commissioners of the State of Texas, with coverage provisions insuring the public from any loss or damage that may arise to any person or property by reason of the acts or omissions of the vendor.

Vendor shall at its own expense be required to carry the following minimum insurance coverage:

- For damages arising out of bodily injury to or death of one person in any one occurrence - one hundred thousand and no/100 dollars (\$100,000.00);
- For damages arising out of bodily injury to or death of two or more persons in any one occurrence - three hundred thousand and no/100 dollars (\$300,000.00);
- For injury to or destruction of property in any one occurrence - one hundred thousand and no/100 dollars (\$100,000.00);
- Alcohol - If alcoholic beverages are sold, served, or allowed to be consumed during the event, the insurance certificate must state specifically that it also covers any losses resulting from the consumption of alcohol at the event.



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Page 11

24. Cleaning and Trash For Outdoor Facility Rentals, the Permittee must pick up trash and litter during and after all Events. Events where in excess of 100 persons are in attendance will be required to remove bags of trash from the Site the same day of the event. In the event that trash is not removed, the permittee may be responsible for other costs incurred by the Department for the removal of trash and litter from the Site.

25. The Applicant must provide for the Event, at no additional charge to the public, an adequate number of portable toilets (one per 100 attendees), including a proper ratio of such toilets that meet the Americans with Disabilities Act specifications (ADA).

26. The Permittee may use for the Event any electrical outlets that currently exist at the Site at a cost of \$10.00 per outlet. It is the Permittee's responsibility to contact the Department at least 72 hours before the Event to ensure that the electrical power is turned on. If the Event takes place at a Site where no electrical outlets are currently in place or if the Permittee has additional electrical requirements, it will be the Permittee's responsibility to safely provide for the Event's additional needs.

27. Any misrepresentation of the signed special event application or failure to meet the requirements set forth herein will result in retention of the deposit fee.

Jaton Liner-Mitchell

Applicant's Name

*J Mitchell*

\_\_\_\_\_  
Applicant's Signature

1/26/2026

\_\_\_\_\_  
Date