

COUNTY OF GALVESTON
REQUEST FOR BUDGET AMENDMENT/TRANSFER

Department: Justice Court Precinct 4	24-187-1014-C
Date Submitted: 10/8/2024	(Assigned by Department of Professional Services)

COMMISSIONER'S COURT ACTION:
Please complete the following form in its entirety and submit to the Budget Office at least eleven (11) days prior to the first regularly scheduled Tuesday Commissioners Court meeting date each month. Emergency amendments will be processed at the earliest available Court meeting date. If information on this form is incomplete, the amendment will be returned to your office for completion. It is suggested that the department requesting the amendment be present on the date of its submittal to the Court for action.

GENERAL EXPLANATION:

Request transfer from General Fund - Budgeted Reserves to Justice Court Precinct 4 - Administrative Supplies to fund additional P-Card transactions for the remainder of FY24.

This budget amendment does not increase the budget for FY 2024

TRANSFER FROM				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
1101 - General Fund	920180 - Fund Balance Reserves	5930000 - Budgeted Reserves	1,000.00	
TOTAL - Transfer From			\$ 1,000.00	

TRANSFER TO				Auditor Use Only Account Balance Sufficient (Y/N)
Fund	Department	Line Item	Amount	
1101 - General Fund	123401 - Justice Court Pct 4	5310000 - Administrative Supplies	1,000.00	
TOTAL - Transfer To			\$ 1,000.00	

ADDITIONAL COMMENTS:


 Budget Office Authorization 10/8/2024
Date

AUDITOR'S REVIEW

This budget amendment has been reviewed for validity of accounts and sufficiency of account balances used for budget transfer.

Reviewed by: Randall Rice CPA Date: 10/08/2024

Auditor's Remarks:

COMMISSIONERS COURT APPROVAL

Date Submitted: _____ Date Approved: 10/14/2024

FY25 Budget Amendment Request

Row 5

Commissioners' Court Status

Fiscal Year 2024

**Budget
Amendment
Number** 24-187-1014-C

Sponsor: County Judge, Honorable Mark Henry

Department: Justice of the Peace, Pct. 4

**Agenda Item
Caption** Request transfer from General Fund - Budgeted Reserves to Justice Court Precinct 4 - Administrative Supplies to fund additional P-Card transactions for the remainder of FY24.

Amount \$909.79

Notes

**Amount From
General Fund
Budgeted
Reserves** \$909.79

**Division
Number:** 123401

**Department
Head Name:** Kathleen M. McCumber

**Department
Head Email:** kathleen.mccumber@co.galveston.tx.us

Submitted By: Diana Gallardo

**Contact
Extension
Number:** 8718

**Contact Email
Address:** diana.gallardo@galvestoncountytexas.gov

**Associated
Forms** Not Applicable

**Budget
Amendment
Justification:** PC Card Transactions, over budget

Key Org (From): 1101920180

**Object Code
From (Line
Item):** 5930000

Amount (From): \$909.79

**Add an
additional Key
Org (From):**

**(2) Key Org
(From):**

**(2) Object Code
From (Line
Item):**

**(2) Amount
(From):**

**(3) Add an
additional Key
Org (From):**

**(3) Key Org
(From):**

**(3) Object Code
(Line Item):**

**(3) Amount
(From):**

**(4) Add an
additional Key
Org (From):**

**(4) Key Org
(From):**

**(4) Object Code
(Line Item):**

**(4) Amount
(From):**

Key Org (To): 1101123401

**Object Code
(Line Item):** 5310000

Amount (To): \$909.79

**Add an
additional Key**

Org (To):

**(2) Key Org
(To):**

**(2) Object Code
To (Line Item):**

(2) Amount (To):

**(3) Add an
additional Key
Org (To):**

**(3) Key Org
(To):**

**(3) Object Code
To (Line Item):**

(3) Amount (To):

**(4) Add an
additional Key
Org (To):**

**(4) Key Org
(To):**

**(4) Object Code
To (Line Item):**

(4) Amount (To):

(5) Key Org (To)

**(5) Object Code
To (Line Item):**

(5) Amount To:

Total (From) \$909.79

Total (To) \$909.79