

**COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER**

Department: Justice of the Peace Court Precinct 2	25-27-1112-D
Date Submitted: 11/5/2024	(Assigned by Department of Professional Services)

COMMISSIONER'S COURT ACTION:
Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

GENERAL EXPLANATION:
Request transfer from General Fund - Budgeted Reserves to Justice Court Precinct 2 - Salary and Various Benefits to fund personnel adjustment for FY2025.

This budget amendment does not increase the budget for FY 2025

TRANSFER FROM				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
1101 - General Fund	920180 - Fund Balance Reserves	5930000 - Budgeted Reserves	2,260.00	
TOTAL - Transfer From			2,260.00	

TRANSFER TO				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
1101 - General Fund	123201 - Justice Court Pct 2	(Salary & Various Benefits)	2,260.00	
TOTAL - Transfer To			2,260.00	

ADDITIONAL COMMENTS:

11/5/2024
Date

AUDITOR'S REVIEW

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.
Reviewed by: *Madeline Walker CPA* Date: 11/5/2024
Auditor's Remarks:

COMMISSIONERS COURT APPROVAL

Date Submitted: _____ Date Approved: 11/12/2024

Department Name:	Fund Cost Center:
Justice of the Peace, Pct 2	1101123201

Current Position Title	PSN	Current Salary	Requested Position Title	New Salary	Change In Salary	Comment
Deputy County Clerk III (G-108)	1232010003	\$41,855.70	Senior Deputy County Clerk (G-110)	\$43,948.49	\$2,092.79	Reclassification
		\$ 41,855.70		\$ 43,948.49	\$ 2,092.79	

Start Date	11/12/2024
End of Fiscal Year	9/30/2025
Net Work Days	221

Object Code Name	Object Code Account	FY25 Prorated Amounts
Salary	5100000	1,860.00
County Paid Health Ins Premium	5151000	-
Medicare FICA Payments	5152102	28.00
TCDRS	5153000	222.00
Worker's Compensation	5156000	-
Alternate Plan	5154000	147.00
Unemployment	5155000	3.00
FY 2025 Fiscal Impact		2,260.00

FY 2026 Fiscal Impact
2,541.00

****Galv Cnty Production****
Budget to Actual Figures

Run: 11/04/2024

Ledger: GL
 Fiscal Year: 2025 11 November

Budget: OB

Ke Title
 1101920180 Fund Balance Reserves

Director
 Dir of Fin/Admin/Budget Office

Object	Description	Budget	Actual	Encumbrance	Balance
5930000	Budgeted Reserves	25,040,384.35	0.00	0.00	25,040,384.35
	Total Revenue	0.00	0.00	0.00	0.00
	Total Expense	25,040,384.35	0.00	0.00	25,040,384.35
	Net Total (Revenue - Expense)	(25,040,384.35)	0.00	0.00	25,040,384.35

****Galv Cnty Production****
Budget to Actual Figures

Run: 11/04/2024

Ledger: GL
Fiscal Year: 2025 11 November

Budget: OB

Ke **Title** **Director**
 1101920180 **Fund Balance Reserves** **Dir of Fin/Admin/Budget Office**

Object	Description	Budget	Actual	Encumbrance	Balance
	Grand Total Revenue	0.00	0.00	0.00	0.00
	Grand Total Expense	25,040,384.35	0.00	0.00	25,040,384.35
	Grand Totals (Revenue - Expense)	(25,040,384.35)	0.00	0.00	25,040,384.35

FY25 Budget Amendment Request

Row 44

Commissioners' Court Status

Fiscal Year 2025

**Budget
Amendment
Number** 25-27-1112-D

Sponsor: County Judge, Honorable Mark Henry

Department: JP Court

**Agenda Item
Caption** Request transfer from General Fund - Budgeted Reserves to Justice
Court Precinct 2 - Salary and Various Benefits to fund personnel
adjustment for FY2025.

Amount \$2,260.00

Notes

**Amount From
General Fund
Budgeted
Reserves** \$2,260.00

**Division
Number:** 151400

**Department
Head Name:** Sergio Cruz

**Department
Head Email:** Sergio Cruz

Submitted By: Joselinne Piedras

**Contact
Extension
Number:** 2296

**Contact Email
Address:** Joselinne Piedras

**Associated
Forms** Not Applicable

**Budget
Amendment
Justification:** Personnel Adjustment for all JPs to have Senior Deputy County Clerk Positions

Key Org (From): 1101920180

**Object Code
From (Line
Item):** 5930000

Amount (From): \$2,260.00

**Add an
additional Key
Org (From):**

**(2) Key Org
(From):**

**(2) Object Code
From (Line
Item):**

**(2) Amount
(From):**

**(3) Add an
additional Key
Org (From):**

**(3) Key Org
(From):**

**(3) Object Code
(Line Item):**

**(3) Amount
(From):**

**(4) Add an
additional Key
Org (From):**

**(4) Key Org
(From):**

**(4) Object Code
(Line Item):**

**(4) Amount
(From):**

Key Org (To): 1101123201

**Object Code
(Line Item):** Salary and Various Benefits

Amount (To): \$2,260.00

**Add an
additional Key**

Org (To):

**(2) Key Org
(To):**

**(2) Object Code
To (Line Item):**

(2) Amount (To):

**(3) Add an
additional Key
Org (To):**

**(3) Key Org
(To):**

**(3) Object Code
To (Line Item):**

(3) Amount (To):

**(4) Add an
additional Key
Org (To):**

**(4) Key Org
(To):**

**(4) Object Code
To (Line Item):**

(4) Amount (To):

(5) Key Org (To)

**(5) Object Code
To (Line Item):**

(5) Amount To:

Total (From) \$2,260.00

Total (To) \$2,260.00