



View Budget Amendment: Budget
Amendment: FY2026 - Annual Budget Detail
on 11/24/2025 : BAT-0000404

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11/13/2025
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Company The County of Galveston
Plan Template Annual Budget Detail : FY26 Amended Budget
Plan FY26 Amended Budget
Organizing Dimension Type
Amendment ID BAT-0000404
Amendment Date 11/24/2025
Description BA 26-36-1124-B; Request transfer from within Road Department from Professional and Technical Services to Other Professional Services to fund expenses under the appropriate ledger account.
Amendment Type Budget Transfer
Balanced Amendment Yes
Entry Type Amended
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2026 Annual (FY26 Amended Budget)	5419000:Other Professional Services	312110 Road Department	2301 Road and Bridge Fund		Software Licensing			\$44,290.00	\$0.00	BA 26-36-1124-B; Request transfer from within Road Department from Professional and Technical Services to Other Professional Services to fund expenses under the appropriate ledger account.	
FY2026 Annual (FY26 Amended Budget)	5410000:professional and Technical Services	312110 Road Department	2301 Road and Bridge Fund		Software Licensing and Maintenance			\$0.00	\$44,290.00	BA 26-36-1124-B; Request transfer from within Road Department from Professional and Technical Services to Other Professional Services to fund expenses under the appropriate ledger account.	

BA 26-36-1124-B_Backup.pdf

File Name BA 26-36-1124-B_Backup.pdf
Content Type application/pdf



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Updated By Gabriela De Los Santos
Upload Date 11/12/2025 12:28:16 PM
Comment

Process History

Process	Step	Status	Completed On	Due Date		All Persons	Comment
					Person (Up to 5)		
Budget Amendment Event	Budget Amendment Event	Step Completed	11/12/2025 01:34:10 PM	11/13/2025	Gabriela De Los Santos	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	11/12/2025 01:39:22 PM		Joselinne Piedras-Sarabia (Budget Specialist)	1	
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		11/13/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	11/12/2025 04:00:21 PM		Lauren Swift (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	11/13/2025 06:05:02 AM	11/14/2025	Tiffany Wallace on behalf of Zachary Smith (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	11/13/2025 10:06:43 AM	11/15/2025	Diana Huallpa Trevino (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		11/15/2025	Christie Motogbe (Finance Executive)	2	
					Sergio Cruz (Finance Executive)		

Fw: Journal Entry

From Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>

Date Tue 11/4/2025 12:55 PM

To De Los Santos, Gabriela <Gabriela.Delossantos@galvestoncountytx.gov>

Good Afternoon, Gabriela,

Under (2301312110) Administrative Account, we had multiple invoices we paid using the Spend category (Software Licensing and Maintenance) for \$43,081.99. These were pulled out of Other Professional Services, which I believe is where it needs to come out of, but has a 0.00 beginning balance. The awarded funds were put under (Professional and technical Services). I have also added a screenshot of the Report. Is this something you can help me get fixed? Thank you

5410000:Professional and Technical Services	44,290.00	0.00	368,082.39	2,622.46	(326,414.85)
5419000:Other Professional Services	0.00	0.00	0.00	43,081.99	(43,081.99)
5424000:Maintenance and Repairs - Buildings	2,000.00	0.00	0.00	0.00	2,000.00
5481000:Maintenance Contract Services	4,000.00	0.00	2,464,077.05	0.00	(2,460,077.05)

Thanks,

Tiffany Wallace

Finance & Administration Manager

5115 Hwy 3 Dickinson, TX 77539

281-309-5025

Tiffany.wallace@co.galveston.tx.us



From: Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>

Sent: Tuesday, November 4, 2025 11:51 AM

To: Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>

Subject: RE: Journal Entry

Hi Tiffany,

The budget should be in Other Professional Services. Also, starting in FY26, it should be split out, if possible, between licensing and maintenance. See below mapping/coding for FY26. You'll need to get with Professional Services to move the budget to the appropriate ledger.

Software Licensing	5419000:Other Professional Services
Software Maintenance	5419000:Other Professional Services

Luckily, FY25 looks correct.

5419000:Other Professional Services	43,450.00	43,450.00	43,107.38
Software Licensing and Maintenance	43,450.00	43,450.00	43,107.38

Does this help?

Thanks,
Lauren

From: Wallace, Tiffany <Tiffany.Wallace@co.galveston.tx.us>
Sent: Tuesday, November 4, 2025 10:36 AM
To: Swift, Lauren <Lauren.Swift@galvestoncountytexas.gov>
Subject: Journal Entry

*Good Morning, Lauren,
Under (2301312110) Administrative Account, we had multiple invoices we paid using the Spend category (Software Licensing and Maintenance) for \$43,081.99. It pulled it out of Other Professional Services, which had a 0.00 balance. It needs to be pulled from (Professional and technical Services) since that's where the awarded amount was placed. I have also added a screenshot of the Report.*

5510000:Administrative Supplies	4,000.00	0.00	0.00	28.30	3,971.70
5410000:Professional and Technical Services	44,290.00	0.00	368,082.39	2,622.46	(326,414.85)
5419000:Other Professional Services	0.00	0.00	0.00	43,081.99	(43,081.99)
5424000:Maintenance and Repairs - Buildings	2,000.00	0.00	0.00	0.00	2,000.00
5481000:Miscellaneous Contract Services	1,000.00	0.00	2,464,072.05	0.00	(2,463,072.05)

Thanks,
Tiffany Wallace
Finance & Administration Manager
5115 Hwy 3 Dickinson, TX 77539
281-309-5025
Tiffany.wallace@co.galveston.tx.us

