



View Budget Amendment: Budget  
 Amendment: FY2026 - Annual Budget Detail  
 on 03/16/2026 : BAT-0000568

<b>Company</b>	The County of Galveston
<b>Plan Template</b>	Annual Budget Detail : FY26 Amended Budget
<b>Plan</b>	FY26 Amended Budget
<b>Organizing Dimension Type</b>	
<b>Amendment ID</b>	BAT-0000568
<b>Amendment Date</b>	03/16/2026
<b>Description</b>	Commissioner Appfel- This change order authorizes additional funding for Guidehouse to support Jira-tracked Workday ERP requests.
<b>Amendment Type</b>	Budget Transfer
<b>Balanced Amendment</b>	Yes
<b>Entry Type</b>	Amended
<b>Status</b>	In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2026 Annual (FY26 Amended Budget)	5481000:Miscellaneous Contract Services	159100 Information Technology	1101 General Fund		Other Contract Services			\$60,000.00	\$0.00	authorizes additional funding for Guidehouse to support Jira-tracked Workday ERP requests.	
FY2026 Annual (FY26 Amended Budget)	5930000:Reserves - Other	920180 Fund Balance Reserves	1101 General Fund		Budgeted Reserves			\$0.00	\$60,000.00	Change order authorizes additional funding for Guidehouse to support Jira-tracked Workday ERP requests.	

Guidehouse Change Order.pdf

<b>File Name</b>	Guidehouse Change Order.pdf
<b>Content Type</b>	application/pdf
<b>Updated By</b>	Lauren Michaels
<b>Upload Date</b>	03/02/2026 11:10:11 AM
<b>Comment</b>	

Process History

Process	Step	Status	Completed On	Due Date	Person		Comment
					Person (Up to 5)	All Persons	
Budget Amendment Event	Budget Amendment Event	Step Completed	03/02/2026 11:10:12 AM	03/03/2026	Lauren Michaels	1	



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Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Approval by Budget Specialist	Approved	03/03/2026 02:18:43 PM		Lee Clemmer (Budget Specialist)	1	Lee Clemmer: 26-88-0316-E; Request transfer from General Fund - Budgeted Reserves to Information Technology - Other Contract Services to fund guidehouse ERP requests.
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		03/03/2026		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	03/04/2026 12:38:35 PM		Lauren Swift (Payroll Accountant)	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	03/04/2026 12:46:53 PM	03/06/2026	Misty Witmer (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	03/04/2026 05:33:47 PM	03/06/2026	Diana Huallpa Trevino (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		03/06/2026	Christie Motogbe (Finance Executive) Sergio Cruz (Finance Executive)	2	

## Change Order for Workday Postproduction

### Galveston Couty, TX

<b>Title:</b>	Galveston County, TX – Workday Postproduction			
<b>Date Require Initiated:</b>	2/18/2026			
<b>Critical Due Date:</b>	2/25/2026			
<b>Originator Name and Role:</b>	Katherine King, Optimization Project Manager			
<b>Type of Change: (Check all that apply):</b>	<input type="checkbox"/>	Scope	<input type="checkbox"/>	Requirements/Deliverables
	<input type="checkbox"/>	Schedule	<input type="checkbox"/>	Resources
	<input checked="" type="checkbox"/>	Budget	<input type="checkbox"/>	Other
<b>Contract Execution Date</b>	03/01/2025			

#### I. Description of Change Requested

This change order authorizes the allocation of additional funds to address outstanding Jira requests and accommodate new incoming requests.

#### II. Impact Assessment

##### 1. Scope Change

- None

##### 2. Schedule/Milestone Changes

- None

##### 3. Risk Analysis

- No project risks anticipated.

##### 4. Assumptions

- Assumptions stated in the original contract remain unchanged.

##### 5. Cost Impact

- NTE \$60,000

<b>Staff</b>	<b>Rate</b>
Director	\$310.50 / hour
Associate Director	\$252.90 / hour
Managing Consultant	\$219.60 / hour

Senior Consultant	\$199.80 / hour
Consultant	\$162.00 / hour

**6. Authorization**

Acceptance of this Change Request: Authorization to proceed/approval.

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Galveston County Executive Sponsor/Approver Signature



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Date

02/25/2026

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Guidehouse Inc. Partner/Approver Signature

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Date