



Office of Information Technology – 5WH

**Title:** Bonfire eProcurement renewal

**Description:** Bonfire is the County's platform for eProcurement and Contract Management

**For who:** Purchasing

**Location:**

**When needed:** 10/1/2024

**Justification:** Purchasing has been utilizing the Bonfire eProcurement platform for the past several years. They are working to build out its capabilities, including the addition of contract management.

Item	Qty	Per Unit \$	Total
Strategic Sourcing Platform eSourcing and Contract Mgmt	1	\$15,836.00	\$15,836.00

**Total spend:** 15836.00

**Is this item budgeted?:**  Yes  No

**Budgeted amount:**

**If not budgeted, describe how item is to be funded?:** Item will be paid for out of Cohesity subscription, which was covered in FY2024.

**Is this a renewal?:**  Yes  No

**Current expiration date:** 9/30/24

**DIR Contract?:**  Yes  No

**DIR Contract #** DIR-TSO-4363

**Account:** 1101159100 5746100

**Submitted by:** Misty Witmer

**Date:** 9/26/24

# Bonfire renewal - October 2024

Requested by Witmer, Misty on Sep 26, 2024 11:45 AM | Approval Status : Not Configured

## Request Details

Request Type	<b>Service Request</b>	Mode	<b>Not Assigned</b>
Status	<b>Open</b>	Level	<b>Not Assigned</b>

## Requester Details

Requester Name	<b>Witmer, Misty</b>	Asset	-
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Site	<b>Base Site</b>	Category	<b>Purchasing</b>
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Group	<b>Business Office</b>	Sub Category	<b>Services</b>
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Technician	<b>Not Assigned</b>	Item	<b>Not Assigned</b>
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Total Cost	<b>15856.0 \$</b>
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Has your department budgeted for this?	<b>No</b>
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Date Needed Completed By:	<b>Oct 1, 2024 12:04 PM</b>
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## OIT Business Office Use Only

Fiscal Year	<b>Not Assigned</b>	Budget Amount	<b>Not Assigned</b>
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Maintenance	<b>Not Assigned</b>	DIR Contract	<b>Not Assigned</b>
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Submitted By:	<b>Not Assigned</b>	Submitted Date	<b>Not Configured</b>
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Created Date	<b>Sep 26, 2024 11:45 AM</b>	Responded Time	<b>Not Configured</b>
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Due by date	<b>Oct 10, 2024 11:45 AM</b>	Completed Time	<b>Not Configured</b>
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Response Due Date	<b>Not Configured</b>
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Emails to Notify	-
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Created By **System**

Department **Office of Information Technology**

Template **Purchase Supplies or Services**

Service Category **Purchasing**

SLA **10 Day Resolution**

## Description

### **Misty Witmer**

Chief Information Officer, Galveston County Office of Information Technology

NOTE TO OUR CUSTOMERS: To ensure your technology related needs are being captured, all inquiries and requests should be directed to our IT Service Desk via the web portal, emailing [tickets@galvestoncountytx.gov](mailto:tickets@galvestoncountytx.gov) or calling X2695.

**From:** Claire Ledlow <Claire.Ledlow@eunasolutions.com>

**Sent:** Tuesday, September 24, 2024 3:15 PM

**To:** Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>

**Cc:** Witmer, Misty <Misty.Witmer@galvestoncountytx.gov>; Dickey, Tammy <Tammy.Dickey@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>

**Subject:** Re: Galveston County - Bonfire Subscription Payment

Hi Rufus,  
Below I've attached your 2024-2025 renewal paperwork, it includes the contract management addition as a line item but doesn't include an associated cost as your account manager informed me you had prepaid for the annual amount. Therefore the rate for the renewal, is the same annual rate as last year.

As you folks are with DIR, we will just require a purchase order to process.

Thanks!

Claire

**Claire Ledlow**

Renewal Manager

[Claire.Ledlow@eunasolutions.com](mailto:Claire.Ledlow@eunasolutions.com)



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**From:** Crowder, Rufus <Rufus.Crowder@co.galveston.tx.us>

**Sent:** Monday, September 23, 2024 5:55 PM

**To:** Claire Ledlow <claire.ledlow@eunasolutions.com>

**Cc:** Witmer, Misty <Misty.Witmer@galvestoncountytx.gov>; Dickey, Tammy <Tammy.Dickey@co.galveston.tx.us>; Quiroga, Erin <Erin.Quiroga@co.galveston.tx.us>

**Subject:** Galveston County - Bonfire Subscription Payment

You don't often get email from [rufus.crowder@co.galveston.tx.us](mailto:rufus.crowder@co.galveston.tx.us). Learn why this is important

**Caution:** This email originated outside the organization. Please take care when clicking links or opening attachments unless you recognize the sender's email address and believe the content is safe

Claire,

Misty Witmer, CIO, will be handling the payments for our Bonfire annual subscription moving forward. She is copied on this email.

As a reminder, we have recently paid for and acquired access to the contracts portion of the software so the payment for that addition may have to be pro-rated and referenced as such on the 2024-2025 invoice to include the total annual subscription rate.

**Rufus G. Crowder, CPPO, CPPB**

Purchasing Agent

Galveston County Purchasing Department

Galveston County Courthouse

722 21st. Street, 5th Floor

Galveston, Texas 77550

Office: (409) 770-5372

Fax: (409) 621-7997

e-mail: rufus.crowder@co.galveston.tx.us



**Principles and Practices of Public Procurement**

*Accountability, Ethics, Impartiality, Professionalism, Service, Transparency*



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**Requester Details**

**Witmer, Misty**

misty.witmer@galvestoncountytexas.gov

Employee ID	E100765
Phone	+14097705409
Mobile	-
Job Title	Chief Information Officer
Site	Base Site
Department	Office of Information Technology
Reporting Manager	-
Test	-

**Assets belonging to the User**

Name	Product	Product Type	Asset Type	Product Manufacturer	Warranty Expiry Date
Spare # 5	Nighthawk M6	Air Cards	Asset	Netgear	-
PHDGH05353	LaserJet Pro M404dw	Printer	Asset	HP	-
FCH2049FNU6	UC Conference Phone - 8841	Desktop Phones	Asset	Cisco	-

Name	Product	Product Type	Asset Type	Product Manufacturer	Warranty Expiry Date
1L86WN3	U2722D	Monitor	Component	Dell	-
0F00Q1823083BF	Surface Pro 9	Workstation	Asset	Microsoft	-

# ORDER FORM

Order # Q-16407  
 Expiry Date 9/22/2024

**County Of Galveston**  
 722 Moody Ave 21St St  
 Galveston Texas 77550  
 United States



**A Euna Solutions Brand**

**GTY Software Inc. dba Bonfire Interactive Ltd**  
 603 Michigan Dr Unit 1  
 Oakville Ontario L6L 0G2  
 Canada  
 Claire Ledlow  
 claire.ledlow@eunasolutions.com

**Start Date:** 10/1/2024

**End Date:** 9/30/2025

**Subscription Term:** 12

Subscription Products	Quantity
<p><b>Bonfire Strategic Sourcing Platform eSourcing</b></p> <ul style="list-style-type: none"> <li>• Solicit, receive, and evaluate bids and RFx online</li> <li>• Organize and distribute RFx documents with digital scorecards for online evaluation</li> <li>• Make vendor submissions easier and more compliant with a simple upload experience • Maintenance/Hosting and access to all associated releases and upgrades included</li> <li>• Unlimited projects, evaluators, and vendors</li> <li>• Price-Only Bidding</li> <li>• Quickly create bids online and engage vendors</li> <li>• Automatically tabulate and sort offers and review associated documents • Award bids online with an option to publish a public award notice</li> </ul> <p><b>Bonfire Benchmarking</b></p> <ul style="list-style-type: none"> <li>• View industry insights, data benchmarks, and templates gathered from over 40,000 bids and RFPs to make data-driven decisions.</li> </ul> <p><b>Product Support and Ongoing Coaching and Training</b></p> <ul style="list-style-type: none"> <li>• Fast and friendly product support available to all your buyers, evaluators, and vendors - Mon-Fri 8 am - 8 pm ET</li> <li>• Regular check-ins from your dedicated customer success manager to share best practices and provide ongoing coaching and product training</li> </ul>	1
<p><b>Bonfire Pro Seat</b></p> <ul style="list-style-type: none"> <li>• COI/NDA</li> <li>• Approvals</li> <li>• Vendor Management</li> <li>• Solicitation Management</li> <li>• Community Projects</li> <li>• Unlimited Projects</li> <li>• Unlimited Evaluators Included</li> <li>• Unlimited Submissions Included</li> <li>• Evaluation Groups Included</li> <li>• Maintenance/Hosting Included</li> <li>• Associated Releases/Upgrades Included</li> <li>• On-going Support Included</li> </ul>	5 Seats
<p><b>Bonfire Questionnaires Module</b></p> <ul style="list-style-type: none"> <li>• Use templates to collect qualitative and quantitative vendor data for side-by-side comparison and auto-scoring</li> </ul>	Included
<p><b>Bonfire Bid Tables Module</b></p> <ul style="list-style-type: none"> <li>• View vendor pricing side-by-side, filter, sort, and perform what-if analyses to optimize vendor selection</li> </ul>	Included

Subscription Products	Quantity
<b>Contract Management</b> <ul style="list-style-type: none"> <li>• Manage contracts and their documents, track milestones, contract terms, and key dates to stay on top of active spend</li> <li>• Unlimited Contract Users</li> <li>• Unlimited Document Storage</li> <li>• Public Contracts - Ability to share awarded contracts within your organizations portal</li> </ul>	Included
<b>Unlimited Contract Storage Limit</b> <ul style="list-style-type: none"> <li>• Unlimited Active and Archived Contract Storage Limit</li> </ul>	Included

Pricing Overview	Annual Amount	Term Amount
Subscriptions	USD 15,836.00	USD 15,836.00
Services		USD 0.00

**Annual Rate Increase:** WAIVED

**Current Order Amount (before taxes):** USD 15,836.00

**Currency:** USD

**Billing Cycle:** Annual

**Payment Terms:** Net 30

**Data Location:** United States

**Quote Comments:**

- Renewal increase waived due to contract management addition
- Contract management was paid separately
- Includes all internal users including suppliers, data analysts, managers, administrators, evaluators & advisor/client roles for the organization
- Includes implementation, training, unlimited projects, support, submissions, and cloud storage
- Bonfire services including account activation and implementation to start immediately upon receiving signed order form

Please complete the questions below:

PO Number:

If a purchase order (PO) is required for the purchase of the products on this order form please provide it. If a PO is not required on your company's invoice, please enter N/A.

AP Contact Person's Email:

Invoicing Address Same as Above:

Tax Exemption Status:

Your order will be taxed using the applicable tax rate for your invoicing address. Your invoice will reflect the final total taxes effect at time of invoicing.

All sales are considered subject to sales tax unless the applicable exemption documentation has been received by Bonfire prior to invoicing.

Customer Signature:



Name: **Mark Henry**

Title: **County Judge**

Date: **October 14, 2024**

#### TERMS & CONDITIONS

The Customer hereby agrees to order the products and/or services outlined above at the prices indicated, and acknowledges it has read, understands and agrees to be bound by the terms and conditions detailed at: <https://dir.texas.gov/contracts/dir-tso-4363> (the "Agreement"). Please reference DIR Contract Number DIR-TSO-4363 on your purchase order.

All remittance advice and invoice inquiries can be directed to [billing.bonfire@eunasolutions.com](mailto:billing.bonfire@eunasolutions.com). Please feel free to contact us if you have any questions.

THANK YOU FOR YOUR BUSINESS!