



THE COUNTY OF GALVESTON

**FRANK RODRIGUEZ
PURCHASING AGENT**

COUNTY COURTHOUSE

722 Moody (21st Street)
Fifth (5th) Floor
Galveston, Texas 77550
(409) 770-5371

November 24, 2025

Honorable County Judge
And Commissioners' Court
County Courthouse
Galveston, Texas

Re: Disposal of Salvage or Surplus Property

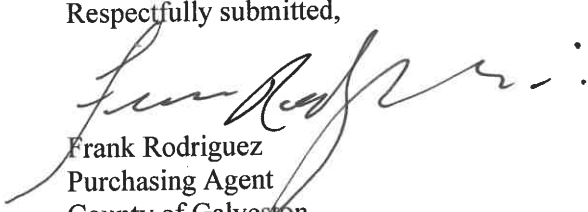
Gentlemen,

It is requested that authorization be granted to dispose of the salvage and/or surplus property items represented on the attached awaiting disposal (AD) list. This request is per the instructions outlined in the Texas Local Government Code, section 263.152, Disposition.

These items will be placed on the GovDeals website or other authorized means of disposal within 30 days after authorization is granted and efforts to transfer them to other departments have been exhausted.

Your consideration in this matter will be greatly appreciated.

Respectfully submitted,


Frank Rodriguez
Purchasing Agent
County of Galveston

Nolan, Edward

From: Nolan, Edward
Sent: Tuesday, November 4, 2025 5:14 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 11/04/2025: ((9) vehicles Fleet Surplus 20251104
Attachments: (9) vehicles Fleet Surplus 20251104.pdf

Good afternoon,

Could we please place the following asset on the next available commissioners court appropriate removal as surplus: **((9) vehicles Fleet Surplus 20251104.pdf)**:

#	FAID	Unit	VIN	Desc	Notes
1	30419	C7901	1FBSS31L79DA80081	2009 FORD VAN	AGE / MILEAGE / 71919 ODO / SIDE SCRAPE ON BOO PEELING CLEARCOAT
2	30462	C3001	1FTSW2BY4AEA59904	2010 FORD F250	AGE / MILEAGE / 121909 ODO / TAILGATE TRIM MIS
3	30488	C5028	1FTFW1CV4AFB13504	2010 FORD F150	AGE / MILEAGE / 173000 ODO / POOR TIRES; CRACK WINDSHIELD; WOULD NOT START 9/10/2025 / TRAN SLIPS
4	31601	C0211	1FTFW1CF5CFB26936	2012 FORD F150	AGE / MILEAGE / 172437 ODO / LOW TIRE PRESSURE BENT TAILGATE
5	31721	C6310	1FTMF1CM2DKE41014	2013 FORD F150	AGE / MILEAGE / 89889 ODO / MISSING TRIM; CHEM SMELL
6	32373	C3805	1GNLCDECXJR329467	2018 CHEVROLET TAHOE	AGE / MILEAGE / 97930 ODO / NO CENTER CONSOLI TIRES / SERVICE TIRE MONITOR SYSTEM LIGHT ON
7	32507	C3819	1C4BJWDG5JL908606	2018 JEEP WRANGLER	AGE / MILEAGE / 81523 ODO
8	32768	C3006	1GNLCDEC6LR245696	2020 CHEVROLET TAHOE	AGE / MILEAGE / 106808 ODO
9	32771	C3004	1GNLCDEC6LR245701	2020 CHEVROLET TAHOE	AGE / MILEAGE / 80631 ODO / NO CENTER CONSOLI

Thanks!

Edward Nolan
Purchasing Asset Coordinator
Galveston County Purchasing Department
(409) 770-5417
(409) 621-7991 Fax
Edward.Nolan@co.galveston.tx.us

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#	FAID	Unit	VIN	Desc	Notes
1	30419	C7901	1FBSS31L79DA80081	2009 FORD VAN	AGE / MILEAGE / 71919 ODO / SIDE SCRAPE ON BODY / PEELING CLEARCOAT
2	30462	C3001	1FTSW2BY4AEA59904	2010 FORD F250	AGE / MILEAGE / 121909 ODO / TAILGATE TRIM MISSING
3	30488	C5028	1FTFW1CV4AFB13504	2010 FORD F150	AGE / MILEAGE / 173000 ODO / POOR TIRES; CRACKED WINDSHIELD; WOULD NOT START 9/10/2025 / TRANSMISSION SLIPS
4	31601	C0211	1FTFW1CF5CFB26936	2012 FORD F150	AGE / MILEAGE / 172437 ODO / LOW TIRE PRESSURE LIGHT / BENT TAILGATE
5	31721	C6310	1FTMF1CM2DKE41014	2013 FORD F150	AGE / MILEAGE / 89889 ODO / MISSING TRIM; CHEMICAL SMELL
6	32373	C3805	1GNLCDECXJR329467	2018 CHEVROLET TAHOE	AGE / MILEAGE / 97930 ODO / NO CENTER CONSOLE / POOR TIRES / SERVICE TIRE MONITOR SYSTEM LIGHT ON
7	32507	C3819	1C4BJWDG5JL908606	2018 JEEP WRANGLER	AGE / MILEAGE / 81523 ODO
8	32768	C3006	1GNLCDEC6LR245696	2020 CHEVROLET TAHOE	AGE / MILEAGE / 106808 ODO
9	32771	C3004	1GNLCDEC6LR245701	2020 CHEVROLET TAHOE	AGE / MILEAGE / 80631 ODO / NO CENTER CONSOLE



ASSET TRANSFER REQUEST

Date: 10/09/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor: [Signature] Chris Lane Department / Division: SHERIFF
(Authorized Asset Custodian Signature) (Print Name)

Receiver: [Signature] ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32507 Unit # C3819 Description 2018 JEEP WRANGLER SerialVIN 08606
(FAID#, last 5 digits) (last 5 digits)
From SHERIFF Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)
To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer AGE / MILAGE OF ASSET

Transfer 32364 Unit # C3818 Description 2018 JEEP WRANGLER SerialVIN 99288
(FAID#, last 5 digits) (last 5 digits)
From SHERIFF Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)
To 172111/FLEET MGMT Location 2875 NICHOLAS AVE. DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer _____

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32507 2018 JEEP WRANGLER
FAID No.

Reason for disposal: AGE/MILAGE OF ASSET

Serial No./VIN #: 1C4BJWDG5JL908606

From: 172111 FLEET MGMT

Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON

Building, Floor, Suite, or Room No.

Comments: C3819

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Edward A. [Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: *Elizabeth Bryant* ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 32507 Description: 2018 JEEP WRANGLER

Unit # C3819 Serial/VIN: 1C4BJWDG5JL908606 Mileage: 81340

Reason for Disposal: AGE / MILEAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year.

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

10/30/25 1:56 PM

Vehicle Inspection Form

Inventory ID: C3819	Asset Number: 32507	Fair Market Value:																
Short Description: Year <u>2018</u> Make <u>JEEP</u> Model <u>WRANGLER SUV</u>																		
VIN: <table border="1" style="display: inline-table; text-align: center;"><tr><td>1</td><td>4</td><td>B</td><td>J</td><td>W</td><td>D</td><td>G</td><td>5</td><td>J</td><td>L</td><td>9</td><td>0</td><td>8</td><td>6</td><td>0</td><td>6</td></tr></table>		1	4	B	J	W	D	G	5	J	L	9	0	8	6	0	6	Title Restriction: ☐ Y ☐ N
1	4	B	J	W	D	G	5	J	L	9	0	8	6	0	6			
Odometer: <table border="1" style="display: inline-table; text-align: center;"><tr><td>8</td><td>1</td><td>5</td><td>2</td><td>3</td></tr></table>		8	1	5	2	3	☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N											
8	1	5	2	3														
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>3.6L, v6</u> ☐ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: <u>ABS LIGHT ON; BRAKE LIGHT ON; CHARGING SYSTEM LIGHT ON; WARNING LIGHTS FLICKERING</u> This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☐ 2 Wheel Drive ☒ 4 Wheel Drive Condition: _____																		
Exterior: Color: <u>WHITE</u> Windows: ☒ No Cracked Glass ☐ Cracked Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>GOOD</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☒ There are no holes																		
Interior: Color <u>BLACK</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>WORN & STAINED</u> Damage to Dash/Floor: <u>WORN & STAINED</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats																		
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																		
Location of Asset: _____ DSY 10/30/2025 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																		



ASSET TRANSFER REQUEST

Date: 11/5/2024

To: Purchasing Department, Fixed Asset Property Manager

Transferor: Henry Trachesset Henry Trachesset Department / Division: Sheriff
(Authorized Asset Custodian Signature) (Print Name)

Receiver: Elizabeth Bryant Elizabeth Bryant Department / Division: 1101 172111
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32768 Unit # 3006 Description 2020 TAHOE Serial/VIN 45696
(FAID#, last 5 digits) (last 5 digits)

From SHRIFF PATROL Location 601 54TH ST.
(Department/Division Name) (Building, Floor, Suite or Room No)

To FLEET MANAGEMENT Location 5115 HWY 3
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer SURPLUS, REPLACED WITH C3338

Transfer 32767 Unit # 3009 Description 2020 TAHOE Serial/VIN 44961
(FAID#, last 5 digits) (last 5 digits)

From SHERIFF PATROL Location 601 54TH ST.
(Department/Division Name) (Building, Floor, Suite or Room No)

To FLEET MANAGEMENT Location 5115 HWY 3
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer SURPLUS, REPLACED WITH C3337

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11/14/2024
Date Form Processed

Edward J. Albright
Fixed Asset Property Manager



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32768 2020 CHEVROLET TAHOE
FAID No.

Reason for disposal: AGE/MILAGE OF ASSET

Serial No./VIN #: 1GNLCDEC6LR245696

From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: C3992

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11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: [Signature] ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 32768 Description: 2020 CHEVROLET TAHOE

Unit # C3992 Serial/VIN: 1GNLCDEC6LR245696 Mileage: 106808

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year.

What type of damaged resulted from wreck?

List any engine issues:

List any transmission issues:

List any fluid leaks (oil, fuel, radiator, transmission, etc.)

Are all tires road-worthy? ☒ Yes No If No, please explain:

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other:

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager

Vehicle Inspection Form

Inventory ID: C3992	Asset Number: 32768	Fair Market Value:																	
Short Description: Year <u>2020</u> Make <u>CHEVROLET</u> Model <u>TAHOE MPV</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>G</td><td>N</td><td>L</td><td>C</td><td>D</td><td>E</td><td>C</td><td>6</td><td>L</td><td>R</td><td>2</td><td>4</td><td>5</td><td>6</td><td>9</td><td>6</td></tr> </table> Title Restriction: ☐ Y ☐ N			1	G	N	L	C	D	E	C	6	L	R	2	4	5	6	9	6
1	G	N	L	C	D	E	C	6	L	R	2	4	5	6	9	6			
Odometer: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>0</td><td>6</td><td>8</td><td>0</td><td>8</td></tr> </table> ☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☒ N: <u>LAST TIME FUELED</u>			1	0	6	8	0	8											
1	0	6	8	0	8														
Long Description: This Vehicle: ☐ Starts ☐ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>5.3L, V8</u> ☐ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☐ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: <u>MISSING BATTERY</u> This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>WHITE</u> Windows: ☒ No Cracked Glass ☐ Cracked Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>GOOD</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: <u>LEFT FRONT FENDER DENT; LEFT REAR QUARTER PANEL PEELING PAINT</u> Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes																			
Interior: Color <u>BLACK</u> ☒ Cloth ☒ Vinyl ☐ Leather Damage to Seats: <u>WORN & STAINED</u> Damage to Dash/Floor: <u>WORN & STAINED</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☐ Cold ☒ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats																			
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: _____ DSY 10/30/2025 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			



The County of Galveston
Jeff's Auction Checklist

	REMARKS	DATE
UNIT#	3992	10/27/25
LICENSE PLATE NUMBER	142-2288	
DESTROYED LICENSE PLATE AND REGISTRATION STICKER	YES	
TELEMATICS REMOVAL	YES	
TELEMATICS SERIAL NUMBER	G29U-NXG-HJC	
DECALS REMOVED	YES	
RADIO REMOVED	YES	
RADIO SERIAL NUMBER	N/A	
LIGHTS (POLICE) REMOVED	YES	
FIRE EXTINGUISHER REMOVED	YES	
TOOL BOX REMOVED	YES N/A	
FUEL CELL REMOVED	N/A	
MECHANIC PRINT NAME AND SIGNATURE AND DATE	Chelsea Crain	10/27/25
MANAGER SIGNATURE AND DATE		



ASSET TRANSFER REQUEST

Date: 10/31/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor: *Ashley Wilson* Ashley Wilson Department / Division: MOSQUITO
(Authorized Asset Custodian Signature) (Print Name)

Receiver: *Elizabeth Bryant* ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 31721 Unit # C6310 Description 2013 FORD F150 SerialVIN 41014
(FAID#, last 5 digits) (last 5 digits)

From MOSQUITO CONTROL Location 5115 HWY 3, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

Transfer _____ Unit # _____ Description _____ SerialVIN _____
(FAID#, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

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11/4/2025
Date Form Processed

PURCHASING DEPARTMENT USE ONLY

Edward J. - [Signature]
Fixed Asset Property Manager



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 31721 2013 FORD F150
FAID No.

Reason for disposal: AGE/MILAGE OF ASSET

Serial No./VIN #: 1FTMF1CM2DKE41014

From: 172111 FLEET MGMT
Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON
Building, Floor, Suite, or Room No.

Comments: C6310

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: [Signature] ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid: _____

Disposal of FAID No: 31721 Description: 2013 FORD F150

Unit # C6310 Serial/VIN: 1FTMF1CM2DKE41014 Mileage: 89889

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No Yes If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes Yes No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

11/4/2025
Date Form Processed

PURCHASING DEPARTMENT USE ONLY

[Signature]
Fixed Asset Property Manager

Vehicle Inspection Form

Inventory ID: C6310	Asset Number: 31721	Fair Market Value:																	
Short Description: Year <u>2013</u> Make <u>FORD</u> Model <u>F150 PICKUP TRUCK</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>F</td><td>T</td><td>M</td><td>F</td><td>1</td><td>C</td><td>M</td><td>2</td><td>D</td><td>K</td><td>E</td><td>4</td><td>1</td><td>0</td><td>1</td><td>4</td></tr> </table> Title Restriction: ☐ Y ☐ N			1	F	T	M	F	1	C	M	2	D	K	E	4	1	0	1	4
1	F	T	M	F	1	C	M	2	D	K	E	4	1	0	1	4			
Odometer: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>8</td><td>9</td><td>8</td><td>9</td><td>2</td><td></td></tr> </table> ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N:			8	9	8	9	2												
8	9	8	9	2															
Long Description: This Vehicle: ☒ Starts ☐ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>3.7 L, V6</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual _____ Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____ Exterior: Color: <u>WHITE</u> Windows: ☐ No Cracked Glass ☒ Cracked <u>WINDSHIELD</u> Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>FAIR</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☒ There are no holes Interior: Color: <u>GRAY</u> ☐ Cloth ☒ Vinyl ☐ Leather Damage to Seats: <u>MISSING TRIM; WORN & STAINED; CHEMICAL SMELL PRESENT</u> Damage to Dash/Floor: <u>MISSING TRIM; WORN & STAINED</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☐ Cruise Control ☒ Tilt Steering ☐ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☐ Windows ☐ Door Locks ☐ Seats Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: _____ DSY 10/9/2025 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			



ASSET TRANSFER REQUEST

Date: 9/12/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor: [Signature] Chris Ham Department / Division: SHERIFF
(Authorized Asset Custodian Signature) (Print Name)

Receiver: [Signature] ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32373 Unit # C3805 Description 2018 CHEVY TAHOE Serial/VIN 29467
(FAID#, last 5 digits) (last 5 digits)

From SHERIFF Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

Transfer _____ Unit # _____ Description _____ Serial/VIN _____
(FAID#, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32373 2009 FORD VAN
FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1GNLCDECXJR329467

From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: C3805

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11/4/2023
Date Form Processed

[Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: [Signature] ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid: _____

Disposal of FAID No: 32373 Description: 2018 CHEVROLET TAHOE

Unit # C3805 Serial/VIN: 1GNLCDECXJR329467 Mileage: 97930

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? ____ Yes X No ____ If Yes, what year. ____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? X Yes ____ No ____ If No, please explain: _____

Is there a spare tire? ____ Yes X No ____ Is the full jack present? ____ Yes X No ____

Other: _____

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager

9/25/'25 7:05 AM

Vehicle Inspection Form

Inventory ID: C3805	Asset Number: 32373	Fair Market Value:
Short Description: Year 2018 Make CHEVROLET Model TAHOE MPV		
VIN: 1 G N L C D E C X J R 3 2 9 4 6 7 Title Restriction: ☐ Y ☐ N		
Odometer: 9 7 9 5 5 ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N:		
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: 5.3 L, V8 ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: SERVICE TIRE MONITOR SYSTEM LIGHT ON This vehicle was maintained every ☐ Days ☐ Hours ☐ Miles Date Removed From Service: Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____ Exterior: Color: WHITE Windows: ☐ No Cracked Glass ☒ Cracked BULLSEYE ON WINDSHIELD Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: POOR Tread: #Flat Hubcaps # Major Damage to: PUSH BAR BRACKETS STILL ON VEHICLE Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes Interior: Color: BLACK ☒ Cloth ☒ Vinyl ☐ Leather Damage to Seats: WORN & STAINED, NO CENTER CONSOLE, EXPOSED WIRING Damage to Dash/Floor: EXPOSED SCREWS FROM CAGE REMOVAL Radio: ☒ Stock or ☐ Brand & Model: ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☐ Cold ☒ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats Additional Equipment: _____ Manufacturer Model Serial # ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand ☐ Hitch: Type Location of Asset: DSY 9/18/2025 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		



ASSET TRANSFER REQUEST

Date: 9/12/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor: Martha Lee Martha Lee Department / Division: PARKS
(Authorized Asset Custodian Signature) (Print Name)

Receiver: [Signature] ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 30419 Unit # C7901 Description 2009 FORD VAN SerialVIN 80081
(FAID#, last 5 digits) (last 5 digits)

From PARKS Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

Transfer _____ Unit # _____ Description _____ SerialVIN _____
(FAID#, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

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11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date _____
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date _____
- ☐ Destroyed by
☐ Natural Disaster _____
Date _____
☐ Traffic Accident _____
Date _____
- ☐ Trade-In _____
Date _____
- ☐ Donated _____ Agency receiving donation: _____
Date _____

Disposal of: 30419 2009 FORD VAN

FAID No. _____

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1FBSS31L79DA80081

From: 172111 FLEET MGMT

Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON

Building, Floor, Suite, or Room No.

Comments: C7901

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: *Elizabeth Bryant* ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid: _____

Disposal of FAID No: 30419 Description: 2009 FORD VAN

Unit # C7901 Serial/VIN: 1FBSS31L79DA80081 Mileage: 71919

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year: _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Elizabeth Bryant
Fixed Asset Property Manager

9/22/'25 1:50 PM

Vehicle Inspection Form

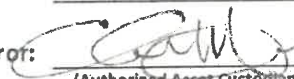
Inventory ID: C7901	Asset Number: 30419	Fair Market Value:																	
Short Description: Year <u>2009</u> Make <u>FORD</u> Model <u>F350 PASSENGER VAN (11)</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center;"><tr><td>1</td><td>F</td><td>B</td><td>S</td><td>S</td><td>3</td><td>1</td><td>L</td><td>7</td><td>9</td><td>D</td><td>A</td><td>8</td><td>0</td><td>0</td><td>8</td><td>1</td></tr></table> Title Restriction: ☐ Y ☐ N			1	F	B	S	S	3	1	L	7	9	D	A	8	0	0	8	1
1	F	B	S	S	3	1	L	7	9	D	A	8	0	0	8	1			
Odometer: <table border="1" style="display: inline-table; text-align: center;"><tr><td>7</td><td>1</td><td>9</td><td>1</td><td>7</td></tr></table> ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N:			7	1	9	1	7												
7	1	9	1	7															
Long Description: This Vehicle: ☒ Starts ☐ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>5.4 L, V8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: CHECK ENGINE LIGHT ON; CONTROL MODULE ON FLOOR; LET THE HORN HONK 4 OR 5 TIMES BEFORE STARTING This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual _____ Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>WHITE</u> Windows: ☒ No Cracked Glass ☐ Cracked Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>GOOD</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: <u>SOME RUST & PEELING CLEARCOAT</u> Additional Damage: <u>DRIVER SIDE SCRAPE</u> Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☒ There are no holes																			
Interior: Color <u>GRAY</u> ☐ Cloth ☒ Vinyl ☐ Leather Damage to Seats: <u>WORN, TORN & STAINED</u> Damage to Dash/Floor: <u>WORN & STAINED</u> Radio: ☐ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☐ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats																			
Additional Equipment: _____																			
Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: _____ DSY 9/18/2025																			
For more information contact: _____																			
Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

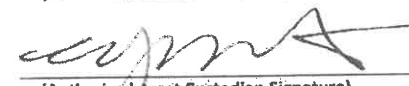


ASSET TRANSFER REQUEST

Date: 9/4/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor:  Chris Han Department / Division: SHERIFF
(Authorized Asset Custodian Signature) (Print Name)

Receiver:  ELIZABETH BRYANT Department / Division: 172111/FLEET MGMT
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 30462 Unit # C3001 Description 2010 FORD F250 SerialVIN 59904
(FAID#, last 5 digits) (last 5 digits)

From SHERIFF Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To 172111/FLEET MGMT Location 2875 NICHOLAS AVE, DKN 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer AGE / MILAGE OF ASSET

Transfer _____ Unit # _____ Description _____ SerialVIN _____
(FAID#, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

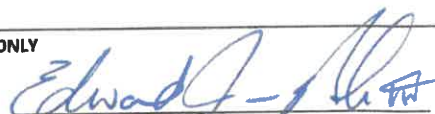
To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

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11/4/2025
Date Form Processed

PURCHASING DEPARTMENT USE ONLY


Fixed Asset Property Manager



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction

Date

☐ Theft

Date

(Attach the Law Enforcement Agency Theft Report)

☐ Destroyed by

☐ Natural Disaster

Date

☐ Traffic Accident

Date

☐ Trade-In

Date

☐ Donated

Date

Agency receiving donation:

Disposal of: 30462 2010 FORD F250

FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1FTSW2BY4AEA59904

From: 172111 FLEET MGMT

Department No. & Name

Location: 2875 NICHOLAS AVE DICKINSON

Building, Floor, Suite, or Room No.

Comments: C3001

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 30462 Description: 2010 FORD F250

Unit # C3001 Serial/VIN: 1FTSW2BY4AEA59904 Mileage: 121881

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes _____ No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

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PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Edward J. Bryant
Fixed Asset Property Manager

9/22/'25 1:05 PM

Vehicle Inspection Form

Inventory ID: C3001	Asset Number: 30462	Fair Market Value:
Short Description: Year 2010 Make <u>FORD</u> Model <u>F250 PICKUP TRUCK</u>		
VIN: 1 F T S W 2 B Y 4 A E A 5 9 9 0 4 Title Restriction: ☐ Y ☐ N		
Odometer: 1 2 1 9 0 9 ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N: _____		
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>6.8L, V10</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☐ 2 Wheel Drive ☒ 4 Wheel Drive Condition: _____		
Exterior: Color: <u>WHITE</u> Windows: ☒ No Cracked Glass ☐ Cracked _____ Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>GOOD</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: <u>TAILGATE TRIM MISSING</u> Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes		
Interior: Color <u>TAN</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>WORN & STAINED; NO CENTER CONSOLE</u> Damage to Dash/Floor: <u>WORN, TORN & STAINED; HOLES IN DASH & HEADLINER</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats		
Additional Equipment: <u>TOOL BOX</u> Manufacturer <u>UWS</u> Model <u>TBSD-72-LP-BLK</u> Serial # <u>72078-00374</u> ☒ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: _____ DSY 9/18/25 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

9/17/25 12:19 PM



ASSET TRANSFER REQUEST

Date: 9/17/2025

To: Purchasing Department, Fixed Asset Property Manager

Transferor: [Signature] Zach Smith Department / Division: 312110 Administration
(Authorized Asset Custodian Signature) (Print Name)

Receiver: [Signature] Elizabeth Bryant Department / Division: 172111/Fleet Mgmt
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 30488 Unit # C5028 Description 2010 Ford Pickup Truck SerialVIN 13504
(FAID#, last 5 digits) (last 5 digits)
From 312110 Administration Location Dickinson/Road & Bridge 5115 Hwy 3
(Department/Division Name) (Building, Floor, Suite or Room No)
To 172111/Fleet Mgmt Location Dickinson/2875 Nichols-Dksn Fleet Lot
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer Replaced in FY2025 budget, Replaced by C5512

Transfer 31726 Unit # C5305 Description 2013 Ford Pickup Truck SerialVIN 64018
(FAID#, last 5 digits) (last 5 digits)
From 312110 Administration Location Santa Fe/11730 Hwy 6, Santa Fe Stockyard
(Department/Division Name) (Building, Floor, Suite or Room No)
To 172111/Fleet Mgmt Location Dickinson/2875 Nichols-Dksn Fleet Lot
(Department/Division Name) (Building, Floor, Suite or Room No)
Reason for Transfer Replaced in FY2025 budget, Replaced by C5511

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11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager

w/ Fixed Assets/FA Forms/FA-02, Transfer
revised 10/05/2020



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction _____
Date

☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date

☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date

☐ Trade-In _____
Date

☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 30488 2010 FORD F150
FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1FTFW1CV4AFB13504

From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: C5028

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid: _____

Disposal of FAID No: 30488 Description: 2010 FORD F150

Unit # C5028 Serial/VIN: 1FTFW1CV4AFB13504 Mileage: 173022

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year.

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

Elizabeth Bryant
Fixed Asset Property Manager

9/12/'25 12:28 PM

Vehicle Inspection Form

Inventory ID: C5028	Asset Number: 30488	Fair Market Value:
Short Description: Year 2010 Make FORD Model F150 PICKUP TRUCK		
VIN: 1 F T F W 1 C V 4 A F B 1 3 5 0 4 Title Restriction: ☐ Y ☐ N		
Odometer: 1 7 3 0 0 0 ☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☒ N: LAST TIME FUELED		
Long Description: This Vehicle: ☐ Starts ☐ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: 5.4 L, V8 ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☐ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: CHECK ENGINE LIGHT ON; WOULD NOT START 9/10/2025 This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: 9/5/2025 Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☒ Needs repair ☐ Is Unknown Condition Repairs Needed: SLIPS OCCASIONALLY Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____		
Exterior: Color: PUEBLO GOLD Windows: ☐ No Cracked Glass ☒ Cracked WINDSHIELD Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: POOR Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: PEELING CLEARCOAT; Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☒ There are no holes		
Interior: Color TAN ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: WORN, TORN & STAINED Damage to Dash/Floor: WORN, TORN, & STAINED Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☐ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats		
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: _____ DSY 9/10/2010 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		



ASSET TRANSFER REQUEST

Date: 11/7/2024

To: Purchasing Department, Fixed Asset Property Manager

Transferor: *Henry Trochesset* Henry Trochesset Department / Division: Sheriff
(Authorized Asset Custodian Signature) (Print Name)

Receiver: *Elizabeth Bryant* Elizabeth Bryant Department / Division: 1101 172111
(Authorized Asset Custodian Signature) (Print Name)

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 32771 Unit # 3004 Description 2020 TAHOE Serial/VIN 245701
(FAID#, last 5 digits) (last 5 digits)

From SHERIFF PATROL Location 601 54TH ST.
(Department/Division Name) (Building, Floor, Suite or Room No)

To FLEET MANAGEMENT Location 5115 HWY 3
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer SURPLUS, REPLACED WITH C3341

Transfer 32822 Unit # 3013 Description 2020 EXPEDITION Serial/VIN 40391
(FAID#, last 5 digits) (last 5 digits)

From SHERIFF PATROL Location 601 54TH ST.
(Department/Division Name) (Building, Floor, Suite or Room No)

To FLEET MANAGEMENT Location 5115 HWY 3
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer SURPLUS, REPLACED WITH C3342

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/14/2024
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager



ASSET DISPOSAL REPORT

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT

Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction _____
Date

☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date

☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date

☐ Trade-In _____
Date

☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 32771 2020 CHEVROLET TAHOE
FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1GNLCDEC6LR245701

From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: C3004

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 10/31/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: [Signature] ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 32771 Description: 2020 CHEVROLET TAHOE

Unit # C3004 Serial/VIN: 1GNLCDEC6LR245701 Mileage: 80631

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes No If No, please explain: _____

Is there a spare tire? Yes ☒ No Is the full jack present? Yes ☒ No

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/4/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager

1/23/25 8:44 AM

Vehicle Inspection Form

Inventory ID: C3004	Asset Number: 32771	Fair Market Value:
Short Description: Year: 2020 Make: CHEVROLET Model: TAHOE MPV		
VIN: 1 G N L C D E C 6 L R 2 4 5 7 0 1 Title Restriction: ☐ Y ☐ N		
Odometer: 8 0 6 3 0 ☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☐ N:		
Long Description: This Vehicle: ☒ Starts ☐ Starts with a Boost & ☒ Runs/Driveable ☒ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: 5.3L, V8 ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____		
Exterior: Color: WHITE Windows: ☐ No Cracked Glass ☒ Cracked BULLSEYE IN WINDSHIELD Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: FAIR Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: PUSH BAR BRACKETS STILL ATTACHED Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☒ There are holes in the exterior ☐ There are no holes		
Interior: Color: BLACK ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: NORMAL WEAR & TEAR; NO CENTER CONSOLE; EXPOSED WIRING Damage to Dash/Floor: NORMAL WEAR & TEAR; HOLES IN DASH & OVERHEAD CONSOLE Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats		
Additional Equipment: _____ Manufacturer: _____ Model: _____ Serial #: _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: DSY 1/17/2025 For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		



ASSET TRANSFER REQUEST

Date: 1/15/2020

To: Purchasing Department, Fixed Asset Property Manager

From: [Signature]
(Authorized Asset Custodian Signature)

Red Hill
(Print Name)

Department/
Division: GCSO - 211101

RE: Please amend the inventory to reflect the following change(s) due to TRANSFER

Transfer 31601 Unit # C3211 Description 2012 FORD F150 Serial/VIN 26936
(FAIDN, last 5 digits) (last 5 digits)

From 211101, Sheriff Admin Location GALV/GA34, 601 54TH ST
(Department/Division Name) (Building, Floor, Suite or Room No)

To FLEET SERVICES/172111 Location 5115 HWY 3 DICKINSON TX 77539
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer REPLACED DUE TO AGE AND MILEAGE

Transfer _____ Unit # _____ Description _____ Serial/VIN _____
(FAIDN, last 5 digits) (last 5 digits)

From _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

To _____ Location _____
(Department/Division Name) (Building, Floor, Suite or Room No)

Reason for Transfer _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

1/24/2020
Date Form Processed

[Signature]
Fixed Asset Property Manager



ASSET DISPOSAL REPORT

DATE: 9/4/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 172111 / FLEET MGMT 
Department No. & Name, Department Asset Custodian Authority Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

- ☐ Auction _____
Date
- ☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date
- ☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date
- ☐ Trade-In _____
Date
- ☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: 31601 2012 FORD F150
FAID No.

Reason for disposal: AGE OF ASSET, ASSET HAS BEEN REPLACED

Serial No./VIN #: 1FTFW1CF5CFB26936

From: 172111 FLEET MGMT Location: 2875 NICHOLAS AVE DICKINSON
Department No. & Name Building, Floor, Suite, or Room No.

Comments: C0211

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

9/4/2025
Date Form Processed


Fixed Asset Property Manager



FLEET PRE-AUCTION DISCLOSURE FORM

DATE: 9/3/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: ELIZABETH BRYANT 172111/FLEET MGMT
Signature Print Name Department/Division

Re: Pre-auction vehicle disclosure

Starting Bid:

Disposal of FAID No: 31601 Description: 2012 FORD F150

Unit # C0211 Serial/VIN: 1FTFW1CF5CFB26936 Mileage: 172385

Reason for Disposal: AGE / MILAGE / ASSET HAS BEEN REPLACED

Has this vehicle ever been in a wreck? Yes ☒ No If Yes, what year. _____

What type of damaged resulted from wreck? _____

List any engine issues: _____

List any transmission issues: _____

List any fluid leaks (oil, fuel, radiator, transmission, etc.) _____

Are all tires road-worthy? ☒ Yes ☐ No If No, please explain: _____

Is there a spare tire? ☐ Yes ☒ No Is the full jack present? ☐ Yes ☒ No

Other: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

9/4/2025
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

8/25/'25 8:53 AM

Vehicle Inspection Form

Inventory ID: C0211	Asset Number: 31601	Fair Market Value:																	
Short Description: Year <u>2012</u> Make <u>FORD</u> Model <u>F150</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; width: 200px;"><tr><td>1</td><td>F</td><td>T</td><td>F</td><td>W</td><td>1</td><td>C</td><td>F</td><td>5</td><td>C</td><td>F</td><td>B</td><td>2</td><td>6</td><td>9</td><td>3</td><td>6</td></tr></table> Title Restriction: ☐ Y ☐ N			1	F	T	F	W	1	C	F	5	C	F	B	2	6	9	3	6
1	F	T	F	W	1	C	F	5	C	F	B	2	6	9	3	6			
Odometer: <table border="1" style="display: inline-table; text-align: center; width: 100px;"><tr><td>1</td><td>7</td><td>2</td><td>4</td><td>3</td><td>7</td></tr></table> ☒ Miles ☐ Kilometers Odometer Accurate ☒ Y ☐ N:			1	7	2	4	3	7											
1	7	2	4	3	7														
Long Description: This Vehicle: ☒ Starts ☐ Starts with a Boost & ☒ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>5.0L, v8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: <u>LOW TIRE PRESSURE LIGHT ON</u> This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: _____ Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual ___ Speed Condition: ☐ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>WHITE</u> Windows: ☐ No Cracked Glass ☒ Cracked <u>CHIPPED WINDSHIELD</u> Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: <u>GOOD</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: <u>TAILGATE BENT</u> Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☒ There are no holes																			
Interior: Color <u>GRAY</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>WORN, TORN & STAINED</u> Damage to Dash/Floor: <u>WORN & STAINED</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☒ Cold ☐ Unknown) ☐ No AC Air Bags: ☒ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats																			
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: <u>DSY 8/14/2025</u> For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			







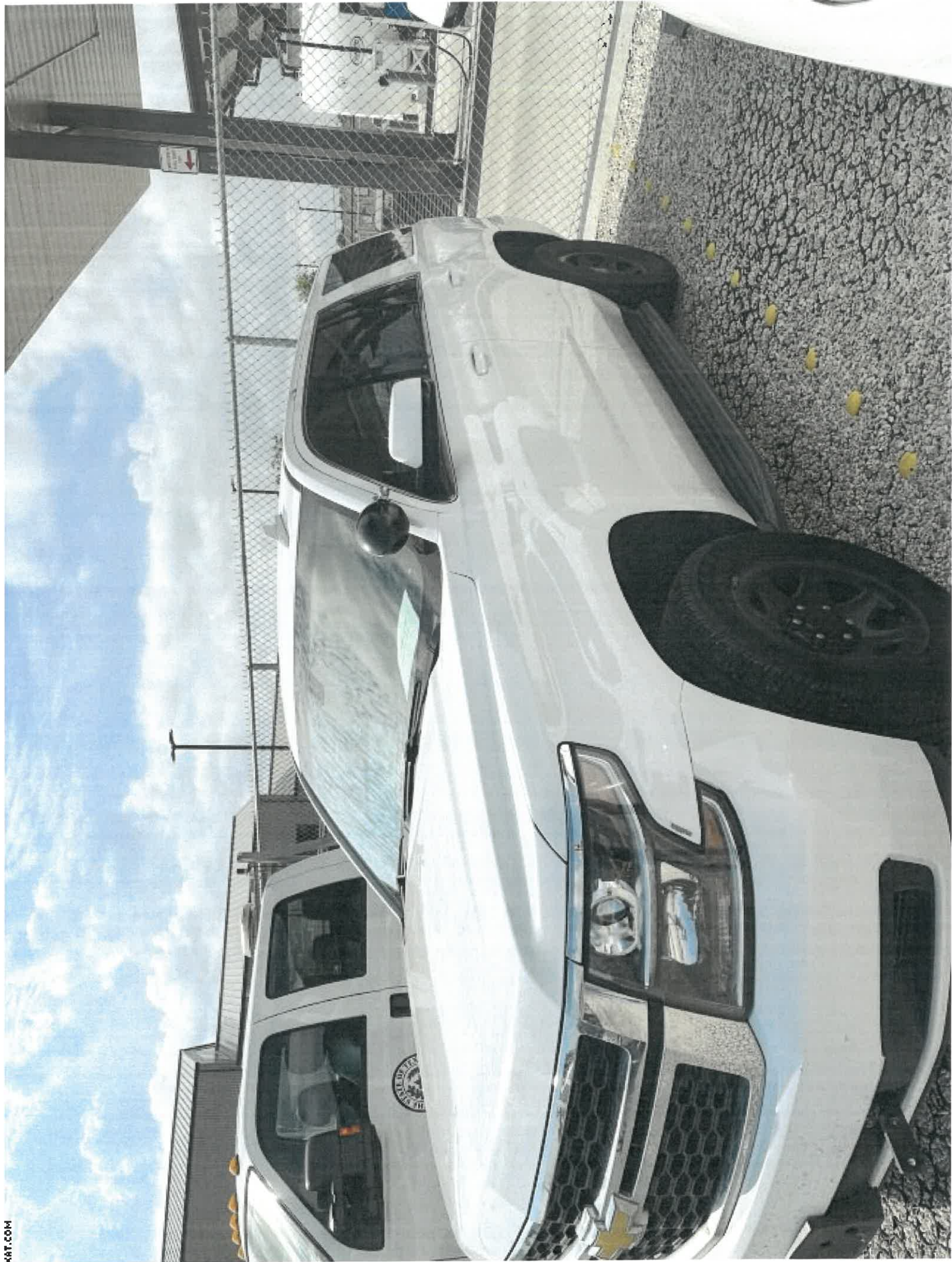




























Nolan, Edward

From: Nolan, Edward
Sent: Thursday, November 13, 2025 4:30 PM
To: Dickey, Tammy
Subject: Agenda request for commissioners court 11/24/2025: 151800 Purchasing Surp 2025-11-12
Attachments: 151800 Purchasing Surp 2025-11-12.pdf

Good afternoon!

Please place the following property items on the next available agenda to authorization for appropriate removal :
(151800 Purchasing Surp 2025-11-12.pdf):

#	Qty	FAID	Make	Model	Serial #	Description	
1	1	N/A	GATEWAY	FPD1730	QS7342600373C	Monitor	NO IT 7
2	1	N/A	DELL		CN-0PVGRC-74445-37T-ABCM	Monitor	
3	1	N/A	DELL		CN-0RYK5R-TV200-183-31QU-A13	Monitor	
4	1	N/A	HP SCAN JET	7000	CN01UC7010	Scanner	NO LAE "PROP. C
5	1	N/A	HP SCAN JET	7000	CN95BC709Q	Scanner	NO LAE "PROP. C
6	1	N/A	HP SCAN JET	7000 S2	CN58CD704M	Scanner	NO LAE "PROP. C
7	1	N/A	HP SCAN JET	7000 S2	CN58CD703Z	Scanner	NO LAE "PROP. C
8	1	N/A	AudioVox	CD6201	D060006012054	CD Stereo	
9	1	N/A	Samsung	DVD-V5650	6RAL634274A	DVD player	
10	1	N/A	Topaz	T-LBK7580-BHSB-R	M12M3242	Signature pad	
11	2	N/A	DELL			Laptop docks	
12	1	N/A	DELL	PP01L	8M0T121	Dell laptop	
13	1	N/A	EPSON	EMP-X3	GYHF690760L	Projector	
14	4	N/A				Rolling chairs	
15	1	N/A				32" Storage table	
16	2	N/A				58" tables, rolling	
17	1	N/A	GATEWAY			keyboard	
18	2	N/A				box of cables, misc	



PROPERTY DISPOSAL REPORT

DATE: 11/13/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: 151800, Purchasing Francisco Rodriguez
Department No. & Name, Department Asset Custodian Authorized Signature

Re: Please amend the inventory to reflect the following change(s) due to DISPOSAL

METHOD OF DISPOSAL

☐ Auction _____
Date

☐ Theft _____ (Attach the Law Enforcement Agency Theft Report)
Date

☐ Destroyed by
☐ Natural Disaster _____
Date
☐ Traffic Accident _____
Date

☐ Trade-In _____
Date

☐ Donated _____ Agency receiving donation: _____
Date

Disposal of: N/A - Office furn & tech / see attached
FAID No. & Description

Reason for disposal: No longer needed / outdated

Serial No./VIN #: _____

From: 151800, Purchasing Location: 722 Moody, STE 5
Department No. & Name Building, Floor, Suite, or Room No.

Comments: _____

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/13/2025
Date Form Processed

[Signature]
Fixed Asset Property Manager



GENERAL PROPERTY PRE-DISPOSAL DISCLOSURE FORM

Date: 11/13/2025

To: Purchasing Department, Attention: Fixed Asset Property Manager

From: Francisco Rodriguez 151800, Purchasing
Authorized Signature Print Name Department/Division

Re: Pre-disposal disclosure

Method of Disposal: ☐ Destroy ☐ Scrap ☐ Salvage Starting Bid \$ ☐

Please describe the item to the best of your knowledge. Please list any and all defects.

Disposal of FAID No: N/A Description: Office furn & tech / see attached

Make: ☐ Model: ☐

Serial/VIN: ☐ Year: ☐ Color: ☐

Description of Use: Office furniture & technology

Reason for Disposal: Replaced / outdated / No longer needed

Is this item currently in sound working condition? ☒ Yes ☐ No

If no, please describe and list all defects.

Other: ☐

PLEASE RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

PURCHASING DEPARTMENT USE ONLY

11/13/2025
Date Form Processed

Edward J. [Signature]
Fixed Asset Property Manager

#	Qty	FAID	Make	Model	Serial #	Description	Condition/Notes
1	1	N/A	GATEWAY	FPD1730	QS7342600373C	Monitor	NO IT TAG; FOUND MODEL # ON MONITOR
2	1	N/A	DELL		CN-0PVGRC-74445-37T-ABCM	Monitor	IT tag 00000000457
3	1	N/A	DELL		CN-ORYK5R-TV200-183-31QU-A13	Monitor	IT tag 00000000454
4	1	N/A	HP SCAN JET	7000	CN01UC7010	Scanner	NO LABELED MODEL #; HAS WHITE "PROP. OF COUNTY TAG". USED THAT AS IT TAG #. 101530
5	1	N/A	HP SCAN JET	7000	CN95BC709Q	Scanner	NO LABELED MODEL #; HAS WHITE "PROP. OF COUNTY TAG". USED THAT AS IT TAG #. 101531
6	1	N/A	HP SCAN JET	7000 S2	CN58CD704M	Scanner	NO LABELED MODEL #; HAS WHITE "PROP. OF COUNTY TAG". USED THAT AS IT TAG #. 101529
7	1	N/A	HP SCAN JET	7000 S2	CN58CD703Z	Scanner	NO LABELED MODEL #; HAS WHITE "PROP. OF COUNTY TAG". USED THAT AS IT TAG #. 101511
8	1	N/A	AudioVox	CD6201	D0600006012054	CD Stereo	Stereo and speakers
9	1	N/A	Samsung	DVD-V5650	6RAL634274A	DVD player	IT 1591002447
10	1	N/A	Topaz	T-LBK7580-BHSB-R	M12M3242	Signature pad	
11	2	N/A	DELL			Laptop docks	
12	1	N/A	DELL	PP01L	8M0T121	Dell laptop	
13	1	N/A	EPSON	EMP-X3	GYHF690760L	Projector	
14	4	N/A				Rolling chairs	
15	1	N/A				32" Storage table	
16	2	N/A				58" tables, rolling	
17	1	N/A	GATEWAY			keyboard	
18	2	N/A				box of cables, misc	
19							
20							
21							







