

**COUNTY OF GALVESTON  
REQUEST FOR BUDGET AMENDMENT/TRANSFER**

Department: <b>Adult Probation</b>	25-30-1112-G
Date Submitted: <b>11/5/2024</b>	(Assigned by Department of Professional Services)

**COMMISSIONER'S COURT ACTION:**  
Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

**GENERAL EXPLANATION:**

Request transfer from within County Specialty Court Fund - Mental Health Program - Travel and Conference to Salary & Various Benefits to fund salary adjustment.

This budget amendment does not increase the budget for FY 2025

TRANSFER FROM				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
<b>1208 - County Specialty Court Fund</b>	<b>120800 - Mental Health Court Program</b>	<b>5496100 - Travel and Conference</b>	<b>3,279.00</b>	
<b>TOTAL - Transfer From</b>			<b>3,279.00</b>	

TRANSFER TO				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
<b>1208 - County Specialty Court Fund</b>	<b>120800 - Mental Health Court Program</b>	<b>(Salary &amp; Various Benefits)</b>	<b>3,279.00</b>	
<b>TOTAL - Transfer To</b>			<b>3,279.00</b>	

**ADDITIONAL COMMENTS:**

*Sergio Cruz* 11/5/2024  
Budget Office Authorization Date

**AUDITOR'S REVIEW**

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: Madelina Walker CPA

Date: 11/5/2024

Auditor's Remarks:

**COMMISSIONERS COURT APPROVAL**

Date Submitted: \_\_\_\_\_

Date Approved: 11/12/2024

Department Name:	Fund Cost Center:
Adult Probation	2220 255101

Position Title	PSN	Current Salary	New Salary	Change in Salary	Comment
Administrative Assistant	2551010048	\$42,640.64	\$45,640.64	\$3,000.00	Salary Adjustment
		\$ 42,640.64	\$ 45,640.64	\$ 3,000.00	

Start Date:	11/7/2014
End of Fiscal Year:	9/30/2015
Net Work Days:	194

Object Code Name	Object Code Account	FY25 Prorated Amounts
Salary	5100000	2,700.00
County Paid Health Ins Premium	5151000	-
Medicare FICA Payments	5152102	40.00
TCDRS	5153000	322.00
Worker's Compensation	5156000	-
Alternate Plan	5154000	213.00
Unemployment	5155000	4.00
FY 2025 Fiscal Impact		3,279.00

<b>FY 2026 Fiscal Impact</b>
3,641.00

**\*\*Galv Cnty Production\*\***  
**Budget to Actual Figures**

**Run:** 11/04/2024

**Ledger:** GL  
**Fiscal Year:** 2025    11 November

**Budget:** OB

**Ke**                      **Title**    **Director**  
 1101920180          **Fund Balance Reserves**                      **Dir of Fin/Admin/Budget Office**

<b>Object</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Balance</b>
5930000	Budgeted Reserves	25,040,384.35	0.00	0.00	25,040,384.35
	<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Expense</b>	<b>25,040,384.35</b>	<b>0.00</b>	<b>0.00</b>	<b>25,040,384.35</b>
	<b>Net Total (Revenue - Expense)</b>	<b>(25,040,384.35)</b>	<b>0.00</b>	<b>0.00</b>	<b>25,040,384.35</b>

**\*\*Galv Cnty Production\*\***  
**Budget to Actual Figures**

**Run:** 11/04/2024

**Ledger:** GL  
**Fiscal Year:** 2025 11 November

**Budget:** OB

**Ke**                      **Title**    **Director**  
 1101920180          **Fund Balance Reserves**                      **Dir of Fin/Admin/Budget Office**

Object	Description	Budget	Actual	Encumbrance	Balance
	<b>Grand Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Grand Total Expense</b>	<b>25,040,384.35</b>	<b>0.00</b>	<b>0.00</b>	<b>25,040,384.35</b>
	<b>Grand Totals (Revenue - Expense)</b>	<b>(25,040,384.35)</b>	<b>0.00</b>	<b>0.00</b>	<b>25,040,384.35</b>

# FY25 Budget Amendment Request

Row 46

## Commissioners' Court Status

**Fiscal Year** 2025

**Budget  
Amendment  
Number** 25-30-1112-G

**Sponsor:** County Judge, Honorable Mark Henry

**Department:** Professional Services

**Agenda Item  
Caption** Request transfer from General Fund - Budgeted Reserves to Adult  
Probation - Salary & Various Benefits to fund salary adjustment.

**Amount** \$3,279.00

## Notes

**Amount From  
General Fund  
Budgeted  
Reserves** \$3,279.00

**Division  
Number:** 151400

**Department  
Head Name:** Sergio Cruz

**Department  
Head Email:** Sergio Cruz

**Submitted By:** Joselinne Piedras

**Contact  
Extension  
Number:** 2296

**Contact Email  
Address:** Joselinne Piedras

**Associated  
Forms** Not Applicable

**Budget  
Amendment  
Justification:** Fund Salary Adjustment

**Key Org (From):** 1101920180

**Object Code  
From (Line  
Item):** 5930000

**Amount (From):** \$3,279.00

**Add an  
additional Key  
Org (From):**

**(2) Key Org  
(From):**

**(2) Object Code  
From (Line  
Item):**

**(2) Amount  
(From):**

**(3) Add an  
additional Key  
Org (From):**

**(3) Key Org  
(From):**

**(3) Object Code  
(Line Item):**

**(3) Amount  
(From):**

**(4) Add an  
additional Key  
Org (From):**

**(4) Key Org  
(From):**

**(4) Object Code  
(Line Item):**

**(4) Amount  
(From):**

**Key Org (To):** 2220255101

**Object Code  
(Line Item):** Salary and Various Benefits

**Amount (To):** \$3,279.00

**Add an  
additional Key**

**Org (To):**

**(2) Key Org  
(To):**

**(2) Object Code  
To (Line Item):**

**(2) Amount (To):**

**(3) Add an  
additional Key  
Org (To):**

**(3) Key Org  
(To):**

**(3) Object Code  
To (Line Item):**

**(3) Amount (To):**

**(4) Add an  
additional Key  
Org (To):**

**(4) Key Org  
(To):**

**(4) Object Code  
To (Line Item):**

**(4) Amount (To):**

**(5) Key Org (To)**

**(5) Object Code  
To (Line Item):**

**(5) Amount To:**

**Total (From)      \$3,279.00**

**Total (To)            \$3,279.00**