View Budget Amendment: Budget Amendment: FY2025 - Annual Budget Detail on 11/10/2025 : BAT-0000369

Company	The County of Galveston
Plan Template	Annual Budget Detail : FY25 Amended Budget
Plan	FY25 Amended Budget
Organizing Dimension Type	
Amendment ID	BAT-0000369
Amendment Date	11/10/2025
Description	Fixed Asset Recon UTV's BA-For 11.10.25 CC
Amendment Type	Budget Transfer
Balanced Amendment	Yes
Entry Type	Amended
Status	In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	*Cost Center	*Fund	Revenue Category	Spend Category	Program	Project	Debit Amount	Credit Amount	Memo	Exceptions
FY2025 Annual (FY25 Amended Budget)	5700000:Capital Outlays	522042 Beach Maintenance	2601 Beach and Parks Fund		Vehicles			$77,285.00	$0.00	Reclassify UTV's Spend Cat-11.10.25 CC	
FY2025 Annual (FY25 Amended Budget)	5700000:Capital Outlays	522042 Beach Maintenance	2601 Beach and Parks Fund		Heavy Equipment			$0.00	$77,285.00	Reclassify UTV's Spend Cat-11.10.25 CC	

FY25 Budget Amendment Request-UTVs.pdf

File Name	FY25 Budget Amendment Request-UTVs.pdf
Content Type	application/pdf
Updated By	Austin Schumann
Upload Date	10/20/2025 12:07:11 PM
Comment	

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Step Completed	10/27/2025 05:29:55 PM	10/28/2025	Austin Schumann	1	
Budget Amendment Event	Approval by Budget Specialist	Approved	10/28/2025 09:46:15 AM		Lee Clemmer (Budget Specialist)	1	

View Budget Amendment: Budget Amendment: FY2025 - Annual Budget Detail on 11/10/2025 : BAT-0000369

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Approval by Sponsored Programs Manager	Not Required		10/28/2025		0	
Budget Amendment Event	Approval by Accounting Operations Lead or Payroll Accountant	Approved	10/29/2025 12:04:13 PM		Lauren Swift (Accounting Operations Lead)	1	
Budget Amendment Event	Approval by Cost Center Manager	Approved	10/29/2025 01:07:53 PM	10/31/2025	Julie Walker (Cost Center Manager)	1	
Budget Amendment Event	Approval by Budget Manager	Approved	10/30/2025 09:56:22 AM	10/31/2025	Diana Huallpa Trevino (Budget Manager)	1	
Budget Amendment Event	Approval by Finance Executive	Awaiting Action		11/01/2025	Christie Motogbe (Finance Executive)	2	
					Sergio Cruz (Finance Executive)		

COUNTY OF GALVESTON

Budget Amendment

WORKDAY FINANCIAL SYSTEM

Workday Entry#:

DESCRIPTION/WORKTAG	Accounts: FUND NUMBER	COST CENTER	LEDGER ACCOUNT	SPEND/REVENUE CATEGORY	DEBIT	CREDIT
FY25 Budget Amendment for FA Recon-UTV's						
	2601	522042	5700000	Vehicles	77,285.00	
	2601	522042	5700000	Heavy Equipment		77,285.00
To reclassify UTV's to the correct spend category.						
					$ 77,285.00	$ 77,285.00

Prepared/Posted by: **Austin Schumann** **Accounting Date:** **1/1/2025**

Approved in Workday by: **Kenna Pruitt**

UV COUNTRY, INC. dba UVC POWERSPORTS TRACTORS & OUTDOORS
Po Box 2729 Alvin, TX 77512-2729
2616 TX 35 LOOP Alvin, TX 77511
Ph: 281-824-1198 * Fx:713-242-9102
Site: UVC1stop.com

POWERSPORTS
TRACTORS & OUTDOORS

INVOICE

Date:	INVOICE #:
2-21-2025	13809-13814

*Family Owned & Operated * Texas Veteran Woman Owned Small Business*
DUNS # 169-83-0523 * Fed Tax ID # 42-1655301

Sold To:
COUNTY OF GALVESTON ACCOUNTS PAYABLE
722 MOODY AVENUE, 4TH FLOOR
GALVESTON, TX 77550
APCLERK@CO.GALVESTON.TX.US

Customer picked units up 2-21-2025

erin.quiroga@co.galveston.tx.us 409-770-5391

William.Comeaux@co.galveston.tx.us 409-789-2217

REQ NUMBER	REQ DATE	PURCHASE ORDER #	TERMS	DATE PICKED UP
REQ-0000461	1/30/2025	PO-0000946-1 - ORDER DATE: 2-4-2025	NET 30	2/21/2025

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
1	**2025 Kawasaki MULE PRO FXT LE: MODEL KAT1000ASSNN - COLOR ICE GRAY TWO BENCH, SIX PASSENGER. INC 3 YR WARRANTY.** **Mule 1 OF 6- VIN# JKAATCA19SB506027 * MULE 2 OF 6: VIN# JKAATCA13SB506394** **INCLUDES THE FOLLOWING INSTALLED UPGRADES:** UNDERCOATING, 3 POS DOT WINDSHIELD, ACCESSORY FUSE BOX, POLICE SIREN PA SYSTEM KIT, 2 SETS OF 4" LED POD LIGHTS INSTALLED FRONT AND REAR, REAR VIEW MIRROR AND SIDE MIRRORS. **PLEASE NOTE: BED LINER SPRAY ON WINDSHIELDS WERE DONE AT NO CHARGE, COMPLIMENTS OF UVC POWERSPORTS.	2	$23,649.00	$47,298.00
2	**2025 Kawasaki MULE PRO FXR LE: MODEL KAF1000NSSNN - COLOR ICE GRAY, ONE BENCH, THREE PASSENGER. INC 3 YR WARRANTY.** **PLEASE NOTE: UVC UPGRADED THIS MODEL FROM KAF1000MSSNN TO KAF1000NSSNN AT NO ADDITIONAL CHARGE COMPLIMENTS OF UVC POWERSPORTS. **MULE 3 OF 6: VIN# JKAAFCN11SB502779 * MULE 4 OF 6: VIN# JKAAFCN19SB502609** **MULE 5 OF 6: VIN# JKAAFCN17SB502592 * MULE 6 OF 6: VIN# JKAAFCN18SB502603** INCLUDES THE FOLLOWING INSTALLED UPGRADES: UNDERCOATING, 3 POSITION DOT WINDSHIELD, HORN, REAR VIEW MIRROR AND SIDE MIRRORS. **PLEASE NOTE: BED LINER SPRAY ON WINDSHIELDS WERE DONE AT NO CHARGE, COMPLIMENTS OF UVC POWERSPORTS.	4	$18,650.00	$74,600.00

DATE UNITS WERE PICKED UP: 2-21-2025

Picked up and received by: SHELDON SCOTT

TOTAL DUE	**$121,898.00**

Galveston - Budget vs Actual - Company

Details

Company	The County of Galveston	Plan Name	FY2025-Adopted Budget FY25 Amended Budget
Period	FY2025 - Sep	Worktags	Cost Center: 522042 Beach Maintenance Fund: 2601 Beach and Parks Fund
Time Period	Current Period YTD		
Plan Structure	Annual Budget Detail	Ledger Account/Summary	5700000:Capital Outlays
		Book	Modified Accrual

8 items

Ledger Account	Original Budget	Amended Budget	Actuals	Commitments	Obligations	Reserved Journals	Actuals, Encumbrance, Reserved	Budget Remaning	Budget Used %
Ledger Accounts	696,000.00	368,000.00	294,101.35	0.00	63,842.00	0.00	357,943.35	10,056.65	97.3%
5700000:Capital Outlays	696,000.00	368,000.00	294,101.35	0.00	63,842.00	0.00	357,943.35	10,056.65	97.3%
Heavy Equipment	656,000.00	328,000.00	254,116.35	0.00	63,842.00	0.00	317,958.35	10,041.65	96.9%
Vehicles	40,000.00	40,000.00	39,985.00	0.00	0.00	0.00	39,985.00	15.00	100.0%
		Already Reclassified UTV's with JRN-0000368							
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Expenditures	696,000.00	368,000.00	294,101.35	0.00	63,842.00	0.00	357,943.35	10,056.65	97.3%
Net Total (Revenue - Expense)	(696,000.00)	(368,000.00)	(294,101.35)	0.00	(63,842.00)	0.00	357,943.35	10,056.65	97.3%

Supplier Invoice	Supplier Invoice: SI-0003805
Invoice Number	SI-0003805
Status	Approved
Match Status	Matched
Payment Status	Paid
Budget Check Status	Pass

Invoice Information

Company	The County of Galveston
Supplier	UV COUNTRY INC.
Remit-To Connection	UV COUNTRY INC. - Remit-To: P.O. BOX 2729
Currency	USD
Invoice Date	02/21/2025
Invoice Received Date	02/21/2025
Total Invoice Amount	121,898.00
Amount Due	0.00

Terms and Taxes

Payment Terms	Net 30
Discount Amount Override	0.00
Discount Date	
Discount Date Override	
Due Date	03/23/2025
Default Payment Type	Check
Reference Type	

Invoice Reference Information

Ship-To Address	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America
Settlement Runs	SR-0000090
Handling Code	
On Hold	No
Supplier Document Received	
Supplier's Invoice Number	1380913814
External PO Number	
Referenced Invoices	
Statutory Invoice Type	

Supplier Contract	SC-0000779 : Utility Terrain Vehicles (UTV)
Total Contract Amount	0.00
Document Link	
Memo	PO-0000946
Approver	

Invoice Lines

Invoice Line	Company	Line Item Description	Business Document	Spend Category	Ship-To Address	Ship-To Contact	Tax	Tax Recoverability	Tax Option	Quantity	Unit of Measure	Unit Cost	Extended Amount	Manufacturer	Manufacturer Part Number	Additional Item Identifiers	Memo	*Fund	*Cost Center	Program	Project	Grant	Additional Worktags	Worktag Split Template	Splits
Supplier Invoice: SI-0003805 - 4628	The County of Galveston	VEHICLE MAKE READY FOR 2025 MULE PRO FXTLE	PO-0000946 - Line 1 **Matching** 3	Vehicle Make Ready	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga	**Tax Applicability** **Tax Code** **Withholding Tax Code** **Tax Point Date Type**			1	Each	4,628.00	4,628.00				BID 24-027 CM25045	2601 Beach and Parks Fund	522042 Beach Maintenance						
Supplier Invoice: SI-0003805 - 18650	The County of Galveston	FULL SIZE UTV - 2025 MULE PRO FXR	PO-0000946 - Line 2 **Matching** 3	Heavy Equipment	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga	**Tax Applicability** **Tax Code** **Withholding Tax Code** **Tax Point Date Type**			1	Each	18,650.00	18,650.00				BID 24-027 CM25045	2601 Beach and Parks Fund	522042 Beach Maintenance						
Supplier Invoice: SI-0003805 - 18650	The County of Galveston	FULL SIZE UTV - 2025 MULE PRO FXR	PO-0000946 - Line 3 **Matching** 3	Heavy Equipment	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga	**Tax Applicability** **Tax Code** **Withholding Tax Code** **Tax Point Date Type**			1	Each	18,650.00	18,650.00				BID 24-027 CM25045	2601 Beach and Parks Fund	522042 Beach Maintenance						
Supplier Invoice: SI-0003805 - 21335	The County of Galveston	FULL SIZE UTV - 2025 MULE PRO FXTLE	PO-0000946 - Line 4 **Matching** 3	Heavy Equipment	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga	**Tax Applicability** **Tax Code** **Withholding Tax Code** **Tax Point Date Type**			1	Each	21,335.00	21,335.00				BID 24-027 CM25045	2601 Beach and Parks Fund	522042 Beach Maintenance						

Invoice Line	Company	Line Item Description	Business Document	Spend Category	Ship-To Address	Ship-To Contact	Tax	Tax Recoverability	Tax Option	Quantity	Unit of Measure	Unit Cost	Extended Amount	Manufacturer	Manufacturer Part Number	Additional Item Identifiers	Memo	*Fund	*Cost Center	Program	Project	Grant	Additional Worktags	Worktag Split Template	Splits
Supplier Invoice: SI-0003805 - 21335	The County of Galveston	FULL SIZE UTV - 2025 MULE PRO FXTLE	PO-0000946 - Line 5 Matching 3	Heavy Equipment	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Renelle Lopez (Retired)	Tax Applicability Tax Code Withholding Tax Code Tax Point Date Type			1	Each	21,335.00	21,335.00				BID 24-027 CM25045	2601 Beach and Parks Fund	522042 Beach Maintenance						
Supplier Invoice: SI-0003805 - 18650	The County of Galveston	FULL SIZE UTV - 2025 MULE PRO FXR	PO-0000946 - Line 6 Matching 2	Heavy Equipment	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga	Tax Applicability Tax Code Withholding Tax Code Tax Point Date Type			1	Each	18,650.00	18,650.00				BID 24-027 CM25045	2601 Beach and Parks Fund	522042 Beach Maintenance						
Supplier Invoice: SI-0003805 - 18650	The County of Galveston	FULL SIZE UTV - 2025 MULE PRO FXR	PO-0000946 - Line 7 Matching 2	Heavy Equipment	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga	Tax Applicability Tax Code Withholding Tax Code Tax Point Date Type			1	Each	18,650.00	18,650.00				BID 24-027 CM25045	2601 Beach and Parks Fund	522042 Beach Maintenance						

Matching Summary

Header Match Exception	
Number of Invoice Lines	7
Original Lines in Match Exception	0
Current Lines in Match Exception	0

02212025_countyofgalveston_po 0000946-1 - inv 13819-13814.pdf

File Name	02212025_countyofgalveston_po 0000946-1 - inv 13819-13814.pdf
Content Type	application/pdf
Updated By	Ana Deleon
Upload Date	02/24/2025 04:45:19 PM
Comment	

Assets

Already Reclassified

Needs BA Reclassification

$121,898.00 invoice total − $4,628.00 Vehicle Make Ready − $39,985.00 JRN−0000368 = $77,285.00

Invoice Line	Company	Item and Category		Proposed Accounting Treatment	Invoice Line Quantity	Asset Count	Assets							
							Asset ID	Base Currency	Asset Cost	Residual Value	Asset Quantity	Asset Status	Location	Worktags
Supplier Invoice: SI-0003805 - 18650	The County of Galveston	**Spend Category**	Heavy Equipment	Depreciable Capital Asset	1	1	000000050043	USD	18,650.00	0.00	1	Pending Registration		2601 Beach and Parks Fund 522042 Beach Maintenance
Supplier Invoice: SI-0003805 - 18650	The County of Galveston	**Spend Category**	Heavy Equipment	Depreciable Capital Asset	1	1	000000050040	USD	18,650.00	0.00	1	Pending Registration		2601 Beach and Parks Fund 522042 Beach Maintenance
Supplier Invoice: SI-0003805 - 21335	The County of Galveston	**Spend Category**	Heavy Equipment	Depreciable Capital Asset	1	1	000000050039	USD	21,335.00	0.00	1	Pending Registration		2601 Beach and Parks Fund 522042 Beach Maintenance
Supplier Invoice: SI-0003805 - 21335	The County of Galveston	**Spend Category**	Heavy Equipment	Depreciable Capital Asset	1	1	000000050044	USD	21,335.00	0.00	1	Pending Registration		2601 Beach and Parks Fund 522042 Beach Maintenance
Supplier Invoice: SI-0003805 - 18650	The County of Galveston	**Spend Category**	Heavy Equipment	Depreciable Capital Asset	1	1	000000050042	USD	18,650.00	0.00	1	Pending Registration		2601 Beach and Parks Fund 522042 Beach Maintenance
Supplier Invoice: SI-0003805 - 18650	The County of Galveston	**Spend Category**	Heavy Equipment	Depreciable Capital Asset	1	1	000000050041	USD	18,650.00	0.00	1	Pending Registration		2601 Beach and Parks Fund 522042 Beach Maintenance

Activity

Payments

Supplier Payment	Payment Date	Status	Reconciliation Status	Company	Transaction Reference	Payment Amount	Discount Taken
Supplier Payment: UV COUNTRY INC. - Remit-To: P.O. BOX 2729: 03/17/2025	03/17/2025	Complete	Reconciled	The County of Galveston	479283	121,898.00	0.00

Work Queue Information

External Source

Assignee Paula Dodson

Work Queue Tags

Work Queue Notes

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Supplier Invoice Event	Supplier Invoice Event	Step Completed	03/07/2025 10:38:10 AM	03/14/2025	Taylor Lee	1	
Check Budget (Financial)	Check Budget (Financial)	Automatic Complete	03/07/2025 10:38:10 AM			0	
Check Budget (Financial)	Batch/Job: Run Budget Check	Step Completed	03/07/2025 10:38:12 AM			0	
Check Budget (Financial)	Review Budget Check	Not Required				0	
Check Budget (Financial)	Override Budget Check	Not Required				0	
Check Budget (Financial)	Service: Reserve Budget in Budget Check	Step Completed	03/07/2025 10:38:12 AM		Workday Service	1	
Supplier Accounts Match Event	Supplier Accounts Match Event	Automatic Complete	03/07/2025 10:38:12 AM	03/08/2025		0	
Supplier Accounts Match Event	Batch/Job: Run Supplier Accounts Match Process	Step Completed	03/07/2025 10:38:12 AM			0	
Supplier Accounts Match Event	Review Supplier Accounts Match Exceptions	Not Required		03/08/2025		0	
Supplier Invoice Event	Review Supplier Invoice	Not Required		03/14/2025		0	
Supplier Invoice Event	Approval by Cost Center Requisitioner	Approved	03/07/2025 10:45:34 AM		Renelle Lopez	1	

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Supplier Invoice Event	Approval by Cost Center Manager	Approved	03/07/2025 11:03:47 AM		Julie Walker (Cost Center Manager) ()	1	
Supplier Invoice Event	Approval by Project Manager	Not Required		03/14/2025		0	
Supplier Invoice Event	Approval by Grant Manager	Not Required		03/14/2025		0	
Supplier Invoice Event	Review Trackable Invoice Lines	Approved	03/07/2025 11:38:44 AM	03/09/2025	Edward Nolan (Business Asset Tracking Specialist)	1	
Check Budget (Financial)	Check Budget (Financial)	Automatic Complete	03/07/2025 11:38:44 AM			0	
Check Budget (Financial)	Batch/Job: Run Budget Check	Step Completed	03/07/2025 11:38:48 AM			0	
Check Budget (Financial)	Review Budget Check	Not Required				0	
Check Budget (Financial)	Override Budget Check	Not Required				0	
Check Budget (Financial)	Service: Reserve Budget in Budget Check	Step Completed	03/07/2025 11:38:48 AM		Workday Service	1	
Check Budget (Financial)	To Do: Budget override - Create Budget Transfer	Not Required				0	
Check Budget (Financial)	To Do: Budget override - Create Budget Transfer	Not Required				0	
Supplier Invoice Event	Service: Initiate Asset Registration Events from Invoice	Step Completed	03/07/2025 11:38:48 AM	03/14/2025	Workday Service	1	
Supplier Invoice Event	Assign Asset Accounting Information from Invoice	Not Required		03/14/2025		0	
Supplier Invoice Event	Service: Initiate Supplier Accounts Match Event for related Supplier Invoices	Not Required		03/14/2025	Workday Service	1	

Details View

Budget Actuals FY2025

Journal Entry	Journal Source	Transaction	Accounting Date	Budget Date	Ledger Account	Worktags	Debit Amount	Credit Amount	Translation Currency	Memo
Operational Journal: The County of Galveston - 02/21/2025	Supplier Invoice	Supplier Invoice: SI-0003805	02/21/2025	01/30/2025	5700000:Capital Outlays	Cost Center: 522042 Beach Maintenance Fund: 2601 Beach and Parks Fund Spend Category: Heavy Equipment Supplier: UV COUNTRY INC.	18,650.00		USD	BID 24-027 CM25045
Operational Journal: The County of Galveston - 02/21/2025	Supplier Invoice	Supplier Invoice: SI-0003805	02/21/2025	02/04/2025	5700000:Capital Outlays	Cost Center: 522042 Beach Maintenance Fund: 2601 Beach and Parks Fund Spend Category: Heavy Equipment Supplier: UV COUNTRY INC.	18,650.00		USD	BID 24-027 CM25045
Operational Journal: The County of Galveston - 02/21/2025	Supplier Invoice	Supplier Invoice: SI-0003805	02/21/2025	02/04/2025	5700000:Capital Outlays	Cost Center: 522042 Beach Maintenance Fund: 2601 Beach and Parks Fund Spend Category: Heavy Equipment Supplier: UV COUNTRY INC.	18,650.00		USD	BID 24-027 CM25045

Journal Entry	Journal Source	Transaction	Accounting Date	Budget Date	Ledger Account	Worktags	Debit Amount	Credit Amount	Translation Currency	Memo
Operational Journal: The County of Galveston - 02/21/2025	Supplier Invoice	Supplier Invoice: SI-0003805	02/21/2025	01/30/2025	5700000:Capital Outlays	Cost Center: 522042 Beach Maintenance Fund: 2601 Beach and Parks Fund Spend Category: Heavy Equipment Supplier: UV COUNTRY INC.	18,650.00		USD	BID 24-027 CM25045
Operational Journal: The County of Galveston - 02/21/2025	Supplier Invoice	Supplier Invoice: SI-0003805	02/21/2025	01/30/2025	5700000:Capital Outlays	Cost Center: 522042 Beach Maintenance Fund: 2601 Beach and Parks Fund Spend Category: Heavy Equipment Supplier: UV COUNTRY INC.	21,335.00		USD	BID 24-027 CM25045
Operational Journal: The County of Galveston - 02/21/2025	Supplier Invoice	Supplier Invoice: SI-0003805	02/21/2025	01/30/2025	5700000:Capital Outlays	Cost Center: 522042 Beach Maintenance Fund: 2601 Beach and Parks Fund Spend Category: Heavy Equipment Supplier: UV COUNTRY INC.	21,335.00		USD	BID 24-027 CM25045

Journal Entry	Journal Source	Transaction	Accounting Date	Budget Date	Ledger Account	Worktags	Debit Amount	Credit Amount	Translation Currency	Memo
Operational Journal: The County of Galveston - 04/11/2025	Supplier Invoice	Supplier Invoice: SI-0007333	04/11/2025	02/17/2025	5700000:Capital Outlays	Cost Center: 522042 Beach Maintenance Fund: 2601 Beach and Parks Fund Spend Category: Heavy Equipment Supplier: SHOPPAS FARM SUPPLY INC	176,831.35		USD	This was approved by CC on 2/17/25 BID 24-028
							Total: 294,101.35			

Details View

FY2025 Budget

Plan Period	Ledger Account	Worktags	Debit Amount	Credit Amount	Entry Type	Translation Currency	Memo
FY2025 Annual (FY25 Amended Budget)	5700000:Capital Outlays	Cost Center: 522042 Beach Maintenance Fund: 2601 Beach and Parks Fund Spend Category: Heavy Equipment	328,000.00		Amended	USD	GL26015220425742000 OB
FY2025 Annual (FY25 Amended Budget)	5700000:Capital Outlays	Cost Center: 522042 Beach Maintenance Fund: 2601 Beach and Parks Fund Spend Category: Vehicles	40,000.00		Amended	USD	
			Total: 368,000.00				

Purchase Order	PO-0000946
Version	1
Status	Issued
Invoice Status	Fully Paid
Budget Check Status	Pass

Change Order Reason

Reason	Other
Comments	ADD LINE ITEMS 6 & 7 PER RENLLE LOPEZ/WILLIAM COMEAUX (02/06/2025 EQ)

Summary

Company	The County of Galveston
Purchase Order Type	
Supplier	UV COUNTRY INC.
Currency	USD
Document Date	02/04/2025
Line Total Amount	121,898.00

Terms and Taxes

Payment Terms	Net 30
Due Date	
Default Payment Type	Check
Override Payment Type	
Credit Card	
Shipping Terms	FOB Destination
Shipping Method	Ground Shipping
Shipping Instructions	
Supplier Contract	SC-0000779 : Utility Terrain Vehicles (UTV)

Contact Information

Issue Option	Print
Buyer	Erin Quiroga
Bill-To Contact	Erin Quiroga
Bill-To Contact Detail	Erin Quiroga
Bill-To Address	722 Moody Avenue Galveston, TX 77550 United States of America
Ship-To Contact	Erin Quiroga

Ship-To Contact Detail	Erin Quiroga
Ship-To Address	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America
Memo	DO NOT DELIVER - DEPT WILL PICK UP
Internal Memo	BID 24-028 CM25045 AWARDED IN C/C ON 01/06/2025

Goods Lines

Goods Order Line	Line	Item	Item Description	Spend Category	Business Document Status	Tax	Tax Recoverability	Tax Option	Quantity	Unit of Measure	Unit Cost	Extended Amount	Due Date	Lead Time	Delivery Type	Retention
PO-0000946 - Line 1	1		VEHICLE MAKE READY FOR 2025 MULE PRO FXTLE	Vehicle Make Ready	**Invoicing Status** Fully Paid	**Tax Applicability** **Tax Code**			**Ordered** 1 **Received** 0 **Invoiced** 1	Each	4,628.00	4,628.00				
PO-0000946 - Line 2	2		FULL SIZE UTV - 2025 MULE PRO FXR	Heavy Equipment	**Invoicing Status** Fully Paid	**Tax Applicability** **Tax Code**			**Ordered** 1 **Received** 0 **Invoiced** 1	Each	18,650.00	18,650.00				
PO-0000946 - Line 3	3		FULL SIZE UTV - 2025 MULE PRO FXR	Heavy Equipment	**Invoicing Status** Fully Paid	**Tax Applicability** **Tax Code**			**Ordered** 1 **Received** 0 **Invoiced** 1	Each	18,650.00	18,650.00				
PO-0000946 - Line 4	4		FULL SIZE UTV - 2025 MULE PRO FXTLE	Heavy Equipment	**Invoicing Status** Fully Paid	**Tax Applicability** **Tax Code**			**Ordered** 1 **Received** 0 **Invoiced** 1	Each	21,335.00	21,335.00				
PO-0000946 - Line 5	5		FULL SIZE UTV - 2025 MULE PRO FXTLE	Heavy Equipment	**Invoicing Status** Fully Paid	**Tax Applicability** **Tax Code**			**Ordered** 1 **Received** 0 **Invoiced** 1	Each	21,335.00	21,335.00				
PO-0000946 - Line 6	6		FULL SIZE UTV - 2025 MULE PRO FXR	Heavy Equipment	**Invoicing Status** Fully Paid	**Tax Applicability** **Tax Code**			**Ordered** 1 **Received** 0 **Invoiced** 1	Each	18,650.00	18,650.00				

Goods Order Line	Down Payment	Prepaid	Deliver-To	Ship-To Address	Ship-To Contact	Manufacturer	Manufacturer Part Number	Additional Item Identifiers	Memo	Business Document Lines	*Fund	*Cost Center	Program	Project	Grant	Additional Worktags	Splits
PO-0000946 - Line 1			722 County Courthouse	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga				BID 24-027 CM25045	REQ-0000461 Supplier Invoice: SI-0003805 - 4628 - Approved	2601 Beach and Parks Fund	522042 Beach Maintenance					
PO-0000946 - Line 2			722 County Courthouse	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga				BID 24-027 CM25045	REQ-0000461 Supplier Invoice: SI-0003805 - 18650 - Approved	2601 Beach and Parks Fund	522042 Beach Maintenance					
PO-0000946 - Line 3			722 County Courthouse	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga				BID 24-027 CM25045	REQ-0000461 Supplier Invoice: SI-0003805 - 18650 - Approved	2601 Beach and Parks Fund	522042 Beach Maintenance					
PO-0000946 - Line 4			722 County Courthouse	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga				BID 24-027 CM25045	REQ-0000461 Supplier Invoice: SI-0003805 - 21335 - Approved	2601 Beach and Parks Fund	522042 Beach Maintenance					
PO-0000946 - Line 5			722 County Courthouse	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Renelle Lopez (Retired)				BID 24-027 CM25045	REQ-0000461 Supplier Invoice: SI-0003805 - 21335 - Approved	2601 Beach and Parks Fund	522042 Beach Maintenance					
PO-0000946 - Line 6			722 Moody Courthouse Annex	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga				BID 24-027 CM25045	Supplier Invoice: SI-0003805 - 18650 - Approved	2601 Beach and Parks Fund	522042 Beach Maintenance					

Goods Order Line	Line	Item	Item Description	Spend Category	Business Document Status	Tax	Tax Recoverability	Tax Option	Quantity	Unit of Measure	Unit Cost	Extended Amount	Due Date	Lead Time	Delivery Type	Retention	Down Payment	Prepaid	Deliver-To	Ship-To Address	Ship-To Contact	Manufacturer	Manufacturer Part Number	Additional Item Identifiers	Memo	Business Document Lines	*Fund	*Cost Center	Program	Project	Grant	Additional Worktags	Splits
PO-0000946 - Line 7	7		FULL SIZE UTV - 2025 MULE PRO FXR	Heavy Equipment	Invoicing Status Fully Paid	Tax Applicability Tax Code			Ordered 1 Received 0 Invoiced 1	Each	18,650.00	18,650.00							722 Moody Courthouse Annex	722 Moody Ave (21st St.) Galveston, TX 77550 United States of America	Erin Quiroga				BID 24-027 CM25045	Supplier Invoice: SI-0003805 - 18650 - Approved	2601 Beach and Parks Fund	522042 Beach Maintenance					

Version History

Prior Versions

Purchase Order	Change Date	Total Amount
PO-0000946 v:0	02/06/2025	84,598.00

Pending Changes

Change Order	Created On	Change Order Reason	Change Order Status	Total Amount

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Purchase Order Event	Purchase Order Event	Step Completed	02/04/2025 04:10:02 PM	02/11/2025	Erin Quiroga	1	
Check Budget (Financial)	Check Budget (Financial)	Automatic Complete	02/04/2025 04:10:02 PM			0	
Check Budget (Financial)	Batch/Job: Run Budget Check	Step Completed	02/04/2025 04:10:07 PM			0	
Check Budget (Financial)	Review Budget Check	Not Required				0	
Check Budget (Financial)	Override Budget Check	Not Required				0	
Check Budget (Financial)	Service: Reserve Budget in Budget Check	Step Completed	02/04/2025 04:10:07 PM		Workday Service	1	
Purchase Order Event	Approval by Cost Center Manager	Not Required		02/11/2025		0	
Purchase Order Event	Approval by Project Manager	Not Required		02/11/2025		0	
Purchase Order Event	Approval by Grant Manager	Not Required		02/11/2025		0	
Purchase Order Event	Approval by Business Asset Tracking Specialist	Not Required		02/11/2025		0	
Purchase Order Event	Approval by Business Asset Accountant	Not Required		02/11/2025		0	
Check Budget (Financial)	Check Budget (Financial)	Automatic Complete	02/04/2025 04:10:07 PM			0	
Check Budget (Financial)	Batch/Job: Run Budget Check	Step Completed	02/04/2025 04:10:11 PM			0	
Check Budget (Financial)	Review Budget Check	Not Required				0	
Check Budget (Financial)	Override Budget Check	Not Required				0	
Check Budget (Financial)	Service: Reserve Budget in Budget Check	Step Completed	02/04/2025 04:10:11 PM		Workday Service	1	
Check Budget (Financial)	To Do: Budget override - Create Budget Transfer	Not Required				0	
Check Budget (Financial)	To Do: Budget override - Create Budget Transfer	Not Required				0	
Purchase Order Issue Event	Purchase Order Issue Event	Step Completed	02/04/2025 04:10:37 PM	02/05/2025	Erin Quiroga	1	
Change Order	Change Order	Step Completed	02/06/2025 03:17:44 PM	02/13/2025	Erin Quiroga	1	Erin Quiroga: ADD LINE ITEMS 6 & 7 PER RENELLE LOPEZ/WILLIAM COMEAUX (02/06/2025 EQ)
Check Budget (Financial)	Check Budget (Financial)	Automatic Complete	02/06/2025 03:17:44 PM			0	

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Check Budget (Financial)	Batch/Job: Run Budget Check	Step Completed	02/06/2025 03:17:50 PM			0	
Check Budget (Financial)	Review Budget Check	Not Required				0	
Check Budget (Financial)	Override Budget Check	Not Required				0	
Check Budget (Financial)	Service: Reserve Budget in Budget Check	Step Completed	02/06/2025 03:17:50 PM		Workday Service	1	
Change Order	Approval by Cost Center Manager	Approved	02/06/2025 03:55:01 PM		Julie Walker (Cost Center Manager) ()	1	
Change Order	Approval by Grant Manager	Not Required		02/13/2025		0	
Change Order	Approval by Business Asset Tracking Specialist	Approved	02/07/2025 12:02:30 PM	02/08/2025	Edward Nolan (Business Asset Tracking Specialist)	1	
Change Order	Approval by Business Asset Accountant	Approved	02/07/2025 12:10:44 PM	02/09/2025	Austin Schumann (Business Asset Accountant)	1	
Check Budget (Financial)	Check Budget (Financial)	Automatic Complete	02/07/2025 12:10:44 PM			0	
Check Budget (Financial)	Batch/Job: Run Budget Check	Step Completed	02/07/2025 12:10:47 PM			0	
Check Budget (Financial)	Review Budget Check	Not Required				0	
Check Budget (Financial)	Override Budget Check	Not Required				0	
Check Budget (Financial)	Service: Reserve Budget in Budget Check	Step Completed	02/07/2025 12:10:47 PM		Workday Service	1	
Purchase Order Event	Purchase Order Event	Step Completed	02/07/2025 12:10:47 PM	02/14/2025	wd-support	1	
Check Budget (Financial)	Check Budget (Financial)	Automatic Complete	02/07/2025 12:10:47 PM			0	
Check Budget (Financial)	To Do: Budget override - Create Budget Transfer	Not Required				0	
Check Budget (Financial)	To Do: Budget override - Create Budget Transfer	Not Required				0	
Change Order	Service: Initiate Supplier Accounts Match Event for related Supplier Invoices	Not Required		02/13/2025	Workday Service	1	
Check Budget (Financial)	Batch/Job: Run Budget Check	Step Completed	02/07/2025 12:10:48 PM			0	
Check Budget (Financial)	Review Budget Check	Not Required				0	
Check Budget (Financial)	Override Budget Check	Not Required				0	
Check Budget (Financial)	Service: Reserve Budget in Budget Check	Step Completed	02/07/2025 12:10:48 PM		Workday Service	1	
Purchase Order Event	Approval by Cost Center Manager	Not Required		02/14/2025		0	
Purchase Order Event	Approval by Project Manager	Not Required		02/14/2025		0	
Purchase Order Event	Approval by Grant Manager	Not Required		02/14/2025		0	
Purchase Order Event	Approval by Business Asset Tracking Specialist	Not Required		02/14/2025		0	
Purchase Order Event	Approval by Business Asset Accountant	Not Required		02/14/2025		0	
Check Budget (Financial)	Check Budget (Financial)	Automatic Complete	02/07/2025 12:10:48 PM			0	
Check Budget (Financial)	Batch/Job: Run Budget Check	Step Completed	02/07/2025 12:10:55 PM			0	
Check Budget (Financial)	Review Budget Check	Not Required				0	
Check Budget (Financial)	Override Budget Check	Not Required				0	
Check Budget (Financial)	Service: Reserve Budget in Budget Check	Step Completed	02/07/2025 12:10:55 PM		Workday Service	1	
Check Budget (Financial)	To Do: Budget override - Create Budget Transfer	Not Required				0	
Check Budget (Financial)	To Do: Budget override - Create Budget Transfer	Not Required				0	
Purchase Order Issue Event	Purchase Order Issue Event	Step Completed	02/08/2025 08:57:52 PM	02/09/2025	Erin Quiroga	1	

PLACEHOLDER DOC - QUOTES NOT REQUIRED.docx

File Name PLACEHOLDER DOC - QUOTES NOT REQUIRED.docx
Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Updated By Erin Quiroga
Upload Date 01/30/2025 09:15:19 PM

Attachment Category
External No
Comment (REQ-0000461)

PLACEHOLDER DOC - QUOTES NOT REQUIRED.docx

File Name PLACEHOLDER DOC - QUOTES NOT REQUIRED.docx
Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Updated By Erin Quiroga
Upload Date 01/30/2025 09:15:19 PM
Attachment Category
External No
Comment (REQ-0000461)

PLACEHOLDER DOC - QUOTES NOT REQUIRED.docx

File Name PLACEHOLDER DOC - QUOTES NOT REQUIRED.docx
Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Updated By Erin Quiroga
Upload Date 01/30/2025 09:15:19 PM
Attachment Category
External No
Comment (REQ-0000461)

PO-0000946 EMAIL VAR.msg

File Name PO-0000946 EMAIL VAR.msg
Content Type application/octet-stream
Updated By Erin Quiroga
Upload Date 02/06/2025 03:17:44 PM
Attachment Category
External No
Comment EMAIL VAR 02/06/2025

Printing Runs

Printed Date	Issue Option	PDF File
02/07/2025 12:10:55 PM	Print	PO-0000946 2025-02-07 10_10_55-0800.pdf
02/04/2025 04:10:11 PM	Print	PO-0000946 2025-02-04 14_10_11-0800.pdf

Balances

Line and Line Splits	Obligation Quantity	Obligation Quantity Liquidated	Obligation Quantity Remaining	Obligation Amount	Obligation Amount Liquidated	Obligation Amount Remaining	Currency
PO-0000946 - Line 2	1	1	0	18,650.00	18,650.00	0.00	USD
PO-0000946 - Line 3	1	1	0	18,650.00	18,650.00	0.00	USD
PO-0000946 - Line 4	1	1	0	21,335.00	21,335.00	0.00	USD
PO-0000946 - Line 5	1	1	0	21,335.00	21,335.00	0.00	USD

Line and Line Splits	Obligation Quantity	Obligation Quantity Liquidated	Obligation Quantity Remaining	Obligation Amount	Obligation Amount Liquidated	Obligation Amount Remaining	Currency
PO-0000946 - Line 1	1	1	0	4,628.00	4,628.00	0.00	USD
PO-0000946 - Line 6	1	1	0	18,650.00	18,650.00	0.00	USD
PO-0000946 - Line 7	1	1	0	18,650.00	18,650.00	0.00	USD
				Total: 121,898.00	121,898.00	0.00	

From:	Walker, Julie
To:	Schumann, Austin
Subject:	RE: Requisitions & PO updates
Date:	Tuesday, May 27, 2025 10:27:15 AM
Attachments:	image001.jpg image002.png image003.png

Yes, there are 6.

Julie Walker, CPRE
Director
Galveston County Parks & Cultural Services
Julie.Walker@galvestoncountytx.gov
409-934-8114

From: Schumann, Austin <Austin.Schumann@galvestoncountytx.gov>
Sent: Tuesday, May 27, 2025 10:21 AM
To: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Okay, and just to confirm, there were 6 total for this PO/invoice? That sounds good. Thank you, Julie.

Respectfully,
Austin

From: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Sent: Tuesday, May 27, 2025 10:18 AM
To: Schumann, Austin <Austin.Schumann@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Hi Austin,

We don’t have anymore UTVs to purchase this fiscal year.

I have requested 4 for FY26.

Thank you!

Julie Walker, CPRE
Director
Galveston County Parks & Cultural Services
Julie.Walker@galvestoncountytx.gov
409-934-8114

From: Schumann, Austin <Austin.Schumann@galvestoncountytx.gov>
Sent: Tuesday, May 27, 2025 9:53 AM
To: Walker, Julie <Julie.Walker@galvestoncountytx.gov>

Subject: RE: Requisitions & PO updates

Good morning, Julie,

The UTV's have been reclassified and the budget is available for use.

We reclassified two of the UTV's to free up the budget. However, just to confirm, are all of these line items in the PO-0000946 for UTV's (6 total)? Are there any other UTV's? If so, we will do a budget amendment to reclassify the rest to vehicles spend category. Again, however, the budget is currently available. Thank you.

Sincerely,

Austin Schumann
Accountant II
Galveston County Auditor's Office
722 Moody Ave, 4th Floor, Galveston, TX 77550
P: (409)770-5311
Austin.Schumann@galvestoncountytx.gov

1-GC-Seal

From: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 4:35 PM
To: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Cc: Schumann, Austin <Austin.Schumann@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Good afternoon, Julie,

Austin should be able to find it in the account you provided. He will reach out with any questions, and will let you know once it's reclassified.

Respectfully,
Christie

From: Walker, Julie <Julie.Walker@galvestoncountytx.gov>

Sent: Friday, May 23, 2025 4:25 PM
To: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>; Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>; Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Piedras, Joselinne <Joselinne.Piedras@galvestoncountytx.gov>
Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>; Schumann, Austin <Austin.Schumann@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Thank you!

I don't know how to get the PO since Renelle retired and she did the requisition.

Any guidance is appreciated.

Thanks,

Julie Walker, CPRE
Director
Galveston County Parks & Cultural Services
Julie.Walker@galvestoncountytx.gov
409-934-8114

From: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 4:24 PM
To: Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>; Walker, Julie <Julie.Walker@galvestoncountytx.gov>; Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Piedras, Joselinne <Joselinne.Piedras@galvestoncountytx.gov>
Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>; Schumann, Austin <Austin.Schumann@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Good afternoon,

I have copied Austin so that we can get the reclassification done.

Thank you, and have a good weekend!

Respectfully,
Christie

From: Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 4:17 PM
To: Walker, Julie <Julie.Walker@galvestoncountytx.gov>; Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>; Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Piedras, Joselinne <Joselinne.Piedras@galvestoncountytx.gov>
Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

The original request may have had them budgeted in 5742000, but if you'll notice how it truly went through court, they were budgeted in 5743000. I'm thinking there may have been a discussion between our offices on where they should be paid from/budgeted. See attached. Sounds like we just need to reclass.

I believe Christie is going to work with Austin to get this taken care of. The PO# definitely will help/provide additional support.

Thanks,
Lauren

From: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 4:03 PM
To: Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>; Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>; Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Piedras, Joselinne <Joselinne.Piedras@galvestoncountytx.gov>
Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Attached is the Budget Amendment Request for the UTVs. The funds were put in 2601522042 5742000.

The PO (PO-0000946) paid for them out of Heavy Equipment, I think. I can't look up the PO number to verify since I didn't do the requisition.

So if we need to reclass them to vehicles, how does that work and what do you need from me to do it?

Thanks,

Julie

Julie Walker, CPRE
Director
Galveston County Parks & Cultural Services
Julie.Walker@galvestoncountytx.gov
409-934-8114

From: Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 3:50 PM
To: Walker, Julie <Julie.Walker@galvestoncountytx.gov>; Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>; Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Piedras, Joselinne <Joselinne.Piedras@galvestoncountytx.gov>
Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Were they purchased out of Heavy Equipment? If so, it sounds like we just need to reclass those purchases to Vehicles and that will free up your budget.

From: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 3:29 PM
To: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>; Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>; Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Piedras, Joselinne <Joselinne.Piedras@galvestoncountytx.gov>
Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

The UTVs have already been purchased.

I am trying to get the PO for the mobile restroom trailer approved.

So do we need to move the money from vehicles to heavy equipment in order to get the mobile restroom trailer requisition approved? The mobile restroom was budgeted for out of the heavy equipment line item.

Thanks,

Julie Walker, CPRE
Director
Galveston County Parks & Cultural Services
Julie.Walker@galvestoncountytx.gov
409-934-8114

From: Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 2:30 PM
To: Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>; Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Walker, Julie <Julie.Walker@galvestoncountytx.gov>; Piedras, Joselinne <Joselinne.Piedras@galvestoncountytx.gov>
Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Good afternoon,

Hope you're well. I agree with the classification of Vehicles for UTVs.

Respectfully,
Christie

From: Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 2:15 PM
To: Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Walker, Julie <Julie.Walker@galvestoncountytx.gov>; Piedras, Joselinne <Joselinne.Piedras@galvestoncountytx.gov>; Motogbe, Christie J <ChristieJ.Motogbe@galvestoncountytx.gov>
Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Good afternoon,

I'm including Christie since she is over the fixed assets in our department. I believe UTVs are not considered Heavy Equipment, but more closely to Vehicles (which is how they were budgeted in February). I looked at prior purchases of UTVs, and it looks like they were also paid out of the Vehicles line item. I see that the full $40K requested is still available (see second attachment). Is the issue that the PO request is in Heavy Equipment? If so, I believe the requisition needs to be adjusted.

Christie, please provide your thoughts.

Thanks,
Lauren

From: Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 1:45 PM
To: Walker, Julie <Julie.Walker@galvestoncountytx.gov>; Piedras, Joselinne <Joselinne.Piedras@galvestoncountytx.gov>; Swift, Lauren <Lauren.Swift@galvestoncountytx.gov>
Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>; Cruz, Sergio <Sergio.Cruz@galvestoncountytx.gov>
Subject: Re: Requisitions & PO updates

Hi Julie,

Upon review, the funding amount appears to be in order. However, based on Lauren's recommendation, the budget amendment for the two pending UTVs was recorded under the same ledger account but categorized under a different spend category—Vehicles.

I've included Lauren in this email so she can initiate the necessary reclassification for those 2 UTV units. Once that adjustment is made, you should be able to move forward with your requisition without encountering any funding issues.

Please let me know if you have any further questions.

Thank you.

Best,
cid:image004.png@01DBCEEC.8E149980

From: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 10:54 AM
To: Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>; Piedras, Joselinne <Joselinne.Piedras@galvestoncountytx.gov>

Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Thank you!

Julie Walker, CPRE
Director
Galveston County Parks & Cultural Services
Julie.Walker@galvestoncountytx.gov
409-934-8114

From: Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 10:49 AM
To: Walker, Julie <Julie.Walker@galvestoncountytx.gov>; Piedras, Joselinne <Joselinne.Piedras@galvestoncountytx.gov>
Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Monterrubio, Christian <Christian.Monterrubio@galvestoncountytx.gov>
Subject: Re: Requisitions & PO updates

Good morning Julie,

We will review the accounts and get back to you with our findings regarding the Capital Equipment budget.

Thank you.

Best,
cid:image004.png@01DBCEEC.8E149980

From: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Sent: Friday, May 23, 2025 9:01 AM
To: Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>; Lee, Martha <Martha.Lee@co.galveston.tx.us>; Huallpa, Diana <Diana.Huallpa@galvestoncountytx.gov>
Cc: Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>
Subject: RE: Requisitions & PO updates

Good Morning,

I guess I am just confused how the funds for a budgeted item, approved by Commissioners Court, are now just gone?

In FY25 Court approved the following items in Capital Equipment – 5742000

- 4 UTVs - $80,000 (purchased $84,598 – over $4,598)
- Mobile Restroom - $65,000
- Beach Tractor - $183,000 (the actually cost of the tractor was $176,831.35 – savings of $6,168.65)

Total - $328,000

On 2/3 Court approved the purchase of 2 more UTVs, putting an additional $40,000 in that budget. Making the total budget in that line item **$368,000.**

@Huallpa, Diana Can you assist me in finding out why there is a shortfall in that line item before I request a budget amendment that seems to be unnecessary?

Thank you,

Julie

Julie Walker, CPRE
Director
Galveston County Parks & Cultural Services
Julie.Walker@galvestoncountytx.gov
409-934-8114

From: Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>
Sent: Thursday, May 22, 2025 9:39 PM
To: Lee, Martha <Martha.Lee@co.galveston.tx.us>
Cc: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates
Importance: High

Hi Martha,
I'm out of office, but wanted to provide you with an update on REQ-0002456.
I've sent back the requisition in Workday, because you'll need a budget amendment to be completed to remove the requisition from a budget fail status.
The budget available for Heavy Equipment is $328,000 and you have already spent $294,101.35 (which only leaves a balance of $33,898.65).

For a bit of context;
I know when you look at your manager budgetary balance report, you see a balance of $73k, so at the surface level, it appears you had enough to process your requisition.

However, the 2 capital outlay expenditures are combined in Workday, which fall under one ledger (Capital Outlays).

I hope this helps clear up some of the confusion, but please let me know if you have any additional questions or concerns.

Thank You,
Erin Quiroga, MBA, CPPB
Assistant Purchasing Agent
Galveston County Purchasing
722 Moody, 5th Floor
Galveston, TX 77550
Office – 409-770-5391
Mobile – 409-309-8862

From: Lee, Martha <Martha.Lee@co.galveston.tx.us>
Sent: Friday, May 16, 2025 10:55 AM
To: Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>
Cc: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Subject: Re: Requisitions & PO updates

Awesome thank you so much!

Get Outlook for iOS

From: Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>
Sent: Friday, May 16, 2025 10:29:30 AM
To: Lee, Martha <Martha.Lee@co.galveston.tx.us>
Cc: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Martha,

Please see my notes in blue below;

Thank You,
Erin Quiroga, MBA, CPPB
Galveston County Purchasing
722 Moody, 5th Floor
Galveston, TX 77550
O – 409-770-5391

C – 409-309-8862
www.galvestoncountytx.gov

From: Lee, Martha <Martha.Lee@co.galveston.tx.us>
Sent: Friday, May 16, 2025 8:42 AM
To: Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>
Cc: Walker, Julie <Julie.Walker@galvestoncountytx.gov>
Subject: RE: Requisitions & PO updates

Good morning Erin,

Just following up on the items below

Thank you & have a wonderful day,

BMatias (1)

From: Lee, Martha
Sent: Thursday, May 15, 2025 11:28 AM
To: Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>
Subject: Requisitions & PO updates

Good afternoon Erin,

I was checking on a few requisitions & the one PO that needed a variance to see if you could give me updates:

- REQ-0002882 Hwy 3 boat ramp construction project, this had to be restarted to take off project manager. Julie needs a PO by tomorrow as the vendor has a notice to proceed for Monday. PO-0003327 issued
- REQ-0002456 Mobile restroom trailer (This requisition was started on April 17th - has remained in budget fail since data entry – I'm actively working to see where exactly you're overbudget in this spend category (We have not been given any analytical reports in Workday to be able to provide you a clear and concise answer, as we had in OneSolution – which is extremely time consuming, but I'm still working on it and hope to have an update for you later this afternoon)

- REQ-0002978 Hwy. 146 boat ramp repairs – PO-0003328 issued
- PO-0003262 Jack Brooks tennis court fence repair – a variance needed to be done – variance done, currently pending Julie's queue now

Thank you!

Thank you & have a wonderful day,

BMatias (1)